



TOWN OF LEDYARD

Water Pollution Control Authority

Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Chairman
Ed Lynch

Regular Meeting

Tuesday, September 23, 2025

6:30 PM

Council Chambers - Hybrid

I. CALL TO ORDER

The meeting was called to order by Chairman Lynch at 6:30 p.m.

II. ROLL CALL

Present	Board Member Terry Jones Board Member Stanley Juber Board Member Sharon Wadecki Board Member Edmond Lynch Alternate Member James A. Ball
Excused	Board Member Monir Tewfik
Alternate	Alternate Member Jeremy Norris Alternate Member Tony Capon

Jeremy Norris was present via Zoom.

Also in attendance;

Mauricio Duarte, Groton Utilities General Foreman Water Operations.

III. APPOINTMENT OF ALTERNATES

Jim Ball was appointed as a voting member.

IV. PLEDGE OF ALLEGIANCE

V. RESIDENTS & PROPERTY OWNERS COMMENTS

None.

VI. REVIEW AND APPROVAL OF MINUTES

1. Motion to APPROVE the Regular Meeting Minutes from August 26, 2025.

RESULT: APPROVED AND SO DECLARED

MOVER: Edmond Lynch

SECONDER: Sharon Wadecki

AYE 5 Jones Juber Wadecki Lynch Ball

EXCUSED 1 Tewfik

VII. COMMUNICATIONS AND CORRESPONDENCE

1. Operations Report.

Mr. Jones asked for more details about the three leaks that were detected. Mauricio Duarte, Groton Utilities General Foreman Water Operations said that two of the leaks were in the Barry Drive area and the third one was on OakRidge Drive, all three are in Gales Ferry. Nothing was found in the Highland area. Mr. Duarte reported that the work on Thompson Street in the Highlands is planned to start in two weeks.

RESULT: DISCUSSED

2. Service Correspondence.

The Commissioners will review the rates that Groton Utilities charges to see if the WPCA rates need revamping.

RESULT: DISCUSSED

3. Aged Reports/Finance.

No comments.

4. Year to Date Water/Sewer Report.

Ms. Wadecki said that she would like to see last fiscal year's year-end report. She added that it will be helpful when creating next year's budget.

RESULT: DISCUSSED

5. PSR - Steve Banks.

Smith & Loveless finally sent the module for the screen/compactor/ washer. The unit is back up and running well.

Chairman Lynch pointed out that the report said that the flows are currently under 100,000 gallons per day. The groundwater table is negligible.

VIII. OLD BUSINESS

1. 15 Stoddards Wharf Road Sewer Request.

Chairman Lynch said that the developer would like to put in 103 units and added that the WPCA has approval from Weston & Sampson that would allow usage of 90 gallons per day per unit. The 12 commercial units are a possible concern. The average estimated usage is 1,000 gallons a day but that depends on what kind of commercial business goes into the unit. Chairman Lynch said for example if a Starbucks is put in a commercial unit the average usage would be approximately 5,000 gallons a day. Chairman Lynch said there would need to be a caveat in the agreement that if more than 1,000 gallons a day is used by the commercial units the agreement will need to be renegotiated.

ACTION ITEM:

Chairman Lynch will draft a Stoddards Wharf sewer installation commitment letter including a caveat for the Authority to review in the event more sewage needs to be processed.

RESULT: DISCUSSED

2. SCWA/WPCA Exclusive Service Area Agreement – WUUC Meeting update.

Chairman Lynch said the vote by the WUUC to approve the swap was 6-0. The next step is to have the topical maps created of the new service areas which the WUUC will have a contractor create.

RESULT: DISCUSSED

3. Review and approve the request for CUSI software upgrade – continued.

Chairman Lynch reported that Tina Daniels, Groton Utilities Customer Service General Manager gave a rough estimate of the cost of conversion to GU's billing system of \$400,000 for 1,400 customers which the Authority agreed is too costly. There was question as to when the one-time migration fee of \$15,000 would be due, Ms. Wadecki thought it was the end of the calendar year. The funds would be taken from Capital.

ACTION ITEM:

Chairman Lynch said he would ask Ms. Daniels for a due date and invoice for the one-time migration fee and the annual fee.

RESULT: DISCUSSED

4. Lead Survey Meeting Summary with Groton Utilities. Status of grant submittal.

There is no news on the grant yet.

5. Holmberg Pump Repair and Preventive Maintenance.

The approval of the repair to the Holmberg tank emergency fire pump and 5-year maintenance agreement.

Chairman Lynch told Mr. Duarte that the WPCA needs a single invoice for the repair of the pump. Ms. Wadecki said the issue is that the invoice needs to be billed to the WPCA not Groton Utilities. Mr. Jones added that another solution would be for GU to pay the invoice, then bill the WPCA.

Mr. Duarte said after the WPCA approved the preventative maintenance contract he called Cummins and scheduled the first maintenance. He added that the WPCA should see the first installment invoice come through soon.

Chairman Lynch said Ian Stammel, Assistant Finance Director sent him an email prior to the meeting with a new invoice that will need addressing. The invoice was not put on the agenda because Mr. Stammel contacted GU to ask for the invoice to be separated into single invoices and for the work order numbers to be corrected. At the time of this meeting, the correction has

not been completed yet.

RESULT: DISCUSSED

6. Motion to APPROVE payment of Groton Utilities invoice #0028441, dated July 31, 2025, in the amount of \$4,539.68, for Ledyard Bike path support SVCS.

The Authority stated that this invoice #0028441 from Groton Utilities for Ledyard Bike path support SVCS is not the responsibility of the WPCA.

ACTION ITEM:

Chairman Lynch needs to contact Steve Masalin, Public Works Director to resolve this issue.

RESULT: NO ACTION

7. Any Other Old Business to Come Before the Commission.

None.

IX. NEW BUSINESS

1. Ordinance Update Proposal amend section 3 of ordinance ORD200-001 rev1.

Chairman Lynch said he spoke with Mayor Allyn III about the WPCA emergency repairs bid waiver issue. Chairman Lynch said that GU goes through their own purchasing process in vetting best cost/qualification and in an emergency, and it would seem unproductive for the Town to repeat this process. Ms. Wadecki added that GU should be on the approved list of contractors not requiring a bid waiver and that the WPCA should not have to go out to bid for anything that GU is doing for the WPCA as GU is a single provider. Chairman Lynch said that the WPCA is at a disadvantage because they do not have a Liaison present at their meetings as they did when Bill Saums was on the Town Council.

ACTION ITEM:

Chairman Lynch will make a request to have Groton Utilities added to the Town's approved contractor list not requiring bid waivers.

RESULT: DISCUSSED

2. 15 Stoddards Wharf Commitment Letter discussion.

Discussed previously in the meeting.

3. Any Other New Business to Come Before the Commission.

Master Meter Route 12 request to Preston to assign an address for Eversource billing.

Motion to APPROVE payment of Groton Utilities invoice #0028508, dated August 31, 2025, in the amount of \$832.24, for lead inventory.

RESULT: APPROVED AND SO DECLARED

MOVER: Edmond Lynch

SECONDER: Sharon Wadecki

AYE 5 Jones Juber Wadecki Lynch Ball

EXCUSED 1 Tewfik

X. ADJOURNMENT

Motion to ADJOURN the Regular Meeting at 7:20 p.m.

RESULT: APPROVED AND SO DECLARED

MOVER: Edmond Lynch

SECONDER: Sharon Wadecki

AYE 5 Jones Juber Wadecki Lynch Ball

EXCUSED 1 Tewfik

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.