



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Ledyard Beautification Committee

~ AGENDA ~

Chairman
Jennifer Eastbourne

Regular Meeting

Tuesday, September 5, 2023

5:00 PM

Town Hall Annex - Hybrid Format

REMOTE MEETING INFORMATION

Meeting ID: 862 3549 6335

Passcode: 173710

Zoom Meeting link:

<https://us06web.zoom.us/j/86235496335?pwd=UzJGY0EwTW9PSTFpaUZsSFNCskhrZz09>

One tap mobile:

16465588656,,86235496335#,,,,*173710# US (New York)

Dial by your location:

+1 646 558 8656 US (New York)

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENTS

IV. REVIEW AND APPROVAL OF MINUTES

1. Motion to APPROVE Regular Meeting Minutes from August 1, 2023, as written.

Attachments: [LBC minutes 8-1-23](#)

V. FINANCIAL REPORTS

1. Ledyard Beautification Committee Financial Reports.

Attachments: [LBC budget report 8-23-23](#)

[LBC GL account detail donation 8-23-23](#)

[LBC budget report donation 8-23-23](#)

[LBC GL account detail 8-23-23](#)

VI. OLD BUSINESS

1. Event Banner discussion continued.
2. Farmer's Market Discussion continued.

Upcoming market - September 13, 2023 - last one.

3. New Secretary and Treasurer continued.

4. Future Projects Discussion.
5. CFS Garden Clean Up.
6. Any Other Old Business to Come before the Committee.

VII. NEW BUSINESS

1. Any Other New Business to Come before the Committee.

VIII. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1831

Agenda Date: 9/5/2023

Agenda #: 1.

MINUTES

Minutes:

Motion to APPROVE Regular Meeting Minutes from August 1, 2023, as written.



TOWN OF LEDYARD

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Ledyard Beautification Committee Meeting Minutes

Chairman
Jennifer Eastbourne

Regular Meeting

Tuesday, August 1, 2023

5:00 PM

Town Hall Annex - Hybrid Format

I. CALL TO ORDER

II. ROLL CALL

Present Committee Member Carol Ann Schneider
 Chairman Jennifer Eastbourne
 Committee Member Kathrine Kohrs
 Committee Member Sheila Vincent

Excused Committee Member Carol Christiansen
 Committee Member Jennifer Holdsworth

Absent Committee Member Julie Brousseau

Shelia Vincent attended via Zoom.
Also in attendance was Naomi Rodriguez, Town Council.

III. PUBLIC COMMENTS

1. Public Comment and donation.

No public present.
Chairperson Eastbourne said that Resident Mark Cohen made a generous donation of \$500.00, which was appreciated. Mr. Cohen included a picture of a specific area on Route 12 (an island across from Mc Donald's) of which he hopes to get cleaned up. Chairperson Eastbourne said the area will be researched and the Committee will speak to Public Works. The Committee will brainstorm ideas and it will become a future project. Ms. Kohrs suggested inviting Mr. Cohen to a meeting once the Committee has a few ideas they could present to him.

RESULT: DISCUSSED

IV. REVIEW AND APPROVAL OF MINUTES

1. Motion to APPROVE Special Meeting Minutes from July 18, 2023, as written.

RESULT: APPROVED AND SO DECLARED
MOVER: Carol Ann Schneider
SECONDER: Kathrine Kohrs

AYE 4 Schneider Eastbourne Kohrs Vincent

EXCUSED 2 Christiansen Holdsworth

ABSENT 1 Brousseau

V. FINANCIAL REPORTS

1. Ledyard Beautification Committee Financial Reports.

No changes since last month.

VI. OLD BUSINESS

1. Event Banner discussion continued.

During the last meeting the Committee discussed a couple of banner ideas, one being a tabletop banner. Chairperson Eastbourne suggested purchasing a long banner with grommets that can be carried or hung from a tent or table. The banner will have the Committee's name and possibly a daffodil picture on it. Ms. Kohls agreed that a long banner would be more useful than a tabletop one. Ms. Schneider commented that the Farmer's market gets windy therefore a grommet banner that could be tied down would be better. In addition to the banner Ms. Kohrs suggested using a print and a clear plastic frame stand to display on the market table.

Motion to APPROVE spending up to \$250.00 on a Committee Banner for event usage.

RESULT: APPROVED AND SO DECLARED

MOVER: Kathrine Kohrs

SECONDER: Carol Ann Schneider

AYE 4 Schneider Eastbourne Kohrs Vincent

EXCUSED 2 Christiansen Holdsworth

ABSENT 1 Brousseau

2. Farmer's Market Discussion continued.

Upcoming market - September 13, 2023.

Farmers market on August 16, 2023 -

Ms. Eastbourne said the Town has a tent to borrow which has been reserved for the Committee, she will pick it up. She added that they will still need a table. Ms. Schneider said she has a table that she could bring to the event.

Chairperson Eastbourne said she will bring a container for donations which she will put weight in the bottom, so it doesn't blow away.

Ms. Kohrs presented two designs for car decals (stickers). Both read "keeping Ledyard Beautiful" with a daffodil design, one is in a rectangular design, the other is a die cut design with the daffodil standing out. The die cut stickers are more expensive. Pricing for 200 die cut 5"x5" stickers are \$234.00 or \$151.00 for 100. For a 5"x3" rectangular design it would cost \$148.00 for 200 and \$103.00 for 100. Another option is the static cling sticker which would cost \$165.00

for 200. Chairperson Eastbourne asked if the Committee would ask residents for a donation to get a sticker, she suggested asking for a \$5.00. Ms. Kohrs suggested giving a sticker to anyone who puts a donation in the bucket. The Committee decided on purchasing static cling stickers and giving them to anyone who donates.

Attendance at the August 16, 2023, market:

Chairperson Eastbourne

Carol Schneider

Sheila Vincent

Farmer's market on September 13, 2023:

The tent is not available for that date, also Chairperson Eastbourne is unable to attend. She asked if the Committee wanted to find a tent and keep the September 13th date or see if the date could be changed to September 20th when the Town tent is available. It was decided to try to move the date to the 20th. Chairperson Eastbourne will inquire about moving the market date to September 20, 2023.

Ideas for kid crafts -

Ms. Schneider suggested bookmarks. Ms. Kohrs suggested using biodegradable tea cloth baggies for planting seeds. The cost is \$1.27 for 100 pieces on Temu. The Committee would have to provide seeds and dirt. One possibility is to ask Holdridges to donate dirt. The Committed could put their name on the table as the doner. The bookmarks could be done during the August 16th market date and the plantings during the September 13th market date.

Motion to APPROVE spending up to \$250.00 on static cling decals.

RESULT: APPROVED AND SO DECLARED

MOVER: Kathrine Kohrs

SECONDER: Carol Ann Schneider

AYE 4 Schneider Eastbourne Kohrs Vincent

EXCUSED 2 Christiansen Holdsworth

ABSENT 1 Brousseau

3. Holiday Pole banners.
Designs will be shared.

Chairperson Eastbourne said she was unsure if the Holiday banners have been ordered yet or not.

4. New Secretary and Treasurer continued.

Chairperson Eastbourne said Committee Member Jen Holdsworth will step down in September but she is not sure if she will leave the Committee entirely.

5. Future Projects.

August 19, 2023, is the date for the Gales Ferry School garden cleanup. The goal is to weed,

clean up and get it ready for planting. The planting will be done at a later day in September or October.

Chairperson Eastbourne spoke with SCRRRA about their paper making class. They can host a "paper making from scratch" event during October with up to 20 children in attendance. SCRRRA will provide blenders, screens and water. The Committee will provide seeds which will be sprinkled on the paper. The paper could be used to make seed paper confetti or for coloring on before planting. Possibly hold the event at a local church. Ms. Schneider suggested the Gales Ferry Community Center or the Senior Center. Chairperson Eastbourne suggested having another project such as pinecone bird feeders for children to work on while waiting for their turn to make paper. SCRRRA said to come up with a few dates in October that would work for the Committee.

Chairperson Eastbourne suggested inquiring with SCRRRA about a composting class.

6. Any Other Old Business to Come before the Committee.

None.

VII. NEW BUSINESS

1. Any Other New Business to Come before the Committee.

Chairperson Eastbourne saw pictures of another town that had Veterans flags hanging on poles. An idea for the Committee would be to have families and/or friends sponsor a Veteran whose flag would hang up in Town from Memorial Day through Veteran's Day. Chairperson Eastbourne will ask Public Works if they would be willing to hang the banners before going any further. There may be more people interested than there are poles available, in that case it would be first come, first serve only.

A fundraising idea for spring is daffodil "flocking".

Ms. Kohrs suggested a wreath making class, maybe even doing a collaboration with the Garden Club.

VIII. ADJOURNMENT

Motion to ADJOURN the Regular Meeting at 5:30 p.m.

RESULT: APPROVED AND SO DECLARED

MOVER: Kathrine Kohrs

SECONDER: Carol Ann Schneider

AYE 4 Schneider Eastbourne Kohrs Vincent

EXCUSED 2 Christiansen Holdsworth

ABSENT 1 Brousseau

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TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1887

Agenda Date: 8/1/2023

Agenda #: 1.

REPORT

Staff/Committee Report:

Ledyard Beautification Committee Financial Reports.

YEAR-TO-DATE BUDGET REPORT 7-25-23

FOR 2023 13									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0208	DONATIONS AND GRANTS	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES		BUDGET	USED
20810201 DONATIONS/GRANTS EXPENSES									
20810201	53999 24200 BEAUT	0	2,328	2,328	1,455.00	.00		873.07	62.5%
	TOTAL DONATIONS/GRANTS EXPENSES	0	2,328	2,328	1,455.00	.00		873.07	62.5%
	TOTAL DONATIONS AND GRANTS	0	2,328	2,328	1,455.00	.00		873.07	62.5%
	TOTAL EXPENSES	0	2,328	2,328	1,455.00	.00		873.07	

YEAR-TO-DATE BUDGET REPORT 7-25-23

FOR 2023 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	2,328	2,328	1,455.00	.00	873.07	62.5%

** END OF REPORT - Generated by Christina Hostetler **

Town and Schools of Ledyard



G/L ACCOUNT DETAIL

Org: 2081020 Object: 48002 Project: 24200
 DONATIONS 0208-00-1010-00000-48002 -24200

YEAR	PER	JOURNAL	EFF DATE	SRC TR	PO/REF2	REFERENCE	AMOUNT	POSTED
2023	12	1418	06/20/2023	CRP 1	23057		-25.00	Y
2023	10	570	04/10/2023	CRP 1	22503		-250.00	Y
2023	05	624	11/09/2022	CRP 1	21474		-100.00	Y
2023	03	711	09/21/2022	CRP 1	21178		-100.00	Y

Total Amount: -475.00

** END OF REPORT - Generated by Christina Hostetler **

YEAR-TO-DATE BUDGET REPORT 7-25-23

FOR 2023 13									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
0208	DONATIONS AND GRANTS	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
2081020 DONATIONS/GRANTS REVENUES									
2081020	48002 24200 DONATIONS	0	0	0	-475.00	.00	475.00	100.0%	
	TOTAL DONATIONS/GRANTS REVENUES	0	0	0	-475.00	.00	475.00	100.0%	
	TOTAL DONATIONS AND GRANTS	0	0	0	-475.00	.00	475.00	100.0%	
	TOTAL REVENUES	0	0	0	-475.00	.00	475.00		

YEAR-TO-DATE BUDGET REPORT 7-25-23

FOR 2023 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	-475.00	.00	475.00	100.0%

** END OF REPORT - Generated by Christina Hostetler **

G/L ACCOUNT DETAIL

Org: 20810201 Object: 53999 Project: 24200
BEAUTIFICATION 0208-00-1020-00000-53999 -24200

YEAR	PER	JOURNAL	EFF DATE	SRC TR	PO/REF2	REFERENCE	AMOUNT	POSTED
2023	10	613	04/26/2023	API 1	20233550	W 050423T	1,455.00	Y

Total Amount: 1,455.00

** END OF REPORT - Generated by Christina Hostetler **



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1827

Agenda Date: 9/5/2023

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Event Banner discussion continued.

Background:

From the August 1, 2023, Regular meeting:

During the last meeting the Committee discussed a couple of banner ideas, one being a tabletop banner. Chairperson Eastbourne suggested purchasing a long banner with grommets that can be carried or hung from a tent or table. The banner will have the Committee's name and possibly a daffodil picture on it. Ms. Kohls agreed that a long banner would be more useful than a tabletop one. Ms. Schneider commented that the Farmer's market gets windy therefore a grommet banner that could be tied down would be better. In addition to the banner Ms. Kohrs suggested using a print and a clear plastic frame stand to display on the market table.

Motion to APPROVE spending up to \$250.00 on a Committee Banner for event usage.

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1825

Agenda Date: 9/5/2023

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Farmer's Market Discussion continued.

Upcoming market - September 13, 2023 - last one.

Background:

During the August 1, 2023, meeting the Committee Approved spending up to \$250.00 on static cling decals to be used at Committee Events.

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1826

Agenda Date: 9/5/2023

Agenda #: 3.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

New Secretary and Treasurer continued.

Background:

From the August 1, 2023, meeting:

Chairperson Eastbourne said Committee Member Jen Holdsworth will step down in September but she is not sure if she will leave the Committee entirely.

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1828

Agenda Date: 9/5/2023

Agenda #: 4.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Future Projects Discussion.

Background:

From the August 1, 2023, meeting:

August 19, 2023, is the date for the Gales Ferry School garden cleanup. The goal is to weed, clean up and get it ready for planting. The planting will be done at a later day in September or October.

Chairperson Eastbourne spoke with SCRARRA about their paper making class. They can host a "paper making from scratch" event during October with up to 20 children in attendance. SCRARRA will provide blenders, screens and water. The Committee will provide seeds which will be sprinkled on the paper. The paper could be used to make seed paper confetti or for coloring on before planting. Possibly hold the event at a local church. Ms. Schneider suggested the Gales Ferry Community Center or the Senior Center. Chairperson Eastbourne suggested having another project such as pinecone bird feeders for children to work on while waiting for their turn to make paper. SCRARRA said to come up with a few dates in October that would work for the Committee.

Chairperson Eastbourne suggested inquiring with SCRARRA about a composting class.

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2016

Agenda Date: 9/5/2023

Agenda #: 5.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

CFS Garden Clean Up.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1883

Agenda Date: 9/5/2023

Agenda #: 6.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Any Other Old Business to Come before the Committee.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1885

Agenda Date: 9/5/2023

Agenda #:

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Any Other New Business to Come before the Committee.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)