

Roxanne Maher

From: Jen Smith <jsmith@ledyardlibrary.org>
Sent: Wednesday, April 19, 2023 3:25 PM
To: Roxanne Maher
Subject: FW: Grant Notification-- LTC Accessible Small and Rural Communities

Hi Roxanne:

Thank you again for adding this motion to the Finance Committee meeting on such short notice! Below you'll find the email I received earlier today notifying us of the grant decision and amount. Let me know if you need anything else.

Jen

Jennifer Smith (she/her)
Library Director
Ledyard Public Library
Ledyard, CT 06339
860-464-9917
ledyardlibrary.org

From: American Library Association [mailto:administrator@grantinterface.com]
Sent: Wednesday, April 19, 2023 1:46 PM
To: jsmith@ledyardlibrary.org
Subject: [Spam?] Grant Notification-- LTC Accessible Small and Rural Communities

Dear Jennifer:

Congratulations! The American Library Association (ALA) Public Programs Office is pleased to inform you that Ledyard Public Library has been selected to receive a *Libraries Transforming Communities (LTC): Accessible Small and Rural Communities* grant in the amount of \$20,000.00.

This was a very competitive process. We received many excellent proposals. You should be very proud of this accomplishment!

Below are a few important steps to get started.

1. Fill Out the Grant Acceptance Form

As a recipient of the LTC grant, you must complete and submit a Grant Acceptance Form by **May 5th, 2023**, to confirm your library's participation. This is a short form that asks you to verify your acceptance and your address – we encourage you to complete it as soon as possible!

To access your Grant Acceptance Form, log in to [ALA's grant system](#) using the same email address and password you used to complete your application.

2. Add Important Dates to Your Calendar

A schedule of upcoming project dates is below.

- By May 5th: complete and submit your Grant Acceptance Form
- June 1st, 2023 – May 31st, 2024: Grant implementation term
- By May 31st, 2024: Spend grant funds

- June 30th, 2024: Final report due

3. Keep the News Quiet for Now, Please!

We ask that you do not share news about your grant until after you receive notification of ALA's official announcement. At that time, ALA staff will email you with the "green light" to announce your grant. The [project website](#) will also be updated with:

- Materials that you may find helpful for sharing the news about your grant, such as a press release template, letter to your elected officials, and sample social media posts
- A link to the Facilitation Training e-course and access instructions
- A list of participating LTC: Accessible Small and Rural Communities
- A link to access the LTC: Accessible Small and Rural Communities discussion forum on ALA Connect
- Information about upcoming webinars for grantees

If you have any questions or concerns, please contact Kaileen McGourty (kmcgourty@ala.org).

Congratulations again on your successful application! We are very excited about the work you have planned for your library and community and look forward to collaborating with you in the days ahead.

Best,
Samantha Oakley
Deputy Director
American Library Association, Public Programs Office