



# TOWN OF LEDYARD

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

## Community Relations Committee For Diversity, Equity & Inclusion Meeting Minutes

Chairman Gary St. Vil

### Organizational Meeting

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Wednesday, December 17, 2025

6:15 PM

Town Hall Annex - Hybrid Format

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In -Person: Council Chambers, Town Hall Annex Building

Remote Participation: Information Noted Below:

#### Join Zoom Meeting from your Computer, Smart Phone or Tablet:

**<https://ledyardct.zoom.us/j/89751253714?pwd=h0wY8pi4ovJFjazyxP4ZJLWOhlmsWN.1>**  
**Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 897 5125 3714; Passcode: 317357**

#### I CALL TO ORDER

the Meeting was called to order by Councilor Brunelle at 6:15p.m.  
at the Annex Meeting Room - Town Hall Annex Building.

Councilor Brunelle welcomed all to the Hybrid Meeting. She stated for the Town Council Community Relations Committee for Diversity, Equity, & Inclusion and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town's Website - Granicus-Insite Meeting Portal.

#### II. ROLL CALL

**Present:** April Brunelle  
Ty Lamb  
Adrienne Parad

In addition, the following were present:

Jeff Eilenberger Resident  
Roxanne Maher Administrative Assistant

#### III. BUSINESS OF THE MEETING

1. MOTION to set the Community Relations Committee for Diversity, Equity, & Inclusion's Regular Meeting schedule for the 2026 Calendar Year to be the third Wednesday of each

month at 6:30 p.m. as follows:

January 21	February 18	March 18	April 15
May 20	June 17	July 15	August 19
September 16	October 21	November 18	December 16
January 20, 2027			

^ Denotes meeting cancelled due to holiday

\* Denotes regular meeting date scheduled is different from regular schedule

Moved by Councilor Brunelle, seconded by Councilor Lamb

**VOTE: 3 - 0- Approved and so declared**

**RESULT: APPROVED AND SO DECLARED**

**MOVER:** April Brunelle

**SECONDER:** Ty Lamb

**AYE:** 3 Brunelle, Lamb and Parad

2. Review the outstanding action items contained in the memo dated November 12, 2025 as forwarded by Community Relations Committee for Diversity, Equity, & Inclusion of the Twenty-seventh Town Council.

The Community Relations Committee for Diversity, Equity, & Inclusion reviewed the list of Outstanding Business Items as noted below:

- (1) Primary Care for All American
- (2) Develop/Foster Relationship with Mashantucket Pequot Tribal Nation
- (3) Plan Event to Recognize Colonel William Ledyard and Commemorate the Battle of Groton Heights
- (4) February - Black History Month Essay & Poster Contest
- (5) March - Woman's History Month
  - Linda C. Davis Woman of the Year Award
- (6) May - Jewish American/Asian Americans
- (7) Foster Care Community
- (8) Informal Conversations in the Park (Open Topics)
- (9) June - Pride Pizza in the Park
- (10) October - Native America History Month
- (11) Farmers Market Booths to highlight town services
- (12) Coordinate and Sponsor Town Organizations such as:
  - Linda C. Davis Food Pantry and
  - Citizens Helping Animals In Need (CHAIN)

Councilor Brunelle explained at the end of its term the Town Council and its Subcommittees have traditionally prepared a memo to forward outstanding items of business to the newly elected incoming Town Council.

In accordance with Roberts Rules of Order:

*"After each annual meeting in such case, the board elects new officers and committees, the same as if the entire board had been re-elected.*

*All unfinished business falls to the ground when the new board is elected.*

*It is customary for the by-laws to require an annual report from the Board of Managers, which usually gives a brief account of its doings for the year with recommendations for the future."*

Councilor Brunelle noted that the Community Relations Committee for Diversity, Equity & Inclusion would be discussing these items further at their Regular Meeting scheduled for 5:30 p.m. this evening:

**IV. COMMENTS OF COMMITTEE MEMBERS**

None.

**V ADJOURNMENT**

Councilor Brunelle moved the meeting be adjourned, seconded by Councilor Lamb.

**VOTE: 3 - 0 Approved and so declared.** The meeting was adjourned at 6:21 p.m.

Respectfully submitted,  
April Brunelle  
Community Relations Committee      C o m m i t t e e      C h a i r m a n

**DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.**