



Chairperson
Margaret Boyd

TOWN OF LEDYARD

Housing Authority

Meeting Minutes - Draft

60 Kings Highway
Kings Corner Manor
Gales Ferry, Connecticut 06335

Regular Meeting

Monday, May 5, 2025

7:00 PM

Kings Corner Manor

I. CALL TO ORDER

Chairperson Boyd called the meeting to order at 7:00 p.m.

II. ROLL CALL

Present Vice Chair Thomas Cassabria
Board Member Dayna Waterhouse
Chairperson Margaret Boyd
Recording Secretary Sherry Gruzkowski
Treasurer Charles Duzy

In addition, the following were present:
Colleen Lauer - Executive Director

III. OPENING AND CLOSING THE FLOOR TO TENANTS

None

(Comments limited to three (3) minutes) Total time allotted thirty (30) minutes.

IV. RESIDENTS AND PROPERTY OWNERS COMMENTS

None

(Comments limited to three (3) minutes) Total time allotted thirty (30) minutes.

V. BOARD MEMBER COMMENTS

Mr. Duzy reminded everyone that there is an IWWC meeting 5/6/25 regarding housing being built in Gales Ferry off Military Hwy.

VI. REPORTS

1. MOTION to accept the Payment of Bills and Financial Reports of April 2025

RESULT: APPROVED AND SO DECLARED

MOVER: Margaret Boyd

SECONDER: Charles Duzy

AYE 4 Cassabria Boyd Gruzkowski Duzy

ABSTAIN 1 Waterhouse

2. Reports of the Executive Director

Newsletter walked around

Thank you GHBC Juniors for painting the bench, AHG girls will decorate.

The GBC SERVE group will come 5/10 to help with gardens for tenants that signed up.

Cook out will follow.

Mini Split maintenance is scheduled for May 12th and 13th.

Call for Aid training rescheduled to May 15th

Eunice from the Eastern CT Community Gardens Association donated another raised bed and soil

Yard Sale June 14th

Reminders - Coffee, Diamond Art, crafts

3. Reports of the Chairperson

None

4. Tenant Commissioner Comments

None

VII. APPROVAL OF MINUTES

1. MOTION to approve the Ledyard Housing Authority Regular Meeting Minutes of April 7, 2025

RESULT: APPROVED AND SO DECLARED

MOVER: Margaret Boyd

SECONDER: Charles Duzy

AYE 5 Cassabria Waterhouse Boyd Gruzkowski Duzy

VIII. OLD BUSINESS

1. Suggestion Box

*Several tenants have commented that drivers are coming through the property too fast. It's been posted in the newsletter asking tenants and reminding guests to slow down. Mr. Duzy suggested speed bumps if cars do not slow down. Ms. Lauer has researched removable speed bumps. Speed limit and drive slowly signs are already posted on the property. Chairperson Boyd suggested contacting the LPD regarding placement of speed bumps. Ms. Lauer will send another notice to the tenants.

*Laundry room is not being cleaned after each use, Ms. Lauer will post a larger sign to clean up.

2. Renovation Updates

Ms. Lauer stated still waiting on a reply from BRD.

RESULT: CONTINUE

3. Small work groups to review and update Housing Authority Lease, Rules, Regulations and Policies.

Chairperson Boyd stated these will be ready in May to review

RESULT: CONTINUE

4. Discussion and possible action on Live-In Caregiver Policy

Mr. Duzy stated instead of another policy this could be under a Reasonable Accommodations.

RESULT: CONTINUE

5. Any Old Business Proper to come before the Board

None

IX. NEW BUSINESS**1. Any New Business Proper to come before the Board**

None

X. ADJOURNMENT

Chairperson Boyd moved the meeting be adjourned, seconded by Mr. Duzy

The meeting adjourned a 7:15 p.m.

VOTE: 5-0 Approved and so declared

Respectively Submitted,

Chairperson Boyd
Ledyard Housing Authority

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.