

## **TOWN OF LEDYARD**

## CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway Ledyard, CT 06339 (860) 464-3203

council@ledyardct.org

December 15, 2022

Mr. Gary St. Vil 2 Thompson Street Ledyard, Connecticut 06339

Dear Mr. St. Vil:

CONGRATULATIONS! The Town Council, at its meeting on December 14, 2022 reappointed you as an Alternate Member of the Planning and Zoning Commission, to complete a three (3) year term ending December 31, 2025.

As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Planning and Zoning Commission meetings by providing materials and supporting documentation. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Planning and Zoning Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <a href="https://www.ledyardct.org/clicking">https://www.ledyardct.org/clicking</a> on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m. Should your schedule conflict with regular business hours, please call the Town Clerk's Office at 860.464.3257 to arrange a time to be sworn-in.

Thank you for your willingness to serve the Town of Ledyard.

Sincerely,

Kevin J. Dombrowski

Chairman

cc: Town Clerk

Planning and Zoning Commission