



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Finance Committee

~ AGENDA ~

Chairman

Kevin J. Dombrowski

Regular Meeting

Wednesday, March 1, 2023

5:00 PM

Town Hall Annex Building - Hybrid
Format

In -Person: Council Chambers, Town Hall Annex Building

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/89631568603?pwd=MjhyRGtYL0hEd2FpbEM2bGd6ODIFQT09>

by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 896 3156 8603; Passcode: 246797

- I. CALL TO ORDER
- II. ROLL CALL
- III. RESIDENTS & PROPERTY OWNERS COMMENTS
- IV. PRESENTATIONS / INFORMATIONAL ITEMS
- V. REVIEW AND APPROVAL OF MINUTES

MOTION to approve the Finance Committee Regular Meeting Minutes of February 15, 2023

Attachments: [FIN-MIN-2023-02-15.pdf](#)

- VI. FINANCE DIRECTOR'S REPORT

Finance Director's Report

- VII. FINANCIAL REPORTS

Financial Reports

Attachments: [REVENUE REPORT - YEAR TO DATE VS ACTURAL-2023-01-31.pdf](#)
[EXPENDITURE REPORT - YEAR TO DATE VS ACTURAL-2023-01-31.pdf](#)

- VIII. OLD BUSINESS

- 1. Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

Attachments: [ARPA project accounting 12.29.22.xlsx](#)

2. Any other Old Business proper to come before the Committee.

IX. NEW BUSINESS

1. MOTION to appropriate \$51,838 to Account #21050101-58790-G0015 (Library Capital - New Equipment - Misc. State Grants) upon the receipt of a State Library Grant for the same amount.

In addition, authorize the funds to be expended for the Gales Ferry Library E-fiber installation.

Attachments: [TC-MIN-2022-01-12.pdf](#)
[FIN-MIN-2022-01-05.pdf](#)
[Legislative Item](#)

2. MOTION to appropriate \$13,000 to Account #21020301-57300-G0015 (Fire Marshall - New Equipment - State Grant).

In addition, authorize the expenditure of up to \$13,000 for replacement of copper cable running to the Emergency Operations Center (EOC) with fiber cable.

The funding source for this project is the Town of Ledyard's FY 2023 Nuclear Safety Emergency Program Funding Allocation (2022-44).

Attachments: [DEMHS REGION 4--FIBER LEDYARD FY 2023 ALLOCATION LTR-2023-02-23.pdf](#)

3. MOTION to grant a Bid Waiver to Marineland, Spectrum Brands Pet, LLC of Blacksburg, Virginia in the amount of \$32,590 due to receiving fewer than the required three bids in response to Bid #LPS 22-10 (Ledyard Public Schools Agricultural Science Small Animal Habitat), in accordance with Ordinance #200-001 (rev 1) "An Ordinance for Purchasing".

Attachments: [BOE Bid Waiver Request -E-mail-2023-02-21-Small Animal and Reptile Displays.pdf](#)
[Bid -Spectrum Pet - Ag Science small animal habitat -e-mail-2023-.pdf](#)
[Spectrum e-mail-2022-12-15- Small Animal and Reptile Displays.pdf](#)
[Info Sheet Bird Display 2018 .pdf](#)
[Info Sheets for Reptile 3-05-19.pdf](#)
[Info Sheets for Small Animal Display 2-26-19.pdf](#)
[Small Animal and Reptile Displays.pdf](#)
[LPS BID#22-10- Request - Ag Science small animal habitat.pdf](#)

4. MOTION to set the Mayor's salary at \$107,000 Retroactive to July 1, 2022.

Attachments: [Mayors Salary Chart FY03-Present-2023-02-22.xlsx](#)
[MAYOR -ELECTED OFFICAL SALARY - ARTICLE XIX CT CONSTITUTION.docx](#)

5. Any other New Business proper to come before the Committee.

X. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1262

Agenda Date: 3/1/2023

Agenda #:

MINUTES

Minutes:

MOTION to approve the Finance Committee Regular Meeting Minutes of February 15, 2023



TOWN OF LEDYARD
CONNECTICUT
TOWN COUNCIL
HYBRID FORMAT

741 Colonel Ledyard Highway
Ledyard, CT 06339

860 464-3203
Roxanne Maher

Chairman Kevin J. Dombrowski

**MINUTES
FINANCE COMMITTEE
REGULAR MEETING**

Wednesday, February 15, 2023

5:00 PM

Annex Meeting Room - Video Conference

DRAFT

- I. CALL TO ORDER - The Meeting was called to order by Councilor Saums at 5:00 p.m. at the Council Chambers Town Hall Annex Building.

Councilor Saums welcomed all to the Hybrid Meeting. He stated for the Town Council Finance Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town's Website – Granicus-Legistar Meeting Portal.

II. ROLL CALL

Attendee Name	Title	Status	Location	Arrived	Departed
Andra Ingalls	Town Councilor	Present	Remote	5:00 pm	5:23 pm
Tim Ryan	Town Councilor	Excused			
Bill Saums	Town Councilor	Present	In-Person	5:00 pm	5:23 pm
Mary McGrattan	Town Councilor	Present	Remote	5:00 pm	5:23 pm
S. Naomi Rodriguez	Town Councilor	Present	In-Person	5:00 pm	5:23 pm
Fred Allyn, III	Mayor	Present	In-Person	5:00 pm	5:23 pm
Matt Bonin	Finance Director	Present	In-Person	5:00 pm	5:23 pm
Don Steinhoff	Administrator of Human Resources	Present	In-Person	5:00 pm	5:23 pm
Roxanne Maher	Administrative Assistant	Present	Remote	5:00 pm	5:23 pm

III. RESIDENTS AND PROPERTY OWNERS COMMENTS - None.

IV. PRESENTATIONS/INFORMATIONAL ITEMS – None.

IV. REVIEW AND APPROVAL OF PRIOR MEETING MINUTES –

MOTION to approve the Regular Meeting Minutes of February 1, 2023

Moved by Councilor Ingalls, seconded by Councilor Saums

VOTE: 2 – 0 Approved and so declared

RESULT: RECOMMEND TO APPROVE 2 – 0

MOVER: Tim Ryan, Town Councilor

SECONDER: Andra Ingalls, Town Councilor

AYES: Ingalls, Saums

EXCUSED: Ryan

V. FINANCE DIRECTOR'S REPORT

Finance Director Matthew Bonin reported that work continues on the Fiscal Year 2023/2024 Budget preparation. He noted that they were waiting to hear from the Healthcare Consultant Joe Spurgeon.

VI. FINANCIAL REPORTS

Finance Director Matthew Bonin reported that the town recently received a substantial Impact Aid payment. He noted that he would provide the updated Revenue Report and Expenditure Report at the Finance Committee's March 1, 2023 meeting.

VIII. OLD BUSINESS

1. No action on the Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act* Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

RESULT: NO ACTION

Next Meeting: 03/01/2023 5:00 p.m.

2. Any Old Business proper to come before the Committee. – None.

VII. NEW BUSINESS

1. MOTION to recommend the Town Council appropriate and transfer the Board of Education Fiscal Year 2021/2022 audited surplus of \$448,253 from unrestricted fund balance as follows:
 - \$381,015 to Account #21070101-58250 (BOE Reserve Fund) in accordance with the *“Resolution Creating a Funding Mechanism for Making Annual Appropriations to a Capital Reserve Fund for the Board of Education”* adopted on September 28, 1988; and
 - \$67,238 to Account #21070101-58262 (Track & Field Rental Reserve) (15% when surplus exceeds \$250,000) in accordance with the *“Resolution Regarding the Establishment of an Account for the Revenues Received from Leasing the Ledyard High School Multi-Use Facility”* adopted on April 22, 2020.

Moved by Councilor Ingalls, seconded by Councilor Saums

Discussion: Councilor Saums stated that he along with Mayor Allyn, III and Finance Director Matthew Bonin met with Superintendent of Schools Jason Hartling and Board of Education Director of Finance and Human Capital Rachel Moser on February 1, 2023 to discuss the *“Resolution Creating a Funding Mechanism for Making Annual Appropriations to a Capital Reserve Fund for the Board of Education”* relative to the Board of Education's Fiscal Year 2021/2022 operating budget surplus, healthcare shortfall and their options. He stated the consensus of the Group was that the right thing to do

was to follow the Resolution and transfer the Board of Education's operating budget surplus to their Capital Account. He stated the Board of Education's Capital Account was their funding source to maintain their facilities.

Councilor Ingalls stated that she also agreed that they should abide by the Resolution, noting that it was the right thing to do. She stated that she would continue to ask for the Procedure/Policy to be written to address forecasting and budgeting the Healthcare costs for both the General Government and the Board of Education so that they do not have the same issue with the healthcare oversight/short-fall they had in fiscal year 2021/2022. She stated that she was eager to see the Procedure/Policy completed so that there would not be bad feelings about transferring the money to where it should go. She stated the Town Council has put funding mechanisms in place to make sure they were putting funding aside to steward their resources such as the High School Multi-Use Artificial Turf Field, therefore, she stated they should move the money.

VOTE: 2 – 0 Approved and so declared

RESULT: RECOMMEND TO APPROVE 2 – 0

MOVER: Andra Ingalls, Town Councilor

SECONDER: Bill Saums, Town Councilor

AYES: Ingalls, Saums

EXCUSED: Ryan

2. MOTION to recommend the Town Council adopt proposed revisions to the “*Resolution Establishing Administrator/Department Head Benefits*” as contained in the draft dated February ~~8~~¹⁵, 2023

Draft ~~2/8/2023~~ ^{2/15/2023}

**RESOLUTION ESTABLISHING
ADMINISTRATOR/DEPARTMENT HEAD BENEFITS**

WHEREAS, The Town Council recognizes the need to compensate its Administrators/Department Heads in a fair and equitable manner;

NOW, THEREFORE BE IT RESOLVED, That the Town Council reaffirms the practices, policies, plans and benefits set forth in the Town of Ledyard Employee Handbook which applies to all Employees, including Administrators/Department Heads and provides further that if the terms of this Resolution differ from the terms of the Town of Ledyard Employee Handbook, the provisions and terms of this Resolution shall apply exclusively.

For the purpose of this Resolution, the Town Council Chairperson shall be the immediate supervisor of the Administrative Assistant to the Town Council; the Chairperson of the Town Council Finance Committee shall be the immediate supervisor for the Town Treasurer; the Director of Finance shall be the immediate supervisor for the Assistant Director of Finance; the Mayor shall be the immediate supervisor for all other Administrators/Department Heads.

All benefits are computed based on a 40 hour work week. Benefits for employees working less than 40 hours will be pro-rated based on a 40 hour work week.

As of the date of this revision there are **17** non-union positions covered by the Administrator /Department Head Resolution:

1. Town Clerk
2. Director of Finance
3. Assistant Director of Finance/**Treasurer**
4. Director of Administrative Services/Mayoral Assistant
5. Director of Human Resources
6. Administrator of Emergency Services
7. Director of Civil Preparedness and Emergency Management
8. **Library Director**
9. Public Health Nursing Administrative Supervisor
10. Director of Parks and Recreation
11. Public Works Director/Town Engineer
12. Director of Planning and Development
13. Administrative Assistant to the Town Council
14. WPCA Wastewater Operations Supervisor
15. Mayor *
16. Chief of Police **
17. Police **Captain** **

* Elected position. Applicable sections of this Resolution are limited to insurance, pension, and workers compensation.

** Appointed/Contracted Position. Applicable sections of this Resolution are limited to those not specifically covered in the contract.

Note: At times some of the positions listed above may be unfilled, combined, or contracted. Appropriate adjustments to benefits will be made in these circumstances.

LEAVES AND ABSENCES

All leaves and absences are based on a 40 hour work week. Leave and absences for employees working less than 40 hours will be pro-rated based on a 40 hour work week.

VACATION

See Personnel Handbook

SPECIAL LEAVE

Special Holiday leave shall be granted on the days, or portions thereof, listed below:

- a. December 24, whenever it occurs on a Monday;

- b. December 24, after having worked one-half of their normal daily work schedule, whenever it occurs on a Tuesday, Wednesday, or Thursday;
- c. December 26, whenever it occurs on a Friday;
- d. December 31, whenever it occurs on a Monday;
- e. December 31, after having worked one-half of their normal daily work schedule, whenever it occurs on a Tuesday, Wednesday, or Thursday;
- f. January 2, whenever it occurs on a Friday.

The above Holiday leave may be adjusted based on Town Hall schedules; e.g. if union contracts are negotiated to allow the Town Hall to be open on any of these days compensatory time-off may be granted.

The Administrators/Department Heads whose duties and responsibilities require them to work during periods of special leave shall be eligible for equivalent amounts of compensatory time off.

LEAVE OF ABSENCE WITHOUT PAY

All requests for a Leave of Absence Without Pay must be made in writing and approved in advance by the Mayor. If the leave is for more than five (5) days in any one month, the Administrator/Department Head shall not earn sick or vacation leave for that month. The Administrator/Department Head shall not be paid for any holiday or special leave day which may occur during the Leave of Absence Without Pay. In order to qualify to be paid for a holiday or a special leave day, an Administrator/Department Head who has been on a Leave of Absence Without Pay must have worked the last work day directly preceding said holiday or special leave day.

SICK LEAVE TERMINATION

Upon termination of service from the Town of Ledyard, all unused sick leave up to a maximum of fifty (50) days will be paid to the Administrator/Department Head in a lump sum payment, provided the individual has been an Employee of the Town for a minimum of ten (10) years, and said Administrator/Department Head is not terminated for cause.

Employees hired on or after July 1, 2014 with a minimum of ten (10) consecutive years of service will upon termination be paid for a maximum of twenty (20) days.

PERSONAL LEAVE

Each Administrator/Department Head shall be entitled to three (3) personal leave days annually without loss of pay, provided such Administrator/Department Head notifies the Supervisor at least twenty-four (24) hours in advance, except in the case of a personal emergency. Personal days may be used in conjunction with a holiday or vacation provided a two (2) week written notice is supplied to the Supervisor and provided approval is granted by the Supervisor. During an Employee's first fiscal year, he or she shall be eligible for one (1) personal day for every four (4) months worked.

COMPENSATORY TIME

Administrator/Department Heads may, with the advanced approval of the Supervisor or Mayor, be provided compensation in the form of compensatory time at the rate of one hour of compensatory time for each hour worked in excess of the maximum work week of each

employee. Salaried exempt employees shall be eligible for compensatory time off for work performed which is beyond the normal scope of duties. All compensatory time must be taken within three months, unless otherwise approved by immediate supervisor. Compensatory time which is not taken within three months of accrual will be forfeited.

INSURANCE

The Town shall continue to provide eligible Employees and their dependents substantially similar group health and dental insurance coverage and benefits as exist in the Town's conventional insurance plan. The Town reserves the right to change or provide alternate insurance carriers, health maintenance organizations, or benefit levels or to self-insure as it deems appropriate for any form or portion of insurance coverage, so long as the new coverage and benefits are substantially similar to the conventional insurance. The Town will not be responsible for changes unilaterally imposed by an insurance provider so long as the Town uses its best efforts to minimize changes by incumbent insurance providers from one plan year to another.

- a. Each Employee shall be responsible for fifty percent (50%) of the cost of the dental plan for spouse or family coverage, and the applicable Employee contribution rate, as set forth below, for the Employee's dental coverage.
- b. The Town will purchase for each Employee at no cost to Employee, life insurance which in the event of death of the Employee while employed by the Town, will provide a benefit of \$50,000 or a sum equivalent to the Employee's base salary, whichever is less.
- ~~c. Effective with the adoption of this Resolution, each Employee shall be responsible for ten percent (10%) of the applicable conventional premium rate (COBRA rate) determined by the insurance carrier or administrator for all health and dental insurance benefits, excluding life insurance. An Employee with individual coverage shall have deducted from his/her monthly wages ten percent (10%) of the monthly conventional premium rate (COBRA rate) for individual coverage. An Employee and spouse or an Employee and eligible dependent, (two person coverage classification), shall have deducted from his/her monthly wages ten percent (10%) of the monthly conventional premium rate (COBRA rate) for such two person coverage. An Employee with family coverage shall have deducted from his/her monthly wages ten percent (10%) of the monthly conventional premium rate (COBRA rate) for family coverage.~~
- c. Effective with the adoption of this Resolution, each employee shall be responsible for the percentage of the applicable conventional premium rate determined by the insurance carrier or administrator for all health and dental benefits as outlined in Paragraph d below.*
- d. Effective July 1, 2010 and each July 1 following, the co-insurance and co-pay contributions shall be the same as the lowest negotiated Town Hall labor contracts effective on that date.

- e. Employees may elect to waive all group insurance benefits, and in lieu thereof, be remunerated in the amount of twenty-five percent (25%) of the actual premium saved.
- f. Employees are required to notify Human Resources of significant changes to circumstances affecting insurance, including but not limited to births, death of dependents, marriage, adoptions, divorce, or change in eligibility of dependents.

PENSION

Employees hired prior to July 1, 2009 may be eligible to participate in the town's Defined Benefit Pension Plan. Details of this plan are provided in the Defined Benefit Summary Plan Description which will be provided to all eligible employees.

Employees hired on or after July 1, 2009 may be eligible to participate in the town's Defined Contribution Pension Plan. Details of this plan are provided in the Defined Contribution Summary Plan Description which will be provided to all eligible employees.

~~Effective July 1, 2014 employees eligible for the Defined Contribution Plan will be auto-enrolled at an employee contribution rate of 3% of base salary effective the first day of the first full quarter of the fiscal year after the hire date. Unless the employee directs the town otherwise, the employee minimum contribution rate will increase by 1% on July 1st each year until an employee contribution rate of 15% is achieved. Employees have the right to opt out of or modify the auto-enrollment by notifying Human Resources within 90 days after the actions are effective. The Town will match the employee's contributions up to a rate equal to the highest rate negotiated by Town Hall labor contracts currently in effect on July 1st of each fiscal year.~~

Effective July 1, 2022 employees eligible for the Defined Contribution Plan will be automatically enrolled at date of hire at a contribution rate of ten percent (10%) of base salary. The Town will match the employee's contribution effective six months after the date of hire.

WORKERS' COMPENSATION

If an Employee is injured in the performance of his or her duties or is otherwise qualified for benefits under the Workers' Compensation Act, the net after tax difference between his or her regular base pay and Workers' Compensation shall be paid by the Employer for a period not to exceed six (6) months or until maximum recovery is attained (whichever is first.)

Until a determination is made as to the eligibility for Workers' Compensation payments, absences shall be charged, at the Employee's option, to accumulated sick leave and/or vacation time, provided eligibility requirements are met. The Employee's time will be credited when compensation becomes effective.

Notwithstanding the above, if the Town, in its sole discretion, advances pay before an eligibility determination is made, and the Employee is thereafter found ineligible or the Employee's eligibility is terminated for any reason, the deficiency shall be charged at the Employee's option to accumulated sick leave and/or accumulated vacation leave. However, if an Employee has not accumulated sufficient sick and/or annual leave to cover the period

of absence, the Employee shall be considered on leave with pay and shall be required to repay the Town for any salary advanced while on leave with pay in the following manner:

- a. Sick Leave
- b. Vacation
- c. Personal Leave
- d. Incentives
- e. Wages
- f. Welfare Benefits

WAGES AND COMPENSATION

Employees shall be paid at the rate as designated by the Mayor or contractually negotiated. Increases in wages shall be effective on the first day of July; and continuing until June 30, 2025, wage increases may not be less than the percentage of the highest union contracted increase for that fiscal year.

Employees required to be available via cell phone outside of regular work hours who are not issued a Town cell phone, shall receive a monthly stipend for usage of their personal cell phone at a rate equivalent to the highest stipend paid to any of the Town's bargaining units.

With the implementation of this Resolution, retroactive reimbursement for wages and personal cell phones shall be paid to employees who were on staff as of July 1, 2022.

EDUCATION AND TRAINING

The Administrator/Department Head shall be reimbursed for travel expenses, meals, lodging, registration fees and other appropriate expenses as may be required when attending professional meetings, training and/or conducting Town business, provided prior approval to attend such meeting and incur such expenses is obtained from the immediate supervisor.

Any Administrator/Department Head who successfully completes an education or vocational course approved, in advance, by the immediate supervisor shall be reimbursed the cost of such courses up to a maximum of fifty percent (50%) not to exceed One Thousand Dollars (\$1,000) per year. Courses eligible for reimbursement must be at an accredited college or university and directly relate to the Administrator/Department Head's professional development. Employees who receive tuition reimbursement shall remain in the employment of the Town for one year following completion of the course or shall be required to reimburse the tuition.

LONGEVITY

In return for good and faithful service to the Town, each Administrator/Department Head shall receive the following longevity payments:

- | | | |
|----|---|-------------------------------|
| a. | Ten years, but less than fifteen years | \$250.00 —\$350.00 |
| b. | Fifteen years, but less than twenty years | \$350.00 \$450.00 |
| c. | Twenty or more years | \$450.00 \$550.00 |

Payment shall be paid in one lump sum annually on the pay date nearest the Administrator/Department Head's anniversary date of employment.

Employees hired after July 1, 2014 shall not be eligible for Longevity payments.

TRIENNIAL REVIEW

The terms of this Resolution shall be reviewed ~~and acknowledged~~ every three (3) years from its adoption date by the Administrator/Department Heads and Town Council. ~~and shall remain in place until further action is agreed upon by both parties.~~

Adopted by the Ledyard Town Council on: _____.

Kevin J. Dombrowski, Chairman

Revisions: March 10, 1989; July 13, 1998; September 26, 1990; January 27, 1993; October 8, 2003; May 28, 2014; January 13, 2016.

History:

2022: Updated the titles of the following positions:

Librarian to Library Director; Assistant Finance Director to include Treasurer; Police Lieutenant to Police Capitan.

Insurance Section paragraph (c): Removed/replaced the following language

~~Effective with the adoption of this Resolution, each Employee shall be responsible for ten percent (10%) of the applicable conventional premium rate (COBRA rate) determined by the insurance carrier or administrator for all health and dental insurance benefits, excluding life insurance. An Employee with individual coverage shall have deducted from his/her monthly wages ten percent (10%) of the monthly conventional premium rate (COBRA rate) for individual coverage. An Employee and spouse or an Employee and eligible dependent, (two person coverage classification), shall have deducted from his/her monthly wages ten percent (10%) of the monthly conventional premium rate (COBRA rate) for such two person coverage. An Employee with family coverage shall have deducted from his/her monthly wages ten percent (10%) of the monthly conventional premium rate (COBRA rate) for family coverage.~~

(New Language): Effective with the adoption of this Resolution, each employee shall be responsible for the percentage of the applicable conventional premium rate determined by the insurance carrier or administrator for all health and dental benefits as outlined in Paragraph d below.

Pension Section: Removed/replaced the following language:

~~Effective July 1, 2014 employees eligible for the Defined Contribution Plan will be auto-enrolled at an employee contribution rate of 3% of base salary effective the first day of the first full quarter of the fiscal year after the hire date. Unless the employee directs the town otherwise, the employee minimum contribution rate will increase by 1% on July 1st each~~

~~year until an employee contribution rate of 15% is achieved. Employees have the right to opt out of or modify the auto enrollment by notifying Human Resources within 90 days after the actions are effective. The Town will match the employee's contributions up to a rate equal to the highest rate negotiated by Town Hall labor contracts currently in effect on July 1st of each fiscal year.~~

Effective July 1, 2022 employees eligible for the Defined Contribution Plan will be automatically enrolled at date of hire at a contribution rate of ten percent (10%) of base salary. The Town will match the employee's contribution effective six months after the date of hire.

Added New Section : "Wages and Compensation".

Longevity Section: Updated longevity payments as follows:

- | | | |
|----|---|-------------------------------|
| a. | Ten years, but less than fifteen years | \$250.00 -\$350.00 |
| b. | Fifteen years, but less than twenty years | \$350.00 -\$450.00 |
| c. | Twenty or more years | \$450.00 -\$550.00 |

Added: New paragraph Triennial Review: The terms of this Resolution shall be reviewed and acknowledged every three (3) years from its adoption date by the Administrator/Department Heads and Town Council.

Moved by Councilor Ingalls, seconded by Councilor Saums

Discussion: Councilor Saums provided some background noting that the Department Heads, as well as and many of us, believe that the Department Heads were not being paid competitively for similar roles with neighboring towns. He stated they did not have a mechanism to survey surrounding towns to find out what employees do in similar positions because all of the positions were different, the requirements were different, and the staffing level was different among towns. He went on to state that the feeling was that over the last ten years the gross wage increases for Ledyard's Department Heads have fallen behind. Therefore, he stated the intent of revising the "Resolution Establishing Administrator/Department Head Benefits" was to get the Department Head's wages caught up.

Councilor Saums went on to explain Administrator of Human Resources Don Steinhoff met with the Department Heads and provided the updated Resolution as presented this evening dated February 8, 2023, which included a new "Triennial Review" section. He stated the updated language was in response to the Finance Committee's request that the language in the first paragraph of the "Wages And Compensation" section sunset after three years, while the town conducted a salary survey to find out how our employees compared in pay to comparable towns. However, he stated the language in the February 8, 2023 draft was not exactly what he had intended. Therefore, he provided the following updated language as noted in the *green font below and above in the draft dated February 15, 2023:*

- *Wages And Compensation - Employees shall be paid at the rate as designated by the Mayor or contractually negotiated. Increases in wages shall be effective on the first day of July; and continuing until June 30, 2025, wage increases may not be less than the percentage of the highest union contracted increase for that fiscal year.*
- *Triennial Review: The terms of this Resolution shall be reviewed ~~and acknowledged~~ every three (3) years from its adoption date by the Administrator/Department Heads and Town Council. ~~and shall remain in place until further action is agreed upon by both parties.~~*

Councilor Ingalls questioned whether the salary increases would be retroactive. Administrator of Human Resources Don Steinhoff responded “Yes”; and he stated the spreadsheet provided at the Finance Committee’s January 4, 2023 meeting showed the difference in the hourly rate of the Department Heads covered under this Resolution. He noted the difference in the hourly rates ranged from 0.07cents to 0.29 cents per hour; for a total cost of \$4,813.02 for Fiscal Year 2022/2023. He stated the Department Heads were satisfied with the proposed language and that they were looking forward to completing the salary comparison study as they move forward to next year.

Councilor Ingalls continued by stating that she agreed with sunsetting the term and making sure that they were paying competitive wages. She stated part of the work in stewarding the town’s resources was that they were stewarding tax dollars, noting that the best resource the town had was their employees. Therefore, she stated in stewarding the resources of the town it meant taking proper care of our professionals. She stated the best way they could do that was to pay them a competitive rate. She stated that they could not afford to go to high, noting that every tax bump was being paid people who cannot afford it. She stated one person’s pay increase was coming out of someone else’s household budget. She stated that they were aware of all of this, and that they feel the tension of it, and that they want to do right by everyone, as much as they can.

Councilor Rodriguez questioned Mayor Allyn’s view regarding the proposed amendments to the “*Resolution Establishing Administrator/Department Head Benefits*” as it pertained to annual wage increases. Mayor Allyn, III, stated he was happy with the proposed language. He stated the Department Heads needed to be properly financially managed, explaining at the end of the day when the Town Hall workers punchout for the day, the Department Heads quite often stay later, they pack their files to take home to work on, they take calls and answer e-mails from home at night on the weekend, noting that the Department Heads were the glue that holds it all together. He stated it was important that they recognize what they do to keep the town operating smoothly, and that they also try to compensate them as best they can.

The Finance Committee agreed to update the *Resolution Establishing Administrator/Department Head Benefits*” as contained in the draft dated February 15, 2023 as a “*friendly amendment*”.

VOTE: 2 – 0 Approved and so declared

RESULT: RECOMMEND TO APPROVE 2 – 0	
MOVER:	Andra Ingalls, Town Councilor
SECONDER:	Bill Saums, Town Councilor
AYES:	Ingalls, Saums
EXCUSED:	Ryan

3. Any New Business proper to come before the Committee. – None.

IX. ADJOURNMENT

VOTE: Councilor Saums moved the meeting be adjourned, seconded by Councilor Ingalls.
2 - 0 Approved and so declared, the meeting was adjourned at 5:23 p.m.

Respectfully submitted,

William D. Saums
Committee Chairman
Finance Committee



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1210

Agenda Date: 3/1/2023

Agenda #:

REPORT

Fiscal Year 2022/2023 Report:

Finance Director's Report

Meeting Action Detail:

Finance Committee Meeting 02/15/2023

File #: [231210](#) Version: 11

Type: Report

Title: Finance Director's Report

Minute Note:

Finance Director Matthew Bonin reported that work continues on the Fiscal Year 2023/2024 Budget preparation. He noted that they were waiting to hear from the Healthcare Consultant Joe Spurgeon.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1229

Agenda Date: 3/1/2023

Agenda #:

REPORT

Fiscal Year 2022/2023 Report:
Financial Reports

Meeting Action Detail:

Finance Committee Meeting 03/01/2023

File #: [231229](#) **Version:**
Type: Report

Title: Financial Reports

Minute Note:

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07										
		ORIGINAL	ESTIM REV	ESTIM REV ADJ	REVISED	ESTIM REV	ACTUAL YTD	REVENUE	REMAINING REVENUE	% COLL
1011401 GENERAL GOVT-CHARGE / SERVICE										
1011401	42046		ACO FEES							
		-1,500.00		0.00	-1,500.00		-615.00		-885.00	41.0%
1011401	47009		MISCELLANEOUS							
		-80,000.00		0.00	-80,000.00		-53,193.92		-26,806.08	66.5%
1011401	47019		RED WOLFANTENNAE LEASE							
		-55,000.00		0.00	-55,000.00		-54,894.83		-105.17	99.8%
1011401	47022		TOWN CLERK FEES							
		-115,000.00		0.00	-115,000.00		-64,542.49		-50,457.51	56.1%
1011401	47023		ZONING/WETLANDS/ZBA FEES							
		-10,000.00		0.00	-10,000.00		-5,345.50		-4,654.50	53.5%
1011401	47024		ASSESSOR'S FEES							
		-300.00		0.00	-300.00		-188.00		-112.00	62.7%
1011401	47025		PLANNING							
		-5,000.00		0.00	-5,000.00		-12,149.75		7,149.75	243.0%
1011401	47036		OTHER LICENSE/PERMIT FEE							
		-350.00		0.00	-350.00		-1,608.25		1,258.25	459.5%
1011401	47037		TOWN CLERK DOG LICENSE FEES							
		-8,700.00		0.00	-8,700.00		-3,368.50		-5,331.50	38.7%
1011401	47040		BUILDING PERMIT FEES							
		-132,000.00		0.00	-132,000.00		-114,716.52		-17,283.48	86.9%
1011401	47041		EMPLOYEE HEALTH CO-PREMIUMS							
		-604,000.00		0.00	-604,000.00		-277,756.24		-326,243.76	46.0%
1011401	47045		ASSESSMENTS RECEIVABLE							
		-250,000.00		0.00	-250,000.00		0.00		-250,000.00	.0%
1011401	47051		LVES CONTR TO EMS BLDG							
		-100,000.00		0.00	-100,000.00		0.00		-100,000.00	.0%
1011401	47053		LVES CONTR TO MED EQUIPMENT							
		-20,000.00		0.00	-20,000.00		0.00		-20,000.00	.0%
1011401	49006		WPCA CONTR TO FINANCE OFC							
		-40,000.00		0.00	-40,000.00		0.00		-40,000.00	.0%
1011401	49051		LESTER HOUSE RENT							
		-11,000.00		0.00	-11,000.00		-1,291.67		-9,708.33	11.7%
TOTAL GENERAL GOVT-CHARGE / SERVICE										
		-1,432,850.00		0.00	-1,432,850.00		-589,670.67		-843,179.33	41.2%
TOTAL REVENUES										
		-1,432,850.00		0.00	-1,432,850.00		-589,670.67		-843,179.33	
1011402 GENERAL GOVT-GRANTS/CONTR										
1011402	41005		TELEPHONE LINE GRANTS							
		-22,000.00		0.00	-22,000.00		0.00		-22,000.00	.0%

Town and Schools of Ledyard

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FOR 2023 07							
		ORIGINAL ESTIM REV	ESTIM REV ADJ	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
1011402	42001	PILOT: STATE PROPERTY					
		-925,100.00	0.00	-925,100.00	-925,099.97	-0.03	100.0%
1011402	42006	PROPERTY TAX RELIEF-ELDERLY					
		-85,000.00	0.00	-85,000.00	0.00	-85,000.00	.0%
1011402	42007	DISABLED REIMBURSEMENT					
		-1,200.00	0.00	-1,200.00	-972.13	-227.87	81.0%
1011402	42010	CIVIL PREPAREDNESS REIMB					
		0.00	0.00	0.00	-3,900.00	3,900.00	100.0%
1011402	42011	ADDITIONAL VETERANS GRANT					
		-3,500.00	0.00	-3,500.00	-4,360.06	860.06	124.6%
1011402	42014	PEQUOT FUND					
		-1,391,000.00	0.00	-1,391,000.00	-463,666.66	-927,333.34	33.3%
1011402	42044	MUNIC REV SHARING-SALES TAX					
		0.00	0.00	0.00	-291,321.65	291,321.65	100.0%
TOTAL GENERAL GOVT-GRANTS/CONTR							
		-2,427,800.00	0.00	-2,427,800.00	-1,689,320.47	-738,479.53	69.6%
TOTAL REVENUES							
		-2,427,800.00	0.00	-2,427,800.00	-1,689,320.47	-738,479.53	
1012001 PUBLIC SAFETY-CHARGE / SERVICE							
1012001	47005	LEDYARD FIRE POLICE CHARGES					
		-5,000.00	0.00	-5,000.00	0.00	-5,000.00	.0%
1012001	47007	DISPATCH REGIONALIZATION					
		-56,000.00	0.00	-56,000.00	-46,883.52	-9,116.48	83.7%
1012001	47017	GALES FERRY FIRE POLICE CHARGE					
		-3,000.00	0.00	-3,000.00	0.00	-3,000.00	.0%
1012001	47018	POLICE OT					
		-50,000.00	0.00	-50,000.00	-164,969.36	114,969.36	329.9%
1012001	47038	PERMIT FEE					
		-7,000.00	0.00	-7,000.00	-3,780.00	-3,220.00	54.0%
1012001	47039	RECORDS FEE					
		-1,800.00	0.00	-1,800.00	-1,118.00	-682.00	62.1%
1012001	47055	SHARED SERVICES - ASSESSOR					
		0.00	0.00	0.00	-12,041.28	12,041.28	100.0%
TOTAL PUBLIC SAFETY-CHARGE / SERVICE							
		-122,800.00	0.00	-122,800.00	-228,792.16	105,992.16	186.3%
TOTAL REVENUES							
		-122,800.00	0.00	-122,800.00	-228,792.16	105,992.16	
1012002 PUBLIC SAFETY-GRANTS/CONTR							
1012002	42034	DUI GRANT REIMBURSEMENT					

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07							
	ORIGINAL	ESTIM REV	ESTIM REV ADJ	REVISED	ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE % COLL
1012002 47049		-6,000.00	0.00	-6,000.00		0.00	-6,000.00 .0%
		-25,000.00	0.00	-25,000.00		0.00	-25,000.00 .0%
		DISPATCH--PRESTON					
	TOTAL PUBLIC SAFETY-GRANTS/CONTR	-31,000.00	0.00	-31,000.00		0.00	-31,000.00 .0%
	TOTAL REVENUES	-31,000.00	0.00	-31,000.00		0.00	-31,000.00
1013001 HEALTH/WELFARE-CHARGE/ SERVICE							
1013001 47021		-9,600.00	0.00	-9,600.00		-3,112.00	-6,488.00 32.4%
		SENIOR CENTER FEES					
1013001 47034		-800,000.00	0.00	-800,000.00		-311,934.57	-488,065.43 39.0%
		PUBLIC HEALTH NURSING FEES					
	TOTAL HEALTH/WELFARE-CHARGE/ SERVICE	-809,600.00	0.00	-809,600.00		-315,046.57	-494,553.43 38.9%
	TOTAL REVENUES	-809,600.00	0.00	-809,600.00		-315,046.57	-494,553.43
1013002 HEALTH/WELFARE-GRANTS/CONTR							
1013002 42003		-26,167.00	0.00	-26,167.00		-16,647.00	-9,520.00 63.6%
		LYS GRANT DEP OF EDUCATION					
1013002 42032		-8,200.00	0.00	-8,200.00		-9,672.63	1,472.63 118.0%
		PILOT: SR HOUSING AUTHORITY					
1013002 42041		-2,000.00	0.00	-2,000.00		0.00	-2,000.00 .0%
		LYS GRANT ENRICHMENT					
	TOTAL HEALTH/WELFARE-GRANTS/CONTR	-36,367.00	0.00	-36,367.00		-26,319.63	-10,047.37 72.4%
	TOTAL REVENUES	-36,367.00	0.00	-36,367.00		-26,319.63	-10,047.37
1014001 PUBLIC WORKS-CHARGE / SERVICE							
1014001 47020		-52,000.00	0.00	-52,000.00		-30,869.18	-21,130.82 59.4%
		TIPPING FEES					

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07								
ORIGINAL ESTIM REV		ESTIM REV ADJ	REVISED ESTIM REV	ACTUAL YTD REVENUE		REMAINING REVENUE	% COLL	
TOTAL PUBLIC WORKS-CHARGE / SERVICE								
-52,000.00		0.00	-52,000.00	-30,869.18		-21,130.82	59.4%	
TOTAL REVENUES								
-52,000.00		0.00	-52,000.00	-30,869.18		-21,130.82		
1015001 LIBRARY CHARGE / SERVICE								
1015001 47032 LIBRARY FEES								
-375.00		0.00	-375.00	-445.91		70.91	118.9%	
TOTAL LIBRARY CHARGE / SERVICE								
-375.00		0.00	-375.00	-445.91		70.91	118.9%	
TOTAL REVENUES								
-375.00		0.00	-375.00	-445.91		70.91		
1016001 PARKS & REC-CHARGE / SERVICE								
1016001 47033 PROGRAM REGISTRATION FEES								
-3,000.00		0.00	-3,000.00	-1,138.00		-1,862.00	37.9%	
TOTAL PARKS & REC-CHARGE / SERVICE								
-3,000.00		0.00	-3,000.00	-1,138.00		-1,862.00	37.9%	
TOTAL REVENUES								
-3,000.00		0.00	-3,000.00	-1,138.00		-1,862.00		
1017001 EDUCATION-CHARGE / SERVICE								
1017001 47010 VO AG TUITION								
-736,832.00		0.00	-736,832.00	-559,486.00		-177,346.00	75.9%	
1017001 47011 SPECIAL EDUCATION TUITION								
-97,013.00		0.00	-97,013.00	0.00		-97,013.00	.0%	
1017001 47012 NON RESIDENT TUITION								
-138,590.00		0.00	-138,590.00	-28,980.00		-109,610.00	20.9%	
TOTAL EDUCATION-CHARGE / SERVICE								
-972,435.00		0.00	-972,435.00	-588,466.00		-383,969.00	60.5%	
TOTAL REVENUES								
-972,435.00		0.00	-972,435.00	-588,466.00		-383,969.00		

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

ORIGINAL	ESTIM	REV	ESTIM	REV	ADJ	REVISED	ESTIM	REV	ACTUAL	YTD	REVENUE	REMAINING	REVENUE	%	COLL
1017002 EDUCATION-GRANTS/CONTR															
1017002	42016		FEDERAL PUBLIC	LAW 874											
		-1,500,000.00		0.00		-1,500,000.00					-61,822.69		-1,438,177.31		4.1%
1017002	42018		VO-AG STABILIZATION	FUNDING											
		-850,000.00		0.00		-850,000.00					-525,620.00		-324,380.00		61.8%
1017002	42020		EDUCATION COST	SHARING											
		-11,492,516.00		0.00		-11,492,516.00					-5,746,258.00		-5,746,258.00		50.0%
TOTAL EDUCATION-GRANTS/CONTR															
		-13,842,516.00		0.00		-13,842,516.00					-6,333,700.69		-7,508,815.31		45.8%
TOTAL REVENUES															
		-13,842,516.00		0.00		-13,842,516.00					-6,333,700.69		-7,508,815.31		
1019501 GENERAL-GENERAL - TAXES															
1019501	41000		PROPERTY TAXES,	CURRENT											
		-41,980,249.00		0.00		-41,980,249.00					-27,555,827.17		-14,424,421.83		65.6%
1019501	41001		ARREARS												
		-308,024.00		0.00		-308,024.00					-263,242.58		-44,781.42		85.5%
1019501	41002		INTEREST												
		-171,965.00		0.00		-171,965.00					-128,184.50		-43,780.50		74.5%
1019501	41003		SUSPENSE TAX	COLLECTIONS											
		-35,495.00		0.00		-35,495.00					-3,943.33		-31,551.67		11.1%
1019501	41004		LIENS												
		-3,745.00		0.00		-3,745.00					-13,909.92		10,164.92		371.4%
1019501	41008		MV Property Tax	Grant											
		0.00		0.00		0.00					-143,385.00		143,385.00		100.0%
TOTAL GENERAL-GENERAL - TAXES															
		-42,499,478.00		0.00		-42,499,478.00					-28,108,492.50		-14,390,985.50		66.1%
TOTAL REVENUES															
		-42,499,478.00		0.00		-42,499,478.00					-28,108,492.50		-14,390,985.50		
1019502 GENERAL-GEN - MISC															
1019502	49002		TRANSERS IN:												
		-1,200,000.00		0.00		-1,200,000.00					-10,517.00		-1,189,483.00		.9%

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07								
ORIGINAL	ESTIM REV	ESTIM REV ADJ	REVISED	ESTIM REV	ACTUAL YTD	REVENUE	REMAINING REVENUE	% COLL
TOTAL GENERAL-GEN - MISC								
	-1,200,000.00	0.00	-1,200,000.00		-10,517.00		-1,189,483.00	.9%
TOTAL REVENUES								
	-1,200,000.00	0.00	-1,200,000.00		-10,517.00		-1,189,483.00	
1019503 GENERAL-GEN - INV								
1019503 48001 INTEREST ON DEPOSITS								
	-80,000.00	0.00	-80,000.00		-222,541.47		142,541.47	278.2%
TOTAL GENERAL-GEN - INV								
	-80,000.00	0.00	-80,000.00		-222,541.47		142,541.47	278.2%
TOTAL REVENUES								
	-80,000.00	0.00	-80,000.00		-222,541.47		142,541.47	
GRAND TOTAL								
	-63,510,221.00	0.00	-63,510,221.00		-38,145,320.25		-25,364,900.75	60.1%

** END OF REPORT - Generated by Matthew Bonin **

YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	9	Y	N
Sequence 2	0	N	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: Y

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2022/ 1

To Yr/Per: 2022/ 6

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2023/ 7

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Field Name	Field value
Fund	0101
TWN FUNCTION	
DEPT / LOCAT	
SDEP/BOEFUNC	
Character Code	
Org	
Object	
Project	
Account type	Revenue
Account status	
Rollup code	

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10110101 TOWN COUNCIL							
10110101 51600	DEPARTMENT HEAD WAGES						
117,038.00	-117,038.00	0.00	0.00	0.00	0.00	0.00	.0%
10110101 51601	TREASURER						
18,296.00	0.00	18,296.00	9,544.00	0.00	8,752.00	52.2%	
10110101 51602	ADMIN TOWN COUNCIL						
65,860.00	0.00	65,860.00	35,744.14	0.00	30,115.86	54.3%	
10110101 53600	ACCOUNTING SERVICES/AUDIT						
35,500.00	0.00	35,500.00	26,700.00	8,800.00	0.00	100.0%	
10110101 53610	LEGAL SERVICES						
50,000.00	0.00	50,000.00	10,357.00	25,643.00	14,000.00	72.0%	
10110101 56100	OPERATING EXPENSES						
2,560.00	0.00	2,560.00	153.28	346.72	2,060.00	19.5%	
10110101 58790	CONTINGENCY						
15,600.00	0.00	15,600.00	0.00	0.00	15,600.00	.0%	
TOTAL TOWN COUNCIL							
304,854.00	-117,038.00	187,816.00	82,498.42	34,789.72	70,527.86	62.4%	
TOTAL EXPENSES							
304,854.00	-117,038.00	187,816.00	82,498.42	34,789.72	70,527.86		
10110103 HISTORIC DISTRICTS							
10110103 52205	CONTRACTUAL EXPENSES						
12,000.00	0.00	12,000.00	2,583.34	8,416.66	1,000.00	91.7%	
10110103 54500	HISTORIC BUILDINGS MAINTENANCE						
6,000.00	0.00	6,000.00	3,198.75	11.25	2,790.00	53.5%	
10110103 54501	SAW MILL MAINTENANCE						
4,700.00	0.00	4,700.00	3,193.50	175.51	1,330.99	71.7%	
10110103 56100	LESTER/RESEARCH OPERATING						
2,875.00	0.00	2,875.00	904.42	1,191.64	778.94	72.9%	
10110103 56101	SAW MILL OPERATING						
1,975.00	0.00	1,975.00	177.29	72.71	1,725.00	12.7%	
10110103 58790	MISCELLANEOUS EXPENSES						
900.00	0.00	900.00	0.00	0.00	900.00	.0%	
TOTAL HISTORIC DISTRICTS							
28,450.00	0.00	28,450.00	10,057.30	9,867.77	8,524.93	70.0%	
TOTAL EXPENSES							
28,450.00	0.00	28,450.00	10,057.30	9,867.77	8,524.93		

Town and Schools of Ledyard

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FOR 2023 07							
10110107 CEMETERY COMMITTEE	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10110107 CEMETERY COMMITTEE							
10110107 56100	2,000.00	OPERATING EXPENSES 0.00	2,000.00	0.00	0.00	2,000.00	.0%
TOTAL CEMETERY COMMITTEE	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00	.0%
TOTAL EXPENSES	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00	
10110201 MAYOR'S OFFICE							
10110201 51160	41,475.00	CUSTODIAN SALARIES -41,475.00	0.00	0.00	0.00	0.00	.0%
10110201 51305	17,732.00	TOWN HALL FLOATER 0.00	17,732.00	9,701.22	0.00	8,030.78	54.7%
10110201 51604	95,000.00	MAYOR 0.00	95,000.00	51,519.29	0.00	43,480.71	54.2%
10110201 51607	45,000.00	MAYORAL ASST 0.00	45,000.00	24,262.12	0.00	20,737.88	53.9%
10110201 51700	10,500.00	ADMINISTRATIVE WAGES 0.00	10,500.00	0.00	0.00	10,500.00	.0%
10110201 55301	6,000.00	TOWN NEWSLETTER 0.00	6,000.00	2,179.70	3,820.30	0.00	100.0%
10110201 56100	2,600.00	OPERATING EXPENSES 0.00	2,600.00	298.92	901.08	1,400.00	46.2%
10110201 58790	10,000.00	CONTINGENCY 0.00	10,000.00	4,672.41	1,558.28	3,769.31	62.3%
TOTAL MAYOR'S OFFICE	228,307.00	-41,475.00	186,832.00	92,633.66	6,279.66	87,918.68	52.9%
TOTAL EXPENSES	228,307.00	-41,475.00	186,832.00	92,633.66	6,279.66	87,918.68	
10110203 ADMINISTRATIVE SUPPORT							
10110203 53700	18,000.00	CONTRACT MAINTENANCE/LEASES 41,475.00	59,475.00	30,198.54	27,095.34	2,181.12	96.3%

Town and Schools of Ledyard

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FOR 2023 07								
10110203 ADMINISTRATIVE SUPPORT								
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
10110203 54311		FIRE HYDRANT MAINTENANCE						
	10,900.00	0.00	10,900.00	0.00	0.00	10,900.00	.0%	
10110203 55247		ADA COMPLIANCE						
	1,000.00	0.00	1,000.00	200.00	300.00	500.00	50.0%	
10110203 55410		ADVERTISING/LEGAL NOTICES						
	15,000.00	0.00	15,000.00	8,832.05	5,987.65	180.30	98.8%	
10110203 56205		WATER						
	3,600.00	0.00	3,600.00	1,796.14	1,703.86	100.00	97.2%	
10110203 56900		OTHER SUPPLIES						
	6,500.00	0.00	6,500.00	3,477.79	3,022.21	0.00	100.0%	
10110203 56910		POSTAGE						
	18,000.00	0.00	18,000.00	10,320.09	6,979.91	700.00	96.1%	
10110203 58100		DUES & FEES						
	8,477.00	0.00	8,477.00	8,477.00	0.00	0.00	100.0%	
10110203 58105		MISC DUES&FEES						
	11,200.00	0.00	11,200.00	10,218.00	0.00	982.00	91.2%	
TOTAL ADMINISTRATIVE SUPPORT								
	92,677.00	41,475.00	134,152.00	73,519.61	45,088.97	15,543.42	88.4%	
TOTAL EXPENSES								
	92,677.00	41,475.00	134,152.00	73,519.61	45,088.97	15,543.42		
10110205 LEGAL SERVICES								
10110205 53610		SPECIALLY APPROVED COUNSEL						
	30,000.00	0.00	30,000.00	17,790.13	13,009.87	-800.00	102.7%	
10110205 53615		TOWN ATTORNEY						
	20,000.00	0.00	20,000.00	6,787.50	8,410.50	4,802.00	76.0%	
TOTAL LEGAL SERVICES								
	50,000.00	0.00	50,000.00	24,577.63	21,420.37	4,002.00	92.0%	
TOTAL EXPENSES								
	50,000.00	0.00	50,000.00	24,577.63	21,420.37	4,002.00		
10110207 PROBATE								
10110207 54900		PURCHASED SERVICES						
	10,575.00	0.00	10,575.00	8,287.00	0.00	2,288.00	78.4%	
TOTAL PROBATE								
	10,575.00	0.00	10,575.00	8,287.00	0.00	2,288.00	78.4%	
TOTAL EXPENSES								
	10,575.00	0.00	10,575.00	8,287.00	0.00	2,288.00		

Town and Schools of Ledyard

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FOR 2023 07								
10110209	PROPERTY INSURANCE							
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
10110209 PROPERTY INSURANCE								
10110209 55210	AUTO INSURANCE							
	71,417.00	0.00	71,417.00	53,738.20	17,603.24	75.56	99.9%	
10110209 55220	BOILER & MACHINERY INSURANCE							
	7,458.00	0.00	7,458.00	5,512.50	1,837.58	107.92	98.6%	
10110209 55231	POLICE PROFESS LIABILITY							
	16,411.00	0.00	16,411.00	12,135.00	4,045.17	230.83	98.6%	
10110209 55232	GEN LIAB / EXCESS LIAB							
	153,633.00	0.00	153,633.00	114,690.00	36,841.56	2,101.44	98.6%	
10110209 55233	PUBLIC OFFICIALS LIAB							
	38,821.00	0.00	38,821.00	28,710.00	9,570.40	540.60	98.6%	
10110209 55234	SCHOOL OFFICIALS LIAB							
	14,302.00	0.00	14,302.00	10,575.00	3,525.15	201.85	98.6%	
10110209 55235	VNA LIABILITY							
	7,203.00	0.00	7,203.00	5,457.50	1,652.57	92.93	98.7%	
10110209 55241	PROPERTY INSURANCE--BOE							
	79,688.00	0.00	79,688.00	58,927.80	19,643.33	1,116.87	98.6%	
10110209 55242	AMBULANCE & FIRE							
	52,530.00	0.00	52,530.00	56,011.00	0.00	-3,481.00	106.6%	
10110209 55245	INSURANCE DEDUCTIBLE							
	10,000.00	0.00	10,000.00	3,923.36	3,012.99	3,063.65	69.4%	
10110209 55246	RISK MANAGEMENT							
	10,000.00	0.00	10,000.00	0.00	110.00	9,890.00	1.1%	
10110209 55249	CYBER COVERAGE							
	20,400.00	0.00	20,400.00	0.00	0.00	20,400.00	.0%	
TOTAL PROPERTY INSURANCE								
	481,863.00	0.00	481,863.00	349,680.36	97,841.99	34,340.65	92.9%	
TOTAL EXPENSES								
	481,863.00	0.00	481,863.00	349,680.36	97,841.99	34,340.65		
10110211 HEALTH DISTRICT								
10110211 58790	HEALTH DISTRICT							
	0.00	117,038.00	117,038.00	117,037.80	0.00	0.20	100.0%	
TOTAL HEALTH DISTRICT								
	0.00	117,038.00	117,038.00	117,037.80	0.00	0.20	100.0%	
TOTAL EXPENSES								
	0.00	117,038.00	117,038.00	117,037.80	0.00	0.20		

Town and Schools of Ledyard

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FOR 2023 07							
10110213 CONSERVATION COMMISSION	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10110213 CONSERVATION COMMISSION							
10110213 56100	OPERATING EXPENSES						
	1,150.00	0.00	1,150.00	0.00	0.00	1,150.00	.0%
10110213 57300	NEW EQUIPMENT						
	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	.0%
10110213 58790	MISCELLANEOUS EXPENSES						
	925.00	0.00	925.00	0.00	0.00	925.00	.0%
TOTAL CONSERVATION COMMISSION							
	3,575.00	0.00	3,575.00	0.00	0.00	3,575.00	.0%
TOTAL EXPENSES							
	3,575.00	0.00	3,575.00	0.00	0.00	3,575.00	
10110251 HUMAN RESOURCES STAFF							
10110251 51606	HUMAN RESOURCES DIRECTOR						
	120,405.00	0.00	120,405.00	65,296.53	0.00	55,108.47	54.2%
10110251 58110	TRAINING/MTGS/DUES/SUBSCRIP						
	1,950.00	0.00	1,950.00	810.00	0.00	1,140.00	41.5%
TOTAL HUMAN RESOURCES STAFF							
	122,355.00	0.00	122,355.00	66,106.53	0.00	56,248.47	54.0%
TOTAL EXPENSES							
	122,355.00	0.00	122,355.00	66,106.53	0.00	56,248.47	
10110253 EMPLOYEE EXPENSES							
10110253 52000	HEALTH CARE GEN GOV						
	1,052,000.00	0.00	1,052,000.00	555,602.06	0.00	496,397.94	52.8%
10110253 52100	HEALTH CARE BOE						
	5,304,000.00	0.00	5,304,000.00	3,239,042.58	560,222.64	1,504,734.78	71.6%
10110253 52101	HEALTHCARE WAIVERS						
	259,750.00	0.00	259,750.00	108,979.60	0.00	150,770.40	42.0%
10110253 52102	BENEFITS CONSULTANT						
	20,000.00	0.00	20,000.00	2,500.00	7,500.00	10,000.00	50.0%
10110253 52105	HEALTHCARE-FIREFIGHTERS						
	109,566.00	0.00	109,566.00	52,071.97	44,997.25	12,496.78	88.6%

Town and Schools of Ledyard

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FOR 2023 07							
10110253	EMPLOYEE EXPENSES						
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10110253 52106	BOE RETIREE HEALTHCARE						
	604,000.00	0.00	604,000.00	0.00	0.00	604,000.00	.0%
10110253 52201	HEALTH CARE TEAMSTERS						
	352,000.00	0.00	352,000.00	180,784.80	171,215.20	0.00	100.0%
10110253 52203	MISC EMPLOYEE EXPENSES						
	5,000.00	0.00	5,000.00	1,576.98	1,508.88	1,914.14	61.7%
10110253 52204	PRE-EMPLOYMENT TESTING						
	4,780.00	0.00	4,780.00	1,607.20	1,092.80	2,080.00	56.5%
10110253 52205	CONTRACTUAL ALLOWANCES						
	52,500.00	0.00	52,500.00	25,205.64	0.00	27,294.36	48.0%
10110253 52206	RETIREMENT CASHOUT						
	75,000.00	0.00	75,000.00	0.00	0.00	75,000.00	.0%
10110253 52207	PAYROLL EXPENSES						
	10,200.00	0.00	10,200.00	6,859.38	3,340.62	0.00	100.0%
10110253 52300	RETIREMENT						
	1,163,197.00	0.00	1,163,197.00	0.00	0.00	1,163,197.00	.0%
10110253 52310	DEFINED CONTR PLAN						
	315,000.00	0.00	315,000.00	198,342.10	1,576.62	115,081.28	63.5%
10110253 52400	SALARY BENEFIT ADJUSTMENT						
	75,000.00	0.00	75,000.00	39,180.20	0.00	35,819.80	52.2%
10110253 52500	SOCIAL SECURITY						
	627,544.00	0.00	627,544.00	372,753.19	0.00	254,790.81	59.4%
10110253 52600	UNEMPLOYMENT COMP						
	7,500.00	0.00	7,500.00	0.00	2,484.23	5,015.77	33.1%
10110253 52900	WORKER'S COMP GEN GOV						
	136,941.00	0.00	136,941.00	75,813.75	25,273.25	35,854.00	73.8%
10110253 52910	WORKERS COMP BOE						
	324,438.00	0.00	324,438.00	227,441.25	75,819.75	21,177.00	93.5%
10110253 52915	LIFE/AD&D/DISABILITY INSURANCE						
	18,831.00	0.00	18,831.00	6,794.29	6,838.47	5,198.24	72.4%
TOTAL EMPLOYEE EXPENSES							
	10,517,247.00	0.00	10,517,247.00	5,094,554.99	901,869.71	4,520,822.30	57.0%
TOTAL EXPENSES							
	10,517,247.00	0.00	10,517,247.00	5,094,554.99	901,869.71	4,520,822.30	
10110301 REGISTRARS							
10110301 51700	ADMINISTRATIVE WAGES						
	39,614.00	0.00	39,614.00	23,640.35	0.00	15,973.65	59.7%
10110301 58110	TRAINING/MTGS/DUES/SUBSCRIP						
	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00	.0%

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07							
10110301 REGISTRARS	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL REGISTRARS							
40,814.00		0.00	40,814.00	23,640.35	0.00	17,173.65	57.9%
TOTAL EXPENSES							
40,814.00		0.00	40,814.00	23,640.35	0.00	17,173.65	
10110303 ELECTIONS							
10110303 51720	STIPENDS						
12,500.00	250.00		12,750.00	12,615.00	0.00	135.00	98.9%
10110303 54310	EQUIPMENT MAINTENANCE						
2,050.00	200.00		2,250.00	2,250.00	0.00	0.00	100.0%
10110303 55300	COMMUNICATIONS						
1,400.00	0.00		1,400.00	0.00	0.00	1,400.00	.0%
10110303 56900	OTHER SUPPLIES						
9,500.00	-450.00		9,050.00	11,054.50	199.95	-2,204.45	124.4%
TOTAL ELECTIONS							
25,450.00	0.00		25,450.00	25,919.50	199.95	-669.45	102.6%
TOTAL EXPENSES							
25,450.00	0.00		25,450.00	25,919.50	199.95	-669.45	
10110311 TOWN CLERK							
10110311 51600	DEPARTMENT HEAD WAGES						
62,913.00	0.00		62,913.00	34,118.20	0.00	28,794.80	54.2%
10110311 51615	ASSISTANT WAGES						
44,062.00	0.00		44,062.00	24,824.16	0.00	19,237.84	56.3%
10110311 53600	ACCOUNTING SERVICES/AUDIT						
4,000.00	0.00		4,000.00	2,000.00	2,000.00	0.00	100.0%
10110311 56100	OPERATING EXPENSES						
29,810.00	0.00		29,810.00	23,191.72	0.00	6,618.28	77.8%
10110311 56135	RECORDINGS/LICENSING SUPPLIES						
4,275.00	4,477.79		8,752.79	4,070.41	0.00	4,682.38	46.5%
10110311 58110	TRAINING/MTGS/DUES/SUBSCRIP						
1,275.00	0.00		1,275.00	635.76	321.66	317.58	75.1%
TOTAL TOWN CLERK							
146,335.00	4,477.79		150,812.79	88,840.25	2,321.66	59,650.88	60.4%
TOTAL EXPENSES							
146,335.00	4,477.79		150,812.79	88,840.25	2,321.66	59,650.88	

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07								
10112101 FINANCE								
	ORIGINAL	APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10112101 FINANCE								
10112101 51600			DEPARTMENT HEAD WAGES					
	104,923.00		0.00	104,923.00	56,900.62	0.00	48,022.38	54.2%
10112101 51603			ASST FINANCE DIR					
	65,185.00		0.00	65,185.00	36,433.29	0.00	28,751.71	55.9%
10112101 51615			ASSISTANT WAGES					
	86,413.00		0.00	86,413.00	44,897.02	0.00	41,515.98	52.0%
10112101 56100			OPERATING EXPENSES					
	2,400.00		0.00	2,400.00	1,314.71	1,123.51	-38.22	101.6%
10112101 56200			HEATING OIL/PROPANE					
	58,685.00		0.00	58,685.00	31,131.85	28,908.03	-1,354.88	102.3%
10112101 56220			ELECTRICITY					
	130,000.00		0.00	130,000.00	62,244.24	32,126.34	35,629.42	72.6%
10112101 58110			TRAINING/MTGS/DUES/SUBSCRIP					
	4,500.00		0.00	4,500.00	695.00	250.00	3,555.00	21.0%
TOTAL FINANCE								
	452,106.00		0.00	452,106.00	233,616.73	62,407.88	156,081.39	65.5%
TOTAL EXPENSES								
	452,106.00		0.00	452,106.00	233,616.73	62,407.88	156,081.39	
10112111 ASSESSOR								
10112111 51610			SUPERVISORS					
	78,090.00		0.00	78,090.00	60,874.39	0.00	17,215.61	78.0%
10112111 51615			ASSISTANT WAGES					
	39,858.00		0.00	39,858.00	21,615.63	0.00	18,242.37	54.2%
10112111 53700			CONTRACT MAINTENANCE/LEASES					
	14,500.00		0.00	14,500.00	14,461.00	0.00	39.00	99.7%
10112111 56100			OPERATING EXPENSES					
	2,000.00		0.00	2,000.00	159.59	275.16	1,565.25	21.7%
10112111 58110			TRAINING/MTGS/DUES/SUBSCRIP					
	3,000.00		0.00	3,000.00	634.37	0.00	2,365.63	21.1%
TOTAL ASSESSOR								
	137,448.00		0.00	137,448.00	97,744.98	275.16	39,427.86	71.3%
TOTAL EXPENSES								
	137,448.00		0.00	137,448.00	97,744.98	275.16	39,427.86	
10112131 TAX COLLECTOR								
10112131 51300			SEASONAL HELP					

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07								
10112131 TAX COLLECTOR		ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10112131 51610		1,600.00	0.00	1,600.00	3,029.63	0.00	-1,429.63	189.4%
	SUPERVISORS							
10112131 51615		63,576.00	0.00	63,576.00	36,091.68	0.00	27,484.32	56.8%
	ASSISTANT WAGES							
10112131 53700		40,069.00	0.00	40,069.00	22,191.67	0.00	17,877.33	55.4%
	CONTRACT MAINTENANCE/LEASES							
10112131 54421		2,400.00	0.00	2,400.00	655.00	1,650.00	95.00	96.0%
	TAX REFUNDS							
		0.00	0.00	0.00	66,531.67	0.00	-66,531.67	100.0%
10112131 56100								
	OPERATING EXPENSES							
10112131 58110		22,000.00	0.00	22,000.00	5,073.89	13,084.05	3,842.06	82.5%
	TRAINING/MTGS/DUES/SUBSCRIP							
10112131 58506		2,980.00	0.00	2,980.00	110.00	1,120.00	1,750.00	41.3%
	TAX UNDERPAYMENT							
		150.00	0.00	150.00	0.00	150.00	0.00	100.0%
TOTAL TAX COLLECTOR								
		132,775.00	0.00	132,775.00	133,683.54	16,004.05	-16,912.59	112.7%
TOTAL EXPENSES								
		132,775.00	0.00	132,775.00	133,683.54	16,004.05	-16,912.59	
10112151 MIS								
10112151 51610								
	SUPERVISORS							
10112151 51700		78,014.00	0.00	78,014.00	43,493.22	0.00	34,520.78	55.8%
	ADMINISTRATIVE WAGES							
10112151 53655		44,062.00	0.00	44,062.00	24,778.89	0.00	19,283.11	56.2%
	VIDEO STREAMING							
10112151 53657		16,228.00	0.00	16,228.00	15,952.00	0.00	276.00	98.3%
	WEBSITE UPGRADE/SUPPORT							
10112151 53690		6,853.00	0.00	6,853.00	6,853.00	0.00	0.00	100.0%
	SOFTWARE SUPPORT & MAINT							
10112151 53695		113,621.00	0.00	113,621.00	96,742.61	2,080.39	14,798.00	87.0%
	FINANCIAL SOFTWARE HOSTING							
10112151 53696		22,000.00	0.00	22,000.00	21,525.00	0.00	475.00	97.8%
	LAND USE SOFTWARE LICENSING							
10112151 54300		10,500.00	0.00	10,500.00	10,500.00	0.00	0.00	100.0%
	REPAIRS & MAINTENANCE							
10112151 55330		5,000.00	0.00	5,000.00	692.16	0.00	4,307.84	13.8%
	TELEPHONE & FAX SERVICE							
10112151 55340		12,834.00	0.00	12,834.00	5,494.73	5,787.27	1,552.00	87.9%
	INTERNET SERVICE							
		7,500.00	0.00	7,500.00	2,058.00	4,842.00	600.00	92.0%

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FOR 2023 07									
10112151 MIS									
	ORIGINAL	APPROP	TRANS/ADJSMTS	REVISED	BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10112151 56900		OTHER SUPPLIES							
	6,000.00		0.00	6,000.00		5,969.96	1.03	29.01	99.5%
10112151 57400	4,000.00	COMPUTER EQUIPMENT	0.00	4,000.00		2,703.17	0.00	1,296.83	67.6%
10112151 57410	10,091.00	COMPUTER SOFTWARE	0.00	10,091.00		7,192.35	1,679.40	1,219.25	87.9%
10112151 58110	1,010.00	TRAINING/MTGS/DUES/SUBSCRIP	0.00	1,010.00		0.00	0.00	1,010.00	.0%
TOTAL MIS	337,713.00		0.00	337,713.00		243,955.09	14,390.09	79,367.82	76.5%
	337,713.00	TOTAL EXPENSES	0.00	337,713.00		243,955.09	14,390.09	79,367.82	
10114301 LAND USE									
10114301 51600	92,052.00	DEPARTMENT HEAD WAGES	0.00	92,052.00		51,670.80	0.00	40,381.20	56.1%
10114301 51610	122,921.00	SUPERVISORS	0.00	122,921.00		73,490.96	42,678.28	6,751.76	94.5%
10114301 51615	82,737.00	ASSISTANT WAGES	0.00	82,737.00		34,451.68	0.00	48,285.32	41.6%
10114301 51800	400.00	PART-TIME WAGES	0.00	400.00		307.50	0.00	92.50	76.9%
10114301 56100	6,600.00	OPERATING EXPENSES	0.00	6,600.00		1,864.26	2,403.88	2,331.86	64.7%
10114301 58110	3,000.00	TRAINING/MTGS/DUES/SUBSCRIP	0.00	3,000.00		283.05	1.95	2,715.00	9.5%
TOTAL LAND USE	307,710.00		0.00	307,710.00		162,068.25	45,084.11	100,557.64	67.3%
	307,710.00	TOTAL EXPENSES	0.00	307,710.00		162,068.25	45,084.11	100,557.64	
10114303 PLANNING COMMISSION									
10114303 53400	2,000.00	OTHER PROFESS/TECH SERVICES	0.00	2,000.00		0.00	0.00	2,000.00	.0%
10114303 56100	1,000.00	OPERATING EXPENSES	0.00	1,000.00		0.00	0.00	1,000.00	.0%

Town and Schools of Ledyard

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FOR 2023 07							
10114303	PLANNING COMMISSION	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET % USED
	TOTAL PLANNING COMMISSION	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00 .0%
	TOTAL EXPENSES	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
10114305 EDC							
10114305 56100	OPERATING EXPENSES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00 .0%
10114305 58100	DUES & FEES	5,850.00	0.00	5,850.00	5,694.55	0.00	155.45 97.3%
	TOTAL EDC	6,850.00	0.00	6,850.00	5,694.55	0.00	1,155.45 83.1%
	TOTAL EXPENSES	6,850.00	0.00	6,850.00	5,694.55	0.00	1,155.45
10114501 IWWC							
10114501 56100	OPERATING EXPENSES	500.00	0.00	500.00	65.00	0.00	435.00 13.0%
	TOTAL IWWC	500.00	0.00	500.00	65.00	0.00	435.00 13.0%
	TOTAL EXPENSES	500.00	0.00	500.00	65.00	0.00	435.00
10114507 ZONING BOARD OF APPEALS							
10114507 56100	OPERATING EXPENSES	500.00	0.00	500.00	0.00	0.00	500.00 .0%
	TOTAL ZONING BOARD OF APPEALS	500.00	0.00	500.00	0.00	0.00	500.00 .0%
	TOTAL EXPENSES	500.00	0.00	500.00	0.00	0.00	500.00
10120101 POLICE							
10120101 51130	OVERTIME						

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07										
10120101 POLICE		ORIGINAL	APPROP	TRANS/ADJSMTS	REVISED	BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10120101	51608	362,250.00		0.00	362,250.00		237,842.69	0.00	124,407.31	65.7%
			DEPARTMENT HEAD - CHIEF							
10120101	51609	131,087.00		0.00	131,087.00		71,603.08	0.00	59,483.92	54.6%
			CAPTAIN							
10120101	51630	97,375.00		10,517.00	107,892.00		98,654.86	0.00	9,237.14	91.4%
			PUBLIC SAFETY EMPLOYEES							
10120101	51700	1,596,502.00		0.00	1,596,502.00		876,176.79	0.00	720,325.21	54.9%
			ADMINISTRATIVE WAGES							
10120101	51715	47,403.00		0.00	47,403.00		26,040.16	0.00	21,362.84	54.9%
			HOLIDAY PAY							
10120101	51716	60,000.00		0.00	60,000.00		31,049.38	0.00	28,950.62	51.7%
			DUI GRANT PAYROLL							
10120101	51717	6,000.00		0.00	6,000.00		201.94	0.00	5,798.06	3.4%
			OT OUTSIDE ASSIGNMENTS							
10120101	51720	50,000.00		0.00	50,000.00		124,567.76	0.00	-74,567.76	249.1%
			STIPEND-MEALS AND UNIFORMS							
10120101	51730	10,800.00		0.00	10,800.00		4,959.00	0.00	5,841.00	45.9%
			DEGREE INCENTIVE							
10120101	51900	9,800.00		0.00	9,800.00		1,250.00	0.00	8,550.00	12.8%
			COMP-TIME LIABILITY							
10120101	53645	11,500.00		0.00	11,500.00		7,143.42	0.00	4,356.58	62.1%
			TRAINING SALARY							
10120101	53646	48,000.00		0.00	48,000.00		27,017.84	0.00	20,982.16	56.3%
			TRAINING SUPPORT							
10120101	53700	24,908.00		0.00	24,908.00		21,060.26	1,929.65	1,918.09	92.3%
			CONTRACT MAINTENANCE/LEASES							
10120101	54226	29,283.00		0.00	29,283.00		14,817.63	9,127.15	5,338.22	81.8%
			PRISONER EXPENSES							
10120101	54300	4,050.00		0.00	4,050.00		2,193.56	274.42	1,582.02	60.9%
			REPAIRS & MAINTENANCE							
10120101	54310	9,500.00		0.00	9,500.00		3,701.71	182.11	5,616.18	40.9%
			EQUIPMENT MAINTENANCE							
10120101	55330	30,000.00		0.00	30,000.00		16,493.13	499.52	13,007.35	56.6%
			TELEPHONE & FAX SERVICE							
10120101	55335	2,750.00		0.00	2,750.00		1,629.67	1,120.33	0.00	100.0%
			MOBILE DATA SERVICE							
10120101	56100	11,972.00		0.00	11,972.00		4,625.01	5,374.99	1,972.00	83.5%
			OPERATING EXPENSES							
10120101	56205	18,000.00		0.00	18,000.00		10,503.61	5,452.20	2,044.19	88.6%
			WATER							
10120101	56260	3,000.00		0.00	3,000.00		1,477.56	322.44	1,200.00	60.0%
			DIESEL/GASOLINE							
10120101	56730	66,550.00		0.00	66,550.00		40,965.07	0.00	25,584.93	61.6%
			UNIFORMS							
		38,000.00		0.00	38,000.00		22,310.85	7,938.65	7,750.50	79.6%

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07									
10120101 POLICE									
	ORIGINAL	APPROP	TRANS/ADJSMTS	REVISED	BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10120101 56900		OTHER SUPPLIES							
	18,700.00		0.00	18,700.00		5,188.22	21.52	13,490.26	27.9%
10120101 57300		NEW EQUIPMENT							
	2,400.00		0.00	2,400.00		0.00	0.00	2,400.00	.0%
10120101 58110		TRAINING/MTGS/DUES/SUBSCRIP							
	3,000.00		0.00	3,000.00		780.00	190.00	2,030.00	32.3%
TOTAL POLICE									
	2,692,830.00		10,517.00	2,703,347.00		1,652,253.20	32,432.98	1,018,660.82	62.3%
TOTAL EXPENSES									
	2,692,830.00		10,517.00	2,703,347.00		1,652,253.20	32,432.98	1,018,660.82	
10120103 DISPATCH									
10120103 51130		OVERTIME							
	55,000.00		0.00	55,000.00		76,030.43	0.00	-21,030.43	138.2%
10120103 51299		PER DIEM WAGES							
	20,000.00		0.00	20,000.00		3,630.84	0.00	16,369.16	18.2%
10120103 51630		PUBLIC SAFETY EMPLOYEES							
	416,407.00		0.00	416,407.00		254,035.04	0.00	162,371.96	61.0%
10120103 51715		HOLIDAY PAY							
	8,000.00		0.00	8,000.00		13,039.75	0.00	-5,039.75	163.0%
10120103 51720		MEAL STIPENDS							
	1,455.00		0.00	1,455.00		720.00	0.00	735.00	49.5%
10120103 53700		CONTRACT MAINTENANCE/LEASES							
	39,053.00		0.00	39,053.00		34,795.31	1,948.55	2,309.14	94.1%
10120103 55330		TELEPHONE & FAX SERVICE							
	12,050.00		0.00	12,050.00		6,989.75	4,010.25	1,050.00	91.3%
10120103 56100		OPERATING EXPENSES							
	5,000.00		0.00	5,000.00		1,724.55	575.45	2,700.00	46.0%
10120103 56730		UNIFORMS							
	5,020.00		0.00	5,020.00		977.00	1,160.00	2,883.00	42.6%
10120103 58110		TRAINING/MTGS/DUES/SUBSCRIP							
	3,000.00		0.00	3,000.00		1,267.00	618.57	1,114.43	62.9%
TOTAL DISPATCH									
	564,985.00		0.00	564,985.00		393,209.67	8,312.82	163,462.51	71.1%
TOTAL EXPENSES									
	564,985.00		0.00	564,985.00		393,209.67	8,312.82	163,462.51	
10120105 ANIMAL CONTROL									
10120105 51130		OVERTIME							
	2,000.00		0.00	2,000.00		285.48	0.00	1,714.52	14.3%

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07								
10120105	ANIMAL CONTROL	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10120105 51205	ANIMAL CONTROL OFFICER	49,285.00	0.00	49,285.00	15,494.64	0.00	33,790.36	31.4%
10120105 51800	PART-TIME WAGES	14,950.00	0.00	14,950.00	21,660.00	0.00	-6,710.00	144.9%
10120105 53310	VETERINARIAN	2,500.00	0.00	2,500.00	563.74	36.26	1,900.00	24.0%
10120105 53645	TRAINING	400.00	0.00	400.00	35.00	0.00	365.00	8.8%
10120105 56100	OPERATING EXPENSES	7,200.00	500.00	7,700.00	4,780.64	2,892.12	27.24	99.6%
10120105 57305	ACO EQUIPMENT	1,000.00	-500.00	500.00	322.60	0.00	177.40	64.5%
10120105 58000	SPAY/NEUTER PROGRAM	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	.0%
10120105 58790	MISCELLANEOUS EXPENSES	0.00	0.00	0.00	4,831.25	0.00	-4,831.25	100.0%
TOTAL ANIMAL CONTROL		78,835.00	0.00	78,835.00	47,973.35	2,928.38	27,933.27	64.6%
TOTAL EXPENSES		78,835.00	0.00	78,835.00	47,973.35	2,928.38	27,933.27	
10120301 FIRE MARSHALL								
10120301 51130	OVERTIME	100.00	0.00	100.00	0.00	0.00	100.00	.0%
10120301 51630	PUBLIC SAFETY EMPLOYEES	75,468.00	0.00	75,468.00	41,728.62	0.00	33,739.38	55.3%
10120301 55330	TELEPHONE & FAX SERVICE	3,700.00	1,000.00	4,700.00	1,788.71	1,211.29	1,700.00	63.8%
10120301 56100	OPERATING EXPENSES	8,000.00	0.00	8,000.00	1,336.75	4,340.10	2,323.15	71.0%
10120301 56450	CODE AND REFERENCE BOOKS	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	.0%
10120301 56730	UNIFORMS	850.00	0.00	850.00	548.00	0.00	302.00	64.5%
10120301 58110	TRAINING/MTGS/DUES/SUBSCRIP	2,400.00	0.00	2,400.00	468.45	281.55	1,650.00	31.3%
TOTAL FIRE MARSHALL		90,518.00	4,000.00	94,518.00	45,870.53	5,832.94	42,814.53	54.7%
TOTAL EXPENSES		90,518.00	4,000.00	94,518.00	45,870.53	5,832.94	42,814.53	

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07								
10120401 ADMIN EMERGENCY SERV		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
ORIGINAL APPROP								
10120401 ADMIN EMERGENCY SERV								
10120401 51130	OVERTIME							
	10,000.00	0.00	10,000.00	4,687.75	0.00	5,312.25	46.9%	
10120401 51600	DEPARTMENT HEAD WAGES							
	19,988.00	0.00	19,988.00	11,500.25	0.00	8,487.75	57.5%	
10120401 51630	PUBLIC SAFETY EMPLOYEES							
	300,460.00	0.00	300,460.00	169,326.13	0.00	131,133.87	56.4%	
10120401 56100	OPERATING EXPENSES							
	36,400.00	0.00	36,400.00	1,443.81	9,506.19	25,450.00	30.1%	
10120401 57307	THIRD PARTY AMBULANCE SERVICE							
	75,000.00	0.00	75,000.00	75,000.00	0.00	0.00	100.0%	
TOTAL ADMIN EMERGENCY SERV								
	441,848.00	0.00	441,848.00	261,957.94	9,506.19	170,383.87	61.4%	
TOTAL EXPENSES								
	441,848.00	0.00	441,848.00	261,957.94	9,506.19	170,383.87		
10120501 LEDYARD FIRE COMPANY								
10120501 51720	INCENTIVE							
	5,000.00	0.00	5,000.00	2,500.00	2,500.00	0.00	100.0%	
10120501 53645	TRAINING							
	13,230.00	0.00	13,230.00	5,808.00	775.00	6,647.00	49.8%	
10120501 53685	FIRE HOSE TESTING							
	1,400.00	0.00	1,400.00	0.00	0.00	1,400.00	.0%	
10120501 54300	REPAIRS & MAINTENANCE							
	34,000.00	0.00	34,000.00	14,353.33	3,630.60	16,016.07	52.9%	
10120501 55320	CELL PHONE SERVICE							
	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00	.0%	
10120501 56100	OPERATING EXPENSES							
	15,000.00	0.00	15,000.00	4,831.96	2,361.09	7,806.95	48.0%	
10120501 56730	UNIFORMS							
	12,000.00	0.00	12,000.00	4,619.10	549.02	6,831.88	43.1%	
10120501 57017	FIRE POLICE							
	5,000.00	0.00	5,000.00	0.00	220.00	4,780.00	4.4%	
10120501 57300	NEW EQUIPMENT							
	10,000.00	0.00	10,000.00	847.04	1,152.03	8,000.93	20.0%	
10120501 58790	INCENTIVE							
	28,500.00	0.00	28,500.00	28,500.00	0.00	0.00	100.0%	

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07							
10120501 LEDYARD FIRE COMPANY	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL LEDYARD FIRE COMPANY							
126,130.00	0.00	126,130.00	61,459.43	11,187.74	53,482.83	57.6%	
TOTAL EXPENSES							
126,130.00	0.00	126,130.00	61,459.43	11,187.74	53,482.83		
10120551 GALES FERRY FIRE COMPANY							
10120551 51720	INCENTIVE						
4,500.00	0.00	4,500.00	4,500.00	0.00	0.00	100.0%	
10120551 53645	TRAINING						
16,500.00	0.00	16,500.00	4,351.27	5,648.73	6,500.00	60.6%	
10120551 53685	FIRE HOSE APPLIANCE TESTING						
1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	.0%	
10120551 55330	TELEPHONE & FAX SERVICE						
2,400.00	0.00	2,400.00	913.11	886.89	600.00	75.0%	
10120551 55555	COVID19 EXPENSES						
500.00	0.00	500.00	0.00	0.00	500.00	.0%	
10120551 56100	OPERATING EXPENSES						
31,600.00	0.00	31,600.00	14,863.15	7,086.85	9,650.00	69.5%	
10120551 56106	TRUCK GARAGING						
59,874.00	0.00	59,874.00	44,905.50	14,968.50	0.00	100.0%	
10120551 56700	VEHICLE EQUIPMENT/PARTS						
37,000.00	0.00	37,000.00	19,261.52	4,538.48	13,200.00	64.3%	
10120551 56730	UNIFORMS						
13,000.00	0.00	13,000.00	1,506.00	1,994.00	9,500.00	26.9%	
10120551 57017	FIRE POLICE						
3,000.00	0.00	3,000.00	480.00	320.00	2,200.00	26.7%	
10120551 57300	NEW EQUIPMENT						
6,000.00	0.00	6,000.00	64.20	1,935.80	4,000.00	33.3%	
10120551 58790	MISCELLANEOUS EXPENSES						
28,500.00	0.00	28,500.00	28,500.00	0.00	0.00	100.0%	
TOTAL GALES FERRY FIRE COMPANY							
203,874.00	0.00	203,874.00	119,344.75	37,379.25	47,150.00	76.9%	
TOTAL EXPENSES							
203,874.00	0.00	203,874.00	119,344.75	37,379.25	47,150.00		
10120701 EMERGENCY MANAGEMENT							
10120701 51630	PUBLIC SAFETY EMPLOYEES						
15,990.00	0.00	15,990.00	7,930.00	0.00	8,060.00	49.6%	

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07								
10120701	EMERGENCY MANAGEMENT	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10120701 56100	OPERATING EXPENSES	4,850.00	0.00	4,850.00	208.05	3.01	4,638.94	4.4%
	TOTAL EMERGENCY MANAGEMENT	20,840.00	0.00	20,840.00	8,138.05	3.01	12,698.94	39.1%
	TOTAL EXPENSES	20,840.00	0.00	20,840.00	8,138.05	3.01	12,698.94	
10130101 PUBLIC HEALTH NURSING								
10130101 51600	DEPARTMENT HEAD WAGES	94,546.00	0.00	94,546.00	51,273.04	0.00	43,272.96	54.2%
10130101 51610	SUPERVISORS	70,160.00	0.00	70,160.00	44,947.47	0.00	25,212.53	64.1%
10130101 51615	ASSISTANT WAGES	98,720.00	0.00	98,720.00	53,454.15	0.00	45,265.85	54.1%
10130101 51645	NURSES SALARY	214,903.00	0.00	214,903.00	107,701.68	0.00	107,201.32	50.1%
10130101 51646	NURSE AIDES	32,000.00	0.00	32,000.00	11,452.55	0.00	20,547.45	35.8%
10130101 51710	PER DIEM NURSES	63,850.00	0.00	63,850.00	3,965.60	0.00	59,884.40	6.2%
10130101 51720	STIPENDS	10,000.00	0.00	10,000.00	5,640.00	0.00	4,360.00	56.4%
10130101 52610	CLOTHING ALLOWANCE	1,620.00	0.00	1,620.00	1,445.00	0.00	175.00	89.2%
10130101 53300	PROFESSIONAL/TECH SERVICES	135,000.00	0.00	135,000.00	42,632.97	58,247.03	34,120.00	74.7%
10130101 53400	OTHER PROFESS/TECH SERVICES	3,210.00	0.00	3,210.00	500.00	0.00	2,710.00	15.6%
10130101 53600	ACCOUNTING SERVICES/AUDIT	3,000.00	0.00	3,000.00	2,375.00	0.00	625.00	79.2%
10130101 53635	PATIENT SATISFACTION SURVEY	2,500.00	0.00	2,500.00	1,050.00	750.00	700.00	72.0%
10130101 53636	ICD CODING	13,920.00	0.00	13,920.00	5,075.00	3,925.00	4,920.00	64.7%
10130101 53700	CONTRACT MAINTENANCE/LEASES	12,143.00	0.00	12,143.00	5,860.00	5,140.00	1,143.00	90.6%
10130101 54300	REPAIRS & MAINTENANCE	34,455.00	0.00	34,455.00	15,068.33	10,191.67	9,195.00	73.3%
10130101 56100	OPERATING EXPENSES	11,174.00	0.00	11,174.00	3,695.40	4,629.39	2,849.21	74.5%

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07								
10130101 PUBLIC HEALTH NURSING								
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
10130101 56900 OTHER SUPPLIES								
	13,000.00	0.00	13,000.00	2,543.45	8,737.55	1,719.00	86.8%	
10130101 58110 TRAINING/MTGS/DUES/SUBSCRIP								
	7,040.00	0.00	7,040.00	4,408.82	2,066.56	564.62	92.0%	
10130101 58300 EMPLOYEE REIMBURSEMENT								
	16,000.00	0.00	16,000.00	4,065.07	3,279.31	8,655.62	45.9%	
10130101 58775 COMMUNITY HEALTH PROGRAM								
	3,650.00	0.00	3,650.00	295.00	2,625.32	729.68	80.0%	
10130101 58790 MISCELLANEOUS EXPENSES								
	1,750.00	0.00	1,750.00	1,148.29	0.00	601.71	65.6%	
TOTAL PUBLIC HEALTH NURSING								
	842,641.00	0.00	842,641.00	368,596.82	99,591.83	374,452.35	55.6%	
TOTAL EXPENSES								
	842,641.00	0.00	842,641.00	368,596.82	99,591.83	374,452.35		
10130103 SCHOOL NURSING								
10130103 51645 NURSES SALARY								
	264,645.00	0.00	264,645.00	122,604.11	0.00	142,040.89	46.3%	
10130103 51646 NURSE AIDES								
	45,356.00	0.00	45,356.00	27,869.26	0.00	17,486.74	61.4%	
10130103 51710 OTHER WAGES								
	36,100.00	0.00	36,100.00	6,729.95	0.00	29,370.05	18.6%	
10130103 52610 CLOTHING ALLOWANCE								
	1,500.00	0.00	1,500.00	750.00	0.00	750.00	50.0%	
10130103 56100 OPERATING EXPENSES								
	940.00	0.00	940.00	0.00	0.00	940.00	.0%	
10130103 58110 TRAINING/MTGS/DUES/SUBSCRIP								
	2,205.00	0.00	2,205.00	178.68	68.00	1,958.32	11.2%	
TOTAL SCHOOL NURSING								
	350,746.00	0.00	350,746.00	158,132.00	68.00	192,546.00	45.1%	
TOTAL EXPENSES								
	350,746.00	0.00	350,746.00	158,132.00	68.00	192,546.00		
10130301 SOCIAL SERVICES								
10130301 51610 SUPERVISORS								
	87,297.00	0.00	87,297.00	48,637.65	0.00	38,659.35	55.7%	

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07								
10130301 SOCIAL SERVICES								
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
10130301 51700 COUNSELOR								
	4,400.00	0.00	4,400.00	77.25	0.00	4,322.75	1.8%	
10130301 54401 FOOD PANTRY EXPENSES								
	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00	.0%	
10130301 56100 OPERATING EXPENSES								
	4,622.00	0.00	4,622.00	2,714.40	1,588.10	319.50	93.1%	
TOTAL SOCIAL SERVICES								
	99,819.00	0.00	99,819.00	51,429.30	1,588.10	46,801.60	53.1%	
TOTAL EXPENSES								
	99,819.00	0.00	99,819.00	51,429.30	1,588.10	46,801.60		
10130501 SENIOR CENTER								
10130501 51615 ASSISTANT WAGES								
	36,291.00	0.00	36,291.00	19,474.49	0.00	16,816.51	53.7%	
10130501 51700 ADMINISTRATIVE WAGES								
	18,656.00	0.00	18,656.00	5,210.57	0.00	13,445.43	27.9%	
10130501 51800 VAN DRIVER WAGES								
	20,000.00	0.00	20,000.00	12,486.45	0.00	7,513.55	62.4%	
10130501 53658 REGIONAL SENIOR WEBSITE								
	3,600.00	0.00	3,600.00	3,600.00	0.00	0.00	100.0%	
10130501 53700 CONTRACT MAINTENANCE/LEASES								
	3,765.00	0.00	3,765.00	1,953.27	1,775.73	36.00	99.0%	
10130501 54310 EQUIPMENT MAINTENANCE								
	1,500.00	553.00	2,053.00	1,983.41	47.95	21.64	98.9%	
10130501 56100 OPERATING EXPENSES								
	3,370.00	-553.00	2,817.00	1,043.36	1,613.64	160.00	94.3%	
10130501 58775 COMMUNITY HEALTH PROGRAM								
	10,000.00	0.00	10,000.00	6,086.00	411.00	3,503.00	65.0%	
TOTAL SENIOR CENTER								
	97,182.00	0.00	97,182.00	51,837.55	3,848.32	41,496.13	57.3%	
TOTAL EXPENSES								
	97,182.00	0.00	97,182.00	51,837.55	3,848.32	41,496.13		
10140101 ADMINISTRATION								
10140101 51600 DEPARTMENT HEAD WAGES								
	125,195.00	0.00	125,195.00	67,894.38	0.00	57,300.62	54.2%	

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07								
10140101 ADMINISTRATION		ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10140101 53300		PROFESSIONAL/TECH SERVICES						
	70,000.00	0.00	70,000.00	24,240.30	36,609.70	9,150.00	86.9%	
10140101 58110		TRAINING/MTGS/DUES/SUBSCRIP						
	3,675.00	0.00	3,675.00	1,166.25	1,931.25	577.50	84.3%	
TOTAL ADMINISTRATION								
	198,870.00	0.00	198,870.00	93,300.93	38,540.95	67,028.12	66.3%	
TOTAL EXPENSES								
	198,870.00	0.00	198,870.00	93,300.93	38,540.95	67,028.12		
10140103 HIGHWAY								
10140103 51130		OVERTIME						
	12,500.00	0.00	12,500.00	6,632.43	0.00	5,867.57	53.1%	
10140103 51301		SEASONAL HELP SUMMER						
	15,000.00	0.00	15,000.00	5,586.00	0.00	9,414.00	37.2%	
10140103 51610		SUPERVISORS						
	87,665.00	0.00	87,665.00	48,558.46	0.00	39,106.54	55.4%	
10140103 51620		PUBLIC WORKS EMPLOYEES						
	827,966.00	0.00	827,966.00	422,824.62	0.00	405,141.38	51.1%	
10140103 51710		POSITION UPGRADE PAY						
	7,500.00	0.00	7,500.00	3,406.86	0.00	4,093.14	45.4%	
10140103 51805		PT SNOWPLOW DRIVERS						
	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%	
10140103 51815		OVERTIME SNOW PLOWING						
	95,000.00	0.00	95,000.00	10,649.36	0.00	84,350.64	11.2%	
10140103 53645		TRAINING						
	1,800.00	0.00	1,800.00	545.00	500.00	755.00	58.1%	
10140103 53700		CONTRACT MAINTENANCE/LEASES						
	3,000.00	0.00	3,000.00	0.00	4,013.78	-1,013.78	133.8%	
10140103 55300		TELEPHONE/CABLE						
	5,000.00	0.00	5,000.00	2,020.30	2,279.70	700.00	86.0%	
10140103 56260		GASOLINE/OIL						
	40,000.00	0.00	40,000.00	2,569.78	24,830.22	12,600.00	68.5%	
10140103 56265		DIESEL FUEL						
	60,000.00	0.00	60,000.00	25,197.05	24,802.95	10,000.00	83.3%	
10140103 56730		UNIFORMS						
	13,000.00	0.00	13,000.00	7,132.73	5,113.26	754.01	94.2%	
10140103 56900		OTHER SUPPLIES						
	2,300.00	0.00	2,300.00	1,215.73	1,784.27	-700.00	130.4%	
10140103 57300		NEW EQUIPMENT						
	1,500.00	0.00	1,500.00	790.90	659.10	50.00	96.7%	

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07								
10140103 HIGHWAY								
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
10140103 58300 EMPLOYEE REIMBURSEMENT								
	5,500.00	0.00	5,500.00	402.50	0.00	5,097.50	7.3%	
TOTAL HIGHWAY								
	1,182,731.00	0.00	1,182,731.00	537,531.72	63,983.28	581,216.00	50.9%	
TOTAL EXPENSES								
	1,182,731.00	0.00	1,182,731.00	537,531.72	63,983.28	581,216.00		
10140105 VEHICLE MAINTENANCE								
10140105 51620 PUBLIC WORKS EMPLOYEES								
	126,589.00	0.00	126,589.00	68,686.51	0.00	57,902.49	54.3%	
10140105 56100 OPERATING EXPENSES								
	2,100.00	0.00	2,100.00	1,105.44	844.56	150.00	92.9%	
10140105 56300 SNOW PLOW BLADES								
	5,500.00	0.00	5,500.00	3,250.00	250.00	2,000.00	63.6%	
10140105 56700 VEHICLE/EQUIP PARTS								
	135,000.00	-500.00	134,500.00	72,060.83	29,089.17	33,350.00	75.2%	
10140105 56705 OXYGEN & WELDING								
	1,000.00	500.00	1,500.00	1,046.48	453.52	0.00	100.0%	
10140105 56715 TIRES								
	10,000.00	0.00	10,000.00	15,159.90	340.10	-5,500.00	155.0%	
TOTAL VEHICLE MAINTENANCE								
	280,189.00	0.00	280,189.00	161,309.16	30,977.35	87,902.49	68.6%	
TOTAL EXPENSES								
	280,189.00	0.00	280,189.00	161,309.16	30,977.35	87,902.49		
10140107 ROAD UPKEEP								
10140107 56301 SALT AND SAND								
	125,000.00	0.00	125,000.00	19,679.44	75,900.56	29,420.00	76.5%	
10140107 56302 SNOW DAMAGE								
	300.00	0.00	300.00	8.54	191.46	100.00	66.7%	
10140107 56303 BITUMINOUS CONCRETE								
	5,000.00	0.00	5,000.00	4,569.60	430.40	0.00	100.0%	
10140107 56304 STREETS SIGNS & MARKINGS								
	4,000.00	0.00	4,000.00	2,191.92	658.08	1,150.00	71.3%	
10140107 56305 GUIDE RAILS								
	3,000.00	62.50	3,062.50	3,062.50	0.00	0.00	100.0%	

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07								
10140107 ROAD UPKEEP								
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
10140107 56306		TREE REMOVAL						
	4,000.00	25,000.00	29,000.00	10,720.00	11,280.00	7,000.00	75.9%	
10140107 56307		GRAVEL						
	3,000.00	0.00	3,000.00	2,814.24	185.76	0.00	100.0%	
10140107 56308		DRAINAGE IMPROVEMENT						
	3,000.00	0.00	3,000.00	2,576.36	723.64	-300.00	110.0%	
10140107 56312		STREETLIGHT MAINTENANCE						
	1,500.00	-62.50	1,437.50	247.50	502.50	687.50	52.2%	
10140107 57301		EQUIPMENT RENTAL						
	2,000.00	0.00	2,000.00	1,628.16	26.55	345.29	82.7%	
TOTAL ROAD UPKEEP								
	150,800.00	25,000.00	175,800.00	47,498.26	89,898.95	38,402.79	78.2%	
TOTAL EXPENSES								
	150,800.00	25,000.00	175,800.00	47,498.26	89,898.95	38,402.79		
10140111 PROPERTY MAINTENANCE								
10140111 58200		TOWN HALL AND ANNEX						
	15,000.00	0.00	15,000.00	6,506.23	3,465.77	5,028.00	66.5%	
10140111 58210		PW FACILITIES						
	26,000.00	0.00	26,000.00	15,015.67	8,401.17	2,583.16	90.1%	
10140111 58220		POLICE STATION						
	15,000.00	0.00	15,000.00	5,829.47	5,146.53	4,024.00	73.2%	
10140111 58225		EMERGENCY SERVICES BUILDING						
	10,000.00	0.00	10,000.00	4,439.73	3,578.27	1,982.00	80.2%	
10140111 58230		LIBRARY FAC						
	6,500.00	0.00	6,500.00	4,458.24	3,700.07	-1,658.31	125.5%	
10140111 58235		SENIOR CENTER FACILITY						
	8,000.00	0.00	8,000.00	2,927.99	1,784.15	3,287.86	58.9%	
10140111 58236		TOWN GREEN						
	5,000.00	0.00	5,000.00	2,959.78	2,012.13	28.09	99.4%	
TOTAL PROPERTY MAINTENANCE								
	85,500.00	0.00	85,500.00	42,137.11	28,088.09	15,274.80	82.1%	
TOTAL EXPENSES								
	85,500.00	0.00	85,500.00	42,137.11	28,088.09	15,274.80		
10140113 SANITATION								
10140113 51620		PUBLIC WORKS EMPLOYEES						
	2,000.00	0.00	2,000.00	615.47	0.00	1,384.53	30.8%	

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07								
10140113	SANITATION	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10140113 54210	DISPOSAL SERVICE	616,803.00	0.00	616,803.00	355,668.44	253,331.56	7,803.00	98.7%
10140113 54224	TIPPING FEES	400,000.00	0.00	400,000.00	178,236.02	207,763.98	14,000.00	96.5%
10140113 56100	OPERATING EXPENSES	5,000.00	0.00	5,000.00	3,242.81	1,742.19	15.00	99.7%
10140113 58790	MISCELLANEOUS EXPENSES	75,000.00	0.00	75,000.00	33,922.00	31,078.00	10,000.00	86.7%
TOTAL SANITATION								
		1,098,803.00	0.00	1,098,803.00	571,684.74	493,915.73	33,202.53	97.0%
TOTAL EXPENSES								
		1,098,803.00	0.00	1,098,803.00	571,684.74	493,915.73	33,202.53	
10150101 LIBRARY								
10150101 51160	CUSTODIAN SALARIES	23,382.00	0.00	23,382.00	13,078.89	0.00	10,303.11	55.9%
10150101 51600	DEPARTMENT HEAD WAGES	81,136.00	-3,240.00	77,896.00	42,243.60	0.00	35,652.40	54.2%
10150101 51610	SUPERVISORS	162,753.00	0.00	162,753.00	73,850.46	0.00	88,902.54	45.4%
10150101 51615	ASSISTANT WAGES	102,528.00	0.00	102,528.00	64,898.23	0.00	37,629.77	63.3%
10150101 51800	PART-TIME WAGES	55,765.00	0.00	55,765.00	30,641.33	0.00	25,123.67	54.9%
10150101 53700	CONTRACT MAINTENANCE/LEASES	2,540.00	3,240.00	5,780.00	4,303.78	751.22	725.00	87.5%
10150101 55330	TELEPHONE & FAX SERVICE	3,200.00	0.00	3,200.00	1,584.54	1,415.46	200.00	93.8%
10150101 56100	OPERATING EXPENSES	12,283.00	0.00	12,283.00	8,942.38	2,806.49	534.13	95.7%
10150101 56140	LION REGIONAL COMPUTER NETWORK	43,658.00	0.00	43,658.00	23,771.39	18,595.77	1,290.84	97.0%
10150101 56420	LIBRARY BOOKS	55,000.00	0.00	55,000.00	28,758.18	20,356.62	5,885.20	89.3%
TOTAL LIBRARY								
		542,245.00	0.00	542,245.00	292,072.78	43,925.56	206,246.66	62.0%
TOTAL EXPENSES								
		542,245.00	0.00	542,245.00	292,072.78	43,925.56	206,246.66	
10160101 PARKS AND RECREATION								
10160101 51600	DEPARTMENT HEAD WAGES							

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07								
10160101	PARKS AND RECREATION	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10160101 51610	78,915.00	SUPERVISORS	0.00	78,915.00	42,796.34	0.00	36,118.66	54.2%
10160101 51615	53,393.00	ASSISTANT WAGES	0.00	53,393.00	31,860.06	0.00	21,532.94	59.7%
10160101 51710	77,036.00	-5,846.00 PLAYGROUND & CUSTODIAN	0.00	71,190.00	33,905.50	0.00	37,284.50	47.6%
10160101 53700	10,000.00	CONTRACT MAINTENANCE/LEASES	0.00	10,000.00	0.00	0.00	10,000.00	.0%
10160101 54300	161,462.00	REPAIRS & MAINTENANCE	0.00	161,462.00	107,633.31	53,828.69	0.00	100.0%
10160101 56100	32,046.00	OPERATING EXPENSES	0.00	32,046.00	18,156.66	13,469.34	420.00	98.7%
10160101 56220	24,615.00	ELECTRICITY	0.00	24,615.00	10,414.69	13,989.67	210.64	99.1%
	27,000.00	5,846.00		32,846.00	23,749.44	9,096.56	0.00	100.0%
TOTAL PARKS AND RECREATION								
	464,467.00		0.00	464,467.00	268,516.00	90,384.26	105,566.74	77.3%
TOTAL EXPENSES								
	464,467.00		0.00	464,467.00	268,516.00	90,384.26	105,566.74	
10170101 BOE EXPENDITURES								
10170101 58790	34,555,319.00	BOARD OF EDUC EXPENSES	0.00	34,555,319.00	0.00	0.00	34,555,319.00	.0%
TOTAL BOE EXPENDITURES								
	34,555,319.00		0.00	34,555,319.00	0.00	0.00	34,555,319.00	.0%
TOTAL EXPENSES								
	34,555,319.00		0.00	34,555,319.00	0.00	0.00	34,555,319.00	
10180101 DEBT SERVICE								
10180101 58810	2,894,957.00	GEN OBLIGATION BOND PRINCIPAL	0.00	2,894,957.00	1,782,337.22	0.00	1,112,619.78	61.6%
10180101 58811	1,160,761.00	GEN OBLIGATION BOND INTEREST	0.00	1,160,761.00	674,677.55	0.00	486,083.45	58.1%
10180101 58820	84,266.00	CWF/DWSRF LOAN PRINCIPAL	0.00	84,266.00	41,980.57	0.00	42,285.43	49.8%
10180101 58821	13,705.00	CWF/DWSRF LOAN INTEREST	0.00	13,705.00	7,004.57	0.00	6,700.43	51.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07							
10180101 DEBT SERVICE	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10180101 58823	DEBT TRANSFER TO WPCA						
	550,971.00	0.00	550,971.00	0.00	0.00	550,971.00	.0%
10180101 58830	PROJECTS IN PROGRESS						
	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00	.0%
TOTAL DEBT SERVICE							
	4,754,660.00	0.00	4,754,660.00	2,505,999.91	0.00	2,248,660.09	52.7%
TOTAL EXPENSES							
	4,754,660.00	0.00	4,754,660.00	2,505,999.91	0.00	2,248,660.09	
10185101 CAPITAL AND NON-RECURRING							
10185101 58790	CONTRIBUTION TO CAPITAL						
	1,150,285.00	0.00	1,150,285.00	0.00	0.00	1,150,285.00	.0%
TOTAL CAPITAL AND NON-RECURRING							
	1,150,285.00	0.00	1,150,285.00	0.00	0.00	1,150,285.00	.0%
TOTAL EXPENSES							
	1,150,285.00	0.00	1,150,285.00	0.00	0.00	1,150,285.00	
GRAND TOTAL							
	63,507,221.00	43,994.79	63,551,215.79	14,674,434.74	2,350,234.82	46,526,546.23	26.8%

** END OF REPORT - Generated by Matthew Bonin **

YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	9	Y	N
Sequence 2	0	N	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2022/ 1

To Yr/Per: 2022/ 6

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2023/ 7

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Field Name	Field value
Fund	0101
TWN FUNCTION	
DEPT / LOCAT	
SDEP/BOEFUNC	
Character Code	
Org	
Object	
Project	
Account type	Expense
Account status	
Rollup code	



File #: 22-064

Agenda Date: 3/1/2023

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act* Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

Background:

The Town has been slated to receive approximately \$4,327,000 from the American Rescue Plan Act.

- Local governments would receive funding in two tranches (2nd tranche May/June 2022)
- Funds must be “*obligated*” by the end of calendar year 2024, “*liquidated*” by end of calendar year 2026.

Although the federal guidelines did not require approval by the taxpayers for the use of the American Rescue Plan Act (ARPA) Funding that the Finance Committee decided to include projects that were not time-sensitive in the Capital Improvement Plan (CIP) that would be presented and voted on by the taxpayers as part of the May 17, 2022 Budget Referendum

To ensure that each project and all suggestions were given their due diligence that over the past year the Finance Committee developed a rubric to evaluate/rate each project, held an Information Forum on February 15, 2022 to receive and comments and suggestions on the proposed ARPA Projects, and received input from town departments and residents through conversations, and other sources such as social media

❖ Final rule defines five (5) broad eligible categories:

- Responding to the public health emergency and the negative economic impacts of COVID-19
 - Replacement of lost revenue
 - Provide premium pay
 - Water and sewer infrastructure
 - Broadband infrastructure

❖ Responding to the public health emergency and the negative economic impacts of COVID-19 (subcategories)

- public health
- assistance to households
- assistance to small businesses
- assistance to nonprofits

- aid to impacted industries
- public sector capacity
- ❖ Why not just “give the money back”?
- Funds cannot be used to reduce taxes
- Each resident would receive \$288
- Current plan supports all of the above categories, invests in the community, and generates a return on the investment.

During the ARPA Projects evaluation process the Town Council approved to allocate ARPA Funding for some projects or expenses that were safety issues or time sensitive issues that could not wait until the May Budget Referendum. He presented the List of ARPA Projects the Town Council approved funding for as follows:

Project	Location	Estimated Cost	Funds Committed	Date Approved
Sewer line extension Phase I	Ledyard Center to LHS	1,200,000	Yes	4/27/2022
Skid mounted sewer pumps	Ledyard WPCA	175,000	Yes	4/27/2022
Add funds to Housing Rehab Grant	Town wide	100,000	Yes	12/8/2021
Town Hall A/C Replacement	741 Colonel Ledyard Hwy	80,000	Yes	4/13/2022
Town Green Improvements	Ledyard Center	75,000	Yes	2/9/2022
Concrete floor	Pole Barn, lower Town Green	55,000	Yes	12/8/2021
LLHD	Town wide	43,270	Yes	1/26/2022
Thames Valley Council for Community Action	Town wide	15,000	Yes	12/8/2021
Replace brackets on lamp poles	Ledyard Center	2,520	Yes	4/27/2022
Balance of funds for OwlPro meeting camera	Town wide	831	Yes	12/8/2021

The following initiatives were presented and included as part of the Annual Fiscal Year 2022/2023 Budget process for the use of the ARPA Funding:

Project	Location	Estimated Cost
Court of Probate	Town wide	TBD
Sewer line extension Phase III	Ledyard Center	950,000
Ledyard Center sewer line extension Phase II	Ledyard Center	612,500
Sandy Hollow Guardrails	Sandy Hollow Road	225,000
Funding for youth mental health clinicians	Town wide	190,000
Ledyard Up/Down Sawmill	Ledyard	125,000

Replace 2 dispatch stations in Emergency Ops Center	Town wide	75,000
Playscape replacement	13 Winthrop, Gales Ferry	65,000
Erickson Park enhancements	Gales Ferry	55,000
Athletic Field Fence	Education	55,000
Police radio replacement	Town wide	46,125
Nathan Lester House repairs	Ledyard	40,000
LED Sign Panel, Gales Ferry	Gales Ferry	35,000
Sidewalk infill	Ledyard Center	35,000
Sidewalks	Gales Ferry	35,000

Project	Location	Estimated Cost
LED Sign Panel, Ledyard Center	Ledyard Center	35,000
Lead Abatement project	Nathan Lester House	30,000
SCCOG recovery planner	Town wide	28,399
SE Cultural Coalition	Town wide	28,399
Replace food pantry roof	Ledyard Town Green	25,000
Southeastern Council on Alcoholism and Drug Addiction	Town wide	25,000
Replace 6 doors in Town Hall	741 Colonel Ledyard Hwy	23,000
Electric Vehicle charging stations	Gales Ferry	20,000
Re-vinyl side food pantry	Ledyard Town Green	17,500
Gales Ferry Corridor Study	Gales Ferry	15,000
Solar charging station	Town Green, Bill Library GF Lib	12,000
Add ClearGov modules	Town wide	10,500
Homeless Hospitality Center of New London	Town wide	10,000
Parks and Rec Summer Scholarships	Town wide	10,000
Replace Firehouse software	Ledyard / Gales Ferry Fire Stations	8,000
Solar powered crosswalk signs	Ledyard Center	7,500
Town promotional video	Town wide	6,000
Install wi-fi in pantry	Pantry, Town Green	2,500

Since the townspeople's May 17, 2022 approval of the \$63,484,221 Fiscal Year 2022/2023 Budget Accounts have been setup for all of the approved ARPA Projects and staff has been assigned to manage and oversee each of the Projects. Due to inflation rates the costs of the projects have increased significantly since the town began the process last October-November, 2021. Therefore, the town has been working to monitor costs to determine which projects to proceed with and whether they should hold off on other projects.

Meeting Detail Action:**Finance Committee Meeting 02/01/2023:**File #: [22064](#) Version: 1

Type: General Discussion

Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act* Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

Councilor Saums stated Finance Director Matthew Bonin provided an updated spreadsheet regarding the status and funding for the ARPA Projects.

The Finance Committee, Mayor Allyn, and Finance Director Matt Bonin reviewed the ARPA Project Status Spreadsheet.

Total ARPA All									
						4, 32 7, 09 3. 49			
Request Title	Depart	Munis Acct Name	Approv Proces	Date		AR Ap Funds Expended	Total ARPA Funds Remaining	Status	Notes
Sewer Line Extension Phase I	WPCA	Sewer Capital - Construction Services	Town Counci Action	04/27/		1,281,150.00	1,118,850.00	In Progress	need to verify - all Sewer Feasibility expenses
Sewer Line Extension Phase III	WPCA	Sewer Capital - Construction Services	Budget Referen	05/17/		950-	950,000.00	Not Started	
Funding for youth mental health clinicians	Youth Services	Counselor	Budget Referen	05/17/		190543.75	189,456.25	In Progress	
Skid Mounted Sewer Pumps	WPCA	Sewer Capital - Construction Services	Town Counci Action	04/27/		17312,819.70	162,180.30	In Progress	
(Continued)									

Request Title	Dept	Munis Acct Name	Approv Proces	Date	ARPA Ap Funds Expended	Total ARPA Funds	ARPA Funds Remaining	Status	Notes
Ledyard Up/Down Sawmill	Historic Districts	Hist. Districts - Building Maintenance	Budget Refere m	05/17/	12	3,200.00	121,800.00	In Progress	
Road Restoration Fund	Public Works	Public Works - Road Restoration	Budget Refere m	05/17/	114	114,885.00	-	Completed	
Housing Rehab Grant - additional funding	Land Use / Planning	Housing - Program Expenditures	Town Counci Action	12/08/	100	761.00	99,239.00	In Progress	small amount of admin activity
Town Hall HVAC system replacement	Public Works	Public Works - Building Upgrade Reserve	Town Counci Action	04/13/	80	35,101.00	44,899.00	In Progress	
Town Green Upgrade Project	Public Works	Planning Dept - Town Green Upgrade	Town Counci Action	02/09/	75	75,000.00	-	Completed	
Replace Dispatch Stations (2) in EOC	Emergency Manageme nt	Dispatch - New Equipment	Budget Refere m	05/17/	75	60,486.98	14,513.02	Completed	
Playscape Replacement at 13 Winthrop, Gales Ferry	Park & Rec	Park & Rec - Site Improvement	Budget Refere m	05/17/	60	27,296.00	32,704.00	In Progress	
Erickson Park Enhancemen ts	Park & Rec	Park & Rec - Site Improvement	Budget Refere m	05/17/	55	-	55,000.00	Not Started	
Concrete Floor - Pole Barn	Public Works	Planning Dept - Town Green Upgrade	Town Counci Action	12/08/1	100	100,000.00	-	Completed	
Police Radio Interoperabil ity	Police	Radios	Budget Refere m	05/17/	46	-	46,125.00	Not Started	
Ledge Light Health District - support COVID initiatives	Finance	Misc. - Professional / Technical Services	Town Counci Action	01/26/	43	43,270.00	-	Completed	
Nathan Lester House repairs	Historic Districts	Hist. Districts - Building Maintenance	Budget Refere m	05/17/	40	2,599.00	37,401.00	In Progress	
(Continued)									
Request Title	Dept.	Munis Acct Name	Approv Proces	Date	ARPA Ap Funds Expended	Total ARPA Funds	ARPA Funds Remaining	Status	Notes

LED Sign Panel, Gales Ferry	Mayor Office	LED Signs	Budget Refere m	05/17/		35,-	35,000.00	In Progress	RFP in motion
LED Sign Panel, Ledyard Center	Mayors Office	LED Signs	Budget Refere m	05/17/		35,-	35,000.00	In Progress	
Sidewalk Infill in Ledyard Center	Public Works	LC Sidewalk Infill	Budget Refere m	05/17/		35,-	35,000.00	Not Started	
Add Sidewalks in Gales Ferry	ON HOLD		Budget Refere m	05/17/		35,-	35,000.00	Not Started	
Replace Food Pantry Roof	Mayors Office	Food Pantry Improvements	Budget Refere m	05/17/		25,8,700.00	16,300.00	Completed	
Exterior Doors (TH and Annex) w/ Electronic Locking Systems	Public Works	TH/Annex Doors/Locks	Budget Refere m	05/17/		23,-	23,000.00	Not Started	
Electric Vehicle charging stations	Mayors Office	Electric Car Charge Stations	Budget Refere m	05/17/		20,-	20,000.00	Not Started	
Vinyl Re-siding of Food Pantry	Mayors Office	Food Pantry Improvements	Budget Refere m	05/17/		17,-	17,500.00	Not Started	
Gales Ferry Corridor Study	Land Use / Planning	Gales Ferry Corridor Study	Budget Refere m	05/17/		15,-	15,000.00	Not Started	
TVCCA - Commissary project	Finance	Misc. - Professional / Technical Services	Town Council Action	12/08/		15,15,000.00	-	Completed	
Solar Charging Stations	Mayors Office	Solar Charging Stations	Budget Refere m	05/17/		12,5,496.00	6,504.00	In Progress	not sure if completed
Added ClearGov Modules	MIS	Computer Software	Budget Refere m	05/17/		10,10,500.00	-	Completed	
Parks & Rec Summer Scholarships	Parks & Rec.	LYS Enrichment Grant	Budget Refere m	05/17/		10,2,087.50	7,912.50	In Progress	
(Continued)									
Request Title	Dept	Munis Acct Name	Approv Proces	Date		AR Total ARPA Ap Funds Expended	ARPA Funds Remaining	Status	Notes

Homeless Hospitality Center of New London	Finance	Misc. - Professional / Technical Services	Budget Refere m	05/17/		10,10,000.00	-	Completed	
Replace Firehouse software	AES	Computer Software	Budget Refere m	05/17/		8,04,000.00	4,000.00	In Progress	LFD complete, GFD in process
Automated Doors - Senior Center	Public Works	Senior Center Facility	Budget Refere m	05/17/		5,0-	5,000.00	Not Started	
Replace brackets on streetlight poles	Public Works	Public Works - Building and Grounds Misc.	Town Council Action	04/27/		2,52,476.84	43.16	In Progress	
Install WI-FI in Food Pantry	MIS	MIS - Replacement Equipment	Budget Refere m	05/17/		2,52,640.76	(140.76)	Completed	
Balance of funding for Owl Pro	MIS	MIS - Replacement Equipment	Town Council Action	12/08/		83,831.00	-	Completed	
TOTALS			Total Allocat			3,7			
			Total Allocat			3,7			
			Total Expend			63,279.58	555,564.95	618,844.53	3,127,286.47
			Balance Availab			580		580,962.49	Uncommitted Balance
								3,708,248.96	Total Unexpended

Councilor Ryan noted that a number of American Rescue Plan Act (ARPA) Project have not been started yet. He questioned other than reasons such as seasonal, why some projects have not been started, noting that the ARPA Funding had to be obligated by 2024 and expended by 2026.

The Group noted the following:

- Linda C. Davis Food Pantry Improvements-** The new roof has been installed; however, the new siding has not been installed yet. Mayor Allyn explained the Food Pantry Volunteers requested a weather shelter covered entry area be added to the building; therefore, they were waiting for this work to be done before they installed the new siding on the building.

- **Town Hall HVAC** - Has been completed, the air conditioning will not be turned on and tested until this summer (2023).
- **Skid Mounted Sewer Pump** - has been delivered; it will be installed this spring (2023).
- **Gales Ferry Sidewalks** - Does not have an assigned owner, does not have a sidewalk plan. The town needs to conduct a Gales Ferry Corridor Study, to have a recommendation regarding where the sidewalks should be placed in Gales Ferry.

Mayor Allyn stated the Land Use Department has not been fully staffed for some time; and the Land Use Director was overburdened with a tremendous amount of work. Therefore, no progress has been made toward conducting the Gales Ferry Corridor Study. He suggested the town solicit the Southeastern Connecticut Council of Governments (SCCOG) to conduct the Gales Ferry Corridor Study. He noted that Land Use Director Juliet Hodge recently completed the Comprehensive Zoning Regulations Rewrite, and that she had to finish the Subdivision Regulations Rewrite to be in alliance with the new the Zoning Regulations. In addition, with the townspeople's November 6, 2022 approval of the sale of recreational marijuana that Zoning Regulations that permit the sale of marijuana in town have to be drafted/completed by June 30, 2023 in accordance with state statute.

- **Ledyard Center Sidewalk fill-in** There are a few places in Ledyard Center such as in front of Holdridge's where there are sections of the sidewalks that are missing.
- **Electric Vehicle Charging (EV) Stations** - Work need to be done to determine where the Electric Vehicle Charging Stations should be located.
- **LED Signs** - The Request for Proposals (RFP) for the LED Signs would be posted on February 16, 2023. The Bid Opening would be in early March, the Bid would be awarded, and the project should be completed by the end of May, 2023.
- **Playscape at 13 Winthrop** - The Playscape was delivered in November, 2022. The Playscape would be installed in the Spring, 2023. Instead of woodchips they plan to pour a rubberized pad around the equipment.
- **Erickson Park Enhancements** - Public Works would be doing some work to install a retaining wall and create some additional parking.

Councilor Ryan noted that he has seen a number of people kayaking at Erickson Park. He suggested that the launch be regraded, noting that it was quite steep.

- **Lester House Repairs and Up-Down Sawmill** - The spreadsheet indicated that these projects were in-progress.

Finance Director Matthew Bonin noted that the Historic District Commission received a Grant to conduct a structural engineering review of the Sawmill. He noted that the Report would provide recommendations on the areas that need to be addressed. He stated that he would follow-up with Historic District Commission Chairman Vincent Godino to check on the status of these projects.

- **Replace Dispatch Console Stations** - Project has been completed \$14,513 under budget. Mayor Allyn explained that some projects may come in under budget and other projects may come-in over budget. Therefore,

he stated for the projects that come-in under budget that the funds would be added to the undesignated balance to be used toward other projects that come in over budget. He noted as an example of a project that may have a cost overrun from the amount that was initially budgeted was the Ledyard Center Sewer Extension Project noting that the cost of the ductile piping has increased by 200%.

- **Solar Charging Stations** - Mayor Allyn stated the town purchased four solar charging stations, noting that they came in under budget. He explained that some solar charging stations were deployed at the Town Green, Bill Library, Gales Ferry Library to see how they worked. He stated the charging stations were secured and bolted to the ground in concrete.

The Finance Committee thanked the Finance Director for his work on the ARPA Spreadsheet.

Councilor Rodriguez questioned whether the Mayor had any updates on the Federal Infrastructure Funding for Municipalities.

Mayor Allyn stated the Federal Government has prioritized the roll out of Infrastructure Funding over a five-year projection. He noted as an example:

- Funding for Airports and Railway would be disbursed one year.
- Funding for Bridges and Culverts would be disbursed in 2024.
- Funding for Multi-Model Pedestrian Access would be disbursed another year.

Mayor Allyn stated Mark Boughton was heading up the Federal Infrastructure Funding for the State of Connecticut. He stated Mr. Boughton spoke at the Southeastern Connecticut Council of Governments (SCCOG) meeting and he explained that this year's focus was to make sure your town's project was with an adjacent community. He stated a singular town project would go to the bottom of the pile.

Councilor Saums stated State Senator Cathy Osten, Representative Kevin Ryan, Representative Craig Howard, and Representative Brian Lanoue have introduced the following two House Bills: (1) \$265,000 to be used for Heating Ventilation, Air Conditioning, and other equipment for the Emergency Services Building; and (2) \$350,000 to be used for a Roof and Apparatus for the Gales Ferry Fire Department. He stated the second Bill was a result of Gales Ferry Fire Chief Tony Saccone asking if they could ask the State for funding for Apparatus.

Mayor Allyn stated one of the apparatus items that was supposed to be included in the \$350,000 Bill was natural gas generator for the Parks and Recreation/Senior Citizens Facility. He stated he would contact Senator Osten to ensure the generator was included in the "*Apparatus*" Bill. He stated because there was a natural gas line that runs up to the Parks and Recreation/Senior Citizens Facility that the thought was if they had a whole building generator that the facility could be used during a crisis or bad storm because they had a commercial kitchen, bathroom facilities, etc.

Action: Reviewed/Discussed

Finance Committee Meeting 12/7/2022:

File #: [22064](#) Version: 1

Type: General Discussion

Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act* Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

Action: Discussed/Continued

Minute Note:

Councilor Ryan noted the ARPA Projects spreadsheet columns included “*Funds Appropriated*” and “*Balance Available*”. He questioned whether the funds available took into account completed projects that have come in under budget. Finance Director Matthew Bonin stated the spreadsheet that was attached to tonight’s meeting packet was not the most up-to-date spreadsheet, noting that he was maintaining a more detailed spreadsheet to track the projects as they were progressing. Councilor Ryan stated it would be good for the Finance Committee to see the rolling balance so that they could reallocate funds from completed projects that came in under budget, to projects that may be coming in over budget or to projects that were on the ARPA List but were not budgeted yet. He noted the ARPA Funding had to be appropriated before the end of 2024.

Action: Discussed/Continued

Finance Committee Meeting 11/2/2022

File #: [22064 <https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD>](https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD) Version: 1

Type: General Discussion ☐

Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding. ☐

Minutes Note:

No Action

Action : No Action (Continued)

Finance Committee Meeting 10/19/2022

File #: [22064
<https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD>](https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD)

Version: 1

Type: General Discussion ☐

Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding. ☐

Action : Discussed

Minute Note:

Finance Director Matthew Bonin, Mayor Allyn, III and the Finance Committee reviewed the status and progress of the ARPA Projects as noted below:

American Rescue Plan Act of 2021									
To 4,3									
Re	De	Ap	Da	Ap	Ex	Re	St		
OV	Pr			AF	AF	AF			
Sela	To	041,				1,	Un		
Ex & Ac	Ba								
Sela	Bu	0595				95	Nd		
Ex & Re									
Fu	Ka	Bu	0519			19	Nd		
me	Re						Po		
cli							po		
Skla	To	04177,				16	In		
Se & Ac	Ba								
Le	Vi	Bu	0512			12	Nd		
Sa	Ch	Re							
Kr									
Rc	St	Bu	051188			26	In		
Fu	M	Re							
Hd	Tu	To	1210			10	In		
Gr	(L	Ac							
fu	Pr								
Td	St	To	04803544				In		
sy	M	Ac							
re									
Td	St	To	02754925				In		
Ug	M	Ac							
Re	Ja	Bu	05756014				Co		
St	Re								
				AF	AF	AF			

Re Ov	De Pr	Ap Bu	Da 05	Ap 60	Ex 27	Re 32	St In
Pl Re W Fe	Sc Jo Re	Bu Re	05	60	27	32	In
Cd Pd	St M	To Ac	12	55		55	Ur
Er Er	Sc Jo	Bu Re	05	55		55	Nd
Pd Int	Jo Re	Bu Re	05	46		46	Nd
Le Di CC	M Ac	To Ac	01	43	43		Co
Na Hc Kr	Vi Ch Re	Bu Re	05	40		40	Nd
Ad Ga	(\$ St ou pla	Bu Re	05	35		35	Nd
LE Ga	Kr Ch Re	Bu Re	05	35		35	Ur
LE Le	Kr Ch Re	Bu Re	05	35		35	Nd
Sid Le	St Re	Bu Re	05	35		35	Nd
Re Pa	Kr Ch Re	Bu Re	05	25	8, 16		Co
Ex an Ele Sy	St Re	Bu Re	05	23		23	Nd
Ele ch	Kr Ch Re	Bu Re	05	20		20	Not Started
Vi Fo	Kr Ch Re	Bu Re	05	17		17	Not Started
TVM Co pr	M Ac	To Ac	12	15	15		Completed
Ga Co	Ju Re	Bu Re	05	15		15	Not Started

Sol	Kr	Bu	05	12	12	Not Started
St	Ch	Re				

				ARPA Funds	ARPA Funds	ARPA Funds	
Request Title	Dept. Head / Owner	Approval Process	Date	Appropriated	Expended	Remaining	Status
Added ClearGov Modules	Regina Brulotte	Budget Referendum	05/17/22	10,500.00		10,500.00	Completed
Homeless Hospitality Center of New London	Matt Bonin	Budget Referendum	05/17/22	10,000.00	10,000.00	-	Completed
Parks and Rec Summer Scholarships	Kristen Chapman	Budget Referendum	05/17/22	10,000.00	2,087.50	7,912.50	In Progress
Replace Firehouse software	Steve Holyfield	Budget Referendum	05/17/22	8,000.00		8,000.00	In Progress
Automated Doors - Senior Center	Steve Masalin	Budget Referendum	05/17/22	5,000.00		5,000.00	Not Started
Replace brackets on streetlight poles	Steve Masalin	Town Council Action	04/27/22	2,520.00	2,476.84	43.16	Purchased-Not Installed
Install WI-FI in Food Pantry	Regina Brulotte	Budget Referendum	05/17/22	2,500.00	2,640.76	(140.76)	In-Progress
Balance of funding for Owl Pro	Regina Brulotte	Town Council Action	12/08/21	831.00	831.00	-	Completed
Concrete Floor - Pole Barn (additional funding)	Steve Masalin	Town Council Action	10/12/22	45,000.00		45,000.00	In-Progress
TOTALS		Total Allocated		3,746,131.00			
		Total Expended			353,313.85		
		Balance Available		580,962.49			

Key:

- In-Progress - Work was currently being done.

- **Underway - Preparing for project (obtaining cost estimates, working to solicit bids, etc.).**
- **Completed - Project complete, and funds have been expended.**

The Group discussed ARPA Projects that came in under budget to-date, such as the Linda C. Davis Food Pantry Roof. The also discussed the importance to redirect the unused funds to projects that may come-in over the estimated budget costs, and/or to redirect the unused funds to projects that were not funded such as Phase II & III of the Ledyard Center Sewer Extension Project.

Finance Director Matthew Bonin stated of the ARPA Projects that have been completed to-date that there was an excess of \$31,000 funds that could be reappropriated.

The Group noted that the ARPA funding had to be obligated by 2024 and fully expended by 2026.

Action: Discussed

Finance Committee Meeting 10/5/2022

File #: [22064 <https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD>](https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD) Version: 1

Type: General Discussion ☐

Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding. ☐

Minutes Note:

Councilor Saums suggested the Committee deferred discussion regarding the ARPA Funded projects to their September 21, 2022 meeting, noting that he would like Mayor Allyn, III to be present for their discussion.

Action : No Action (Continued)

Finance Committee Meeting 9/21/2022

File #: [22064 <https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD>](https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD)

Version: 1

Type: General Discussion ☐

Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding. ☐

Minutes Note:

Councilor Saums suggested the Committee deferred discussion regarding the ARPA Funded projects to their September 21, 2022 meeting, noting that he would like Mayor Allyn, III to be present for their discussion.

Action : No Action (Continued)

Finance Cmt Meeting 9/7/2022

File #: [22064](#)

<https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD>

Version: 1

Type: General Discussion ☐

Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding. ☐

Action: No Action ☐

Minutes Note:

Councilor Saums suggested the Committee deferred discussion regarding the ARPA Funded projects to their September 21, 2022 meeting, noting that he would like Councilor Ingalls to participate in their discussion.

Action: No Action (Continued)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-093

Agenda Date: 3/1/2023

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Any other Old Business proper to come before the Committee.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1160

Agenda Date: 3/1/2023

Agenda #: 1.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to appropriate \$51,838 to Account #21050101-58790-G0015 (Library Capital - New Equipment - Misc. State Grants) upon the receipt of a State Library Grant for the same amount.

In addition, authorize the funds to be expended for the Gales Ferry Library E-fiber installation.

Background:

Town Council Meeting 1/12/2022

The Town Council authorized the Mayor to submit an application for E-Rate funds and a matching State Library grant to cover the installation cost of a fiber network at Gales Ferry Library along with a request for E-Rate funds to supplement up to 50% of the annual maintenance and internet cost. Gales Ferry Library e-fiber installation.

The Gales Ferry Library was not on a fiberoptic network and when a number of people were using technology devices at the Gales Ferry Library they get kicked off the internet because they were exceeding the upload and download of the Library's current cable internet carrier.

The Connecticut State Library was strongly encouraging the Gales Ferry Library to get on a fiberoptic network. The installation cost of the fiber network from the Hub in Ledyard Center the Gales Ferry Library to connect to the Connecticut Educational Network (CEN) would be \$91,900 and the equipment would cost was \$10,758.

The Connecticut State Library had money available to help libraries install a fiber network through the Connecticut Education Network (CEN) Program; and would provide a match thru the E-Rate grant funding so that the entire installation cost (\$91,900) and equipment (\$10,758) would be funded.

The Schools and the Bill Library were currently receiving excellent internet service from the Connecticut Educational Network (CEN), which was a high-speed fiber optic network, that was independent from ComCast and Frontier.

The E-Rate grant was a Federal Program that was funded by the telephone services. A certain percentage of everyone's phone bill was paid to Universal Service Fund (USF), therefore, these funds were not actually coming from the State of Connecticut. Therefore, he stated that this was a good opportunity to improve internet service at the Gales Ferry Library.

This grant funding would also pay the \$7,200 annual fee for fiber maintenance for the first year. Beginning the second year and each year thereafter, the Library would be eligible to apply for the E-Rate discount, which has been 50% for the last few years. After the E-Rate discount the Connecticut Educational Network annual fiber

maintenance fee would be \$3,600 per year, minus the current \$828, (cable internet) for a net annual cost of \$2,772 for each year of the 20-year contract. Transitioning from the cable internet service to the Connecticut Educational Network would be a net difference of \$55,000 during the 20-year contract. Because the funding would be coming from the Universal Service Fund this was a good opportunity to move technology forward for the town, noting that the purpose of the Universal Service Fund was to provide access to everyone who needed it regardless of where they were.

Department Comment/Recommendation:

Both parties have signed off on the Connecticut State Library Grant totaling \$51,838. This includes half of the expense for the 20-year Dark Fiber IRU Lease, and the full cost of all network equipment, fiber operations and maintenance, along with any additional equipment needed. The Universal Service Administrative Co. (USAC) has committed \$36,950 to this project for the remaining half of the fiber lease. These funds will be paid directly to CEN and will not flow through the town.

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)

RESULT:	ADOPTED 8 - 0
MOVER:	Bill Saums, Town Councilor
SECONDER	Tim Ryan, Town Councilor
AYES:	Dombrowski, Ingalls, Irwin, McGrattan, Paul, Rodriguez, Ryan Saums
EXCUSED:	Marshall

16. MOTION to authorize the Mayor to submit an application for E-Rate funds and a matching State Library grant to cover the installation cost of a fiber network at Gales Ferry Library along with a request for E-Rate funds to supplement up to 50% of the annual maintenance and internet cost. Gales Ferry Library e-fiber installation.

Moved by Councilor Saums, seconded by Councilor Ingalls

Discussion: Councilor Saums provided some background noting in early December, 2021 Library Director Gale Bradbury spoke with him about installing a fiber network because they were having issues with the internet at the Gales Ferry Library. He stated to provide some data regarding the Library's request to install a fiber network that a Federal Communications Commission (FCC) Speed Test was conducted which showed that their internet download was 41.70 Mbps and the upload was 6.03 Mbps at the Gales Ferry Library, which was comparable to the type of internet service someone would have in their home. He stated anyone could download the FCC Speed Test on their cell phone and conduct the Speed Test on any internet or Wi-Fi connection they have in their homes.

Councilor Saums went on to explain that the Schools and the Bill Library were currently receiving excellent internet service from the Connecticut Educational Network (CEN), which was a high-speed fiber optic network, that was independent from ComCast and Frontier. However, he stated the Gales Ferry Library was not on a fiberoptic network and when a number of people were in the Library using technology devices they get kicked off the internet because they were exceeding the upload and download of the Library's current cable internet carrier. Therefore, he stated the Connecticut State Library was strongly encouraging the Gales Ferry Library to get on a fiberoptic network, explaining that this would be expensive because the fiber would need to be installed all the way from the hub in Ledyard Center to the Gales Ferry Library. However, he stated the Connecticut State Library had money available to help libraries install a fiber network through the Connecticut Education Network (CEN) Program.

Councilor Saums continued by addressing the cost to connect to the Connecticut Educational Network explaining the installation of the entire fiber network would cost \$91,900 and the equipment would cost was \$10,758. He stated the Connecticut State Library had money and would provide a match thru the E-Rate grant funding so that the entire installation cost (\$91,900) and equipment (\$10,758) would be funded.

Councilor Saums explained that the E-Rate grant was a Federal Program that was funded by the telephone services. He stated a certain percentage of everyone's phone bill was paid to Universal Service Fund, therefore, these funds were not actually coming from the State of Connecticut. He stated although he had mixed feelings about spending \$91,000 to install a fiber line because it was very expensive, that if Ledyard did not apply for the grant funding that another town would, noting that the grant funding would be spent either way. Therefore, he stated that this was a good opportunity to improve internet service at the Gales Ferry Library.

Councilor Saums addressed the on-going and annual maintenance cost stating that this grant funding would also pay the \$7,200 annual fee for fiber maintenance for the first year. He explained beginning the second year and each year thereafter, the Library was eligible to apply for the E-Rate discount, which has been 50% for the last few years. He stated the E-Rate discount would reduce the Gales Ferry Library's annual fiber maintenance cost to \$3,600 for each year of the 20-year contract, noting that their current cable internet cost \$828 per year. Therefore, he stated the net annual fiber maintenance cost would be \$2,772 noting that transitioning from the cable internet service to the Connecticut Educational Network would be a net difference of \$55,000 during the 20-year contract. He stated that given that the funding was coming from the Universal Service Fund that this was a good opportunity to move technology forward for the town, noting that the purpose of the Universal Service Fund was to provide access to everyone who needed it regardless of where they were.

Councilor Ryan noted the back-up information stated the annual maintenance fiber fee for the Connecticut Education Network at Bill Library after the E-Rate discount was \$1,650 per year; therefore, he questioned the reason the annual maintenance fee for the Gales Ferry Library would be \$3,600 after the E-Rate Rebate. Library Director Gale Bradbury explained the cost in Ledyard Center was lower because of the Bill Library’s proximity of the Connecticut Education Network hub at the High School and Police Station/Town Hall.

Councilor Ryan requested clarification on whether the town would need to apply for the 50% E-Rate discount for the annual fiber maintenance cost every year. Library Director Gale Bradbury stated that the town does have to apply each year to receive the 50% E-Rate Discount. Councilor Ryan questioned the probability of the town not receiving the 50% E-Rate one year. Mrs. Bradbury stated she has applied every year since 2016 to receive the E-Rate Discount for the fiber maintenance at the Bill Library and that the town has received the grant funding every year. Councilor Ryan stated that he was surprised that there was no increase in the fiber maintenance costs over the 20-year contract.

Mayor Allyn addressed Councilor Ryan’s comments regarding increases in the fiber maintenance cost, noting that same could be said for other cable internet providers, stating that they would have to believe that there would be increases in those providers annual costs.

Chairman Dombrowski thanked Library Director Gale Bradbury for her input.
8 - 0 Approved and so declared

VOTE:

RESULT: ADOPTED 8 - 0	
MOVER:	Bill Saums, Town Councilor
SECONDER	Andra Ingalls Town Councilor
AYES:	Dombrowski, Ingalls, Irwin, McGrattan, Paul, Rodriguez, Ryan Saums
EXCUSED:	Marshall

17. MOTION to authorize the Mayor to submit a Department of Community Development Block Grant (CDBG) Application in the amount of \$1.38 million to the Office of Brownfields and Capital Projects Small Business and Community Development Program Unit CT Communities Challenge Grant Program Round #1 for the purpose of extending a sewer line extension to Ledyard Center

In addition, appropriate \$1.37 million from the American Rescue Plan Act (ARPA) Account for Phase I, Phase II & Phase III of the Ledyard Sewer Line Extension Project.

Should the CDBG Application not be approved, appropriate the full cost of the Ledyard Sewer Line Extension Project in the amount of \$2.76 million from the American Rescue Plan Act (ARPA) Account.

Moved by Councilor Saums, seconded by Councilor Ingalls

Discussion: Councilor Saums provided some background stating that the town received grant funding to construct a Multi-Model Pathway from the Ledyard High School to Ledyard Center. He stated while the town has been designing and planning the Multi-Model Pathway, that they have also been studying and designing plans to extend the sewer line from the High School to Ledyard Center which would be done in several phases noting that it would run along Route 214/Route 117 to Colonel Ledyard Highway and would construct an estimated 2,450 linear feet of sewer line. He stated the Ledyard Center Sewer Line Extension Project would support additional economic development behind the former Ledyard Center School, as well as support existing businesses in Ledyard Center.

Councilor Saums stated because portions of these two projects (Multi-Model Pathway and Ledyard Center Sewer Line Extension) would follow the same track the thinking was that the two projects should be done together. He went on to state among the qualifying usage of \$4,443,574 American Rescue Act Plan (ARPA) funding was water and sewer line projects.

Councilor Saums went on to explain that in addition to the use of ARPA Funding for the sewer line extension project, that Ledyard was also eligible to apply for a Community Development Block Grant (CDBG) in the amount of \$1.38 million to help pay for the much-needed sewer line infrastructure project. He stated should Ledyard receive the CBDG Grant that

resale value of the apparatus when it came time to sell it. He stated the long-term plan (Fiscal Year 2028/2029) was to combine R-27 (Rescue Truck) with the Engine Truck, noting that the Engine Truck could hold both rescue equipment, such as specialized medical trauma equipment and the Jaws of Life, as well as the engine equipment. He stated replacing the rails on R-27 was a stop gap to keep this piece of apparatus on the road explaining that because this truck transported equipment for the firefighters that it was an essential piece of apparatus. He concluded by stating that he appreciated the Finance Committee visiting the Fire Departments, noting by seeing the apparatus that it was easier for the Fire Departments to explain the uses of the equipment along with the issues they were having, noting that these conversations were beneficial to the relationship between the Fire Departments and the Town Council.

Councilor Ingalls stated she found the Finance Committee's visits to the Fire Department's informative. She noted a lot of homework has gone into the decision to replace the rails on R-27 to extend the life of the apparatus. She stated she appreciated all the work that was done to come to this decision.

VOTE:

2 – 0 Approved and so declared

RESULT: RECOMMEND TO APPROVE 2 – 0

MOVER: Andra Ingalls, Town Councilor

SECONDER: Bill Saums, Town Councilor

AYES: Ingalls, Saums

EXCUSED Ryan

Councilor Saums thanked Mr. Holyfield and the firefighters for attending tonight's meeting.

Mr. Holyfield, Mr. Mann, Mr. Smith and Mr. Muggeo left the meeting at 5:20 p.m.

5. MOTION to recommend the Town Council authorize the Mayor to submit an application for E-Rate funds and a matching State Library grant to cover the installation cost of a fiber network at Gales Ferry Library along with a request for E-Rate funds to supplement up to 50% of the annual maintenance and internet cost. Gales Ferry Library e-fiber installation.

Moved by Councilor Saums, seconded by Councilor Ingalls

Discussion: Councilor Saums stated in early December, 2021 Library Director Gale Bradbury spoke with him about installing a fiber network because they were having issues with the internet at the Gales Ferry Library. He stated to provide some data regarding the Library's request to install a fiber network that a Federal Communications Commission (FCC) Speed Test was conducted which showed that their internet download was 41.70 Mbps and the upload was 6.03 Mbps at the Gales Ferry Library, which was comparable to the type of internet service someone would have in their home.

Councilor Saums went on to explain that the Schools and the Bill Library were currently receiving excellent internet service from the Connecticut Educational Network (CEN), which was a high-speed fiber optic network, that was independent from ComCast and Frontier. However, he stated the Gales Ferry Library was not on a fiberoptic network

and when a number of people were in the Library using technology devices they get kicked off the internet because they were exceeding the upload and download of the Library's current internet carrier. Therefore, he stated the Connecticut State Library was strongly encouraging the Gales Ferry Library to get on a fiberoptic network, explaining that this would be expensive because the fiber would need to be installed all the way to the Gales Ferry Library. However, he stated the Connecticut State Library had money available to help libraries install a fiber network through the Connecticut Education Network (CEN) Program.

Library Director Gale Bradbury stated that she appreciated Councilor Saums' providing some background regarding the internet issues they were experiencing at the Gale Ferry Library. She stated the Covid-19 pandemic, which began in March, 2020, showed them that the number of people without internet was quite high. Therefore, she stated the State Library was pushing for libraries to provide good internet service for the community. She stated the increased demand also showed them the inadequacy of the cable internet at the Gales Ferry Library with the number of patrons using the computers for a variety of programs, which included remote education because the schools were closed to in-person learning, meetings for work, meetings for volunteer committees and organization, and a variety of other programs. She noted in Fiscal Year 2020/2021 the public computers at Gales Ferry were used 1,414 times.

Ms. Bradbury stated as Councilor Saums explained, the internet service was much slower at the Gales Ferry Library than at the Bill Library. She stated while hosting programs at the Gales Ferry Library using the Zoom video conference platform that it was not unusual to have the connection drop during an event.

Mrs. Bradbury reviewed the results of the Federal Communications Commission (FCC) Speed Test that was taken through the computer networks on December 6, 2021 as follows:

- Bill Library: download 413.44 upload 772.29 using the CEN
- Gales Ferry: download 41.70 upload 6.03 using Cable internet

Mrs. Bradbury addressed the cost to connect to the Connecticut Educational Network explaining the cost for the installation of the entire fiber network was \$91,900 and the equipment cost was \$10,758. She stated the Connecticut State Library had money and would provide a match thru the E-Rate funding so that the entire installation cost (\$91,900) and equipment (\$10,758) would be funded. She also stated this grant funding would pay the \$7,200 annual fee for fiber maintenance for the first year. She stated beginning the second year that the Library was eligible to apply for the E-Rate discount each year, which has been 50% for the last few years. She stated the E-Rate discount would reduce the Gales Ferry Library's annual fiber maintenance cost to \$3,600 for 20 years. She stated this State of Connecticut Library Grant was a once in a lifetime opportunity that would change technology going forward in a big way for the town.

Mrs. Bradbury went on to state that the grant process required them to enter into a 20-year Agreement with Connecticut Education Network (CEN); however, she explained that they were not obligated to proceed with the CEN Agreement unless the grant funding was secured for the project. She noted that some concerns were raised about this type of technology being adequate for 20-years. However, she stated because the Federal Government has invested Billions of dollars for cyber infrastructure, and because the Connecticut Educational Network has committed to this fiber technology that it was believed that the technology would be around for the 20-year contract. She stated in addition to faster speeds the fiber technology was much more reliable because it operated with light instead of electricity, it may have the ability to increase the bandwidth if needed; and it was less likely to go down because of power outages.

Mrs. Bradbury stated the Bill Library had a fiber connection, however, she explained that the cost in Ledyard Center was lower because of the Bill Library's proximity of the fiber cable at the High School and Police Station/Town Hall. She stated for the Bill Library that she applied for and received the E-Rate discount for the fiber maintenance cost, noting that the annual maintenance fiber fee at Bill Library after the E-Rate discount was \$1,650.

Councilor Ingalls addressed the \$7,200 annual fee for the fiber maintenance and the CEN internet, which would be reduced to \$3,600 with the E-Rate discount for the 20-year contract. She questioned taking into consideration the Gales Ferry Library's current annual \$828 cost for the cable internet, what the actual net cost of the CEN technology would cost.

Mrs. Bradbury responded to Councilor Ingalls' question by providing an overview of the annual costs for the Gales Ferry Library noting that their current annual cost for cable internet was \$828 a year. She stated after the E-Rate discount the Connecticut Educational Network annual fiber maintenance fee would be \$3,600 per year, minus the current \$828, (cable internet) for a net annual cost of \$2,772. Councilor Ingalls noted based on this information that transitioning from cable internet service to the Connecticut Educational Network would be a net difference of \$55,000 during the 20-year contract.

Councilor Saums stated that he had mixed feelings about spending \$91,000 to install a fiber line because it was very expensive. However, he stated Ledyard's residents pay taxes to the State of Connecticut and to the Federal Government. He stated if Ledyard did not take these State of Connecticut Library grant dollars that the money would be given to another town, noting that the grant funding would be spent either way, therefore, he stated that this was a good opportunity to improve internet service at the Gales Ferry Library. He noted Library Director Gale Bradbury's comments about what the Covid-19 pandemic has taught them regarding the number of people who did not have internet service, and he commented on the importance to provide internet service for those who need to have access.

Mrs. Bradbury stated the E-Rate grant was a Federal Program that was funded by the telephone services. She explained that a certain percentage of everyone's phone bill was paid to Universal Service Fund, therefore, these funds were not actually from the State of Connecticut.

VOTE: 2 – 0 Approved and so declared



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1160

Agenda Date: 3/1/2023

Agenda #:

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to recommend the Town Council appropriate \$xx,xxx to Account #21050101-58790-G0015 (Library Capital - New Equipment - Misc. State Grants) upon the receipt of a State Library Grant and E-Rate Funds.

In addition, authorize the funds to be expended for the Gales Ferry Library E-fiber installation; and authorize the Mayor to enter into a 20-year Agreement with Connecticut Education Network (CEN).

Background:

Town Council Meeting 1/12/2022

The Town Council authorized the Mayor to submit an application for E-Rate funds and a matching State Library grant to cover the installation cost of a fiber network at Gales Ferry Library along with a request for E-Rate funds to supplement up to 50% of the annual maintenance and internet cost. Gales Ferry Library e-fiber installation.

The Gales Ferry Library was not on a fiberoptic network and when a number of people were using technology devices at the Gales Ferry Library they get kicked off the internet because they were exceeding the upload and download of the Library's current cable internet carrier.

The Connecticut State Library was strongly encouraging the Gales Ferry Library to get on a fiberoptic network. The installation cost of the fiber network from the Hub in Ledyard Center the Gales Ferry Library to connect to the Connecticut Educational Network (CEN) would be \$91,900 and the equipment would cost was \$10,758.

The Connecticut State Library had money available to help libraries install a fiber network through the Connecticut Education Network (CEN) Program; and would provide a match thru the E-Rate grant funding so that the entire installation cost (\$91,900) and equipment (\$10,758) would be funded.

The Schools and the Bill Library were currently receiving excellent internet service from the Connecticut Educational Network (CEN), which was a high-speed fiber optic network, that was independent from ComCast and Frontier.

The E-Rate grant was a Federal Program that was funded by the telephone services. A certain percentage of everyone's phone bill was paid to Universal Service Fund (USF), therefore, these funds were not actually coming from the State of Connecticut. Therefore, he stated that this was a good opportunity to improve internet service at the Gales Ferry Library.

This grant funding would also pay the \$7,200 annual fee for fiber maintenance for the first year. Beginning the

second year and each year thereafter, the Library would be eligible to apply for the E-Rate discount, which has been 50% for the last few years. After the E-Rate discount the Connecticut Educational Network annual fiber maintenance fee would be \$3,600 per year, minus the current \$828, (cable internet) for a net annual cost of \$2,772 for each year of the 20-year contract. Transitioning from the cable internet service to the Connecticut Educational Network would be a net difference of \$55,000 during the 20-year contract. Because the funding would be coming from the Universal Service Fund this was a good opportunity to move technology forward for the town, noting that the purpose of the Universal Service Fund was to provide access to everyone who needed it regardless of where they were.

Department Comment/Recommendation:

Both parties have signed off on the Connecticut State Library Grant totaling \$51,838. This includes half of the expense for the 20-year Dark Fiber IRU Lease, and the full cost of all network equipment, fiber operations and maintenance, along with any additional equipment needed. The Universal Service Administrative Co. has committed \$36,950 to this project for the remaining half of the fiber lease. Both grant funding sources combined totals \$88,788 and will fully fund the cost to install and lease a fiber connection at the Gales Ferry Library.

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1274

Agenda Date: 3/1/2023

Agenda #: 2.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to appropriate \$13,000 to Account #21020301-57300-G0015 (Fire Marshall - New Equipment - State Grant).

In addition, authorize the expenditure of up to \$13,000 for replacement of copper cable running to the Emergency Operations Center (EOC) with fiber cable.

The funding source for this project is the Town of Ledyard's FY 2023 Nuclear Safety Emergency Program Funding Allocation (2022-44).

Background:

See attached letter from James Mann, Emergency Management Director and Fire Marshall to Mike Caplet at the State Division of Emergency Management and Homeland Security.

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

This is a reimbursement-based grant.

Mayor Comment/Recommendation:

(type text here)



TOWN OF LEDYARD CONNECTICUT

EMERGENCY MANAGEMENT

Office Address
11 Fairway Drive
Mailing Address
741 Colonel Ledyard Highway
Ledyard, CT. 06339-1541
PHONE (860) 464-6858
FAX (860) 464-2297
fire.marshall@ledyardct.org
ledyardemd@ledyard.net
www.ledyardct.org

James O. Mann Jr.
Emergency Management Director
Fire Marshal

02/22/23

Mike Caplet
DEMHS Region 4
CSP Troop K
158 Old Hartford Road
Colchester, CT 06415

Re: Ledyard NSEF FY 2023 Allocation 2022-44.

Dear Mike,

Last year during the course of our EOC IT upgrades it was discovered that we were having issues with data flow to the CEN connection in the school main data room. Further investigation revealed that for some unknown reason the fiber run from the CEN connection to the EOC had a section of about 160 feet that was run in copper which was the source of the data flow issue. Further investigation found that about ten years ago, the data room was relocated and the EOC staff did not complete this section in fiber but instead used copper which is the source of our data flow problems. We were only able to get two vendors in to give us a quote- one of which would only replace the entire run from the data room to the EOC because they stated that they would not interface with other persons work which left us with one vendor willing to take this project on. Attached is the *estimate* from CBS Company with this quote.

The following is a request to utilize funding approved in our FY 2023 Nuclear Safety Emergency Program (NSEP) under the 2022-44 EOC/REP Field Equipment & IT upgrades to the amount of \$13,000 to replace the copper cable with fiber. The amount requested is more than the quote that I attached but having a contingency amount in this is good planning in case other issues are found during this job.

Please feel free to contact me with any questions.

Sincerely,
James O. Mann Jr
Emergency Management Director

cc: Mayor Fred Allyn III
Matthew Bonin, Director of Finance



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1267

Agenda Date: 3/1/2023

Agenda #: 3.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to grant a Bid Waiver to Marineland, Spectrum Brands Pet, LLC of Blacksburg, Virginia in the amount of \$32,590 due to receiving fewer than the required three bids in response to Bid #LPS 22-10 (*Ledyard Public Schools Agricultural Science Small Animal Habitat*), in accordance with Ordinance #200-001 (rev 1) “*An Ordinance for Purchasing*”.

Background:

The Board of Education solicited Bids for #LPS 22-10 (*Ledyard Public Schools Agricultural Science Small Animal Habitat*). Director of Facilities and Grounds Wayne Donaldson called and or emailed as many vendors as possible, however, he received no responses/bids.

Therefore, the Board of Education has requested a Bid Waiver in the amount of \$32,590 to Marineland to purchase the needed units to house small animals such as birds, reptiles and small mammals at the LHS Agricultural Science small animal lab.

Marineland was the only vendor the school could find that had units that would get through the doors and be short enough to fit under the ceiling.(Please see attached Bid and Quotes)

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

Account 21070101-58261 (Ag-Science Capital) has an unencumbered balance of \$xx,xxx.

Mayor Comment/Recommendation:

(type text here)

Roxanne Maher

From: Wayne Donaldson <wdonaldson@ledyard.net>
Sent: Tuesday, February 21, 2023 1:03 PM
To: William Saums; Roxanne Maher
Cc: Jay Hartling
Subject: Fwd: Bid Waiver

Wayne Donaldson
Director of Facilities
Ledyard Public Schools
wdonaldson@ledyard.net
(860) 464-9255 X 1401
(860) 464-9255

----- Forwarded message -----

From: Wayne Donaldson <wdonaldson@ledyard.net>
Date: Wed, Feb 8, 2023 at 3:43 PM
Subject: Bid Waiver
To: William Saums <WSaums@ledyardct.org>

Bill, the small animal lab at LHS Agricultural Science is looking for some cages for birds, reptiles and small mammals. We issued a bid and I called and or emailed as many vendors as possible but we received zero bids. I am looking for a waiver to purchase from Marineland the units. The total price is \$32,590 One of the issues is that the space is limited and Marineland is the only vendor the school could find that had units that would get through the doors and be short enough to fit under the ceiling.

Wayne Donaldson
Director of Facilities
Ledyard Public Schools
wdonaldson@ledyard.net
(860) 464-9255 X 1401
(860) 464-9255

Roxanne Maher

From: Wayne Donaldson <wdonaldson@ledyard.net>
Sent: Thursday, February 23, 2023 1:19 PM
To: William Saums; Roxanne Maher
Cc: Jay Hartling
Subject: Fwd: FW: FW: Quote Request: Animal Displays for School
Attachments: Re: Bid # LPS-22-10 ANIMAL UNITS.eml; Ag Science small animal habitat bid # LPS-22-10.pdf

Bill here is the email confirming the pricing that I just received. \$32,590 With the pallet charge of \$1,288 and shipping I would estimate at \$2,000-\$3,000 The gross total would be \$35,878 to \$36,878. Maybe the waiver should be not to exceed \$37,000 because of the shipping variable.

Wayne Donaldson
Director of Facilities
Ledyard Public Schools
wdonaldson@ledyard.net
(860) 464-9255 X 1401
(860) 464-9255

----- Forwarded message -----

From: **Hok, Lin** <Lin.Hok@spectrumbrands.com>
Date: Thu, Feb 23, 2023 at 1:04 PM
Subject: FW: FW: Quote Request: Animal Displays for School
To: wdonaldson@ledyard.net <wdonaldson@ledyard.net>

Hi Wayne,

I want to confirm that the pricing below is still valid.

Ledyard Public Schools Agricultural Science Classroom Small Animal Habitats

Bid # LPS-22-10

Bid Form

SPECTRUM BRANDS PET LLC submit the following price for Bid # LPS-22-10 in
the amount of PLEASE SEE BELOW
LEAD TIME IS 13 WEEKS.

Description	Bid Amount
4 level reptile habitat	\$7,200
4 level small animal habitat	\$6,900
Hybrid bird/small animal habitat	\$5,900
3 level bird habitat	\$4,200
Small Animal Petter	\$2,095
Cricket Keeper	\$2,095
Ferret Habitat	\$4,200
Total	\$32,590 Plus skids \$184 x (7), tax and freight (TBD)

Company Name SPECTRUM BRANDS PET LLC

Address 3001 DEMING WAY, MIDDLETON, WI 53562

Contact Person LIN HOK (SALES)

Email LIN.HOK@SPECTRUMBRANDS.COM

Phone 805.222.3613

License # 26-1757404 (TAX ID #)

I hope that helps.

Have an Amazing Day!

Lin,

Lin Hok | Sales Coordinator- Commercial Division

Spectrum Brands - Global Pet Care

Office: 800-576-6277 x 23613 | Fax: 805-222-3685

CommercialSales@spectrumbrands.com



From: Hok, Lin

Sent: Thursday, February 23, 2023 8:11 AM

To: Wayne Donaldson <wdonaldson@ledyard.net>

Subject: RE: FW: Quote Request: Animal Displays for School

Hi Wayne,

Please see the conversations we had regarding the bid in the previous emails attached.

I think we agreed that the mail in process does not work and that the bid cannot go further because of this.

Lin Hok | Sales Coordinator- Commercial Division

Spectrum Brands - Global Pet Care

Office: 800-576-6277 x 23613 | Fax: 805-222-3685

CommercialSales@spectrumbrands.com



From: Wayne Donaldson <wdonaldson@ledyard.net>

Sent: Thursday, February 23, 2023 5:17 AM

To: Hok, Lin <Lin.Hok@spectrumbrands.com>

Subject: Re: FW: Quote Request: Animal Displays for School

EXTERNAL EMAIL

We need to go for a bid waiver. Can you please confirm that the pricing attached is still valid or what the current pricing is.

Wayne Donaldson

Director of Facilities

Ledyard Public Schools

wdonaldson@ledyard.net

(860) 464-9255 X 1401

(860) 464-9255

On Tue, Dec 13, 2022 at 2:19 PM Hok, Lin <Lin.Hok@spectrumbrands.com> wrote:

Hi Wayne,

Please see the email chain from past correspondence with information, questions and print screens.

Also, additional information attached and below.

For the Ferret you can scroll down in the email chain and you will find answered questions and the picture. (also attached)

I hope this helps.

If you would like a formal quote. Please fill out the information request below in the previous email chain.



Hybrid Bird/Small Animal Display System

Model MCASMAN

System specifications

Dimensions

42.25" W x 21.75" W x 80" H

NOTE: Dimensions are approximate and not for installation purposes.

Standard Features

- 3-tiers/6 cages
- Powder-coated aluminum cladding and cages
- Perches, feeding/water bowls for each cage and water bottles for enclosures
- Dynamic visual appeal
- Storage compartment with sliding doors
- Slide-out cages and trays for ease of cleaning
- Cage seed guards
- Removable dividers
- Locks
- Easy plug and play installation
- ETL approved and UL components
- Ventilation system
- Commercial-grade removable enclosures
- Fluorescent lighting

Cricket Keeper

MCACRKT005



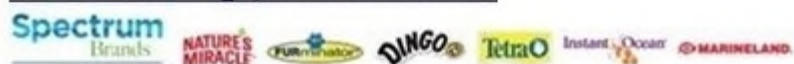
COMPANION ANIMAL SYSTEMS		
Item Number	Description	List Price
MCAREPT	Reptile Habitat, Four Level	\$7,200.00
MCASMAN	Small Animal Habitat, Four Level	\$6,900.00
MCASMAN	Bird/Small Animal Hybrid Habitat	\$5,900.00
MCABIRD	Bird Habitat, Three Level	\$4,200.00
MCAPTTR	Small Animal Petter Unit	\$2,095.00
MCACRKT	Cricket Keeper	\$2,095.00
MCAFRRT	Ferret Habitat	\$4,200.00

Lin Hok | Sales Coordinator- Commercial Division

Spectrum Brands - Global Pet Care

Office: 800-576-6277 x 23613 | Fax: 805-222-3685

CommercialSales@spectrumbrands.com



From: Hok, Lin

Sent: Wednesday, October 19, 2022 1:12 PM

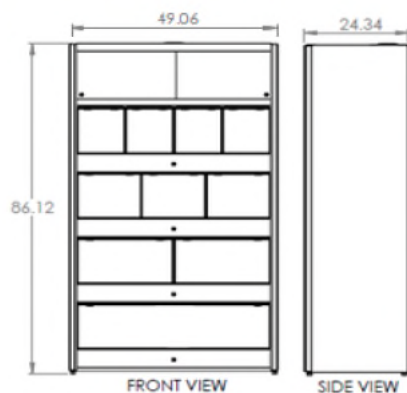
To: Laura Manzi-Smith <lmanzi-smith@ledyard.net>

Subject: RE: Quote Request

Hi Laura,

Below is an example of the compartments.

Small Animal: 4' Tier Vertical Display System



TANK DIVIDER PATTERN	4-3-2-1
----------------------	---------

*The **most** you can have for Each Tier is 4 compartments.

*The **least** you can have for Each Tier is 1 compartment.

Here are the sizes and how they fit across the row.

You can do 4 small sizes across the row.

3 medium sizes across the row.

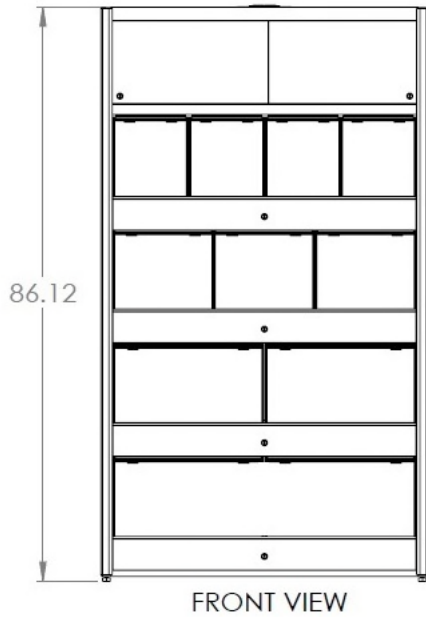
2 large sizes across the row.

Or just one compartment.

**The configuration for this unit below is from top to bottom: 4-3-2-1.

You can do 4-4-4-4 or 3-3-3-3 or 2-2-2-2 or 1-1-1-1.

I hope this helps.



Small Animal or Reptile Display

AQ78432 (4): 10.875 IN. X 15 IN. Deep X 12.375 IN. Tall

AQ78433 (3): 16.25 IN. X 15 IN. Deep X 12.375 IN. Tall

AQ78434 (2): 22.125 IN. X 15 IN. Deep X 12.375 IN. Tall

AQ78777 (1) 45.125 IN. X 15 IN. DEEP X 12.375 IN. TALL

Below is the pricelist.

COMPANION ANIMAL SYSTEMS		
Item Number	Description	List Price
MCAREPT	Reptile Habitat, Four Level	\$7,200.00
MCASMAN	Small Animal Habitat, Four Level	\$6,900.00
MCASMAN	Bird/Small Animal Hybrid Habitat	\$5,900.00
MCABIRD	Bird Habitat, Three Level	\$4,200.00
MCAPTTR	Small Animal Petter Unit	\$2,095.00
MCACRKT	Cricket Keeper	\$2,095.00
MCAFRRT	Ferret Habitat	\$4,200.00

*Plus skid \$184 for each unit, tax and freight.

Lin Hok | Sales Coordinator- Commercial Division

Spectrum Brands - Global Pet Care

Office: 800-576-6277 x 23613 | Fax: 805-222-3685

CommercialSales@spectrumbrands.com



From: Laura Manzi-Smith <lmanzi-smith@ledyard.net>

Sent: Wednesday, October 19, 2022 12:57 PM

To: Hok, Lin <Lin.Hok@spectrumbrands.com>

Subject: Re: Quote Request

EXTERNAL EMAIL

Thank you Lin.

One follow up question regarding dividing the levels... How does that work if the entire cube comes out? How many come with each display? Does the single level work the same way? I'm just trying to get a full understanding so I can get what we definitely need.

I will forward the request to Wayne for completion and then work on which pieces will fit best in our space.

I have a set budget I am working with. Can you give me a ball park of the costs beyond the displays so I that I know how many displays will fit within our budget. I am assuming there is a freight charge, etc.

Thank you for all your assistance. We are very excited for this upgrade to our program.

Laura

On Wed, Oct 19, 2022 at 11:38 AM Hok, Lin <Lin.Hok@spectrumbrands.com> wrote:

Hi Laura,

Please see below in purple. 😊

Lin Hok | Sales Coordinator- Commercial Division

Spectrum Brands - Global Pet Care

Office: 800-576-6277 x 23613 | Fax: 805-222-3685

CommercialSales@spectrumbrands.com



From: Laura Manzi-Smith <lmanzi-smith@ledyard.net>

Sent: Wednesday, October 19, 2022 7:34 AM

To: Hok, Lin <Lin.Hok@spectrumbrands.com>

Subject: Re: Quote Request

EXTERNAL EMAIL

Perfect, thank you Lin!

I have some follow up questions:

1. How does the dividing work with the small animal compartments? I see in some photos they pull an entire unit out, do individual dividers come out? *Each one has it's own compartment (box). Think about a shoe box but this has glass and lid for each animal.*
2. Can small reptiles fit around the dividers and accidentally get into other enclosures? *No. They are self-contained compartments.*
3. It appears the reptile temperature is adjustable by row, is that correct? *Yes that is correct.*
4. Do the ferrets have access to both levels in that unit? It is hard to tell from the photos. How big is the opening if they can go all the way from top to bottom? I am actually wondering if we couldn't also use those for our rabbits.

Yes, they do and covers can be installed to separate the two if desired. Ferrets tends to be more active than rabbits in a compartment. The stairs going up and down will help with that.

Rabbits are more content and likes to stay put.



5. Do you know if Wayne Donaldson ever filled out the necessary paperwork that makes it so that we can draw up a quote? If not, I will talk with him about getting that submitted. I don't have any paperwork started with Wayne.

Please fill out the information requested below.

Thank you!

Laura

***For a complete quote, please fill out the information requested below.

***Will you need a Lift Gate upon delivery? Or do you have a dock the truck can back up into or have a forklift onsite?



Pet, Home
& Garden



Quote Information Request

Date:

System interested in:

Bill To Contact/**Company Name:**

Bill To Address:

	Attn. To:
	Bill To Phone Number:
	Bill To Email:
	Ship To Contact & Store/Company Name:
	Ship To Address:
	Attn. To:
	Ship To Phone Number:
	Ship To Email:

Let me know if you have any questions.

Have an Amazing Day!

On Tue, Oct 18, 2022 at 3:50 PM Hok, Lin <Lin.Hok@spectrumbrands.com> wrote:

Hi Laura,

Please see the answers in purple, the pictures below and the attachment.

From: Laura Manzi-Smith <Imanzi-smith@ledyard.net>
Sent: Tuesday, October 18, 2022 12:21 PM
To: Hok, Lin <Lin.Hok@spectrumbrands.com>
Subject: Re: Quote Request

EXTERNAL EMAIL

Sorry to hear that! My questions are listed below:

1. I have specs on everything but the ferret enclosure, do you have info on that? Ferret pic below and attached additional info.
2. To confirm, the small animal and the reptile displays can be adjusted horizontally from one to multiple enclosures? They are not adjustable up or down. You can choose the compartments from small, med to large sizes in the same row. The compartments pull out forward. (see picture below)
3. Do any of the small animal or reptile displays also adjust vertically? They are not adjustable. I'm thinking about arboreal reptiles that may need some height. You can get a single tank that takes up one row. That will give you room sideways but not height. ./
4. What do you typically recommend for housing rabbits, which display? You can get the Small Animal Display. Below is a picture of a rabbit from our Expo relaxing. 😊
5. Can you send specs on the mobile petter too? I'm not sure that will fit through our doorways, but I am curious. This does not fit through a regular standard door. It's pretty wide. (see pic below)
6. Can we order "accessories" as well... lights, water bottles, extra filter cartridges? The water bottles comes with the small animal displays. There are no filter cartridges for the displays. We use a fan to circulate the air throughout the whole display. For future orders on replacements, I can send you the Customer Service email. You can place your order with them. 😊

Thank you for your assistance!

Laura

Thank you!





Small Animal Habitat

Design Features:

- Durable, lightweight, single piece aluminum removable enclosures
- Ventilation System
- Lockable upper storage compartment.
- Easy access fluorescent lighting
- Impact resistant ABS end panels



Marineland System are ETL
and seismic approved

Spectrum
Brands

Pet, Home
& Garden

2



Petter Display

Model MCAPTTR

The moveable, stand-alone Small Animal Petter Display provides an easy-to-maintain enclosure that promotes interaction with small animals and tortoises. A center divider provides flexibility for dual species displays.

System specifications

Dimensions

36" W x 36" D x 44" H

NOTE: Dimensions are approximate and not for installation purposes.

Standard Features

- Rolling/locking casters
- Divider to create two sections
- Two 64 oz water bottles with holders
- Locking lids
- Beautiful wood base finish with bumper
- Storage compartment in base



I hope this helps! 😊

Lin Hok | Sales Coordinator- Commercial Division

Spectrum Brands - Global Pet Care

Office: 800-576-6277 x 23613 | Fax: 805-222-3685

CommercialSales@spectrumbrands.com



On Tue, Oct 18, 2022 at 3:14 PM Hok, Lin <Lin.Hok@spectrumbrands.com> wrote:

Hi Laura,

I'm just recovering from a bad cold. I cough when I speak.

It is better we correspond on email.

What questions do you have for me?

I can send you the information on the displays.

Thank you,

Lin Hok | Sales Coordinator- Commercial Division

Spectrum Brands - Global Pet Care

Office: 800-576-6277 x 23613 | Fax: 805-222-3685

CommercialSales@spectrumbrands.com



From: Laura Manzi-Smith <lmanzi-smith@ledyard.net>

Sent: Tuesday, October 18, 2022 12:09 PM

To: Hok, Lin <Lin.Hok@spectrumbrands.com>

Subject: Quote Request

EXTERNAL EMAIL

Hi Lin,

In May you corresponded with the Director of Facilities of our school district regarding some enclosures for our AgSci program animals. We have secured the grant funds to purchase a few different commercial displays. I have some questions to help guide decisions in order to draw up a quote. Are you available to talk on the phone?

Thank you,

Laura

--

Laura Manzi-Smith

Agriculture Teacher

Ledyard High School

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Laura Manzi-Smith
Agriculture Teacher
Ledyard High School

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Laura Manzi-Smith
Agriculture Teacher
Ledyard High School

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Laura Manzi-Smith
Agriculture Teacher
Ledyard High School

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Roxanne Maher

From: Wayne Donaldson <wdonaldson@ledyard.net>
Sent: Thursday, December 15, 2022 2:44 PM
To: Hok, Lin
Subject: Re: Bid # LPS-22-10 ANIMAL UNITS

Follow Up Flag: Follow up
Flag Status: Flagged

EXTERNAL EMAIL

Ok sorry to hear that.

Wayne Donaldson
Director of Facilities
Ledyard Public Schools
wdonaldson@ledyard.net
(860) 464-9255 X 1401
(860) 464-9255

On Thu, Dec 15, 2022 at 2:24 PM Hok, Lin <Lin.Hok@spectrumbrands.com> wrote:

Hi Wayne,

I unfortunately won't be able to submit for this bid.

As stated in my previous email, I work remotely and all documents are sent electronically to all my customers.

The schools that buy our units has someone/teacher that gathers the info and they are also the ones submitting the bids for their classroom.

This process for your school is quite different.

Lin Hok | Sales Coordinator- Commercial Division

Spectrum Brands - Global Pet Care

Office: 800-576-6277 x 23613 | Fax: 805-222-3685

CommercialSales@spectrumbrands.com



From: Wayne Donaldson <wdonaldson@ledyard.net>

Sent: Thursday, December 15, 2022 11:08 AM

To: Hok, Lin <Lin.Hok@spectrumbrands.com>

Subject: Re: Bid # LPS-22-10 ANIMAL UNITS

EXTERNAL EMAIL

This has to be by sealed bid I can not accept it by email.

Wayne Donaldson

Director of Facilities

Ledyard Public Schools

wdonaldson@ledyard.net

(860) 464-9255 X 1401

(860) 464-9255

On Thu, Dec 15, 2022 at 12:42 PM Hok, Lin <Lin.Hok@spectrumbrands.com> wrote:

Hi Wayne,

Please see attached the bid documents filled out.

Attached is our brochure.

Unfortunately, this is the first bid I have filled out and all paperwork are sent electronically as I work remotely.

Please submit this email and information on my behalf for your units.

Have an Amazing Day!

Lin Hok | Sales Coordinator- Commercial Division

Spectrum Brands - Global Pet Care

Office: 800-576-6277 x 23613 | Fax: 805-222-3685

CommercialSales@spectrumbrands.com



From: Wayne Donaldson <wdonaldson@ledyard.net>

Sent: Thursday, December 15, 2022 7:19 AM

To: Hok, Lin <Lin.Hok@spectrumbrands.com>

Subject: Bid

EXTERNAL EMAIL

Lin the amount for the habitats is over the limit for a direct purchase and needs to go to bid. I have attached the bid information if you can fill it out and get back to us before the deadline of 12 noon on 1/20/23. Please make sure the bid is in a sealed envelope marked with the bid number and place that inside the mailing envelope. This prevents a secretary from opening the bid before the official opening time and date.

Wayne Donaldson

Director of Facilities

Ledyard Public Schools

wdonaldson@ledyard.net

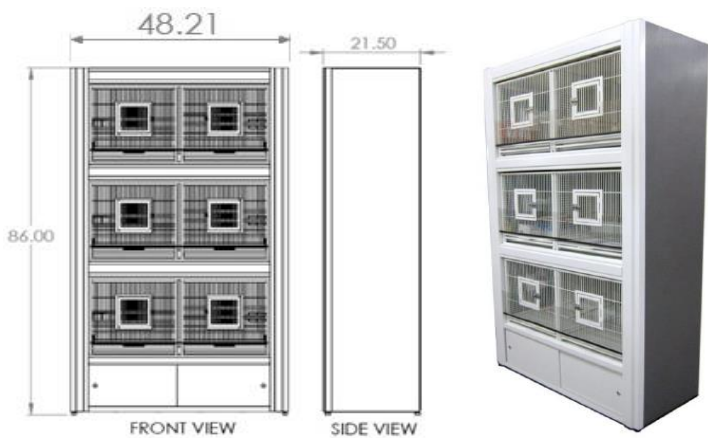
(860) 464-9255 X 1401

(860) 464-9255

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Bird: 3' Tier Display System w/ 6 Cages



Available Colors:

MCABIRD006	BIRD DISP SILV,WFB,PERCH,FLUOR,LOCK TALL
MCABIRD007	BIRD DISP PEARL,WFB,PERCH,FLUOR,LCK TALL
MCABIRD008	BIRD DISP MATT BLK TALL BOT STORG AIR VN

***Cage(s) come in White Only.**

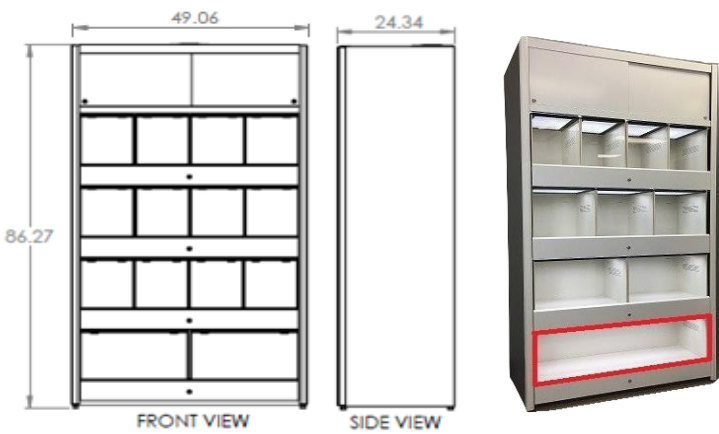
Includes:

- * Storage Compartment with Sliding Doors
- * Slide-Out Cages & Trays For Ease of Cleaning
- * Cage Seed Guards
- * White LED Lighting
- * Power-Coated Aluminum Cladding
- * Easy Plug and Play Installation
- * ETL Approved and UL Components

TANK DIVIDER PATTERN	2-2-2
----------------------	-------

- *The **most** you can have for Each Tier is **2** compartments.
- *The **least** you can have for Each Tier is **2** compartments.

Reptile: 4' Tier Vertical Display System



TANK DIVIDER PATTERN	4-3-2-1
----------------------	---------

- *The **most** you can have for Each Tier is **4** compartments.
- *The **least** you can have for Each Tier is **1** compartment.

Available Colors:

MCAREPTE002	REPTILE, DRK GREY 4TIER TALL W MAN LOCKS
MCAREPTE001	REPTILE,ECON SILV 4TIER TALL W MAN LOCKS
MCAREPTE003	REPTILE, MATT BLK 4TIER TALL W MAN LOCKS

Large Cage: (can be sold separately)

AQ78777	CAGE ASSY, SM ANIM/REPT 45.125" WIDE
---------	--------------------------------------

Includes:

- * 4-Tiers W/ Upper Storage Compartment
- * Manual Door Locks
- * Ventilation System
- * Commercial Grade Removable Enclosures
- * Power-Coated Aluminum Cladding
- * Power-Coated Steel Frame
- * Adjustable Basking Temperature Controls
- * UVB-UVA Fluorescent Lighting

Small Animal: 4' Tier Vertical Display System



TANK DIVIDER PATTERN	4-3-2-1
----------------------	---------

- *The **most** you can have for Each Tier is **4** compartments.
- *The **least** you can have for Each Tier is **1** compartment.

Available Colors:

MCASMANE003	SM ANIM ,ECON DK GRY 4TIER TALL W MAN LK
MCASMANE001	SM ANIM ,ECONO SILV 4TIER TALL W MAN LOC
MCASMANE006	SM ANIM,ECON MAT BLK 4TIER TALL W MAN LK

Large Cage: (can be sold separately)

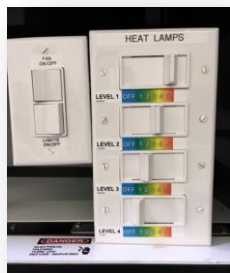
AQ78777	CAGE ASSY, SM ANIM/REPT 45.125" WIDE
---------	--------------------------------------

Includes:

- * 4-Tiers W/ Upper Storage Compartment
- * Manual Door Locks
- * Ventilation System
- * Commercial Grade Removable Enclosures
- * Power-Coated Aluminum Cladding
- * Power-Coated Steel Frame
- * Fluorescent Lighting
- * Water Bottles

Reptile Habitat

Design Features:



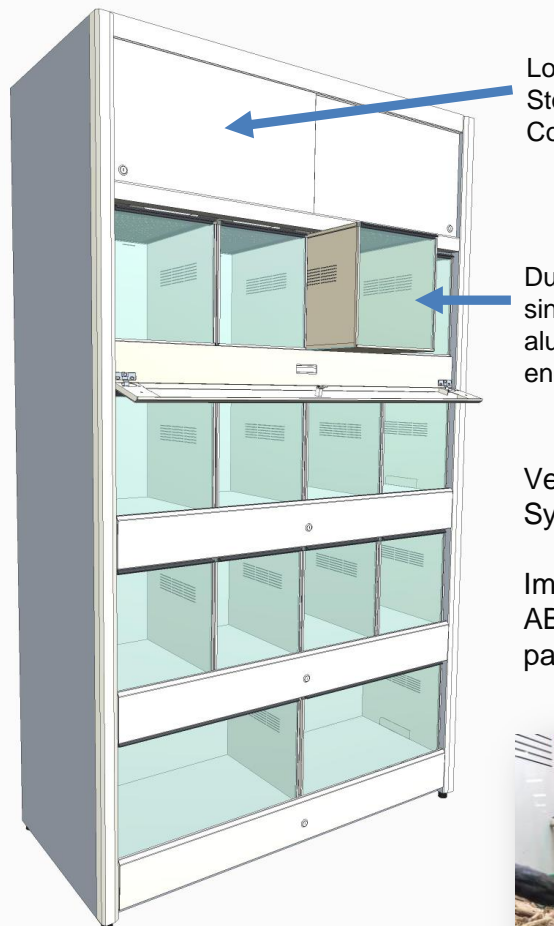
Adjustable basking temperature controls



Easy access UVB –UVA fluorescent lighting



Easy access heat lamps

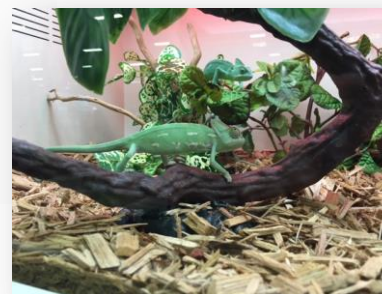


Lockable Upper Storage Compartment

Durable, lightweight, single piece aluminum removable enclosures

Ventilation System

Impact resistant ABS end panels

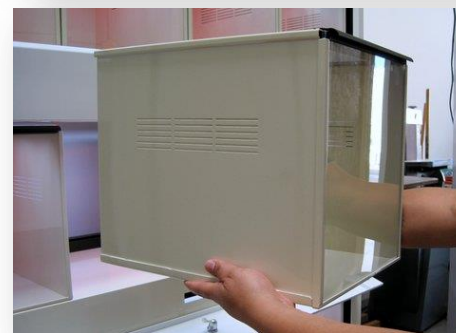


Marineland System are ETL and seismic approved

Small Animal Habitat

Design Features:

- Durable, lightweight, single piece aluminum removable enclosures
- Ventilation System
- Lockable upper storage compartment.
- Easy access fluorescent lighting
- Impact resistant ABS end panels



Marineland System are ETL
and seismic approved

Ledyard Public Schools Agricultural Science Small Animal Habitat Bid # LPS-22-10

Ledyard Public Schools is accepting bids for the supply of small animal habitats for the Small Animal Program in the Agricultural Science Classroom at Ledyard High School 24 Gallup Hill Rd. Ledyard, CT 06339.

Sealed bids are due for a public opening at 12 noon on Friday January 20, 2023. All questions should be submitted in writing or email to Wayne Donaldson, Facilities Director at wdonaldson@ledyard.net. Final date for question submission is 4:00 p.m. on Friday January 13, 2023. The bid documents and any addenda will be posted on the Ledyard Public Schools website at www.ledyard.net under District/Finance/Bids/21-22 and the State of Connecticut DAS website. Copies of any questions or addenda issued will be posted on the district and DAS websites. It is not expected that the project amount will require prevailing wage rates.

Bid requirements

Bids received after the bid date and time will not be accepted. Ledyard Public Schools reserves the right to accept or reject any part of or the entire bid at its sole discretion. It is the sole discretion of Ledyard Public Schools to award the bid to any of the bidding parties if it is in the best interest of the District to do so. Ledyard Public Schools reserves the right to waive minor discrepancies in bid submissions. Bids must be valid for a period of not less than 90 days from the date of submission. Bid documents are the property of Ledyard Public Schools and will not be returned to the bidder. Bidders are to include all appropriate licenses, manufacturer certifications, and/or any DAS or other recognized purchasing consortiums they are affiliated with, if any. Bidders are to include cut sheet information on all products being supplied. Warranty time frame on the materials are to be included in the bid. Bidders are to supply two copies of the bid. One (1) original and one (1) copy.

Project Description

The project is to provide 7 small animal habitats for the small animal lab at Ledyard High School. Bid is to include all delivery charges to Ledyard High School 24 Gallup Hill Rd. Ledyard, CT 06339. The school does not have a loading dock but does have fork capable equipment for unloading up to 600#. Cabinet specifications are based on the Marineland brand of commercial habitats. Dimensions are tight so any variations from the exterior dimensions need to be clearly stated in the bid documents. Other manufacturers are acceptable provided full item specifications are submitted with the bid. All enclosures are to include slide out cages/trays for easy cleaning, LED lighting UVB-UVA fluorescent lighting where required, duct attachment for external venting, water bottles where applicable, storage compartments with sliding doors, all surfaces are to be nonporous, powder coated aluminum cladding, powder coated steel frames, manual door locks, adjustable basking temperature controls, and manual

locks on each habitat cage door. All habitats are to be designed for the safe and humane treatment of the animals being housed.

Design specification list

Marineland item #	Description	Height	Width	Depth	Partition
MCAREPT	4 level reptile habitat	86.27"	49.06"	24.34"	4-3-2-1
MCASMAN	4 level small animal habitat	86.12"	49.06"	24.34"	4-3-2-1
MCASMAN	Hybrid bird/small animal habitat	80"	42.25"	21..75"	2-4-2-2
MCABIRD	3 level bird habitat	86"	48.21"	21.5"	2-2-2
MCAPTTR	Small Animal Petter	36"	36"	44"	
MCACRKT	Cricket Keeper	85.73"	48"	25.31"	
MCAFEE	Ferret Habitat	86.25"	34.5"	24.25"	

Time Frame

A successful bid is expected to be awarded no later than February 3, 2023. Bidders to supply projected delivery dates. Availability of units will be a consideration in awarding the bid.

Insurance / Bid Bond

Not required

Alternate Materials

Alternate manufacturers and materials will be considered providing they meet or exceed the specifications on the materials specified. Bidder is to supply cut sheets for all material being offered as an alternative. Final decision on any alternate materials is at the sole discretion of Ledyard Public Schools.

Ledyard Public Schools Agricultural Science Classroom Small Animal Habitats

Bid # LPS-22-10

Bid Form

SPECTRUM BRANDS PET LLC submit the following price for Bid # LPS-22-10 in
the amount of **PLEASE SEE BELOW**
LEAD TIME IS 13 WEEKS.

Description	Bid Amount
4 level reptile habitat	\$7,200
4 level small animal habitat	\$6,900
Hybrid bird/small animal habitat	\$5,900
3 level bird habitat	\$4,200
Small Animal Petter	\$2,095
Cricket Keeper	\$2,095
Ferret Habitat	\$4,200
Total	\$32,590 Plus skids \$184 x (7), tax and freight (TBD)

Company Name SPECTRUM BRANDS PET LLC

Address 3001 DEMING WAY, MIDDLETON, WI 53562

Contact Person LIN HOK (SALES)

Email LIN.HOK@SPECTRUMBRANDS.COM

Phone 805.222.3613

License # 26-1757404 (TAX ID #)

Ledyard Public Schools Agricultural Science Classroom Small Animal Habitats

Bid# LPS-22-10

Ledyard Public Schools is soliciting bids for the installation of small animal habitats in the agricultural science small animal lab at the Ledyard High School. Sealed bids are due at 12 noon Friday January 20, 2023. Bid packages can be obtained on the district website at www.ledyard.net under District/Finance/Bids/21-22 or on the DAS Contractor Portal.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1271

Agenda Date: 3/1/2023

Agenda #: 4.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to set the Mayor's salary at \$107,000 Retroactive to July 1, 2022.

Background:

Article XIX of the Connecticut Constitution (amending Article XI), passed in 1982, governs Elected Official's Salary. Article XIX provides:

Section 2 of the article eleventh of the Constitution is amended to read as follows:

Except as provided in this section, neither the state nor any political subdivision of the state shall pay or grant to any elected official of the state or any political subdivision of the state, any compensation greater than the amount of compensation set at the beginning of such official's term of office for the office which such official holds or increase the pay or compensation of any public contractor above the amount specified in the contract. The provisions of this section shall not apply to elected officials in towns in which the legislative body is the town meeting.

The compensation of an elected official of a political subdivision of the state **whose term of office is four years or more may be increased once after such official has completed two years of his term by the legislative body of such political subdivision.** The term "compensation" means, with respect to an elected official, such official's salary, exclusive of reimbursement for necessary expenses or any other benefit to which his office would entitle him.

Article XIX remains in effect as written above, As the elected Mayor in Ledyard serves a four-year term, compensation may be increased only once after the completion of two years of a term.

Please see attached spreadsheet. The Mayor's Salary has not been increased since 2019.

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

I support this motion not just for myself (though I will benefit) but also for those that seek this role after my term. It's important to have a wage that will garner the most interest from the most qualified parties for the role as Mayor. This motion reflects a 3% increase on each of the previous years and will remain at this rate until at least FY' 25-26.

Mayor's Salary Adjustments since FY' 02-03

FISCAL YEAR		RATE		% Increase	Yrs at rate
FY 02-03		\$67,600		0	4
FY 03-04		\$67,600		0	
FY 04-05		\$67,600		0	
FY 05-06		\$67,600		0	
FY 06-07		\$73,140		8.20%	5
FY 07-08		\$73,140		0	
FY 08-09		\$73,140		0	
FY 09-10		\$73,140		0	
FY 10-11		\$73,140		0	
FY 11-12		\$74,238		1.50%	4
FY 12-13		\$74,238		0	
FY 13-14		\$74,238		0	
FY 14-15		\$74,238		0	
FY 15-16		\$80,177		8.00%	4
FY 16-17		\$80,177		0	
FY 17-18		\$80,177		0	
FY 18-19		\$80,177		0	
FY 19-20		\$95,000		18.49%	4
FY 20-21		\$95,000		0	
FY 21-22		\$95,000		0	
FY 22-23		\$95,000		0	
FY 23-24		\$107,000		3%	
FY 24-25		\$107,000			
FY 25-26		\$107,000			
FY 26-27		\$107,000			

Roxanne Maher

From: John Rodolico
Sent: Thursday, December 27, 2012 4:27 PM
To: Eileen Duggan
Cc: Mark Bancroft; Judith Flemming; Law Clerk; Erin O'Leary; Roxanne Maher
Subject: RE: Setting Compensation for the Mayor

Eileen

Thank you for your prompt response. I will pass this information to the town council.
All the best for the New Year.

John

From: Eileen Duggan [<mailto:eduggan@sswbagg.com>]
sent: Thursday, December 27, 2012 4:24 PM To: John Rodolico
Cc: Mark Bancroft; Judith Flemming; Law Clerk; Erin O'Leary Subject: Setting Compensation for the Mayor

John —

You presented the following issue'

"The Town Council has requested guidance regarding setting compensation for the Mayor. State statute stipulates that municipal CEO's may be compensated once, midway through the term of office, It is unclear if this statute has been revised and remains in effect."

Rather than a statute, Article XIX of the Connecticut Constitution (amending Article XI), passed in 1982, governs this issue. Article XIX provides:

Section 2 of the article eleventh of the constitution is amended to read as follows: Except as provided in this section, neither the state nor any political subdivision of the state shall pay or grant to any elected official of the state or any political subdivision of the state, any compensation greater than the amount of compensation set at the beginning of such official's term of office for the office which such official holds or increase the pay or compensation of any public contractor above the amount specified in the contract. The provisions of this section shall not apply to elected officials in towns in which the legislative body is the town meeting, The compensation of an elected official of a political subdivision of the state

whose term of office is four years or more may be increased once after such official has completed two years of his term by the legislative body of such political subdivision. The term "compensation" means, with respect to an elected official, such official's salary, exclusive of reimbursement for necessary expenses or any other benefit to which his office would entitle him.

Article XIX remains in effect as written above, As the elected Mayor in Ledyard serves a four year term, compensation may be increased only once after the completion of two years of a term,

If you have any further question on this, please contact me or Attorney Erin O'Leary (271-2276) who performed the background research on this issue.

1

Thanks-

Eileen

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TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-279

Agenda Date: 3/1/2023

Agenda #: 5.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Any other New Business proper to come before the Committee.