



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Finance Committee

~ AGENDA ~

Regular Meeting

Wednesday, December 6, 2023

5:00 PM

Town Hall Annex Building - Hybrid
Format

In -Person: Council Chambers, Town Hall Annex

Remote Participation: Information Noted Below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/85853801395?pwd=mGTwKo35q8VtiUZuTNcL7hwI938GED.1>

by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 858 5380 1395; Passcode: 387043

- I CALL TO ORDER
- II. ROLL CALL
- III. RESIDENTS & PROPERTY OWNERS COMMENTS
- IV. PRESENTATIONS / INFORMATIONAL ITEMS
- V. APPROVAL OF MINUTES

MOTION to approve the Finance Committee Minutes of November 1, 2023

Attachments: [FIN-MIN-2023-11-01.pdf](#)

FINANCE DIRECTOR'S REPORT

Finance Director's Report

FINANCIAL REPORTS

Financial Reports:

- Revenue Report - Budget vs. Actual- Fiscal Year 2023/2024 - October 31, 2023 (Includes September taxes)
- Expenditure Report -Budget vs. Actual -Fiscal Year 2023/2023 November 30, 2023

Attachments: [REVENUE REPORT-YEAR TO DATE-BUDGET VS ACTUAL -OCTOBER-INCLUDES TAXES THRU SEPTEMBER-2023.pdf](#)
[EXPENDITURE REPORT-YEAR TO DATE-BUDGET VS ACTURAL-2023-11-30.pdf](#)

- VI. OLD BUSINESS
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1. Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

Attachments: [ARPA PROJECT ACCOUNTING-2023-12-04.xlsx](#)
[ARPA - Obligation Interim Final Rule Quick Reference Guide 2023.pdf](#)

2. Continued discussion regarding potential uses of the revenue received from Public Act No.21-58 “An Act Concerning Solid Waste Management” in accordance with “Resolution Regarding Revenues Received from Beverage Container Surcharges” adopted on June 8, 2022.

Attachments: [Adopt a Road Group Agreement draft as of 10-03-2023.docx](#)
[Adopt a road guideline and safety rules draft as of 10-03-2023.docx](#)
[Adopt a road Information sheet draft as of 10-03-2023.docx](#)
[Adopt a Road Participant Release Form draft as of 10-03-2023.docx](#)
[Opioid Funding-Ledyard Prevention Coalition OPF proposal final-2023-06-05.docx](#)
[NIP Bottle tax data through March 31 2023.xlsx](#)
[003-2022-JUN-08- RES-BEVERAGE REVENUES-2022-06-08.docx](#)
[PUBLIC ACT 21-58-SOLID WASATE MANAGMENT-2022-06-21.pdf](#)

3. Any other Old Business proper to come before the Committee.

VII. NEW BUSINESS

1. MOTION to appropriate \$12,707.59 to Account #21020301-57300-G0015 (Fire Marshall - New Equipment- State Grant).

In addition, authorize the expenditure of up to \$12,707.59 for the purchase of various equipment (Computers, SMART Board, etc.) for the Emergency Operations Center based on the attached quotes.

Attachments: [Communication from DEMHS - allocation EOC - Equipment Quotes](#)

2. MOTION to authorize a bid waiver for Gerber Construction Inc. for Bid No. L071-0001 (Ledyard High School Multi-Use Pathway and Sidewalk Extension) due to lack of three bids, in accordance with Ordinance #200-001 (rev 1) “An Ordinance for Purchasing”.

Attachments: [Bid Sheet #L071-0001 Ledyard High School Multi-Use Pathway and Sidewalk Ext.pdf](#)
[L071-0001-Letter to Award Ledyard Multi-Use Pathway Project.pdf](#)
[LOTICIP Grant bid results- Ledyard CT 11-20-23.pdf](#)

3. MOTION to extend the standing bid waiver for Police Vehicles to the purchase of general pool vehicles for the Town’s fleet for various Departmental needs.

Attachments: [FY24 Standing Bid Waiver List.docx](#)

4. MOTION to approve appropriations from the receipt of sales of vehicles and equipment through GovDeals in the total amount of \$4,650 as follows:
 - \$4,650 to the Public Works Heavy Equipment CNR Account #21040101-57311..end.
5. MOTION to approve a Letter of Directive to the Mayor and Board of Education for the preparation of the Fiscal Year 2024/202 Budget, as contained in the draft dated November 8, 2023.

Attachments: [Budget letter of directive FY 24-25-draft-2023-11-08.docx](#)
[BUDGET PROCESS-CHARTER for 20224-2025-2023-11-14-.doc](#)

6. MOTION to approve the Town Council Department Fiscal Year 2024/2025 Budget in the amount of \$191,356.

Attachments: [Town Council Dept Budget-FY-24-25-Draft-2023-11-16.xlsx](#)
[001-2023-FEB-22- RES DEPT HEAD ADMINSTRATORS BENEfits.pdf](#)

7. MOTION to approve the Town Council Department Fiscal Year 2024/2025 Capital Improvement Budget in the total amount of \$1,500.

Attachments: [TC-CIP FY 24-25-2023-11-16.docx](#)

8. Review draft preliminary Budget Work Session Schedule for Fiscal Year 2024/2025.

Attachments: [2024-03-BUDGET CALENDAR.pdf](#)
[2024-04-BUDGET CALENDAR.pdf](#)
[2024-05-BUDGET CALENDAR.pdf](#)
[2024-06-BUDGET CALENDAR.pdf](#)
[BUDGET PROCESS-CHARTER for 20224-2025-2023-11-14-.doc](#)

9. Any other New Business proper to come before the Committee.

IV ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.