

Actions	Sub-Actions	Submission Requirements	Action Type	Points	CLD Eligible
1. Inclusive and Equitable Community Impacts					
1.1 Optimize for Equity	1.1.1 - Complete the Sustainable CT Equity Toolkit in its entirety for any Sustainable CT action of your choice. You must have completed the Equity Toolkit process in the last three years to be eligible for points.	Apply the Sustainable CT Equity Toolkit to one or more actions in your submission and submit a narrative that includes the submission requirements outlined on page 13. You must also submit for the new action(s) to which the Toolkit was applied.	Implementation Projects	10 points per Toolkit, up to 50 points	Yes - To count towards the Climate Leader Designation, your equity toolkits must be applied to an action on this list.
1.2 Participate in Equity Training	1.2.1 Have a cohort from your town of at least three people, including one elected official (from Board of Selectmen, Board of Aldermen, Common Council, Town Council, or other governing body that represents the municipal executive branch; the Board of Education and the Board of finance are not included), one higher level municipal staff member (management and/or director-level), and one resident serving on your sustainability team or on a relevant municipal committee/commission collectively attend a series of Sustainable CT-provided trainings on equity. Your municipal cohort must have completed this training within the last three years.	The name and title of each person who attended the trainings and the dates the trainings were held.	Events, Meetings, Trainings	10 points	N/A
1.2 Participate in Equity Training	1.2.2 Host equity training for municipal staff (municipal staff and/or Board of Education employees) and/or elected municipal officials. The training must be "live" (whether in person or virtual). Your municipal staff must have completed this training within the last three years.	The name and date of the training, the training entity, and a description of what was covered (for example, submit a few sentences or a copy of the agenda). Please also submit the number of attendees and the municipal departments represented.	Events, Meetings, Trainings	5 points	N/A
1.3 Develop and Adopt a Statement on Equity	1.3.1 Develop, adopt (through municipal governing body and/or board of selectmen), and publicly share a statement on your community's shared vision for equity. Forming a committee to address equity issues is insufficient on its own to earn points under this action	Your town's equity statement, the date it was adopted by the municipal governing body or board of education, and documentation of the equity statement's adoption (such as meeting minutes, a copy of the municipal zoning regulations with relevant portions highlighted, a link to municipal ordinances, or similar verification)	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	20 points	N/A
2. Thriving Local Economies					
2.1 Support Redevelopment of Brownfield Sites	2.1.1 - Create a municipal or regional brownfields inventory. For an additional 5 points, create a map of the brownfield sites within your community, either by marking up an existing municipal map manually, or by using an electronic Geographic Information System (GIS) base map.	The completed brownfield inventory in the format provided in this template. Optional: a map of brownfield sites listed in the inventory. For maps available online, please provide a hyperlink and a screenshot of the relevant webpage(s). If your inventory was created more than three years ago, include a brief description of how the inventory is still relevant and used by your municipality.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	10 - 15 points	N/A
2.1 Support Redevelopment of Brownfield Sites	2.1.2 - For communities with at least 10 brownfield sites, engage the community to prioritize brownfield sites for redevelopment.	The list of priority sites and the dates of the community planning meeting(s) or workshop(s) held. If the community engagement process to prioritize brownfield sites took place more than three years ago, include a brief description of how the priority sites list is still relevant and used by your municipality.	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	10 points	N/A
2.1 Support Redevelopment of Brownfield Sites	2.1.3 - Prepare and submit a grant proposal for site assessment or clean-up. The grant must have been prepared and submitted within the last three years.	A copy of the verification of submission of the grant proposal, including the date of submission. Please also indicate in your submission whether the grant proposal is pending, or if a decision was rendered, whether or not the submission was funded.	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	10 points	N/A
2.1 Support Redevelopment of Brownfield Sites	2.1.4 - Conduct additional analysis on one or more priority sites. Have a licensed environmental professional complete at least one of the following: conduct a Phase I or Phase II environmental assessment, create a remedial action plan, market analysis report, land use analysis or study, end usage report and/or a remediation report.	The assessments, plans and/or reports outlined above for which points are being sought for one or more priority sites, ideally incorporating photographs. If the assessments were completed more than three years ago, include a brief description of how they are still relevant and used by your municipality.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	10 - 20 points	N/A

Notes from Sustainable CT:

This action is required. 1 toolkit for Bronze, 3 for Silver, and 4 for Gold. Please email us if you'd like to work with an equity coach. Equity toolkits are the only action that can be pre-approved before certification!

Link to Sustainable CT equity training:
<https://sustainablect.org/support-for-your-town/equitysupport>

2.1 Support Redevelopment of Brownfield Sites	2.1.5 - Hold a process of public engagement to identify potential reuse options that are connected to broader community vision and revitalization priorities. The public engagement event(s) must have taken place in the last three years.	A list of reuse options, which may be general to any brownfield site or specific to one or more brownfield sites; a brief overview of the public engagement strategies (suggested 5 sentences maximum), including target populations (if any); dates of events; and at least one example of educational materials disseminated, which could include flyers, articles, letters, newsletters, presentations, or digital communications. For websites, submit both a hyperlink and a screenshot of the relevant webpage(s).	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	5 points	N/A
2.1 Support Redevelopment of Brownfield Sites	2.1.6 - Communicate and actively market brownfield redevelopment opportunities.	A hyperlink and a screenshot of the relevant webpage(s) of any redevelopment opportunities for your municipality's brownfield site(s) posted online. Optional: if applicable, also submit at least one example of printed materials disseminated, which could include flyers, articles, letters, newsletters, presentations, or digital communications.	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	10 points	N/A
2.1 Support Redevelopment of Brownfield Sites	2.1.7 - Remediate a brownfield site and redevelop the site for housing, recreation, commercial development, government, or other productive uses. The brownfield remediation and redevelopment must have been completed within the last three years.	A brief summary of project, including dates of work and project completion; discussion of your municipality's role; at least one photograph of the redeveloped site.	Implementation Projects	15 points	N/A
2.2 Implement Sustainable Purchasing	2.2.1 - Have at least one municipal representative (includes municipal elected official and/or staff members and/or commission members participate in a sustainable procurement training. The training must have taken place in the last three years.	The name(s) and title(s) of the individual(s) who attended the training, date of attendance, the organization that provided the training, and an agenda or brief description of the content covered.	Events, Meetings, Trainings	5 points	N/A
2.2 Implement Sustainable Purchasing	2.2.2 - By municipal resolution or ordinance, adopt a sustainable purchasing policy, distribute the newly adopted policy to relevant department or division heads, publish the policy to the municipal website, and communicate the policy to relevant suppliers and vendors. At a minimum, the policy should address at least two social impact areas and four additional environmental impact areas (see website).	A copy of the sustainable purchasing policy formally adopted by your governing body; documentation that the policy has been adopted (such as meeting minutes, a copy of the municipal zoning regulations with relevant portions highlighted, a link to municipal ordinances, or similar verification) and a completed worksheet 1.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	20 points	N/A
2.2 Implement Sustainable Purchasing	2.2.3 - Implement your municipality's sustainable purchasing policy.	An estimate of the percentage of your municipal budget used to purchase sustainable goods and services, using data no more than three years old, and a brief narrative description of which goods and services are sustainably purchased; which social and environmental impact areas in your sustainable purchasing policy are impacted.	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	15 points	N/A
2.2 Implement Sustainable Purchasing	2.2.4 - Develop and maintain an up-to-date vendor list to use for requests for quotations, small purchases where no quotes are required, requests for proposals, and other purchasing opportunities.	The vendor list, including an explanation of the special designations incorporated into the list. If the list is more than three years old, provide a brief description of how it is still relevant and used by your municipality.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	10 points	N/A
2.3 Inventory and Promote Local Products and Services	2.3.1 - Develop and meaningfully distribute a user-freindly inventory of local businesses. a. The inventory must include the name and location of each business in list form. Optional: For an additional 5 points, create a map of the businesses, either by marking up an existing municipal map manually, or by using an electronic Geographic Information System (GIS) base map. This map must be submitted with the completed inventory and may not be submitted alone. b. Incorporate special designations in the inventory	Your inventory, a screenshot of the webpage on which the inventory is posted, and if applicable, a statement about which designation(s) your inventory incorporates. If your inventory was created more than three years ago, include a brief description of how it is still relevant and used by your municipality.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	10 - 25 points	N/A
2.3 Inventory and Promote Local Products and Services	2.3.2 - Develop, implement and maintain an ongoing "buy local" campaign. The campaign may be ongoing or long-term, but at least one campaign outreach initiative or event must have taken place in the last three years.	Your completed "buy local" campaign discussion worksheet and at least one example of materials disseminated (flyers, articles, letters, newsletters, PowerPoint presentations for stakeholders, website links or other digital communications).	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	10 points	N/A

The following training can be watched to earn points for this action:
<https://www.youtube.com/watch?v=5R8xCkEWSeU>

[Fantastic Business inventory! Resource & Business Directory • Ledyard • CivicEngage](#)
Any type of "buy local" campaign can earn credit here:
https://www.facebook.com/ledyardctdems/videos/shop-local-and-support-ledyard-businessesledyardcentered-bettervisionforledyard-/1013649700579239/?_rdr

2.4 Provide Resources and Supports to Local Businesses	2.4.1 - Host or support a business roundtable and/or event with municipal officials and staff to support dialogue on topics including but not limited to the needs and opportunities to build and expand business development in the community. The roundtable must have taken place in the last three years.	A completed worksheet and at least one example of materials disseminated, which could include flyers, articles, letters, newsletters, presentations, or digital communications. For websites, submit both a hyperlink and a screenshot of the relevant webpage(s).	Events, Meetings, Trainings	5 points	N/A
2.4 Provide Resources and Supports to Local Businesses	2.4.2 - Create or support Small Business Development Centers, Main Street Programs, Tourism Boards, Central Business Development Districts, or other comparable entities.	A partnership letter, memorandum of understanding, or comparable document outlining the organization(s) you're supporting, and the resources you're supporting them with. If this document is more than three years old, include a brief description of how your municipality has most recently provided support.	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	5 points	N/A
2.4 Provide Resources and Supports to Local Businesses	2.4.3 - Invite businesses to participate in at least three events to build community recognition, provide access to potential customers, and connect the businesses to civic and community organizations. The events must have taken place in the last three years.	For each community event in which businesses are invited to participate, please submit a list of businesses that participated in the event; name and date for each event; and least one document related to the event, which could include flyers, articles, letters, newsletters, presentations, or digital communications. For websites, submit both a hyperlink and a screenshot of the relevant webpage(s).	Events, Meetings, Trainings	10 points	N/A
2.4 Provide Resources and Supports to Local Businesses	2.4.4 - Identify or create, and then disseminate a toolkit for resiliency, such as for pre-disaster business preparedness and for post-disaster conditions. Publish in key languages that are represented in your business community.	A copy of the toolkit and evidence of its dissemination among businesses.	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	10 points	N/A
2.4 Provide Resources and Supports to Local Businesses	2.4.5 - Support food-based entrepreneurship with strategies identified through a process of authentic community engagement, including the holding of one or more community roundtables.	A description of the community roundtables, including dates, and engagement used to determine which strategies to pursue; a description of your municipality's specific actions to support food-based entrepreneurship, along with supporting documentation. For example, if your municipality created a comprehensive toolkit for business entrepreneurs, please submit the toolkit. If your community engagement process took place more than three years ago, or if the support strategies were implemented more than three years ago, include a brief description of how they are still relevant and used by your municipality.	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	10 points	N/A
2.4 Provide Resources and Supports to Local Businesses	2.4.6 - Other initiative supporting local business(es) in your community, not listed above. This initiative must be current and active or, if a one-time initiative, must have been completed within the last three years.	Documentation that shows completion of an activity that supports your community's local business(es). This should include dates or other documentation that the support is current or took place in the last three years.	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	20-Oct	N/A
2.5 Promote Sustainable Workforce Development	2.5.1 - Conduct a sustainable jobs and workforce capacity assessment for the municipality or region.	The assessment and a competed worksheet. If the assessment was completed more than three years ago, also include a brief description of how it is still relevant and used by your municipality.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	10 points	N/A
2.5 Promote Sustainable Workforce Development	2.5.2 - Establish or support a sustainable jobs or green jobs training partnership.	A link to a website or hard copy materials describing the nature of the sustainable job training partnership, including its connection to sustainability, approximate number of participants, and if the municipality is not operating the program, information about their support of the partnership. Materials must show that the partnership is current and active.	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	10 points	N/A
2.5 Promote Sustainable Workforce Development	2.5.3 - Create networking opportunities for local job seekers to meet individuals working in or operating sustainable businesses. The networking opportunities must have taken place in the last three years.	A list of networking events to foster employment opportunities in the sustainability sector, the dates that they occurred, and at least one example of materials disseminated, which could include flyers, articles, letters, newsletters, presentations, or digital communications. For websites, submit both a hyperlink and a screenshot of the relevant webpage(s).	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	5 points	N/A

If your Economic Development department is interested, it could be an expansion of this document:
<https://ledyardct.org/DocumentCenter/View/4685/Starting-a-Business-in-Ledyard-or-Gales-Ferry---Rev20251113?bidId=>

2.5 Promote Sustainable Workforce Development	2.5.4 - Build youth awareness of green careers. Facilitate or support programs that introduce K-12 students to green career pathways through afterschool programs, library events, social media campaigns, or inschool initiatives.	A description of the K-12 green careers pathways event, initiative, or program. The description must include the dates, the target audience, the sustainable careers presented, and the nature of your municipality’s support and involvement. The event, initiative, or program must be current or have taken place in the last three years.	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	10 points	N/A
3. Well-Stewarded Land and Natural Resources					
3.1 Provide Watershed Education	3.1.1 - Resident & Business Owner Education				N/A
3.1 Provide Watershed Education	3.1.1 a - Sponsor or host a program to educate residents and business owners in your community about the value of watersheds and the importance of protecting and restoring them.	An overview of your education programs (5 sentences maximum), including target populations (if any), and at least one example of materials disseminated in the last three years, which could include flyers, articles, letters, newsletters, presentations, or digital communications. For websites, submit both a hyperlink and a screenshot of the relevant webpage(s).	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	5 points	N/A
3.1 Provide Watershed Education	3.1.1 b - Implement and maintain a signage program that highlights key watershed issues. Signs must have been installed or updated in the last three years.	Maps, promotional materials, or photos of educational signage.	Implementation Projects	15 points	N/A
3.1 Provide Watershed Education	3.1.1 c - Promote and encourage residents and business owners to take a watershed health pledge. The pledge may be ongoing or long-term, but at least one outreach activity must have taken place in the last three years.	A blank copy of the pledge and at least one example of how the pledge was disseminated, including approximate dates.	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	5 points	N/A
3.1 Provide Watershed Education	3.1.2 - Community Based Research: Institute a local monitoring program related to watershed functions or health to be conducted by citizen groups such as local nonprofits or K–12 students.	Description of monitoring progam, including a description of how the program is current and active at the time of submission.	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	5 points	N/A
3.2 Create a Watershed Management Plan	3.2.1 - Inventory - Elements a and b must be completed to receive credit. Part c is optional and may be submitted for an additional 5 points. If your inventory was created more than three years ago, include in your submission a brief description of how it is still relevant and used by your municipality.		Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	10 points	N/A
3.2 Create a Watershed Management Plan	3.2.1 a - Conduct a Natural Resources Inventory for a watershed.	Your completed Natural Resources Inventory.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	10 points	N/A
3.2 Create a Watershed Management Plan	3.2.1 b - Map and identify critical watershed resource areas to include: aquifers, riparian corridors, wetlands, vernal pools, and headwaters.	A map depicting all aquifers, riparian corridors, wetlands, vernal pools and headwaters.			N/A
3.2 Create a Watershed Management Plan	3.2.1 c - Map land uses and possible locations where pollutant loads may enter the watershed.	A map depicting land uses and possible locations where pollutant loads may enter the watershed. Possible locations where pollutant loads may enter the watershed can also be depicted on a separate document, submitted in addition to the map.		5 points	N/A
3.2 Create a Watershed Management Plan	3.2.2 - Regulation Review and Alignment with Watershed Protection Goals			10 points	N/A
3.2 Create a Watershed Management Plan	3.2.2 a - Identify your watershed protection goals. 3.2.2 b - Review existing zoning and subdivision regulations for alignment with watershed protection goals.	A list of your watershed protection goals. A summary of your regulation review, including a description of your regulations align (or do not) with your watershed protection goals. Copies of all complementary regulations edited or enacted to promote watershed protection goals. If your regulation review was completed more than three years ago, include a brief description of how it is still relevant and used by your municipality.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions		N/A

Was there any education with this study?
<https://www.ledyardct.org/DocumentCenter/View/848652/2025-01---RFQ-RFP--RTE-12-CORRIDOR-STUDY-7-2-24?bidId=>

Example:
<https://www.riversmartct.org/pledge>

[Watersheds \(1774×1236\)](#)
<https://ledyardct.org/DocumentCenter/View/75/Watersheds?bidId=>

3.2 Create a Watershed Management Plan	3.2.3 - Action Plan: Based on your completed inventory and regulation review, develop a list of priority actions and projects, including restoration projects, for reaching watershed protection goals, identifying project need, anticipated project costs, timeline and work plan. Your plan could take the form of a “watershed-based plan” required by federal and state agencies in response to a Total Maximum Daily Load (TMDL) designation, but it could also be informally developed by stakeholders.	A copy of the action plan and a completed worksheet. If your action plan was completed more than three years ago, include a brief description of how it is still relevant and used by your municipality.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	10 points	N/A
3.3 Engage in Watershed Protection and Restoration	3.3.1 - Complete a priority project, ideally as outlined in your Watershed Action Plan (as part of Sustainable CT action Create a Watershed Management Plan). The watershed project must have been completed in the last three years. <i>Invasive species management projects should be included in action 3.10</i>	Documentation of the completed project, including completion dates. Please include justification if not part of your Watershed Action Plan.	Implementation Projects	15 points per project, up to 30 points	N/A
3.3 Engage in Watershed Protection and Restoration	3.3.2 - Adopt or revise regulations to help protect your watershed, source water, and/or riparian corridors.	A copy of the regulations formally adopted by your governing body or a copy of the relevant section(s) of your zoning regulations; documentation that the regulations have been adopted (such as meeting minutes, a copy of the municipal zoning regulations with relevant portions highlighted, a link to municipal ordinances, or similar verification).	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	20 points	N/A
3.4 Develop an Open Space Plan	3.4.1 - Complete an open space inventory, using the attached inventory template. You may also include your open space GIS map (optional).	A copy of your completed inventory (using the attached template) and (optional) a map layer with the attached template included as an attribute table. If your open space inventory was created more than three years ago, also include a brief description of how it is still relevant and used by your municipality.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	10 points	N/A
3.4 Develop an Open Space Plan	3.4.2 - Prioritize resources for protection, i.e. locally-important agricultural soils, farmland, forests, etc.	A completed worksheet 1. If your resource prioritization was done more than three years ago, also include a brief description of how it is still relevant and used by your municipality.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	5 points	N/A
3.4 Develop an Open Space Plan	3.4.3 - Develop an open space plan.	A copy of your open space preservation plan formally adopted by your governing body; documentation of the plan adoption (such as meeting minutes, an internal memo, or similar verification); and a completed worksheet 2. If your open space plan was adopted more than three years ago, also include a brief description of how it is still relevant and used by your municipality.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	10 points	Yes
3.4 Develop an Open Space Plan	3.4.4 - Increase open space in your community.				N/A
3.4 Develop an Open Space Plan	3.4.4 a - Acquire new preserved open space in your community. Acquisition of new open space must have been completed in the last three years. Your municipality may work with partners on this action, such as land trusts or similar organizations; to earn credit for a partner organization acquiring new preserved open space this action, you must demonstrate the relationship between your municipality and the partner, including how your municipality was engaged in and/or supported this activity.	Documentation of open space acquisition, including the address(es) of property acquisitions, dates purchased, and who will own and maintain the property. If working with a partner, documentation must also include how the partner organization is working with the municipality.	Implementation Projects	15 points	Yes
3.4 Develop an Open Space Plan	3.4.4 b - Establish an open space acquisition fund.	Documentation demonstrating the fund's existence and the amount of funds available. The documentation must be dated to demonstrate the fund is currently active.	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	10 points	N/A

The following would not get credit but is a great starting point! use the template provided (Here:) : <https://www.ledyardct.org/DocumentCenter/View/422/Proposed-Open-Space-Map?bidId=>

<https://www.ledyardct.org/DocumentCenter/View/421/Proposed-Open-Space-Plan?bidId=>

[CT Awards \\$409K To Preserve Open Space Parcel In Ledyard | Ledyard, CT Patch](#)

3.5 Create a Natural Resource and Wildlife Inventory	3.5.1 - Develop a natural resources and wildlife (NRW) inventory. Inventories must be town wide and can be completed with help from regional or local partners. Detailed wildlife inventories are not required, but encouraged.	A copy of your NRW inventory. Include all mapping and provide a description of what your inventory includes. If your NRW inventory was created more than three years ago, also include a brief description of how it is still relevant and used by your municipality.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	10 points	N/A
3.5 Create a Natural Resource and Wildlife Inventory	3.5.2 - Integrate your NRW inventory into municipal planning documents and/or decision-making processes.	A description of how you integrated your natural resources and wildlife inventory into municipal planning documents and decision-making processes. If this was done more than three years ago, also include a brief description of how it is still relevant and used by your municipality.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	10 points	N/A
3.5 Create a Natural Resource and Wildlife Inventory	3.5.2 - Complete a project that supports natural resources and/or wildlife in your municipality. Projects must have been completed within the last three years and should align with recommended actions in the 2025 Connecticut State Wildlife Action Plan. For an additional 5 points per project, create a project entry in the Connecticut State Wildlife Action Plan Wildlife Action Tracker.	Documentation of the completed project, including the completion date and a plan for future maintenance. If the project was completed by a partner organization, include how the municipality supported the project. If you have added your project to ctactions.org, please include a screenshot of your project listed on the website.	Implementation Projects	15 - 40 points	N/A
3.6 Manage for Drought and Municipal Water Use	3.6.1 - Reduce municipal water use adopting the following best management practices as your municipality's standard operating procedure: • Utilize WaterSense labeled toilets, urinals, bathroom faucets, showerheads, and pre-rinse sprayers in all new municipal construction • Replace all toilets, urinals, bathroom faucets, showerheads, and pre-rinse spray valves in municipal buildings with WaterSense labeled equivalents upon their scheduled or unscheduled replacement.	Documentation that your municipality utilizes WaterSense labeled products (e.g., procurement contract, a list of installations, memo from relevant municipal department or staff) as part of its standard operating procedure.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	10 points	N/A
3.6 Manage for Drought and Municipal Water Use	3.6.2 - Develop a drought communications plan to inform residents about voluntary and mandatory drought restrictions. Update your municipal website with links to information about water conservation, drought information and status.	A copy of your Drought Communications Plan and links on municipal website with utility and state drought information. If your Drought Communications Plan was created more than three years ago, also include a brief description of how it is still relevant and used by your municipality.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	10 points	N/A
3.6 Manage for Drought and Municipal Water Use	3.6.3 - Develop and pass a drought restriction ordinance that integrates your water utility drought plans (if applicable) with the state drought plan.	A copy of the drought restriction ordinance formally adopted by your governing body and documentation that the ordinance has been adopted (such as meeting minutes, a copy of the municipal zoning regulations with relevant portions highlighted, a link to municipal ordinances, or similar verification).	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	20 points	N/A
3.7 Provide Education on Responsible Water Usage	3.7.1 - Implement a responsible water usage campaign targeting local residents and/or businesses. This campaign should go above and beyond current campaigns required to attain the Municipal Separate Storm Sewer System (MS4) permit. Be sure to identify a target audience (e.g., all residents, low- to moderate-income residents, local businesses, multifamily property owners) and tailor your outreach to the audience. Your campaign must include at least 3 events (virtual or in person) that have already taken place; these 3 events must have taken place within a total span of 1 year. The full campaign must have occurred within the last 3 years to be eligible for credit.	A completed worksheet 1, and at least one example of educational materials disseminated, which could include flyers, articles, letters, newsletters, presentations, or digital communications. For websites, submit both a hyperlink and a screenshot of the relevant webpage(s).	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	10 points per campaign, up to 30 points	N/A

3.8 Implement Low Impact Development	Education Projects: 3.8.1 a - Choose one or more target audiences (such as homeowners, contractors, and/or developers) and develop and distribute educational materials on low impact development (LID) practices through the town website or other means.	An overview of the education provided (5 sentences maximum), including target populations, and at least one exmple of educational materials disseminated in the last three years, which could include flyers, articles, letters, newsletters, presentations, or digital communications. For websites, submit both a hyperlink and a screenshot of the relevant webpage(s).	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	5 points	N/A
3.8 Implement Low Impact Development	Education Projects: 3.8.1 b - Host an educational event on stormwater issues and LID, with potential topics including but not limited to those described in part (a) above. The event must have taken place in the last three years.	Your completed event discussion worksheet and at least one example of educational materials disseminated, which could include flyers, articles, letters, newsletters, presentations, or digital communications. For websites, submit both a hyperlink and a screenshot of the relevant webpage(s).	Events, Meetings, Trainings	5 points	N/A
3.8 Implement Low Impact Development	Education Projects: 3.8.1 c - Have at least one municipal employee (such as a town manager, town engineer, public works department personnel, or other facilities maintenance personnel) or at least oe member of a relevant commission attend a training on LID/green infrastructure practices. The training must have taken place in the last three years.	The name(s) and title(s) of the individual(s) who attended the training, date of attendance, the organization that provided the training, and an agenda or brief description of the content covered.	Events, Meetings, Trainings	5 points	N/A
3.8 Implement Low Impact Development	Planning, Regulation and Policy: 3.8.2 a - Distribute educational materials on LID practices to developers and contractors at the outset of the permitting process.	An overview of the education provided (5 sentences maximum) and at least one example of educational materials disseminated in the last three years, which could include flyers, articles, letters, newsletters, presentations, or digital communications. For websites, submit both a hyperlink and a screenshot of the relevant webpage(s).	Outreach, Education, Programs, Campaigns, Recognition/Designation in External Program, and Funding	5 points	N/A
3.8 Implement Low Impact Development	Planning, Regulation and Policy: 3.8.2 b - Consistent with your Plan of Conservation and Development (POCD), encourage and promote LID in your municipal ordinances and/or regulations through one or more of the following strategies: (1) Adoption of an LID checklist or similar regulation for new and redevelopments that establishes LID as the preferred approach to stormwater management wherever possible; (2) adopting 3 or more of the regulations identified in the LID regulations worksheet; or (3) completing a review of existing regulations using the Center for Watershed Protection’s Code and Ordinances Worksheet or similar tool.	For strategy 1, submit a copy of your checklist; for strategy 2, submit the language in the relevant ordinances and/or regulation(s) formally adopted by your governing body that encourage or promote LID and your completed low-impact development worksheet; for strategy 3, submit your completed Codes and Ordinances worksheet. If the selected strategy (or strategies) was implemented more than three years ago, also include a brief description of how it is still relevant and used by your municipality.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	15 points	N/A
3.8 Implement Low Impact Development	Planning, Regulation and Policy: 3.8.2 c - By municipal resolution or ordinance, adopt a policy stating that for any municipal construction and/or reconstruction project, the use of LID must be implemented to the extent possible to manage runoff from the site.	A copy of the resolution or ordinance formally adopted by your governing body; documentation that the resolution or ordinance has been adopted (such as meeting minutes, a copy of the municipal zoning regulations with relevant portions highlighted, a link to municipal ordinances, or similar verification); and a brief description of how your policy addresses at least two LID practices and anticipated social and environmental benefits	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	20 points	N/A
3.8 Implement Low Impact Development	Implement LID Projects: 3.8.3 a - Develop and implement a LID demonstration project with permanent signage in a high-visibility location. The LID implementation project must have been completed in the last three years.	Photos of the implementation project, inclusive of permanent signage, and a brief description of the project, including the date it was completed.	Implementation Projects	15 points	N/A
3.8 Implement Low Impact Development	Implement LID Projects: 3.8.3 b - Develop a long-term maintenance plan for LID installations on municipal property.	The maintenance plan and evidence of adoption by Department of Public Works or other appropriate town body, and your completed maintenance plan worksheet. If your plan was adopted more than three years ago, also include a brief description of how it is still relevant and used by your municipality.	Websites, Maps, Inventories, Checklists, Assessments, Plans, Ordinances, Policies, Regulations and Resolutions	10 points	N/A

