



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, CT 06339
<http://www.ledyardct.org>

Administration Committee

~ AGENDA ~

Chairman Kevin J.
Dombrowski

Regular Meeting

Wednesday, June 14, 2023

5:30 PM

Town Hall Annex- Hybrid Format

In -Person: Council Chambers Town Hall Annex Building

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/86590724901?pwd=aVNXU2Y3ekxpejRoY1BZOUV3cWxyZz09>

Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 865 9072 490; Passcode: 170732

- I. CALL TO ORDER
- II. ROLL CALL
- III. RESIDENTS & PROPERTY OWNERS COMMENTS
- IV. PRESENTATIONS / INFORMATIONAL ITEMS
- V. APPROVAL OF MINUTES

MOTION to approve the Administration Committee Regular Meeting Minutes of May 10, 2023.

Attachments: [ADMIN-MIN-2022-05-10.pdf](#)

VI. OLD BUSINESS

- 1. Any other Old Business proper to come before the Committee

VII. NEW BUSINESS

- 1. MOTION to approve an updated Library Technician I - Reference Job Description as presented in the draft dated May 3, 2023...body

Attachments: [2023.03 Library Technician I - Reference.docx](#)

- 2. MOTION to approve an updated Assistant Librarian I - Youth Services Job Description
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as presented in the draft dated May 3, 2023.

Attachments: [2023.03 Assistant Librarian I - Youth Services.docx](#)

3. MOTION to approve an updated Assistant Librarian II - Adult Services Job Description as presented in the draft dated May 3, 2023.

Attachments: [2023.03 Assistant Librarian II - Adult Services.docx](#)

4. MOTION to approve an updated Library Director Job Description as dated in the draft dated May 3, 2023

Attachments: [2023.03 Library Director.docx](#)

5. MOTION to appoint Ms. Margaret Boyd, (U) 257 Whalehead Road, Gales Ferry, to the Ledyard Housing Authority to complete a five-year term ending March 31, 2026 to fill a vacancy left by Ms. Evans.

Attachments: [HOUSING AUTHORITY-2023-05-30.pdf](#)

[Resign-Evans- Hosuing Authority-2023-05-03.pdf](#)

[Appoint Applicaiton-Boyd - Housing Authority -2023-05-25.pdf](#)

6. MOTION to appoint nine members comprised of seven Regular Members and two Alternate Members to the newly combined Parks, Recreation & Senior Citizens Commission, in accordance with Ordinance #001-016 (rev. 1) “An Ordinance Combining Parks And Recreation Commission and Senior Citizens Commission for the Town of Ledyard”.

Attachments: [Combined Parks Recreation & Senior Citizens Appoitment Recommendations-P&R-2023-05-25.pdf](#)

[Combined Parks Recreation & Senior Citizens Appoitment Recommendations-SC-2023-05-22.pdf](#)

[ORD-100-016 \(rev 1\)-Establishing-Combined](#)

[Parks-Recreation-Senior-Citizens-Commission.-2023-05-26.pdf](#)

[Combine Parks & Recreation -Senior Citizens- DiRicco - Reqeust Members-2023-04-27.pdf](#)

[Combine Parks & Recreation -Senior Citizens- Sokolski- Reqeust Members-2023-04-27.pdf](#)

7. Any other New Business proper to come before the Committee.

IV ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.