



Chairman
Charles Duzy

TOWN OF LEDYARD

Housing Authority

Meeting Minutes - Draft Minutes

60 Kings Highway
Kings Corner Manor
Gales Ferry, Connecticut 06335

Monday, July 1, 2024

7:00 PM

Kings Corner Manor

I. CALL TO ORDER

Chairman Duzy called the meeting to order at 7:00 p.m.

II. ROLL CALL

Present Board Member Thomas Cassabria
Board Member Dayna Waterhouse
Chairman Charles Duzy
Board Member Paula Crocker
Board Member Margaret Boyd

In addition, the following were present:

Colleen Lauer - Housing Director

Tenants present: #6, #15, #24, #27

III. OPENING AND CLOSING THE FLOOR TO TENANTS

(Comments limited to (3) minutes) Total Time Allotted (30) Minutes

#24 stated the she filled out a work order form a long time ago and has heard nothing back for corners on walls. Ms. Lauer responded that they had to order them and it would take time. #6 stated that there was some kind of animal poop in her yard, she is not sure what animal it was. #15 stated that they have had problems with raccoons in the past and that spraying bug spray seems to help

IV. RESIDENTS & PROPERTY OWNERS COMMENTS

(Comments limited to three (3) minutes) Total Time Allotted Thirty (30) Minutes

None

V. BOARD MEMBER COMMENTS

None

VI. REPORTS

1. MOTION to accept the Payments of Bills and Financial Report of June 2024

RESULT: APPROVED AND SO DECLARED

MOVER: Charles Duzy

SECONDER: Margaret Boyd

AYE 5 Cassabria Waterhouse Duzy Crocker Boyd

2. Reports of the Chairman

None

3. Reports of the Executive Director

Newsletter was walked around and emailed

Kevin the mailman has retired. Bear with the new mailman and they may have split the complex.

Lease Addendums are ready to sign and the new rents go into effective August 1,2024.

Unit Inspections have been completed.

Seedlings are growing good in the garden and there is lettuce for anyone who take that was picked today.

We made \$109.00 at the Town Wide Yard Sale for the Community Room.

The picnic will be held July 11. Please sign up on the sign-up sheet in the community room.

Use of the laundry facilities can be cashless by downloading the app. You will receive \$5.00 towards your first use for downloading. The increase to \$1.50 will begin August 1, 2024.

Renter's Rebate contact Karen

Coffee/Tea and goodies July 3rd, 15th and 26th

Random movie dates in July

RESULT: RECEIVED AND FILED

4. Tenant Representative Comments

VII. APPROVAL OF MINUTES

1. MOTION to approve the Ledyard Housing Authority regular meeting minutes of May 6, 2024

RESULT: APPROVED AND SO DECLARED

MOVER: Charles Duzy

SECONDER: Thomas Cassabria

AYE 5 Cassabria Waterhouse Duzy Crocker Boyd

2. MOTION to approve the Ledyard Housing Authority regular meeting minutes of June 3, 2024

RESULT: APPROVED AND SO DECLARED

MOVER: Charles Duzy

SECONDER: Thomas Cassabria

AYE 5 Cassabria Waterhouse Duzy Crocker Boyd

VIII. OLD BUSINESS

1. MOTION to elect the following slate of Board Officers:

Chairman - Charles Duzy

Vice-Chairman - Thomas Cassabria

Treasurer - Margaret Boyd

Secretary - Paula Crocker

Tenant Commissioner - Dayna Waterhouse

RESULT: APPROVED AND SO DECLARED

MOVER: Thomas Cassabria

SECONDER: Charles Duzy

AYE 5 Cassabria Waterhouse Duzy Crocker Boyd

2. Suggestion Box

It was suggested to have a picnic which is scheduled for July 11th

RESULT: CONTINUE

3. Renovation Updates

BRD came back to apply salt guard to sidewalks. Mr. Duzy stated to remember you cannot put rock salt on the walks and you can purchase the correct solutions at Job Lot

RESULT: CONTINUE

4. Small work groups to review and update Housing Authority Lease, Rules, Regulations and Policies.

Ms. Waterhouse and Ms, Crocker will begin work on the Lease and Addendums. Other groups will be assigned as necessary

RESULT: CONTINUE

5. Any Old Business Proper to come before the Board

None

IX. NEW BUSINESS

1. Discussion and possible action on Live-In Caregiver Policy

Ms. Crocker stated that she was not comfortable putting anything into place until more research was done. Some concerns were, should the caregiver be certified or can it be anyone such as a friend of a friend. Ms. Lauer stated she will reach out to other housing authorities for their policy and Ms. Crocker stated she would assist in researching

RESULT: CONTINUE

2. Any New Business Proper to come before the Board

None

X. ADJOURNMENT

Mr. Duzy moved the meeting be adjourned, seconded by Mrs. Crocker

The meeting adjourned at 7:24 p.m.

VOTE: 5 - 0 Approved and so declared

Respectively Submitted,

Chairman Duzy
Housing Authority

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.