



# TOWN OF LEDYARD

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

## Ledyard Farmers Market Committee

### Meeting Minutes

Chairman  
Laurianne Hary

#### Regular Meeting

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Wednesday, April 5, 2023

5:30 PM

Town Hall Annex - Hybrid Format

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In-Person Location: Town Hall Annex Building

**Join Zoom Meeting from your Computer, Smart Phone or Tablet:**

**[https://us06web.zoom.us/j/89635964587?](https://us06web.zoom.us/j/89635964587?pwd=V0UybFVwQW5YR29TcklxcWxEbmRhZz09)**

**[pwd=V0UybFVwQW5YR29TcklxcWxEbmRhZz09](https://us06web.zoom.us/j/89635964587?pwd=V0UybFVwQW5YR29TcklxcWxEbmRhZz09)**

**Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 896 3596 4587; Passcode: 908086**

#### I. CALL TO ORDER

The Meeting was called to order by Committee Chairman Lauriann Hary at 5:30 p.m.

Chairman Hary welcomed all to the Video Conference Meeting; and she noted that the remote meeting information for the Farmers Market Committee and members of the Public to participate in tonight's meeting was available on the Agenda that was posted on the Town's Website - Granicus-Legistar Meeting Portal.

#### II. ROLL CALL

<b>Present</b>	Vice Chair April Brunelle Treasurer Pamela Ball Committee Member Ellin Grenger Chairman Lauriann Hary Recording Secretary Sarah Martic Committee Member Peter Hary Committee Member William Thorne
<b>Absent</b>	Allison Troy

In addition, Town Council Liaison Whit Irwin was in attendance.

#### III. CITIZENS COMMENTS

None.

#### IV. PRESENTATIONS / INFORMATIONAL ITEMS

None.

## V. MEMBER COMMENTS

None.

## VI. TREASURER REPORTS

\* Year to Date Report - March 30, 2023

\* Purchase Orders Report - March 30, 2023

Treasurer Ms. Ball noted that the Year-to-Date Balance being reported in the Munis Financial System was \$34,168.64. However, she explained that it appears that the Committee's \$15,611.73 year-end balance may have been carried over into the Munis System twice. She stated that she would be contacting the Finance Department to obtain clarification regarding the Committee's current Year-to Date Balance.

Ms. Ball went on to report the following:

- Deposit of \$6,000.00 received from Vendor Applications Fees would be made.
- Total Operational Costs for the 2022 Market Season: \$7,000.00.
  
- Purchase Orders Report - March 30, 2023

It was noted that the following Committee Members needed to be reimbursed for miscellaneous expenses:

- PO#2023-0243- P. Ball for P.O. Box Rental
- PO#2023-0249 - L. Hary for Social Media Blue Host domain name.

## VII. APPROVAL OF MINUTES

MOTION to approve the Farmers' Market Committee Regular Meeting Minutes of March 1, 2023

Moved by Ms. L. Hary, seconded by Ms. Ball

VOTE: 7 - 0 Approved and so declared

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Lauriann Hary

**SECONDER:** Pamela Ball

**AYE** 7 Brunelle Ball Grenger Hary Martic Hary Thorne

**ABSENT** 1 Troy

VIII. OLD BUSINESS

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**1. Continued Preparations for the Farmers Market 2023 Summer Season.**

## · Trash Collection

Ms. Ball reported that the trash cans cost \$150 for 6 cans from CWPM, LLC. She stated the total cost for the trash collection for 2022 was \$720.00; and that the cost would remain the same for the 2023 Market Season.

**RESULT:** CONTINUE

## · Website

With Heidi (Buttercup Designs) no longer maintaining the Ledyard Farmers' Market Website, etc., Mr. P. Hary volunteered to be the Website Administrator and to also take on the Newsletter for 2023 Season.

**RESULT:** CONTINUE

## · Signage:

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With Heidi (Buttercup Designs) no longer maintaining the Ledyard Farmers' Market Website, etc., Mr. P. Hary volunteered to be the Website Administrator and to also take on the Newsletter for 2023 Season.

## · Market Themes 2023

Ms. Brunelle would take over the spreadsheets for the tracking and management of the vendors for Market's previously approved weekly themes.

***June, 2023 -***

- ✓ 7th - "MEAT" You at the Market
- ✓ 14th - All-American Artisans
- ✓ 21st - Summer Solstice
- ✓ 28th - CREAM of the Crop

***July 2023 -***

- 5th - Red, White, and Berry
- ✓ 12th - Backyard BBQ
- ✓ 19th - Christmas in July
- ✓ 26th - "Bee" Your Best

***August 2023 AUGUST -***

- ✓ 2nd - Bubbles and Blooms
- ✓ 9th - Farm Fresh
- ✓ 16th - Beach Blanket Bingo

- ✓ 23rd - Bark 'N Brew
- ✓ 30th - Back to School Bash

***September, 2023*** SEPTEMBER -

6th - Simply Sweet

- ✓ 13th - Hometown Heroes
- ✓ 20th - "SEA" You Next Year

- Gate by Library

Mr. Thorne would look into what needed to be done to address the gate by the Bill Library that was in desperate need of either repair or removal.

**RESULT:** CONTINUE

2. Any other Old Business proper to come before the Committee

None.

## XI. NEW BUSINESS

1. Any other New Business proper to come before the Committee

- Coffee Vendor

It was noted that the Committee needed to find a new coffee vendor for the 2023 Summer Market Season.

**RESULT:** CONTINUE

## NEXT MEETING

Next Meeting date May 3, 2023.

The Committee noted that they may need to schedule an additional special meeting in May prior to the 2023 Summer Market Kick-Off scheduled for June 7, 2023 at the Lower Town Green.

## X. ADJOURNMENT

MOTION to adjourn meeting at 6:15 p.m.

Moved by Ms. L. Hary, seconded by Mr. P. Hary

VOTE: 7 - 0 Approved and so declared

Respectfully submitted,

Lauriann Hary  
Committee Chairman

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.