



Chairman  
Charles Duzy

# TOWN OF LEDYARD

## Housing Authority

### Meeting Minutes - Draft Minutes

60 Kings Highway  
Kings Corner Manor  
Gales Ferry, Connecticut 06335

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**Monday, November 4, 2024**

**7:00 PM**

**Kings Corner Manor**

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#### **I. CALL TO ORDER**

Chairman Duzy called the meeting to order at 7:01 p.m.

#### **II. ROLL CALL**

**Present** Chairman Charles Duzy  
Board Member Paula Crocker  
Board Member Margaret Boyd  
**Excused** Board Member Thomas Cassabria  
Board Member Dayna Waterhouse

In addition, the following were present:  
Colleen Lauer - Housing Director  
Tenants present, #7, #14, #24

#### **III. OPENING AND CLOSING THE FLOOR TO TENANTS**

#14 Linda Rapson requested that the gazebo be painted and the screens removed.  
She felt it would get more use.

(Comments limited to three (3) minutes) Total Time allotted thirty (30) Minutes

#### **IV. RESIDENTS AND PROPERTY OWNER COMMENTS**

None

(Comments limited to three (3) minutes) Total Time allotted thirty (30) Minutes

#### **V. BOARD MEMBER COMMENTS**

None

#### **VI. REPORTS**

1. MOTION to accept the Payments of Bills and Financial Reports of October 2024

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Charles Duzy

**SECONDER:** Margaret Boyd

**AYE** 3 Duzy Crocker Boyd

**EXCUSED** 2 Cassabria Waterhouse

2. Reports of the Executive Director

- \*Newsletter was walked around and emailed.
- \*Fire Marshall was here on October 14th and advised not to leave things on the stoves.
- \*Mini Split service will be scheduled soon, waiting on quotes/dates
- \*Power washing of privacy fences and recycle bins completed - reminder that no food items go in the recycle bins. There is a flyer for recycling in the hallway.
- \*Working on leaves and cleaning gutters and adding guards in November. We will be scheduling attic hatch painting and other interior work during the winter months.
- \*In person voting is tomorrow, a sample ballot is in the hall and call if you need a ride.
- \*Halloween potluck was well attended. Thanksgiving potluck will be 11/26 @ 12:30.
- \*Cookie swap/decorating will be scheduled for December.
- \*Winner for first fall decorating contest was Peter. Thank you Carol for judging. We will be doing it again for the winter and judging will be done in December.
- \*We had some great crafting sessions. November is sock snowman class on the 14th, and December will be a Diamond Painting Class
- \*There were about a dozen dogs in the Dog Scouts parade and they will be back in December to sing holiday carols.
- \*The Beautification Committee is doing wreaths a sign up has been in the community room to sign up
- \*The American Heritage girls will be here on December 20th to sing holiday carols.
- \*Recertification is coming up and info was in the newsletter
- \*Groton Bible Chapel SERVE group worked on the trail from housing to senior center

Reminders:

Coffee/tea/goodies November 18th and 21st at 10:00 in community room  
 For holiday baskets you need to be a guest of the Ledyard Food Pantry info was in the Newsletter  
 Continue to check your mail as we are still having issues.  
 Ledyard Senior Center has a lot to offer - rides, classes and food. Their newsletter is in the hallway.

3. Reports of the Chairman

None

4. Tenant Representative Comments

None

**VII. APPROVAL OF MINUTES**

1. MOTION to approve the Ledyard Housing Authority Regular Meeting minutes of October 7, 2024

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Charles Duzy

**SECONDER:** Margaret Boyd

**AYE** 3 Duzy Crocker Boyd

**EXCUSED** 2 Cassabria Waterhouse

**VIII. OLD BUSINESS**

1. Suggestion Box

None

2. Renovation Updates

Still waiting on hardware for front entry door.

Damaged items - had a call on 10/15 still waiting on response.

3. Small work groups to review and update Housing Authority Lease, Rules, Regulations and Policies.

**RESULT:** CONTINUE

4. Discussion and possible action on Live-In Caregiver Policy

**RESULT:** CONTINUE

5. Any Old Business Proper to come before the Board

None

**IX. NEW BUSINESS**

1. Any New Business Proper to come before the Board

None

**X. ADJOURNMENT**

Ms. Boyd moved the meeting be adjourned, seconded by Mr. Duzy

The meeting adjourned at 7:20 p.m.

VOTE: 3 - 0 Approved and so declared

Respectively Submitted,

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Chairman Duzy  
Housing Authority

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.