



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

## Ledyard Farmers Market Committee

### ~ AGENDA ~

Chairman Pamela Ball

Regular Meeting - Hybrid Format

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Thursday, June 4, 2026

5:30 PM

Town Hall Annex - Hybrid Format

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#### REMOTE MEETING INFORMATION

**Zoom meeting link:**

**<https://ledyardct.zoom.us/j/83487480259?pwd=rHPISlQTjsBZzCpFkTpIxXNh8DGQnY.1>**

**Meeting ID: 834 8748 0259**

**Passcode: 883022**

**One tap mobile**

**+16469313860,,83487480259#,,, \*883022# US**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. RESIDENTS & PROPERTY OWNERS COMMENTS**

**IV. PRESENTATIONS / INFORMATIONAL ITEMS**

**V. MEMBER COMMENTS**

**VI. MARKET MANAGER REPORT**

1. Chairperson Report.

**VII. TREASURER REPORT**

1. Financial Reports.

**Attachments:** [Farmers Market Year to Date Report 5-27-26](#)

[Farmers Market Purchase Order Report 5-27-26](#)

**VIII. REVIEW AND APPROVAL OF MINUTES**

1. Motion to APPROVE Regular Meeting minutes from May 6, 2026, as written.

**Attachments:** [Farmers Market Minutes 5-6-26](#)

**IX. OLD BUSINESS**

1. Any Other Old Business to Come before the Committee.

**X. NEW BUSINESS**

1. Review the June 3, 2026, Opening Day and discuss adjustments.
2. New Purchase Orders for the 2026 Summer Market.
3. MOTION to enter Executive Session to discuss Vendor Contracts.
4. Any Other New Business to Come before the Committee.

**XI. ADJOURNMENT**

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 26-0748

**Agenda Date:** 6/4/2026

**Agenda #:** 1.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Chairperson Report.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 26-0746

**Agenda Date:** 6/4/2026

**Agenda #:** 1.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Financial Reports.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)

## YEAR-TO-DATE BUDGET REPORT 5-27-26

FOR 2026 13								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0208	DONATIONS AND GRANTS	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
<b>20810201 DONATIONS/GRANTS EXPENSES</b>								
20810201	54201 24201 FARMERS MA	28,102	6,954	35,056	8,334.48	10,652.63	16,069.01	54.2%
	TOTAL DONATIONS/GRANTS EXPENSES	28,102	6,954	35,056	8,334.48	10,652.63	16,069.01	54.2%
	TOTAL DONATIONS AND GRANTS	28,102	6,954	35,056	8,334.48	10,652.63	16,069.01	54.2%
	TOTAL EXPENSES	28,102	6,954	35,056	8,334.48	10,652.63	16,069.01	

## YEAR-TO-DATE BUDGET REPORT 5-27-26

FOR 2026 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	28,102	6,954	35,056	8,334.48	10,652.63	16,069.01	54.2%	

\*\* END OF REPORT - Generated by Christina Hostetler \*\*

# Town and Schools of Ledyard



## PURCHASE ORDERS BY GL ACCOUNT

YEAR/PERIOD: 2026/12      Amounts Include Unposted AP Invoice Liquidations

ACCOUNT/VENDOR	PO	YEAR/PER	OPEN LINE AMT	OPEN PO AMT	DESCRIPTION	STATUS
20810201 DONATIONS/GRANTS EXPENSES						
0208-00-1020-00000-54201 -24201 FARMERS MARKET						
900260 WILLIAM THORNE	20260034	2026/01	200.00	200.00	Farmers Mrkt-2026-Bill	Posted
900293 R & B APPAREL PLUS LLC	20260035	2026/01	1,500.00	1,500.00	Farmers Mrkt-2026 R&B A	Posted
901975 LEDCOM, INC	20260051	2026/01	392.17	392.17	Farmers Mrkt 2026-Villa	Posted
902139 COPY CATS INC	20260060	2026/01	696.54	696.54	Farmers Mrkt 2026 Copy	Posted
903136 PAMELA BALL	20260079	2026/01	1,000.00	1,000.00	Farmers Mrkt 2026- Pam	Posted
903558 BEN FREIERT	20260088	2026/01	300.00	300.00	Farmers Mkrt 2026 Ben F	Posted
904094 UNITED SITE SERVICES NORTHEA	20260093	2026/01	580.00	580.00	Farmers Mrkt 2026-Unite	Posted
904284 JPO PRODUCTIONS LLC	20260100	2026/01	125.00	125.00	Farmers Mrkt 2026 JPO P	Posted
904608 CWPM LLC	20260107	2026/01	461.00	461.00	Farmers Mrkt 2026-CWPM	Posted
905089 ALLISON TROY	20260112	2026/01	200.00	200.00	Farmers Mrkt 2026- Alli	Posted
905458 KEVIN SALLEY	20260120	2026/01	25.00	25.00	Farmers Mrkt 2026- Kevi	Posted
905459 BRADLEY BENSKO	20260150	2026/01	50.00	50.00	Farmers Mrkt 2026 Bradl	Posted
905463 AUSTIN NEAL	20260121	2026/01	50.00	50.00	Farmers Mrkt 2026- Aust	Posted
905492 JEFFREY LEWIS	20260122	2026/01	150.00	150.00	Farmers Mrkt 2026- Jeff	Posted
905500 CORPAY INC	20260729	2026/01	544.30	544.30	Farmers Mrkt 2026- CorP	Posted
905500 CORPAY INC	20260730	2026/01	3,656.62	3,656.62	Farmers Mrkt 2026- CorP	Printed
905500 CORPAY INC	20262191	2026/04	97.00	97.00	Farmers Mrkt-CorPay-Cha	Posted
	VENDOR TOTAL		4,297.92	4,297.92		
905713 NICHOLAS CASEY	20260135	2026/01	300.00	300.00	Farmers Mrkt 2026- Nick	Posted
905776 ALEXANDER COHEN	20260717	2026/01	250.00	250.00	Farmers Mrkt 2026 Alex	Posted
905787 ELENA DEWIRE	20261296	2026/01	75.00	75.00	Farmers Mrkt-Elena Dewi	Posted
	ACCOUNT TOTAL		10,652.63	10,652.63		
	20810201 ORG TOTAL		10,652.63	10,652.63		

## PURCHASE ORDERS BY GL ACCOUNT

YEAR/PERIOD: 2026/12      Amounts Include Unposted AP Invoice Liquidations

ACCOUNT/VENDOR	PO	YEAR/PER	OPEN LINE AMT	OPEN PO AMT	DESCRIPTION	STATUS
0208 DONATIONS AND GRANTS			10,652.63	10,652.63		
		FUND TOTAL				

## PURCHASE ORDERS BY GL ACCOUNT

YEAR/PERIOD: 2026/12      Amounts Include Unposted AP Invoice Liquidations

ACCOUNT/VENDOR	PO	YEAR/PER	OPEN LINE AMT	OPEN PO AMT	DESCRIPTION	STATUS
REPORT PO TOTAL			10,652.63			

\*\* END OF REPORT - Generated by Christina Hostetler \*\*

## SUMMARY OF FUNDS

YEAR/PERIOD: 2026/12      Amounts Include Unposted AP Invoice Liquidations

FUNDS	DESCRIPTION	PO TOTAL	GRAND TOTAL
0208	DONATIONS AND GRANTS	10,652.63	10,652.63

\*\* END OF REPORT - Generated by Christina Hostetler \*\*



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 26-0749

**Agenda Date:** 6/4/2026

**Agenda #:** 1.

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## MINUTES

**Minutes:**

Motion to APPROVE Regular Meeting minutes from May 6, 2026, as written.



# TOWN OF LEDYARD

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

## Ledyard Farmers Market Committee Meeting Minutes

Chairman Pamela Ball

### Regular Meeting - Hybrid Format

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Wednesday, May 6, 2026

5:30 PM

Town Hall Annex - Hybrid Format

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#### I. CALL TO ORDER

The Regular Meeting was called to order by Chairperson Ball at 5:32 p.m.

#### II. ROLL CALL

**Present** Chairperson/Market Manager Pamela Ball  
Commissioner Ellin Grenger  
Commissioner Ethan Foltz  
Commissioner Allison Troy  
**Alternate** Treasurer William Thorne

Also in attendance was Kat Duval who is a volunteer working on the Market newsletters.

#### III. RESIDENTS & PROPERTY OWNERS COMMENTS

None.

#### IV. PRESENTATIONS / INFORMATIONAL ITEMS

None.

#### V. MEMBER'S COMMENTS

None.

#### VI. TREASURERS REPORT

##### 1. Financial Reports.

Mr. Thorne said he prefers to look at financials by Market season instead of Fiscal Year which wouldn't make sense for this Committee.

Market funds on hand at the start of Market (CY) 2026: \$23,246 (1 Jan 2026).

Total vendor payments for Market 2026: \$8,288.

Total expenses for Market 2026: \$1,768 (mostly computer & printer for Market Manager).

Total funds available: \$29,766.

To cover FY 25-26 Market entertainment. Mr. Thorne recommended increasing select purchase orders.

Overall, the Committee is in good shape financially.

**RESULT:** DISCUSSED

## **VII. MARKET MANAGER REPORT**

### **1. Chairperson Report.**

Chairperson Ball said most discussions will be held under Old Business and noted that the Committee will go into executive session towards the end of the meeting. During the executive session the Committee will discuss the speaker project, contest update, vote on funding for advertising the contest, and remaining vendor contracts.

**RESULT:** DISCUSSED

## **VIII. REVIEW AND APPROVAL OF MINUTES**

### **1. Motion to APPROVE Regular Meeting minutes from April 1, 2026, as written.**

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Pamela Ball

**SECONDER:** Allison Troy

**AYE** 5 Ball Grenger Foltz Troy Martic

### **1. MOTION to enter Executive Session to discuss Vendor Contracts.**

Executive session was entered at 6:20 p.m. and exited at 6:33 p.m.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Pamela Ball

**AYE** 5 Ball Grenger Foltz Troy Martic

## **IX. OLD BUSINESS**

### **1. Discussion regarding 2026 Weekly Themes.**

Chairperson Ball said that half of the themes are set, the other half could be without a theme.

4th of July -

Mr. Thorne said he would like to up the game on the July Market's red, white and blue theme day for America 250. Mr. Thorne is attending the America 250 Committees meeting on May 12, 2026. Mr. Thorne would like a booth that lays out Ledyard's involvement with the Revolutionary War, he will take the lead on that. He requested authorization to purchase flags and bunting for the booth. Mr. Thorne has reached out to a Band Director regarding patriotic music. Chairperson

Ball said no vote is required to purchase America 250 supplies so long as there was no objection from the Committee Members, everyone agreed to the purchase. Kat?? said she volunteers at the Submarine Museum and asked if Mr. Thorne would be interested, she also said she would look for a point of contact for the Navy Band.

#### Children's events -

Chairperson Ball asked Ms. Troy if she has everything she needs for the children's events. Ms. Troy said that she would like to purchase red, white and blue children's headbands. She added that she has been trying to get in contact with the Children's Museum, but they haven't been responsive. Ms. Grenger asked about the Nature Center attending again since it has been a few years. Ms. Troy replied that she would like to reach out to them to ask if they have animals that are less sensitive to music. Ms. Grenger said she is on the Nature Center Board and checked with their Educators who said would be happy to come back to the Market. Ms. Troy plans to speak to Holdridge Farm Nursery regarding a planting activity. Chairperson Ball requested that Ms. Troy let her know about the giveaways and weekly children's events so Kat? could include that information in the email blasts. Chairperson Ball suggested getting 200 puppy stuffed toys this year since 125 was not enough last year. Chairperson Ball told Ms. Troy to send her order requests to Christina Hostetler, Town Hall Assistant. Mr. Thorne said he will increase the non-reoccurring purchase order to assure there is plenty available for purchases. The Library will only be able to participate in the Market once. Ms. Grenger suggested kids' yoga and/or hula hoops. Rosalie Garstka will attend the first Market with her miniature donkeys; Ms. Troy will also ask her to attend the 4th of July Market Day. Michael P. suggested inviting Xen's Critters. He attended a Library event where Xen brought a goat, bunnies and a turtle. Ms. Troy found their contact information and will reach out to them. Lastly, Mr. Thorne will contact potential magicians, Chairperson Ball said that would be perfect for Harry Potter Day.

#### **RESULT: DISCUSSED**

#### **2. Preparations for the Summer 2026 Market, continued.**

##### Music -

Ms. Martic confirmed that the musicians are all set.

##### T-shirts -

Ms. Grenger reported that she has orders for herself, Mr. Foltz, Mr. Troy, Chairperson Ball and Mr. Thorne but no one else. Ms. Martic and Mr. Foltz volunteered to reach out to the others.

##### No Smoking Signs -

Mr. Thorne spoke with Scott Johnson, Parks and Recreation Director regarding the "no smoking" signs. Mr. Johnson explained that it isn't an ordinance but rather a policy. Mr. Johnson said the Committee can hang temporary signs as needed. Mr. Thorne will take inventory of the signs from last year and order new signs as needed using Copycats Inc Printing Services. Chairperson Ball suggested adding "no alcohol" to the signs and said the Committee also needs two more "no dog" signs.

Chairperson Ball reported that Mr. Foltz has the computer up and running.

**Electronic Signs -**

The Committee thought it would be good to have some teasers for the Market.

Balloons - Mr. Thorne asked about balloons and inflators and volunteered to hang them up when he hangs up the signs. Chairperson Ball will give Mr. Thorne the balloon supplies.

**Open House -**

Chairperson Ball reported that on May 20, 2026, between 5-7 p.m. she is holding an open house for new vendors to find the event space, see the space and to find the correct entrance to the Market. In the past, vendors found the open house to be useful. Ms. Grenger volunteered to attend.

**Maple Syrup -**

Puerto Lima said they could get maple syrup from New Hampshire. Chairperson Ball said that since the Market is not CT certified they could have products from anywhere in New England and asked for input from the Committee. Ms. Martic said that other vendors have been turned away for not having products being made in CT, so she did not like the idea, Ms. Grenger agreed. Chairperson Ball said she will encourage Puerto Lima to source CT maple syrup if they want to sell it. Mr. Thorne volunteered to research CT maple businesses that would be willing to wholesale syrup to another vendor.

**New member -**

Chairperson Ball said she is meeting with a potential new member to see their availability and how they would fit in with the Committee.

**Recycle Bins -**

Mr. Thorne found some on the Home Depot that would work, he asked how many would be needed. The bins would be used only for the Market. Maybe the Boy Scouts would be willing to take the bottles for their return deposits? Mr. Thorne would put a lock on the bins for when the market isn't running. It was decided that three bins would be sufficient.

**Porta-john -**

Mr. Thorne will make sure an ADA porta-john, and a hand-washing station is available.

**Trash -**

Chairperson Ball will contact CWPM to arrange trash pickup.

**Farmer Market Manual -**

Chairperson Ball is halfway completed creating a manual that will help answer all questions for the next Chairperson.

**Signup schedule -**

Mr. Thorne suggested encouraging all members and volunteers to share dates on which they are not available to work at the Market.

**Stickers -**

Micheal P. asked about viewing stickers before opening day. Chairperson Ball requested that a high-resolution picture is sent to her and she will post it. A small donation would be requested for the stickers.

Contest -

Chairperson Ball said she has all the contest results and would like to run the \$600 advertisement that was run previously. The advertisement would be something like "thank you from the Market for voting us , , ,". Results cannot be made public until July.

Motion to APPROVE spending \$600.00 to purchase an advertisement in Connecticut Magazine.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Pamela Ball

**SECONDER:** Ethan Foltz

**AYE** 5 Ball Grenger Foltz Troy Martic

3. Any Other Old Business to Come before the Committee.

None.

#### X. NEW BUSINESS

2. Any Other New Business to Come before the Committee.

None.

#### XI. ADJOURNMENT

Motion to ADJOURN the Regular Meeting at 6:35 p.m.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Ethan Foltz

**SECONDER:** Sarah Martic

**AYE** 5 Ball Grenger Foltz Troy Martic

**DISCLAIMER:** Although we try to be timely and accurate these are not official records of the Town.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 26-0751

**Agenda Date:** 6/4/2026

**Agenda #:** 1.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Any Other Old Business to Come before the Committee.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 26-0747

**Agenda Date:** 6/4/2026

**Agenda #:** 1.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Review the June 3, 2026, Opening Day and discuss adjustments.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 26-0752

**Agenda Date:** 6/4/2026

**Agenda #:**

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

New Purchase Orders for the 2026 Summer Market.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 26-0769

**Agenda Date:** 6/4/2026

**Agenda #:** 3.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

MOTION to enter Executive Session to discuss Musician Contracts.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 26-0750

**Agenda Date:** 6/4/2026

**Agenda #:** 4.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Any Other New Business to Come before the Committee.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)