



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
council@ledyardct.org

Town Council

~ AGENDA ~

Organizational Meeting

Monday, December 1, 2025

7:00 PM

Town Hall Council Chambers

In-Person: Council Chambers Town Hall Annex

Remote: Information noted below:

Granicus/Legistar Meeting Portal

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://ledyardct.zoom.us/j/89795087718?pwd=JjIZPiI6Rij52BqqgFL9PXM3mzJd9b.1>

Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 897 9508 7718; Passcode: 004301

- I. CALL TO ORDER BY THE MAYOR
- II. PLEDGE OF ALLEGIANCE
- III. SWEARING IN OF THE TWENTY-EIGHTH TOWN COUNCIL BY TOWN CLERK
- IV. ROLL CALL
- V. ELECTION OF A CHAIRPERSON
- VI. ADOPTION OF THE RULES OF PROCEDURE
 1. MOTION to adopt a Resolution Establishing the Rules of Procedure for the Twenty-eighth Town Council.
Attachments: [RULES-OF-PROC-28-TOWN COUNCIL -DRAFT-2025-11-08.-LETTER SIZEDoc](#)
 2. Conduct Lottery for Chairperson Pro-Tem.
- VII. APPOINTMENTS
 1. MOTION to appoint Mr. Ian Stammel as the Town Treasurer.
 2. MOTION to appoint Ms. Roxanne M. Maher as the Administrative Assistant to the Ledyard Town Council.
 3. MOTION to appoint the Twenty-eighth Town Council as the Flood/Erosion Control Board.

VIII. APPOINTMENTS TO STANDING COMMITTEES AND LIAISON ASSIGNMENTS

1. Appointment of members to the Standing Sub Committees
2. Town Council Liaison Assignments

IX. COMMENTS OF TOWN COUNCILORS

1. New Chairperson Comments
2. Members of the Twenty-eighth Town Council Comments

X. MEETING SCHEDULE

1. MOTION to set the Town Council's Regular Meeting schedule for the 2026 Calendar Year to be the second and fourth Wednesday of each month at 7:00 p.m. as follows:

January 14, 28	February 11, 25	March 11, 25	April 8, 22
May 13, 27	June 10, 24	July 8, 22	August 12, 26
September 9, 23	October 14, 28	November 18*, 25^	December 9, 23^
January 13, 27, 2027			

Flood/Erosion Control Board

This Board will meet on an as needed basis.

^ Denotes meeting cancelled due to holiday

* Denotes regular meeting date scheduled is different from regular schedule

Attachments: [MEETING SCHEDULE -2026-TOWN COUNCIL](#)
[2025-10-02-DRAFT](#)

XI. ADJOURNMENT

DISCLAIMER:

Although we try to be timely and accurate these are not official records of the Town.

The Town Council's Official Agenda and final Minutes will be on file in the Town Clerk's Office.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2820

Agenda Date: 12/1/2025

Agenda #: 1.

RESOLUITON

Motion/Request:

MOTION to adopt a Resolution Establishing the Rules of Procedure for the Twenty-eighth Town Council.

Background:

In accordance with Chapter III; Section 3 of the Town Charter "Town Council"

SECTION 3. PROCEDURE

At the first meeting of the Town Council following each biennial Town election, said Town Council shall by resolution fix the time and place of its regular meetings and provide a method for the calling of special meetings. *It shall by resolution determine its own rules of procedure.* Such rules shall include a reasonable amount of time to be allotted at the beginning of each regular Town Council meeting for hearing residents and property owners of the Town. All meetings of the Town Council for the transaction of business shall be open to the public and the votes shall be recorded as prescribed by the General Statutes. Six (6) members shall constitute a quorum, but no ordinance, resolution, or vote, except a vote to adjourn or to fix the time and place of the next meeting, shall be adopted by less than five (5) affirmative votes. The Town Council and its authorized committees and subcommittees shall keep for public inspection a journal of all its proceedings, including all roll call votes, which shall be the official record of its proceedings. The record so kept shall be authenticated for each meeting by the signature of the chairman and filed with the Town Clerk.

Department Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)

Body:

(type text here)

Res: 001-2025/Dec 01

RESOLUTION ESTABLISHING THE RULES OF PROCEDURE FOR THE TWENTY-EIGHTH LEDYARD TOWN COUNCIL

BE IT RESOLVED: that the Twenty -eighth Town Council of the Town of Ledyard adopts the following Rules of Procedure:

RULES OF PROCEDURE

1. Regular meetings of the Town Council will be held in the Ledyard Town Hall Annex, Council Chambers at 7:00 p.m. on the second and fourth Wednesday of each month.
2. Special meetings of the Town Council may be called by the Town Council Chairperson or upon written request to either the Town Council Chairperson or the Administrative Assistant by three (3) Town Council members.
3. The Town Council Chairperson may, with the consensus of six (6) Town Councilors, cancel any regularly scheduled meeting should the need arise.
4. All meetings of the Town Council for the transaction of business will be open to the public and the votes will be recorded as prescribed by Section 1-225 of the General Statutes of the State of Connecticut (CGS), as amended.
5. Six (6) Town Council members constitute a quorum, but no ordinance, resolution, or vote, except a vote to adjourn or to fix the time and place of the next meeting, will be adopted by less than five (5) affirmative votes.

Members of the Town Council may participate in a meeting remotely by means of electronic equipment in accordance with CGS Section 1-200; and strictly adhere to the rules set forth in the *"Town Council Policy Guidelines Remote Meeting Participation"*

6. In the absence of a quorum at a regular or special meeting of the Town Council, no business will be transacted, but the following actions may be taken and will be binding on the Town Council:
 - a. Fix the time at which to adjourn.
 - b. Recess to contact absent Town Council members.
 - c. Adjourn.
7. The Town Council Chairperson will preside at all meetings of the Town Council and at the stated hour and upon the appearance of a quorum, will call the Town Council to order. The Chairperson will also perform all the duties and accept all responsibilities of a

Councilperson.

8. It will be the duty of the Town Council Chairperson to preserve order, to conduct Town Council business in accordance with these rules, to recognize and grant the floor to members wishing to speak and to declare all votes.
9. The Town Council Chairperson may speak on and will decide questions of parliamentary law and Town Council procedure, subject to appeal to the Town Council by a motion duly seconded. Such appeals to the Town Council will be entertained by the Town Council Chairperson and has precedence provided they are made at the time of the ruling by the Town Council Chairperson and no debate or business has intervened between the ruling and the motion to appeal.
10. The regular agenda will be ordered as follows:

Call to Order
Pledge of Allegiance
Roll Call
Residents' & Property Owners Petitions
Committees, Commissions & Boards Reports
Comments of Town Councilors
Review and Approval of Prior Meeting Minutes
Communications/Referrals
Sub-Committee/Liaison Reports
Report of the Mayor
Old Business
New Business
Adjournment

There will be a Consent Calendar and those items on the “*Consent Calendar*” will be listed under New Business with an *asterisk preceding its number. Any item(s) objected to by a Town Council member shall be removed from the Consent Calendar, but will then automatically be considered under New Business.

Communications published with the Agenda shall consist of written correspondence formally submitted to the Town Council for the record.

The following will not be published with the Agenda, but will remain public records:

- a. Communications that contain confidential personnel or protected information;*
- b. Social media posts, screenshots, or online commentary;*
- c. Communications containing profanity, threats, or defamatory statements;*
- d. Communications unrelated to items within the Town Council’s legal jurisdiction.*

A short agenda will be optional as follows:

Call to Order
Pledge of Allegiance
Roll Call
Residents' & Property Owners Petitions

Committees, Commissions and Boards Reports
Communications/Referrals
New Business/Business of the Meeting
Adjournment

A special agenda will contain only those items related to the stated purpose of the meeting and may follow the format below. Additional non-business items may be added at the discretion of the Chairperson.

*Call to Order
Pledge of Allegiance
Roll Call
Business of the Meeting
Adjournment*

11. The Town Council Chairperson will cause to be prepared and have posted, the Town Council agenda not less than twenty-four hours prior to the regular Town Council meetings in accordance with CGS Section 1-225 (c). The agenda will also be electronically posted on the town's internet web site.
12. There will be the following standing committees of the Town Council:
 - a. Administration Committee
 - b. Community Relations Committee for Diversity, Equity and Inclusion
 - c. Finance Committee
 - d. Land Use/Planning/Public Works Committee

The Town Council may establish additional standing committees and may dissolve standing committees by a two-thirds vote.

Additionally, there will be the following standing liaisons:

- a. Agricultural Commission
- b. Board of Education
- c. Conservation Commission
- d. Economic Development Commission
- e. Gales Ferry Fire Company
- f. Historic District Commission
- g. Inland Wetland/WaterCourses Commission
- h. Ledyard Fire Company
- i. Ledyard Beautification Committee
- j. Ledyard Farmers' Market Committee

- k. Ledyard Housing Authority
- l. Library Commission
- m. Parks, Recreation & Senior Citizens Commission
- n. Permanent Municipal Building Committee
- o. Planning & Zoning Commission
- p. Public Safety Commission
- q. Retirement Board

- r. ~~Youth &~~ Social Services Board
- s. Water Pollution Control Authority
- t. Zoning Board of Appeals

12. The Town Council Chairperson will appoint members of the Standing and Ad-Hoc Committees of the Town Council and the Standing Liaison Assignments. The Town Council Chairperson will be a member ex-officio of all Town Council Committees. The Town Council Chairperson will appoint the Committee Chairpersons.

14. Each Town Council Committee will consider matters referred to it by the Town Council Chairperson or by a majority vote of the Town Council, and will report to the Town Council respecting such matters and submit resolutions or ordinances when necessary to carry out Committee recommendations. In order that business may be handled in an expeditious manner, the Town Council Chairperson may refer items to a Committee at any time.

For any item referred to two or more Town Council Standing Committees that may result in a proposed ordinance, the Committees should resolve any differences before the proposed ordinance is recommended to the Town Council for the setting of a public hearing date.

15. Each Committee agenda will be prepared and posted not less than twenty-four hours prior to the regular meetings in accordance with CGS Section 1-225 (c).

Each Committee Chairperson will ensure that written minutes are submitted and electronically distributed to all Town Council members using the town's internet website. Roberts's Rules of Order will govern minority reporting. Committee Chairpersons will provide written reports using the meeting portal and give a verbal synopsis or outline of the report during the Committee Reports of the Town Council meeting.

Committees may conduct all of their in-person meetings in a Hybrid Format enabling both in-person and remote participation, providing the appropriate technology and equipment is available at the physical meeting location, in accordance with Policy [**#2022-03-23-01 "Policy and Guidelines for Meeting Participation"**](#).

16. All voting for the transaction of business and the setting or staying of rules of procedure will be by roll call taken alphabetically, but starting at a random name established by the Town Council's Administrative Assistant at each meeting.

17. In the absence of the Town Council Chairperson, a Town Council Chairperson Pro-tem, will be appointed on a lottery basis and as Town Council Chairperson Pro-tem, will sign all

ordinances or resolutions passed at the meeting over which they preside. They will also perform all other duties of the Town Council Chairperson at that meeting.

Should the Town Council Chairperson step down from the position, the Town Council shall elect a Chairperson at their next Regular or Special Meeting.

18. All ordinances and resolutions will be confined to one subject which will be clearly stated in the title.
19. All ordinances and resolutions will be presented to the Town Council in writing by the Town Council member introducing such items.
20. The Town Council may, by majority vote, limit remarks of all members to a specified length of time in debating a particular subject.
21. When an Executive Session is necessary, reasons for such a session and all persons who will be in attendance will be publicly stated and all other requirements of the Freedom of Information Act will be adhered to. A two-thirds vote of the Town Council members present will be necessary to go into Executive Session.
22. Members will confine their remarks in debate to the pending question and must avoid personalities or improper motives.
23. The Administrative Assistant will be the custodian of all papers, correspondence, magnetic/electronic media and records of the Town Council and will keep for public inspection a journal of its proceedings, including all roll call votes by the Town Council and such further details of the proceedings of the Town Council as may be approved by a majority vote.

In the event the Administrative Assistant is not present at the Town Council meeting when the Chairperson calls a meeting to order, the Town Council Chairperson will appoint an Administrative Assistant Pro-tem to keep the minutes of that meeting.

The Administrative Assistant will file the record (minutes of each meeting) with the Town Clerk. All meeting records will be authenticated by the signature of the Administrative Assistant and the Town Council Chairperson or the Town Council Chairperson Pro-tem and will be posted on the town's internet meeting portal web site.

24. All requirements of the Charter of the Town of Ledyard with respect to the proceedings of the Town Council are to be strictly followed and no rules will ever be adopted by the Town Council which will be in conflict with the Charter.
25. The rules of the Town Council, except those specified in Chapter III, Section 3 of the Charter of the Town of Ledyard, may be altered, extended or repealed by an affirmative vote of five (5) members of the Town Council at any meeting of the Town Council, providing a

descriptive notice of the proposed changes will have been given in writing at a preceding regular meeting.

26. Any single rule may be suspended for the proceedings of any meeting of the Town Council upon an affirmative vote of seven (7) members present, the motion for suspension detailing the specific rule to be suspended and the reason for suspension.

27. The Town Council Chairperson or any Standing Committee Chairperson may be removed from their position of authority by an affirmative vote of at least six (6) other Town Council members. Such removal will in no way serve to restrict that person's duty, authority or responsibility as a Town Council member.

28. Beyond the aforementioned rules of procedure and for all situations not specifically covered therein, the Rules of Procedure for the Town Council and its Standing Committees will be those stipulated in Roberts Rules of Order.

Adopted by the Ledyard Town Council on: _____

, Chairman



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2821

Agenda Date: 12/1/2025

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Conduct Lottery for Chairperson Pro-Tem.

Background:

In the absence of the Town Council Chairperson, a Town Council Chairperson Pro-tem, will be appointed on a lottery basis and as Town Council Chairperson Pro-tem, will sign all ordinances or resolutions passed at the meeting over which they preside. They will also perform all other duties of the Town Council Chairperson at that meeting.

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2822

Agenda Date: 12/1/2025

Agenda #: 1.

APPOINTMENT

Motion/Request:

MOTION to appoint Mr. Ian Stammel as the Town Treasurer.

Background:

In accordance with Chapter IV *“Officers, Boards; And Commissions Appointed By The Town Council”*; Section 1

SECTION 1. TOWN TREASURER

The Town Council shall by resolution no later than one (1) month after its organizational meeting appoint a Treasurer to serve for a two-year term, from the first Monday of January of the even numbered years or until his successor is qualified. The Town Treasurer shall have all powers and duties conferred or imposed by law, shall be the agent of the Town deposit fund, and shall have such other powers and duties prescribed by the Town Council and provided by this Charter.

Administrative Notes:

(type text here)

Nominating Committee Recommendation:

(type text here)

Minority Representation - CGS 9-167a:

In accordance with Chapter IV; Section 8 of the Town Charter “Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance”.

Chapter IV, Section 9: “In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office.”

Connecticut General Statutes

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
3	2
4	3
5	4
6	4
7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2823

Agenda Date: 12/1/2025

Agenda #: 2.

APPOINTMENT

Motion/Request:

MOTION to appoint Ms. Roxanne M. Maher as the Administrative Assistant to the Ledyard Town Council.

Background:

It is customary for the Town Council to appoint an Administrative Assistant to oversee the day -to-day operations of the Town Council Office and to support the Town Council and its subcommittees.

Administrative Notes:

(type text here)

Nominating Committee Recommendation:

(type text here)

Minority Representation - CGS 9-167a:

In accordance with Chapter IV; Section 8 of the Town Charter "Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance".

Chapter IV, Section 9: "In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office."

Connecticut General Statutes

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
------------------	------------------------

3	2
4	3
5	4
6	4
7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2824

Agenda Date: 12/1/2025

Agenda #: 3.

APPOINTMENT

Motion/Request:

MOTION to appoint the Twenty-eighth Town Council as the Flood/Erosion Control Board.

Background:

The Connecticut General Statutes (CGS) grant local towns the authority to establish Flood and Erosion Control Boards (FECBs).

Chapter 477, provides the framework for these boards to plan, construct, and maintain flood and erosion control systems, with state financial assistance available for qualifying municipal projects.

It has been the town's practice for the Town Council to serve as the Flood/Erosion Control Board. They have only met on an "*As Need Basis*".



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2825

Agenda Date: 12/1/2025

Agenda #: 1.

APPOINTMENT

Motion/Request:

Appointment of members to the Standing Sub Committees

Background:

(type text here)

Administrative Notes:

(type text here)

Nominating Committee Recommendation:

(type text here)

Minority Representation - CGS 9-167a:

In accordance with Chapter IV; Section 8 of the Town Charter "Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance".

Chapter IV, Section 9: "In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office."

Connecticut General Statutes

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
------------------	------------------------

3	2
4	3
5	4
6	4
7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2826

Agenda Date: 12/1/2025

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Town Council Liaison Assignments

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2827

Agenda Date: 12/1/2025

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

New Chairperson Comments

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2828

Agenda Date: 12/1/2025

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Members of the Twenty-eighth Town Council Comments

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2829

Agenda Date: 12/1/2025

Agenda #: 1.

POLICY-PROCEDURE

Motion/Request:

MOTION to set the Town Council's Regular Meeting schedule for the 2026 Calendar Year to be the second and fourth Wednesday of each month at 7:00 p.m. as follows:

January 14, 28	February 11, 25	March 11, 25	April 8, 22
May 13, 27	June 10, 24	July 8, 22	August 12, 26
September 9, 23	October 14, 28	November 18*, 25^	December 9, 23^
January 13, 27, 2027			

Flood/Erosion Control Board

This Board will meet on an as needed basis.

- ^ Denotes meeting cancelled due to holiday
* Denotes regular meeting date scheduled is different from regular schedule

Background:

In accordance with General State Statutes of Connecticut Section-1-225 schedules for the coming year must be filed in the Town Clerk's Office by January 31st of the coming year

Also the schedule must be a thirteen (13) month calendar; inclusive of January 2027.

Department Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)

Body:

(type text here)



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
council@ledyardct.org

Chairman Gary St. Vil

MEMORANDUM

TO: Administration Committee, Community Relations Committee, Finance Committee, Land Use/Planning/Public Works Committee, Town Council
FROM: Roxanne M. Maher, Administrative Assistant
DATE: November 17, 2025
SUBJECT: 2026 Calendar Meeting Dates

RE: General State Statutes of Connecticut Section-1-225

In accordance with the above Statute; it is time to file your meeting dates for the coming year.

You may want to note if your meeting falls on a Monday please check the calendar for the legal holidays, in which case you might want to cancel or change the meeting date. Also the schedule must be a thirteen (13) month calendar; inclusive of January 2027.

Please review the attached meeting schedule with your Committee for accuracy and changes. Please initial your schedule and return to me at the Town Council Office by November 21, 2024 so that I may be able to file your schedule with the Town Clerk in a timely fashion to comply with the January 31st requirement.

2026 CALENDAR MEETING SCHEDULE

Town Council (2nd & 4th Wednesday, Council Chambers 7:00 p.m.)

January 14, 28	February 11, 25	March 11, 25	April 8, 22
May 13, 27	June 10, 24	July 8, 22	August 12, 26
September 9, 23	October 14, 28	November 18*, 25^	December 9, 23^
January 13, 27, 2027			

Administration Committee (2nd Wednesday, Annex Building 5:30 p.m.)

January 14	February 11	March 11	April 8
May 13	June 10	July 8	August 12
September 9	October 14	November 11^	December 9
January 14, 2026			

Community Relations Committee (3rd Wednesday, Annex Building 6:30 p.m.)

January 21	February 18	March 18	April 15
May 20	June 17	July 15	August 19
September 16	October 21	November 18	December 16
January 20, 2027			

Finance Committee (1st & 3rd Wednesday, Annex Building 5:00 p.m.)

January 7, 21	February 4, 18	March 4, 18	April 1, 15
May 6, 20	June 3, 17	July 1, 15	August 5, 19
September 2, 16	October 7, 21	November 4, 18	December 2, 16
January 6, 20, 2027			

Land Use/Planning/Public Works Committee (1st Monday, Annex Building 6:00 p.m.)

January 5	February 2	March 2	April 6
May 4	June 12	July 6	August 3
September 14*	October 5	November 2	December 7
January 4, 2027			

Flood/Erosion Control Board

This Board will meet on an as needed basis.

^ Denotes meeting cancelled due to holiday

* Denotes regular meeting date scheduled is different from regular schedule