



Chairman  
Ed Lynch

# TOWN OF LEDYARD

## Water Pollution Control Authority

### Meeting Minutes

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

#### Regular Meeting

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**Tuesday, November 25, 2025**

**6:30 PM**

**Council Chambers - Hybrid**

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#### **I. CALL TO ORDER**

The Regular meeting was called to order by Chairman Lynch at 6:35 p.m.

#### **II. ROLL CALL**

**Present** Board Member Terry Jones  
Board Member Monir Tewfik  
Board Member Sharon Wadecki  
Board Member Edmond Lynch  
Alternate Member James A. Ball

**Excused** Board Member Stanley Juber

**Alternate** Alternate Member Jeremy Norris  
Alternate Member Tony Capon

Mr. Ball was present via Zoom.

#### **III. APPOINTMENT OF ALTERNATES**

Mr. Ball was appointed as a voting member.

#### **IV. PLEDGE OF ALLEGIANCE**

#### **V. RESIDENTS & PROPERTY OWNERS COMMENTS**

None.

#### **VI. REVIEW AND APPROVAL OF MINUTES**

##### **1. Motion to APPROVE the Regular Meeting Minutes from October 28, 2025, as written.**

From the November 25, 2025, meeting:

The Authority was questioning whether a vote or discussion took place under Old Business agenda item "Hydraulic Model Purchase Order Approval". It was decided to wait until December to vote on the minutes after this question could be answered.

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December to vote on the minutes after this question could be answered.

**RESULT:** NO ACTION

## **VII. COMMUNICATIONS AND CORRESPONDENCE**

### **1. Operations Report.**

Chairman Lynch said that the DPH is requiring the WPCA to send out notices regarding the deviation of the MCL, Groton Utilities will send the notices. Chairman Lynch said the hydraulic model may help avoid situations like this in the future.

Chairman Lynch shared some correspondence from Groton Utilities stating that Mauricio Duarte, Groton Utilities General Foreman Water Operations has resigned. Moving forward Kate Blacker and Joe Pratt will represent GU at the upcoming WPCA meetings.

**RESULT:** DISCUSSED

### **2. Service Correspondence.**

None.

### **3. Aged Reports/Finance.**

No comments.

### **4. Year to Date Water/Sewer Report.**

Ms. Wadecki said the Authority needs the year end Excel spreadsheet from last year. The spreadsheet is necessary to complete the budget discussion. Chairman Lynch said he will ask Finance for the report.

**ACTION ITEM:**

Ask the Finance Department for the year-end Excel spreadsheet from last year.

Ms. Wadecki also said the Authority needs to find out if next year the WPCA needs to go out to bid for the GU contract. Chairman Lynch said he will ask Tina Daniels, Groton Utilities Customer Service General Manager.

**ACTION ITEM:**

Ask Ms. Daniel which year the GU contract bid must take place.

**RESULT:** DISCUSSED

### **5. PSR - Steve Banks.**

The report states "Letter received from G.U. regarding possible lead water service at 82 Town Farm Road? There are no lead service lines here as the system was installed using copper and plastic pipe and fittings", Chairman Lynch said that it must be documented or it will be considered unknown. He will ask Steve Banks, WPCA Supervisor, if he has documentation.

**ACTION ITEM:** Ask Mr. Banks if there are As Built Drawings of the service lines at 82 Town Farm Road.

**RESULT:** DISCUSSED

**6. 109 Christy Hill Road Correspondence.**

The WPCA was told by Mike Cherry, Town Representative for SCWA that the WPCA will be serving more residents on the 109 Christy Hill Road Development. Mr. Cherry said this area is considered the WPCA's service area. More information is needed by the developer as to what water service is needed such as hydrants, sprinklers etc.

**RESULT:** DISCUSSED

**7. Invitation by the Gales Ferry District Association to meet to discuss sewer in Gales Ferry.**

Chairman Lynch received a text from CALU (Citizens Alliance for Land Use) inviting him to a meeting on December 8, 2025, at 6:30 p.m. at the Senior Center to speak of potential sewer. Chairman Lynch responded that he wasn't familiar with the CALU group and their response was "CALU group is the group of Citizens that was organized when Cashman bought Dow Chemical, have been staying on top of the Route 12 corridor study and have been more active in attending meetings, we are also involved with Erik Treaster and the zoning rights changes being made, a group of Citizens that want to stay involved with the Town and to be part of development". The CALU group wants to know how they can get sewer in Gales Ferry. Chairman Lynch said he will attend their meeting.

**RESULT:** DISCUSSED

**8. Lead and Copper Monitoring Communication from Steve Dietrich, Water Quality Manager, Groton Utilities.**

Chairman Lynch said this agenda item is informational only.

**RESULT:** DISCUSSED

**VIII. OLD BUSINESS**

**1. 8 Smith Pond Way, Gales Ferry**

Ms. Wadecki questioned whether the WPCA agreed to pay for the leak repair. The minutes do not reflect agreeing to pay for the leak repair. Since the last meeting Chairman Lynch said he found out the homeowner's refused to repair the leak, the WPCA is over a barrel because 7,000 gallons of water a day is being lost. He added that he didn't think shutting off the homeowner's water because they refuse to fix the leak is a good neighborly solution. Ms. Wadecki said the meter pit should be moved and Chairman Lynch agreed but added that it needs to be moved after the leak is fixed. Mr. Jones reiterated that the movement of the meter pit needs to be coordinated with the owner. Ms. Blacker is working with the homeowner to coordinate moving the meter pit. Mr. Jones asked if a dollar value could be on the 7,000 gallon a day leak. Mr. Ball came up with a calculation of \$40 per day, \$1,200 a month, using input of 7,500 gallons and a third of commercial rates. Chairman Lynch spoke with the homeowner's daughter for over an hour in which she insisted that the leak is due to a repair the Town did to the drain line, twice. The leak

has been fixed but the meter pit movement has been delayed. A representative from GU was present at the meeting and said a similar situation occurred in Groton, where GU moved the meter pit but did not repair the leak. After the meter pit move the homeowner started receiving larger water bills which reflected the water loss. It was asked who did the repair since it is GU's policy not to perform repairs on private property, the GU representative said although that is the policy if they are asked to fix it they will. Mr. Tewfik said that in the State of Connecticut there is a law stating that no more than 15% of production can be lost through leaks or flushing. Mr. Jones read a portion of the current policy (section 8.5 / water services installation and water maintenance responsibilities under responsibility for installation work and cost) "installation of meter pits may be done by the property owner or the WPCA at the property owner's expense". There are no rules on where the meter pit can be installed. Ms. Wadecki asked the Authority if they wanted to undertake the task of changing the policy. It was agreed that a policy should be written to address un-metered service leaks. Chairman Lynch and Mr. Jones volunteered to write the draft policy for the next meeting. Mr. Jones said the policy will address existing houses as well as new construction.

ACTION ITEM: Write a draft policy to address un-metered service leaks in both existing houses and new construction.

**2. Inchcliffe Drive request for Basement Meter Installation.**

The customer did not attend the meeting.

**3. 15 Stoddards Wharf Road Sewer Request continued.**

Chairman Lynch said the rewritten water main extension agreement including all of the requested changes was sent to the developer and no response has been received yet. Once the agreement is completed by the Town Planner the Authority will vote on it.

**4. Lead Survey Correspondence.**

Chairman Lynch said that Matt Bonin, Finance Director rejected the WPCA's vote stating the WPCA did not complete requirements the of the DPH. Chairman Lynch said what Mr. Bonin was referring to were suggestions not requirements of the DPH. For example, there is no requirement to hold a physical meeting and the spread sheet the WPCA completed on weighting of engineering firms is acceptable. Chairman Lynch said the next step is to schedule a meeting with the Finance Department to write a contract with Arcadis for Mayor Fred Allyn III to sign.

**5. Any Other Old Business to Come Before the Authority.**

None.

**IX. NEW BUSINESS**

**1. Motion to APPROVE payment of Groton Utilities invoice #0028656, dated November 5, 2025, in the amount of \$15,000.00, for CUSI software upgrade.**

Chairman Lynch said the purchase order on the invoice appears to be using miscellaneous not capital funds. The Authority amended the motion to add "to be taken from Capital account". Chairman Lynch said he won't sign the invoice tonight.

Motion to APPROVE payment of Groton Utilities invoice #0028656, dated November 5, 2025, in the amount of \$15,000.00, for CUSI software upgrade, to be taken out of Capital budget.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Edmond Lynch

**SECONDER:** Sharon Wadecki

**AYE** 5 Jones Tewfik Wadecki Lynch Ball

**EXCUSED** 1 Juber

**2.** Discuss Policy Proposal for Meter Pit Installations.

Discussed under Old Business #1 (8 Smith Pond Way, Gales Ferry).

**3.** Any Other New Business to Come Before the Authority.

Chairman Lynch said a potential new business item is a rate increase which will be discussed at another meeting. Ms. Wadecki reiterated the importance of getting the end of year Excel spreadsheet to assist with the budget process and possibly rate increase.

**X. ADJOURNMENT**

Motion to ADJOURN the Regular Meeting at 7:53 p.m.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Sharon Wadecki

**SECONDER:** Edmond Lynch

**AYE** 5 Jones Tewfik Wadecki Lynch Ball

**EXCUSED** 1 Juber

**DISCLAIMER:** Although we try to be timely and accurate these are not official records of the Town.