



TOWN OF LEDYARD
CONNECTICUT
TOWN COUNCIL
HYBRID FORMAT

741 Colonel Ledyard Highway
Ledyard, CT 06339

860 464-3203
Roxanne Maher

Chairman Kevin J. Dombrowski

MINUTES
FINANCE COMMITTEE
REGULAR MEETING

Wednesday, April 19, 2023

5:00 PM

Annex Meeting Room - Video Conference

- I. **CALL TO ORDER** - The Meeting was called to order by Councilor Saums at 5:00 p.m. at the Council Chambers Town Hall Annex Building.

Councilor Saums welcomed all to the Hybrid Meeting. He stated for the Town Council Finance Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town’s Website – Granicus-Legistar Meeting Portal.

- II. **ROLL CALL**

| Attendee Name | Title | Status | Location | Arrived | Departed |
|--------------------|---|---------|-----------|---------|----------|
| Andra Ingalls | Town Councilor | Present | Remote | 5:00 pm | 6:27 pm |
| Tim Ryan | Town Councilor | Present | In-Person | 5:00 pm | 6:27 pm |
| Bill Saums | Town Councilor | Present | In-Person | 5:00 pm | 6:27 pm |
| Mary McGrattan | Town Councilor | Present | Remote | 5:00 pm | 6:27 pm |
| S. Naomi Rodriguez | Town Councilor | Present | In-Person | 5:00 pm | 6:27 pm |
| Matt Bonin | Finance Director | Present | In-Person | 5:00 pm | 6:27 pm |
| Karen Goetchuis | Nursing Administrator | Present | In-Person | 5:00 pm | 5:21 pm |
| Megan Gallant | Nursing Supervisor | Present | In-Person | 5:00 pm | 5:21 pm |
| Scott Johnson, Jr | Director Senior Citizens & Parks & Recreation | Present | In-Person | 5:00 pm | 6:27pm |
| Jennifer Smith | Library Director | Present | In-Person | 5:00 pm | 5:44 pm |
| Roxanne Maher | Administrative Assistant | Present | Remote | 5:00 pm | 6:27 pm |

- III. **RESIDENTS AND PROPERTY OWNERS COMMENTS** - None.

- IV. **PRESENTATIONS/INFORMATIONAL ITEMS** – None.

- IV. **REVIEW AND APPROVAL OF PRIOR MEETING MINUTES**

MOTION to approve the Regular Minutes of April 5, 2023
Moved by Councilor Ryan, seconded by Councilor Saums

VOTE: 3 – 0 Approved and so declared

RESULT: RECOMMEND TO APPROVE 3 – 0
MOVER: Tim Ryan, Town Councilor
SECONDER: Andra Ingalls, Town Councilor
AYES: Ingalls, Ryan, Saums

V. FINANCE DIRECTOR'S REPORT

Finance Director Matthew Bonin reported that Colliers Project Leaders have been continuing to assist the Town in working with the State to close-out the Schools Consolidation/Improvement Projects (Middle School & Gallup Hill School). He stated the final paperwork was sent to the State on April 7, 2023, noting that the town expected the State to release \$6 - \$7 million of the \$10 million they owed to the town soon.

VI. FINANCIAL REPORTS

Finance Director Matthew Bonin noted that the following reports were attached the Agenda on the meeting portal:

- Expenditure Year-to Date Report- March 30, 2023
- Revenue Year-to Date Report- March 30, 2023
- ✓ Lien 463.7% Collected - Councilor Ingalls questioned how this happens.

Mr. Bonin explained when the Tax Collector puts their budget together they estimated that \$37,045 would be collected from liens. However, he stated \$74,000 has been come in to pay on Liens; and therefore, the revenue was well beyond what was budgeted.

- ✓ Driving Under the Influence (DUI) Grant – Councilor Ingalls questioned what was happening with DUI Grant Funding.

Mayor Allyn, III, stated that Police Chief John Rich indicated that they have not been utilizing the DUI Grant because they have not had the staffing to conduct the overnight DUI Checks.

VIII. OLD BUSINESS

1. No action on the Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act* Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

RESULT: NO ACTION

Next Meeting: 05/03/2023 5:00 p.m.

2. No action on the Continued discussion and possible action on the MOTION to recommend the Town Council grant a Bid Waiver to STV Construction Inc., not to exceed \$91,496 due to receiving fewer than the required three bids in response to Bid #LPS 23-01 (Owner’s Representative Services for Select Capital Projects), in accordance with Ordinance #200-001 (rev 1) “*An Ordinance for Purchasing*”.

Councilor Saums noted this item was withdrawn at the Finance Committee’s April 5, 2023 meeting for the Permanent Municipal Building Committee (PMBC) to obtain more information. He stated the PMBC was not ready for the Finance Committee to act on this request tonight.

RESULT: NO ACTION

Next Meeting: 05/03/2023 5:00 p.m.

3. No action on the Continued discussion regarding potential uses for the funding received from the National Opioid Settlement Payments.

Councilor Saums stated he sent letters dated April 13, 2023 to the Ledyard Prevention Coalition and to the Ledyard Youth Services to solicit their ideas for the use of the funding received from the National Opioid Settlement Payments. He stated the two Organizations would have information for the Finance Committee’s May 3, 2023 meeting.

Councilor Saums went on to note that he and Director of Senior Citizens and Parks & Recreation Scott Johnson, Jr., attended a meeting at the Police Department yesterday at which Thames Valley Council for Community Action (TVCCA) announced that they were working to organize a *Coffee House Group* for local Ledyard veterans, and that they were looking for space to host the meetings. He suggested if the Veterans’ Group perceives that there was a problem among this group that they may be able to apply for some of the funding the town receives from National Opioid Settlement Payments.

Mayor Allyn, III, noted a communication from the Ledyard Prevention Coalition, stating they were looking at what they could do to be involved in this initiative.

RESULT: NO ACTION

Next Meeting: 05/03/2023 5:00 p.m.

4. No action on the Continued discussion regarding potential uses of the revenue received from Public Act No.21-58 “*An Act Concerning Solid Waste Management*” in accordance with “*Resolution Regarding Revenues Received from Beverage Container Surcharges*” adopted on June 8, 2022.

Councilor Saums stated during the Finance Committee’s April 5, 2023 discussion they noted that there was not enough time to organize a town-wide clean-up day for this year’s April 22, 2023 Earth Day, for a variety of reasons which included that the Beautification Committee had a number of new members and were working to get their feet under them. However, he stated his road (Pumpkin Hill Road) was organizing a clean-up which would include picking-up nip bottles. He stated that he sent the Pumpkin Hill Road’s Plan to the Beautification Committee to ask if there were other groups in town who were doing a roadside clean up that they put the nip bottles in clear plastic bags, which Southeastern Connecticut Regional Resource Recovery Authority (SCRRA) would provide and mark the number of nip bottles in the bags and leave the nip bottle bags on the side of the road. He stated if other groups wanted to do the same that they could possibly collect quite a few bags of nip bottles and bring them to the State Capital in Hartford.

RESULT: NO ACTION

Next Meeting: 05/03/2023 5:00 p.m.

5. Continuation of the Visiting Nurses Association in Ledyard.

Councilor Saums provided a summary noting at their April 5, 2023 meeting the Finance Committee discussed the financial viability and financial history of the LVNA, noting that the Finance Committee did feel that they could continue to ask the taxpayers to carry the burden of the costs for LVNA provided services. He stated as he mentioned during their last meeting, the LVNA provided a great service, noting that it was one of the best in the country. However, he stated the LVNA now had competition that they were not able to compete with, due to large healthcare organizations directing patients to use their own visiting nursing services, without mentioning the Ledyard VNA as an option. He stated when the Finance Committee discusses the proposed Fiscal Year 2023/2024 Budget later this evening that they have a potential amount to reduce the budget by if they decide to discontinue funding to support the LVNA.

Administrator of Nursing Karen Goetchuis stated obviously the Finance Committee has their minds made-up. She stated if the town would not support the loss of revenue, that she would need to know sooner rather than later because she has people who depend on their job for a living; she had deadlines with Medicare which included 45-days for some things; they would have to stop taking patients.

Councilor Saums reviewed the budget schedule as follows:

- April 19, 2023 (tonight) Finance Committee would make a recommendation on the proposed Fiscal Year 2023/2024.

- April 26, 2023 Town Council would vote to finalize the proposed Fiscal Year 2023/2024 to forward to the townspeople.
- May 15, 2023 - Annual Town Meeting to present the proposed Fiscal Year 2023/2024 to the townspeople.
- May 16, 2023 Vote on the proposed Fiscal Year 2023/2024.
- July 1, 2023 Fiscal Year 2023/2024 Budget would be implemented.

Councilor Saums stated the schedule he noted (see above) would be implemented unless the Budget was voted down at the May 16, 2023 Budget Referendum. However, he stated budgets were not typically voted down to increase the budget.

Administrator of Nursing Karen Goetchuis questioned the reason this was being done at the ninth hour, noting that obviously the revenues had been declining since 2017/2018. However, she stated that they were addressing it now with less than two-months to shut down the LVNA, instead starting this discussion at the beginning of the fiscal year (2022/2023). Councilor Saums stated the Finance Committee discussed with Ms. Goetchuis concerns regarding the loss of the LVNA revenues during the Fiscal Year 2021/2022 Budget Work Session, the Fiscal Year 2022/2023 Budget Work Sessions and that they also discussed it with Ms. Goetchuis at the March 13, 2023 Fiscal Year 2023/2024 Budget Work Session in preparation for the upcoming year budget. He stated every year they discussed concerns regarding the declining revenues and the reason for it; and that Ms. Goetchuis did everything she could.

Administrator of Nursing Karen Goetchuis stated that perhaps she was naive in that she thought that even if the revenues were \$600,000 short that there would still be support for the LVNA. She stated that she never thought that this was where it was leading too. She stated there was never a conversation that said if your revenues did not meet a certain level in two-years that the LVNA would be shut down. Councilor Saums stated that they have been discussing the trend in the reduction of revenues for years, noting that every year they have lost more money and that they cannot continue to justify it. He stated this was not a decision that they wanted to make.

Councilor Ryan stated this was only his second year on the Town Council Finance Committee; however, he stated if the argument has been made to the LVNA in terms of being net revenue positive or being equal, than it does change the situation. He stated should they go in the direction not to continue to fund the LVNA that he wanted to make sure they do everything they could regarding the impact to employees. Councilor Saums stated that he believed the town would do everything they could.

Councilor Ingalls stated that she would have liked to hear a solid business case to keep the LVNA. She stated the LVNA does a great job and that it has always been a nice service to have, as long as it was net revenue positive. She stated as Councilor Saums' stated at the Finance Committee's April 5, 2023 meeting, that providing nursing services was not an absolute must, it was not a mandate, it was not a statutory requirement. She stated it has been a really great service. However, she stated for taxpayers to subsidize it to the tune of a half a million dollars; that as an agent who has been charged to steward tax dollars that this was a difficult decision.

Councilor Rodriguez questioned what was meant by the town would do everything they could with regard to employees. Councilor Saums stated that the employees would need to find jobs and that he would assume that the town would do everything they could to help them in transition; and if finding jobs was one of the things the town could do that they would want the town to do that.

Administrator of Nursing Karen Goetchuis noted that there were number of other decisions that would need to be made such as:

- Medicare License – 45-day process to terminate the license, and work associated.
- Community Health Outreach (flu clinics, blood pressure checks, etc.)
- Visiting Nurse Association of Southeastern Connecticut (VNASC) located in Waterford (school nurses, senior center, etc.)
- CHART – Nursing Software - Funding would need to be held in escrow because she was fighting with Medicare for payment for some patients, which could take years.
- Patient charts need to be retained for seven years.

Councilor Saums questioned whether town was required or mandated to have a Medicare License or provide flu clinic, etc. Ms. Goetchuis stated the town did not have to have a Medicare License, noting that she was a business within a business. She explained that a person could have a Medicare License if they met the qualifications, and you could have a private Medicare License, which meant that they did not have to be associated with a hospital. She stated there were only four Medicare Licenses in Connecticut that were associated with towns.

Councilor Saums thanked Ms. Goetchuis for attending tonight’s meeting.

Administrator of Nursing Karen Goetchuis and Nursing Supervisor Megan Gallant left the meeting at 5:21 p.m.

RESULT: DISCUSSED

6. Any Old Business proper to come before the Committee. – None.

VII. NEW BUSINESS

1. Increase one Senior Center Van Driver to full-time.

Councilor Saums provided some background noting at the April 5, 2023 Finance Committee meeting they forwarded to the Town Council a recommendation to submit a Grant Application to Senior Resources Agency on Aging -Title 3 in the amount of \$14,120 to be used to increase one Van Driver to full-time. However, he stated because the town’s practice has been not to use grant funding for salaries, at their April 26, 2023 meeting the Town Council did not approve submitting the grant application, because after the grant funding ended, the budget would then have to take on the entire cost of salary for the full-time van driver.

Councilor Saums went on to note that Chairman Dombrowski referred increasing the one part-time Van Driver back to the Finance Committee to discuss whether the town needed a full-time Van Driver and the funding source.

Director of Parks & Recreation and Senior Citizens Scott Johnson, Jr., explained that the Senior Citizens Center has seen an increase in the demand for transportation services. He stated increasing the hours of one of the part-time Van Drivers to full-time would allow the Senior Citizens Center to increase their service hours and accommodate more medical rides. He stated in preparing the Fiscal Year 2023/2024 Budget that there was currently funding that could be used to increase one Van Driver to full-time noting the following:

- Van Driver Account included 8,000.
- Senior Citizens Health and Welfare Programs included \$14,000.
- Revenues (\$10,000) collected from the Senior Citizens Health and Welfare Programs (Senior Fees) were deposited into the General Fund; however, the Programs were not breaking even.
- Parks & Recreation's programs were self-sufficient, with 80% of the program fees going to the instructor; and 20% going to the Parks & Recreation Special Revenue Fund to be used to pay for their independent quarterly magazine that advertised their Programs.

Mr. Johnson went on to explain because the quarterly Events Magazine was now being paid for by the advertisements, that he proposed using the 20% collected from the Parks & Recreation programs, that was previously being used to independently advertise the Parks & Recreation Programs, to off-set the cost of the Senior Citizens programs that were currently not breaking even; and make them self-sufficient.

- By using 20% collected from the Parks & Recreation programs for the Senior Citizens programs that the \$14,000 of taxpayer dollars that were being budgeted to support (subsidize) the Senior Citizens Health and Welfare Programs could be then used to pay for the full-time Van Driver for the Senior Center.

Mr. Johnson continued by explaining that initially he thought the Senior Resources Agency on Aging -Title 3 Grant would be a good opportunity to off-set the cost to increase one Van Driver to full-time. However, he stated as he looked into the Grant further he did not think that applying for this Grant would be worth the administrative time and resources needed to comply with the month reporting.

Mr. Johnson stated should the Senior Citizens and Parks & Recreation be combined that they already had the \$14,000 in the Community Health & Welfare Program Account which could be transferred into the Van Driver Account for next year (fy 2/24). However, he stated by moving the \$14,000 from Community Health & Welfare Program Account that the Senior Program Revenues (\$10,000) that was going into the General Fund, would now be going into the Parks & Recreation Special Revenue Fund.

Councilor Ryan questioned the reason they would not want to apply for the \$14,000 Senior Resources Agency on Aging -Title 3 Grant. He stated if the town does not receive the Grant they could transfer the \$14,000 from the Senior Citizens Health and Welfare Programs Account to pay for the full-time Van Driver.

Mr. Johnson addressed the Grant reporting requirements, noting that initially he thought that he could use the information (miles, rides, etc.) that the Senior Center was currently using to report on the 5310 Van Grant. However, he stated in speaking with the Senior Resources Agency on Aging -Title 3 Grant they said that he would have to create a new survey that included a lot of other types of data, such as demonstrating that by providing transportation they were keeping someone from having to go into a full-time care facility, and a number of other things. He stated the administrative time and resources to provide the monthly reporting required for the Senior Resources Agency on Aging -Title 3 Grant was somewhat cost prohibited.

Councilor Ryan stated for clarification, that Mr. Johnson was stating that it was not worth seeking the Senior Resources Agency on Aging -Title 3 Grant because of the administrative burden of securing and executing grant. Mr. Johnson stated for those reasons and because the Town Council did not like to use grant funding for salaries, and because the \$14,000 needed to increase one Van Driver to full-time was currently available in the budget (fy 23/23). He explained once the funds for the Senior Citizens Health and Welfare Programs was removed from the budget, because they would become self-sufficient by being included with the Parks & Recreation Programs, that it would appear that the budget was being increased by \$14,000 the following budget year (fy 24/25) to support the full-time Van Driver.

Councilor Ryan stated he agreed with not using grant funding for salaries. However, he stated the only reason he would be on-board with applying for the Senior Resources Agency on Aging -Title 3 Grant was because they could keep the \$14,000 elsewhere in budget, so there would not be an increase. He stated if they applied for the grant, assuming the administrative burden would not be that high, that the grant could be used to off-set the expense. However, he stated if the town did not get the grant they would have the funding in-place to support increasing the Van Driver to full-time. Mr. Johnson stated because the Town Council did not approve applying for the Senior Resources Agency on Aging -Title 3 Grant at their April 12, 2023 meeting that the grant was no longer an option.

Councilor Saums stated the question was whether they needed a full-time Van Driver; or whether they could bring more drivers in on a per diem basis.

Mr. Johnson stated that the Van Driver was still working when he left this afternoon to come to this meeting. He stated with senior citizen population increasing the demand for services has also been increasing; however, he stated in the past they have not been able to meet the demand because they did not have enough van drivers. He stated they were currently transporting 15 – 16 people a day to-and-from the Senior Center, to medical appointments, senior trips etc.

Mr. Johnson addressed the issue of trying find van drivers to work per diem explaining that they have to have certain license to drive the van. He stated the part-time Van Driver that they were looking to increase to full-time previously ran a transportation company. He stated she accomplishes much more than their other van drivers. He stated

she has been helping with the scheduling and has been able to coordinate picking-up multiple people at the same time and getting them to their medical appointments which was much more efficient than picking up one person at a time, and that she has also been helping the reporting as well. He stated if they did not have this van driver that they would have hire 3 – 4 people just to replace what she was currently doing. He went on to note that it would cost more to hire 3-4 per diem van drivers than it was going to cost to make this one van driver full-time. He also addressed the challenge to hire van drivers, noting that during the summer months they could find school bus drivers, however, during the winter months it was challenging.

The Finance Committee discussed whether a motion was needed to increase the hours of a position from part-time to full-time. It was noted because the budget would include the funding for the full-time hours that a motion was not necessary.

Mr. Johnson stated because of the uncertainty of combining the Senior Citizens with the Parks & Recreation that he proposed two budgets for the upcoming fiscal year (23/24) one budget keeping the two departments separate; and one budget with the two departments combined. He stated by increasing the hours from part-time to full-time that the Van Driver would go into the Town Hall Union, and he noted former Administrator of Human Resources Don Steinhoff stated the funding for the fringe benefits were already included in the budget to accommodate the full-time Van Driver.

Councilor Saums stated as they know the percentage of the senior citizens population was growing, noting that increasing services to accommodate them was inevitable. He stated because the funding was already in the Fiscal Year 2023/2024 Budget to support the full-time Van Driver that he did believe a motion was needed.

The Finance Committee agreed by consensus that a motion was not required to increase one part-time Van Driver to full-time to begin with the Fiscal Year 2023/2024.

The Finance Committee discussed the adjustments needed in the proposed Fiscal Year 2023/2024 Budget to accommodate the full-time Van Driver as follows:

| Description | Expenses | Revenues | Change |
|--------------------|----------|------------|------------|
| Senior Center Fees | | (\$10,000) | (\$10,000) |
| Wages-Van Driver | \$14,000 | | \$14,000 |

Councilor Saums stated that they would make the necessary adjustments to increase one part-time Van Driver to full-time and reduce the Senior Center Health and Welfare Revenues (Senior Fees) during their discussion of the Fiscal Year 2023/2024 Budget later this evening.

RESULT: DISCUSSED/COMPLETED

2. MOTION to recommend the Town Council accept and authorize the expenditure of \$20,000 received from *The American Library Association - Libraries Transforming Communities: Accessible Small and Rural Communities Grant* to be used to purchase books, programming, and building improvements designed to serve individuals with disabilities.

Moved by Councilor Ryan, seconded by Councilor Saums

Discussion: Councilor Saums stated at their December 14, 2022 meeting the Town Council authorized the Library to apply for a 20,000 *American Library Association - Libraries Transforming Communities: Accessible Small and Rural Communities Grant* to be used to purchase books, programming, and building improvements designed to serve individuals with disabilities.

Library Director Jennifer Smith stated she received notification late this afternoon that Ledyard has been awarded the Grant in the full amount of the \$20,000 requested. She stated as part of this grant process that the Legislative Body (Town Council) was required to formally accept the Grant and authorize the expenditure of the funds by May 5, 2023.

Councilor Ingalls stated that it was the town's practice for the Town Council to authorize grant applications. However, she stated that she did not recall having to take a formal action to accept and spend the grant after it has been approved.

Mayor Allyn, III, stated authorization to accept and spend the grant was a requirement of *The American Library Association - Libraries Transforming Communities: Accessible Small and Rural Communities Grant*.

Finance Director Matthew Bonin explained that applying for a grant did not necessarily mean that they were going to receive it. Therefore, he stated once they were awarded the grant funding for a set amount that they should then get authorization to spend the money.

Councilor Saums stated that he recalled appropriating grant funds to a specific account once they were received. Therefore, he suggested the Finance Committee approve the motion this evening with the understanding that they would have the account number to appropriate the funds to for the Town Council's April 26, 2023 meeting.

VOTE: 3 – 0 Approved and so declared

RESULT: RECOMMEND TO APPROVE 3 – 0

MOVER: Tim Ryan, Town Councilor

SECONDER: Bill Saums, Town Councilor

AYES: Ingalls, Ryan, Saums

3. Proposed Fiscal Year 2023/2024 Budget

Councilor Saums stated a Public Hearing was held on April 17, 2023 to receive residents input on the proposed preliminary Fiscal Year 2023/2024 Budget which was presented as follows:

Fiscal Year 2023/2024 Budget in the amount of \$65,517,156 comprised of:

- General Government: \$29,608,788
- Board of Education: \$35,908,368

Councilor Saums went on to state during the budget process the Finance Committee has been discussing other options to minimize the budget increase as well as the mil rate increase for the taxpayers which included the following:

- Healthcare Costs
- Nursing
- Senior Center Van Driver
- Revenues associated with the Senior Citizens Programs

Councilor Saums stated for tonight’s discussion he asked Finance Director Matthew Bonin to prepare a spreadsheet with adjustments to both the Healthcare and Nursing Budgets. He stated the spreadsheet was distributed to the Finance Committee this afternoon and also it was also included in the Agenda packet on the meeting portal.

The Finance Committee reviewed the proposed adjustments as presented below:

| Employee Health Care/Benefits | | | | | | |
|--------------------------------------|---|----------------------|----------------------|--------------------|----------------------|--|
| Account ID | Description | FY 22/23 Budget | FY 23/24 Finance | Change - PHN | Change - Health Ins. | FY 23/24 Finance Cmt Revised 4/19/2023 |
| 10110253-52000 | HEALTH CARE | 1,052,000.00 | 1,136,160.00 | (56,000.00) | (52,600.00) | 1,027,560.00 |
| 10110253-52100 | HEALTH CARE BOE | 5,304,000.00 | 5,325,000.00 | | (225,000.00) | 5,100,000.00 |
| 10110253-52101 | HEALTHCARE WAIVERS | 259,750.00 | 285,725.00 | (8,500.00) | - | 277,225.00 |
| 10110253-52310 | DEFINED CONTR PLAN | 315,000.00 | 378,000.00 | (13,000.00) | - | 365,000.00 |
| 10110253-52400 | SALARY BENEFIT ADJUSTMENT | 75,000.00 | 75,000.00 | - | - | 75,000.00 |
| 10110253-52500 | SOCIAL SECURITY | 627,544.00 | 645,000.00 | (20,000.00) | - | 625,000.00 |
| 10110253-52106 | HEALTHCARE BOE RETIREES | 604,000.00 | 600,000.00 | - | (25,000.00) | 575,000.00 |
| Employee Healthcare/ Benefits | Total 10110253 EMPLOYEE EXPENSES | 10,517,247.00 | 10,554,428.00 | (97,500.00) | (302,600.00) | 10,154,328.00 |

| Public Health Nursing | | | | | | |
|-----------------------|-----------------------------|-----------------|------------------|--------------|----------------------|--|
| Account ID | Description | FY 22/23 Budget | FY 23/24 Finance | Change - PHN | Change - Health Ins. | FY 23/24 Finance Cmt Revised 4/19/2023 |
| 10130101-51610 | SUPERVISORS | 70,160.00 | 87,131.00 | (87,131.00) | - | - |
| 10130101-51645 | NURSES SALARY | 214,903.00 | 192,902.00 | (192,902.00) | - | - |
| 10130101-51646 | NURSE AIDES | 32,000.00 | 30,000.00 | (30,000.00) | - | - |
| 10130101-51710 | OTHER WAGES | 63,850.00 | 63,850.00 | (63,850.00) | - | - |
| 10130101-52610 | CLOTHING ALLOWANCE | 1,620.00 | 1,550.00 | (1,550.00) | - | - |
| 10130101-53300 | PROFESSIONAL/TECH SERVICES | 135,000.00 | 125,000.00 | (125,000.00) | - | - |
| 10130101-53400 | OTHER PROFESS/TECH SERVICES | 3,210.00 | 2,000.00 | (2,000.00) | - | - |
| 10130101-53600 | ACCOUNTING SERVICES/AUDIT | 3,000.00 | 3,000.00 | (3,000.00) | - | - |
| 10130101-53635 | PATIENT SATISFACTION SURVEY | 2,500.00 | 2,500.00 | (2,500.00) | - | - |
| 10130101-53636 | ICD CODING | 13,920.00 | 14,000.00 | (14,000.00) | - | - |
| 10130101-53700 | CONTRACT MAINTENANCE/LEASES | 12,143.00 | 12,143.00 | (12,143.00) | - | - |
| 10130101-54300 | REPAIRS & MAINTENANCE | 34,455.00 | 47,000.00 | (47,000.00) | - | - |
| 10130101-56100 | OPERATING EXPENSES | 11,174.00 | 10,000.00 | 40,000.00 | - | 50,000.00 |
| 10130101-56900 | NON INSTRUCTIONAL SUPPLIES | 13,000.00 | 7,000.00 | (7,000.00) | - | - |

| Account ID | Description | FY 22/23 Budget | FY 23/24 Finance | Change - PHN | Change - Health Ins. | FY 23/24 Finance Cmt Revised 4/19/2023 |
|---------------------------|---|----------------------|----------------------|---------------------|----------------------|--|
| 10130101-58110 | TRAINING/MTGS/DUES/SUBSCRIP | 7,040.00 | 7,040.00 | (7,040.00) | - | - |
| 10130101-58300 | EMPLOYEE REIMBURSEMENT | 16,000.00 | 16,000.00 | (16,000.00) | - | - |
| 10130101-58775 | COMMUNITY HEALTH PROGRAM | 3,650.00 | 3,000.00 | (3,000.00) | - | - |
| 10130101-58790 | CONTINGENCY | 1,750.00 | 2,000.00 | (2,000.00) | - | - |
| 10130101-51720 | STIPENDS | 10,000.00 | 10,000.00 | - | - | 10,000.00 |
| | | | | | | |
| Nursing Department | Total 10130101 PUBLIC HEALTH NURSING | 842,641.00 | 785,600.00 | (576,116.00) | - | 209,484.00 |
| | Expense Total - General Government | 28,954,902.00 | 29,608,788.00 | (673,616.00) | (302,600.00) | 28,632,572.00 |
| | | | | | | |
| | Expense Total - Board of Education | 34,555,319.00 | 35,908,368.00 | - | - | 35,908,368.00 |
| | | | | | | |
| | Total Budget Expenses | | | | | \$64,540,940 |

Councilor Saums reviewed the adjustments in the Healthcare Costs that was a result of changing from the current CT State Partnership 2.0 Plan (7% increase) to United Healthcare (3%) noting the following savings:

- General Government Healthcare: \$52,600 reduction
- Board of Education Healthcare: \$225,000 reduction
- Board of Education Retirees: \$ 25,000 reduction
- Board of Education Retirees Revenue \$25,000
- Board of Education Retirees was a zero net cost because the retirees pay into the program for insurance.

Total Healthcare Budget Reduction : \$302,600
Total Healthcare Budget Net Reduction :\$277,600

Councilor Saums reviewed the adjustments in the Public Health Nursing noting the following savings:

- Public Health Nursing \$673,616 reduction
 - Public Health Nursing Revenue (projected) \$500,000 reduction
- Total Public Health Budget Net Reduction:\$173, 616**

Finance Director Matthew Bonin explained that there were a lot of unknowns with the Public Health Nursing noting the following:

- What costs would be incurred next year;
- Run-out claims would be coming in;
- Medicare/Medicaid payments can trail 60 - 90 days out.

Mr. Bonin went on to note that he would also make the budget adjustment for the Senior Citizens Fees (Health and Welfare Programs) Revenues, noting that this would essentially have no effect on the budget.

Councilor Ryan questioned the projected mil rate required to support the proposed Fiscal Year 2023/2024 Budget, based on the total expenditure adjustments (reductions) in the amount of \$976,216 that they discussed this evening (see above).

Finance Director Matthew Bonin stated the projected mil rate increase required to support the Fiscal Year 2023/2024, based on the budget reductions discussed this evening was about 0.75 versus the 1.09 mil increase that was being proposed with the preliminary budget that was presented at the April 17, 2023 Public Hearing.

The Finance Committee agreed on all of the budget adjustments as noted above by consensus.

MOTION to recommend the Town Council adopt a proposed Fiscal Year 2023/2024 Budget in the amount of \$64,540,940 comprised of:

- General Government: \$28,632,572
- Board of Education: \$35,908,368

Moved by Councilor Ingalls, seconded by Councilor Ryan

Discussion: It was noted that a projected 34.45 mil rate (increase of .75 mils) would be required to support the proposed Fiscal Year 2023/2024 Budget.

VOTE: 3 – 0 Approved and so declared

RESULT: RECOMMEND TO APPROVE 3 – 0

MOVER: Andra Ingalls, Town Councilor

SECONDER: Tim Ryan, Town Councilor

AYES: Ingalls, Ryan, Saums

4. Any New Business proper to come before the Committee. – None.

IX. ADJOURNMENT

Councilor Ingalls moved the meeting be adjourned, seconded by Councilor Ryan.

VOTE: 3 - 0 Approved and so declared, the meeting was adjourned at 5:59 p.m.

Respectfully submitted,

William D. Saums
Committee Chairman
Finance Committee