3-D Printing Policy

Ledyard Public Library offers a 3-D printer to the public for the purpose of making threedimensional objects in plastic using a design that is uploaded from a digital computer file.

- 1. The Library's 3-D printers are available to the public for lawful purposes. The public will not be permitted to use the Library's 3-D printers to create material that is:
 - Prohibited by local, state, or federal law
 - Unsafe, harmful, or dangerous or poses an immediate threat to the well-being of others
 - Inappropriate for the Library's environment
 - In violation to another's intellectual property rights or used to reproduce material that is subject to copyright, patent, or trademark protection
- 2. Supervision of the use of the 3-D printers by Library staff does not constitute knowledge or acknowledgement of any unapparent final use of the 3-D product, and the Library specifically disclaims any knowledge thereof.
- 3. The Library reserves the right to refuse any 3-D printing requests. Projects will only be run and completed during open library hours.
- 4. The Library is not responsible for any damage, loss, or security of data arising from the use of Library computers, including any 3-D files, nor is it responsible for the functionality or quality of content produced on the 3-D printers.
- 5. The 3-D printers operate by melting plastic. The temperature of the print head gets extremely hot at the time of printing. The device also contains rapidly moving exposed gears. Ledyard Public Library, its commission, employees, agents, servants, and volunteers are not liable for any loss, damages, or bodily injuries resulting from the use of the 3-D printer.
- 6. Library staff will be the sole operators of the equipment.
- 7. The cost for 3-D printing is established by the Library and calculated per gram of filament used, based on software estimates at the time of file creation. Patrons will be notified of final costs prior to printing.

Approved by Ledyard Library Commission 10/15/2018