



Chairman Kevin J. Dombrowski

TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3023
council@ledyardct.org

MEMORANDUM

DATE: December 8, 2022

TO: All Town Councilors
Mayor Fred Allyn, III
Board of Education
Finance Director
Administrator of Emergency Services
Animal Control Officer
Building Department
Economic Development
Emergency Dispatch Center
Fire Marshall
Gales Ferry Fire Department
Historic District Commission
Land Use Department (Planning & Zoning)
Ledyard Fire Department
Library
Nursing Department
Parks and Recreation Department
Police Department
Public Works Department
Registrar of Voters
Senior Citizens Commission
Social Services Department
Town Clerk
Water Pollution Control Authority
Inland Wetland and WaterCourses

FROM: William D. Saums, Finance Committee Chairman *WDS*

Re: **Preliminary Budget Work Session Schedule for Fiscal Year 2023/2024**

Attached please find the preliminary budget work session schedule for the Fiscal Year 2023/2024 Budget. As we have done in past years, the Finance Committee will hold work sessions during regular business hours. Budget work session time slots have been allocated appropriately to each department.

The Budget Work Sessions will be held in a hybrid format for Department Heads attending in-person in the Council Chambers, while providing access for other members of their departments and the public to attend remotely by video conference using the Zoom platform.

The Finance Committee does not intend to break between each work session. Therefore, once a department's work session has completed, we will immediately move to review the next department's budget as sequentially listed on the tentative schedule.

Please review your department's scheduled work session and your availability. Please ensure you are in attendance 10 – 15 minutes prior to your scheduled time to maximize efficiency of the departmental budget work session process. If you are not able to attend the budget work session at the designated time for your department, please contact the Town Council Office at (860) 464-3203 no later than February 16, 2023 to reschedule. A final schedule will be distributed on February 21, 2023.

Thank you for your cooperation.

Preliminary Schedule Fiscal Year 2023/2024 Budget

March 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 MAYOR'S BUDGET DUE LUPPW 6:00 CC	7	8 FINANCE 5:00 CC	9 BUDGET WORK SESSIONS 12:00 MAYOR 12:30 FINANCE 12:45 HUMAN RESOURCES 1:00 MIS DEPARTMENT 1:15 LAND USE 1:15 EDC 1:15 BUILDING 1:15 PLANNING//ZONING 1:15 IWWC 1:30 PUBLIC WORKS 1:45 CIP 2:00 BUDGET WORK	10	11
12	13 BUDGET WORK SESSIONS 12:00 FIRE MARSHALL 12:00 EMERG MGT 12:00 ADMIN OF EMERG SERV 12:15 GFFD 12:15 LCFD 12:30 ACO 12:30 DISPATCH 12:30 POLICE 1:00 WPCA 1:15 BUDGET WORK	14	15 ADMIN 5:30 CC TOWN COUNCIL 7:00 CC	16 BUDGET WORK SESSIONS 12:00 TOWN CLERK 12:05 REGISTRARS 12:15 HISTORIC 12:30 NURSING 12:30 SENIOR CITIZENS 12:30 PARKS & REC 12:45 YOUTH & SOCIAL SERVICES 1:00 LIBRARY 1:45 BUDGET WORK	17	18
19	20	21	22 FINANCE 5:00 CC COMM REL 6:30 CC	23	24	25
26	27	28	29 TOWN COUNCIL 7:00 CC Approve Budget for Public Hearing	30	31	