



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
council@ledyardct.org

Town Council ~ AGENDA ~

Chairman Gary St. Vil

Regular Meeting

Wednesday, September 10, 2025

7:00 PM

Town Hall Council Chambers

In-Person: Council Chambers Town Hall Annex

Remote: Information noted below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/join/edl?muid=171ceb8a-5e52-4678-a39c-61de4b99acc7>

Audio Only: Telephone: +1 646 558 8656; Meeting ID: 812 3839 1093; Passcode: 211567

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PRESENTATIONS

1. Proclamation Chief Emergency Communications Paula Smith

2. Presentation by national speaker, Dr. Michael Fine, on the topic of Primary Care For All Americans and possible benefits to Ledyard, CT

Attachments: [Dr. Fine Presentation-2025-09-10](#)

V. RESIDENT & PROPERTY OWNERS (COMMENTS LIMITED TO THREE (3) MINUTES)

VI. COMMITTEE COMMISSION AND BOARD REPORTS

VII. APPOINTMENTS TO STANDING COMMITTEES AND LIAISON ASSIGNMENTS

VIII. COMMENTS OF TOWN COUNCILORS

IX. REVIEW AND APPROVAL OF MINUTES

MOTION to approve the following Town Council Minutes:

- Special Meeting of August 6, 2025 (Executive Session)
- Special Meeting of August 6, 2025

Attachments: [TC-MIN-2025-08-06-SP-EX-SESS](#)
[TC-MIN-2025-08-06-SP](#)

X. COMMUNICATIONS

Communications List – September 10, 2025

Attachments: [Communications List-2025-09-10](#)[Mayor Ltr-Recommend Appoint Cherry-Southeastern Connecticut Water Authority - Representative-2025-07-09](#)[Appoint Ltr Aherne Economic Development Commission \(EDC \) 2025-07-10](#)[Appoint Ltr Buttermore LedgeLight Health District-2025-07-14](#)[Appoint Ltr Jay Pealer CT Cable Advisory -2025-07-14](#)[Ellingberg-Refeerendum Question Tex-Julet W Long HVAC](#)[Project-e-mail-2025-07-16](#)[DTC Appointment Application-Bingham-Board of Assessment Appeals-2025-07-20](#)[DTC Appointment Application-Lockhart-Planning & Zoning Commission -2025-07-20](#)[DTC-Reappointment Recommendation-Beautification Commission-2025-07-07](#)[Re Appointment Recommendation -Agricultural Commission-2025-06-24 signed](#)[RTC-Reappointment Recommendation-Agricultuireal Commission-2025-07-07](#)[RTC-Reappointment Recommendation-Beautification Commission-2025-07-07](#)[WPCA Action Letter Meeting 2025-07-22](#)[Resignation-Schneider-Beautification Cmt=email-2025-07-29](#)[DTC Recommendation to fill Vacancy on Town Council Ltr-2025-07-25](#)[ACTION LTR-PMBC-MTG-2025-08-04](#)[Schroder Ltr-Proposed Ordinance Creating a Code of Ethics & Ethics Commisison-Attorney Comments-2025-08-06](#)[ASTE -Agri-Science & Impact Aid- Board of Education Request Additonal Funds be Appropriated-2025-08-06](#)[Board of Education Ltr- Request Agri-Science & Impact Aid Funding-Spending Plant-2025-07-29](#)[Clark Farm Property-Agricultural Commission Ltr-2025-08-27](#)[Reappointment Recommendation-Planning & Zoning- Craig-Does Not want to be reappointed-2025-09-02](#)[Re-Appointment Recommendations -Inland Wetland d& Water Courses Commission-2025-09-02](#)[Re-Appointment Recommendations -Library Commission-2025-09-02](#)[PLANNING & ZONING COMMISSION MEMBER-CRAIG TERM EXPIRATIONEMAIL-2025-09-08](#)[ACTION LTR-TOWN COUNCIL MEETING-2025-07-09](#)[Action Ltr-Town Council Meeeting-2025-08-06](#)[ACTION LTR-TOWN COUNCIL MEETING-2025--07-23- GALES FERRY SCHOOL CHILLER](#)[Action Ltr-New Chairman St. Vil-2025-08-07](#)[Appoint Parad-Town Council-Welcome Ltr-2025-08-07](#)

[Chairman Pro-tem Saccone-Assignmeent of Duties- Memo2025-07-10](#)
[Sustainable CT Ad Hoc Committee- Memo- Request](#)
[Noninations-2027-10](#)
[Juliet W Long School HVAC July 9-2025-Referendum](#)
[Process-ltr-2025-07-28](#)
[Juliet W Long School HVAC May 20-2025 & July](#)
[9-2025-Referendum Lanague ltr-2025-07-28](#)
[Resignation Ltr- Rodriguez-Town Council-ltr-2025-07-29](#)
[Re Appointment Request-IWWC-2025-08-05](#)
[Re Appointment Request-IWWC-DTC-2025-08-05](#)
[Re Appointment Request-LIBRARY-2025-08-05](#)
[Re Appointment Request-LIBRARY-2025-08-05-DTC](#)
[Re Appointment Request-LIBRARY-2025-08-05-RTC](#)
[Re Appointment Request-PLANNING & ZONING-2025-08-05-](#)
[Re Appointment Request-PLANNING & ZONING-2025-08-05-RTC](#)
[APPOINT LTR-ANGELINI-AGRICULTURAL](#)
[COMMISSION-2025-08-06](#)
[APPOINT LTR-BINGHAM-BOARD OF ASSESSMENT](#)
[APPEALS-2025-08-06](#)
[APPOINT LTR-CHERRY- SOUTHEASTERN CT WATER](#)
[AUTHOIRTY-2025-08-06](#)
[APPOINT LTR-LOCKHART-PLANNING & ZONING](#)
[COMMISSION-2025-08-06](#)
[APPOINT LTR-MARTIC-AGRICULTURAL](#)
[COMMISSION-2025-08-06](#)
[APPOINT LTR-PHIOPENA-BOARD OF ASSESSMENT](#)
[APPEALS-2025-08-06](#)
[APPOINT LTR-TO- SOUTHEASTERN CT WATER](#)
[AUTHOIRTY-APPOINTED CHERRY-2025-08-06](#)
[APPOINT LTR-YUHAS-AGRICULTURAL](#)
[COMMISSION-2025-08-06](#)
[Appoint Parad-Town Counci-Welcome ltr-2025-08-07](#)
[Chairman Pro-tem Ryan Assiignmetn of Duties-2025-08-09](#)
[SPICER HOMESTEADD RUINS HISTORIC](#)
[DESIGNATION-LUPPW LTR-2025-08-25](#)
[Mystic Watershed Invitation-2025-07-16](#)
[Department of Emergency Services & Public Protection-Hate Crime](#)
[Program-2025-07-23-](#)
[Dinner at the Bill- 2025-09-20 at-1 pm](#)

XI. REFERRALS

XII. COUNCIL SUB COMMITTEE, LIAISON REPORTS

1. Administration Committee Report Fiscal Year 2025/2026
2. Community Relations Committee for Diversity, Equity & Inclusion – Report- Fiscal

Year 2025/2026

3. Finance Committee Report Fiscal Year 2025/2026
4. LUPPW Committee Report Fiscal Year 2025/2026
5. Liaison Reports

XIII. REPORT OF THE MAYOR

Mayor Report Fiscal Year 2025/2025

XIV. OLD BUSINESS

XV. NEW BUSINESS

Finance Committee

1. MOTION to appropriate \$3,635 to Account #21020301-57300-G0015 (Fire Marshall - New Equipment - State Grant).

In addition, authorize the expenditure of up to \$3,635 to purchase the Emergency Operations Center (EOC) Server Rack as part of the upgrades to Emergency Operations Center (EOC) .

The funding source for this project is the Town of Ledyard's FY 2026 Nuclear Safety Emergency Program Funding Allocation.

Attachments: [DIRECTOR OF EMERGENCY SERVICES-SERVER RACK EMAIL-2025-08-25](#)
[Homeland Security-Emergency Managment FY 2026 Nuclear Safety Emergency Program \(NSEP\) Ltr-2025-07-01](#)
[CDW-G QUOTE-SERVER RAC-2025-08-05](#)

2. MOTION to appropriate and transfer \$250,636 from Account #10188210-59300 (Transferred Funds) to Account #2250101-49002 (BOE CNR Transfers In)

In addition, appropriate \$250,636 to Account #22570101-58261 (BOE CNR Ag-Science)..end.

Attachments: [Board of Education ltr- Request Agri-Science & Impact Aid Funding-Spending Plan-2025-07-29](#)

3. MOTION to authorize the expenditure of up to \$25,000 from account #21090305-58915 CNR Undesignated to hire a consultant to assist with cost segregation analysis and form 990-T filings in order to secure investment tax credits (direct pay) available under IRC section 6417. In addition, upon receipt of said tax credit, restore funding in the same amount to the Undesignated line in CNR.

Attachments: [Understanding-the-Direct-Pay-Provisions-in-the-Inflation-Reduction-Act.pdf](#)

4. MOTION to grant a Bid Waiver to Wastewater Services Inc. DBA Skips Wastewater

Service due to receiving fewer than the required three bids in response to Bid #2026-01 Thickened Sludge Solids Removal in accordance with Ordinance #200-001 (rev 1) "An Ordinance for Purchasing" ..end

Attachments: [Wastewater Services Inc \(Skips Wastewater\).pdf](#)
[J & M Transfer..pdf](#)
[BID 2026-1 OPENING EXCEL THICKENED SLUDGE SOLIDS REMOVAL.pdf](#)

5. MOTION to appropriate up-to to \$1,500 from Account #21090305-58920 CNR Acquisition of Open Space; and authorize the Mayor to hire a professional firm to appraise 480R Shewville Road.

XVI. ADJOURNMENT

DISCLAIMER:

Although we try to be timely and accurate these are not official records of the Town.

The Town Council's Official Agenda and final Minutes will be on file in the Town Clerk's Office.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2451

Agenda Date: 9/10/2025

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Proclamation Chief Emergency Communications Paula Smith

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2507

Agenda Date: 9/24/2025

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Presentation by national speaker, Dr. Michael Fine, on the topic of Primary Care For All Americans and possible benefits to Ledyard, CT

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

How providing
primary care to
Ledyard and save
taxpayer dollars,
build the economy
and make Ledyard
healthier

Lessons from our
movement

Michael Fine, M.D,



Our Challenge: US Health Care is a hot mess

Life
expectancy

- 46th in the world

Infant
mortality

- 50th in the world

Health
Disparities

- Life Expectancy: Black Americans 4.5 years shorter than white Americans. 11 years shorter than Asian Americans

Infant Mortality: Black Americans three times greater than white Americans

And it's crazy expensive



\$5 trillion in 2023

- 19.7% of GDP
- TWICE the average cost of other developed nations
- Rises 4.9% per year
- \$15,000 per person per year
- Commercial insurance **\$9000 pp/\$25,592 per family per year**



Communities

- **\$150 million** for every community of 10,000 people
- The town budget for Scituate, RI, population about 10,000, was **\$43.8 million** in 2025
- **\$213+million for Ledyard**
 - The 2026-2027 budget was **\$70 million**



**The primary
care triple
superpower**

Primary care improves health, reduces disparities and lowers costs when everyone has it

- By giving people an affordable option when they are sick (instead of the emergency room).
- By delivering effective prevention.
- By helping people with chronic disease get the treatments and prevention they need.

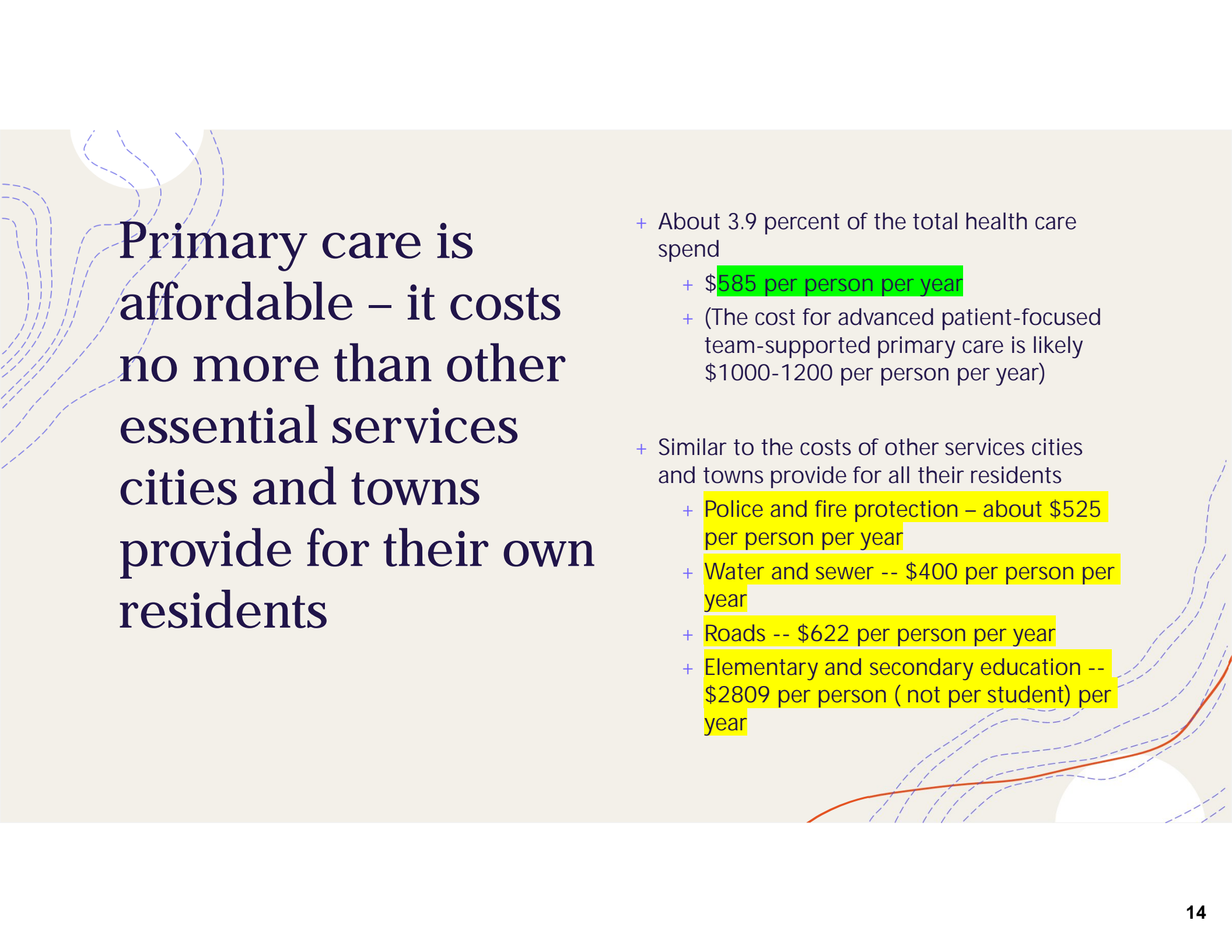
Too few Americans have primary care

No more than **43 percent** of the US population has a meaningful longitudinal primary care relationship

Only 65.7 percent of Medicare beneficiaries had a PCP visit within the last year (2019)

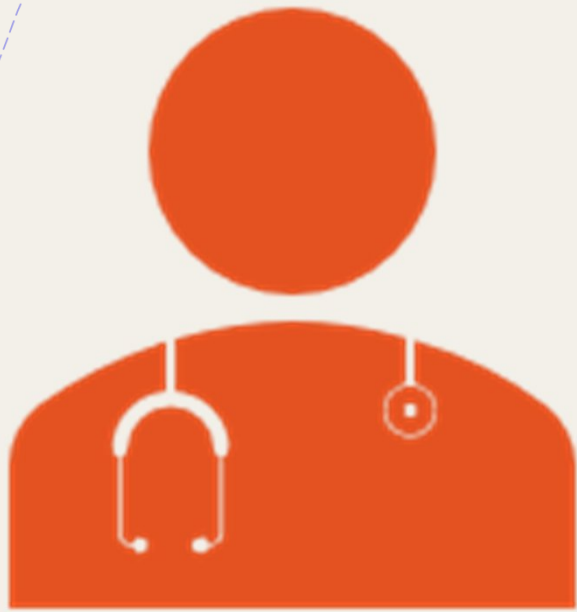


- https://www.acgme.org/globalassets/pfassets/publicationsbooks/2021-2022_acgme__databook_document.pdf
- Fitzgerald M, Gunja MZ, Tikkanen R. Primary care in high-income countries: how the US compares. *Commonwealth Fund*. Published March 2022.
- Barnett ML, Zhao X, Fine AJ, et al. Trends in outpatient care for Medicare beneficiaries and implications for primary care, 2000-2019. *Ann Intern Med*. 2021;174(12):1658-1665.



Primary care is
affordable – it costs
no more than other
essential services
cities and towns
provide for their own
residents

- + About 3.9 percent of the total health care spend
 - + \$585 per person per year
 - + (The cost for advanced patient-focused team-supported primary care is likely \$1000-1200 per person per year)
- + Similar to the costs of other services cities and towns provide for all their residents
 - + Police and fire protection – about \$525 per person per year
 - + Water and sewer -- \$400 per person per year
 - + Roads -- \$622 per person per year
 - + Elementary and secondary education -- \$2809 per person (not per student) per year



What can Ledyard do?

- + Study and report on Ledyard's primary care resources yearly
- + Help our students become the primary care clinicians of the future
- + - Create local scholarships with obligations for local practice
- + - Redo the purchase of health insurance for public employees
- + - Fund primary care for the uninsured

How can Ledyard get started?

- + Start a local workgroup
- + We'll help!



Primary Care for All Americans



+ www.primarycareforallamericans.org

+ Join us !

+ Volunteer!





HEALTH
CARE
REVOLT

MICHAEL FINE

ON MEDICINE
AS COLONIALISM

michaelfinemd@gmail.com

www.michaelfinemd.com

MICHAEL FINE, MD

FOREWORD BY BERNARD LOWN, MD



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2377

Agenda Date: 9/10/2025

Agenda #:

MINUTES

Minutes:

MOTION to approve the following Town Council Minutes:

- Special Meeting of August 6, 2025 (Executive Session)
- Special Meeting of August 6, 2025



TOWN OF LEDYARD
CONNECTICUT
TOWN COUNCIL

MINUTES
LEDYARD TOWN COUNCIL – SPECIAL MEETING
WEDNESDAY, AUGUST 6 2025; 6:30 PM

- I. CALL TO ORDER – Chairman Pro-tem Brunelle called the meeting to order at 6:30 p.m. at the Council Chambers, Town Hall Annex Building.
- II. ROLL CALL –

Attendee Name	Title	Status	Location
William Barnes	Town Councilor	Present	In-Person
April Brunelle	Town Councilor	Present	In-Person
Jessica Buhle	Town Councilor	Present	In-Person
Carmen Garcia-Irizarry	Town Councilor	Present	In-Person
Kevin Dombrowski	Town Councilor	Present	In-Person
Tim Ryan	Town Councilor	Present	In-Person
Tony Saccone	Town Councilor	Present	In-Person
Gary St. Vil	Town Councilor	Present	In-Person

- III. BUSINESS OF THE MEETING
- IV. MOTION to enter into executive session to discuss pending litigation concerning School Projects Contracts.

The Executive Session to include all Town Councilors present, Mayor Allyn, III, and Administrative Assistant Roxanne Maher.

Moved by Councilor Dombrowski, seconded by Councilor Garcia-Irizarry
VOTE: 8 - 0 Approved and so declared

RESULT:	APPROVED 8 - 0
MOVER:	Kevin Dommbrowoski, Town Councilor
SECONDER	Carmen Garcia-Irizarry, Town Councilor
AYES:	Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, St. Vil

Entered into executive session at 6:35 p.m.
Came out of executive session at 6:58 p.m.

- V. ADJOURNMENT

Councilor Buhle, moved to adjourn, seconded by Councilor Dombrwoski
VOTE: 8 - 0 Approved and so declared. The meeting adjourned at 6:58 p.m.

Transcribed by Roxanne M. Maher
Administrative Assistant to the Town Council

I, April Brunelle, Chairman Pro-tem of the Ledyard Town Council,
hereby certify that the above and foregoing is a true and correct copy of
the minutes of the Special Town Council Meeting held on August 6, 2025

April Brunelle, Chairman Pro-tem



Chairman Gary St. Vil

TOWN OF LEDYARD
CONNECTICUT
TOWN COUNCIL

MINUTES
LEDYARD TOWN COUNCIL – SPECIAL MEETING
WEDNESDAY, AUGUST 6, 2025; 7:00 PM

- I. CALL TO ORDER – Chairman Pro-tem Brunelle called the meeting to order at 7:00 p.m. at the Council Chambers, Town Hall Annex Building.

Chairman Pro-tem Brunelle welcomed all to the Hybrid Meeting. She stated for the members of the Town Council and the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town’s Website – Granicus-Legistar Meeting Portal.

- II. PLEDGE OF ALLEGIANCE

- III. ROLL CALL –

Attendee Name	Title	Status	Location
William Barnes	Town Councilor	Present	In-Person
April Brunelle	Town Councilor	Present	In-Person
Jessica Buhle	Town Councilor	Present	In-Person
Carmen Garcia-Irizarry	Town Councilor	Present	In-Person
Kevin Dombrowski	Town Councilor	Present	In-Person
Tim Ryan	Town Councilor	Present	In-Person
Tony Saccone	Town Councilor	Present	In-Person
Gary St. Vil	Town Councilor	Present	In-Person

- IV. ELECTION OF A CHAIRMAN

Chairman Pro-tem Brunelle opened the floor for Nominations:

MOTION to nominate Councilor Gary St. Vil for Chairman.
Moved by Councilor Dombrowski, seconded by Councilor Ryan

MOVER: Kevin Dombrowski, Town Councilor
SECONDER: Tim Ryan, Town Councilor

MOTION to close nominations
Moved by Councilor Dombrowski, seconded by Councilor Buhle

VOTE: 8 - 0 Approved to close nominations

RESULT: APPROVED TO CLOSE NONIMATIONS 8 – 0
MOVER: Kevin Dombrowski, Town Councilor
SECONDER: Jessica Buhle, Town Councilor
AYES: Barnes, Brunelle, Buhle, Garcia-Irizarry, Dombrowski, Ryan, Saccone, St. Vil

Chairman Pro-tem Brunelle called for the vote on the Chairman.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 – 0
AYES: Barnes, Brunelle, Buhle, Garcia-Irizarry, Dombrowski, Ryan, Saccone, St. Vil

RESULTS OF VOTE: Chairman Pro-tem Brunelle announced that Councilor St. Vil has been elected Chairman to finish out the term of the Twenty-seventh Town Council replacing former Chairman Rodriguez, who resigned because her family was being relocated out of state for her husband’s work. She congratulated Chairman St. Vil and noted that she would turn the meeting over to him.

Chairman St. Vil stated if the Town Council was amicable that he would recommend that Chairman Pro-tem Brunelle continue to preside of this evening’s meeting.

The members of the Town Council congratulated Chairman St. Vil and noted they did not object to Chairman St. Vil’s request.

V. APPOINTMENT OF TOWN COUNCILOR

1. MOTION to appoint Dr. Adrienne L. Parad (D) 5 Birch Street, Ledyard, to the Town Council to fill a vacancy left by Chairman S. Naomi Rodriguz, in accordance with Chapter II Section 10 of the Town Charter.

Moved by Councilor Buhle, seconded by Councilor Garcia-Irizarry

Discussion: Councilor Garcia-Irizarry stated that Dr. Parad is a Primary Care Family Medical Physician. She also noted that Dr. Parad has done a wonderful job as the President of Ledyard Education Advancement Foundation (LEAF) and that she was involved in a number of town events. She stated that she endorsed Dr. Parad’s appointment to the Town Council

Chairman Pro-tem Brunelle’s noted Councilor Garcia-Irizarry’s comments, and she stated that Dr. Parad has been involved in a number of town events and that she was always pleasant to work with.

Councilor Buhle stated that she agreed with both Councilor Garcia-Irizarry and Chairman Pro-tem Brunelle comments. She noted Dr. Parad’s experience and insight that she would bring to the Town Council. She stated that she thought it was important for the Town Council to have a diverse group of opinions and experiences. She stated that she looked forward to all that Dr. Parad would bring to the Town Council.

Councilor Barnes stated that he echoed Councilor Buhle’s comments, noting that he has had the pleasure of being Dr. Parad’s neighbor for many years. He stated that he has enjoyed being in the community with her and to see the work she had done as President of President of Ledyard Education Advancement Foundation (LEAF). He stated this Town Council has a number of engineers, which was not uncommon with its proximity to Electric Boat/General Dynamics; however, he stated having someone from the medical profession on the Town Council would bring a diversity of thoughts.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 – 0

MOVER: Jessica Buhle, Town Councilor

SECONDER: Carmen Garcia-Irizarry, Town Councilor

AYES: Barnes, Brunelle, Buhle, Garcia-Irizarry, Dombrowski, Ryan, Saccone, St. Vil

Chairman Pro-tem Brunelle Congratulated Dr. Parad for her Appointment and she welcome her to the Town Council.

Members of the Town Council welcomed Dr. Parad aboard!

Chairman Pro-tem Brunelle invited Ms. Parad to join the Town Council on the dais; and ask that she visit the Town Clerk’s Office to be sworn in as soon as possible. She note that Ms. Parad was welcome to participate in tonight’s discussions, however, she would not be eligible to vote on items until she has taken the Oath of Office.

VI. REVIEW AND APPROVAL OF MINUTES

MOTION to approve the following:

- Regular Meeting Minutes of July 9, 2025
- Special Meeting Minutes of July 23 2025

Moved by Carmen Garcia-Irizarry, seconded by Councilor Barnes

VOTE: 8 - 0 Approved and so declared

VII. BUSINESS OF THE MEETING

CONSENT CALENDAR

Chairman Pro-tem Brunelle presented the Consent Calendar, and asked if anyone would like to remove anything from the Consent Calendar for discussion purposes.

- *1. MOTION to reappoint the following members the Agricultural Commission for a three (3) year term ending September 24, 2028:
 - Ms. Allyson Angelini (U) 193 Iron Street, Ledyard (Regular Member)
 - Ms. Katie Yuhas (U) 34 Meetinghouse Lane, Gales, Ferry (Regular Member)
 - Mr. Steve Martic (R) 59R-2 Long Pond South, Ledyard (Alternate Member)
- *2. MOTION to reappoint Mr. Michael Cherry (U) 5 Whippoorwill Drive, Gales Ferry as one of the town’s representatives on the Southeastern Connecticut Water Authority for a two (2) year term ending August 31, 2027.
- *3. MOTION to approve Standing Bid Waivers as follows:
 - Vendors included in the Town of Ledyard Standing Bid Waiver List for FY 25/26,
 - Capital Region Purchasing Council Bids,
 - State of Connecticut bids,
 - Other states' bids, purchasing cooperatives (i.e. Sourcewell), and federal government bids.

Town of Ledyard
FY 25/26
Standing Bid Waiver List

Department	Vendor	Description	Reason	On List in Prior Year	Contract Term Date
Administrator of Emergency Services	Yale New Haven Healthcare	Firefighter physicals	Only area provider capable of supporting appointment based physicals	Yes	N/A
Debt Service	Munistat	Financial Services Advisor	Financial advisor for all bond and BAN issuances. Holds Town’s debt records and history. Need to continue with them for consistency and institutional record keeping.	Yes	N/A
Human Resources	Isolved Inc. (Timeforce)	Time & Attendance Software for payroll	General government time and attendance system. Selected after RFQ process. Need to continue with this system for consistency and efficiency.	Yes	N/A
Human Resources	InTime Services Inc.	Time & Attendance Software for payroll	Police and Dispatch time and attendance system. Designed for unique police scheduling requirements. Need to continue for consistency and efficiency.	Yes	N/A
Ledyard Fire Company and Gales Ferry Fire Company	Firematic Supply Company Inc.	Hurst Extrication Tools & Morning Pride Turnout Gear	Sole authorized vendor and repair shop for Hurst jaws of life and for PPE for both fire companies.	Yes	N/A
Ledyard Fire Company and Gales Ferry Fire Company	MES - Shipman's Fire Equipment Co.	Scott Airpak Breathing Apparatus	Sole authorized vendor.	Yes	N/A

Department	Vendor	Description	Reason	On List in Prior Year	Contract Term Date
Ledyard Fire Company and Gales Ferry Fire Company	Bulldog Fire Apparatus Inc.	Fire Apparatus Repair and Maintenance	Specialized in fire apparatus repairs and familiar with the town's equipment. Long standing history of quality work. Close proximity (Bozrah, CT) helpful when towing is required.	Yes	N/A
Ledyard Fire Company and Gales Ferry Fire Company	ESO Solutions Inc.	Record Keeping and Reporting Software	Specialized software for fire and emergency services. Utilized for incident tracking, record keeping and required state reporting.	Yes	N/A
Libraries	Libraries Online, Inc. (LION)	Regional Computer Network	Automated network at Library. Unique vendor used by many of the state's municipal libraries.	Yes	N/A
MIS	Gemni Software	Computer Software Support	Assessor, Tax Collector software – current provider.	Yes	06/30/28
MIS	Tyler Technologies	Financial Software Support	Annual support, upgrades, and hosting fee for Munis software; sole provider of existing software.	Yes	N/A
MIS	Granicus	Meeting management and web streaming platform	Under contract for the next year	Yes	06/30/28
MIS	Fiber Store	Network Cables/Modules/Equipment	They provide lower cost fiber equipment than OEM's that work just as well.	Yes	N/A
Parks & Recreation	Hinding Tennis LLC	Crack Repairs for Tennis and basketball courts	Installed our tennis/basketball courts and holds the patent for the RiteWay Crack Repair System specifically designed for the membrane of those courts, ensuring we do not void warranty.	Yes	N/A
Parks & Recreation	M & M Hydroseeding LLC	Non contract field work	Perform field work not included in the contract as needed. Most work can be done in conjunction with work included under the contract resulting in savings.	Yes	N/A
Parks & Recreation	Pioneer Manufacturing Company	Field paint	Bulk purchasing direct from manufacturer	No	N/A
Police	MHQ Municipal Vehicles, Putnam Ford, Whaling City Ford, Colonial Ford or dealership with lowest price	Police Cruisers	Providers of police cruisers.	Yes	N/A
Police	CentralSquare (Tritech Software Systems)	CAD System	Sole provider for existing CAD system.	Yes	N/A
Police	Nexgen Public Safety Systems	CAD/RMS System Software	Proposed sole provider for new upgraded CAD/RMS System	Yes	N/A
Police	AAA Police Supply	Ammunition	Contract priced duty and training ammunition	Yes	N/A
Police	Communications Plus	Police Base Station & Radio Service and Installation	Sole provider of base station radios.	Yes	N/A
Police	Motorola Solutions (Watchguard Video)	In-Car Video System and Body Worn Cameras	For purchase and maintenance of system. State approved and priority vendor for maintenance of the system.	Yes	N/A
Police	Flock Safety	Automated License Plate Reader Technology	Sole provider with networked cameras in surrounding communities, full regional network info available to our	No	N/A
Police	PowerDMS Inc.	Document management system	Sole source provider	No	N/A

Department	Vendor	Description	Reason	On List in Prior Year	Contract Term Date
Public Works	CLA Engineers	Consulting Engineers	MS4 program requirements per RFQ selection in FY05 and subsequent TC bid waiver.	Yes	N/A
Public Works	Morton Salt, Inc	Treated Salt	Proprietary Ice-B-Gone blend used exclusively by the Town.	Yes	N/A
Public Works	BETA Group, Inc.	Consulting Engineer	Annual Pavement Management support and periodic comprehensive road inspection survey and reporting. Selected in 2010 to provide these services and has been authorized through formal bid waivers since.	Yes	N/A
Public Works	Frost Solutions	Road Surface Monitoring Stations	Permanently-installed proprietary road surface and weather monitoring stations for winter operations. Originally less than \$5,000 per year but now above.	Yes	N/A
Public Works	Twin Cedars, Inc.; Freightliner of Hartford; and RJ's Diesel Repair, Inc	Truck/Heavy Equipment Service	These companies are specialized in heavy equipment repairs and familiar with the town's equipment	Yes	N/A
Town Clerk	New Vision (Catalis) and Adkins Printing	Land Record Indexing / Election Supplies	The Town has a contract with both vendors for these state mandated services.	Yes	N/A

Moved by Councilor Dombrowski, seconded by Councilor Saccone
Discussion: Although there is typically no discussion regarding Consent Calendar Items, as they are considered “*routine items of business*”; Councilor Ryan mentioned that the Standing Bid Waiver List has been reduced from previous years; and that it included two new vendors.

Councilor Ryan also noted that he was pleased to see Mr. Cherry was still interested in volunteering to serve the town. He stated that Mr. Cherry was a very good asset for the town.

Councilor Barnes suggested going forward that the Standing Bid Waiver List include the dollar amount that was spent the prior year for each of the Vendors listed; or that it provide a threshold such as over \$50,000 was spent the prior year. Councilor Ryan noted that Councilor Barnes was inferring that if the town was spending a significant amount of money with a particular vendor that the town may want to reconsider including that vendor on the Standing Bid Waiver List. He noted in past years the Standing Bid Waiver List only consisted of the first three columns, and that the last three columns have recently been added, which has provided more value. He stated Finance Director Matthew Bonin has been accommodating in adding more information to the Standing Bid Waiver List; noting that although adding the amounts spent for each of the vendors would involve more work that he did not think adding the dollar amount; or over a certain threshold, was out of reach.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0	
MOVER:	Kevin Dombrowski, Town Councilor
SECONDER	Tony Saccone, Town Councilor
AYES:	Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, St. Vil

Finance Committee

- 4. MOTION to appropriate \$10,000 to Account #21020301-57300-G0015 (Fire Marshall - New Equipment - State Grant).

In addition, authorize the expenditure of up to \$10,000 to complete the upgrade to the Emergency Operations Center (EOC) for Emergency Management.

The funding source for this project is the Town of Ledyard’s FY 2026 Nuclear Safety Emergency Program Funding.

Moved by Councilor Buhle, seconded by Councilor Ryan

Discussion: Director of Emergency Management/Fire Marshall Jim Mann, attending remotely via Zoom, explained that every year the town was eligible to receive grant funding through the Nuclear Safety Emergency Program to provide improvements to the Emergency Operations Center (EOC), which was located in the basement of the High School. He stated this year Ledyard was eligible to receive \$16,000 from the Nuclear Safety Emergency Program and that the funds would be used for: (1) Radio upgrades to continue their work to switch over to the State-wide 4T and 2T on the 800 mg ban; and (2) Complete the Communication Upgrade at the Police Department. He stated once they spend the money that the State would fully reimburse the town.

VOTE: 8 - 0 Approved and so declared

RESULT:	APPROVED 8 - 0
MOVER:	Jessica Buhle, Town Councilor
SECONDER	Tim Ryan, Town Councilor
AYES:	Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, St. Vil

4. MOTION to authorize Mayor Fred B. Allyn, III to execute the “*Standard Fast Track and Study Process Generator Interconnection Agreement*” and “*Contingent Approval for INT-109249*” between The Connecticut Light and Power Company d/b/a Eversource Energy for INT-109249 - Juliet Long School-Ledyard Board of Education.

In addition, authorize payment of \$1,972.00 to Eversource Energy for Metter Cost - INT-109249 - Juliet Long Elementary School-Ledyard Board of Education - Netting Non-Residential (NRES) - 165.6kW.

Moved by Councilor Ryan, seconded by Buhle

Discussion: Mayor Allyn, III explained with the completion of the solar array installation at the Juliet W. Long School that the next step was to enter into the *Generator Interconnection Agreement with Eversource*. He stated once the Agreement was in place Eversource could turn the solar energy system on. He stated the town expects to save about \$4,000 per month in electric costs with the solar array panels on the Juliet W. Long School. He noted that a solar array system would also be installed at the Gales Ferry School once the roof has been completed, stating that the Gales Ferry School would have a larger solar array.

Mayor Allyn continued by explaining the meter would show the amount of energy that was being generated by the solar array system versus the amount of energy that was being provided by Eversource. He stated the Agreement that it would allow Eversource to turn on the solar array system to enable the solar energy for the town to start earning dividends.

Councilor Garcia-Irizarry questioned how long it was going to take for Eversource to turn the solar array system on. Mayor Allyn stated if the Town Council provides authorization this evening that he would sign the Agreement tomorrow. He stated in speaking with Board of Education Director of Facilities and Grounds Wayne Donaldson that it should only take a couple of weeks for Eversource to turn the solar array system on.

Councilor Ryan stated within the first month that the \$1,972 cost to purchase the meter would be more than offset by the anticipated savings in their electric bill. He questioned whether there would be a Ribbon Cutting Ceremony when Eversource flips the switch to turn on the solar array system.

VOTE: 8 - 0 Approved and so declared

RESULT:	APPROVED 8 - 0
MOVER:	Tim Ryan, Town Councilor
SECONDER	Jesica Buhle, Town Councilor
AYES:	Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, St. Vil

Administration Committee

5. MOTION to approve a proposed Assistant to the Director of Land Use & Planning Job Description as presented in the draft dated June 10, 2025.

Moved by Councilor Dombrowski, seconded by Councilor Buhle

Discussion: Councilor Buhle noted that there were three job descriptions on tonight’s agenda that were presented by Human Resources Director Christine Dias. She explained that each of the job descriptions were being updated to reflect the current duties that were being performed.

Councilor Dombrowski stated three job descriptions they were addressing this evening would not be creating any new positions, noting that all of these positions were currently filled. He stated as Councilor Buhle stated they were codifying the current roles and responsibilities into the job descriptions. He stated that the town was not hiring any additional individuals. However, he stated should they need to fill the positions in the future that the job description would accurately reflect the requirements of the positions.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0
MOVER: Kevin Dombrowski, Town Councilor
SECONDER Jessica Buhle, Town Councilor
AYES: Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, St. Vil

6. MOTION to approve a proposed Office Assistant II – Mayor’s Office Job Description as presented in the draft dated June 24, 2025.

Moved by Councilor Buhle, seconded by Councilor Saccone

Discussion: Councilor Dombrowski stated that they were updating the Office Assistant II – Mayor’s Office Job Description; as described in Item # 5 above.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0
MOVER: Jessica Buhle, Town Councilor
SECONDER Tony Saccone, Town Councilor
AYES: Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, St. Vil

7. MOTION to approve proposed updates to the Executive Assistant to the Mayor Job Description as presented in the draft dated June 24, 2025.

Moved by Councilor Dombrowski seconded by Councilor Buhle

Discussion: Councilor Dombrowski stated as described in Items #5 & #6 they were simply updating the Executive Assistant to the Mayor Job Description; as described above.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0
MOVER: Kevin Dombrowski, Town Councilor
SECONDER Jessica Buhle, Town Councilor
AYES: Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, St. Vil

8. MOTION to appoint Mr. James Philopena (D) 80 Avery Hill Road, Ledyard, to the Board of Assessment Appeals to complete a four (4) year term ending December 5, 2027 to fill a vacancy left by Ms. Lineweaver.

Moved by Councilor Buhle, seconded by Councilor Dombrowski

Discussion: None.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0
MOVER: Jessica Buhle, Town Councilor
SECONDER Kevin Dombrowski, Town Councilor
AYES: Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, St. Vil

9. MOTION to appoint Ms. Jennifer Bingham (D) 26 West Drive, Gales Ferry, as an Alternate Member to the Board of Assessment Appeals to complete a four (4) year term ending August 26, 2028 to fill a vacancy left by Mr. Nelson
Moved by Councilor Dombroski, seconded by Councilor Saccone
Discussion: None.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0
MOVER: Kevin Dombrowski, Town Councilor
SECONDER Tony Saccone, Town Councilor
AYES: Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, St. Vil

10. MOTION to appoint Mr. Greg Lockhart (D) 30 Tanger Lane, Gales Ferry, to the Planning & Zoning Commission, as an Alternate Member to complete a three (3) year term ending December 31, 2025 to fill a vacancy left by Mr. Harwood.
Moved by Councilor Buhle, seconded by Councilor Dombrowski
Discussion: None.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0
MOVER: Jessica Buhle, Town Councilor
SECONDER Kevin Dombrowski, Town Councilor
AYES: Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, St. Vil

XV. ADJOURNMENT

Councilor Pro-tem Brunelle stated before they adjourn, she wanted to mention that because there was a some concern as to whether they would have a quorum for their August 13, 2025 meeting; tonight’s Special Meeting was called. Therefore, she stated the August 13, 2025 and their August 27th (as agreed upon for our Summer Meeting Schedule) meetings will be canceled unless some urgent business comes up.

Councilor Buhle moved to adjourn, seconded by Councilor Dombrowski
VOTE: 8 - 0 Approved and so declared. The meeting adjourned at 7:21 p.m.

Transcribed by Roxanne M. Maher
Administrative Assistant to the Town Council

I, April Brunelle, Chairman Pro-tem of the Ledyard Town Council,
hereby certify that the above and foregoing is a true and correct copy of
the minutes of the Special Town Council Meeting held on August 6, 2025

April Brunelle, Chairman Pro-tem



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2458

Agenda Date: 9/24/2025

Agenda #:

AGENDA ITEM
CORRESPONDENCE

Subject:

Communications List - September 10, 2025

Correspondence List:

(type text here)

COMMUNICATIONS LISTING FOR SEPTEMBER 10, 2025

INCOMING CORRESPONDENCE

1. Mayor ltr dated 7/9/2025 re: Recommend Cherry Appointment Southeaster CT Water Authority(SCWA) (Mayor Representative)
2. Mayor ltr dated 7/10/2025 re: Appoint ltr Aherne Economic Development Commission (EDC)
3. Mayor ltr dated 7/10/2025 re: Appoint ltr Buttermore – Ledge Light Health District
4. Mayor ltr dated 7/10/2025 re: Appoint ltr Jay Pealer e – Ledge Light Health District
5. Mr. Ellingberg email dated 7/10/2025 re: July 8, 2025 Referendum Question – Juliet W. Long School Heating Ventilation & Air Condition System (HVAC)
6. Ms. Berry email dated 7/15/2025 re: Mystic Watershed Presentation July 19, 2025
7. DTC Appointment Application/Recommendation dated 7/15/2025 re: Bingham -Board of Assessment Appeals
8. DTC Appointment Application/Recommendation dated 7/15/2025 re: Lockhart – Planning & Zoning Commission
9. Agricultural Commission Reappointment Recommendation dated 7/20/2025
10. DTC Reappointment Recommendation dated 7/20/2025 re: Ledyard Beautification Committee
11. RTC Reappointment Recommendation dated 7/20/2025 re: Ledyard Beautification Committee
12. Ms. Schneider email dated 7/29/2025 re: Resignation – Ledyard Beautification Committee
13. DTC Appointment Recommendation ltr dated 7/25/2025 re: Adrenne Parade to fill Town Council vacancy (Rodriguez)
14. Water Pollution Control Authority (WPCA) ltr dated 7/24/2025 re: Action Ltr Meeting of July 22, 2025
15. Permanent Municipal Building Cmt ltr dated 8/5/2025 re: PMBC Meeting of August 4, 2025
16. Mr. Schroeder ltr dated 8/6/2025 re: Recommendations – proposed Draft Ordinance Establishing a Code of Ethics & Ethics Commission
17. Board of Education ltr dated 7/29/2025 (received 8/6/2025) re: Request additional Agri-Science Funding (ASTE) be appropriated to BOE – Agri-Science Capital Purchases
18. Board of Education ltr dated 7/29/2025 (received 8/6/2025) re: Request additional Impact Aid Funding (ASTE) be appropriated to BOE for Capital Projects
19. Retirement Board Action ltr dated 8/19/2025 re: Meeting of August 19, 2025
20. Ms. Ball email dated 8/21/2025 re: Proposed Draft Ordinance Establishing a Code of Ethics & Ethics Commission
21. Agricultural Commission ltr dated 8/27/2025 re: Clark Farm Lease – Majcher- Assist with Lease Process
22. Planning & Zoning Commission ltr 9/2/2025 re: Reappointment Recommendation Planning & Zoning Commission Members
23. Inland Wetland & Water Courses Commission-DTC ltr 9/2/2025 re: Reappointment Recommendation Planning & Zoning Commission Members & Move Alternate Member Thompson to Regular Member
24. Library Commission-DTC ltr 9/2/2025 re: Reappointment Recommendation Library Commission Members
25. Planning & Zoning Commission email dated 9/8/2025 re: Term Expiration Member Craig

OUT GOING CORRESPONDENCE

- 1 Admin Asst ltr to Mayor dated 7/10/2025 re: Action ltr. Town Council Regular Meeting of July 9, 2025
- 2 Admin Asst ltr to Mayor dated 7/12/2025 re: Action ltr. Town Council Special Meeting of July 23, 2025
- 3 Admin Asst ltr to Mayor dated 8/7/2025 re: Action ltr. Town Council Special Meeting of August 6, 2025- Election of New Town Council Chairman St. Vil
- 4 Admin Asst ltr to Mayor dated 8/7/2025 re: Action ltr. Town Council Special Meeting of August 6, 2025
- 5 Admin Asst ltr to Parad dated 8/7/2025 re: New Town Councilor – Welcome ltr
- 6 LTC Memo dated 7/9/2025 re: Request Recommendations – Sustainable CT Ad Hoc Committee
- 7 Chairman Rodriguez memo dated 7/10/2025 re: Chairman Pro-tem Saccone /Assignment of Duties July 11 – 13, 2025
- 8 LTC ltr to Mr. Ellingberg re: Response to email dated 7/10/2025 re: July 28, 2025 Referendum Question – Juliet W. Long School Heating Ventilation & Air Condition System (HVAC)
- 9 LTC ltr to Board of Education Finance Cmt Lamb re: Response to question at BOE Meeting Referendum Question – Juliet W. Long School Heating Ventilation & Air Condition System (HVAC)
- 10 Chairman Rodriguez ltr dated 7/28/2025 re: Resignation Town Council – Relocation to New Jersey.
- 11 Admin Asst ltr(s) to IWWC-DTC dated 8/5/2025 re: Request Reappointment Recommendation/Endorsement – Inland Wetland & Water Courses Commission Members
- 12 Admin Asst ltr(s) to Library-RTC-DTC dated 8/5/2025 re: Request Reappointment Recommendation/Endorsement – Library Commission Members
- 13 Admin Asst ltr to Planning & Zoning dated 8/5/2025 re: Request Reappointment Recommendation/Endorsement Planning & Zoning Commission Members
- 14 LTC ltr to Angelini dated 8/7/2025 re: Re-Appoint Angelini -Agricultural Commission
- 15 LTC ltr to Marelli dated 8/7/2025 re: Re-Appoint Marelli -Agricultural Commission
- 16 LTC ltr to dated 8/7/2025 re: Re-Appoint Yuhas -Agricultural Commission
- 17 LTC ltr to Martic dated 8/7/2025 re: Re-Appoint Martic (Alternate) -Agricultural Commission
- 18 LTC ltr to Bingham dated 8/7/2025 re: Appoint Bingham –(Alternate) Board of Assessment Appeals
- 19 LTC ltr to Philopena dated 8/7/2025 re: Appoint Philopena Board of Assessment Appeals
- 20 LTC ltr to Cherry dated 8/7/2025 re: Re-Appoint Cherry (Mayor’s Representative) South Eastern CT Water Authority (SCWA)
- 21 Chairman St. Vil memo dated 8/9/2025 re: Chairman Pro-tem Ryan /Assignment of Duties August 10 - 17, 2025
26. LUPPW Cmt ltr to Historic District Commission dated 8/25/2025 re: Spicer Homestead Ruins – Status of Work - Process for Historic Designation

NOTICE OF AGENDAS

1. Permanent Municipal Building Committee Agenda 8/4/2025; 9/8/2025
2. Housing Authority Agenda 7/7/2025 – Cancelled
3. Housing Authority Agenda 8/4/2025

4. Housing Authority Agenda 9/2/2025- Cancelled
5. Ledyard Beautification Cmt Agenda 8/5/2025; 9/2/2025
6. Economic Development Commission Agenda 8/5/2025; 9/2/2025
7. Inland Wetland & Water Courses Commission Agenda 8/5/2025; 9/2/2025
8. Farmers Market Committee Agenda 8/6/2025 Cancelled; 9.3/2025 - Cancelled
9. Conservation Commission Agenda 7/8/2025; 8/12/2025; 9/9/2025
10. America 250 Planning Cmt Agenda 7/8/2025; 8/12/2025; 9/9/2025
11. Planning & Zoning Agenda Sp. 7/31/2025; 8/14/2025; 9/11/2025
12. Parks, Recreation & Senior Citizens Agenda 7/15/2025; 8/19/2025
13. Agricultural Commission Agenda 7/15/2025; 8/19/2025
14. Retirement Board Agenda 7/15/2025 Cancelled
15. Retirement Board Agenda 8/19/2025
16. Zoning Board of Appeals 6/18/2025 Cancelled
17. Historic District Commission Agenda 7/21/2025; 8/18/2025
18. Library Commission Agenda 7/21/2025; 8/18/2025
19. Water Pollution Control Authority Agenda 7/22/2025; 8/26/2025
20. Finance Cmt Agenda 7/16/2025; 8/6/2025; Sp. Joint TC & BOE Agenda 8/20/2025
21. Finance Cmt Regular Agenda 8/20/2025 – Cancelled
22. LUPPW Cmt Agenda 8/4/2025
23. LUPPW Cmt Agenda 9/8/2025- Cancelled
24. Administration Cmt Sp. Agenda 8/6/2025; 9/10/2025
25. Administration Cmt Agenda 8/13/2025- Canceled
26. Community Relations Cmt for DEI Agenda 7/16/2025- Cancelled
27. Community Relations Cmt for DEI Agenda 8/20/2025
28. Town Council Agenda 7/23/2025 – Cancelled
29. Town Council Sp. Agenda 8/6/2025
30. Town Council 8/27/2025 - Cancelled
31. Town Council Agenda 9/10/2025

MINUTES

1. Permanent Municipal Building Committee Sp. Minutes 7/7/2025; 8/4/2025
2. Housing Authority Minutes 6/12/2025
3. Ledyard Beautification Cmt Minutes 7/1/2025; 8/5/2025
4. Economic Development Commission Minutes 7/1/2025; 8/5/2025
5. Inland Wetland & Water Courses Commission Minutes 7/1/2025; 8/5/2025
6. Conservation Commission Minutes 7/8/2025; 8/12/2025
7. America 250 Planning Cmt Minutes 7/8/2025; 8/12/2025
8. Planning & Zoning Minutes 7/10/2025; Sp. Mtg 7/31/2025; 8/14/2025
9. Parks, Recreation & Senior Citizens Minutes 6/17/2025; 7/15/2025
10. Agricultural Commission Minutes 6/17/2025; 7/15/2025
11. Retirement Board Minutes 6/16/2025
12. Historic District Commission Minutes 6/16/2025; 7/21/2025
13. Library Commission Minutes 6/16/2025; 7/21/2025
14. Water Pollution Control Authority Minutes 6/24/2025; 7/22/2025
15. Finance Cmt Minutes 7/16/2025; Sp. Joint TC & BOE Minutes 8/20/2025
16. LUPPW Cmt Minutes 7/7/2025
17. Administration Cmt Minutes 7/9/2025; Sp. Mtg 8/6/2025
18. Community Relations Cmt for DEI Minutes 6/18/2025
19. Town Council Sp. Exec Session Minutes 8/6/2025; Sp. Mtg 8/6/2026

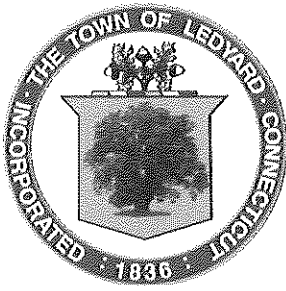
MISCELLANEOUS

1. Ms. Berry email dated 7/15/2025 re: Mystic Watershed Presentation July 19 - 21, 2025
2. Department of Emergency Services Public Safety email dated 7/21/2025 – Presentation July 23, 2025
3. Dinner at the Bill (Library 9/20/2025)

REFERRALS

Administration Committee

1. Recommendation/Endorsement – Inland Wetland & Water Courses Commission Members
2. DTC Reappointment Recommendation dated 7/20/2025 re: Ledyard Beautification Committee
3. RTC Reappointment Recommendation dated 7/20/2025 re: Ledyard Beautification Committee



**TOWN OF LEDYARD
CONNECTICUT
OFFICE OF THE MAYOR**

Fred B. Allyn III
Mayor

Kristen Chapman
Executive Assistant to the Mayor

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3222
FAX (860) 464-1126

July 9, 2025

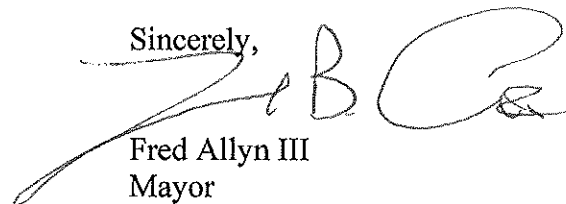
Chairman Rodriguez
Ledyard Town Council
741 Colonel Ledyard Highway
Ledyard CT, 06339

Dear Chairman Rodriguez:

In accordance with SCCOG Resolution 08-06 I would like to recommend that Mike Cherry be reappointed to serve on the Southeastern Connecticut Water Authority as the Mayor's Representative.

Please do not hesitate to contact me if there are any issues you would like to discuss.

Sincerely,



Fred Allyn III
Mayor

Cc: Town Clerk
Town Council
SCWA



TOWN OF LEDYARD CONNECTICUT OFFICE OF THE MAYOR

Fred B. Allyn III
Mayor

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3222
FAX (860) 464-1126

Kristen Chapman
Executive Assistant to the Mayor

July 10, 2025

Kevin Aherne
36 Village Drive
Ledyard, CT 06339

Dear Mr. Aherne:

It is my pleasure to appoint you as a regular member of the Economic Development Commission, to complete a three-year term ending September 1, 2025 to fill a vacancy left by Ms. Jessica Buhle.

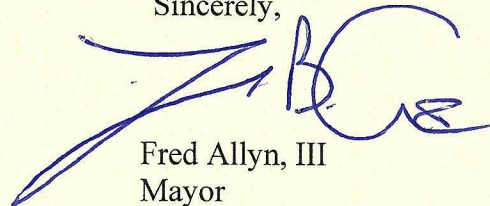
The Town's Meeting Portal (InSite) will aid you in preparation for the Economic Development Commission meetings by providing materials and supporting documentation, daily and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Economic Development Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible. Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

I would like to take this opportunity to thank you for your willingness to volunteer for this commission and for helping to make the Town of Ledyard a better place to live.

Please do not hesitate to contact me if there are any issues that you would like to discuss.

Sincerely,



Fred Allyn, III
Mayor

cc: Town Clerk
Town Council
Economic Development Commission



**TOWN OF LEDYARD
CONNECTICUT
OFFICE OF THE MAYOR**

Fred B. Allyn III
Mayor

Kristen Chapman
Executive Assistant to the Mayor

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3222
FAX (860) 464-1126

July 14, 2025

Mr. Steven Buttermore
15 Merry Lane
Gales Ferry, CT 06335

Dear Mr. Buttermore:

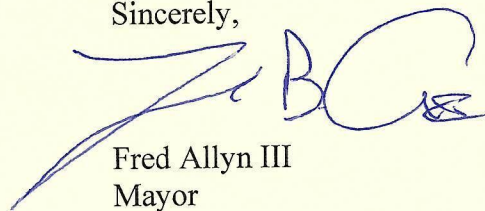
It is my pleasure to appoint you to the Ledge Light Health District Board of Directors to complete a three-year term ending June 30, 2028.

It is customary and traditional to be sworn in prior to continuing your duties. Please try to have this accomplished as soon as possible. The Town Clerk's office hours are 7:30 a.m. to 4:45 p.m. Monday through Thursday.

I would like to take this opportunity to thank you for volunteering on this board and for helping to make the Town of Ledyard a better place to live. Your support is greatly appreciated.

Please do not hesitate to contact me if there are any issues that need to be discussed.

Sincerely,



Fred Allyn III
Mayor

Cc: Town Clerk
Town Council
LLHD



TOWN OF LEDYARD CONNECTICUT OFFICE OF THE MAYOR

Fred B. Allyn III
Mayor

Kristen Chapman
Executive Assistant to the Mayor

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3222
FAX (860) 464-1126

July 14, 2025

Jay Pealer
48 Highland Drive
Ledyard, CT 06339

Dear Mr. Pealer:

It is my pleasure to reappoint you as a regular member of the Connecticut Cable Television Advisory Board, to complete a two-year term ending July 1, 2027.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible. Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

I would like to take this opportunity to thank you for your continuing willingness to volunteer for this board and for helping to make the Town of Ledyard a better place to live.

Please do not hesitate to contact me if there are any issues that you would like to discuss.

Sincerely,

Fred Allyn, III
Mayor

cc: Town Clerk
Town Council
Connecticut Cable Television Advisory Board

Roxanne Maher

From: Roxanne Maher
Sent: Tuesday, July 15, 2025 3:27 PM
To: Naomi Rodriguez
Cc: Roxanne Maher
Subject: FW: Referendum text
Attachments: JWL-HVAC-Project-Background Informtaion-2025-06-23.docx

From: Roxanne Maher
Sent: Tuesday, July 15, 2025 3:10 PM
To: Naomi Rodriguez <NaomiR@ledyardct.org>
Cc: Roxanne Maher <council@ledyardct.org>
Subject: RE: Referendum text

Hi Naomi:

The language was provided by the Town's Bond Counsel Attorney's Pullman & Comley of Hartford, Connecticut.

They prepared the Authorizing Resolutions, Legal Notice, and the wording for the Referendum Question.

Please let me know if I can be of any additional help,
Roxanne

From: Naomi Rodriguez <NaomiR@ledyardct.org>
Sent: Tuesday, July 15, 2025 1:55 PM
To: Roxanne Maher <council@ledyardct.org>
Subject: Fw: Referendum text

Hi Roxanne,

FYI.

Naomi

From: Jeff Eilenberger <jeffeilenberger@gmail.com>
Sent: Thursday, July 10, 2025 3:09 PM
To: Naomi Rodriguez <NaomiR@ledyardct.org>
Subject: Referendum text

Counselor,

I checked with the Registrar of Voters to inquire as to the origin of the wording of the Referendum question regarding the \$1.25 million for the JWL HVAC completion that was voted on 07/09/2025. They directed me to check with the Town Council.

Would you be able to shed any further clarification on this?

Thank you for your time,
Jeff Eilenberger
2 Village Dr
Ledyard, CT 06339

Roxanne Maher

From: So Rodriguez <ledyarddtcncnaomi@comcast.net>
Sent: Sunday, July 20, 2025 1:24 AM
To: Roxanne Maher
Subject: Board of Assessment Appeals

Good Morning Roxanne,

The DTC Nominating Committee voted on July 15, 2025 to endorse/recommend Ms. Jennifer Bingham (D) to serve on the Board of Assessment Appeals to replace an empty alternate seat. Please let me know if you have any questions. Thank you.

Respectfully,

Naomi Rodriguez, Chair

Ledyard DTC Nominating Committee

Roxanne Maher

From: So Rodriguez <ledyarddtcncnaomi@comcast.net>
Sent: Sunday, July 20, 2025 1:27 AM
To: Roxanne Maher
Subject: Planning & Zoning Vacancy

Good Morning Roxanne,

The DTC Nominating Committee voted on July 14, 2025 to endorse/recommend Mr. Greg Lockhart to serve on the Planning & Zoning Commission to replace an empty alternate seat. Please let me know if you have any questions. Thank you.

Respectfully,

Naomi Rodriguez, Chair

Ledyard DTC Nominating Committee

TOWN OF LEDYARD

CONNECTICUT

OWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

Chairman S. Naomi Rodriguez

June 24, 2025

Ms. S. Naomi Rodriguez, Chairman
Democratic Nominating Committee
6 Saint Peters Court
Ledyard, Connecticut 06359

Dear Ms. Rodriguez:

Members of the Ledyard Beautification Committee are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

Ledyard Beautification Committee

3 Year Term

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Carol Christenson 129 Quakertown Road Ledyard, CT 06339	R	10/26/2025	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Ms. Carol Ann Schneider 101 Incheliffe Drive Gales Ferry, CT 06225	D	10/26/2025	Y N	<u>Y</u> N	<input checked="" type="checkbox"/> Excellent { } Good { } Fair { } Poor

Board's Comments:

The DTC Nominating Committee highly recommends Ms. Carol Schneider for re-appointment. She is an asset to the Beautification Committee.

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

Chairman S. Naomi Rodriguez

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

June 24, 2025

Mr. Bruce Garstka, Chairman
Agricultural Commission
10 Pleasant View
Ledyard, Connecticut 06339

Dear Mr. Garstka:

Members of the Ledyard Agricultural Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

Agricultural Commission

3 Year Term

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Allison Angelini 193 Iron Street Ledyard, CT 06339	U	9/24/2025	<input checked="" type="radio"/> Y <input type="radio"/> N	Y <input type="radio"/> N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Katie Yuhas 34 Meetinghouse Lane Ledyard, CT 06339	U	9/24/2025	<input checked="" type="radio"/> Y <input type="radio"/> N	Y <input type="radio"/> N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Mr. Steve Martic (Alternate) 59 R- 2 Long Pond South Ledyard, CT 06339	R	9/24/2025	<input checked="" type="radio"/> Y <input type="radio"/> N	Y <input type="radio"/> N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Commission's Comments:

EACH MEMBER BRINGS A UNIQUE POSITION IN DISCUSSIONS
WHICH IS VALUABLE FOR OUR MISSION.

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council

June 24, 2025

Mr. Cory Watford, Chairman
Republican Nominating Committee
429 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mr. Watford:

Members of the Ledyard Agricultural Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

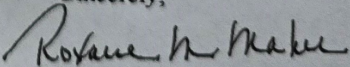
Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

Agricultural Commission			3 Year Term		
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Allison Angelini 193 Iron Street Ledyard, CT 06339	U	9/24/2025	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Ms. Katie Yuhas 34 Meetinghouse Lane Ledyard, CT 06339	U	9/24/2025	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mr. Steve Martic (Alternate) 59 R- 2 Long Pond South Ledyard, CT 06339	R	9/24/2025	Y N	<input checked="" type="radio"/> Y N	{ } Excellent { } Good { } Fair { } Poor

Commission's Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

7/7/25
Cory Watford

Sincerely,

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

Chairman S. Naomi Rodriguez

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

June 24, 2025

Mr. Cory Watford, Chairman
Republican Nominating Committee
429 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mr. Watford:

Members of the Ledyard Beautification Committee are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

Ledyard Beautification Committee

3 Year Term

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Carol Christenson 129 Quakertown Road Ledyard, CT 06339	R	10/26/2025	Y N	<input checked="" type="radio"/> Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Carol Ann Schneider 101 Inchcliffe Drive Gales Ferry, CT 06225	D	10/26/2023	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Board's Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Cy Watford
7/7/25

Sincerely,
Roxanne M. Maher

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT

WATER POLLUTION CONTROL AUTHORITY

Chairman Ed Lynch

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3220
E-Mail Address:
wpcal.ledyard@ledyardct.org

July 24, 2025

Mayor Fred B. Allyn, III
741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mayor Allyn:

At its Regular Meeting held on July 22, 2025, the WPCA took the following actions. Please feel free to contact Chairman Lynch should you have any questions regarding this meeting.

- Approved changes Mr. Jones recommended in version 3 of the Ledyard WPCA Rules and Regulations.
- Approved payment to Groton Utilities invoice #0028363, dated June 30, 2025, in the amount of \$470.00, for diversion permits.
- Approved payment to Groton Utilities invoice #0028363, dated June 30, 2025, in the amount of \$235.00, for diversion permits.
- Approved payment to Groton Utilities invoice #0028388, dated June 30, 2025, in the amount of \$267.07, for lead inventory.
- Approved motion to enter into an agreement with Sweet Hill Acres, LLC sewer request.

Respectfully submitted,

Christina Hostetler
Town Hall Assistant

cc: Mayor
Director of Finance
Treasurer/Assistant Director of Finance
Town Council

Roxanne Maher

From: Roxanne Maher
Sent: Tuesday, July 29, 2025 3:51 PM
To: Town Council Group
Cc: Roxanne Maher
Subject: FW: Beautification Committee - Resignation Schneider Beautification Committee

From: Roxanne Maher <council@ledyardct.org>
Sent: Tuesday, July 29, 2025 3:51 PM
To: estherosenbee@gmail.com
Cc: Roxanne Maher <council@ledyardct.org>
Subject: RE: Beautification Committee - Resignation Schneider Beautification Committee

Hello Mrs. Schneider:

Thank you for your service to the Town.

I will forward your resignation to the Town Council.

Roxanne

Roxanne M. Maher
Administrative Assistant
To the Ledyard Town Council
council@ledyardct.org
(860) 464-3203

From: Carol Schneider <estherosenbee@gmail.com>
Sent: Tuesday, July 29, 2025 3:44 PM
To: Roxanne Maher <council@ledyardct.org>
Subject: beautification Committee

hi, am going to finish my run in the Beautification Committee, October 2025, and will not be renewing. I have enjoyed my years working in the committee and offer my help as a volunteer in some projects, if needed.

Respectfully,
Carol Schneider
101 Inchcliffe Drive, gales ferry



Ledyard Democratic Town Committee

PO Box 413, Ledyard CT 06339 | www.ledyarddtc.com | @LedyardCTDems

PRO-PEOPLE | PRO-SCHOOLS | PRO-LEDYARD

July 25, 2025

Ledyard Town Council
Town Hall
741 Colonel Ledyard Hwy
Ledyard, CT 06339

Dear Members of the Ledyard Town Council,

Please accept this letter as formal notification of the resignation of Naomi Rodriguez from her position on the Ledyard Democratic Town Committee, effective July 29, 2025. We thank Ms. Rodriguez for her dedicated service to our committee and the town of Ledyard.

In accordance with the bylaws of the Ledyard Democratic Town Committee, we are pleased to announce the recommendation of Adrienne Parad to fill the vacancy left by Ms. Rodriguez. We are confident that Ms. Parad will be a valuable asset to the committee and will serve the residents of Ledyard with commitment and integrity.

We look forward to working collaboratively with the Town Council on matters that benefit our community.

Sincerely,

Wendy Hellekson

Chair
Ledyard Democratic Town Committee
PO Box 413
Ledyard, CT 06339



**TOWN OF LEDYARD
CONNECTICUT
PERMANENT MUNICIPAL BUILDING COMMITTEE**

741 Colonel Ledyard Hwy
Ledyard, Connecticut 06339
860-464-3222

Chairman Joseph Gush

August 5, 2025

Mayor Fred Allyn, III
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, CT 06339

Dear Mayor Allyn:

At its Regular Meeting held on August 4, 2025, The Permanent Municipal Building Committee took the following actions:

- Recommended Mayor Fred B. Allyn III execute “Standard Fast Track and Study Process Generator Interconnection Agreement” and “Contingent Approval for INT-109249” between The Connecticut Light and Power Company d/b/a Eversource Energy for INT-109249 – Juliet Long School_Ledyard Board of Education.

In addition, authorize payment of \$9172.00 to Eversource Energy for Metter Cost – INT-109249 – Juliet Long Elementary School_Ledyard Board of Education – Netting Non-Residential (NRES) – 165.6kW.

- Approved Shipman & Goodwin LLP Inv #665973 dated 7.14.2025 in the amount of \$1,534.00 for Professional Services Rendered.
- Approved Shipman & Goodwin LLP Inv #665974 dated 7.14.2025 in the amount of \$2,861.50 for Professional Services Rendered.
- Approved STV Inv #90034678 dated 6.11.2025 in the amount of \$12,231 for Project 212247 Ledyard Schools Central Office.
- Approved STV Inv #90034680 dated 6.11.2025 in the amount of \$10,200.80 for Project 21247 Ledyard Schools Juliet Long School.
- Approved STV Inc #90034679 dated 6.11.2025 in the amount of \$31,916.75 for Project 21247 Ledyard Schools Gales Ferry School.
- Approved AIA Document G701-2017 Change Order Number 001 dated 7.23.2025 in the amount of (\$200,514.00) for Project 20230-121A Juliet W. Long School – HVAC.
- Approved The Nutmeg Companies, Inc. Application for Payment dated 7.29.2025 in the amount of \$791,024.15 for Project 2503 Juliet W. Long Elementary School HVAC Replacement.

- Approved Friar Architecture Inc. Inv #2023-121A-08 dated 7.31.2025 in the amount of \$4,200.00 for Project 2023-121A Ledyard – Juliet Long HVAC.
- Approved up to \$50,000 for soffit installation for JWL HVAC Project.

Respectfully submitted,



Kristen Chapman
Executive Assistant to the Mayor
PMBC Support Staff

cc: Town Council, Director of Finance, Director of Facilities – BOE, STV Inc., Colliers

Good Evening Councillors,

Before I begin, I would like to be very clear: my comments are not intended as a personal critique of Attorney ^{Keller} Avena. I sincerely appreciate the time and expertise he has contributed in editing the draft document. His insights are clearly thoughtful, grounded in legal reasoning, and I recognize that I'm speaking without the benefit of having heard his full explanation for the revisions that have been made.

That said, in the interest of keeping this discussion focused on the content rather than individuals, I'll refer to the proposed revisions simply as "the attorney edits" or "the edits."

As someone who is not legally trained, I understand that some of these edits may be intended to streamline the language—removing redundant definitions or simplifying structure. Where that's the case, I fully support those changes. Clarity and simplicity serve everyone.

However, there are other edits that I find more difficult to understand—and, in some cases, entire sections of the draft have been eliminated. I worry that these edits may substantially alter the intent or effectiveness of the ethics code itself.

Did the state not provide model templates or example language to help municipalities establish effective codes of ethics and ethics commissions? After more than a year of effort, it's worth asking: have we simply recreated what already existed, or have we truly improved upon it? Was it really this challenging to arrive at a workable ethics code with clear enforcement mechanisms, and have we even managed to do that?

It would be helpful to understand how this edited draft compares to those already adopted by neighboring towns—many of which have relied on more standardized, broadly accepted language.

Given the time and energy invested in this process, one would hope this Committee has produced a document that not only reflects best practices, but sets a high standard. Otherwise, we risk ending up with a code that appears substantial but ultimately lacks the scope, authority, and enforceability needed to be truly effective. And if it's not effective, the town would have been better served with the model template(s) and generic language.

Thank You,
Dave Schroeder Jr.
290 Whattlehead Rd

Comment on Section 1

For example, in Section 1, the phrase "...there is hereby established a Town of Ledyard Code of Ethics" originally included the additional words "and Ethics Commission," which have been struck in the edits. Yet, in the revised Section 6—titled "Ethics Commission"—a commission is clearly established, with defined membership, terms of appointment, duties, and procedures. This raises a question: if the Ethics Commission is no longer explicitly established in Section 1, does that omission undermine or potentially nullify the authority outlined later in Section 6?

Comment on Section 4 Definitions

I assume the defined terms that were struck from the draft are legally unnecessary? Does this mean that they're defined already in some other statute or that their definition is not relevant to this ordinance?

Comment on Section 5 – Conflict of Interest Provisions:

Thank you for the clarification between officials and employees—that's a helpful improvement.

However, I'm concerned about the removal of the original language in **Subsection 5.1** that prohibited any interest—direct or indirect—that could compromise a person's independent judgment. This language addressed a broad spectrum of ethical concerns, including non-financial conflicts of interest, and provided a vital safeguard for maintaining public trust.

By narrowing the focus only to financial interests in contracts or purchases, the revised language may unintentionally weaken the scope of the ethics code. Ethical conflicts don't always come down to money—they can involve personal relationships, affiliations, or outside obligations that impair objectivity.

I would recommend reinstating or adapting the original "independent judgment" clause to preserve its broader intent, while still benefiting from the added clarity and structure introduced in the new draft.

Subsection 5.3 "Personal beneficial interest" and "directly or indirectly" have been removed. These terms were important for covering non-obvious or indirect benefits (like a benefit to a friend, business associate, or shell company), not just direct financial gain. Their removal could narrow the definition of a conflict.

Removal of draft Subsection(s) 5.3 A-N, replacing them with new Subsection(s) 5.4-5.9

While the edits for subsections 5.4-5.9 are well written, important and acceptable, I'm concerned that most of the original provisions that were deleted—covering things like disclosure of conflicts, recusals, misuse of position, and protection against even the appearance of impropriety—have been removed.

It is important that together these clauses should form a broad framework of ethical protections. Without addressing them all, we risk leaving the Town vulnerable to real or perceived ethical violations. I'd urge the Council to carefully consider the new clauses, and reinstating or restoring any of the protections that seem to be missing in this section.

Comment of Section 6

Section 6.1.B I recommend that no more than one (1) Regular Member be affiliated with any single political party. Additionally, at least three (3) Regular Members and one Alternate Member should be registered as unaffiliated. This structure helps prevent the two major parties from colluding to block ethical complaints when it serves their interests.

Section 6.4.A I suggest that the identity of the person filing a complaint not be made public. While the complainant should not remain anonymous, their name should be kept confidential to protect them from potential retaliation by individuals in positions of authority. At the same time, it is important to ensure that the complaint process is not exploited through frivolous filings, which should neither be tolerated nor encouraged.

I was only able to review about half of the revised draft document. I apologize for not having more feedback to offer at this time, as there are still numerous edits and deletions I was unable to address.

Thank you for your dedication and effort in helping to create the best ethical code possible for the town.

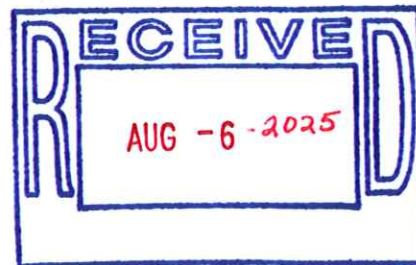


Ledyard Public Schools

Administrative Offices

July 29, 2025

Ms. April Brunelle,
Chairman Pro-Tem
Ledyard Town Council
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, CT 06339



Dear Chairman Brunelle:

The Ledyard Board of Education has reviewed and approved the following recommendations. In both cases, actual revenue received for FY25 exceeded the budgeted amounts.

- **ASTE Revenue \$250,636:** The increase is largely due to a change in the State of Connecticut's funding formula, which raised the grant allocation while reducing the tuition we may charge participating districts.
- **Impact Aid \$157,133:** The increase is a result of the Federal Government's annual appropriations process and the number of eligible claims submitted.

Given these changes, the Board respectfully requests your review and action on the following:

1. **Transfer of ASTE Revenue:** Move the additional ASTE revenue received in FY25, totaling \$250,636, to the BOE ASTE CNR Account #22570101-58261. These funds will be used to support projects outlined in *Attachment A*.
2. **Transfer of Impact Aid:** Move the \$157,133 in Impact Aid received over the budgeted amount to the BOE CNR Reserve Fund Account #22570101-58250. These funds will support capital needs projects identified for FY26 that currently lack funding. Project details are included in *Attachment B*.

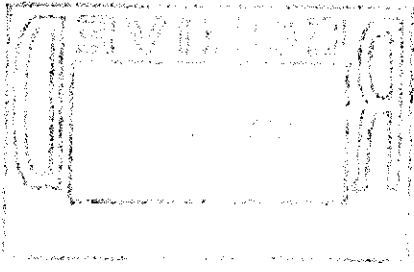
Should you or any of the Town Councilors have any questions, please let me know. The Board of Education, Superintendent and our Director of Facilities are available.

Sincerely,

Jason S. Hartling
Superintendent of Schools

Cc: Anthony R. Favry, Chair, Ledyard Board of Education
Anthony Saccone, Chair, Ledyard Town Council Finance Committee
Fred Allyn Ill, Mayor

Encl: ASTE Revenue and TC Request
Impact Aid Revenue and TC Request



Ledyard Public Schools
 ASTE revenue/VoAg tuition 1017002-42018/47010
 FY2025

Date	Received by Town of Ledyard	Town of Ledyard Budgeted Revenue	Variance
7/17/2024	377,163		
10/9/2024	377,163		
1/6/2025	377,163		
4/7/2025	377,163		
Total ASTE receipts	1,508,652	850,000	658,652
Total VoAg tuition	356,160	764,176	-408,016
	1,864,812	1,614,176	250,636

ASTE 2025				
Item	Description	Educational Value to Students/Purpose	Estimate	Vendor
Blue Ridge Ergonomics Stool	7 stools for in the Small Animal Lab for at the veterinary counter (currently do not have any seating)	Will allow students to sit at the counter when performing laboratories, rather than standing. Sitting can be more comfortable for extended microscope	<u>\$1,500.00</u>	Global Industrial
Outdoor rabbit enclosures	3 dog kennels to be adapted for rabbit use.	Will provide a secure environment for rabbits to be housed outside, protected from predators and weather elements.	<u>\$6,150.00</u>	Backyard Discovery
Hardware cloth	2 rolls of hardware cloth to line rabbit enclosures.	Further predator proof the exterior rabbit enclosures.	<u>\$300.00</u>	Amazon
Roof over outdoor rabbit area	Roof structure over exterior rabbit area.	Roof will provide protection from weather elements for students to properly maintain an outdoor rabbit area that will be inhabited all seasons	<u>\$18,000.00</u>	Vendor Quote - Upside Innovations
Rabbit & Guinea Pig Agility Equipment	Rabbit agility starter kit, additional jumps for hopping contests, guinea pig agility starter equipment	Students in the Animal Behavior & Training class always teach a variety of skills to these two species, these sets are professionally made to match the	<u>\$805.55</u>	Adventure Bunny Hopping & Agility
Tables & Chairs	New tables and chairs for the small animal classroom	Provides students with flexible seating and sturdier tables	<u>\$3,995.88</u>	School Specialty
Canine CPR Trainer	CPR Dog allows students to practice proper CPR techniques	Replacement for our current dog which pre-dates my employment in Ledyard and is falling apart beyond repair: This mannequin is critical to reinforce the	<u>\$2,750.00</u>	Reality Works
Squeekmus Rat Mannikin from Avantor	Mannikins that simulate blood draws, ear notching, etc. in the laboratory animal setting to support new course	Supports hands-on laboratory activities in Laboratory Animal Science class allowing students to practice essential industry skills	<u>\$4,225.00</u>	Avantor
Kennel/Dog Guillotine Dog Door	Additional guillotine dog door with lift mechanism to put in right side kennel	Only want this if it is also possible to fence off part of the concrete (working on quote) to allow use of indoor/outdoor area to keep groups of daycare dogs separated.	<u>\$400.00</u>	Moore Pet Supplies

Kennel/Dog Guillotine Dog Door Install	Masonry work to install the dog access door	Only want this if it is also possible to fence off part of the concrete (working on quote) to allow use of indoor/outdoor area to keep groups of daycare dogs separated.	\$1,600.00	Vendor Quote - Upside Innovations
Fence off additional dog run	160" chain link fence, 4 foot high, w/ gate to further divided exterior space for multiple dog groups	Only want this if it is also possible to fence off part of the concrete (working on quote) to allow use of indoor/outdoor area to keep groups of daycare dogs separated. price includes rabbit area fencing and gate and gates	\$9,325.00	Luther Fence
Shades for windows in cat/rabbit room	Shades to cover windows in rabbit/cat room to keep room cooler during hotter months and block out night time exterior lighting.	Facility improvement for temperature and light regulation in animal housing area, exhibiting proper animal management standards.	<u>\$700.00</u>	Alpha Aero Draperies
Reef Aquarium Supplies and Upgrades	Reef Aquariums supplies to advance our reef system to the next stage. Upgrades include improved lighting, filtration and testing equipment	Water testing and analysis, control and adjustments of chemicals and nutrients, algae control, coral growth and reproduction, aquatic organism health, filtration management	<u>\$4,415.00</u>	Wet Pets
Fish Processing and Cooking Supplies	Equipment for processing, storing and cooking fish	Students will participate in the 'farm to fork' process. Students will safely and efficiently process, store and cook our Tilapia, Catfish and Trout.	<u>\$572.71</u>	Amazon
Fishing Supplies and Materials	Outdoor recreation equipment.	Students will experience different methods of fish capture.	<u>\$2,082.32</u>	Amazon

Refrigeration	Designated refrigeration unit for greenhouse produce and fish	As part food processing and preservation, students will use the refrigerator to package and store products for display, sale or consumption.	<u>\$2,620.69</u>	Home Depot
Waders	Waterproof chest waders - We use these on our stocking and collection field trips. A leaking wader is counterproductive and 10 out of our 12 pairs of waders leak. Like me, they are old and tired.	Assisting the state with distribution of trout in Trout Management Areas by live cart release. We also collect aquatic organisms for research and identification from areas such as Bluff Point and Sawmill Pond.	<u>\$1,359.76</u>	Amazon
Aquaculture Pump, Air Pumps and Chiller Replacements	Replacement pumps, aeration devices and chillers for our lab recirculating systems. The current equipment is approaching life expectancy.	Growth and reproduction of warm water and coldwater aquaculture species.	<u>\$10,409.19</u>	Pentair
Greenhouse Supplies	Testing equipment, germination equipment and curtain installation	Seed germination and protection in an aquaponics greenhouse.	<u>\$1,434.99</u>	Farmtek
Laminar Flow Hood	Laminar Flow Hood for aseptic technique, plant tissue culture and sterile media prep	This provides students the opportunity to learn and practice aseptic technique common in biological and biotech industries.	<u>\$729.00</u>	Amazon
3 Pieces - Uline 72"x 48" steel assembly table	Replace existing welding tables which are damaged after many years of welding on them.	Level and smooth working surfaces facilitate student learning of welding technique.	<u>\$1,830.00</u>	Uline
12 pcs. Radnor Blue Vinyl Welding Curtain 6 x 8	Transparent Blue welding curtains to replace worn and torn existing curtains in the welding area	New curtains will increase safety of students in the welding area while allowing better supervision than is possible with the current opaque curtains.	<u>\$754.56</u>	Airgas Waterford

4 sets - 61 in. W x 23 in D Heavy Duty 15-Drawer Mobile Workbench with Mechanics Tool Set (290-Piece)	290 Piece tool set with rolling storage chest.	Tools with rolling tool storage will allow students to easily access and securely store tools when working anywhere in the shop.	<u>\$4,997.00</u>	HomeDepot
2 sets - Husky Rolling Tool Chest Combo	2 Rolling tool storage carts	Rolling tool storage will accommodate existing tools while allowing students to easily access and securely store tools and small parts when working anywhere in the shop.	<u>\$2,196.00</u>	HomeDepot
Milleromatic 255 MIG Welding Machine w/ EZ Latch cart 951766	MIG welding machine - Upgrade to existing MIG machines which, while functional, are antiquated (1990's tech), lack features and require maintenance.	MIG welding is a common industrial practice. Students interested in metal fabrication benefit from familiarity with and skill in using this technology. This is the same model welder used in the metals shop.	<u>\$4,633</u>	Airgas Waterford
Miller® 300 Amp .030" - 1/16" XR-Aluma-Pro™ MIG Gun With 15' Cable 301568	Push-pull gun to be used with the Milleromatic 255 for MIG welding aluminum.	Students will learn to use push-pull welding guns, which are industry-standard for welding aluminum with MIG	<u>\$3,611.00</u>	Airgas Waterford
4 Sets Stihl KMA 135 R power head , each with 2 batteries, charger and Stihl FS-KM Line trimmer head	Electric power head, battery and charger for the Stihl Kombi system	This will allow up to 4 students to simultaneously practice string trimmer operation or use any of our existing Kombi System attachments with battery power	<u>\$2,967.84</u>	Gano's Colchester CT
Qidi Plus4 3D Printer	Large volume 3-D printer	Expand ability to perform 3-D prints as student interest increases. Currently only one print can be made at a time and may take many hours. Staying with a Qidi product will facilitate using the same software across platforms	<u>\$769.00</u>	Amazon
Jet Model IBG-8 Bench Grinder with light and pedestal stand	Bench grinder and stand for shaping metal	To replace existing antiquated pedestal grinder used for shaping metal in metal fabrication class.	<u>\$918.99</u>	Amazon

VEVOR Aluminum Truck, 2 in 1	Hand truck / dolly for moving heavy objects	Permits students to safely move heavy objects within the shop area and the department	<u>\$142.50</u>	Amazon
Mojack Riding Lawn Mower Lift	For lifting lawn tractors up for blade changes and maintenance	Provides the opportunity to practice landscape equipment maintenance.	<u>\$300.00</u>	Amazon
ARCAN Tools 3-Ton Quick Rise Aluminum Floor Jack with Dual Pump Pistons & Reinforced Lifting Arm (A20018_A20019)	Low Profile floor jack	Permits students to safely lift heavy pieces of equipment for maintenance	<u>\$316.49</u>	Amazon
Powermatic 1Hp Mortising Machine with table and bits	Mortising machine with table and bits for making mortises in wood	Facilitates making mortise and tenon joints to hold together table legs, beams, etc....	<u>\$1,364</u>	Amazon
Tables & Chairs	New tables and chairs for the Livestock classroom	Provides students with flexible seating and sturdier tables	<u>\$3,641.76</u>	School Specialty
Hay Storage	Provides for a large quantity of hay storage. Metal with a concrete floor	Provides animals with appropriate nutrition while being able to store the hay out of the barn to prevent fire hazards.	\$22,000	Vendor Quote
Livestock Learning Lab Kits	Horse, Beef & Poultry Learning Lab Kits	Supports all livestock classes for all grades to learn about managing livestock, breed characteristics, veterinary skills and management practices.	<u>\$2,837.00</u>	Ohio 4-H Youth Development
Sheep & Goat Show Equipment	Sheep & Goat Stands, Mineral Feeders	Supports the students as they prepare the animals for show. More students can be actively working when we have more sheep/goat stands.	<u>\$2,845</u>	Sydell
Updated Promotional Materials	Includes up to date signage to replace what is currently in and around our department	Supports educating about our program outside of learning within our classroom	<u>\$6,268</u>	Fast Signs

Food Science Items	Refrigerator	Supports our Food Science Curriculum	Amazon
Veterinary & Grooming Supplies	A variety of veterinary and grooming supplies for all classes of livestock	Supports keep the animals safe and healthy	<u>\$775</u>
Official FFA Dress	Includes 15 jackets, scarfs and ties	Supports students attending FFA events by utilizing Chapter owned jackets so they can participate without worrying about financial struggles to purchase their own	<u>\$3,631.90</u>
Official FFA Dress	Include dress skirts, pants, shirts and nylons	Supports students attending FFA events by utilizing Chapter owned pants, skirts and tops so they can participate without worrying about financial struggles to purchase their own	<u>\$1,385</u>
Livestock Gates	2 Kidding panel gates and 2 galvanized gates	To add movement between the outdoor animal pens from each pen as well as extra enclosure to the barn	<u>\$3,504</u>
Duck Shelter	Duck Shelter and Run	To provide housing for a flock of ducks	<u>\$866</u>
CVA Manuals	20 Certification in Veterinary Assisting Manuals (equals 30 total so each teacher has enough for 15/class)	With Manzi & O'Keefe running concurrent Veterinary Science Courses we need more CVA manuals for students to use.	<u>\$3,135</u>
Cold Frame	Expanding the types of plants my students are able to grow and learn about. Introducing fruiting bushes and plants such as blueberries, strawberries, blackberries and raspberries.	another means to growing crops and flowers. Allows students to work with another type of greenhouse. Students will learn how to extend growing seasons and grow flowers for arrangements.	<u>\$3,474</u>
Fruit bushes and plants	strawberries, black berries, raspberries and blue berries	Allows students to expand their knowledge of different crop growths	<u>\$3,655</u>
Indoor dwarf fruiting trees	a variety of tropical and unique fruiting shrubs	Allows students to expand their knowledge of crops they are growing and also allows students to be able to grow	Johnny's Selected Seeds
Greenhouse update	Greenhouse electrical update. \$30,000 was approved in the 2022-23 ASTE Purchases, but this transaction was not completed before a major price increase.	This was previously approved in the 2022-2023 ASTE purchases. This is an updated quote showing the cost increases since this was originally quoted. Current greenhouses have a lot of electrical issues and replacement parts are no longer available. Shades don't close automatically and one greenhouse no longer has the time to run the greenhouse controls.	<u>\$511.45</u>
			Logees
			Griffin/Bever Electric

Greenhouse Update Electrical	The cost to install the electrical update for the greenhouses.	Students will be able to learn how to use the greenhouses with the updated equipment in the 25-26 school year.	\$15,000	Beaver Electric
mulch	weed barrier	Mulch for the various areas around Ag4, new cold frame and berry patch	<u>\$1,920</u>	EA Quinn
Fishing materials	a variety of fishing equipment	Students in Natural Resource products and Outdoor recreation will be able to practice learn and practice a skill that is currently only discussed in these courses	\$750	
Water containment wall in boiler room		Prevent boiler water or pump leaks from flowing into the carpeted area in the media center.	\$10,000	
Add requested Cameras		Add additional camera to the middle of the east west hall and camera to cover the student restroom entrances.	\$3,040	
New white board and installation of new projectors in Ag classrooms	Includes new white boards projector installation with ceiling speakers same set up at the regular classrooms.	Add new white boards and install the nes projectors purchased by the town with ARPA funds	\$15,000	
		TOTAL	\$249,039.71	

Ledyard Public Schools
 Impact Aid 1017002-42016
 FY2025

Date	Received by Town of Ledyard	Town of Ledyard Budgeted Revenue	Variance
12/18/2024	582,221		
12/31/2024	23,932		
4/17/2025	492,102		
6/10/2025	108,878		
	1,207,133	1,050,000	157,133

Capital Project Request 2025 - Impact Aid Revenue Surplus				Notes
Item	Building	Estimate		
Gym Ceiling Repair	LHS	\$65,000		Not to Exceed
Bird Nesting Remediation	LHS	\$15,000		Not to Exceed
Baseball Field Renovation	LHS	\$45,000		Not to Exceed
Sewer Line Repair/Replacement	LHS	\$10,000		Not to Exceed
Boiler System/Heating Repairs	LHS	\$22,000		
	TOTAL	\$157,000.00		
*Items requested are directly from the BOE Capital Plan				



Ledyard Public Schools

Administrative Offices

July 29, 2025

Ms. April Brunelle,
Chairman Pro-Tem
Ledyard Town Council
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, CT 06339



Dear Chairman Brunelle:

The Ledyard Board of Education has reviewed and approved the following recommendations. In both cases, actual revenue received for FY25 exceeded the budgeted amounts.

- **ASTE Revenue \$250,636:** The increase is largely due to a change in the State of Connecticut's funding formula, which raised the grant allocation while reducing the tuition we may charge participating districts.
- **Impact Aid \$157,133:** The increase is a result of the Federal Government's annual appropriations process and the number of eligible claims submitted.

Given these changes, the Board respectfully requests your review and action on the following:

1. **Transfer of ASTE Revenue:** Move the additional ASTE revenue received in FY25, totaling \$250,636, to the BOE ASTE CNR Account #22570101-58261. These funds will be used to support projects outlined in *Attachment A*.
2. **Transfer of Impact Aid:** Move the \$157,133 in Impact Aid received over the budgeted amount to the BOE CNR Reserve Fund Account #22570101-58250. These funds will support capital needs projects identified for FY26 that currently lack funding. Project details are included in *Attachment B*.

Should you or any of the Town Councilors have any questions, please let me know. The Board of Education, Superintendent and our Director of Facilities are available.

Sincerely,

Jason S. Hartling
Superintendent of Schools

Cc: Anthony R. Favry, Chair, Ledyard Board of Education
Anthony Saccone, Chair, Ledyard Town Council Finance Committee
Fred Allyn Ill, Mayor

Encl: ASTE Revenue and TC Request
Impact Aid Revenue and TC Request



Ledyard Public Schools
 ASTE revenue/VoAg tuition 1017002-42018/47010
 FY2025

Date	Received by Town of Ledyard	Town of Ledyard Budgeted Revenue	Variance
7/17/2024	377,163		
10/9/2024	377,163		
1/6/2025	377,163		
4/7/2025	377,163		
Total ASTE receipts	1,508,652	850,000	658,652
Total VoAg tuition	356,160	764,176	-408,016
	1,864,812	1,614,176	250,636

ASTE 2025				
Item	Description	Educational Value to Students/Purpose	Estimate	Vendor
Blue Ridge Ergonomics Stool	7 stools for in the Small Animal Lab for at the veterinary counter (currently do not have any seating)	Will allow students to sit at the counter when performing laboratories, rather than standing. Sitting can be more comfortable for extended microscope	<u>\$1,500.00</u>	Global Industrial
Outdoor rabbit enclosures	3 dog kennels to be adapted for rabbit use.	Will provide a secure environment for rabbits to be housed outside, protected from predators and weather elements.	<u>\$6,150.00</u>	Backyard Discovery
Hardware cloth	2 rolls of hardware cloth to line rabbit enclosures.	Further predator proof the exterior rabbit enclosures.	<u>\$300.00</u>	Amazon
Roof over outdoor rabbit area	Roof structure over exterior rabbit area.	Roof will provide protection from weather elements for students to properly maintain an outdoor rabbit area that will be inhabited all seasons	<u>\$18,000.00</u>	Vendor Quote - Upside Innovations
Rabbit & Guinea Pig Agility Equipment	Rabbit agility starter kit, additional jumps for hopping contests, guinea pig agility starter equipment	Students in the Animal Behavior & Training class always teach a variety of skills to these two species, these sets are professionally made to match the	<u>\$805.55</u>	Adventure Bunny Hopping & Agility
Tables & Chairs	New tables and chairs for the small animal classroom	Provides students with flexible seating and sturdier tables	<u>\$3,995.88</u>	School Specialty
Canine CPR Trainer	CPR Dog allows students to practice proper CPR techniques	Replacement for our current dog which pre-dates my employment in Ledyard and is falling apart beyond repair. This mannequin is critical to reinforce the	<u>\$2,750.00</u>	Reality Works
Squeekmus Rat Mannikin from Avantor	Mannikins that simulate blood draws, ear notching, etc. in the laboratory animal setting to support new course	Supports hands-on laboratory activities in Laboratory Animal Science class allowing students to practice essential industry skills	<u>\$4,225.00</u>	Avantor
Kennel/Dog Guillotine Dog Door	Additional guillotine dog door with lift mechanism to put in right side kennel	Only want this if it is also possible to fence off part of the concrete (working on quote) to allow use of indoor/outdoor area to keep groups of daycare dogs separated.	<u>\$400.00</u>	Moore Pet Supplies

Kennel/Dog Guillotine Dog Door Install	Masonry work to install the dog access door	Only want this if it is also possible to fence off part of the concrete (working on quote) to allow use of indoor/outdoor area to keep groups of daycare dogs separated.	\$1,600.00	Vendor Quote - Upside Innovations
Fence off additional dog run	160" chain link fence, 4 foot high, w/ gate to further divided exterior space for multiple dog groups	Only want this if it is also possible to fence off part of the concrete (working on quote) to allow use of indoor/outdoor area to keep groups of daycare dogs separated. price includes rabbit area fencing and gate and gates	\$9,325.00	Luther Fence
Shades for windows in cat/rabbit room	Shades to cover windows in rabbit/cat room to keep room cooler during hotter months and block out night time exterior lighting.	Facility improvement for temperature and light regulation in animal housing area, exhibiting proper animal management standards.	<u>\$700.00</u>	Alpha Aero Draperies
Reef Aquarium Supplies and Upgrades	Reef Aquariums supplies to advance our reef system to the next stage. Upgrades include improved lighting, filtration and testing equipment	Water testing and analysis, control and adjustments of chemicals and nutrients, algae control, coral growth and reproduction, aquatic organism health, filtration management	<u>\$4,415.00</u>	Wet Pets
Fish Processing and Cooking Supplies	Equipment for processing, storing and cooking fish	Students will participate in the 'farm to fork' process. Students will safely and efficiently process, store and cook our Tilapia, Catfish and Trout.	<u>\$572.71</u>	Amazon
Fishing Supplies and Materials	Outdoor recreation equipment.	Students will experience different methods of fish capture.	<u>\$2,082.82</u>	Amazon

Refrigeration	Designated refrigeration unit for greenhouse produce and fish	As part food processing and preservation, students will use the refrigerator to package and store products for display, sale or consumption.	<u>\$2,620.69</u>	Home Depot
Waders	Waterproof chest waders - We use these on our stocking and collection field trips. A leaking wader is counterproductive and 10 out of our 12 pairs of waders leak. Like me, they are old and tired.	Assisting the state with distribution of trout in Trout Management Areas by live cart release. We also collect aquatic organisms for research and identification from areas such as Bluff Point and Sawmill Pond.	<u>\$1,359.76</u>	Amazon
Aquaculture Pump, Air Pumps and Chiller Replacements	Replacement pumps, aeration devices and chillers for our lab recirculating systems. The current equipment is approaching life expectancy.	Growth and reproduction of warm water and coldwater aquaculture species.	<u>\$10,409.19</u>	Pentair
Greenhouse Supplies	Testing equipment, germination equipment and curtain installation	Seed germination and protection in an aquaponics greenhouse.	<u>\$1,434.99</u>	Farmtek
Laminar Flow Hood	Laminar Flow Hood for aseptic technique, plant tissue culture and sterile media prep	This provides students the opportunity to learn and practice aseptic technique common in biological and biotech industries.	<u>\$729.00</u>	Amazon
3 Pieces - Uline 72"x 48" steel assembly table	Replace existing welding tables which are damaged after many years of welding on them.	Level and smooth working surfaces facilitate student learning of welding technique.	<u>\$1,830.00</u>	Uline
12 pcs. Radnor Blue Vinyl Welding Curtain 6 x 8	Transparent Blue welding curtains to replace worn and torn existing curtains in the welding area	New curtains will increase safety of students in the welding area while allowing better supervision than is possible with the current opaque curtains.	<u>\$754.56</u>	Airgas Waterford

4 sets - 61 in. W x 23 in D Heavy Duty 15-Drawer Mobile Workbench with Mechanics Tool Set (290-Piece)	290 Piece tool set with rolling storage chest.	Tools with rolling tool storage will allow students to easily access and securely store tools when working anywhere in the shop.	<u>\$4,992.00</u>	HomeDepot
2 sets - Husky Rolling Tool Chest Combo	2 Rolling tool storage carts	Rolling tool storage will accommodate existing tools while allowing students to easily access and securely store tools and small parts when working anywhere in the shop.	<u>\$2,196.00</u>	HomeDepot
Millermatic 255 MIG Welding Machine w/ EZ Latch cart 951766	MIG welding machine - Upgrade to existing MIG machines which, while functional, are antiquated (1990's tech), lack features and require maintenance.	MIG welding is a common industrial practice. Students interested in metal fabrication benefit from familiarity with and skill in using this technology. This is the same model welder used in the metals shop.	<u>\$4,633</u>	Airgas Waterford
Miller® 300 Amp .030" - 1/16" XR-Aluma-Pro™ MIG Gun With 15' Cable 301568	Push-pull gun to be used with the Millermatic 255 for MIG welding aluminum.	Students will learn to use push-pull welding guns, which are industry-standard for welding aluminum with MIG	<u>\$3,611.00</u>	Airgas Waterford
4 Sets Stihl KMA 135 R power head , each with 2 batteries, charger and Stihl FS-KM Lline trimmer head	Electric power head, battery and charger for the Stihl Kombi system	This will allow up to 4 students to simultaneously practice string trimmer operation or use any of our existing Kombi System attachments with battery power	<u>\$2,967.84</u>	Gano's Colchester CT
Qidi Plus4 3D Printer	Large volume 3-D printer	Expand ability to perform 3-D prints as student interest increases. Currently only one print can be made at a time and may take many hours. Staying with a Qidi product will facilitate using the same software across platforms	<u>\$769.00</u>	Amazon
Jet Model IBG-8 Bench Grinder with light and pedestal stand	Bench grinder and stand for shaping metal	To replace existing antiquated pedestal grinder used for shaping metal in metal fabrication class.	<u>\$918.99</u>	Amazon

VEVOR Aluminum Truck, 2 in 1	Hand truck / dolly for moving heavy objects	Permits students to safely move heavy objects within the shop area and the department	<u>\$142.50</u>	Amazon
Mojack Riding Lawn Mower Lift	For lifting lawn tractors up for blade changes and maintenance	Provides the opportunity to practice landscape equipment maintenance.	<u>\$300.00</u>	Amazon
ARCAN Tools 3-Ton Quick Rise Aluminum Floor Jack with Dual Pump Pistons & Reinforced Lifting Arm (A20018_A20019)	Low Profile floor jack	Permits students to safely lift heavy pieces of equipment for maintenance	<u>\$316.49</u>	Amazon
Powermatic 1Hp Mortising Machine with table and bits	Mortising machine with table and bits for making mortises in wood	Facilitates making mortise and tenon joints to hold together table legs, beams, etc....	<u>\$1,364</u>	Amazon
Tables & Chairs	New tables and chairs for the Livestock classroom	Provides students with flexible seating and sturdier tables	<u>\$3,641.76</u>	School Specialty
Hay Storage	Provides for a large quantity of hay storage. Metal with a concrete floor	Provides animals with appropriate nutrition while being able to store the hay out of the barn to prevent fire hazards.	\$22,000	Vendor Quote
Livestock Learning Lab Kits	Horse, Beef & Poultry Learning Lab Kits	Supports all livestock classes for all grades to learn about managing livestock, breed characteristics, veterinary skills and management practices.	<u>\$2,837.00</u>	Ohio 4-H Youth Development
Sheep & Goat Show Equipment	Sheep & Goat Stands, Mineral Feeders	Supports the students as they prepare the animals for show. More students can be actively working when we have more sheep/goat stands.	<u>\$2,845</u>	Sydell
Updated Promotional Materials	Includes up to date signage to replace what is currently in and around our department	Supports educating about our program outside of learning within our classroom	<u>\$6,268</u>	Fast Signs

Food Science Items	Refrigerator	Supports our Food Science Curriculum		Amazon
Veterinary & Grooming Supplies	A variety of veterinary and grooming supplies for all classes of livestock	Supports keep the animals safe and healthy	<u>\$775</u>	Premier 1
Official FFA Dress	Includes 15 jackets, scarfs and ties	Supports students attending FFA events by utilizing Chapter owned jackets so they can participate without worrying about financial struggles to purchase their own	<u>\$1,385</u>	National FFA Organization
Official FFA Dress	Include dress skirts, pants, shirts and nylons	Supports students attending FFA events by utilizing Chapter owned pants, skirts and tops so they can participate without worrying about financial struggles to purchase their own	<u>\$3,504</u>	Amazon
Livestock Gates	2 Kidding panel gates and 2 galvanized gates	To add movement between the outdoor animal pens from each pen as well as extra enclosure to the barn	<u>\$866</u>	Shagbark
Duck Shelter	Duck Shelter and Run	To provide housing for a flock of ducks	<u>\$3,135</u>	Flemings Feed Store
CVA Manuals	20 Certification in Veterinary Assisting Manuals (equals 30 total so each teacher has enough for 15/class)	With Manzi & O'Keefe running concurrent Veterinary Science Courses we need more CVA manuals for students to use.	<u>\$3,474</u>	Texas Veterinary Medical Association
Cold Frame	Expanding the types of plants my students are able to grow and learn about. Introducing fruiting bushes and plants such as blueberries, strawberries, blackberries and raspberries.	another means to growing crops and flowers. Allows students to work with another type of greenhouse. Students will learn how to extend growing seasons and grow flowers for arrangements.	<u>\$3,655</u>	Farmers Friend
Fruit bushes and plants	strawberries, black berries, raspberries and blue berries	Allows stuents to expand their knowledge of different crop growths	<u>\$705</u>	Johnny's Selected Seeds
Indoor dwarf fruiting trees	a variety of tropical and unique fruiting shrubs	Allows students to expand their knowledge of crops they are growing and also allows students to be able to grow	<u>\$511.45</u>	Logees
Greenhouse update	Greenhouse electrical update. \$30,000 was approved in the 2022-23 ASTE Purchases, but this transaction was not completed before a major price increase.	This was previously approved in the 2022-2023 ASTE purchases. This is an updated quote showing the cost increases since this was originally quoted. Current greenhouses have a lot of electrical issues and replacement parts are no longer available. Shades don't close automatically and one greenhouse no longer has the time to run the greenhouse controls.	<u>\$45,925</u>	Griffin/Bever Electric

Greenhouse Update Electrical	The cost to install the electrical update for the greenhouses.	Students will be able to learn how to use the greenhouses with the updated equipment in the 25-26 school year.	\$15,000	Beaver Electric
mulch	weed barrier	Mulch for the various areas around Ag4, new cold frame and berry patch	<u>\$1,920</u>	EA Quinn
Fishing materials	a variety of fishing equipment	Students in Natural Resource products and Outdoor recreation will be able to practice learn and practice a skill that is currently only discussed in these courses	\$750	
Water containment wall in boiler room		Prevent boiler water or pump leaks from flowing into the carpeted area in the media center.	\$10,000	
Add requested Cameras		Add additional camera to the middle of the east west hall and camera to cover the student restroom entrances.	\$3,040	
New white board and installation of new projectors in Ag classrooms	Includes new white boards projector installation with ceiling speakers same set up at the regular classrooms.	Add new white boards and install the nes projectors purchased by the town with ARPA funds	\$15,000	
		TOTAL	\$249,039.71	

Ledyard Public Schools
Impact Aid 1017002-42016
FY2025

Date	Received by Town of Ledyard	Town of Ledyard Budgeted Revenue	Variance
12/18/2024	582,221		
12/31/2024	23,932		
4/17/2025	492,102		
6/10/2025	108,878		
	1,207,133	1,050,000	157,133

Capital Project Request 2025 - Impact Aid Revenue Surplus				Notes
Item	Building	Estimate		
Gym Ceiling Repair	LHS	\$65,000		Not to Exceed
Bird Nesting Remediation	LHS	\$15,000		Not to Exceed
Baseball Field Renovation	LHS	\$45,000		Not to Exceed
Sewer Line Repair/Replacement	LHS	\$10,000		Not to Exceed
Boiler System/Heating Repairs	LHS	\$22,000		
	TOTAL	\$157,000.00		
*Items requested are directly from the BOE Capital Plan				

Bruce P. Garstka
Agricultural Commission, Chairman

August 27, 2025

Ledyard Town Council

Subject: Clark Farm Property

Dear Town Council Members,

The lease of the Clark Farm Property to Walter Majcher will terminate at the end of this year. To ensure that the Clark Farm property does not go fallow, the Agricultural Commission requests that the process to vet a new lessee begin. As a Commission, we also would like to see the former Norwich State Hospital property, at the head of the Tri-Town Trail, be brought back into agricultural use.

The Agricultural Commission would like to extend its willingness to list a set of criteria, for the Council's review, for the purpose of leasing the properties.

Respectfully,



Bruce P. Garstka,
Agricultural Commission, Chairman



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203

E-Mail Address:

council@ledyardct.org

August 5, 2025

Mr. Marcell Wood, Chairman
Planning and Zoning Commission
11 South Glenwoods Road
Gales Ferry, Connecticut 06335

Dear Mr. Wood:

A member of the Planning and Zoning Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

Planning & Zoning Commission

3 Year Term

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. Howard Craig 64 Stoddards View Gales Ferry, CT 06335	U	10/31/2025	<input checked="" type="radio"/> No <input type="radio"/> N	<input type="radio"/> Y <input checked="" type="radio"/> N	<input checked="" type="checkbox"/> X } Excellent <input type="checkbox"/> } Good <input type="checkbox"/> } Fair <input type="checkbox"/> } Poor

Committee Chair Comments: I have spoken to Mr. Howard Craig and it is intention not to continue as a Regular Member of the Planning and Zoning Commission at the expiration of his appointment.

His attendance has been excellent, his contributions to every facet of the Commission's process as a regular member is concise, meaningful and supported by facts. Mr. Craig will be missed as an active member of the Planning and Zoning Commission. I wish him well as he explores other ways to serve his community.

Sincerely,

M. E. Wood Chair, Planning and Zoning Commission

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

August 5, 2025

Mr. Justin DeBrodt, Chairman
Inland Wetland and WaterCourses Commission
5 Erins Way
Ledyard, Connecticut 06339

Dear Mr. DeBrodt:

Members of the Inland Wetland and WaterCourses Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office.

IWWC

Member's Name	Party Affiliat	Term Expiration	Commission Recommendation	Town Committee Endorsement	2 Year Term
					Attendance
Mr. Michael Marelli 4 Lee Brook Drive Ledyard, Connecticut 06339	D	10/31/2025	(Y) N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mr. Justin DeBrodt 5 Erins Way Ledyard, CT 06339	U	10/31/2025	(Y) N	Y N	{ } Excellent { } Good { } Fair { } Poor

Committee Comments:

Recommend appointing Mr. James Thompson as a Regular Member to fill the open seat.

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,
Roxanne M. Maher

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

Ms. Wendy Hellekson, Chairman
Democratic Town Committee
14L Lakeside Drive
Ledyard, Connecticut 06359

Dear Ms. Hellekson:

Members of the Inland Wetland and WaterCourses Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office.

IWWC

Member's Name	Party Affiliat	Term Expiration	Commission Recommendation	2 Year Term	
				Town Committee Endorsement	Attendance
Mr. Michael Marelli 4 Lee Brook Drive Ledyard, Connecticut 06339	D	10/31/2025	Y N	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Mr. Justin DeBrodt 5 Erins Way Ledyard, CT 06339	U	10/31/2025	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,
Roxanne M. Maher

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

August 5, 2025

Mr. John Bolduc
Library Commission
14 Monticello Drive
Gales Ferry, Connecticut 06335

Dear M. Bolduc:

Members of the Library Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

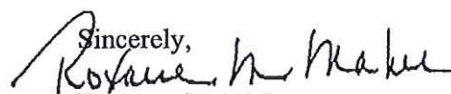
Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office.

Library Commission					2 Year Term
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. John Bolduc 14 Monticello Drive Gales Ferry, CT 06335	U	11/7/2025	<input checked="" type="radio"/> Y <input type="radio"/> N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Mr. Ellin M. Grenger 15 Bittersweet Drive Gales Ferry, CT 06335	D	11/7/2025	<input checked="" type="radio"/> Y <input type="radio"/> N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Barbara Candler 3 Goulart Road Ledyard, CT 06339	D	11/7/2025	Y <input checked="" type="radio"/> N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Cynthia Wright 6 Laurel Leaf Drive Gales Ferry, CT 06335	D	11/7/2025	<input checked="" type="radio"/> Y <input type="radio"/> N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Elizabeth Rumery 2 Bluff Road Gales Ferry, CT 06339	D	11/7/2025	<input checked="" type="radio"/> Y <input type="radio"/> N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Committee Comments:

BARBARA CANDLER DOES NOT WISH TO BE
REAPPOINTED

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

Ms. Wendy Hellekson
Democrat Town Committee
14L Lakeside Drive
Ledyard, Connecticut 06339

August 5, 2025

Dear Chairman Hellekson:

Members of the Library Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

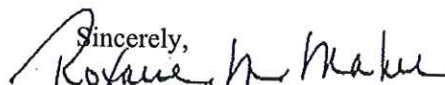
Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office.

Library Commission

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	2 Year Term Attendance
Mr. John Bolduc 14 Monticello Drive Gales Ferry, CT 06335	<input checked="" type="radio"/>	11/7/2025	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Mr. Ellin M. Grenger 15 Bittersweet Drive Gales Ferry, CT 06335	D	11/7/2025	Y N	<input checked="" type="radio"/> Y N	<input type="checkbox"/> Excellent <input checked="" type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Barbara Candler 3 Goulart Road Ledyard, CT 06339	D	11/7/2025	Y N	<input checked="" type="radio"/> Y N	<input type="checkbox"/> Excellent <input checked="" type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Cynthia Wright 6 Laurel Leaf Drive Gales Ferry, CT 06335	D	11/7/2025	Y N	<input checked="" type="radio"/> Y N	<input type="checkbox"/> Excellent <input checked="" type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Elizabeth Rumery 2 Bluff Road Gales Ferry, CT 06339	D	11/7/2025	Y N	<input checked="" type="radio"/> Y N	<input type="checkbox"/> Excellent <input checked="" type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council

Roxanne Maher

From: Marty Wood <martyengrew@gmail.com>
Sent: Monday, September 8, 2025 1:48 PM
To: howard.j.craig@gmail.com
Cc: Roxanne Maher
Subject: Re: initially appointment letter to Regular Member

Good afternoon Howard,
I did question Roxanne, Admin Assistant for Town Council, when we initially discussed the October Expiration date. She said the appointment (as a Regular Member to the Commission) letter's end date was determined by the expiration of the individual you replaced on the Commission. So as I see it, Thursday will be the last day the commission will see you as a regular member. We will endeavor to complete the discussion and decision process WRT Treaster's recommendations on Thursday, September 11.
"Fair Winds and Following Seas"
Sincerely,
Marty

Marcelle Wood
Gales Ferry, CT 06335
860-333-3147

On Mon, Sep 8, 2025 at 11:44 AM Howard Craig <howard.j.craig@gmail.com> wrote:
Marty,

Has there been any follow-up to this situation? In other words, I am attending the meeting on Thursday, but am out of town for the October meeting. If my letter states that my time of service is done in October, then this Thursday's meeting will be my last.

Please advise,
Howard

Howard J. Craig, Jr. | Notary Public
860-449-3582 | howard.j.craig@gmail.com

On Tue, Aug 26, 2025 at 3:11 PM Howard Craig <howard.j.craig@gmail.com> wrote:
Marty,

My apologies for any hardship this has caused. I fully intended to serve until December but if I'm being officially released in October per the appointment letter, then I'll plan on departing then.

Howard, sent from my iPhone

On Tue, Aug 26, 2025 at 3:08 PM Marty Wood <martyengrew@gmail.com> wrote:

Afternoon Howard,

Attached is the original appointment letter to the Planning and Zoning Commission. You will see your term is up on October 31, 2025 which (I am told) is the three year period of the appointment as a regular member.

I am processing a form from the Town Council and am telling them that it is your intention not to continue on the commission and to find alternative ways to serve your community.

I am hopeful that the Commission can process the Eric Treaster proposal prior to you leaving the commission.

Marty

Marcelle Wood

Gales Ferry, CT 06335

860-333-3147



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
council@ledyardct.org

Chairman S. Naomi Rodriguez

July 9, 2025

Mayor Fred Allyn, III
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mayor Allyn:

At its Regular Meeting held on July 9, 2025 the Town Council took the following action:

- Amended the Agenda to add a
MOTION to grant a Bid Waiver in the amount of up-to \$390,782 to Tradesmen of New England, Bloomfield, Connecticut, to address the emergency replacement of the Chiller at the Gales Ferry
- Granted a Bid Waiver in the amount of up-to \$390,782 to Tradesmen of New England, Bloomfield, Connecticut, to address the emergency replacement of the Chiller at the Gales Ferry School.

Please feel free to contact Chairman Rodriguez should you have any questions regarding this meeting.

Respectfully submitted,

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council

cc: Director of Finance
Treasurer
Board of Education



Chairman Gary St. Vil

TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
council@ledyardct.org

August 7, 2025

Mayor Fred Allyn, III
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mayor Allyn:

At its Special Meeting held on August 6, 2025 the Town Council took the following action:

- Elected Councilor Gary St. Vil to serve as the Town Council Chairman to fill a vacancy left by former Chairman S. Naomi Rodriguez.
- Appointed Ms. Adrienne L. Parad (D) 5 Birch Street, Ledyard to the Town Council to fill a vacancy left by Chairman S. Naomi Rodriguez, in accordance with Chapter II Section 10 of the Town Charter.
- Appropriated \$10,000 to Account #21020301-57300-G0015 (Fire Marshall - New Equipment - State Grant).

In addition, authorized the expenditure of up to \$10,000 to complete the upgrade to the Emergency Operations Center (EOC) for Emergency Management.

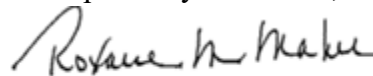
The funding source for this project is the Town of Ledyard's FY 2026 Nuclear Safety Emergency Program Funding.

- Authorized Mayor Fred B. Allyn, III to execute the "*Standard Fast Track and Study Process Generator Interconnection Agreement*" and "*Contingent Approval for INT-109249*" between The Connecticut Light and Power Company d/b/a Eversource Energy for INT-109249 - Juliet Long School-Ledyard Board of Education.
- Approved a proposed Assistant to the Director of Land Use & Planning Job Description as presented in the draft dated June 10, 2025.
- Approved a proposed Office Assistant II – Mayor's Office Job Description as presented in the draft dated June 24, 2025.
- Approved proposed updates to the Executive Assistant to the Mayor Job Description as presented in the draft dated June 24, 2025.

- Reappointed the following members the Agricultural Commission for a three (3) year term ending September 24, 2028:
 - ✓ Ms. Allyson Angelini (U) 193 Iron Street, Ledyard (Regular Member)
 - ✓ Ms. Katie Yuhas (U) 34 Meetinghouse Lane, Gales, Ferry (Regular Member)
 - ✓ Mr. Steve Martic (R) 59R-2 Long Pond South, Ledyard (Alternate Member)
- Reappointed Mr. Michael Cherry (U) 5 Whippoorwill Drive, Gales Ferry as one of the town's representatives on the Southeastern Connecticut Water Authority for a two (2) year term ending August 31, 2027.
- Approved Standing Bid Waivers as follows:
 - ✓ Vendors included in the Town of Ledyard Standing Bid Waiver List for FY 25/26,
 - ✓ Capital Region Purchasing Council Bids,
 - ✓ State of Connecticut bids,
 - ✓ Other states' bids, purchasing cooperatives (i.e. Sourcewell) , and federal government bids.
- Appointed Mr. James Philopena (D) 80 Avery Hill Road, Ledyard, to the Board of Assessment Appeals to complete a four (4) year term ending December 5, 2027 to fill a vacancy left by Ms. Lineweaver.
- Appointed Ms. Jennifer Bingham (D) 826 West Drive, Gales Ferry, as an Alternate Member to the Board of Assessment Appeals to complete a four (4) year term ending August 26, 2028 to fill a vacancy left by Mr. Nelson
- Appointed Mr. Greg Lockhart (D) 30 Tanger Lane, Gales Ferry, to the Planning & Zoning Commission, as an Alternate Member to complete a three (3) year term ending December 31, 2025 to fill a vacancy left by Mr. Harwood.

Please feel free to contact Chairman Pro-tem Brunelle should you have any questions regarding this meeting.

Respectfully submitted,



Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council

cc: Director of Finance-
Treasurer
Administrator of Emergency Services
Director of Emergency Management
Human Resources Director
Permanent Municipal Building Committee



Chairman S. Naomi Rodriguez

TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
council@ledyardct.org

July 24, 2025

Mayor Fred Allyn, III
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mayor Allyn:

At its Special Meeting held on July 23, 2025 the Town Council took the following action:

- MOTION to authorize the transfer from Account #21090305-58915 (CNR-Undesignated) to Account #21070101-57300 (CNR-Board of Education-New Equipment) and to authorize the appropriation of up to \$400,000 from Account #21070101-57300 (CNR-Board of Education-New Equipment) for the emergency replacement of the Chiller at the Gales Ferry School.

Upon future issuance of tax-exempt bonding reimburse such funds to Account #21090305-58915 (CNR-Undesignated); and,

In anticipation of such reimbursement, declare the Town's official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project.

Please feel free to contact Chairman Rodriguez should you have any questions regarding this meeting.

Respectfully submitted,

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council

cc: Director of Finance
Treasurer
Board of Education
Board of Education Director of Grounds & Facilities



Chairman Gary St. Vil

TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
council@ledyardct.org

August 7, 2025

Mrs. Patricia Riley, Town Clerk
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mrs. Riley:

At its Special Meeting held on August 6, 2025 the Town Council elected Gary St. Vil to serve as its Chairman to fill a vacancy left by former Chairman S. Naomi Rodriguez.

Please feel free to contact Chairman Rodriguez should you have any questions regarding this meeting.

Respectfully submitted,

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council

cc: Director of Finance
Treasurer
Board of Education
Police Chief
Dispatch



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

92

Ms. Adrienne Parad
5 Birch Street
Ledyard, Connecticut 06339

August 7, 2025

Dear Ms. Parad:

Welcome! The Town Council was pleased to appoint you as a member of the Town Council at its meeting on August 6, 2025, to fill a vacancy left by Ms. S. Naomi Rodriguez.

The Town Council meets regularly on the second and fourth Wednesday of each month at 7:00 p.m. The Town Council meetings are held in a hybrid format providing access both in-person and remotely via Zoom Video Conference. The in-person meetings will be held at the Town Hall Annex in the Council Chambers.

The Meeting Portal will aid you in preparation by providing meeting materials and supporting documentation, committee, commission, and board membership listings, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. In addition, the cloud-based meeting portal provides visual media both live and on-demand by visiting: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

A town e-mail address will be assigned for you to electronically receive updates regarding various correspondence and scheduled meetings. Please contact me at (860) 464-3203 or e-mail: council@ledyardct.org to discuss your resource needs, the meeting portal, and to provide a telephone number where you can be reached during the day.

The following materials are provided for your reference:

- Town Council's Rules of Procedure
- List of Council Sub Committee and Liaison Assignments
- Policy Guidelines for Electronic Communication for Volunteer Town Officials
- Town Council's Policy Guidelines for Remote Meeting Participation.
- Town Charter
- Fiscal Year 2025/2026 Budget

Town Hall hours are Monday thru Thursday 7:30 a.m. – 4:45 p.m. and closed on Friday. The Town Council Office e-mail address is council@ledyardct.org and the e-mail address for distribution to the full Town Council is towncouncil@ledyardct.org

Please feel free to contact me if can be of any assistance.

The Town Council looks forward to you joining the Team!

Sincerely,

Roxanne M. Maher
Administrative Assistant
Ledyard Town Council

cc: Town Clerk

/rm



Chairman S. Naomi Rodriguez

TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

DATE: July 10, 2025
TO: Mayor Fred Allyn, III
Ledyard Town Councilors
FROM: Chairman S. Naomi Rodriguez

Re: Assignment of Duties – Chairman Pro-tem

I will be out of town beginning Friday, July 11, 2025 and returning on Sunday July 13, 2025. Councilor Tony Saccone is next on the Pro-tem listing and will act in my place during my absence as Chairman Pro tem.

cc: Dispatch
Chairman BOE



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

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Ledyard, Connecticut 06339-1551
(860) 464-3203
FAX (860) 464-1485
council@ledyardct.org

Chairman S. Naomi Rodriguez

MEMORANDUM

TO: Conservation Commission
Economic Development Commission
Planning & Zoning Commission
Inland Wetlands & Water Courses Commission
Democratic Town Committee
Republican Town Committee

FROM: Chairman S. Naomi Rodriguez *SNR*

DATE: July 9, 2025

RE: Sustainable CT Ad Hoc Committee – Request for Nominations

In 2020 the Ledyard Town Council adopted a “*Town of Ledyard Resolution Supporting the Participation in the Sustainable CT Municipal Certification Program*”; with the hope to boost our local economy, help reduce costs with initiatives to provide for more efficient municipal operations, and to obtain grants and other programs to help support our community. However, due to the Covid-19 Pandemic and limited staff this initiative stalled.

Because Ledyard has continued to implement a number of Sustainable CT initiatives designed to create a resilient, collaborative, and a forward-looking community; the Town Council felt that it was appropriate to continue its efforts to obtain the *Sustainable CT Municipal Certification*. Therefore, at our June 25, 2025 meeting the attached “*Resolution Supporting the Town’s Continued Participation in the Sustainable CT Municipal Certification Program And Establishing A Sustainable CT Ad Hoc Committee*” was adopted. The Sustainable CT Ad Hoc Committee would be a short-term two-year assignment and calls for five-members comprised of our knowledgeable and experienced Land Use and Development Commissions; as well as members from of our Community as follows:

- One member from the Planning & Zoning Commission or Inland Wetlands & Water Courses Commission;
- One member from the Economic Development Commission or Conservation Commission;
- Two members from the Community-at-Large
- One member from the Town Council Land Use Committee

The Town Council would like to appoint members to the *Sustainable CT Ad Hoc Committee* as soon as possible and respectfully requests that your Commission/Committee submit the names of those who are interested in participating on this progressive Committee.

Your attention to this request and your cooperation is appreciated. Should you have any questions, please feel free to contact the Town Council Office at e-mail council@ledyardct.org.

Thank you.

cc: Mayor Allyn, III; Land Use Director/Town Planner



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

Res: 004-2025/Jun 25

TOWN OF LEDYARD RESOLUTION SUPPORTING THEIR CONTINUED PARTICIPATION IN THE SUSTAINABLE CT MUNICIPAL CERTIFICATION PROGRAM AND ESTABLISHING A SUSTAINABLE CT AD HOC COMMITTEE

WHEREAS, On March 11, 2020 the Ledyard Town Council adopted a “*Town of Ledyard Resolution Supporting the Participation in the Sustainable CT Municipal Certification Program*”; recognizing that Sustainable CT is a comprehensive, statewide, action-oriented voluntary certification program, built by and for municipalities, with the vision that: “*Sustainable CT communities strive to be thriving, resilient, collaborative, and forward-looking*”.

WHEREAS, Sustainable CT is designed to boost local economies, help municipal operations become more efficient, reduce operating costs, and provide grants and additional support to municipalities.

WHEREAS, the Town of Ledyard continues to embrace an ongoing process of working toward greater sustainability, selecting which actions it chooses to pursue from the voluntary menu of actions provided by Sustainable CT; and

WHEREAS; The Town of Ledyard has implemented a number of programs which included a streetlight assessment that resulted in the purchase of the streetlights from Eversource and converting them to Light-Emitting Diode (LED) light bulbs saving both energy and taxpayer dollars; constructed the Multi-Use Pathway from Ledyard High School to Ledyard Center to expand safe, connected, active transportation for pedestrians and bicyclists; extending the sewer line providing infrastructure for both affordable housing and business development; improvements to the Linda C. Davis Food Pantry providing an equitable community food action plan to ensure that all community members can access sustainable, nutritious food; improvements to the Town Green providing handicap access to one of the best Farmers’ Markets in the State for residents to purchase fresh produce from local farmers and featuring many community organizations providing information to residents regarding fuel assistance, mental health services, public safety services, and many other commodities and programs; regionalization of shared services with the Town of Preston by providing Emergency Dispatch Communication Services, Tax Assessor Services, Public Works Mechanic Services, and the shared purchase of a streetsweeper to maintain the required MS4 (Municipal Separate Storm Sewer System) Permit Certifications.

WHEREAS, the Director of Land Use & Planning is authorized to serve as the Town of Ledyard’s Sustainable CT contact person for the Sustainable CT Municipal Certification process and authorizes him/her to complete Municipal Registration on behalf of the Town of Ledyard;

WHEREAS: it is recognized that the town is minimally staffed; and supplemental support is needed to continue efforts to reach the Sustainable CT Goals of the community.

NOW, THEREFORE, BE IT RESOLVED, that to focus attention and effort within the Town of Ledyard on matters of sustainability, and in order to promote local initiatives and actions toward Sustainable CT Municipal Certification, the Ledyard Town Council establishes a Ledyard Sustainable CT Ad Hoc Committee to be comprised of five members appointed by the Ledyard Town Council.

Those members shall, as much as possible, be representative as follows:

- One member from the Planning & Zoning Commission or Inland Wetlands & Water Courses Commission
- One member from the Economic Development Commission or Conservation Commission
- One member from the Town Council Land Use Committee
- Two members from the Community-at-Large

BE IT FURTHER RESOLVED, each member shall serve for a term of two (2) years. Members shall commence to serve their terms immediately upon appointment and shall serve until their successor has qualified or they have been reappointed or removed by the Town Council.

Any vacancies on said committee shall be filled by the appointment of the Ledyard Town Council, with priority given to maintaining as much as possible the structure above; and

Any member of the Committee who is absent from three (3) consecutive regular meetings and any intervening duly called special meetings shall be considered to have resigned from the Commission and the vacancy shall be filled as hereinbefore provided, except that the Commission may vote to waive the requirements of the section in each case where illness or other extenuating circumstances make it impossible for a member to meet the attendance requirements of this action. It shall be the responsibility of the Chairman of the Committee to notify the Town Council when a member has not properly performed his/her duties.

BE IT FURTHER RESOLVED, that said Ledyard Sustainable CT Ad Hoc Committee is authorized to:

- (1). Work with the Land Use Director and the Mayor to engage staff; and or, contract with consultants, or a Sustainable CT Fellow through Southeastern Connecticut Council of Government (SCCOG) Program.
- (2). Review the Sustainable CT Tool Kit and Guidelines; and to oversee the preparation and submission of Application at the appropriate time.
- (3). Develop initiatives, goals, and recommendations to achieve Points required to complete the process to obtain the Sustainable CT Certification to include:
 - Building our community and our local economy;
 - Equitably promote the health and well-being of current and future residents;
 - Encourage and participate in regional collaboration and other forms of partnership.
 - Improve the services and quality of life for our residents, while focusing on sustainability, efficiencies, and reducing the impact of inflationary costs for residents.
- (4). Work with the Public Works Director on Food Waste Composting and other waste management initiatives.
- (5). Work with the Planning & Zoning Commission to ensure the Town's Plan of Conservation and Development supports the proposed Sustainable CT Initiatives.
- (6). Work with the Board of Education to ensure that Ledyard's educational facility needs are considered and met in developing a plan and implementing Sustainable CT initiatives.

- (7). Prepare and present to the Town Council for approval a Capital Improvement Plan to support and move the Sustainable CT Plan forward.
- (8). Identify funding sources, including grant funding, and other grassroots funding options such as *In Our Backyard* (IOB) Grants, to support the goals and initiatives; complying with the town's Grant Policy.
- (9). Work with the Finance Director on the application and administration of any grant funding received; and the preparation of bid specifications and advertisement for Requests for Proposals to facilitate approved Sustainable CT Initiatives, in accordance with Ordinance #200-001 "*Purchasing Ordinance for the Town of Ledyard*".

RESOLVED, that the first meeting of the Sustainability CT Ad Hoc Committee must be held within 90 days of passing this resolution and that the Sustainability Ad Hoc Committee shall meet as frequently as needed, but no less than quarterly; and shall select a Chairman, Recording Secretary, and Fiscal Officer from its body.

RESOLVED, that the Sustainability Ad Hoc Committee shall report annually to the Ledyard Town Council on the progress of its activities toward the Sustainable CT Certification, with reports and presentations being publicly available.

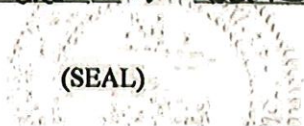
NOW, THEREFORE, BE IT FURTHER RESOLVED, that the adoption of this Resolution reaffirms the Town of Ledyard's March 11, 2020 initial desire and commitment to continue their work in achieving the Sustainable Development CT Certification.

Adopted by the Ledyard Town Council on: June 25, 2025

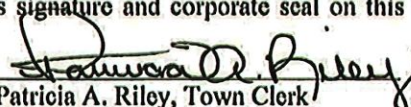

S. Naomi Rodriguez, Chairman

The above is a certified a true copy of a Resolution adopted by the Town of Ledyard at a meeting of its Town Council on June 25 2025 and which has not been rescinded or modified in any way whatsoever.

IN WITNESS WHEREOF: The undersigned has affixed his signature and corporate seal on this 26th day of June 2025.



(SEAL)


Patricia A. Riley, Town Clerk

Revision: "*Town of Ledyard Resolution Supporting the Participation in the Sustainable CT Municipal Certification Program*" Adopted: March 11, 2020

History:

Due to other competing demands on staff the Town of Ledyard was unable to continue their Application process to obtain the Sustainable CT Certifications. However, the Town has continued to take on and has completed a number of initiatives that have contributed to building its community and our local economy; to equitably promote the health and well-being of current and future residents; and has developed, fostered and participated in regional collaboration and other forms of partnership with other communities in the area.

The 2025 adoption of this Resolution reaffirms the Town of Ledyard's desire and interest to achieve the Sustainable CT Certification to continue to improve the services and quality of life for its residents, while focusing on sustainability, efficiencies, and reducing inflationary costs for its residents.



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

July 28, 2025

Mr. Earl (Ty) Lamb
95 Lambtown Road
Ledyard, Connecticut 06339

Dear Mr. Lamb:

Thank you for your interest in the July 8, 2025 Referendums that asked the townspeople to consider authorizing an additional \$1.25 million needed for the town to move forward with the Juliet W. Long School Heating Ventilation and Air Condition (HVAC) Project, which you brought up at a Board of Education meeting.

As a Government Body the Town Council is bound by the Town Charter; Connecticut State Statutes; and Local Laws set forth in our Ordinances. In addition, the Town Council follows Robert's Rules of Order and our Town Procedures and Policies.

In seeking town authorization to borrow (bond) money for large infrastructure projects, facilities projects, and school projects the Town Council works closely with our Finance Director and staff to follow the processes laid out by our Bond Counsel Attorneys Pullman & Comley of Hartford, Connecticut; who prepares the Authorizing Resolutions, Timelines, Legal Notices, the wording for the Referendum Questions; as well as other required legal documentation.

The Town's website is a great resource for accurate, unbiased information such as the upcoming referendums, the annual budget, as well as many other governmental events. The Town Council encourages you, as well as all of our residents, to visit the town's website at www.ledyardct.org; to obtain pertinent information regarding our community, and to sign up to receive: (1) Town Notices and News Alerts, (2) Emergency Road Closures and Other Public Safety Notifications, and (3) Meeting Notices (please see attached).

Attached please find the legal notices that were published in The Day Newspaper as well as on the town's website; and background information that was posted on the town's website in advance of the May 20, 2025 and July 8, 2025 Referendums. Also, Special Town Meetings were held before each of the Referendums where the Juliet W. Long HVAC Project was presented and residents had the opportunity to ask questions. The meeting videos are posted on the town's meeting portal and can be accessed by visiting the town's website www.ledyardct.org and clicking on the "Agendas & Minutes" Tab.

I trust this information has provided clarification regarding the wording of the town's Referendum Questions as they pertain to Bond Authorizations. Should you have any further questions regarding this matter or any other topics; or are not able to find information on the town's website in the future, please do not hesitate to contact the Town Council.

Sincerely,

S. Naomi Rodriguez
S. Naomi Rodriguez
Chairman

cc: Superintendent Jason Hartling; Board of Education, Town Council

Attachments

Town of Ledyard Announcement

HVAC Upgrade - Juliet W. Long School and Various School Improvement Projects

Special Town Meeting – May 12, 2025
Referendum – May 20, 2025

A Special Town Meeting will be held on Monday, May 12, 2025 at 6:30 p.m. in the Council Chambers, 741 Colonel Ledyard Highway, to consider a Resolution adopted by the Town Council on April 16, 2025 to increase the borrowing authorization for various school improvement projects. This Special Town Meeting will Adjourn to Referendum on the voting machines at the Town Hall Lower Level, Registrar's Office, 741 Colonel Ledyard Highway, on **Tuesday, May 20, 2025 between the hours of 6:00 a.m. p.m. and 8:00 p.m.** to vote on the following:

“SHALL THE TOWN OF LEDYARD APPROPRIATE AN ADDITIONAL \$1,250,000 (INCREASING THE APPROPRIATION AND BORROWING AUTHORIZATION TO AN AGGREGATE \$9,800,000) FOR VARIOUS SCHOOL IMPROVEMENT PROJECTS, AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?”

Background

At the February 22, 2022 Referendum the townspeople approved a “*Resolution Appropriating and Authorizing the Issuance of Bonds in the amount of \$6,725,000 for Various School Improvement Projects*”.

The \$6,725,000 authorization included the following Board of Education Projects: the replacement of the roofs at the Central Office, Gales Ferry School, and Juliet W. Long School; the installation of solar equipment at Gales Ferry School and Juliet W. Long School; upgrades to the Building Management Systems (BMS) at Gales Ferry School; and electrical and *HVAC upgrades at Juliet W. Long School*, which was originally designed as a so-called “split system”.

To meet the State's updated requirements to receive Grant Funding for the Juliet W. Long School HVAC upgrades the system had to be redesigned from a split system to a full air conditioning system with outdoor CO2 monitoring, outdoor intake. The estimated cost for the redesigned HVAC System was \$2,225,000.

Because the new HVAC design for the Juliet W. Long School would cost \$1,825,000 more than the amount that was included in the original \$6,725,000 authorization (previously approved in 2022); at the October 17, 2023 Referendum the townspeople approved to increase the authorization by an \$1,825,000 bringing the total funding authorization to \$8,550,000 to pay for all of these School(s) Improvement Projects.

The Permanent Municipal Building Committee (PMBC) then issued a Bid for the design specifications of the HVAC System. Friar Architecture, Inc. was hired and began work on project design. Upon completion of the project design and specifications by Friar Architecture, the PMBC issued a Bid for the construction of the project. On January 8, 2025 the PMBC received one bid for project construction in the amount of \$3.6 million, well over the construction budget allocated. To try to reduce costs Permanent Municipal Building Committee Chairman Joe Gush and Board of Education Director of Facilities & Grounds Wayne Donaldson met with the Engineer and the Architect in Farmington, Connecticut to see if the design could be modified to lower the cost.

The Permanent Municipal Building Committee later received feedback as to why only one bid was received with contractors stating one summer was not a sufficient amount of time to complete the project. The PMBC Chairman and BOE Director of Facilities and Grounds worked with Friar Architecture Inc. to modify the bid specifications to allow for additional options for acceptable materials for the project as well as the ability to complete the project over the summers of 2025 and 2026; and to work during school holidays and breaks, with limited work while school was in session.

With the second solicitation of Bids, the town received the required three bids, in accordance with Ordinance #200-001 "*A Purchasing Ordinance for the Town of Ledyard*", with Nutmeg Companies Inc. as the low bid at \$2,673,520. Based upon this bid result, the total revised cost estimate provided by Friar Architecture for the project was \$3,362,656. Additional costs beyond that were added for bonding and insurance resulting in a revised estimated budget of \$3,475,000.

The State has provided the Town a one-year extension for the Juliet W. Long School HVAC Project, which would now need to be completed by December 31, 2026 for the town to be eligible to receive 61.78% grant reimbursement. It should be noted that grant eligibility was only for a cost of up to \$2,225,000. Any costs over/above \$2,225,000 would not be eligible for the grant reimbursement, and the Town would be responsible for those costs.

Nutmeg Companies, Inc., has indicated that if work is able to begin this summer, work could be completed sometime in November, 2025, because the System was designed as a heat pump system which would supplement or replace the existing boilers; and that they anticipate having functional air conditioning before the end of the school year for those hot days in May (2026). However, if they are not able to commence the HVAC Project this summer (2025), escalation costs may result in the need for additional funding.

The PMBC has requested a supplemental authorization in the amount of \$1,250,000 (bringing the total requested bond authorization to \$9,800,000 of which \$5,282,190 is expected for State Grant reimbursement) to be presented to the townspeople at the May 20, 2025 Annual Budget Referendum, in an effort to get this project underway at the end of this school year (2025); and to completion.

Please join us at the "Special Town Meeting" on Monday, May 12, 2025 at 6:30 pm to learn more about this project:

Attend In-Person: at the Council Chambers, 741 Colonel Ledyard Highway, in the Town of Ledyard, Connecticut

Join Remotely via Zoom:

Zoom <https://us06web.zoom.us/j/89828041846?pwd=55NUbF7GikcnhMJhLvnxAaCOcqakPo.1> or by audio only telephone 1-646- 558-8656; Meeting ID: 898 2804 1846; Passcode: 767185

For a full list of documents pertaining to the project please click the following link:
[TOWN OF LEDYARD - File #: 25-1823](#)

For Absentee Ballot Information please contact the Town Clerk's Office at telephone: (860) 464- 3257

TOWN OF LEDYARD
NOTICE OF SPECIAL TOWN MEETING – JUNE 23, 2025
NOTICE OF REFERENDUM – JULY 8, 2025

A hybrid (In-Person & Video Conference) special town meeting of the electors and citizens qualified to vote in town meetings of the Town of Ledyard, Connecticut, will be held in the Council Chambers, 741 Colonel Ledyard Highway, in the Town of Ledyard, Connecticut, on Monday, June 23, 2025, at 7:00 p.m., and via Zoom Video Conference <https://us06web.zoom.us/j/88245336277?pwd=dsL5439nviyhuTta0qRkyP6MrXZL3D.1>; or by audio only telephone 1-646- 558-8656; Meeting ID: 882 4533 6277; Passcode: 558287; for the following purposes:

1. To consider and discuss and vote upon a resolution adopted by the Town Council on April 16, 2025, **to amend the resolution, approved by voters on February 22, 2022 and amended by voters on October 17, 2023, increasing the appropriation and borrowing authorization by an additional \$1,250,000** (thereby increasing the appropriation and borrowing authorization to an aggregate \$9,800,000) for various school improvement projects, including: replacement of the roofs at the Central Office, Gales Ferry School, and Juliet W. Long School; installation of solar equipment at Gales Ferry School and Juliet W. Long School; upgrades to the building management systems at Gales Ferry School; and electrical and **HVAC upgrades at Juliet W. Long School.**

The full text of each resolution is on file with the Town Clerk.

2. Pursuant to Section 14 of Chapter III and Section 9 of Chapter VII of the Town Charter, to adjourn said town meeting at its conclusion and to submit the aforesaid Resolution to vote at referendum to be held on Tuesday, July 8, 2025 between the hours of 12:00 Noon and 8:00 p.m. at the Town Hall - Lower Level 741 Colonel Ledyard Highway in the Town of Ledyard, in the manner provided by said Sections. The Resolution under item 1 of this Notice will be placed on the voting machines under the following heading:

“SHALL THE TOWN OF LEDYARD APPROPRIATE AN ADDITIONAL \$1,250,000 (INCREASING THE APPROPRIATION AND BORROWING AUTHORIZATION TO AN AGGREGATE \$9,800,000) FOR VARIOUS SCHOOL IMPROVEMENT PROJECTS, AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?”

Voters approving the Resolution will vote “Yes” and those opposing the Resolution shall vote “No”. Voting will be held at the following polling places:

District One: Town Hall Lower Level - Registrar’s Office
District Two: Town Hall Lower Level - Registrar’s Office
District Three: Town Hall Lower Level - Registrar’s Office

Persons qualified to vote in Town Meetings who are not electors shall vote in-person at:

Town Hall – Lower Level with District One
Absentee ballots will be available from the Town Clerk’s Office.

Dated at Ledyard, Connecticut, this 28th day of May, 2025.

S. Naomi Rodriguez, Chairman
Ledyard Town Council

Patricia A. Riley, Town Clerk
Town of Ledyard

PLEASE PUBLISH: Friday, June 6, 2025

Town of Ledyard Announcement

HVAC Upgrade - Juliet W. Long School and Various School Improvement Projects

Special Town Meeting – June 23, 2025 Referendum – July 8, 2025

A Special Town Meeting will be held on Monday, June 23, 2025 at 7:00 p.m. in the Council Chambers, 741 Colonel Ledyard Highway, to consider a Resolution adopted by the Town Council on April 16, 2025 to increase the borrowing authorization for various school improvement projects. This Special Town Meeting will Adjourn to Referendum on the voting machines at the Town Hall Lower Level, Registrar's Office, 741 Colonel Ledyard Highway, on Tuesday, July 8, 2025 between the hours of 12:00 p.m. Noon and 8:00 p.m. to vote on the following:

“SHALL THE TOWN OF LEDYARD APPROPRIATE AN ADDITIONAL \$1,250,000 (INCREASING THE APPROPRIATION AND BORROWING AUTHORIZATION TO AN AGGREGATE \$9,800,000) FOR VARIOUS SCHOOL IMPROVEMENT PROJECTS, AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?”

Background

At the February 22, 2022 Referendum the townspeople approved a “*Resolution Appropriating and Authorizing the Issuance of Bonds in the amount of \$6,725,000 for Various School Improvement Projects*”.

The \$6,725,000 authorization included the following Board of Education Projects: the replacement of the roofs at the Central Office, Gales Ferry School, and Juliet W. Long School; the installation of solar equipment at Gales Ferry School and Juliet W. Long School; upgrades to the Building Management Systems (BMS) at Gales Ferry School; and electrical and *HVAC upgrades at Juliet W. Long School*, which was originally designed as a so-called “split system”.

To meet the State's updated requirements to receive Grant Funding for the Juliet W. Long School HVAC upgrades the system had to be redesigned from a split system to a full air conditioning system with outdoor CO2 monitoring, outdoor intake. The estimated cost for the redesigned HVAC System was \$2,225,000.

Because the new HVAC design for the Juliet W. Long School would cost \$1,825,000 more than the amount that was included in the original \$6,725,000 authorization (previously approved in 2022); at the October 17, 2023 Referendum the townspeople approved to increase the authorization by an \$1,825,000 bringing the total funding authorization to \$8,550,000 to pay for all of these School(s) Improvement Projects.

The Permanent Municipal Building Committee (PMBC) then issued a Bid for the design specifications of the HVAC System. Friar Architecture, Inc. was hired and began work on project design. Upon completion of the project design and specifications by Friar Architecture, the PMBC issued a Bid for the construction of the project. On January 8, 2025 the PMBC received one bid for project construction in the amount of \$3.6 million, well over the construction budget allocated. To try to reduce costs Permanent Municipal Building Committee Chairman Joe Gush and Board of Education Director of Facilities & Grounds Wayne Donaldson met with the Engineer and the Architect in Farmington, Connecticut to see if the design could be modified to lower the cost.

The Permanent Municipal Building Committee later received feedback as to why only one bid was received with contractors stating one summer was not a sufficient amount of time to complete the project. The PMBC Chairman and BOE Director of Facilities and Grounds worked with Friar Architecture Inc to modify the bid specifications to allow for additional options for acceptable materials for the project as well as the ability to complete the project over the summers of 2025 and 2026; and to work during school holidays and breaks, with limited work while school was in session.

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The State has provided the town a one-year extension for the Juliet W. Long School HVAC Project, which would now need to be completed by December 31, 2026 for the town to be eligible to receive 61.78% grant reimbursement. It should be noted that grant eligibility was only for a cost of up to \$2,225,000. Any costs over/above \$2,225,000 would not be eligible for the grant reimbursement, and the Town would be responsible for those costs.

Nutmeg Companies, Inc., has indicated that if work is able to begin this summer, work could be completed sometime in November, 2025, because the System was designed as a heat pump system which would supplement or replace the existing boilers; and that they anticipate having functional air conditioning before the end of the school year for those hot days in May (2026). However, if they are not able to commence the HVAC Project this summer (2025), escalation costs may result in the need for additional funding.

The PMBC has requested a supplemental authorization in the amount of \$1,250,000 to move forward with the Juliet W. Long HVAC System (bringing the total requested bond authorization to \$9,800,000 (of which \$5,282,190 is expected from State Grant reimbursement) to be presented to the townspeople at a July 8, 2025 Referendum, in an effort to get this project underway at the end of this school year (2025); and to completion.

Please join us at the “Special Town Meeting” on Monday, June 23, 2025 at 7:00 p.m. to learn more about this project:

Attend In-Person: at the Council Chambers, 741 Colonel Ledyard Highway, in the Town of Ledyard, Connecticut.

Join Remotely via Zoom: from your Computer, Smart Phone or Tablet:

Zoom

<https://us06web.zoom.us/j/88245336277?pwd=dsL5439nviyhuTta0qRkyP6MrXZL3D.1>

or by audio only telephone 1-646- 558-8656; Meeting ID: 882 4533 6277 ; Passcode: 558287

For a full list of documents pertaining to the project please click the following link:

[TOWN OF LEDYARD - File #: 25-1823](#)

For Absentee Ballot Information please contact the Town Clerk’s Office at telephone: (860) 464- 3257

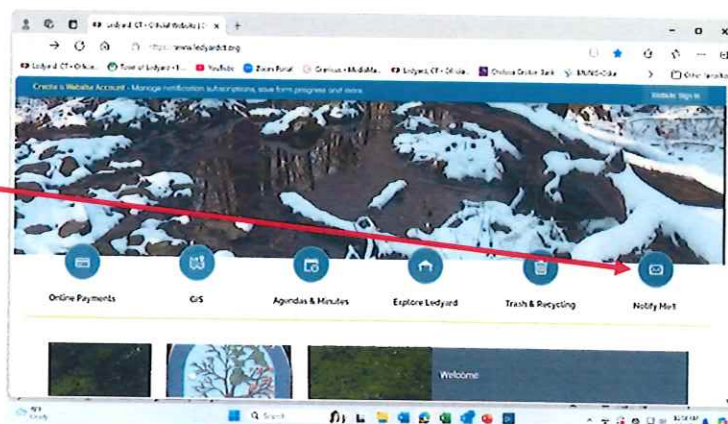
BE AN INFORMED RESIDENT

For Accurate Information regarding Town-Wide Referendums, Special Town Meetings and other Town News Events

Sign up to Receive Town Notifications

1. Visit the Town's Website at <https://www.ledyardct.org/>

2. Click on **Notify Me Tab**



3. Complete the Form to receive Meeting Agendas & Other Town Notices

Notify Me

1. Take your email address in the box and press Sign In.
2. If you want to receive text messages enter your phone number and press Sign In.
3. To receive text messages you must have a valid phone number and be at least 18 years old.

Please sign in to subscribe, unsubscribe, or manage your subscriptions

Email Address:

Notify Me Sign In

METHOD	LIST NAME	DESCRIPTION
<input checked="" type="checkbox"/>	Town Department Notifications	Receive notifications from the Tax Collector Department

4. **Don't Forget** to also select

Alert Center, Calendar, and News Flash.



▼ Alert Center		
METHOD	LIST NAME	DESCRIPTION
<input checked="" type="checkbox"/>	Default	

▼ Calendar		
METHOD	LIST NAME	DESCRIPTION
<input checked="" type="checkbox"/>	Holidays	
<input checked="" type="checkbox"/>	Main Town Calendar	

▼ News Flash		
METHOD	LIST NAME	DESCRIPTION
<input checked="" type="checkbox"/>	Town News	

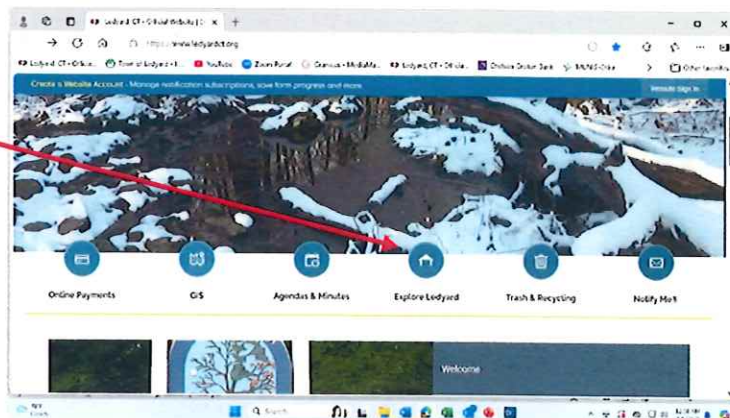
Your e-mail address will be kept confidential and it will not be sold, disclosed to others, or used for unsolicited mass mailings (spam).

❖ Only Interested in Agendas for Specific Committee Meetings:

1. From the Town Website: <https://www.ledyardct.org/>

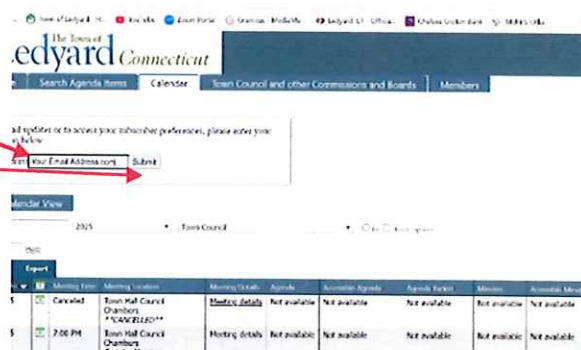
2. Click the **Agendas & Minutes** Tab

3. This will bring you to the Meeting Portal



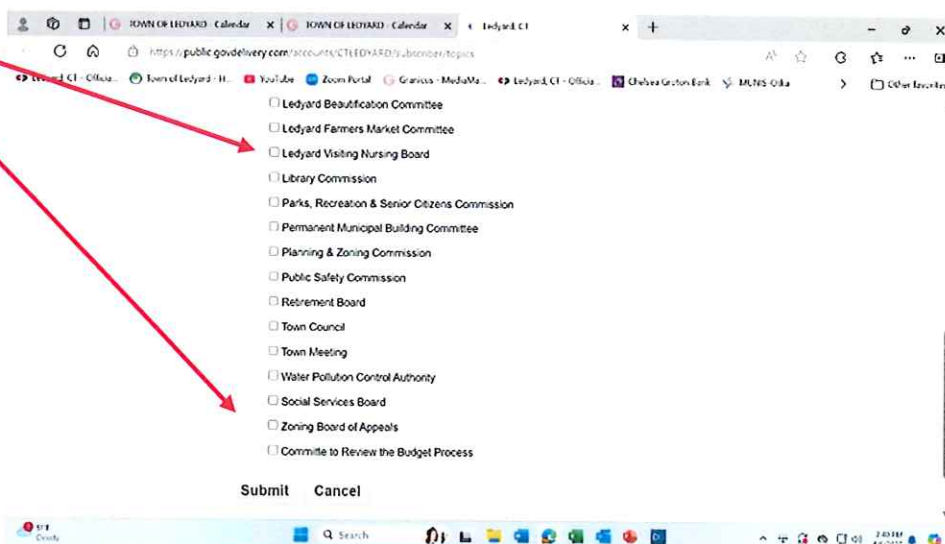
4. Enter your email Address

5. Click "Submit"



6. Select the Committees/Commission/Boards you would like to receive Agendas for:

7. Click "Submit"



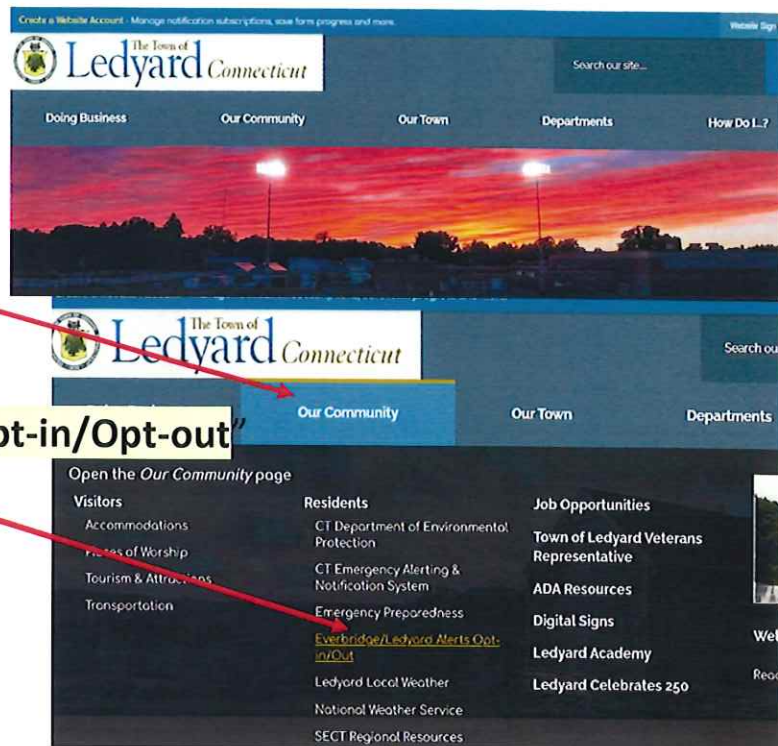
❖ Receive Emergency Road Closures and other Public Safety Notifications

1. From the Town Website:

<https://www.ledyardct.org/>

2. Click on **"Our Community"**

3. Select **"CT Everbridge/Ledyard Opt-in/Opt-out"**



4. Complete the Form

 A screenshot of the 'Town of Ledyard Emergency Alert Program' sign-in form. The form is titled 'Sign in to your account' and has two input fields: 'Username *' and 'Password *'. Below the password field is a blue 'Sign In' button. At the bottom of the form, there are links for 'Forgot Username or Forgot Password' and 'Don't have an account? Sign Up'. A red arrow points from the text 'Complete the Form' to the 'Username' field.

Look for our Digital Message Signs in Ledyard Center & Gales Ferry Route 12



TOWN OF LEDYARD CONNECTICUT

107

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

July 28, 2025

Mr. Jeff Eilenberger
2 Village Drive
Ledyard, Connecticut 06339

Dear Mr. Eilenberger:

Thank you for your July 10, 2025 email and your interest in your local government relative to the origin of the language presented to the voters at the May 20, 2025 and July 8, 2025 Referendums that asked the townspeople to consider authorizing an additional \$1.25 million needed for the town to move forward with the Juliet W. Long School Heating Ventilation and Air Condition (HVAC) Project.

As a Government Body the Town Council is bound by the Town Charter; Connecticut State Statutes; and Local Laws set forth in our Ordinances. In addition, the Town Council follows Robert's Rules of Order and our Town Procedures and Policies.


In seeking town authorization to borrow (bond) money for large infrastructure projects, facilities projects, and school projects the Town Council works closely with our Finance Director, staff, and with our Bond Counsel Attorneys Pullman & Comley of Hartford, Connecticut; who prepares the Authorizing Resolutions, Timeline, Legal Notices, the wording for the Referendum Questions; as well as other required legal documentation.

The Town's website is a great resource for accurate, unbiased information such as the upcoming referendums, the annual budget, as well as many other governmental events. The Town Council encourages you, as well as all of our residents, to visit the town's website at www.ledyardct.org; to obtain pertinent information regarding our community, and to sign up to receive (1) Town Notices and News Alerts, (2) Emergency Road Closures and Other Public Safety Notifications, and (3) Meeting Notices (please see attached).

Attached please find the legal notices that were published in The Day Newspaper as well as on the town's website; and background information that was posted on the town's website in advance of the May 20, 2025 and July 8, 2025 Referendums. Also, Special Town Meetings were held before each of the Referendums where the Juliet W. Long HVAC Project was presented and residents had the opportunity to ask questions. The meeting videos are posted on the town's meeting portal and can be accessed by visiting the town's website www.ledyardct.org and clicking on the "Agendas & Minutes" Tab.

I trust this information has provided clarification regarding the wording of the town's Referendum Questions as they pertain to Bond Authorizations. Should you have any further questions regarding this matter or any other topics; or are not able to find information on the town's website in the future, please do not hesitate to contact the Town Council.

Sincerely,


S. Naomi Rodriguez
Chairman

Attachments

Town of Ledyard Announcement

HVAC Upgrade - Juliet W. Long School and Various School Improvement Projects

Special Town Meeting – May 12, 2025
Referendum – May 20, 2025

A Special Town Meeting will be held on Monday, May 12, 2025 at 6:30 p.m. in the Council Chambers, 741 Colonel Ledyard Highway, to consider a Resolution adopted by the Town Council on April 16, 2025 to increase the borrowing authorization for various school improvement projects. This Special Town Meeting will Adjourn to Referendum on the voting machines at the Town Hall Lower Level, Registrar's Office, 741 Colonel Ledyard Highway, on **Tuesday, May 20, 2025 between the hours of 6:00 a.m. p.m. and 8:00 p.m.** to vote on the following:

“SHALL THE TOWN OF LEDYARD APPROPRIATE AN ADDITIONAL \$1,250,000 (INCREASING THE APPROPRIATION AND BORROWING AUTHORIZATION TO AN AGGREGATE \$9,800,000) FOR VARIOUS SCHOOL IMPROVEMENT PROJECTS, AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?”

Background

At the February 22, 2022 Referendum the townspeople approved a *“Resolution Appropriating and Authorizing the Issuance of Bonds in the amount of \$6,725,000 for Various School Improvement Projects”*.

The \$6,725,000 authorization included the following Board of Education Projects: the replacement of the roofs at the Central Office, Gales Ferry School, and Juliet W. Long School; the installation of solar equipment at Gales Ferry School and Juliet W. Long School; upgrades to the Building Management Systems (BMS) at Gales Ferry School; and electrical and *HVAC upgrades at Juliet W. Long School*, which was originally designed as a so-called “split system”.

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The State has provided the Town a one-year extension for the Juliet W. Long School HVAC Project, which would now need to be completed by December 31, 2026 for the town to be eligible to receive 61.78% grant reimbursement. It should be noted that grant eligibility was only for a cost of up to \$2,225,000. Any costs over/above \$2,225,000 would not be eligible for the grant reimbursement, and the Town would be responsible for those costs.

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The PMBC has requested a supplemental authorization in the amount of \$1,250,000 (bringing the total requested bond authorization to \$9,800,000 of which \$5,282,190 is expected for State Grant reimbursement) to be presented to the townspeople at the May 20, 2025 Annual Budget Referendum, in an effort to get this project underway at the end of this school year (2025); and to completion.

Please join us at the “Special Town Meeting” on Monday, May 12, 2025 at 6:30 pm to learn more about this project:

Attend In-Person: at the Council Chambers, 741 Colonel Ledyard Highway, in the Town of Ledyard, Connecticut

Join Remotely via Zoom:

Zoom <https://us06web.zoom.us/j/89828041846?pwd=55NUbF7GikcnhMJhLvnxAaCOcqakPo.1> or by audio only telephone 1-646- 558-8656; Meeting ID: 898 2804 1846; Passcode: 767185

For a full list of documents pertaining to the project please click the following link:

[TOWN OF LEDYARD - File #: 25-1823](#)

For Absentee Ballet Information please contact the Town Clerk’s Office at telephone: (860) 464- 3257

TOWN OF LEDYARD
NOTICE OF SPECIAL TOWN MEETING – JUNE 23, 2025
NOTICE OF REFERENDUM – JULY 8, 2025

A hybrid (In-Person & Video Conference) special town meeting of the electors and citizens qualified to vote in town meetings of the Town of Ledyard, Connecticut, will be held in the Council Chambers, 741 Colonel Ledyard Highway, in the Town of Ledyard, Connecticut, on Monday, June 23, 2025, at 7:00 p.m., and via Zoom Video Conference <https://us06web.zoom.us/j/88245336277?pwd=dsL5439nviyhuTta0qRkyP6MrXZL3D.1>; or by audio only telephone 1-646- 558-8656; Meeting ID: 882 4533 6277; Passcode: 558287; for the following purposes:

1. To consider and discuss and vote upon a resolution adopted by the Town Council on April 16, 2025, **to amend the resolution, approved by voters on February 22, 2022 and amended by voters on October 17, 2023, increasing the appropriation and borrowing authorization by an additional \$1,250,000** (thereby increasing the appropriation and borrowing authorization to an aggregate \$9,800,000) for various school improvement projects, including: replacement of the roofs at the Central Office, Gales Ferry School, and Juliet W. Long School; installation of solar equipment at Gales Ferry School and Juliet W. Long School; upgrades to the building management systems at Gales Ferry School; and electrical and **HVAC upgrades at Juliet W. Long School.**

The full text of each resolution is on file with the Town Clerk.

2. Pursuant to Section 14 of Chapter III and Section 9 of Chapter VII of the Town Charter, to adjourn said town meeting at its conclusion and to submit the aforesaid Resolution to vote at referendum to be held on Tuesday, July 8, 2025 between the hours of 12:00 Noon and 8:00 p.m. at the Town Hall - Lower Level 741 Colonel Ledyard Highway in the Town of Ledyard, in the manner provided by said Sections. The Resolution under item 1 of this Notice will be placed on the voting machines under the following heading:

“SHALL THE TOWN OF LEDYARD APPROPRIATE AN ADDITIONAL \$1,250,000
(INCREASING THE APPROPRIATION AND BORROWING AUTHORIZATION TO
AN AGGREGATE \$9,800,000) FOR VARIOUS SCHOOL IMPROVEMENT
PROJECTS, AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE
SAME AMOUNT TO FINANCE THE APPROPRIATION?”

Voters approving the Resolution will vote “Yes” and those opposing the Resolution shall vote “No”. Voting will be held at the following polling places:

District One: Town Hall Lower Level - Registrar's Office
District Two: Town Hall Lower Level - Registrar's Office
District Three: Town Hall Lower Level - Registrar's Office

Persons qualified to vote in Town Meetings who are not electors shall vote in-person at:

Town Hall – Lower Level with District One
Absentee ballots will be available from the Town Clerk's Office.

Dated at Ledyard, Connecticut, this 28th day of May, 2025.

S. Naomi Rodriguez, Chairman
Ledyard Town Council

Patricia A. Riley, Town Clerk
Town of Ledyard

PLEASE PUBLISH: Friday, June 6, 2025

Town of Ledyard Announcement

HVAC Upgrade - Juliet W. Long School and Various School Improvement Projects

Special Town Meeting – June 23, 2025 Referendum – July 8, 2025

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“SHALL THE TOWN OF LEDYARD APPROPRIATE AN ADDITIONAL \$1,250,000 (INCREASING THE APPROPRIATION AND BORROWING AUTHORIZATION TO AN AGGREGATE \$9,800,000) FOR VARIOUS SCHOOL IMPROVEMENT PROJECTS, AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?”

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At the February 22, 2022 Referendum the townspeople approved a “Resolution Appropriating and Authorizing the Issuance of Bonds in the amount of \$6,725,000 for Various School Improvement Projects”.

The \$6,725,000 authorization included the following Board of Education Projects: the replacement of the roofs at the Central Office, Gales Ferry School, and Juliet W. Long School; the installation of solar equipment at Gales Ferry School and Juliet W. Long School; upgrades to the Building Management Systems (BMS) at Gales Ferry School; and electrical and HVAC upgrades at Juliet W. Long School, which was originally designed as a so-called “split system”.

To meet the State's updated requirements to receive Grant Funding for the Juliet W. Long School HVAC upgrades the system had to be redesigned from a split system to a full air conditioning system with outdoor CO2 monitoring, outdoor intake. The estimated cost for the redesigned HVAC System was \$2,225,000.

Because the new HVAC design for the Juliet W. Long School would cost \$1,825,000 more than the amount that was included in the original \$6,725,000 authorization (previously approved in 2022); at the October 17, 2023 Referendum the townspeople approved to increase the authorization by an \$1,825,000 bringing the total funding authorization to \$8,550,000 to pay for all of these School(s) Improvement Projects.

The Permanent Municipal Building Committee (PMBC) then issued a Bid for the design specifications of the HVAC System. Friar Architecture, Inc. was hired and began work on project design. Upon completion of the project design and specifications by Friar Architecture, the PMBC issued a Bid for the construction of the project. On January 8, 2025 the PMBC received one bid for project construction in the amount of \$3.6 million, well over the construction budget allocated. To try to reduce costs Permanent Municipal Building Committee Chairman Joe Gush and Board of Education Director of Facilities & Grounds Wayne Donaldson met with the Engineer and the Architect in Farmington, Connecticut to see if the design could be modified to lower the cost.

The Permanent Municipal Building Committee later received feedback as to why only one bid was received with contractors stating one summer was not a sufficient amount of time to complete the project. The PMBC Chairman and BOE Director of Facilities and Grounds worked with Friar Architecture Inc to modify the bid specifications to allow for additional options for acceptable materials for the project as well as the ability to complete the project over the summers of 2025 and 2026; and to work during school holidays and breaks, with limited work while school was in session.

With the second solicitation of Bids, the town received the required three bids, in accordance with Ordinance #200-001 “*A Purchasing Ordinance for the Town of Ledyard*”, with Nutmeg Companies Inc. as the low bid at \$2,673,520. Based upon this bid result, the total revised cost estimate provided by Friar Architecture for the project was \$3,362,656. Additional costs beyond that were added for bonding and insurance resulting in a revised estimated budget of \$3,475,000.

The State has provided the town a one-year extension for the Juliet W. Long School HVAC Project, which would now need to be completed by December 31, 2026 for the town to be eligible to receive 61.78% grant reimbursement. It should be noted that grant eligibility was only for a cost of up to \$2,225,000. Any costs over/above \$2,225,000 would not be eligible for the grant reimbursement, and the Town would be responsible for those costs.

Nutmeg Companies, Inc., has indicated that if work is able to begin this summer, work could be completed sometime in November, 2025, because the System was designed as a heat pump system which would supplement or replace the existing boilers; and that they anticipate having functional air conditioning before the end of the school year for those hot days in May (2026). However, if they are not able to commence the HVAC Project this summer (2025), escalation costs may result in the need for additional funding.

The PMBC has requested a supplemental authorization in the amount of \$1,250,000 to move forward with the Juliet W. Long HVAC System (bringing the total requested bond authorization to \$9,800,000 (of which \$5,282,190 is expected from State Grant reimbursement) to be presented to the townspeople at a July 8, 2025 Referendum, in an effort to get this project underway at the end of this school year (2025); and to completion.

Please join us at the “Special Town Meeting” on Monday, June 23, 2025 at 7:00 p.m. to learn more about this project:

Attend In-Person: at the Council Chambers, 741 Colonel Ledyard Highway, in the Town of Ledyard, Connecticut.

Join Remotely via Zoom: from your Computer, Smart Phone or Tablet:

Zoom

<https://us06web.zoom.us/j/88245336277?pwd=dsL5439nviyhuTta0qRkyP6MrXZL3D.1>

or by audio only telephone 1-646- 558-8656; Meeting ID: 882 4533 6277 ; Passcode: 558287

For a full list of documents pertaining to the project please click the following link:

[TOWN OF LEDYARD - File #: 25-1823](#)

For Absentee Ballot Information please contact the Town Clerk's Office at telephone: (860) 464- 3257

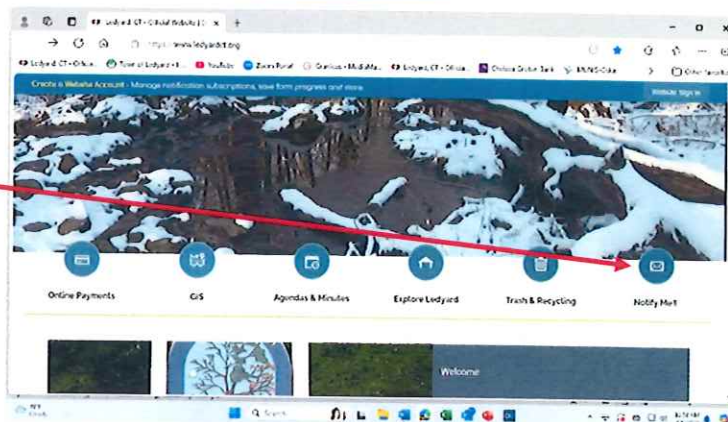
BE AN INFORMED RESIDENT

For Accurate Information regarding Town-Wide Referendums, Special Town Meetings and other Town News Events

Sign up to Receive Town Notifications

1. Visit the Town's Website at <https://www.ledyardct.org/>

2. Click on **Notify Me Tab**



3. Complete the Form to receive Meeting Agendas & Other Town Notices

METHOD	LIST NAME	DESCRIPTION
<input checked="" type="checkbox"/>	Tax Department Notifications	Receive notifications from the Tax Collector Department

4. **Don't Forget** to also select

Alert Center, Calendar, and News Flash.



▼ Alert Center		
METHOD	LIST NAME	DESCRIPTION
<input checked="" type="checkbox"/>	Default	

▼ Calendar		
METHOD	LIST NAME	DESCRIPTION
<input checked="" type="checkbox"/>	Holidays	
<input checked="" type="checkbox"/>	Main Town Calendar	

▼ News Flash		
METHOD	LIST NAME	DESCRIPTION
<input checked="" type="checkbox"/>	Town News	

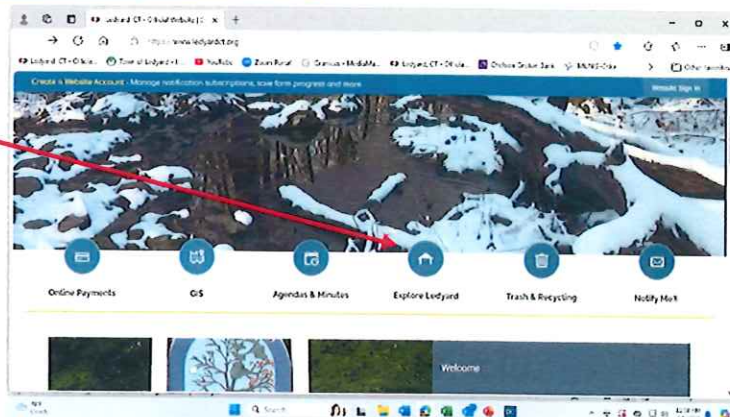
Your e-mail address will be kept confidential and it will not be sold, disclosed to others, or used for unsolicited mass mailings (spam).

❖ Only Interested in Agendas for Specific Committee Meetings:

1. From the Town Website: <https://www.ledyardct.org/>

2. Click the Agendas & Minutes Tab

3. This will bring you to the Meeting Portal



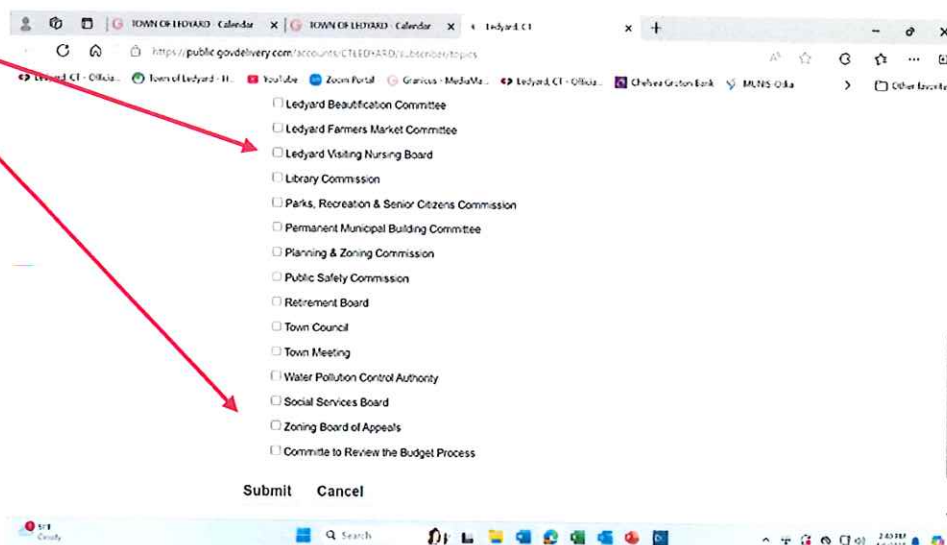
4. Enter your email Address

5. Click "Submit"



6. Select the Committees/Commission/Boards you would like to receive Agendas for:

7. Click "Submit"



❖ Receive Emergency Road Closures and other Public Safety Notifications

1. From the Town Website:

<https://www.ledyardct.org/>

2. Click on **"Our Community"**

3. Select **"CT Everbridge/Ledyard Opt-in/Opt-out"**



4. Complete the Form

 A screenshot of the 'Town of Ledyard Emergency Alert Program' sign-in form. The form is titled 'Sign in to your account' and contains fields for 'Username' and 'Password'. Below the fields is a 'Sign In' button. At the bottom, there are links for 'Forgot Username or Forgot Password' and 'Don't have an account? Sign Up'. A red arrow points from the instruction text to the 'Sign In' button.

Look for our Digital Message Signs in Ledyard Center & Gales Ferry Route 12



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

July 29, 2025

Mrs. Patricia Riley, Town Clerk
Town of Ledyard
741 Colonel Ledyard
Ledyard, Connecticut 06339

Dear Mrs. Riley:

As a follow-up to my July 7, 2025 email, it is with a heavy heart that I submit my resignation from the Town Council as its Chairman and as Deputy Mayor effective July 29, 2025 at 11:59 p.m.; as my husband has taken on a new employment opportunity in New Jersey and my family will be relocating this summer.

It has been my honor and privilege to not only serve the residents of Ledyard, but to serve alongside my fellow Town Councilors, who were all consummate professionals, and with the many dedicated volunteers that make Ledyard a wonderful community for its residents to call their home.

Serving the Town of Ledyard during the past twenty years in various capacities has provided me with many lifelong and valuable experiences. I am truly grateful for the many opportunities and memorable friendships I made along the way.

I hope my passion and care for the residents of Ledyard has been evident. I am confident that Ledyard's current and future elected officials, volunteers, and residents will continue to be compassionate and kind to each other, and will work to lift up those in-need leaving no one behind because they deeply care about the community they live in.

Councilor April Brunelle is next on the Chairman Pro-tem list and will act in this capacity until the Town Council elects a new Chairman.

Ledyard will always hold a special place in my heart because of the many talented, smart, diverse, and dedicated residents who have volunteered their time making Ledyard a welcoming community, and because of the values we all share.

Respectfully submitted,

S. Naomi Rodriguez

S. Naomi Rodriguez



TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

August 5, 2025

Mr. Justin DeBrodt, Chairman
Inland Wetland and WaterCourses Commission
5 Erins Way
Ledyard, Connecticut 06339

Dear Mr. DeBrodt:

Members of the Inland Wetland and WaterCourses Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office.

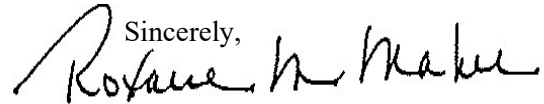
IWWC

2 Year Term

Member's Name	Party Affiliati	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. Michael Marelli 4 Lee Brook Drive Ledyard, Connecticut 06339	D	10/31/2025	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mr. Justin DeBrodt 5 Erins Way Ledyard, CT 06339	U	10/31/2025	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,


Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

Ms. Wendy Hellekson, Chairman
Democratic Town Committee
14L Lakeside Drive
Ledyard, Connecticut 06359

Dear Ms. Hellekson:

Members of the Inland Wetland and WaterCourses Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office.

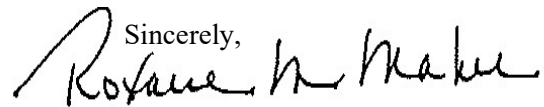
IWWC

2 Year Term

Member's Name	Party Affiliati	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. Michael Marelli 4 Lee Brook Drive Ledyard, Connecticut 06339	D	10/31/2025	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mr. Justin DeBrodt 5 Erins Way Ledyard, CT 06339	U	10/31/2025	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,


Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

August 5, 2025

Mr. John Bolduc
Library Commission
14 Monticello Drive
Gales Ferry, Connecticut 06335

Dear M. Bolduc:

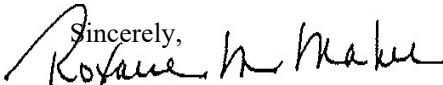
Members of the Library Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office.

Library Commission					2 Year Term
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. John Bolduc 14 Monticello Drive Gales Ferry, CT 06335	R	11/7/2025	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Mr. Ellin M. Grenger 15 Bittersweet Drive Gales Ferry, CT 06335	D	11/7/2025	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Ms. Barbara Candler 3 Goulart Road Ledyard, CT 06339	D	11/7/2025	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Cynthia Wright 6 Laurel Leaf Drive Gales Ferry, CT 06335	D	11/7/2025	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Ms. Elizabeth Rumery 2 Bluff Road Gales Ferry, CT 06339	D	11/7/2025	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

August 5, 2025

Ms. Wendy Hellekson
Democrat Town Committee
14L Lakeside Drive
Ledyard, Connecticut 06339

Dear Chairman Hellekson:

Members of the Library Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office.

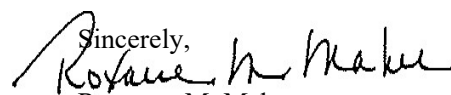
Library Commission

2 Year Term

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. John Bolduc 14 Monticello Drive Gales Ferry, CT 06335	R	11/7/2025	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mr. Ellin M. Grenger 15 Bittersweet Drive Gales Ferry, CT 06335	D	11/7/2025	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Ms. Barbara Candler 3 Goulart Road Ledyard, CT 06339	D	11/7/2025	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Cynthia Wright 6 Laurel Leaf Drive Gales Ferry, CT 06335	D	11/7/2025	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Ms. Elizabeth Rumery 2 Bluff Road Gales Ferry, CT 06339	D	11/7/2025	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

August 5, 2025

Mr. Cory Watford, Chairman
Republican Nominating Committee
429 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Chairman Watford:

Members of the Library Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office.

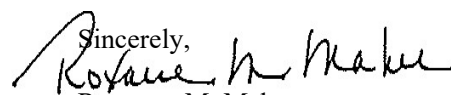
Library Commission

2 Year Term

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. John Bolduc 14 Monticello Drive Gales Ferry, CT 06335	R	11/7/2025	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Mr. Ellin M. Grenger 15 Bittersweet Drive Gales Ferry, CT 06335	D	11/7/2025	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Ms. Barbara Candler 3 Goulart Road Ledyard, CT 06339	D	11/7/2025	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Cynthia Wright 6 Laurel Leaf Drive Gales Ferry, CT 06335	D	11/7/2025	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Ms. Elizabeth Rumery 2 Bluff Road Gales Ferry, CT 06339	D	11/7/2025	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
E-Mail Address:
council@ledyardct.org

August 5, 2025

Mr. Marcell Wood, Chairman
Planning and Zoning Commission
11 South Glenwoods Road
Gales Ferry, Connecticut 06335

Dear Mr. Wood:

A member of the Planning and Zoning Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

Planning & Zoning Commission

3 Year Term

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. Craig Howard 64 Stoddards View Gales Ferry, CT 06335	U	10/31/2025	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203

Chairman

E-Mail Address:

council@ledyardct.org

August 5, 2025

Mr. Marcell Wood, Chairman
Planning and Zoning Commission
11 South Glenwoods Road
Gales Ferry, Connecticut 06335

Dear Mr. Wood:

A member of the Planning and Zoning Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

Planning & Zoning Commission

3 Year Term

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. Craig Howard 64 Stoddards View Gales Ferry, CT 06335	U	10/31/2025	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman Gary St. Vil

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
towncouncil@ledyardct.org

124

August 12, 2025

Ms. Allyson Angelini
193 Iron Street
Ledyard, Connecticut 06339

Dear Ms. Angelini:

CONGRATULATIONS! The Town Council, at its meeting on August 6, 2025 reappointed you as a regular member of the Agricultural Commission (Farming Community), to complete a three (3) year term ending September 24, 2028.

As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Agricultural Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Agricultural Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

Thank you for your willingness to continue to serve the Town of Ledyard.

Sincerely,

April Brunelle
Chairman Pro-tem

cc: Town Clerk
Agricultural



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman Gary St. Vil

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
towncouncil@ledyardct.org

August 12, 2025

Ms. Jennifer Bingham
26 West Drive
Gales Ferry, Connecticut 06335

Dear Ms. Bingham:

CONGRATULATIONS! The Town Council, at its meeting on August 6, 2025 appointed you as an alternate member of the Board of Assessment Appeals to complete a four (4) year term ending August 28, 2028 filling a vacancy left by Mr. Nelson.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

Thank you for your interest and willingness to serve the Town of Ledyard.

Sincerely,

April Brunelle
Chairman Pro-tem

cc: Town Clerk
Board of Assessment Appeals



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman Gary St. Vil

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
towncouncil@ledyardct.org

August 12, 2025

Mr. Michael Cherry
5 Whilpporwill Drive
Gales Ferry, Connecticut 06335

Dear Mr. Cherry:

CONGRATULATIONS! The Town Council, at its meeting on August 6, 2025 reappointed you as the Mayor's Representative to serve on the Southeastern CT Water Authority, to complete a two (2) year term ending August 31, 2027.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

Thank you for your willingness to continue to serve the Town of Ledyard.

Sincerely,

April Brunelle
Chairman Pro-tem

cc: Town Clerk
Southeastern CT Water Authority



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman Gary St. Vil

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
towncouncil@ledyardct.org

August 12, 2025

Mr. Greg Lockhart
30 Tanger Lane
Gales Ferry, Connecticut 06335

Dear Mr. Lockhart:

CONGRATULATIONS! The Town Council, at its meeting on August 6, 2025 appointed you as an alternate member of the Planning & Zoning Commission, to complete a three (3) year term ending December 31, 2025; to fill a vacancy left by Mr. Harwood.

The Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Planning & Zoning Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Planning & Zoning Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

Thank you for your willingness to continue to serve the Town of Ledyard.

Sincerely,

April Brunelle
Chairman Pro-tem

cc: Town Clerk
Planning & Zoning commission



Chairman Gary St. Vil

TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

128

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
towncouncil@ledyardct.org

August 12, 2025

Mr. Steve Martic
59R-2 Long Pond South
Ledyard, Connecticut 06339

Dear Mr. Martic:

CONGRATULATIONS! The Town Council, at its meeting on August 6, 2025 reappointed you as a alternate member of the Agricultural Commission (Community-at-Large) to complete a three (3) year term ending September 24, 2028.

As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Agricultural Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Agricultural Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

Thank you for your willingness to continue to serve the Town of Ledyard.

Sincerely,

April Brunelle
Chairman Pro-tem

cc: Town Clerk
Agricultural Commission



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

129

Chairman Gary St. Vil

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
towncouncil@ledyardct.org

August 12, 2025

Mr. James Philopena
8 Avery Hill Road
Ledyard, Connecticut 06339

Dear Mr. Philopena:

CONGRATULATIONS! The Town Council, at its meeting on August 6, 2025 appointed you as a regular member of the Board of Assessment Appeals, to complete a four (4) year term ending December 5, 2027; filling a vacancy left by Ms. Lineweaver.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

Thank you for your willingness to continue to serve the Town of Ledyard.

Sincerely,

April Brunelle
Chairman Pro-tem

cc: Town Clerk
Board of Assessment Appeals



Chairman Gary St. Vil

TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

130

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
council@ledyardct.org

August 12, 2025

SCWA Representative Advisory Board
1649 Route 12 Gales Ferry Commons
P.O. Box 415
Gales Ferry, Connecticut 06335

Dear Representative Advisory Board:

At its meeting on August 6, 2025, the Ledyard Town Council reappointed Mr. Michael Cherry (U) 5 Whippoorwill Drive, Gales Ferry to serve as the Mayor's Representative to the Southeastern Connecticut Water Authority (SCWA) to complete a two (2) year term ending August 31, 2027.

Please find attached a copy of Mr. Cherry's appointment letter along with their contact information

Should you have any questions, please feel free to contact me at (860) 464-3203.

Sincerely,

Roxanne M. Maher
Administrative Assistant
To the Ledyard Town Council

Attachment



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman Gary St. Vil

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
towncouncil@ledyardct.org

August 12, 2025

Mr. Michael Cherry
5 Whilpporwill Drive
Gales Ferry, Connecticut 06335

Dear Mr. Cherry:

CONGRATULATIONS! The Town Council, at its meeting on August 6, 2025 reappointed you as the Mayor's Representative to serve on the Southeastern CT Water Authority, to complete a two (2) year term ending August 31, 2027.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

Thank you for your willingness to continue to serve the Town of Ledyard.

Sincerely,

April Brunelle
Chairman Pro-tem

cc: Town Clerk
Southeastern CT Water Authority



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman Gary St. Vil

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
towncouncil@ledyardct.org

August 12, 2025

Mrs. Katie Yuhas
223 Whalehead Road
Gales Ferry, Connecticut 06335

Dear Mrs. Yuhas:

CONGRATULATIONS! The Town Council, at its meeting on August 6, 2025 reappointed you as a regular member of the Agricultural Commission (Community-at-Large), to complete a three (3) year term ending September 24, 2028.

As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Agricultural Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Agricultural Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

Thank you for your willingness to continue to serve the Town of Ledyard.

Sincerely,

April Brunelle
Chairman Pro-tem

cc: Town Clerk
Agricultural Commission



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

133

Ms. Adrienne Parad
5 Birch Street
Ledyard, Connecticut 06339

August 7, 2025

Dear Ms. Parad:

Welcome! The Town Council was pleased to appoint you as a member of the Town Council at its meeting on August 6, 2025, to fill a vacancy left by Ms. S. Naomi Rodriguez.

The Town Council meets regularly on the second and fourth Wednesday of each month at 7:00 p.m. The Town Council meetings are held in a hybrid format providing access both in-person and remotely via Zoom Video Conference. The in-person meetings will be held at the Town Hall Annex in the Council Chambers.

The Meeting Portal will aid you in preparation by providing meeting materials and supporting documentation, committee, commission, and board membership listings, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. In addition, the cloud-based meeting portal provides visual media both live and on-demand by visiting: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

A town e-mail address will be assigned for you to electronically receive updates regarding various correspondence and scheduled meetings. Please contact me at (860) 464-3203 or e-mail: council@ledyardct.org to discuss your resource needs, the meeting portal, and to provide a telephone number where you can be reached during the day.

The following materials are provided for your reference:

- Town Council's Rules of Procedure
- List of Council Sub Committee and Liaison Assignments
- Policy Guidelines for Electronic Communication for Volunteer Town Officials
- Town Council's Policy Guidelines for Remote Meeting Participation.
- Town Charter
- Fiscal Year 2025/2026 Budget

Town Hall hours are Monday thru Thursday 7:30 a.m. – 4:45 p.m. and closed on Friday. The Town Council Office e-mail address is council@ledyardct.org and the e-mail address for distribution to the full Town Council is towncouncil@ledyardct.org

Please feel free to contact me if can be of any assistance.

The Town Council looks forward to you joining the Team!

Sincerely,

Roxanne M. Maher
Administrative Assistant
Ledyard Town Council

cc: Town Clerk

/rm



Chairman Gary St. Vil

TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

DATE: August 9, 2025
TO: Mayor Fred Allyn, III
Ledyard Town Councilors
FROM: Chairman Gary St. Vil

Re: Assignment of Duties – Chairman Pro-tem

I will be out of town beginning Sunday August 10, 2025 and returning on Sunday August 17, 2025. Councilor Tim Ryan is next on the Pro-tem listing and will act in my place during my absence as Chairman Pro tem.

cc: Dispatch
Chairman BOE



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman Gary St. Vil

August 26, 2025

Mr. Early (Ty) Lamb, Chairman
Historic District Commission
95 Lambtown Road
Ledyard, Connecticut 06339

Dear Mr. Lamb:

During the Land Use/Planning/Public Works Committee's October 2, 2023 meeting you and Mrs. Karen Parkinson discussed an idea to preserve an area of the Spicer Homestead Ruins Site because of its proximity to the Tri- Town Trail where it passes through the Clark Farm property, located at 1025 Colonel Ledyard Highway, with the objective to obtain a Historic Designation. The idea presented at that time was to create small parks that were off shoots from the Tri-Town Trail where people could stop to take a rest and read plaques providing historical facts that would be placed along the Trail.

Over the past two-years members of the LUPPW Committee, along with Connecticut Preservation Archaeologist Stefon Danczuk, have participated in site walks of the property that were led by Mrs. Parkinson. The LUPPW Committee and Mr. Danczuk also outlined the process to seek a Historic Designation in accordance with CGS 97; Section 7-147(b) to provide guidance to the Historic District Commission.

In our many discussions with members of the Historic District Commission regarding their interest to preserve an area of the Spicer Homestead Ruins and the process to seek a Historic Designation the LUPPW Committee explained that in accordance with Ordinance #300-019 "*An Ordinance Establishing Historic District Boundaries And Establishing A Historic District Commission for the Town of Ledyard*" which cites CGS Section 7-147c "***The historic district commission may from time to time, by following the procedure for creation of an historic district provided for in section 7-14b, suggest that a historic district be enlarged or that additional districts be created***". Under this provision, the Historic District Commission is authorized to serve as a ***Historic District Study Committee*** and has the ability to take on tasks to investigate the feasibility of preserving historic properties such as the Spicer Homestead Ruins.

At our May 5, 2025 meeting Land Use Director Elizabeth Burdick offered to meet with Mrs. Parkinson and/or other Historic District Commission Members to: (1) Review the steps necessary to seek a Historic Designation; (2) Facilitate a meeting between Mayor Allyn and Mrs. Parkinson and/or other Historic District Commission Members to discuss the A2 Survey that was prepared by Dieter & Gardner Surveyors; and (3) Offered to attend a Historic District Commission meeting to review the step-by-step process required to move the initiative forward. As of our August 4, 2025 LUPPW Committee meeting Ms. Burdick had not been contacted by any members of your Commission.

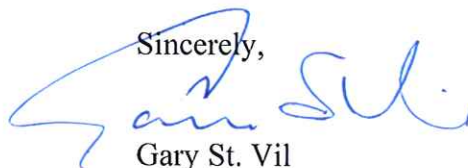
As not to continue to keep unfinished business items on our agenda indefinitely, the LUPPW Commission is interested in the Historic District Commission's progress on this initiative and requests the following:

- What Steps the Historic District Commission has completed to date.
- What is your next Step.
- What is your timeline.

Your acknowledgement of the receipt of our request by October 3, 2025 would be appreciated. Should the LUPPW Committee not receive a response, this standing item will be removed from our agenda.

The LUPPW Committee admires and appreciates the Historic District Commission's passion, dedication, and work to preserve for our future generations the legacy of the families such as the Spicers who helped to settle our community, and we would like to see you be successful with this effort.

Should you have any questions regarding this request, please do not hesitate to contact me at (860) 980-0656; or email: gsvil@ledyardct.org.

Sincerely,

 Gary St. Vil
 Chairman

cc: Karen Parkinson, Historic District Commission Member
 Councilor Barnes, Liaison Historic District Commission
 Land Use Director Elizabeth Burdick

Attachments (highlighted with clarifying notes in blue font)

- (1) Councilor Dombrowski email dated June 3, 2024
- (2) Ordinance #300-019 *"An Ordinance Establishing Historic District Boundaries And Establishing A Historic District Commission for the Town of Ledyard"*
- (3) Connecticut General State Statues Section 7-147

From: Kevin J. Dombrowski <KJDom@ledyardct.org>
Sent: Monday, June 3, 2024 8:26 AM
To: Gary St. Vil <GSVil@ledyardct.org>; Roxanne Maher <council@ledyardct.org>
Subject: Spicer Ruins/next steps

Gary, looking at the statutes, I believe these would be the next steps to move forward.

Next Steps:

IAW CGS Chapter 97, Sec. 7-147b

1. The legislative body shall appoint or authorize the chief elected official of the municipality to appoint an historic district study committee for the purpose of making an investigation of a proposed historic district or districts. *(Per Ordinance #300-019 citing CGS Section 7-147 C(b) “The historic district commission may from time to time, by following the procedure for creation of an historic district provided for in section 7-14b, suggest that a historic district be enlarged or that additional districts be created”).*
2. The historic district study committee shall:
 - a. Perform an analysis of the historic significance and architectural merit of the buildings, structures, places or surroundings to be included in the proposed historic district or districts and the significance of the district as a whole.
 - b. Provide a general description of the area to be included within the district or districts, including the total number of buildings in each such district or districts listed according to their known or estimated ages.
 - c. Create a map showing the exact boundaries of the area to be included within the district or districts.
 - d. Develop a proposed ordinance or proposed ordinances designed to create and provide for the operation of an historic district or districts.
 - e. Determine such other matters as the committee may deem necessary or advisable.
3. The historic district study committee shall transmit copies of its report to the Department of Economic and Community Development, the planning commission and zoning commission, or the combined planning and zoning commission, of the municipality, if any, and, in the absence of such a planning commission, zoning commission or combined planning and zoning commission, to the chief elected official of the municipality for their comments and recommendations.
 - a. Each such commission, board or individual shall deliver comments and recommendations to the committee within sixty-five days of the date of transmission of such report.
4. The historic district study committee shall hold a public hearing on the establishment of a proposed historic district or districts not less than sixty-five nor more than one hundred thirty days after the transmission of the report to each party listed above.
 - a. except that, if all such parties have delivered their comments and recommendations to the committee, such hearing may be held less than sixty-five days after the transmittal of the report.

- b. The comments and recommendations received pursuant form the above listed, shall be read in full at the public hearing.
5. The historic district study committee shall submit its report with any changes made following the public hearing, along with any comments or recommendations received, and such other materials as the committee may deem necessary or advisable to the legislative body and the clerk of the municipality within sixty-five days after the public hearing.
 6. The clerk or his designee shall, not later than sixty-five days from receipt of such report, mail ballots to each owner (for the Spicer Homestead Ruins the Town is the Owner) of record of real property to be included in the proposed district or districts on the question of creation of an historic district or districts, as provided for in CGS sections 7-147a to 7-147k, inclusive.
 7. The form of the ballot to be mailed to each owner shall be consistent with the model ballot prepared by the Historic Preservation Council of the Department of Economic and Community Development established pursuant to CGS section 10-409. The ballot shall be a secret ballot and shall set the date by which such ballots shall be received by the clerk of the municipality. The ballots shall be mailed by first class mail to each owner eligible to vote in such balloting at least fifteen days in advance of the day on which ballots must be returned.
 8. If two-thirds of all property owners (for the Spicer Homestead Ruins the Town is the Owner) voting cast votes in the affirmative, the legislative body of the municipality shall by majority vote take one of the following steps:
 - a. Accept the report of the committee and enact an ordinance or ordinances, (Ordinance #300-019 would need to be amended to include the Spicer Homestead Ruins, if established) to create and provide for the operation of an historic district or districts in accordance with the provisions of this part;
 - b. Reject the report of the committee, stating its reasons for such rejection;
 - c. Return the report to the historic district study committee (Historic District Commission) with such amendments and revisions thereto as it may deem advisable, for consideration by the committee. The committee shall submit an amended report to the legislative body within sixty-five days of such return.
 9. Any ordinance, (Ordinance #300-019 will need to be amended to include the Spicer Homestead Ruins, if established) or amendment thereof, enacted pursuant to this part, which creates or alters district boundaries, shall contain a legal description of the area to be included within the historic district. The legislative body, when it passes such an ordinance, or amendment thereof, shall transmit to the municipal clerk a copy of the ordinance or amendment thereof. Such ordinance, or amendment thereof, shall be recorded in the land records of the municipality in which such real property is located and indexed by the municipal clerk in the grantor index under the names of the owners of record of such property.

Thanks
Kevin

AN ORDINANCE ESTABLISHING
HISTORIC DISTRICT BOUNDARIES AND
ESTABLISHING A HISTORIC DISTRICT COMMISSION
FOR THE TOWN OF LEDYARD

Be it Ordained by the Town Council of the Town of Ledyard:

Section 1. Establishment

Pursuant to the following General Statutes of the State of Connecticut there is hereby established Defined Boundaries of the Ledyard Historic Districts and a Historic District Commission for the Town of Ledyard.

A. Defined Boundaries of the Ledyard Historic Districts and Regulating Hours

Pursuant to Section 7-147a, et seq., of the General Statutes of the State of Connecticut, there are established within the Town of Ledyard, historic districts as defined herein.

(1) Districts, Boundaries and Administrative Control of Assigned Properties

The boundaries for the historic districts are as follows:

Nathan Lester House Historic District

Said district consists of 134.76 acres more or less situated on the easterly side of the intersection of Long Cove Road and Vinegar Hill Road in Ledyard. The exact boundaries of this property are described in three deeds recorded in the Ledyard Land Records. The first recorded in Volume 67, page 345, upon which is situated the Nathan Lester House, consisting of approximately 98.85 acres; the second, which includes the Ledyard Oak Tract, consists of 10.8 acres and is described in deed recorded in Volume 55, page 434 - This property is shown on the town assessor's map as 153 Vinegar Hill Road; the third is 800 Long Cove Road, Gales Ferry which consists of 25.11 acres/Open Space described in the deed recorded in Volume 540 page 679.

Up-Down Sawmill Park Historic District

Said district consists of a tract of land comprising approximately 11.6 acres upon which there is a pond of approximately 2.24 acres. The Sawmill stands at the east end of the pond. Further east and close by is the old blacksmith shop. The tract is located 2 miles east of Ledyard Center. It is bounded by Connecticut State Highway 214, the Peckham cemetery and lands formerly of Harry Main, Ira and Ruth Marquardt and Frank and Aurilla Hewes. Descriptions of these boundaries may be found in Ledyard Land Records Volume 63, page 244, deeded from Harry C.W. Main to the Town of Ledyard. This property is shown on the town assessor's map as 172 Iron Street.

(2) Regulating Hours in Historic District

Except as hereinafter provided, those areas owned by the Town of Ledyard and designated as Historic Districts pursuant to the provisions of Sections 7-147a, et seq., of the General Statutes of the State of Connecticut, shall be open to the public only during such hours as may be established by regulations of the Historic District Commission.

Such areas shall be closed to the public during the hours after sunset and before sunrise and entry into, or presence in such areas during the hours after sunset and before sunrise, except with the express consent of the Historic District Commission, is prohibited.

Any person who shall enter into, or remain present in, any area owned by *the* Town of Ledyard and designated as a Historic District during the hours after sunset and before sunrise, without the express consent of the Historic District Commission, shall be fined not more than One-Hundred (\$100.00) dollars.

(3) Administrative Control of Historic District Properties and Assigned Town Properties

Upon the establishment of the *Commission for Ledyard Historic Districts* in accordance herewith, the said Commission shall exercise administrative control of Town owned properties within the Historic Districts within the Town as established at this time, or in the future, or other properties as assigned by the Town Council, including the One Room School House in Ledyard Center.

Included in such administrative duties shall be the planning of historic districts, applications for grants in aid relating thereto, including local, state and federal grants, and the administration of the expenditure of any such grants which may be received.

B Historic District Commission

Pursuant to Section 7-147c, et seq., of the General Statutes of the State of Connecticut there is hereby established a Historic District Commission, which shall perform all the functions relative to the establishing of new districts and otherwise administering the provisions of the Sections 7-147a to 7-147K of said statutes and as the same may be amended from time to time

Section 2. Membership

The *Ledyard Historic District Commission* shall consist of five regular members and three alternate members.

All members shall be electors of the town holding no salaried municipal office and who shall be appointed by the Town Council.

All members and alternates shall serve without compensation.

Section 3. Terms of appointment

Members shall be appointed by the Town Council for a term of five (5) years. Members shall commence to serve their terms immediately upon appointment and shall serve until their successor has qualified or they have been reappointed or removed by the Town Council.

Appointment and removal of any member of the Parks and Recreation Commission shall be as provided for in Chapter IV, Section 9, of the Town Charter.

Any vacancy in the Ledyard Historic District Commission, other than by expiration of term, shall be filled for the unexpired portion of the term by the Town Council.

Any member of the Commission who is absent from three (3) consecutive regular meetings and any intervening duly called special meetings shall be considered to have resigned from the Commission. The vacancy shall be filled as herein before provided. Additionally, the commission may vote to waive the requirements of this section in each case where illness or other extenuating circumstances make it impossible for a member to meet the attendance requirements of this action.

It shall be the responsibility of the Chairman of the Ledyard Historic District Commission to notify the Town Council when a member has not properly performed his duties.

Section 4. Implementation

With the adoption of this Ordinance all current members and current alternate members of the Historic District Commission for the Town of Ledyard shall continue to serve in accordance with the term of their appointment.

The Commission shall elect annually a chairman, vice chairman and a clerk from its own number.

The Commission shall adopt Rules of Procedure not inconsistent with the provisions of Sections 147a to 7-147 inclusive, and 19A 308 of the Connecticut General Statutes, and may, subject to budgetary appropriations by the town, employ clerical and technical assistance of consultants and may accept money, gifts and expend the same for such purpose.

Section 5. Purpose

The purpose of the *Ledyard Historic District Commission* is to promote the education, cultural, economic and general welfare of the Town of Ledyard through the preservation and protection of the buildings, historic places, and districts of historic interest within the Town by maintenance of such landmarks in the history of architecture of the Town, of the State, or of the Nation and though the development and appropriate settings for such buildings, historic places and districts.

The Historic District Commission may recommend and oversee improvements for buildings and structures in the Designated Historic District.

No building or structure shall be erected, altered, restored, moved for demolished within a historic district until after an Application for a Certificate of Appropriateness as to the exterior architectural features (as defined in the statutes) has been submitted to the Commission and approved by said Commission.

Consideration of such applications, public hearing and approval shall be in accordance with General Statutes.

Section 6. Severability.

If any provision of this Ordinance shall be held invalid by a court having competent jurisdiction, such invalidity shall not affect any of the other provisions of this Ordinance that can be given effect without the invalid provision and for this purpose the provisions of this Ordinance are hereby declared severable.

Section 7. Effective Date

In accordance with the Town Charter this ordinance shall become effective on the twenty-first (21st) day after such publication following its final passage.

Amended, Adopted and Renumbered by the Ledyard Town Council on: September 25, 2019

Approve / Disapprove: _____

Linda C. Davis, Chairman

Fred B. Allyn, III, Mayor

Published on:

Patricia A. Riley, Town Clerk

Effective Date:

Revisions: Ordinance #18. "*Ordinance Establishing a Historic District for the Town of Ledyard*" adopted December 14, 1970; Amended and Adopted: September 13, 1972; Ordinance #51 "*An Ordinance Amending an Ordinance Establishing a Historic District Commission for the Town of Ledyard*"; Adopted on July 10, 1991; Effective: August 10, 1991; Ordinance #52 "*An Ordinance Defining the Boundaries of Ledyard Historic Districts*"; Adopted July 10, 1991; Effective August 10, 1991; Ordinance #53 "*An Ordinance Amending An Ordinance Regulating the Hours of Historic Districts in the Town of Ledyard*"; Adopted November 10, 1993; Effective: November 8, 1993.

History:

The Twenty-fourth Town Council (2017-2019) Ordinance Update Initiative: Combined Ordinance #18, #52, #53; renumbered Ordinance(s) to Ordinance #300-019.

2019: Section 1 "*Establishment*" paragraph A. (1) Added "*800 Long Cove Road*" assigned at the Town Council Meeting December 14, 2016; Section 1 "*Establishment*" paragraph A (3) added "*One Room School House in Ledyard Center*"; Section 3 "*Terms of Appointment*" clarified language regarding member attendance and removal; Section 5 "*Purpose - Application for a Certificate of Appropriateness*" removed language to submit Application to Zoning Enforcement Official. Section 7 "*Cancellation*" was removed, based on Attorney's recommendation, the "*Revision*" and "*History*" paragraphs indicate that the previous Ordinance(s) has been updated, and was therefore, being replaced/cancelled. Added new Section 7 "*Effective Date*" to be consistent with Town Ordinance format.

CHAPTER 97a*
HISTORIC DISTRICTS AND HISTORIC PROPERTIES
PART I*
HISTORIC DISTRICTS

Sec. 7-147c. Historic district commission. (a) Once an historic district has been established (Ordinance #300-019 Established a Historic District), the historic district study committee shall cease to exist and thereafter *an historic district commission shall perform all the functions of the committee relative to the new district and to administering the provisions of this part.*

(b) **The historic district commission** may from time to time, by following the procedure for creation of an historic district provided for in section [7-147b](#), suggest that an historic district be enlarged or that additional districts be created. Where additional property is to be included within an existing district, the owners of such additional property shall vote pursuant to subsection (g) of section [7-147b](#).

Roxanne Maher

From: Roxanne Maher
Sent: Wednesday, July 16, 2025 11:00 AM
To: Town Council Group
Subject: Fwd: Invitation to a Watershed community Conversation at The Ditty Bag in Mystic, this weekend:)

Begin forwarded message:

From: Naomi Rodriguez <NaomiR@ledyardct.org>
Date: July 16, 2025 at 10:11:05 AM EDT
To: Roxanne Maher <council@ledyardct.org>
Subject: **Fw: Invitation to a Watershed community Conversation at The Ditty Bag in Mystic, this weekend:)**

Hi Roxanne,

Can you share this invitation with the whole Town Council in case any of them would like to attend.

Thank you,
Naomi

From: Betsy Graham <betsy.graham@thelhva.org>
Sent: Tuesday, July 15, 2025 8:20 PM
To: Naomi Rodriguez <NaomiR@ledyardct.org>
Subject: Invitation to a Watershed community Conversation at The Ditty Bag in Mystic, this weekend:)

Evening, Naomi,

I am writing as a member of the Alliance for the Mystic River Watershed (www.AllianceMRW.org) to invite you to join staff and volunteers at the Ditty Bag this coming weekend, Saturday through Monday, from 11 am to 4 pm. I will be there part of each day.

This event is open to anyone who lives within SE CT, whether they reside within the watershed or not. Please invite family and friends to join you or come by themselves, as they are part of the larger community, which comprises the entirety of the towns and tribal nations. Environmental concerns don't stop at artificial boundaries and borders, but are regional. We hope that the insights gained from these sessions will apply to a much broader audience. This is looking ahead to the future of our families.

As part of our Mystic River Watershed Regeneration Action Plan (<https://www.alliancemrw.org/watershed-regen-action-plan>), the Alliance has engaged school children in a process called a Design Circle, where they

named an individual or community concern and brainstormed solutions. We look forward to this opportunity to speak with parents and their children about our watershed and to hearing about the environmental concerns of 300 children from diverse backgrounds. This weekend, we plan to engage more and explore how our communities can collaborate to make it safer and healthier for everyone, including future generations.

We would love to have you be a part of this team, listening and learning. This is not just for adults, but also for children. Don't hesitate to get in touch with me if you have any questions!

Please share this with your family, friends, and networks; you don't know who might be interested in learning more and having their voices and concerns heard. Below is a flyer about the event! P.S. - The Ditty Bag is a very cool coffee shop with great environmental products to tempt you :)

I hope to catch up with you there:)

With warm regards,
Betsy



Mary E (Betsy) Graham,
Secretary, LHVA
72A Long Pond Rd S
Ledyard, CT 06339
www.TheLHVA.org
cell 860-608-5620

Roxanne Maher

From: Roxanne Maher
Sent: Monday, July 21, 2025 3:30 PM
To: Town Council Group
Subject: Fwd: Community Program on Hate Crimes in Norwich
Attachments: Outlook-A circular.png; Outlook-signature_.png; Outlook-signature_.png; Outlook-signature_.png; Outlook-signature_.png; Outlook-signature_.png; Norwich HCIU flyer.pdf

Begin forwarded message:

From: "Bloom, Michael" <Michael.Bloom@ct.gov>
Date: July 21, 2025 at 2:54:47 PM EDT
To: "DESPP.Outreach" <DESPP.Outreach@ct.gov>
Cc: "DESPP.Outreach" <DESPP.Outreach@ct.gov>
Subject: **Community Program on Hate Crimes in Norwich**

Commissioner Ronnell Higgins of the Department of Emergency Services and Public Protection, cordially invites you to join us, **Wednesday, July 23th from 6:00-7:30pm at Former Chelsea Groton Bank at 1 Franklin Square/ 300 Main Street in Norwich.**

Our program will discuss what hate crimes are, how to report a hate crime and introduce the community to the Hate Crimes Investigative Unit. We are grateful to be joined by Norwich Police Chief Patrick Daley, Connecticut State Police Hate Crimes Investigative Unit and State's Attorney for Judicial District of New London Paul Narducci.

Please see the attached flyer. We hope you are able to attend this event. In addition, please feel free to send this flyer to your network and community. If you have any questions, please feel free to reach out to me.

Respectfully,

Michael Bloom

Senior Director of External Affairs and
 Engagement and
 Hate Crimes Initiative Coordinator

Office of the Commissioner

860-713-3860

Michael.Bloom@ct.gov

STOP HATE TOGETHER

COMMUNITY PROGRAM ABOUT HATE CRIMES

The number of hate crimes has been steadily rising in Connecticut in recent years. You are invited to a discussion about how the state and communities are responding. Learn how hate crimes are identified, reported, and investigated -- and how you can play a role in preventing them.

WHO: Norwich Chief of Police Patrick Daley, Connecticut State Police Hate Crimes Investigative Unit and State's Attorney for Judicial District of New London Paul Narducci

FOR: All individuals and communities are welcome.

WHEN: Wednesday, July 23, 6 p.m. to 7:30 p.m.

WHERE: Former Chelsea Groton Bank at 1 Franklin Square/ 300 Main Street

For more information, contact Michael Bloom, Hate Crimes Initiative Coordinator, at Michael.Bloom@ct.gov.



DEPARTMENT OF EMERGENCY SERVICES & PUBLIC PROTECTION

1111 Country Club Road, Middletown, CT 06457 - (860) 685-8000

THE BILL DINNER



Hon. Henry Bill

We invite you to become a part of Ledyard history by attending the re-enactment of the *Bill Dinner*, an annual event throughout much of our history.

Enjoy a traditional clam chowder dinner while celebrating 300 years of the Congregational Church and 300 years of the community that later became Ledyard. We'll hear of our militia's role in the Revolutionary War and Henry Bill's gift of a library to the people of Ledyard.

SATURDAY, SEPTEMBER 20TH 2025 AT 1 PM
UNDER THE HOLDRIDGE PAVILION IN LEDYARD CENTER

ORGANIZED BY THE LEDYARD CONGREGATIONAL CHURCH & THE BILL LIBRARY TRUSTEES

THERE WILL BE A FREE WILL OFFERING TO PAY FOR THE DINNER



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2156

Agenda Date: 7/9/2025

Agenda #: 1.

REPORT

Staff/Committee Report: Administration Committee Reports Fiscal Year 2025/2026
Administration Committee Report Fiscal Year 2025/2026



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2157

Agenda Date: 7/9/2025

Agenda #: 2.

REPORT

Staff/Committee Report: Community Relations -DEI Reports Fiscal Year 2025/2026

Community Relations Committee for Diversity, Equity & Inclusion - Report- Fiscal Year 2025/2026



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2159

Agenda Date: 7/9/2025

Agenda #: 3.

REPORT

Staff/Committee Report: Finance Committee Reports Fiscal Year 2025/2026
Finance Committee Report Fiscal Year 2025/2026



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2160

Agenda Date: 7/9/2025

Agenda #: 4.

REPORT

Staff/Committee Report: LUPPW Committee Reports Fiscal Year 2025/2026
LUPPW Committee Report Fiscal Year 2025/2026



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2161

Agenda Date: 7/9/2025

Agenda #:

REPORT

Staff/Committee Report: Mayor Reports Fiscal Year 2025/2026
Mayor Report Fiscal Year 2025/2025



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2391

Agenda Date: 9/10/2025

Agenda #: 1.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to appropriate \$3,635 to Account #21020301-57300-G0015 (Fire Marshall - New Equipment - State Grant).

In addition, authorize the expenditure of up to \$3,635 to purchase the Emergency Operations Center (EOC) Server Rack as part of the upgrades to Emergency Operations Center (EOC) .

The funding source for this project is the Town of Ledyard's FY 2026 Nuclear Safety Emergency Program Funding Allocation.

Background:

See attached the following supporting documentation provided by James Mann, Emergency Management Director:

- Connecticut Division of Emergency Management & Homeland Security letter dated July 1, 2025
- CDW-G Quote dated August 5, 2025.

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

Mayor Comment/Recommendation:

The EMD continues to complete upgrades utilizing the Nuclear Safety Grant to the towns benefit. I fully support this action.

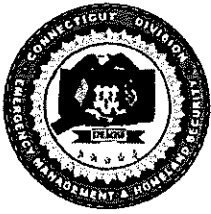
Roxanne Maher

From: James Mann
Sent: Tuesday, August 26, 2025 6:47 AM
To: Roxanne Maher
Cc: Fred Allyn, III; Matthew Bonin
Subject: Finance Committee Agenda Item
Attachments: CDW-G QUOTE.pdf

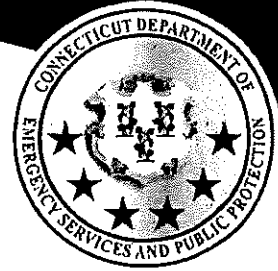
Hi Roxanne

Just wanted to see if you could work your magic again and get this on the next finance committee meeting agenda. Once approved through Town Council this will also be reimbursed through my NSEP funding that is available to me. This project will place the EOC servers and equipment a sound proof server rack enclosure and protect them, we almost lost our current servers from a overhead water leak a ways back and we cannot afford to let that happen. The total requested amount is \$3,800.00, some extra funds are requested in case we need any parts when we make the move. Please refer to the attached quote, MIS already works with these folks. Please let me know if you need anything else.

Thanks
Jim



CONNECTICUT DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY



DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION

July 1, 2025

The Honorable Fred Allyn III
Mayor
Town of Ledyard Town Hall
741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

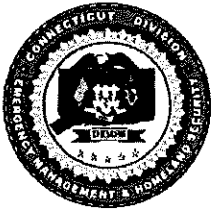
Dear Mayor Allyn:

The Fiscal Year (FY) 2026 Nuclear Safety Emergency Program (NSEP) budget and agreement has been approved by the Secretary of the Office of Policy and Management (OPM). The items requested by the town of Ledyard for your FY 2026 NSEP budget were reviewed and determined to be eligible for funding. With the approval of the budget and agreement by OPM, the town of Ledyard is receiving the following allocations from the Division of Emergency Management and Homeland Security (DEMHS):

Allocation No.	Description	Amount
2026-50	Exercises and Training	\$ 6,500.00
2026-51	EOC Repairs	<u>\$16,000.00</u>
Total:		\$22,500.00

Please show the assigned allocation numbers on all documentation. These allocations will expire on June 30, 2026. Please follow the reimbursement procedures outlined in Advisory Bulletin 2026-1 (attached via email), including submission of audit quality documentation. All documentation for reimbursement of costs must be submitted by July 15th, 2026. Additionally, the Single Audit Act requires that all grants, federal or state, must be itemized in your audit. As soon as available, a copy of your annual audit documenting Nuclear Safety Emergency Preparedness Fund expenditures must be provided to:

Page 1 of 2



CONNECTICUT DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY



DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION

Ms. Kathleen M. Duffy, FAM 2
Department of Emergency Services and Public Protection, Fiscal Unit
1111 Country Club Road, Middletown, CT 06457

Thank you again for your continued valuable work in support of the Nuclear Safety Emergency Program. Should you need any further assistance in completing this process, please feel free to contact Mike Caplet, DEMHS Region 4 Coordinator via email at: mike.caplet@ct.gov or Darlene Richards, DEMHS Region 4 Secretary at: Darlene.richards@ct.gov.

Sincerely,

Brenda M. Bergeron
Deputy Commissioner

cc:

James Mann, Emergency Management Director
Mike Paradis, DEMHS Manager
Steven Henrick, REP Supervisor
Hopal McKenzie, DESPP Fiscal
NSEP File



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

JUSTIN DUBE,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CHP2TB	8/5/2025	EOC SERVER RACK	4549300	\$3,634.21

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
APC NetShelter Soundproof, 17U, Server Rack Enclosure, 120V, Maple [TAA]	1	7538340	\$3,634.21	\$3,634.21

Mfg. Part#: AR4017A

Contract: Sourcewell 121923-CDWG Tech Catalog (121923)

SUBTOTAL	\$3,634.21
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$3,634.21

PURCHASER BILLING INFO	DELIVER TO
Billing Address: TOWN OF LEDYARD ACCOUNTS PAYABL 741 COLONEL LEDYARD HWY LEDYARD, CT 06339-1511 Phone: (860) 464-8740 Payment Terms: Net 30 Days-Govt State/Local	Shipping Address: JUSTIN DUBE ATTN:JUSTIN DUBE TOWN OF LEDYARD 24 GALLUP HILL RD LEDYARD, CT 06339-1511 Phone: (860) 464-8740 Shipping Method: DROP SHIP-COMMON CARRIER
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Zach Kozlowski | (866) 291-3445 | zach.kozlowski@cdw.com



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2371

Agenda Date: 9/10/2025

Agenda #: 2.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to appropriate and transfer \$250,636 from Account #10188210-59300 (Transferred Funds) to Account #2250101-49002 (BOE CNR Transfers In)

In addition, appropriate \$250,636 to Account #22570101-58261 (BOE CNR Ag-Science)

Background:

For fiscal year 2024/2025, the town received \$250,636 more than the combined budgeted amount for the ASTE grant and Vo-Ag Tuition amount largely because of the change in the State's Funding formula, by increasing the grant allocation while reducing the tuition rate the Board of Education was allowed to charge.

The Board of Education is requesting that the overage of \$250,636 that was received be transferred from the General Fund to their ASTE Capital Account to be used to purchase capital items for the Agri-Science Program.

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

Mayor Comment/Recommendation:

I support the request to use ASTE funds overage for identified Ag-Science capital needs.



Ledyard Public Schools

Administrative Offices

July 29, 2025

Ms. April Brunelle,
Chairman Pro-Tem
Ledyard Town Council
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, CT 06339



Dear Chairman Brunelle:

The Ledyard Board of Education has reviewed and approved the following recommendations. In both cases, actual revenue received for FY25 exceeded the budgeted amounts.

- **ASTE Revenue \$250,636:** The increase is largely due to a change in the State of Connecticut's funding formula, which raised the grant allocation while reducing the tuition we may charge participating districts.
- **Impact Aid \$157,133:** The increase is a result of the Federal Government's annual appropriations process and the number of eligible claims submitted.

Given these changes, the Board respectfully requests your review and action on the following:

1. **Transfer of ASTE Revenue:** Move the additional ASTE revenue received in FY25, totaling \$250,636, to the BOE ASTE CNR Account #22570101-58261. These funds will be used to support projects outlined in *Attachment A*.
2. **Transfer of Impact Aid:** Move the \$157,133 in Impact Aid received over the budgeted amount to the BOE CNR Reserve Fund Account #22570101-58250. These funds will support capital needs projects identified for FY26 that currently lack funding. Project details are included in *Attachment B*.

Should you or any of the Town Councilors have any questions, please let me know. The Board of Education, Superintendent and our Director of Facilities are available.

Sincerely,

Jason S. Hartling
Superintendent of Schools

Cc: Anthony R. Favry, Chair, Ledyard Board of Education
Anthony Saccone, Chair, Ledyard Town Council Finance Committee
Fred Allyn Ill, Mayor

Encl: ASTE Revenue and TC Request
Impact Aid Revenue and TC Request



Ledyard Public Schools

ASTE revenue/VoAg tuition 1017002-42018/47010

FY2025

Date	Received by Town of Ledyard	Town of Ledyard Budgeted Revenue	Variance
7/17/2024	377,163		
10/9/2024	377,163		
1/6/2025	377,163		
4/7/2025	377,163		
Total ASTE receipts	1,508,652	850,000	658,652
Total VoAg tuition	356,160	764,176	-408,016
	1,864,812	1,614,176	250,636

ASTE 2025				
Item	Description	Educational Value to Students/Purpose	Estimate	Vendor
Blue Ridge Ergonomics Stool	7 stools for in the Small Animal Lab for at the veterinary counter (currently do not have any seating)	Will allow students to sit at the counter when performing laboratories, rather than standing. Sitting can be more comfortable for extended microscope	<u>\$1,500.00</u>	Global Industrial
Outdoor rabbit enclosures	3 dog kennels to be adapted for rabbit use.	Will provide a secure environment for rabbits to be housed outside, protected from predators and weather elements.	<u>\$6,150.00</u>	Backyard Discovery
Hardware cloth	2 rolls of hardware cloth to line rabbit enclosures.	Further predator proof the exterior rabbit enclosures.	<u>\$300.00</u>	Amazon
Roof over outdoor rabbit area	Roof structure over exterior rabbit area.	Roof will provide protection from weather elements for students to properly maintain an outdoor rabbit area that will be inhabited all seasons	<u>\$18,000.00</u>	Vendor Quote - Upside Innovations
Rabbit & Guinea Pig Agility Equipment	Rabbit agility starter kit, additional jumps for hopping contests, guinea pig agility starter equipment	Students in the Animal Behavior & Training class always teach a variety of skills to these two species, these sets are professionally made to match the	<u>\$805.55</u>	Adventure Bunny Hopping & Agility
Tables & Chairs	New tables and chairs for the small animal classroom	Provides students with flexible seating and sturdier tables	<u>\$3,995.88</u>	School Specialty
Canine CPR Trainer	CPR Dog allows students to practice proper CPR techniques	Replacement for our current dog which pre-dates my employment in Ledyard and is falling apart beyond repair. This mannequin is critical to reinforce the	<u>\$2,750.00</u>	Reality Works
Squeekmus Rat Mannikin from Avantor	Mannikins that simulate blood draws, ear notching, etc. in the laboratory animal setting to support new course	Supports hands-on laboratory activities in Laboratory Animal Science class allowing students to practice essential industry skills	<u>\$4,225.00</u>	Avantor
Kennel/Dog Guillotine Dog Door	Additional guillotine dog door with lift mechanism to put in right side kennel	Only want this if it is also possible to fence off part of the concrete (working on quote) to allow use of indoor/outdoor area to keep groups of daycare dogs separated.	<u>\$400.00</u>	Moore Pet Supplies

Kennel/Dog Guillotine Dog Door Install	Masonry work to install the dog access door	Only want this if it is also possible to fence off part of the concrete (working on quote) to allow use of indoor/outdoor area to keep groups of daycare dogs separated.	\$1,600.00	Vendor Quote - Upside Innovations
Fence off additional dog run	160" chain link fence, 4 foot high, w/ gate to further divided exterior space for multiple dog groups	Only want this if it is also possible to fence off part of the concrete (working on quote) to allow use of indoor/outdoor area to keep groups of daycare dogs separated. price includes rabbit area fencing and gate and gates	\$9,325.00	Luther Fence
Shades for windows in cat/rabbit room	Shades to cover windows in rabbit/cat room to keep room cooler during hotter months and block out night time exterior lighting.	Facility improvement for temperature and light regulation in animal housing area, exhibiting proper animal management standards.	<u>\$700.00</u>	Alpha Aero Draperies
Reef Aquarium Supplies and Upgrades	Reef Aquariums supplies to advance our reef system to the next stage. Upgrades include improved lighting, filtration and testing equipment	Water testing and analysis, control and adjustments of chemicals and nutrients, algae control, coral growth and reproduction, aquatic organism health, filtration management	<u>\$4,415.00</u>	Wet Pets
Fish Processing and Cooking Supplies	Equipment for processing, storing and cooking fish	Students will participate in the 'farm to fork' process. Students will safely and efficiently process, store and cook our Tilapia, Catfish and Trout.	<u>\$572.71</u>	Amazon
Fishing Supplies and Materials	Outdoor recreation equipment.	Students will experience different methods of fish capture.	<u>\$2,082.82</u>	Amazon

Refrigeration	Designated refrigeration unit for greenhouse produce and fish	As part food processing and preservation, students will use the refrigerator to package and store products for display, sale or consumption.	<u>\$2,620.69</u>	Home Depot
Waders	Waterproof chest waders - We use these on our stocking and collection field trips. A leaking wader is counterproductive and 10 out of our 12 pairs of waders leak. Like me, they are old and tired.	Assisting the state with distribution of trout in Trout Management Areas by live cart release. We also collect aquatic organisms for research and identification from areas such as Bluff Point and Sawmill Pond.	<u>\$1,359.76</u>	Amazon
Aquaculture Pump, Air Pumps and Chiller Replacements	Replacement pumps, aeration devices and chillers for our lab recirculating systems. The current equipment is approaching life expectancy.	Growth and reproduction of warm water and coldwater aquaculture species.	<u>\$10,409.19</u>	Pentair
Greenhouse Supplies	Testing equipment, germination equipment and curtain installation	Seed germination and protection in an aquaponics greenhouse.	<u>\$1,434.99</u>	Farmtek
Laminar Flow Hood	Laminar Flow Hood for aseptic technique, plant tissue culture and sterile media prep	This provides students the opportunity to learn and practice aseptic technique common in biological and biotech industries.	<u>\$729.00</u>	Amazon
3 Pieces - Uline 72"x 48" steel assembly table	Replace existing welding tables which are damaged after many years of welding on them.	Level and smooth working surfaces facilitate student learning of welding technique.	<u>\$1,830.00</u>	Uline
12 pcs. Radnor Blue Vinyl Welding Curtain 6 x 8	Transparent Blue welding curtains to replace worn and torn existing curtains in the welding area	New curtains will increase safety of students in the welding area while allowing better supervision than is possible with the current opaque curtains.	<u>\$754.56</u>	Airgas Waterford

4 sets - 61 in. W x 23 in D Heavy Duty 15-Drawer Mobile Workbench with Mechanics Tool Set (290-Piece)	290 Piece tool set with rolling storage chest.	Tools with rolling tool storage will allow students to easily access and securely store tools when working anywhere in the shop.	<u>\$4,992.00</u>	HomeDepot
2 sets - Husky Rolling Tool Chest Combo	2 Rolling tool storage carts	Rolling tool storage will accommodate existing tools while allowing students to easily access and securely store tools and small parts when working anywhere in the shop.	<u>\$2,196.00</u>	HomeDepot
Millermatic 255 MIG Welding Machine w/ EZ Latch cart 951766	MIG welding machine - Upgrade to existing MIG machines which, while functional, are antiquated (1990's tech), lack features and require maintenance.	MIG welding is a common industrial practice. Students interested in metal fabrication benefit from familiarity with and skill in using this technology. This is the same model welder used in the metals shop.	<u>\$4,633</u>	Airgas Waterford
Miller® 300 Amp .030" - 1/16" XR-Aluma-Pro™ MIG Gun With 15' Cable 301568	Push-pull gun to be used with the Millermatic 255 for MIG welding aluminum.	Students will learn to use push-pull welding guns, which are industry-standard for welding aluminum with MIG	<u>\$3,611.00</u>	Airgas Waterford
4 Sets Stihl KMA 135 R power head , each with 2 batteries, charger and Stihl FS-KM Lline trimmer head	Electric power head, battery and charger for the Stihl Kombi system	This will allow up to 4 students to simultaneously practice string trimmer operation or use any of our existing Kombi System attachments with battery power	<u>\$2,967.84</u>	Gano's Colchester CT
Qidi Plus4 3D Printer	Large volume 3-D printer	Expand ability to perform 3-D prints as student interest increases. Currently only one print can be made at a time and may take many hours. Staying with a Qidi product will facilitate using the same software across platforms	<u>\$769.00</u>	Amazon
Jet Model IBG-8 Bench Grinder with light and pedestal stand	Bench grinder and stand for shaping metal	To replace existing antiquated pedestal grinder used for shaping metal in metal fabrication class.	<u>\$918.99</u>	Amazon

VEVOR Aluminum Truck, 2 in 1	Hand truck / dolly for moving heavy objects	Permits students to safely move heavy objects within the shop area and the department	<u>\$142.50</u>	Amazon
Mojack Riding Lawn Mower Lift	For lifting lawn tractors up for blade changes and maintenance	Provides the opportunity to practice landscape equipment maintenance.	<u>\$300.00</u>	Amazon
ARCAN Tools 3-Ton Quick Rise Aluminum Floor Jack with Dual Pump Pistons & Reinforced Lifting Arm (A20018_A20019)	Low Profile floor jack	Permits students to safely lift heavy pieces of equipment for maintenance	<u>\$316.49</u>	Amazon
Powermatic 1Hp Mortising Machine with table and bits	Mortising machine with table and bits for making mortises in wood	Facilitates making mortise and tenon joints to hold together table legs, beams, etc....	<u>\$1,364</u>	Amazon
Tables & Chairs	New tables and chairs for the Livestock classroom	Provides students with flexible seating and sturdier tables	<u>\$3,641.76</u>	School Specialty
Hay Storage	Provides for a large quantity of hay storage. Metal with a concrete floor	Provides animals with appropriate nutrition while being able to store the hay out of the barn to prevent fire hazards.	\$22,000	Vendor Quote
Livestock Learning Lab Kits	Horse, Beef & Poultry Learning Lab Kits	Supports all livestock classes for all grades to learn about managing livestock, breed characteristics, veterinary skills and management practices.	<u>\$2,837.00</u>	Ohio 4-H Youth Development
Sheep & Goat Show Equipment	Sheep & Goat Stands, Mineral Feeders	Supports the students as they prepare the animals for show. More students can be actively working when we have more sheep/goat stands.	<u>\$2,845</u>	Sydell
Updated Promotional Materials	Includes up to date signage to replace what is currently in and around our department	Supports educating about our program outside of learning within our classroom	<u>\$6,268</u>	Fast Signs

Food Science Items	Refrigerator	Supports our Food Science Curriculum		Amazon
Veterinary & Grooming Supplies	A variety of veterinary and grooming supplies for all classes of livestock	Supports keep the animals safe and healthy	<u>\$775</u>	Premier 1
Official FFA Dress	Includes 15 jackets, scarfs and ties	Supports students attending FFA events by utilizing Chapter owned jackets so they can participate without worrying about financial struggles to purchase their own	<u>\$1,385</u>	National FFA Organization
Official FFA Dress	Include dress skirts, pants, shirts and nylons	Supports students attending FFA events by utilizing Chapter owned pants, skirts and tops so they can participate without worrying about financial struggles to purchase their own	<u>\$3,504</u>	Amazon
Livestock Gates	2 Kidding panel gates and 2 galvanized gates	To add movement between the outdoor animal pens from each pen as well as extra enclosure to the barn	<u>\$866</u>	Shagbark
Duck Shelter	Duck Shelter and Run	To provide housing for a flock of ducks	<u>\$3,135</u>	Flemings Feed Store
CVA Manuals	20 Certification in Veterinary Assisting Manuals (equals 30 total so each teacher has enough for 15/class)	With Manzi & O'Keefe running concurrent Veterinary Science Courses we need more CVA manuals for students to use.	<u>\$3,474</u>	Texas Veterinary Medical Association
Cold Frame	Expanding the types of plants my students are able to grow and learn about. Introducing fruiting bushes and plants such as blueberries, strawberries, blackberries and raspberries.	another means to growing crops and flowers. Allows students to work with another type of greenhouse. Students will learn how to extend growing seasons and grow flowers for arrangements.	<u>\$3,655</u>	Farmers Friend
Fruit bushes and plants	strawberries, black berries, raspberries and blue berries	Allows stuents to expand their knowledge of different crop growths	<u>\$705</u>	Johnny's Selected Seeds
Indoor dwarf fruiting trees	a variety of tropical and unique fruiting shrubs	Allows students to expand their knowledge of crops they are growing and also allows students to be able to grow	<u>\$511.45</u>	Logees
Greenhouse update	Greenhouse electrical update. \$30,000 was approved in the 2022-23 ASTE Purchases, but this transaction was not completed before a major price increase.	This was previously approved in the 2022-2023 ASTE purchases. This is an updated quote showing the cost increases since this was originally quoted. Current greenhouses have a lot of electrical issues and replacement parts are no longer available. Shades don't close automatically and one greenhouse no longer has the time to run the greenhouse controls.	<u>\$45,925</u>	Griffin/Bever Electric

Greenhouse Update Electrical	The cost to install the electrical update for the greenhouses.	Students will be able to learn how to use the greenhouses with the updated equipment in the 25-26 school year.	\$15,000	Beaver Electric
mulch	weed barrier	Mulch for the various areas around Ag4, new cold frame and berry patch	<u>\$1,920</u>	EA Quinn
Fishing materials	a variety of fishing equipment	Students in Natural Resource products and Outdoor recreation will be able to practice learn and practice a skill that is currently only discussed in these courses	\$750	
Water containment wall in boiler room		Prevent boiler water or pump leaks from flowing into the carpeted area in the media center.	\$10,000	
Add requested Cameras		Add additional camera to the middle of the east west hall and camera to cover the student restroom entrances.	\$3,040	
New white board and installation of new projectors in Ag classrooms	Includes new white boards projector installation with ceiling speakers same set up at the regular classrooms.	Add new white boards and install the nes projectors purchased by the town with ARPA funds	\$15,000	
		TOTAL	\$249,039.71	

Ledyard Public Schools
 Impact Aid 1017002-42016
 FY2025

Date	Received by Town of Ledyard	Town of Ledyard Budgeted Revenue	Variance
12/18/2024	582,221		
12/31/2024	23,932		
4/17/2025	492,102		
6/10/2025	108,878		
	1,207,133	1,050,000	157,133

Capital Project Request 2025 - Impact Aid Revenue Surplus				Notes
Item	Building	Estimate		
Gym Ceiling Repair	LHS	\$65,000		Not to Exceed
Bird Nesting Remediation	LHS	\$15,000		Not to Exceed
Baseball Field Renovation	LHS	\$45,000		Not to Exceed
Sewer Line Repair/Replacement	LHS	\$10,000		Not to Exceed
Boiler System/Heating Repairs	LHS	\$22,000		
	TOTAL	\$157,000.00		
*Items requested are directly from the BOE Capital Plan				



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2353

Agenda Date: 9/10/2025

Agenda #: 3.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to authorize the expenditure of up to \$25,000 from account #21090305-58915 CNR Undesignated to hire a consultant to assist with cost segregation analysis and form 990-T filings in order to secure investment tax credits (direct pay) available under IRC section 6417. In addition, upon receipt of said tax credit, restore funding in the same amount to the Undesignated line in CNR.

Background:

During preliminary audit discussions with our audit firm relative to the FY 24/25 fiscal audit, a federal tax credit program was identified that would provide federal tax credits in the form of a tax refund for eligible solar expenditures. Both the Gales Ferry School Roof Project and Juliet Long School Roof Project have a solar component.

The tax credit would be limited to 38.57 % of eligible costs which represents the non-grant funded portion of the solar project.

The solar cost of both projects approximates \$1.5 million dollars not including soft costs which would be partially eligible. The tax credit could be upwards of \$500,000 which would then be used to offset the amount the town would need to permanently finance (bond) when the projects are completed.

Multiple Connecticut cities and Towns have already applied for and received these types of credits.

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

I support this motion and a new opportunity for cost mitigation.

Understanding the Direct Pay Provisions in the Inflation Reduction Act

Cities across the United States are working to advance a clean energy transition, which is crucial to reducing carbon emissions and meeting climate goals. The federal government recently developed a new financial tool called Direct Pay (also called Elective Pay) to incentivize clean energy investments.

Enacted as part of the Inflation Reduction Act of 2022 (IRA), Direct Pay will provide direct financial assistance to cities, non-profit organizations, and other tax-exempt entities to defray the costs associated with clean energy investments, for example electrifying a city's fleet or installing solar panels on public buildings.

What's more, Direct Pay recipients can increase the value of their benefit by as much as 30% if their project supports low-income communities, communities traditionally dependent on coal, or if they abide by prevailing wage and apprenticeship requirements.

The bottom line is that Direct Pay has the potential to serve as a catalyst for movement towards a clean energy transition, as it will provide cities with unprecedented financial support for these projects.

How Direct Pay Works

Historically, tax-exempt entities have not benefited from clean energy tax incentives because they do not owe federal income taxes. Direct Pay has changed this dynamic by providing cash payments equal to the value of the underlying tax incentive.¹



When a for-profit entity uses a tax credit, it reduces the amount of taxes that they owe to the federal government. Tax-exempt entities like local governments have traditionally been unable to utilize these types of benefits because they owe nothing in federal taxes. But under Direct Pay, they are eligible for cash payments equal to the amount of money that would be reduced from their tax liability if they were not tax exempt.

These clean energy tax credits can serve as a catalyst for local governments to achieve renewable energy and carbon-neutrality goals. Importantly, cities can use Direct Pay benefits in tandem with federal or state funding sources – for example, grants under the Bipartisan Infrastructure Law (BIL) or IRA.

Additionally, the value of some of the tax credits eligible for Direct Pay increase based on whether certain criteria are met, for example if the project meets prevailing wage and apprenticeship requirements, [domestic content requirements](#), or if the project is located in an [energy community](#).

¹ The examples in this document are for illustrative purposes only. The tax rules surrounding these credits and the conditions on which direct payment is available are complex. This document should not be considered legal advice. Please seek the assistance of qualified legal counsel

What Tax Benefits are Eligible for Direct Pay?

Direct Pay includes [12 tax credits](#) designed to promote clean energy investments and energy conservation. Listed below are the benefits that are most relevant to local governments:

Tax Credits for Clean Vehicles – to support electric vehicle (EV) charging and other forms of alternative fueling, as well as for the purchase of clean commercial vehicles, like EV buses.

- **Alternative Fuel Vehicle Refueling Property Credit:** The tax credit supports EV charging and other types of alternative fueling projects.
- **Credit for Qualified Commercial Clean Vehicles:** The tax credit supports the purchase of EVs.

Tax Credits for Energy Generation – to produce and invest in clean energy projects, including solar, wind, municipal solid waste, biomass, hydroelectric, and energy storage technologies.

- **Production Tax Credit (PTC):** The value of the tax credit is based upon how much energy the project generates.
- **Investment Tax Credit (ITC):** The value of the tax credit is tied to how much money is invested in the project.



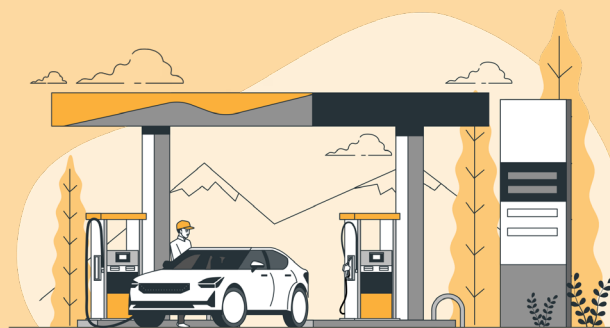
Direct Pay in Action: Madison, WI

The City of Madison, WI has [identified](#) \$13 million in tax credits through Direct Pay to complement an array of planned or ongoing infrastructure projects.

[For example](#), the city plans to use the clean vehicle tax credits to fund electric grid upgrades that will support charging and fueling infrastructure for a newly electrified city fleet. The city will be using this tax benefit in tandem with a Low- and No-Emission and Bus and Bus Facilities grant under the Bipartisan Infrastructure Law.

The city is also allocating millions of dollars for energy efficiency upgrades at public buildings, including at a [shelter](#) for the unhoused.

See our case story for more details on [Madison's project](#).



Direct Pay in Action: Denver, CO

In November 2020, Denver voters overwhelmingly approved a ballot measure to create the [Climate Protection Fund](#) (CPF) to raise approximately \$40M per year dedicated to climate action via a 0.25% local sales tax. Direct Pay will enable them to get rebates for their ongoing investments, which they intend to reinvest in furthering transitional efforts at city agencies and throughout the community.

Denver's sales tax is the financing mechanism that will provide the upfront funds for climate action projects eligible for Direct Pay. The CPF will invest in solar power, battery storage and sustainable transportation, support workforce development initiatives for the clean energy sector, advance neighborhood-based environmental and climate justice programs, improve resiliency programs for vulnerable communities, and upgrade the energy efficiency of residential, commercial, and industrial properties.

See our case story for more details on [Denver's approach to Direct Pay](#).



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2337

Agenda Date: 9/10/2025

Agenda #: 4.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to grant a Bid Waiver to Wastewater Services Inc. DBA Skips Wastewater Service due to receiving fewer than the required three bids in response to Bid #2026-01 Thickened Sludge Solids Removal in accordance with Ordinance #200-001 (rev 1) "*An Ordinance for Purchasing*".

Background:

The Town solicited bids for Thickened Sludge Solids Removal. However, only two bids were received.

Please see attached

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)



TOWN OF LEDYARD
CONNECTICUT
WATER POLLUTION CONTROL AUTHORITY

741 Colonel Ledyard Highway
Ledyard, CT 06339

BID PACKAGE

for

BID #2026-01

THICKENED SLUDGE SOLIDS REMOVAL

from

THE HIGHLANDS WASTEWATER TREATMENT PLANT

SEPTEMBER 2025

**TOWN OF LEDYARD
CONNECTICUT**

WATER POLLUTION CONTROL AUTHORITY

**THICKENED SLUDGE SOLIDS REMOVAL
from
THE HIGHLANDS WASTEWATER TREATMENT PLANT**

The Town of Ledyard Water Pollution Control Authority seeks sealed bids for THICKENED SLUDGE SOLIDS REMOVAL from the HIGHLANDS WASTEWATER TREATMENT PLANT. Specifications are available on the Town's website at <http://ledyardct.org/88/Request-for-Proposals-Bids>.

Bids will be received until 2:00 p.m. on Thursday August 7, 2025 at the office of the Mayor, at which time they will be publicly opened and read aloud.

The Town of Ledyard reserves the right to reject any or all bids and waive the informalities or irregularities in the bid procedure or bids.

The award of a contract, if awarded, will be to the lowest responsible bidder, provided that the bid is reasonable, and provided that it is in the best interest of the Town of Ledyard to accept such bid, and subject to any choice by the Town of Ledyard as to any alternate specifications as may be agreed upon.

Matthew Bonin
Director of Finance

BID INSTRUCTIONS

Detach the Bid Form and fill in by ink; pencil entries will not be accepted. Bids must be submitted in sealed envelopes to:

Mayor's Office
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, CT 06339

The bid envelope is to be endorsed in the lower left-hand corner with: **Bid #2026-01: Proposal for Thickened Sludge Solids Removal**. Bidder's name and address shall be included in the upper left-hand corner.

Bids will be received until 2:00 p.m. on Thursday August 7th, 2025 at which time they will be publicly opened and read aloud in the Mayor's Office, Ledyard Town Hall, 741 Colonel Ledyard Highway, Ledyard, CT. We will not accept or consider bids, withdrawals, or amendments received after the date and time specified.

The Town is exempt from Connecticut State sales tax; do not include this tax in your proposal. If you believe that a possible conflict of interest may occur should we accept your proposal and award a contract or a purchase order, then you must disclose this belief in a statement attached to the back of the Bid Form.

Please direct any questions to Stephen Banks at (860) 625-6565, Monday through Friday. 8:00 a.m. to 3:30 p.m.

BID SPECIFICATIONS

INTENT

By this proposal the successful Bidder, hereinafter called the Contractor, shall remove and dispose of thickened sludge solids.

GENERAL INFORMATION

The Town of Ledyard currently processes thickened sludge from the Highlands Wastewater Treatment Plant located at 82 Town Farm Road, Ledyard, Connecticut. This thickened sludge must be hauled by a qualified Contractor to an approved disposal site or facility.

Based upon current conditions, the Contractor may anticipate removing an average of **two to five (5) loads per month** with each load being approximately 6,500 gallons. **Percent solids** will be between 3% and 7%. The thickened sludge solids are produced by our rotary sludge concentrator and uses polymer for coagulation.

All bids submitted shall be based upon the price per gallon of thickened sludge which will include all costs to the Town of Ledyard.

Each Bidder must be or become familiar with all Federal, State, and Local regulations regarding the handling and disposal of thickened sludge solids and shall submit his bid accordingly.

The contract period shall be the three-year period from September 1, 2025 through August 31, 2028.

INSURANCE

The Contractor shall be responsible for any and all damage caused by him or his agents or employees, and must carry insurance under which the Town of Ledyard is named in as an insured as evidenced by said Certificate being delivered to the Finance Director within ten (10) working days following receipt of the official notice of award. Such insurance must be written by companies licensed to write such insurance in Connecticut against the following risks with the following minimum amounts:

- Workers Compensation, as required by State Statute
- Commercial General Liability
 - \$2,000,000 General Aggregate
 - \$2,000,000 Products Completed Operations Aggregate
 - \$1,000,000 Each Occurrence Bodily Injury & Property Damage
 - \$100,000 Fire Damage Any One Person
- Medical Payments
 - \$50,000 Any One Person Including Explosion, Collapse and Underground
- Automobile Liability:
 - \$1,000,000 Combined Single Limit Bodily Injury & Property Damage

The Contractor shall indemnify, hold harmless, and defend the Town of Ledyard from and against any and all liabilities, claims, penalties, thereto, including but not limited to cost of defense, settlement, and reasonable attorney fees, which may be alleged against the Town or to any person, damage to or destruction of any property, contamination of or adverse effects on the environment, or any violation of governmental law, regulation, order caused by, arising out of, or in any manner connected with his provision of waste removal services to the Town of Ledyard.

The Contractor shall be liable for and shall indemnify the Town of Ledyard from and against any injury or loss whatever resulting from the negligent act of omission of any employee or agent of the Contractor or from the failure of or the inadequacy of any of the Contractor's equipment.

LEGAL WORKER STATUS

The successful Bidder agrees to assume sole and full responsibility for the legal worker status of any person he employs or for any position his subcontractor employs, in conformance with the provisions of the Federal Immigration Reform and Control Act of 1986.

TANKER TRUCK LOADING

The tanker truck shall be loaded via a six (6) inch hose connection with a female quick connect attachment. Thickened sludge will be pumped into the truck using the treatment plant pumps.

Bidding contractors are welcome to contact the Sewer Operations Supervisor, Stephen Banks, at (860) 625-6565, if they wish to make an appointment to inspect the sludge loading site.

BID FORM #2026-01


The undersigned, as Bidder, declares that he has familiarized himself with the specifications and the invitation to bid, which he understands and accepts as sufficient for the purpose intended, and agrees to furnish the Town of Ledyard with the following in accordance therewith:

Terms of Bid: September 1, 2025 – August 31, 2028

	Year One	Year Two	Year Three
Fee per ^{Dry Ton} gallon	<u>\$800.00</u>	<u>\$880.00</u>	<u>\$968.00</u>

NON-COLLUSIVE BID STATEMENT

I, the Undersigned Bidder, certify that my bid is made independently and without collusion, agreement, understanding, or planned course of action with any other Bidder and that the contents of my bid shall not be disclosed to anyone other than my employees, agents, or sureties prior to the official bid opening.


Signature of Owner or Officer

8/7/25
Date

Andrew Coleman
Printed Name

Wastewater Services
Company Name

860 573-0057 cell
Phone

21 Courtney Dr
Address

Ellington CT 06029
Address



WASTE-2

OP ID: CP

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Thomas Fahy Insurance Agency 433 Main St., Ste 118 West Hartford, CT 06110-2816 Steven G. Hunt		860-232-1330		CONTACT NAME: Chelsea Pas PHONE (A/C, No, Ext): 860-232-1330 FAX (A/C, No): 860-232-8267 E-MAIL ADDRESS: cpas@fahyinsurance.com	
INSURED Wastewater Services, Inc. dba Skips Waste Water Service Chauncey Real Estate, LLC 21 Courtney Drive Ellington, CT 06029		INSURER(S) AFFORDING COVERAGE INSURER A: Selective Insurance Co #12572 INSURER B: Berkley Management #32603 INSURER C: INSURER D: INSURER E: INSURER F:		NAIC #	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		S 2396059 "NO XCU EXCLUSIONS"	12/18/2024	12/18/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Emp Ben. \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	X		S 2396059	12/18/2024	12/18/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	X		S 2396059	12/18/2024	12/18/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC 9081954	12/18/2024	12/18/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	EPLI			BMP-1010101-01	12/18/2024	12/18/2025	500,000
A	Job Site Pollution			S 2396059	12/18/2024	12/18/2025	100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Town of Ledyard is named as additional insured.

CERTIFICATE HOLDER

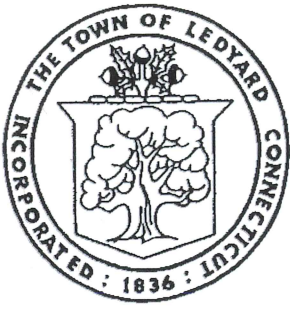
CANCELLATION

LEDYA-1

Town of Ledyard
 741 Colonel Ledyard Hwy
 Ledyard, CT 06339

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



TOWN OF LEDYARD
CONNECTICUT
WATER POLLUTION CONTROL AUTHORITY

741 Colonel Ledyard Highway
Ledyard, CT 06339

BID PACKAGE

for

BID #2026-01

THICKENED SLUDGE SOLIDS REMOVAL

from

THE HIGHLANDS WASTEWATER TREATMENT PLANT

SEPTEMBER 2025

**TOWN OF LEDYARD
CONNECTICUT**

WATER POLLUTION CONTROL AUTHORITY

**THICKENED SLUDGE SOLIDS REMOVAL
from
THE HIGHLANDS WASTEWATER TREATMENT PLANT**

The Town of Ledyard Water Pollution Control Authority seeks sealed bids for THICKENED SLUDGE SOLIDS REMOVAL from the HIGHLANDS WASTEWATER TREATMENT PLANT. Specifications are available on the Town's website at <http://ledyardct.org/88/Request-for-Proposals-Bids>.

Bids will be received until 2:00 p.m. on Thursday August 7, 2025 at the office of the Mayor, at which time they will be publicly opened and read aloud.

The Town of Ledyard reserves the right to reject any or all bids and waive the informalities or irregularities in the bid procedure or bids.

The award of a contract, if awarded, will be to the lowest responsible bidder, provided that the bid is reasonable, and provided that it is in the best interest of the Town of Ledyard to accept such bid, and subject to any choice by the Town of Ledyard as to any alternate specifications as may be agreed upon.

Matthew Bonin
Director of Finance

BID INSTRUCTIONS

Detach the Bid Form and fill in by ink; pencil entries will not be accepted. Bids must be submitted in sealed envelopes to:

Mayor's Office
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, CT 06339

The bid envelope is to be endorsed in the lower left-hand corner with: **Bid #2026-01: Proposal for Thickened Sludge Solids Removal**. Bidder's name and address shall be included in the upper left-hand corner.

Bids will be received until 2:00 p.m. on Thursday August 7th, 2025 at which time they will be publicly opened and read aloud in the Mayor's Office, Ledyard Town Hall, 741 Colonel Ledyard Highway, Ledyard, CT. We will not accept or consider bids, withdrawals, or amendments received after the date and time specified.

The Town is exempt from Connecticut State sales tax; do not include this tax in your proposal. If you believe that a possible conflict of interest may occur should we accept your proposal and award a contract or a purchase order, then you must disclose this belief in a statement attached to the back of the Bid Form.

Please direct any questions to Stephen Banks at (860) 625-6565, Monday through Friday. 8:00 a.m. to 3:30p.m.

BID SPECIFICATIONS

INTENT

By this proposal the successful Bidder, hereinafter called the Contractor, shall remove and dispose of thickened sludge solids.

GENERAL INFORMATION

The Town of Ledyard currently processes thickened sludge from the Highlands Wastewater Treatment Plant located at 82 Town Farm Road, Ledyard, Connecticut. This thickened sludge must be hauled by a qualified Contractor to an approved disposal site or facility.

Based upon current conditions, the Contractor may anticipate removing an average of **two to five (5) loads per month** with each load being approximately 6,500 gallons. **Percent solids** will be between 3% and 7%. The thickened sludge solids are produced by our rotary sludge concentrator and uses polymer for coagulation.

All bids submitted shall be based upon the price per gallon of thickened sludge which will include all costs to the Town of Ledyard.

Each Bidder must be or become familiar with all Federal, State, and Local regulations regarding the handling and disposal of thickened sludge solids and shall submit his bid accordingly.

The contract period shall be the three-year period from September 1, 2025 through August 31, 2028.

INSURANCE

The Contractor shall be responsible for any and all damage caused by him or his agents or employees, and must carry insurance under which the Town of Ledyard is named in as an insured as evidenced by said Certificate being delivered to the Finance Director within ten (10) working days following receipt of the official notice of award. Such insurance must be written by companies licensed to write such insurance in Connecticut against the following risks with the following minimum amounts:

- Workers Compensation, as required by State Statute
- Commercial General Liability
 - \$2,000,000 General Aggregate
 - \$2,000,000 Products Completed Operations Aggregate
 - \$1,000,000 Each Occurrence Bodily Injury & Property Damage
 - \$100,000 Fire Damage Any One Person
- Medical Payments
 - \$50,000 Any One Person Including Explosion, Collapse and Underground
- Automobile Liability:
 - \$1,000,000 Combined Single Limit Bodily Injury & Property Damage

The Contractor shall indemnify, hold harmless, and defend the Town of Ledyard from and against any and all liabilities, claims, penalties, thereto, including but not limited to cost of defense, settlement, and reasonable attorney fees, which may be alleged against the Town or to any person, damage to or destruction of any property, contamination of or adverse effects on the environment, or any violation of governmental law, regulation, order caused by, arising out of, or in any manner connected with his provision of waste removal services to the Town of Ledyard.

The Contractor shall be liable for and shall indemnify the Town of Ledyard from and against any injury or loss whatever resulting from the negligent act of omission of any employee or agent of the Contractor or from the failure of or the inadequacy of any of the Contractor's equipment.

LEGAL WORKER STATUS

The successful Bidder agrees to assume sole and full responsibility for the legal worker status of any person he employs or for any position his subcontractor employs, in conformance with the provisions of the Federal Immigration Reform and Control Act of 1986.

TANKER TRUCK LOADING

The tanker truck shall be loaded via a six (6) inch hose connection with a female quick connect attachment. Thickened sludge will be pumped into the truck using the treatment plant pumps.

Bidding contractors are welcome to contact the Sewer Operations Supervisor, Stephen Banks, at (860) 625-6565, if they wish to make an appointment to inspect the sludge loading site.

BID FORM #2026-01

The undersigned, as Bidder, declares that he has familiarized himself with the specifications and the invitation to bid, which he understands and accepts as sufficient for the purpose intended, and agrees to furnish the Town of Ledyard with the following in accordance therewith:

Terms of Bid: September 1, 2025 – August 31, 2028

	Year One	Year Two	Year Three
Fee per dry ton	<u>\$ 400.00</u>	<u>\$ 425.00</u>	<u>\$ 450.00</u>
Fee per load Transportation	<u>\$ 540.00</u>	<u>\$ 557.00</u>	<u>\$ 574.00</u>

NON-COLLUSIVE BID STATEMENT

I, the Undersigned Bidder, certify that my bid is made independently and without collusion, agreement, understanding, or planned course of action with any other Bidder and that the contents of my bid shall not be disclosed to anyone other than my employees, agents, or sureties prior to the official bid opening.

John Slincy
Signature of Owner or Officer

7-28-25
Date

John Slincy
Printed Name

TAM Transfer
Company Name

401-407-2061
Phone

315 Nooseneck Hill Rd., Exeter, RI 02822
Address

Address

THE MATTABASSETT DISTRICT
NEW BRITAIN - BERLIN - CROMWELL - MIDDLETOWN
REGIONAL SEWER AUTHORITY

ARTHUR G. SIMONIAN, P.E., LEED
 EXECUTIVE DIRECTOR

245 MAIN STREET
 CROMWELL, CT 06416-2302
 PHONE: 860-635-5550
 FAX: 860-635-7290

June 2, 2025

Mr. John Sliney
 J & M Transfer
 315 Nooseneck Hill Road
 Exeter, RI 02822

RE: Ledyard and Westport Sludge Disposal Fee

Dear Mr. Sliney:

Effective July 1, 2025 through June 30, 2026, The District's sludge (biosolids) disposal fee for loads brought to us by you and billed directly to you will be \$400/dry ton, or \$0.030/gallon, whichever is greater. The breakdown of cost for the next three years is as follows:

<u>Price/Ton</u>	<u>Fiscal Year Begin</u>	<u>Fiscal Year End</u>
\$400.00	July, 2025	June, 2026
\$425.00	July, 2026	June, 2027
\$450.00	July, 2027	June, 2028

The District will accept the biosolids barring events beyond The District's reasonable control. The biosolids shall meet all the requirements of The District, shall flow readily through a 6" diameter hose, and shall not adversely affect The District's operations. Delivery procedures shall meet all the requirements of The District as well. The District reserves the right to accept or deny any biosolid loads and adjust scheduled delivery times for any reason deemed in their best interest.

Sincerely,

THE MATTABASSETT DISTRICT



Arthur G. Simonian, P.E.
 Executive Director

c: Ty Wagner, Operations Manager
 David Stille, Incinerator Manager

BID 2026-1

THICKENED SLUDGE SOLIDS REMOVAL

August 7, 2024 2 p.m.

Attendees:

Matt Bonin, Finance Director, Town of Ledyard
 Ian Stammel, Assistant Director of Finance, Town of Ledyard
 Nancy Michaud, Fiscal Assistant II, Town of Ledyard
 Steve Banks, WPCA, Town of Ledyard
 Michael McLaughlin Skips Wastewater Services

Bidder Information		Period	Price Per Dry Ton
Company:	Wastewater Services, Inc,	Year 1	800.00
Address:	DBA Skips Waster Water Service	Year 2	880.00
	21 Courtney Drive	Year 3	968.00
	Ellington, CT 06029		
Bidder Information		Period	Price Per Dry Ton
Company:	J & M Transfer	Year 1	940.00
Address:	315 Nooseneck Hill	Year 2	982.00
	Exeter, RI 02822	Year 3	1,024.00
Bidder Information		Period	Price Per Dry Ton
Company:		Year 1	-
Address:		Year 2	-
		Year 3	-
Bidder Information		Period	Price Per Dry Ton
Company:		Year 1	-
Address:		Year 2	-
		Year 3	-
Bidder Information		Period	Price Per Dry Ton
Company:		Year 1	-
Address:		Year 2	-
		Year 3	-



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2394

Agenda Date: 9/10/2025

Agenda #: 5.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to appropriate up-to to \$1,500 from Account #21090305-58920 CNR Acquisition of Open Space; and authorize the Mayor to hire a professional firm to appraise 480R Shewville Road.

Background:

480R Shewville Road is the former location of the Ledyard water system well field.

The use of the well filed was terminated with the connection to Groton Utilities public water system and the property has been vacant and out of use since approximately 2017.

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

Account #21090305-58920 CNR Acquisition of Open Space has a current available balance of \$535,099.41.

Mayor Comment/Recommendation:

This is part of an ongoing effort to sell surplus town-owned properties which allows us to recapture some funds, reduces our insurable interests and removes a vacancy that vandals may target. I support the need for an appraisal.