



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman S. Naomi Rodriguez

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[towncouncil@ledyardct.org](mailto:towncouncil@ledyardct.org)

May 23, 2024

Ms. Martha Reynolds  
1684 Center Groton Road  
Ledyard, Connecticut 06339

Dear Ms. Reynolds:

CONGRATULATIONS! The Town Council, at its meeting on May 22, 2024 appointed you as a regular member of the Cemetery Committee, to complete a three (3) term ending April 26, 2026 filling a vacancy left by Mrs. Sheila Godino.

As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Cemetery Committee meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Cemetery Committee scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

Thank you for your willingness to continue to serve the Town of Ledyard.

Sincerely,

S. Naomi Rodriguez  
Chairman

cc: Town Clerk  
Cemetery Committee