



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Ledyard Farmers Market Committee

~ AGENDA ~

Chairman Pamela Ball

Regular Meeting

Wednesday, January 8, 2025

5:30 PM

Town Hall Annex - Hybrid Format

In-Person: Annex Meeting Room - Town Hall Annex Building

Remote Participation Information is Noted Below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/83627631650?pwd=zTn3vFUvCUSIL8c0dJ0mvYb2IaAEHA.1>
Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 836 2763 1650; Passcode: 898089

- I. CALL TO ORDER
- II. ROLL CALL
- III. RESIDENTS & PROPERTY OWNERS COMMENTS
- IV. PRESENTATIONS / INFORMATIONAL ITEMS
- V. MEMBER COMMENTS
- VI. TREASURER REPORTS

Financial Reports Fiscal Year 2024/2025

- Year to Date Report - September 25, 2024
- Purchase Orders Report - September 25, 2024

Attachments: [FM-YTD-REPORT-2025-01-02](#)
[FM-PURCHASE ORDERS-FYE-2025-01-02](#)

MARKET MANAGER REPORTS

- VII. APPROVAL OF MINUTES

MOTION to approve the Farmers Market Committee Special Meeting Minutes October 2, 2024

Attachments: [FARMERS-MIN-2024-10-02](#)

- VIII. OLD BUSINESS

1. Any other Old Business proper to come before the Committee

XI. NEW BUSINESS

1. Preparations for the 2025 Summer Market.
2. Discussion regarding 2025 Weekly Themes
3. Any other New Business proper to come before the Committee

NEXT MEETING

February 5, 2025

X. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1222

Agenda Date: 1/8/2025

Agenda #:

REPORT

Staff/Committee Report:

Financial Reports Fiscal Year 2024/2025

- Year to Date Report - January 2, 2025
- Purchase Orders Report - January 2, 2025

Town and Schools of Ledyard



YTD REPORT -TOWN COUNCIL-10/30/2024

FOR 2025 12							
ACCOUNTS FOR: 20810201 DONATIONS/GRANTS EXPENSES	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
54201 FARMERS MARKET							
24201 FARMERS MARKET							
0208-00-1020-00000-54201 -24201			FARMERS MARKET				
	22,553.72	1,570.75	24,124.47	4,098.69	6,326.31	13,699.47	43.2%
TOTAL FARMERS MARKET	22,553.72	1,570.75	24,124.47	4,098.69	6,326.31	13,699.47	43.2%
TOTAL DONATIONS/GRANTS EXPENSES	22,553.72	1,570.75	24,124.47	4,098.69	6,326.31	13,699.47	43.2%
TOTAL EXPENSES	22,553.72	1,570.75	24,124.47	4,098.69	6,326.31	13,699.47	

Town and Schools of Ledyard



PURCHASE ORDERS BY GL ACCOUNT

YEAR/PERIOD: 2025/12 Amounts Include Unposted AP Invoice Liquidations

ACCOUNT/VENDOR	PO	YEAR/PER	OPEN LINE AMT	OPEN PO AMT	DESCRIPTION	STATUS
20810201 DONATIONS/GRANTS EXPENSES						
0208-00-1020-00000-54201 -24201 FARMERS MARKET						
900260 WILLIAM THORNE	20250064	2025/01	500.00	500.00	Farmers Mrkt FY 24/25	B Posted
900293 R & B APPAREL PLUS LLC	20250065	2025/01	1,000.00	1,000.00	Farmers Mrkt FY 24/24	R Posted
902139 COPY CATS INC	20250067	2025/01	928.17	928.17	Farmers Mrk FY 24/25-	C Posted
902479 CHILDRENS MUSEUM OF SE CT	20250068	2025/01	275.00	275.00	Farmers Mrkt FY 24/25	C Posted
902794 LEDYARD ROTARY	20250069	2025/01	225.00	225.00	Farmers Mrkt FY 24/24-	Posted
903136 PAMELA BALL	20250070	2025/01	1,000.00	1,000.00	Farmers Mrkt FY 24/25	P Posted
903558 BEN FREIERT	20250072	2025/01	150.00	150.00	Farmers Mrkt FY 24/25	B Posted
904284 JPO PRODUCTIONS LLC	20250075	2025/01	125.00	125.00	Farmers Mrkt FY 24/25	J Posted
904608 CWPM LLC	20250057	2025/01	528.19	528.19	Farmers Mrkt 2024-2025-	Posted
905089 ALLISON TROY	20250076	2025/01	200.00	200.00	Farmers Mrkt FY 24/25	A Posted
905458 KEVIN SALLEY	20250077	2025/01	75.00	75.00	Farmers Mrkt FY 24/25	K Posted
905463 AUSTIN L NEAL	20250078	2025/01	250.00	250.00	Farmers Mrkt FY 24/25	A Posted
905500 CORPAY INC	20250079	2025/01	892.92	892.92	Farmers Mrkt FY 24/25	C Posted
905500 CORPAY INC	20250082	2025/01	177.03	177.03	Farmers Mrkt FY 24/25	C Posted
	VENDOR TOTAL		1,069.95	1,069.95		
	ACCOUNT TOTAL		6,326.31	6,326.31		
	20810201 ORG TOTAL		6,326.31	6,326.31		



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0970

Agenda Date: 1/8/2025

Agenda #:

MINUTES

Minutes:

MOTION to approve the Farmers Market Committee Regular Meeting Minutes October 2, 2024



TOWN OF LEDYARD
CONNECTICUT

LEDYARD FARMERS' MARKET COMMITTEE
REGULAR MEETING

741 Colonel Ledyard Highway
Ledyard, CT 06339

<http://www.ledyardct.org>

Roxanne M. Maher
(860) 464-3203

Chairman Pamela Ball

HYBRID FORMAT
~ MINUTES~

Wednesday, October 2, 2024

5:30 PM

Annex Meeting Room- Annex Building

DRAFT

- I. CALL TO ORDER – The Meeting was called to order by Committee Chairman Pamela Ball at 5:30 p.m.

Chairman Ball welcomed all to the Video Conference Meeting; and she noted that the remote meeting information for the Farmers Market Committee and members of the Public to participate in tonight’s meeting was available on the Agenda that was posted on the Town’s Website - Granicus-Legistar Meeting Portal.

- II. ROLL CALL –

Attendee Name	Title	Status	Location	Arrived	Departed
Pamela Ball	Chairman Pro-tem/Treasurer	Present	In-Person	5:30 pm	6:00 pm
Ellin Grenger	Committee Member	Present	Remote	5:30 pm	6:00 pm
Sarah Martic	Recording Secretary	Present	Remote	5:30 pm	6:00 pm
Bill Thorne	Alternate Member	Present	In-Person	5:30 pm	6:00 pm
Allison Troy	Committee Member	Present	Remote	5:30 pm	6:00 pm
Ethan Foltz	Committee Member	Present	Remote	5:30 pm	6:00 pm
S. Naomi Rodriguez	Town Council Chairman	Present	In-Person	5:30 pm	6:00 pm

- III. RESIDENTS & PROPERTY OWNERS COMMENTS – None.

- IV. MEMBER COMMENTS

The Committee noted that they were missing three Farmers’ Market Road Signs.

Chairman Ball noted that she took the rest of the Farmers’ Market Road Signs down

Treasurer Thorne noted that he took down the banner that was on the fence and that he would take down the banner that was on the Pavilion.

- V. TREASURER REPORT

Treasurer Mr. Thorne stated the following Financial Reports were provided for tonight’s meeting noting that they had an approximate balance of \$18,000 to start the 2025 Summer Market:

- Year to Date Report – September 25, 2024
- Purchase Orders Report – September 25, 2024

RESULT: DISCUSSED

Next Meeting: 11/0/6/2024 5:30 p.m.

VI. MARKET MANAGER REPORT

Chairman Ball read a *Thank You* Card that was received.

VII. APPROVAL OF MINUTES

MOTION to approve the Special Meeting Minutes of August 12 2024

Moved by Ms. Ball, seconded by Mr. Thorne.

VOTE: 5 – 0 Approved and so declared

VIII. OLD BUSINESS

1. Any Old Business proper to come before the Committee. – None.

IX. NEW BUSINESS

1. Review Summer Market – No Discussion

RESULT: NO DISCUSSION

Next Meeting: 11/0/6/2024 5:30 p.m.

2. Preparations to close out Summer 2024 Market.

MOTION to approve a Donation in the amount of up-to \$500 to the Rotary Club for their services during the 2024 Summer Market.

Moved by Mr. Thorne, seconded by Ms. Ball

Discussion: Chairman Ball noted that the Rotary Club provided entertainment at four of the 2024 Summer Markets, noting that the donation would provide \$125.00 per event.

VOTE: 5 – 0 Approved and so declared

RESULT: 5 – 0 - APPROVED [UNANIMOUS]

MOVER: Bill Thorne, Treasurer

SECONDER: Pam Ball Committee Chairman

AYES: Ball, Foltz, Grenger, Martic, Troy,

3. MOTION to approve the Farmers’ Market Committee Meeting Schedule for the 2025 Calendar year as follows:

Ledyard Farmers’ Market Committee first **Wednesday** at 5:30 p.m. Town Hall Annex Building

January 8 *	February 5	March 5	April 2	May 7
October 1	November5	December 3	January 7 , 2026	

Ledyard Farmers’ Market Committee first **Thursday** at 5:30 p.m. Town Hall Annex Building

June 4	July 3	August 7	September 4
--------	--------	----------	-------------

- ^ Denotes meeting cancelled due to holiday
 - * Denotes regular meeting date scheduled is different from regular schedule
- Moved by Ms. Ball, seconded by Mr. Thorne

VOTE: 5 – 0 Approved and so declared

RESULT: 5 – 0 - APPROVED [UNANIMOUS]

MOVER: Pam Ball Committee Chairman

SECONDER: Bill Thorne, Treasurer

AYES: Ball, Foltz, Grenger, Martic, Troy,

4. Any other New Business proper to come before the Committee – None.

X. NEXT MEETING

- November 7, 2024 – Cancelled
- December 4, 2024 – Cancelled
- January 8, 2025

XII. ADJOURNMENT

MOTION to adjourn the meeting at 6:00 p.m.

Moved by Ms. Ball, seconded by Ms. Martic

VOTE: 5- 0 Approved and so declared

Respectfully submitted,
Pamela Ball
Committee Chairman



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-535

Agenda Date: 1/8/2025

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Farmers Market Cmt:

Any other Old Business proper to come before the Committee

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1220

Agenda Date: 1/8/2025

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Preparations for the 2025 Summer Market.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1221

Agenda Date: 1/8/2025

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Discussion regarding 2025 Weekly Themes

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-536

Agenda Date: 1/8/2025

Agenda #: 3.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Farmers Market Cmt:

Any other New Business proper to come before the Committee

Background:

(type text here)

Department Comment/Recommendation:

(type text here)