



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Finance Committee

~ AGENDA ~

Chairman S. Naomi
Rodriguez

Regular Meeting

Wednesday, January 17, 2024

5:00 PM

Town Hall Annex Building - Hybrid
Format

In -Person: Council Chambers, Town Hall Annex

Remote Information Noted Below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/86924296964?pwd=KCBIXWE7bnD4bMsaue6FHbIUr5Qt23.1>

by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 869 2429 6964; Passcode: 688854

I. CALL TO ORDER

II. ROLL CALL

III. RESIDENTS & PROPERTY OWNERS COMMENTS

IV. PRESENTATIONS / INFORMATIONAL ITEMS

V. APPROVAL OF MINUTES

MOTION to approve the Finance Committee Minutes of January 3, 2024

Attachments: [FIN-MIN-2024-01-03.pdf](#)

VI. FINANCE DIRECTOR'S REPORT

VII. FINANCIAL REPORT

VII. OLD BUSINESS

1. MOTION to remove from the Table and act on the

MOTION to authorize the Mayor to execute a "Subordinate Agreement between the Town of Ledyard and Mr. Matthew Proctor" pertaining to a Home Rehabilitation Loan in the amount of \$32,820.48 for 33 Highland Drive, Ledyard.

Attachments: [Proctor SubordinationRequest.docx](#)
[Appraisal 33 Highlands Drivev-Proctor-Refinance Home- Report-Subordinate Town Lien-2023-12-18.pdf](#)
[33 Highland Drive-Rehabilitation Loan email-2023-12-27.pdf](#)
[Ledyard Program Income Loan-docs #2.doc](#)

2. Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

Attachments: [ARPA project accounting-2024-01-17.xlsx](#)
[ARPA - Obligation Interim Final Rule Quick Reference Guide 2023.pdf](#)

3. Continued discussion regarding potential uses of the revenue received from Public Act No.21-58 “An Act Concerning Solid Waste Management” in accordance with “Resolution Regarding Revenues Received from Beverage Container Surcharges” adopted on June 8, 2022.

Attachments: [Adopt a Road Group Agreement draft as of 10-03-2023.docx](#)
[Adopt a road guideline and safety rules draft as of 10-03-2023.docx](#)
[Adopt a road Information sheet draft as of 10-03-2023.docx](#)
[Adopt a Road Participant Release Form draft as of 10-03-2023.docx](#)
[Opioid Fudning-Ledyard Prevetion Coalation OPF proposal final-2023-06-05.docx](#)
[NIP Bottle tax data through March 31 2023.xlsx](#)
[003-2022-JUN-08- RES-BEVERAGE REVENUES-2022-06-08.docx](#)
[PUBLIC ACT 21-58-SOLID WASATE MANAGMENT-2022-06-21.pdf](#)

4. Any other Old Business proper to come before the Committee.

VIII. NEW BUSINESS

****ADD ON****

1. MOTION to authorize the Mayor to submit a 2024 High Risk Rural Road Speed Enforcement Grant Application in the amount of up-to \$60,000 funded through the Federal Highway Safety Administration (FHWA).

Attachments: [Police Highway Safety Grant -Eligibility Letter2024-01-10.pdf](#)
[Grant](#)

2. MOTION to transfer up to \$14,513.00 from Account 21020103-57300 G0014 “Dispatch - New Equipment - AARPA Funds “and up to \$30,000.00 from Account 21020401-57300 “AES - New Equipment” to Account 21020103-57300 “Dispatch - New Equipment” for the purchase of communications equipment to accommodate emergency radio communications for Ledyard Police Department, Ledyard Fire Company, and Gale Ferry Fire Company on the Connecticut Land Mobile Radio Network (CLMRN).

Attachments: [Quote for Dispatch Upgrade CLMRN](#)

3. MOTION to authorize the expenditure of up to \$20,000 from Account

#0210-21020401-54325 (AES - CNR -Fire Apparatus) for the purchase of a used Fire Command Vehicle and to grant a bid waiver for the same amount for the purchase.

Attachments: [AES Apparatus Replacement Matrix_Draft Inc Chief Vehicles Vehicle Listings](#)

4. MOTION to approve a revised Appendix A- Qualifying Income Schedule in accordance with Ordinance #200-005 (rev. 1) “An Ordinance to Provide Property Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled (rev.1)” for the filing period of February 1, 2024 - May 15, 2024.

Attachments: [ORD-#200-005-An Ordinance Tax Relief Elderly\(Rev-1\) -Appendix A 2024-01-08.docx](#)
[ORD-#200-005 \(rev 1\) -An Ordinance Tax Relief Elderly-2019-12-11.docx](#)
[State of CT - Qualifying Income Limits 2023-Ordinance #200-.005 \(rev 1\)pdf.pdf](#)
[Ordinance](#)

5. MOTION to recommend the Town Council adopt a draft a “An Ordinance Establishing a Farmers Market for the Town of Ledyard” as presented in the draft dated December 22, 2023.

Attachments: [ORDINANCE FARMERS MARKET CMT 2023-12-22-Letter size .docx](#)
[2019-10-09-Resolution Farmers Market Cmt.docx](#)
[Legal Opinion - Draft Ordinance - Farmers Market Cmt email dated 12020/2023](#)

6. Any other New Business proper to come before the Committee.

IX ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0033

Agenda Date: 1/17/2024

Agenda #:

MINUTES

Minutes:

MOTION to approve the Finance Committee Minutes of January 3, 2024



TOWN OF LEDYARD
CONNECTICUT
TOWN COUNCIL
HYBRID FORMAT

741 Colonel Ledyard Highway
Ledyard, CT 06339

towncouncil@ledyardct.org
860 464-3203
Roxanne Maher
Administrative Assistant

Chairman S. Naomi Rodriguez

**MINUTES
FINANCE COMMITTEE
REGULAR MEETING**

Wednesday, January 3, 2024

5:00 PM

Annex Meeting Room - Video Conference

DRAFT

- I. **CALL TO ORDER** - The Meeting was called to order by Committee Chairman Councilor Saccone at 5:00 p.m. at the Council Chambers Town Hall Annex Building.

Councilor Saccone welcomed all to the Hybrid Meeting. He stated for the Town Council Finance Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town's Website – Granicus-Legistar Meeting Portal.

II. **ROLL CALL**

Attendee Name	Title	Status	Location	Arrived	Departed
Jessica Buhle	Town Councilor	Present	In-Person	5:00 pm	6:05 pm
Tim Ryan	Town Councilor	Present	In-Person	5:00 pm	6:05 pm
Tony Saccone	Town Councilor	Present	In-Person	5:00 pm	6:05 pm
S. Naomi Rodriguez	Town Council Chairman	Present	In-Person	5:00 pm	6:05 pm
Carmen Garcia-Irizarry	Town Councilor	Present	Remote	5:00 pm	6:05 pm
Fred Allyn, III	Mayor	Present	In-Person	5:00 pm	6:05 pm
Matthew Bonin	Finance Director	Present	In-Person	5:00 pm	6:05 pm
Kristen Chapman	Executive Assistant to the Mayor	Present	In-Person	5:00 pm	6:05 pm
Jim Mann	Director of Emergency Management	Present	Remote	5:00 pm	6:05 pm
Claudia Sweeney	Registrar of Voters	Present	In-Person	5:00 pm	6:05 pm
Diana Mann	Registrar of Voters	Present	In-Person	5:00 pm	5:05 pm
Peter Testa	A&E Services Group, LLC	Present	Remote	5:00 pm	5:43 pm
Matthew Proctor	Resident	Present	In-Person	5:00 pm	5:43 pm
Destiney Proctor	Resident	Present	In-Person	5:00 pm	5:43 pm
Roxanne Maher	Administrative Assistant	Present	Remote	5:00 pm	6:05 pm

III. **RESIDENTS AND PROPERTY OWNERS COMMENTS** – None.

IV. **PRESENTATIONS/INFORMATIONAL ITEMS** – None.

V. **REVIEW AND APPROVAL OF PRIOR MEETING MINUTES**

MOTION to approve the following:

Organizational Meeting Minutes of December 6, 2023

Regular Meeting Minutes of December 6, 2023

Moved by Councilor Buhle, seconded by Councilor Ryan

VOTE: 3 – 0 Approved and so declared

VI. FINANCE DIRECTOR'S REPORT

Finance Director Matthew Bonin reported on the following: (1) Annual Audit Report for the Fiscal Year Ending June 30, 2023. Mr. Bonin stated that Auditor CliftonLarsonAllen, LLP, issued the Final Audit Report on December 29, 2023, noting that it was due to the State's Office of Policy and Management (OPM) by December 31st. He stated Administrative Assistant Roxanne Maher forwarded the Report to the Town Council for their review in preparation for the Finance Committee's February 7, 2024 meeting, at which time the Auditor would present the Report. He recognized the Finance Department's Staff for their assistance in working to help with completing the Annual Audit Report in a timely fashion. He also recognized Board of Education Finance Director Ken Knight for his assistance; and (2) Fiscal Year 2024/2025 Budget Preparations – Mr. Bonin stated that the Departments proposed budgets were due to the Mayor on January 16, 2024 and that Staff was working to put their budgets into the Munis Financial System.

VII. FINANCIAL REPORTS – None.

VIII. OLD BUSINESS

1. Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act Funding (ARPA)* and the process to approve ARPA Projects and expend ARPA Funding.

Mayor Allyn, III, explained that the ARPA Funding had to be obligated to a project by December 31, 2024; and that the funding had to be fully Expended by December, 31, 2026.

Mayor Allyn went on to explain that the Federal Treasury definition of ***“Obligated Funds”*** meant ***“An order has been placed for property and services, or contracts, or some awards were made”*** by December 31, 2024. He stated just saying that the funds were going to be used for a particular project, was not considered ***“Obligated”*** and did not meet the Treasury's definition. He stated once the funding was ***“Obligated”*** they had about two years to fully expended the funds. He stated if the ARPA Funds were not ***“Obligated”*** by December 31, 2024 that the funds would have to be returned to the US Federal Treasury. Therefore, he stated that the town needed to make sure they had their projects lined up with contracts in place. He noted the following large ARPA projects:

- ***Ledyard Center Sewer Line Extension Phase I - \$1,200,000.00***
Mayor Allyn stated the contract was in place, noting that work should begin soon, assuming the winter weather was cooperative.
- ***Ledyard Center Sewer Line Extension Phase III- 950,000.00 -High School to Pennywise Lane***
Mayor Allyn stated they were working on the preliminary design work for Phase III.
- ***LED Message Signs - \$70,000***– Mayor Allyn stated the sign in front of the Gales Ferry Fire Department on Route 12, Gales Ferry, should be in place soon, noting that they recently received the permit. However, he stated that the town was still waiting for approval from the State Department of Transportation (DOT) to use one-square foot of their property to install the Message Sign in Ledyard Center by the Town Green.

Mayor Allyn continued to state that they have to look at projects that have come in under budget so that those funds could be redirected/reallocated to other projects soon. He noted that Councilor Saccone discussed with him the replacement of the Guiderails on Sandy Hollow Road, noting that this was a project in which they may want to redirect the final balances from other projects to. He stated they have been discussing the replacement of Guiderails on Sandy Hollow Road for about ten-years.

Councilor Saccone addressed the need to replace the dilapidated Guiderails on Sandy Hollow Road. He commented on the safety/protection for motorists stating that it would not take much to push through the wooden guiderails. He stated he has been working with Public Works Director/Town Engineer Steve Masalin to obtain the following quotes from the State Bid Contract List:

- \$1.1 million - Wood Guiderails, similar to the type that were on the Merit Parkway.
- \$312,000 - Galvanized Guiderails
- \$390,000 - Rusted Metal Guiderails that would blend into the natural rural setting.

Councilor Saccone stated by adding the remaining funding from other APRA initiatives to the \$225,962.49 *Uncommitted Balance* that they may be able to replace a good portion of the Sandy Hollow Road Guiderails. He stated that he would like to see this project be considered in the reallocation of the ARPA Funding, rather than give the money back to the US Treasury. He also noted by using the State Bid Contract that they could save time by not having solicit bids for the project. Councilor Ryan stated that he thought the replacement of the Sandy Hollow Guiderails was initially on the ARPA Project's List.

Mayor Allyn stated the replacement of the Sandy Hollow Road Guiderails was on the Capital Improvement Plan (CIP) for many years. He noted that Senator Cathy Osten's efforts to help the town get funding to replace the guiderails did not materialize. Therefore, he stated that they could include the initiative on the ARPA Projects List to be considered in the reallocation of funding from the projects that come-in under budget.

- ***Erickson Park Improvements \$55,000*** – Councilor Ryan questioned the status of the Erickson Park Improvements. Mayor Allyn stated the stone dust path was put down this fall (2023). Therefore, he stated this spring (2024) that Parks & Recreation would need to proceed with the excavation work to create the additional parking spaces and the other improvement work which included installing a retaining wall.

Councilor Ryan addressed the ARPA Projects Spreadsheet dated November 1, 2023 and he requested clarification regarding the following:

- ***Uncommitted Balance: \$225,962.49***
Finance Director Matthew Bonin explained the "*Uncommitted Balance*" was remaining funding from projects that were completed. He noted that the Uncommitted Balance also included funding that was not initially earmarked for a project.

Mr. Bonin explained as an example \$190,000 was earmarked for Youth Mental Health Clinicians. However, he stated to-date that only \$8,499 has been spent. Therefore, he stated this initiative had \$181,5000 remaining that could be reassigned/reallocated to another project.

- **Committed Remaining: \$2,682,549.72**
Mr. Bonin explained that “Committed Remaining” was funding that was earmarked for selected projects. However, he stated it did not mean that the funds have been obligated.

Date: 11/1/2023	Total Allocation		4,327,093.49						
			ARPA Funds	ARPA Funds Expended	ARPA Funds Expended	ARPA Funds Expended	Total ARPA Funds	ARPA Funds	
Request Title	Process	Date	Appropriated	FY'22	FY'23	FY'24	Expended	Remaining	Status
Sewer Line Extension Phase I	Town Council Action	04/27/22	1,200,000.00	-	104,100.00		104,100.00	1,095,900.00	In Progress
Sewer Line Extension Phase III	Budget Referendum	05/17/22	950,000.00	-	-		-	950,000.00	Not Started
Emergency Services Building HVAC system replacement	Town Council Action	02/08/23	200,000.00	-	204,023.84		204,023.84	(4,023.84)	Completed
Funding for youth mental health clinicians	Budget Referendum	05/17/22	190,000.00	-	8,499.75		8,499.75	181,500.25	In Progress
Skid Mounted Sewer Pumps	Town Council Action	04/27/22	175,000.00	2,234.60	185,881.67		188,116.27	(13,116.27)	In Progress
Park & Rec / Senior Center HVAC system replacement	Town Council Action	02/08/23	155,000.00	-	152,382.44		152,382.44	2,617.56	Completed
Ledyard Up/Down Sawmill	Budget Referendum	05/17/22	125,000.00	-	4,740.00		4,740.00	120,260.00	In Progress
Road Restoration Fund	Budget Referendum	05/17/22	114,885.00	-	114,885.00		114,885.00	-	Completed
Housing Rehab Grant - additional funding	Town Council Action	12/08/21	100,000.00	-	27,478.90	2,455.36	29,934.26	70,065.74	In Progress
Concrete Floor - Pole Barn	Town Council Action	12/08/21	100,000.00	-	100,000.00		100,000.00	-	Completed
Town Hall HVAC system replacement	Town Council Action	04/13/22	80,000.00	-	67,728.06	12,003.92	79,731.98	268.02	Completed
Town Green Upgrade Project	Town Council Action	02/09/22	75,000.00	49,154.50	25,845.50		75,000.00	-	Completed
Replace Dispatch Stations (2) in EOC	Budget Referendum	05/17/22	75,000.00	3,854.38	56,632.60		60,486.98	14,513.02	Completed
Playscape Replacement at 13 Winthrop, Gales Ferry	Budget Referendum	05/17/22	60,000.00	-	50,111.00		50,111.00	9,889.00	In Progress
Erickson Park Enhancements	Budget Referendum	05/17/22	55,000.00	-	-		-	55,000.00	Not Started
Police Radio Interoperability	Budget Referendum	05/17/22	46,125.00	-	46,125.00		46,125.00	-	Completed
Ledge Light Health District - support COVID initiatives	Town Council Action	01/26/22	43,270.00	-	43,270.00		43,270.00	-	Completed
Nathan Lester House repairs	Budget Referendum	05/17/22	40,000.00	-	7,449.00		7,449.00	32,551.00	In Progress
LED Sign Panel, Gales Ferry	Budget Referendum	05/17/22	35,000.00	-	17,500.00		17,500.00	17,500.00	In Progress
LED Sign Panel, Ledyard Center	Budget Referendum	05/17/22	35,000.00	-	17,500.00		17,500.00	17,500.00	In Progress
Sidewalk Infill in Ledyard Center	Budget Referendum	05/17/22	35,000.00	-	-		-	35,000.00	Not Started
Add Sidewalks in Gales Ferry	Budget Referendum	05/17/22	35,000.00	-	-		-	35,000.00	Not Started
Replace Food Pantry Roof	Budget Referendum	05/17/22	25,000.00	-	8,700.00		8,700.00	16,300.00	Completed
Exterior Doors (TH and Annex) w/ Electronic Locking Systems	Budget Referendum	05/17/22	23,000.00	-	-		-	23,000.00	Not Started

Electric Vehicle charging stations	Budget Referendum	05/17/22	20,000.00	-	-		-	20,000.00	Not Started
Vinyl Re-siding of Food Pantry	Budget Referendum	05/17/22	17,500.00	-	-		-	17,500.00	Not Started
				ARPA	ARPA	ARPA	Total		
			ARPA	Funds	Funds	Funds	ARPA	ARPA	
			Funds	Expended	Expended	Expended	Funds	Funds	
Request Title	Process	Date	Appropriated	FY'22	FY'23	FY'24	Expended	Remaining	Status
Gales Ferry Corridor Study	Budget Referendum	05/17/22	15,000.00	-	-		-	15,000.00	Not Started
TVCCA - Commissary project	Town Council Action	12/08/21	15,000.00	-	15,000.00		15,000.00	-	Completed
Solar Charging Stations	Budget Referendum	05/17/22	12,000.00	-	5,496.00	320.14	5,816.14	6,183.86	Completed
Added ClearGov Modules	Budget Referendum	05/17/22	10,500.00	-	10,500.00		10,500.00	-	Completed
Parks and Rec Summer Scholarships	Budget Referendum	05/17/22	10,000.00	2,087.50	7,912.50		10,000.00	-	Completed
Homeless Hospitality Center of New London	Budget Referendum	05/17/22	10,000.00	-	10,000.00		10,000.00	-	Completed
Replace Firehouse software	Budget Referendum	05/17/22	8,000.00	-	8,000.00		8,000.00	-	Completed
Automated Doors - Senior Center	Budget Referendum	05/17/22	5,000.00	-	4,972.00		4,972.00	28.00	Completed
Replace brackets on streetlight poles	Town Council Action	04/27/22	2,520.00	2,476.84	43.16		2,520.00	-	Completed
Install WI-FI in Food Pantry	Budget Referendum	05/17/22	2,500.00	2,640.76	-		2,640.76	(140.76)	Completed
Balance of funding for Owl Pro	Town Council Action	12/08/21	831.00	831.00	-		831.00	-	Completed
TOTALS	Total Committed		4,101,131.00						
	Total Expended			63,279.58	1,304,776.42	14,779.42	1,382,835.42		
	Total Uncommitted		225,962.49						
								2,682,549.72	Committed Remaining
								225,962.49	Uncommitted Balance
								35,745.86	Completed to be reallocated
								-	proof

Councilor Ryan requested the following columns be added to the ARPA Projects spreadsheet, noting that the information would be helpful in making informed decisions relative to the reassignment/reallocation of funding from the balance of completed projects:

- Unobligated on Contract
- Projected end value (for services activities)

Councilor Ryan stated for service type of activities that they would need to make sure that Department's have contracts in place by December 31, 2024 and that the funds would be totally expended by December 31, 2026.

2. Potential uses of the revenue received from Public Act No.21-58 "*An Act Concerning Solid Waste Management*" in accordance with "*Resolution Regarding Revenues Received from Beverage Container Surcharges*" adopted on June 8, 2022.

Mayor Allyn, III, stated to date the Town has received three Surcharges Disbursements from the State totaling \$52,780 from the sale of the nip bottles in Ledyard. He stated some of the funds were spent to rent a streetsweeper this year, which was one of the permitted uses. He stated the Surcharge Account had a balance of about \$45,000; and that it would continue to grow.

Mayor Allyn went on to note that the previous Finance Committee had been discussing establishing a "*Adopt a Highway/Road*" Program. He stated the Agenda packet on the meeting portal included a "*Adopt a Highway/Road Program*" that the Town of Montville would be launching. He stated Montville's Program provided for Non-Profits to conduct roadside clean-ups and they would be paid for their work from the Nip Bottle Surcharge Revenues. He stated the Finance Committee may want to review Montville's Plan and work to have it ready to roll-out this spring (2024) for Non-Profits to earn some money to clean-up roads.

Councilor Ryan, Ledyard Beautification Committee Liaison, noted at their January 2, 2024 meeting that Committee Chairman Jennifer Eastbourne suggested they have a Stakeholder Committee/Ad Hoc Committee, similar to the Committee to Review the Budget Process, to consider: (1) The potential uses of the Nip Bottle Surcharge Revenues; and (2) How the town would prioritize one Non-Profit Group/Organization over another, or whether it would be first come-first serve, etc.

Councilor Ryan stated because the Nip Bottle Surcharge Revenues was essentially in perpetuity unless the State changed the law; or if another law superseded Public Act No.21-58 that this would be a constant revenue stream for the town. He stated the use of the Nip Bottle Surcharge Revenue had a narrow scope which included the following:

- (1) Environmental measures intended to reduce the generation of solid waste;
- (2) Reduce the impact of litter caused by such solid waste, including, but not limited to, the hiring of a recycling coordinator;
- (3) The installation of storm drain filters designed to block solid waste and beverage container debris; or
- (4) The purchase of a mechanical street sweeper, vacuum or broom that removes litter, including, but not limited to, such beverage containers and other debris from streets, sidewalks and abutting lawn and turf.

Councilor Ryan went on to note another idea was for the Finance Committee to develop a *Rubric* similar to what the previous Finance Committee did to prioritize the use of the American Rescue Plan Act (ARPA) funding. He stated by having a rubric that when

they received Applications and Ideas that they could compare them to the rubric. He stated this would provide them with something to fall back on to justify how/why the Nip Bottle Surcharge Revenues were spent.

Mayor Allyn stated that it was his understanding that the Ledyard Beautification Committee was going to be the Committee that would vet the Applications/Organizations/Group/Ideas. Councilor Ryan stated that he discussed this with the Beautification Committee and that he did not get the impression that they saw it that same way, noting that they saw themselves as a *Sponsor*, but not necessarily vetting or being the disseminator of how the funds would be spent. However, he stated he did not know if the Beautification Committee would be opposed to taking on that role.

Councilor Buhle stated that the allocation of funds was the Finance Committee's responsibility. Therefore, she stated that she agreed with the Finance Committee developing a rubric that clearly stated the expectations and requirements. She stated realistically the town was not going to be receiving six Applications a week, noting that they may receive six Applications a quarter.

Councilor Ryan stated ultimately, the approval of the expenditure of the funds would come back to the Finance Committee. However, he stated prioritizing or making recommendations on how the funds were spent could come from anywhere, providing they fit into the four permitted uses provided in Public Act No.21-58 (see list of uses above) . Therefore, he stated a Committee, such as the Beautification Committee as an example, could provide recommendations to the Finance Committee on how the funds should be spent; and then the Finance Committee would include an item on their Agenda to vote on and forward onto the Town Council. He stated the town should have some fidelity on how the Nip Bottle Surcharge Funds were being spent, in an effort to protect the town.

Councilor Saccone questioned whether Councilor Ryan would be willing to discuss these ideas with Beautification Committee Chairman Jennifer Eastbourne. Councilor Ryan stated although the ideas the Finance Committee discussed this evening were not necessarily how they needed to proceed, that he would be happy to have a conversation with Chairman Eastbourne.

Councilor Buhle stated that perhaps the Beautification Committee would be willing to take on managing the safety equipment (vests, cones, bags, etc.). She also noted at their December 6, 2023 meeting the Finance Committee discussed the need to allocate funds from the Nip Bottle Surcharge Revenues to pay for Police presence on busy roads to protect the volunteers who were cleaning up the roads. She suggested the "*Adopt a Highway/Road*" Agreement include some language that would state that the town was not liable if people get poison ivy, etc. while they were doing roadside clean-up.

Mayor Allyn noted that Montville's draft "*Adopt a Highway/Road*" Agreement included provisions such as age requirements; roads that were not eligible for clean-up because they were too busy, etc. He stated part of their work Ledyard would be to identify roads that they would be comfortable to have people on to clean up; and the roads that were clearly not safe.

The Finance Committee agreed to begin working to develop a rubric to prioritize the uses of the Nip Bottle Surcharge Revenues, noting that the “*Adopt a Highway/Road Clean Up Program*” was just one use of the funds.

RESULT: DISCUSSED

Next Meeting: 01/17/2024; 5:00 p.m.

3. Any other Old Business proper to come before the Committee.- None.

IX. NEW BUSINESS

1. MOTION to recommend the Town Council authorize the Mayor to execute a “*Subordinate Agreement between the Town of Ledyard and Mr. Matthew Proctor*” pertaining to a Home Rehabilitation Loan in the amount of \$32,820.48 for 33 Highland Drive, Ledyard.

Moved by Councilor Buhle, seconded by Councilor Ryan

Discussion: Mayor Allyn, III, noted that Mr. Peter Testa of A&E Services Group, LLC; who assisted the Town with Administering the Home Rehabilitation Loan Program was attending tonight's meeting remotely; and that Mr. and Mrs. Proctor were also present in-person this evening.

Mayor Allyn provided some background explaining that the *Housing Rehabilitation Revolving Loan Program* provided no interest (0%) loans to qualified residents who meet the income limits for critical home improvements such as heating system, septic system replacements, water connections, and roof replacements, etc. He stated a lien would be placed on the property for those who qualify and receive a Housing Rehabilitation Loan from the Town. He stated when the Housing Rehabilitation Loan was paid back to the Town that those funds would then become available to be loaned to another qualifying resident in need of assistance on a *revolving* basis.

Mayor Allyn stated in 2017 that Mr. and Mrs. Proctor received funding from the *Housing Rehabilitation Revolving Loan Program* to make improvements at their 33 Highlands Drive home. He stated Mr. and Mrs. Proctor were currently looking to refinance their home, noting in a letter dated November 22, 2023 they requested the Town agree to subordinate the Housing Rehabilitation Loan owed to the Town of Ledyard. He stated Mr. and Mrs. Proctor also provided the Property Appraisal that was conducted as part of the refinancing process.

Mayor Allyn went on to explain that the Town had the ability to subordinate the *Housing Rehabilitation Revolving Loan* if they chose to do so. However, he stated that the Town was not required to subordinate the loan, noting that the Town may call-in the loan *On-Demand*, should the property owner *default*; which was defined in the Small Cities Promissory Note as follows:

Default:

- Death
- Sell or remortgage the property
- Transfer title
- The property was no longer their principal place of residence or

- If any of the property which secured the loan was damaged, lost or destroyed.

Mayor Allyn stated he had some reservations about the town authorizing the subordination of the Proctor's *Housing Rehabilitation Loan*, explaining that in doing so in the past, the Real Estate Market took a turn for the worst, and the Town lost everything, explaining that by subordinating the Town would be in second place to be paid back, noting that the Bank was in first place for repayment. Therefore, he stated if the Bank does not get back all of their money (mortgage) that there would be no funding for the second-place loaner (Town). However, he stated to provide some relief for the Proctor's that he would float the idea for the Proctors to meet the Town halfway and pay back half (50%) of the \$32,820.40+/- *Housing Rehabilitation Loan*. He stated that he did not know if this was an option under the *Housing Revolving Loan Rehabilitation Program/Small Cities Promissory Note Agreement* and he asked Mr. Peter Testa of A&E Services Group, LLC, whether the Town could call-in 50% of the loan.

Mr. Peter Testa of A&E Services Group, LLC; stated that Mayor Allyn provided a good description of the *Housing Rehabilitation Revolving Loan Program*; which was initially funded through the State's Community Development Small Cities Grant. He stated it was a zero percent interest deferred payment loan, noting that the original principle amount was the amount that was due at the time of *Default* which was defined above.

Mr. Testa stated the Town could agree to a *Partial Subordination* and call-in 50% of the loan, which would be about \$16,000 +/-, noting that it would be a good compromise, should the Town Council decided to do so. He stated a Mortgage Modification would need to be executed to decrease the *Housing Rehabilitation Revolving Loan* by the repayment amount. He stated the Bank would provide a check and that the Town would provide a release for the amount of the *Housing Rehabilitation Revolving Loan* that was paid down.

Mayor Allyn stated by the Town calling-in 50% of the Proctor's \$32,820.40+/- *Housing Rehabilitation Loan* that the funds (\$16,000 +/-) would become available for another family that needed critical home improvements. He stated there was no Payment Plan Schedule for the homeowner to repay the loan to the Town, noting that the funds would not come back to the Town until the home was sold or otherwise as noted above under the definition of *Default*.

Councilor Ryan requested clarification, noting that the \$16,000 +/- would be included in the amount that Mr. and Mrs. Proctor were refinancing for their mortgage. Mayor Allyn stated that Councilor Ryan's understanding was correct, explaining that the Town would receive the \$16,000+/- cash out from the mortgage refinance. Councilor Ryan stated that they had a number of options which ranged from a total subordination to a total pay back. Therefore, he stated that he would like to hear from Mr. and Mrs. Proctor regarding their feelings on the options in that spectrum.

Mrs. Destiney Proctor, 33 Highlands Drive, Ledyard, stated that they were trying to wipe the slate clean from their credit card debt that she and her husband Matthew accrued before they met each other. She stated they were currently nine-years into a

twenty-five-year mortgage; noting that the Town would not see repayment of the \$32,820.40+/- *Housing Rehabilitation Loan* for another fifteen years. She went on to note that they now owe about \$109,000 on their house that was currently valued at \$340,000. Therefore, she stated they were looking to refinance their home through Federal Housing Administration (FHA) for another thirty-years to lower their mortgage payment (6% interest rate) and to pay off the high (27%) interest credit cards. She stated they were Ledyard residents and that they planned to stay in Ledyard, noting that should the Town agreed to subordinate their no interest *Housing Rehabilitation Loan* that the town would not see repayment for thirty-years. She stated by Subordinating the *Housing Rehabilitation Loan* their monthly debt payment would decrease by \$1,500, which would put less pressure on them and would also allow them to put more money into things that need it. She stated by adding 50% of their \$32,820.40+/- *Housing Rehabilitation Loan* (\$16,000 +/-) to their mortgage refinance would increase their payment. However, she stated the Town would still not see the remainder of the *Housing Rehabilitation Loan* for many years. She stated that they were trying to manage their finances so that they would not default on any of their other obligations, by using the equity in their home.

Councilor Ryan stated he was the last person that would prevent someone from using the equity in their home, especially in the current housing market climate. He thanked Mr. and Mrs. Proctor for choosing to live and for wanting to stay in Ledyard. He stated in reviewing the refinance numbers that Mr. Proctor submitted in his November 22, 2023 letter their new mortgage in the amount of \$223,850 would include paying off their credit card debt. He questioned whether this amount included paying back 50% of their \$32,820.40+/- *Housing Rehabilitation Loan* (\$16,000 +/-) to the Town. Mrs. Proctor stated the remortgage in the amount of \$223,850 did not include any funding to repay their \$32,820.40+/- *Housing Rehabilitation Loan*; explaining that the amount was calculated based on the Town Subordinating the *Housing Rehabilitation Loan*. She stated they were required to get the Town Council's permission to move forward. Councilor Ryan questioned whether Mr. and Mrs. Proctor have requested what their refinance mortgage payment would be if they included paying off the \$32,820.40+/- *Housing Rehabilitation Loan*. Mrs. Proctor stated that they did not run those numbers.

Councilor Saccone questioned the length of the new mortgage refinance. Mrs. Proctor stated the new refinancing would be the standard FHA thirty-year mortgage.

Councilor Ryan stated although he did not think adding \$16,000 +/- to a thirty-year mortgage would be untenable, that he wanted to be sure Mr. and Mrs. Proctor were going to be okay with the Town calling-in 50% of the \$32,820.40+/- *Housing Rehabilitation Loan* (\$16,000 +/-) before the Finance Committee acted on a *Partial Subordination*. Mrs. Proctor stated ideally the benefit to refinancing their mortgage and subordinating the no interest \$32,820.40+/- *Housing Rehabilitation Loan* was to put them in a better financial position and put more money into their savings, retirement and other things. She stated although it would not be impossible to repay 50% of the no interest \$32,820.40+/- *Housing Rehabilitation Loan*, that they would prefer subordinating 100% of the *Housing Rehabilitation Loan*.

Councilor Saccone questioned whether Mr. and Mrs. Proctor could come back to the Finance Committee with new refinance numbers that included the *Partial Subordination* (\$16,000 +/-). Mrs. Proctor stated if that was what the Town Council decided that they would have to comply.

Councilor Buhle noted adding \$16,000+/- at a 6% interest rate on a thirty-year mortgage would increase the payment by about \$100.00 per month. She went on to state that although she agreed it was a great opportunity for Mr. and Mrs. Proctor to use the equity in their home to help their financial situation, that subordinating 100% of no interest \$32,820.40+/- *Housing Rehabilitation Loan* was a risk for the Town because they do not know that the \$340,000 appraisal was going to be a forever value for the 33 Highland Drive property; or if Mr. and Mrs. Proctor decided that Ledyard was not their forever home ,and they sold their home for \$240,000; that the town would be out the funding that could have been loaned to another family. Therefore, she stated by subordinating 50% of the \$32,820.40+/- *Housing Rehabilitation Loan* the town would be able to offer the loan opportunity to other Ledyard families. Mrs. Proctor stated when they received the \$340,000 House Appraisal that they thought that it was high, noting that the amount they were looking to remortgage was significantly below that amount. She stated that they could add \$100.000 per month to their mortgage, and that she would prefer that the Finance Committee gave them an answer tonight.

Councilor Saccone questioned whether Mr. Testa had any comments regarding the Finance Committee asking Mr. and Mrs. Proctor to come back to the Finance Committee's January 17, 2024 meeting with updated numbers from the Bank that would provide for a *Partial Subordination* and call-in 50% of the loan. Mr. Testa stated it was a wise idea to ask Mr. and Mrs. Proctor to come back in two weeks so that they would know exactly what their additional costs/revised mortgage numbers would be. He stated Mr. and Mrs. Proctor were pulling a fair amount of money out of the property to consolidate their debt, which would put them in a more stable financial situation. He stated this was a good decision for all involved, explaining that if they did default on a loan that the Town's *Housing Rehabilitation Loan* may be in jeopardy. Therefore, he stated providing a *Partial Subordination* would put the homeowners on more financial ground.

MOTION to Table the

MOTION to recommend the Town Council authorize the Mayor to execute a "*Subordinate Agreement between the Town of Ledyard and Mr. Matthew Proctor*" pertaining to a Home Rehabilitation Loan in the amount of \$32,820.48 for 33 Highland Drive, Ledyard.

Moved by Councilor Ryan, seconded by Councilor Buhle

VOTE: 3 – 0 Approved and so declared

RESULT: TABLED 3 – 0

MOVER: Tim Ryan, Town Councilor

SECONDER: Jessica Buhle, Town Councilor

AYES: Jessica Buhle, Tim Ryan, Tony Saccone

Councilor Saccone stated the Finance Committee would continue to address Mr. and Mrs. Proctor's loan subordination request at their January 17, 2024 meeting.

The Finance Committee thanked Mr. & Mrs. Proctor and Mr. Testa for attending tonight's meeting.
Mr.& Mrs. Proctor and Mr. Testa left the meeting at 5:43 p.m.

2. MOTION to recommend the Town Council authorize overspending Account #10110205-53610 (Specialty Approved Counsel) through June, 30, 2023.

Moved by Councilor Ryan, seconded by Councilor Buhle

Discussion: Executive Assistant to the Mayor Kristen Chapman explained that other than the Legal Fees Account that was included in the Town Council's Department Budget for Taxation Issues pertaining to Tribal Matters that all of the Town's Legal Fees resided in the Mayor's Department Budget.

Ms. Chapman went on to explain that Account #10110205-53610 (Specialty Approved Counsel) was used to pay the labor attorney fees, land use attorney fees, tax attorney fees, and other specialty counsel. She stated \$35,000 was included the current Fiscal Year (2023/2024) Budget, which was a \$5,000 increase from the previous year (fy 22/23) and she suggested the legal fees budget be increased again for the coming year, noting that during the Budget Work Sessions they discussed the need to increase the Legal Fees Account.

Ms. Chapman provided an overview of the legal fee expenses to date noting the following:

• Shipman & Goodwin (Labor)	\$25,543.00
• Janet P. Brooks (Land Use)	\$5,472.50
• <u>Lloyd Langhammer (Land Use)</u>	<u>\$262.50</u>
Total	\$31,278.00

Ms. Chapman also noted that another \$3,694.50 was encumbered leaving a remaining, unencumbered balance in this account of \$27.50.

Ms. Chapman went on to explain that both the Human Resources Department and the Land Use Department anticipated incurring additional attorney fees for the remainder of the current Fiscal Year 2023/2024 due to on-going matters.

Ms. Chapman suggested for better accountability that separate Legal Fee Accounts be included in the following Department's budgets, in the upcoming Fiscal Year 2024/2025 Budget preparation:

- Human Resources Department Budget – Labor Contracts/Personnel Matters Land
- Use Department Budget – Land Use Matters
- Mayor's Department - Town Attorney

Councilor Ryan asked for the Mayor's input regarding the suggestion to separate the Legal Fee Accounts by Department. Mayor Allyn, III, stated that he believed it was a good idea to separate the Legal Fee Accounts by Department. He provided some background noting that a few years ago they consolidated the Legal Fee Accounts into one Account because the town had a lot of budget accounts lines. However, he stated they now believe that the Legal Fee Accounts should reside within the Departments budgets in which they were supporting. He noted that the Human Resources Department and the Land Use Department would be able to better track/manage their spending/legal expenses by each having their own Legal Fee Budget.

Mayor Allyn stated they town used the following Attorneys:

- Perkins Coie – Washington D.C. for Tribal Matters
- Shipman & Goodwin – Attorney Matt Whitter for General Matters
- Attorney Janet P. Brooks – Litigation - Day to Day Land Use Matters
- Lloyd Langhammer – Tax Attorney

Councilor Ryan stated that he agreed that each Department would have a better understanding of their expected legal expenses. He questioned whether the separate Legal Fee Accounts would be included in the Mayor's upcoming Fiscal Year 2024/2025 Budget. Mayor Allyn stated that the separate Legal Fees would be included in the upcoming Budget Preparation, noting that the separate Legal Fee Accounts would also provide for better transparency.

VOTE: 3 – 0 Approved and so declared

RESULT: RECOMMEND TO APPROVE 3 – 0

MOVER: Tim Ryan, Town Councilor

SECONDER: Jessica Buhle, Town Councilor

AYES: Jessica Buhle, Tim Ryan, Tony Saccone

4. MOTION to recommend the Town Council appropriate the Connecticut Secretary of the State Early Voting Grant in the amount of \$10,500 to Account# 21010301-56100-G0015 entitled "Registrar – Operating Expenses – Misc. Grants".

In addition, authorize the Registrar of Voters to expend the Early Voting Grant in the amount of \$10,500 to pay for expenses associated with Early Voting provisions in accordance with Public Act 23-5.

Moved by Councilor Saccone, seconded by Councilor Ryan

Discussion: Registrar of Voters Claudia Sweeney explained that in accordance with Public Act 23-5 every municipality has to create at least one early voting location and had the option to establish more. She also noted that in accordance with Public Act 23-204, the Connecticut Secretary of the State would be providing a grant in the amount of \$10,500 to each municipality for costs related to implementing and conducting early voting, noting that the grant funding would be distributed around the middle of January 2024, contingent upon the municipality providing a detailed list of the intended use of the funds. She noted that the Registrar's provided a List of their expenses relative to the use of the \$10,500; which was attached to tonight's Agenda packet on the meeting portal. She explained that they would be purchasing some new equipment, but that most of their expenses would be for staffing, which would be on-going.

Ms. Sweeney noted the following Early Voting Provisions:

- Presidential Election 14 days of early voting (120 hours – 5 staff members)
- General Elections: 14 days of early voting (120 hours – 5 staff members)
- Primaries: 7 days ahead (64 hours – 3 staff members)
- Special Elections: 4 days

Councilor Ryan questioned whether the State would continue to provide grant funding annually to support the on-going costs for the Early Voting. Ms. Sweeney stated that the on-going costs would be mostly to pay for the cost to staff the Early Voting Polling Location for each of the elections. She stated because the Early Voting and Grant Funding was new this year that they did not know what the State was going to do going forward, but that she would expect the Secretary of State could request the funding each year. However, she explained if the State does not provide grant funding that the Registrars of Voters would include those costs in their annual budget.

Councilor Buhle questioned whether the Registrars expected wage expenses above \$10,500 to support the Early Voting. Ms. Sweeney stated in the backup information she included 216 hours for Early Voting which would cost about \$23,000.

Councilor Ryan noted that this coming year was a President Election; and therefore, he stated that \$23,000 for the Early Voting staffing costs would be on the upper end of the amount that they would typically spend each year, noting that the \$10,500 Grant Funding would only slightly blunts the costs for this year. Ms. Sweeney noted that Councilor Ryan was correct, and she stated that currently they did not know if there would be a Primary Election in Connecticut this year. Councilor Ryan commented that the Early Voting was another unfunded mandate.

Chairman Rodriguez questioned if they did not have a Primary Election this year what the cost for the Early Voting would be. Ms. Sweeney stated the Early Voting staffing costs would be about \$17,368 noting that she budgeted \$5,632 to staff the Primary Election Early Voting Polling Location.

Councilor Buhle noted where she previously lived they offered Early Voting for the entire month, noting that it was very convenient and easy. She stated all she had to do was stop by the County Clerk's Office, complete the ballot and turned it in. She stated that she did not recall there being a special early voting location or election employees being present. Registrar Ms. Sweeny questioned the population of the town where Councilor Buhle voted early. Councilor Buhle stated where she previously lived was County based; and therefore, she did not know the population. However, she stated that she would be interested to learn how other Connecticut towns would be handling their early voting. Ms. Sweeny stated that Ledyard had 10,000 registered voters; noting if 1% chose to do Early Voting that would mean they would need to accommodate about 1,000 voters (parking, ballots, staffing, etc.)

Councilor Ryan stated for the purpose of tonight's motion that essentially this was a pass-thru Grant. He thanked the Registrars for attending tonight's meeting and for the information they provided, noting that he would be interested in seeing how they lay out the early voting expenses in their upcoming Fiscal Year 2024/2024 Budget.

VOTE: 3 – 0 Approved and so declared

RESULT: RECOMMEND TO APPROVE 3 – 0

MOVER: Tony Saccone, Town Councilor

SECONDER: Tim Ryan, Town Councilor

AYES: Jessica Buhle, Tim Ryan, Tony Saccone

5. MOTION to recommend the Town Council approve the Master Municipal Agreement for Construction Projects between the State of Connecticut Department of Transportation (DOT) and the Town of Ledyard.

Moved by Councilor Ryan, seconded by Councilor Buhle

Discussion: Mayor Allyn, III, explained that every ten years the Connecticut Department of Transportation (CTDOT) required Municipalities to sign a new Master Municipal Agreement for Construction (MMAC) Projects between the State of Connecticut Department of Transportation (CTDOT) and Municipalities. He stated Ledyard received the 130-page Agreement in late December, 2023, noting that they need to have it signed and back to the State by January 21, 2024. He stated the document identified all the terms that Municipalities had to follow when they accepted either Federal or State dollars for construction projects. He stated the revised ten-year term MMAC covered both municipally advertised construction projects, as well as projects advertised by the CTDOT on behalf of municipalities. He stated because the requirements differed, depending on who advertised and awarded the construction contract, the updated MMAC was designed to address each scenario.

Mayor Allyn went on to note that the updated MMAC included standard terms, conditions, and contracting “boiler plate” language that should generally govern all municipal construction projects involving the CTDOT, which were undertaken throughout the ten-year term and addressed things such as Title Six in that they would not be discriminatory in their hiring of sub-contractors, as well as reporting and auditing requirements, etc.

Mayor Allyn went on to explain because Ledyard was a recipient of Federal and State Grants for projects such as the reconstruction/replacement of the dams on Long Pond or the Multi-Use Pathway that they had to have the Master Municipal Agreement for Construction (MMAC) in place.

Councilor Ryan questioned whether there were any significant changes to the Master Municipal Agreement for Construction (MMAC) that they should be made aware of. Mayor Allyn stated CTDOT did not identify any significant changes, noting that they stated they updated some of the terminology and they added some definitions, noting that the rest of the Agreement stayed relatively the same. He noted that the Agreement stated the Mayor was the Party that executed the contracts on behalf of the Town and that if their authorized party was to change that the Town would have to notify the CTDOT in writing as to who the new authorized person would be to sign the contracts.

Councilor Ryan questioned during the past ten-years whether there were any terms of the Master Municipal Agreement for Construction (MMAC) that the Town did not agree with. Mayor Allyn stated that CTDOT did not inform Ledyard of any terms in the

existing Master Municipal Agreement for Construction (MMAC) that they did not comply with; therefore, he stated that there was nothing that he was aware of.

VOTE: 3 – 0 Approved and so declared

RESULT: RECOMMEND TO APPROVE 3 – 0

MOVER: Tim Ryan, Town Councilor

SECONDER: Jessica Buhle, Town Councilor

AYES: Jessica Buhle, Tim Ryan, Tony Saccone

6. MOTION to recommend the Town Council appropriate the proceeds in the amount of \$260,895 from the sale of 332 Colonel Ledyard Highway to the following Accounts:

- \$95,500.00 to Account #21040111-58240 (Building Renovations - Public Works)
- \$110,000.00 to Account #21040101-57315 (Pooled Vehicles - Public Works)
- \$3,193.85 to Account #10110203-56900 (Other Supplies - Administrative Support)
- \$2,201.15 to Account #10110201-58790 (Contingency - Mayor's Office)
- \$50,000 to CNR Account #21090305-68290 (Open Space)

Moved by Councilor Buhle, seconded by Councilor Ryan

Discussion: Mayor Allyn, III, provided some background stating that 332 Colonel Ledyard Highway was part of a larger property explaining in 2007 a Developer purchased the 96 ± acre Founders Preserve Property along with some other small adjacent properties. He stated in working to make a residential subdivision the Developer changed the original boundary lines, which put the detached garage that belonged to the house at 332 Colonel Ledyard Highway into the Founders Preserve property. However, he stated the Developer never moved forward with the planned sub-division; and because the Developer did not pay the taxes on the properties, which was about \$277,000, the Town foreclosed on the properties. He went on to explain that because there was a title issue when the town acquired 332 Colonel Ledyard Highway property thru the foreclosure, the town could not sell property at that time, and so they rented-out the home out of necessity for nearly five years. He stated Avalonia Land Conservancy paid for the A2 Survey of the property, which resolved the title and property located at 332 Colonel Ledyard Highway boundary issues, which put the detached garage back on the property with the house. He stated once the property boundaries were corrected the Town held a Public Hearing and at a Special Town Meeting that was held on September 27, 2023 the Townspeople approved to sell 332 Colonel Ledyard Highway to Leonard D. Sherman for Two Hundred and Eighty Thousand Dollars (\$280,000).

Mayor Allyn continued by noting after expenses the proceeds of the sale was \$260,895. He stated tonight's motion would allocate the funds to a number of Accounts.

The Finance Committee and Mayor Allyn reviewed the allocation of the \$260,895 as follows:

- **\$95,500.00 to Account #21040111-58240 (Building Renovations - Public Works)**

Mayor Allyn noted Public Works Director/Town Engineer Steve Masalin oversees this Account which was used for maintenance projects for all town buildings except the school facilities.

Mayor Allyn went on to explain that this funding would be used to support some much needed Town Hall renovations which included combining the Tax Assessor and Tax Collectors Offices; relocating the Human Resources Office and the Assistant Finance Director's Office.

Councilor Buhle questioned whether funding had been budgeted for the Town Hall renovation work. Mayor Allyn stated that the renovation work had been budgeted, noting that the allocation of the \$95,500 would reimburse the Account for other capital needs. He stated funding was budgeted to this account every year and was used for building maintenance things such as new windows at the Library.

- **\$110,000.00 to Account #21040101-57315 (Pooled Vehicles - Public Works)**

Mayor Allyn stated the town recently lost seven of their pooled vehicles within a matter of a couple of months, noting that the vehicles had high mileage, structural issues and were not safe for the road. He explained in years past the Town was able to purchase used State vehicles with low mileage directly from their assets that had been retired to surplus for a very low cost (between \$1,000 - \$1,500). However, he stated because the State changed to a third-party auction site to sell their surplus vehicles the town now had to purchase used vehicles at a higher cost.

Councilor Saccone questioned whether the town planned to sell the old vehicles on GovDeals.com. Mayor Allyn stated that they would be selling the vehicles using the on-line GovDeals.com auction site.

- **\$3,193.85 to Account #10110203-56900 (Other Supplies - Administrative Support)**

Executive Assistant to the Mayor Kristen Chapman stated as part of the Office Renovations in Town Hall that the need for storage materials were identified, explaining that these funds would be used to purchase filing cabinets and other items required for the Tax Collectors Office.

- **\$2,201.15 to Account #10110201-58790 (Contingency - Mayor's Office)**

Mayor Allyn explained that 334 Colonel Ledyard Highway had been a blighted property for many years. He stated the last time the town placed a Blight Lien (4th blight lien) on the property to pay a third party to clean up the property (mow grass, etc.) that the owner offered the town the deed in lieu of foreclosure, because he did not want to pay the lien. He stated after acquiring the property the town obtained a Demolition Permit for the house that had been condemned by the Building Department. He stated the structure had a small amount of asbestos in the roofing mastic which was removed; and they obtained a Permit to Abandon the Well from Ledge Light Health District, which involved filling the well with gravel. He stated these expenses totaled \$2,201.15 and were paid from the Mayor's Office Contingency Budget. Therefore, he stated this allocation was to reimburse the Account.

- **\$50,000 to CNR Account #21090305-68290 (Open Space)**

Mayor Allyn stated the Open Space Account had a balance of about \$360,000. He stated because the town would be involved with a co-share with Avalonia Land Conservancy to acquire a parcel on Stoddards Wharf Road that putting some funding in the Open Space Account would be a good use of the funds. He stated open space acquisition was good for the town and its residents.

Councilor Ryan questioned how the Mayor determined the Accounts to allocate the \$260,895 from the sale of 332 Colonel Ledyard Highway. Mayor Allyn stated the allocation of the funding was based on reimbursements, needs and replacement

costs. He stated that they were not necessarily looking to purchase used or new vehicles, noting that the replacement of the pooled vehicles would be based on the opportunities presented.

VOTE: 3 – 0 Approved and so declared

RESULT: RECOMMEND TO APPROVE 3 – 0

MOVER: Jessica Buhle, Town Councilor

SECONDER: Tim Ryan, Town Councilor

AYES: Jessica Buhle, Tim Ryan, Tony Saccone

7. Any other New Business proper to come before the Committee.- None.

VIII. ADJOURNMENT

Councilor Buhle moved the meeting be adjourned, seconded by Councilor Ryan.

VOTE: 3 - 0 Approved and so declared, the meeting was adjourned at 6:05 p.m.

Respectfully submitted,

Anthony Saccone, Sr.
Committee Chairman
Finance Committee



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2355

Agenda Date: 1/17/2024

Agenda #:

CONTRACT-LEASE

Motion/Request:

MOTION to authorize the Mayor to execute a “*Subordinate Agreement between the Town of Ledyard and Mr. Matthew Proctor*” pertaining to a Home Rehabilitation Loan in the amount of \$32,820.48 for 33 Highland Drive, Ledyard.

Background- Terms:

The ***Housing Rehabilitation Program*** provides no interest loans to qualified residents who meet the income limits for critical home improvements such as heating system, septic system replacements and roof replacements, etc.

A lien is placed on the property for those who qualify and receive a Housing Rehabilitation Loan from the Town. No payment plan is scheduled for homeowner to repay the loan.

When the Housing Rehabilitation Loan is paid back those funds would then become available to be loaned to another qualifying resident in need of assistance on a revolving basis.

The Town may call in the loan On Demand, should the property owner ***default*** is as defined below:

Default includes the following: death, sell or remortgage the property, transfer title, the property is no longer their principal place of residence or if any of the property which secures this loan is damaged, lost or destroyed. (see attached Small Cities Promissory Note)

Mr. Matthew Proctor received a Housing Rehabilitation Loan in the amount of \$29,575 on March 15, 2017; which was later increased on May 5, 2017 to \$32,820.48 to cover the costs for the modifications.

The scope of work was for roofing, gutters, doors, interior repairs and electrical upgrades.

Mr. Proctor is looking to refinance his home to pay off other debt and the lending company Carrington Mortgage is looking to Subordinate the Housing Rehabilitation Loan owed to the Town of Ledyard.

Peter J. Testa, Jr. of A&E Services Group, LLC; 609 West Johnson Ave, Cheshire, CT is the Consultant who Administers the Housing Rehabilitation Program for the Town of Ledyard.

(Please see attached documentation: Mr. Proctor ltr 11/22/2023; Property Appraisal 12/6/2023; Email Threads from Mr. Testa, Proctors, Mayor’s Office)

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

I do not support subordination in refinance situations and instead seek full loan repayment as part of the refinance process.

November 22, 2023

To Whom It May Concern:

I, Matthew Proctor, of 33 Highland Drive, would like to subordinate my Ledyard Rehabilitation Loan. My wife and I currently owe \$109,353 on our current mortgage and are looking to use the equity we have to pay off high interest credit card debt that we have accrued over the past 15 years.

The debt we plan to pay off is \$90,000, which would bring our new mortgage to \$223,850 (which is still well below our current home value). This will put us significantly better off monthly and reduce the risk of defaulting on any financial obligations.

We are working with Carrington Mortgage our currently lien holder, and they will most likely be reaching out soon. They have not finalized our paperwork so we can get the Town's decision first. Please consider allowing us to subordinate.

Thank You,

Matthew Proctor

Matthew Proctor

Certificate Date: December 6, 2023

Certificate of Compliance

Subject Property: 33 HIGHLAND DR, Ledyard, CT, 06339

Appraisal Order Date: November 27, 2023

Payment Date: November 27, 2023

This Certificate of Compliance is not an extension of the attached appraisal nor is part of the appraisers work product and should not be relied upon as such. The independent third party appraisal management company ("AMC") providing the above referenced appraisal report ("Report") to the intended user/client ("Client") certifies that the Report was completed in compliance with all applicable appraisal independence requirements as defined by the Dodd-Frank Wall Street Reform and Consumer Protection Act, Fannie Mae, Freddie Mac and the Federal Housing Administration, in strict adherence to its non- influence policy and process:

- The Client named on the appraisal report submitted the appraisal order to the AMC through its proprietary, secured transaction management platform (website or direct integration), or through an approved and compliant 3rd party integration.
- Appraiser selection was performed at the sole discretion of the AMC by utilizing a selection methodology designed, maintained, and supervised by licensed real estate appraisers and is based on the criteria of proximity to the subject property, availability, and historical quality and performance metrics.
- For all transactions: The AMC appraisal procurement process maintains a double-blind environment whereby the Client's loan production staff is unaware of the appraiser's identity until the time of final appraisal report delivery. Likewise, the appraiser is provided with only the Client's company name and address (for inclusion in the appraisal report) and is never provided with the identity or contact information of the loan officer, loan processor or any other loan production personnel.
- The terms and conditions of the engagement contract between the AMC and the appraiser prohibit the appraiser from inappropriate communication with the Client, or attempting to obtain value/loan information from the borrower/property owner.
- No estimate regarding the subject property's value, proposed loan amount, or proposed loan-to-value ratio, was provided or communicated by the AMC to the appraiser [For purchase transactions, the purchase agreement was provided to the appraiser as required by USPAP Standards Rule 1-5(a)].
- The AMC maintains an appraiser independence hotline for reporting of any influence or impropriety at 1 (800)778-4915.
- After undergoing our Quality Control review process using our proprietary pre-underwriting software, the report appears to be in compliance with USPAP, within the ability of the pre-underwriting process to identify such issues. The Quality Control review process is not a USPAP Standard 3 review and, therefore, does not require the reporting requirements of Standard 4.

FRAUD/TAMPERING PREVENTION: A certified copy of the original appraisal report provided by the appraiser is available to all authorized successors and/or assignees of the original Client. Contact the AMC to access this information.

Quality Assurance Division
888.852.5380 • www.voxturappraisal.com

SUMMARY OF SALIENT FEATURES

SUBJECT INFORMATION	Subject Address	33 Highland Dr
	Legal Description	VOL531/PG352
	City	Ledyard
	County	New London
	State	CT
	Zip Code	06339
	Census Tract	7011.00
	Map Reference	35980
SALES PRICE	Sale Price	\$
	Date of Sale	
CLIENT	Borrower	Matthew Proctor
	Lender/Client	Carrington Mortgage Services, LLC.
DESCRIPTION OF IMPROVEMENTS	Size (Square Feet)	1,464
	Price per Square Foot	\$
	Location	N;Res;
	Age	62
	Condition	C3
	Total Rooms	8
	Bedrooms	4
	Baths	2.0
APPRAISER	Appraiser	Daniel J. Redner
	Date of Appraised Value	12/04/2023
VALUE	Final Estimate of Value	\$ 340,000

Uniform Residential Appraisal Report

061-6206277
File # 061-6206277

SUBJECT

The purpose of this summary appraisal report is to provide the lender/client with an accurate, and adequately supported, opinion of the market value of the subject property.

Property Address	33 Highland Dr	City	Ledyard	State	CT	Zip Code	06339
Borrower	Matthew Proctor	Owner of Public Record	Proctor, Matthew	County	New London		
Legal Description	VOL531/PG352						
Assessor's Parcel #	86/970/33	Tax Year	2023	R.E. Taxes \$	5,692		
Neighborhood Name	Ledyard	Map Reference	35980	Census Tract	7011.00		
Occupant	<input checked="" type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Vacant	Special Assessments \$	0	<input type="checkbox"/> PUD	HOA \$	0	<input type="checkbox"/> per year <input type="checkbox"/> per month
Property Rights Appraised	<input checked="" type="checkbox"/> Fee Simple <input type="checkbox"/> Leasehold <input type="checkbox"/> Other (describe)						
Assignment Type	<input type="checkbox"/> Purchase Transaction <input checked="" type="checkbox"/> Refinance Transaction <input type="checkbox"/> Other (describe)						
Lender/Client	Carrington Mortgage Services, LLC. Address 1600 Douglass Road, Anaheim, CA 92806						
Is the subject property currently offered for sale or has it been offered for sale in the twelve months prior to the effective date of this appraisal? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
Report data source(s) used, offering price(s), and date(s). CTMLS-12/04/2023							

CONTRACT

I ☐ did ☐ did not analyze the contract for sale for the subject purchase transaction. Explain the results of the analysis of the contract for sale or why the analysis was not performed.

Contract Price \$	Date of Contract	Is the property seller the owner of public record?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Data Source(s)
Is there any financial assistance (loan charges, sale concessions, gift or downpayment assistance, etc.) to be paid by any party on behalf of the borrower? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If Yes, report the total dollar amount and describe the items to be paid.				

NEIGHBORHOOD

Note: Race and the racial composition of the neighborhood are not appraisal factors.

Neighborhood Characteristics		One-Unit Housing Trends				One-Unit Housing		Present Land Use %	
Location	<input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban <input type="checkbox"/> Rural	Property Values	<input type="checkbox"/> Increasing <input checked="" type="checkbox"/> Stable <input type="checkbox"/> Declining	PRICE	AGE	One-Unit	60 %		
Built-Up	<input type="checkbox"/> Over 75% <input checked="" type="checkbox"/> 25-75% <input type="checkbox"/> Under 25%	Demand/Supply	<input checked="" type="checkbox"/> Shortage <input type="checkbox"/> In Balance <input type="checkbox"/> Over Supply	\$ (000)	(yrs)	2-4 Unit	5 %		
Growth	<input type="checkbox"/> Rapid <input checked="" type="checkbox"/> Stable <input type="checkbox"/> Slow	Marketing Time	<input checked="" type="checkbox"/> Under 3 mths <input type="checkbox"/> 3-6 mths <input type="checkbox"/> Over 6 mths	22	Low 1	Multi-Family	5 %		
Neighborhood Boundaries	The subject is bounded to the North by Route 2, to the East by Wyassup Rd,				1,500	High 275	Commercial	5 %	
	to the South by Gold Star Hwy, to the West by the Thames River.				341	Pred. 65	Other	25 %	
Neighborhood Description	The subject is located in Ledyard and has a mix of single-unit, multi-unit and commercial use properties, but the area of the subject is primarily single-unit use. The subject has easy access to schools, employment, shopping and recreational activities. The other land used noted above is vacant land.								
Market Conditions (including support for the above conclusions)	The subject market significantly increased between 2019 and 2021 due to low interest rates and a surge in demand for housing in less populated areas. The market appreciation stabilized in late 2021. Interest rate have recently risen, but there is still limite supply and high demand for competitively priced properties.								

SITE

Dimensions	96.71x144.76x94.28x143.14	Area	13504 sf	Shape	Rectangular	View	N;Res;
Specific Zoning Classification	R20-Residential	Zoning Description	Minimum 20,000 sq.ft. and 50' frontage				
Zoning Compliance	<input type="checkbox"/> Legal <input checked="" type="checkbox"/> Legal Nonconforming (Grandfathered Use) <input type="checkbox"/> No Zoning <input type="checkbox"/> Illegal (describe)						
Is the highest and best use of subject property as improved (or as proposed per plans and specifications) the present use? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, describe							

Utilities	Public	Other (describe)	Public	Other (describe)	Off-site Improvements - Type	Public	Private
Electricity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Water	<input checked="" type="checkbox"/>	Street	Asphalt	<input checked="" type="checkbox"/> <input type="checkbox"/>
Gas	<input type="checkbox"/>	<input checked="" type="checkbox"/> Oil-typical	Sanitary Sewer	<input checked="" type="checkbox"/>	Alley	None	<input type="checkbox"/> <input type="checkbox"/>
FEMA Special Flood Hazard Area	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	FEMA Flood Zone	X	FEMA Map #	09011C0386G	FEMA Map Date	07/18/2011
Are the utilities and off-site improvements typical for the market area? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, describe							
Are there any adverse site conditions or external factors (easements, encroachments, environmental conditions, land uses, etc.)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, describe							
As of the effective date of this report there are no external impacts or factors affecting the marketability of the subject property.							

IMPROVEMENTS

General Description	Foundation	Exterior Description	materials/condition	Interior	materials/condition
Units <input checked="" type="checkbox"/> One <input type="checkbox"/> One with Accessory Unit	<input type="checkbox"/> Concrete Slab <input checked="" type="checkbox"/> Crawl Space	Foundation Walls	Concrete/Average	Floors	Tile/Lam/Average
# of Stories 1	<input type="checkbox"/> Full Basement <input checked="" type="checkbox"/> Partial Basement	Exterior Walls	Vinyl/Average	Walls	Sheetrock/Average
Type <input checked="" type="checkbox"/> Det. <input type="checkbox"/> Att. <input type="checkbox"/> S-Det./End Unit	Basement Area 576 sq.ft.	Roof Surface	Asphalt/Average	Trim/Finish	Wood/Average
<input checked="" type="checkbox"/> Existing <input type="checkbox"/> Proposed <input type="checkbox"/> Under Const.	Basement Finish 95 %	Gutters & Downspouts	Aluminum/Average	Bath Floor	Tile/Average
Design (Style) RRanch	<input checked="" type="checkbox"/> Outside Entry/Exit <input type="checkbox"/> Sump Pump	Window Type	DoubleHung/Ave	Bath Wainscot	Fiberglass/Average
Year Built 1961	Evidence of <input type="checkbox"/> Infestation	Storm Sash/Insulated	Aluminum/Average	Car Storage	<input type="checkbox"/> None
Effective Age (Yrs) 20	<input type="checkbox"/> Dampness <input type="checkbox"/> Settlement	Screens	Aluminum/Average	<input checked="" type="checkbox"/> Driveway	# of Cars 4
Attic <input type="checkbox"/> None	Heating <input type="checkbox"/> FWA <input checked="" type="checkbox"/> HWBB <input type="checkbox"/> Radiant	Amenities	<input type="checkbox"/> Woodstove(s) # 0	Driveway Surface	Asphalt
<input type="checkbox"/> Drop Stair <input type="checkbox"/> Stairs	<input type="checkbox"/> Other Fuel Oil	<input type="checkbox"/> Fireplace(s) # 0	<input type="checkbox"/> Fence None	<input checked="" type="checkbox"/> Garage	# of Cars 2
<input type="checkbox"/> Floor <input checked="" type="checkbox"/> Scuttle	Cooling <input type="checkbox"/> Central Air Conditioning	<input checked="" type="checkbox"/> Patio/Deck Deck	<input type="checkbox"/> Porch None	<input type="checkbox"/> Carport	# of Cars 0
<input type="checkbox"/> Finished <input type="checkbox"/> Heated	<input type="checkbox"/> Individual <input checked="" type="checkbox"/> Other None	<input type="checkbox"/> Pool None	<input type="checkbox"/> Other None	<input type="checkbox"/> Att.	<input type="checkbox"/> Det. <input checked="" type="checkbox"/> Built-in
Appliances <input checked="" type="checkbox"/> Refrigerator <input checked="" type="checkbox"/> Range/Oven <input checked="" type="checkbox"/> Dishwasher <input type="checkbox"/> Disposal <input type="checkbox"/> Microwave <input type="checkbox"/> Washer/Dryer <input type="checkbox"/> Other (describe)					
Finished area above grade contains: 8 Rooms 4 Bedrooms 2.0 Bath(s) 1,464 Square Feet of Gross Living Area Above Grade					
Additional features (special energy efficient items, etc.). None Noted					

Describe the condition of the property (including needed repairs, deterioration, renovations, remodeling, etc.). C3;Kitchen-updated-six to ten years ago;Bathrooms-updated-six to ten years ago;The subject is a 1961 Raised Ranch style dwelling in average overall condition. The subject has been maintained and updated over time. One of the bathrooms on the first floor is being remodeled. Tub enclosure and sheetrock are installed. A cost to cure has been added to the report to account for remaining work to be completed. The cost to cure is \$750.00 for vanity, \$500 for toilet, \$2,500 for flooring and \$1,250 for painting and lighting.

Are there any physical deficiencies or adverse conditions that affect the livability, soundness, or structural integrity of the property? ☐ Yes ☒ No If Yes, describe

None noted based upon the interior and exterior inspection of the subject

Does the property generally conform to the neighborhood (functional utility, style, condition, use, construction, etc.)? ☒ Yes ☐ No If No, describe

The subject conforms well to the neighborhood.

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SALES COMPARISON APPROACH

There are 2 comparable properties currently offered for sale in the subject neighborhood ranging in price from \$ 335,000 to \$ 380,000 .																
There are 19 comparable sales in the subject neighborhood within the past twelve months ranging in sale price from \$ 215,000 to \$ 342,500 .																
FEATURE		SUBJECT		COMPARABLE SALE # 1			COMPARABLE SALE # 2			COMPARABLE SALE # 3						
Address		33 Highland Dr Ledyard, CT 06339			32 Meeting House Ln Ledyard, CT 06339			89 Meeting House Ln Ledyard, CT 06339			7 Chestnut Ln Ledyard, CT 06339					
Proximity to Subject					0.36 miles W			0.29 miles NW			0.33 miles NW					
Sale Price		\$				\$ 317,000		\$		335,088		\$ 340,000				
Sale Price/Gross Liv. Area		\$		sq.ft.		\$ 264.17 sq.ft.		\$		279.24 sq.ft.		\$ 330.74 sq.ft.				
Data Source(s)					CTMLS#170557407;DOM 3			CTMLS#170560010;DOM 3			CTMLS#170575600;DOM 11					
Verification Source(s)					Assessor/VOL632/PG860			Assessor/VOL632/PG844			Assessor/VOL636/PG218					
VALUE ADJUSTMENTS		DESCRIPTION		DESCRIPTION		+(-) \$ Adjustment		DESCRIPTION		+(-) \$ Adjustment		DESCRIPTION		+(-) \$ Adjustment		
Sales or Financing Concessions					ArmLth Conv;0						ArmLth Conv;0					
Date of Sale/Time					s05/23;c03/23						s05/23;c03/23					
Location		N;Res;			N;Res;						N;Res;					
Leasehold/Fee Simple		Fee Simple			Fee Simple						Fee Simple					
Site		13504 sf			14810 sf			0			22216 sf			0		
View		N;Res;			N;Res;						N;Res;					
Design (Style)		DT1;RRanch			DT1;Ranch			0			DT1;Ranch			0		
Quality of Construction		Q4			Q4						Q4					
Actual Age		62			60			0			61			0		
Condition		C3			C3						C3			-25,000		
Above Grade		Total		Bdrms.		Baths				Total		Bdrms.		Baths		
Room Count		8		4		2.0		+6,000		5		3		1.0		
Gross Living Area		1,464 sq.ft.			1,200 sq.ft.			+9,240			1,200 sq.ft.			+9,240		
Basement & Finished Rooms Below Grade		576sf547sfwo 1rr0br1.0ba0o			0sf			+5,000 +11,000			0sf			+5,000 +11,000		
Functional Utility		Average			Average						Average					
Heating/Cooling		HWBB/None			HWBB/None						HWBB/None					
Energy Efficient Items		None Noted			Leased Solar			0			None Noted					
Garage/Carport		2gbi4dw			1ga4dw			+7,000			1ga4dw			+7,000		
Porch/Patio/Deck		Deck			Deck						Porch/Patio			-2,000		
Fireplace		None			None						None					
Cost To Cure		Bathroom			None			-5,000			None			-5,000		
Net Adjustment (Total)					☒ + ☐ -			\$ 33,240		☒ + ☐ -			\$ 6,240			
Adjusted Sale Price of Comparables					Net Adj. 10.5 % Gross Adj. 13.6 %			\$ 350,240		Net Adj. 1.9 % Gross Adj. 21.0 %			\$ 341,328			
I ☒ did ☐ did not research the sale or transfer history of the subject property and comparable sales. If not, explain																
My research ☐ did ☒ did not reveal any prior sales or transfers of the subject property for the three years prior to the effective date of this appraisal.																
Data Source(s) CTMLS/Assessor																
My research ☐ did ☒ did not reveal any prior sales or transfers of the comparable sales for the year prior to the date of sale of the comparable sale.																
Data Source(s) CTMLS/Assessor																
Report the results of the research and analysis of the prior sale or transfer history of the subject property and comparable sales (report additional prior sales on page 3).																
ITEM		SUBJECT		COMPARABLE SALE #1			COMPARABLE SALE #2			COMPARABLE SALE #3						
Date of Prior Sale/Transfer																
Price of Prior Sale/Transfer																
Data Source(s)		CTMLS/Assessor			CTMLS/Assessor			CTMLS/Assessor			CTMLS/Assessor					
Effective Date of Data Source(s)		12/04/2023			12/04/2023			12/04/2023			12/04/2023					
Analysis of prior sale or transfer history of the subject property and comparable sales The subject has not been listed or sold within the last 3 years. The comparables have not been listed or sold, other than noted above in the last 12 months. The comparables were typical arms-length transactions with no special considerations or financing.																
Summary of Sales Comparison Approach The subject is a 1961 Raised Ranch style dwelling in average overall condition. The subject has been maintained and updated over time. The comparables presented differ in gross living area by more than 20% and exceed FNMA time guidelines, but are the strongest indicators of value as of the effective date of the report. Condition adjustments were made based on depreciated cost approach, market research and typical buyer reaction to updated vs. non-updated properties. Comparable two has superior kitchen, bathrooms and flooring. Comparables three, five and six have superior kitchens and bathrooms. Most weight is placed on comparables one, two, four and five, which are most similar in gross living area. The final market driven value of the subject property is \$340,000. Only on listing was provided due to a lack of comparable listings in the subject market. No adverse impact is noted. Revision request dated 12/06/2023: The bathroom being remodeled does not present any health or safety issues. Bedroom photo lightened and is best photo I have.																
Indicated Value by Sales Comparison Approach \$ 340,000																
Indicated Value by: Sales Comparison Approach \$ 340,000 Cost Approach (if developed) \$ 340,393 Income Approach (if developed) \$																
All three approaches to value were considered. The income approach was not developed as the primary motivation for purchasing a single-unit property the subject market is to occupy it upon purchase. The sales comparison approach is the strongest indicator of value as it depicts what a typical buyer is willing to pay for a similar property.																
This appraisal is made ☒ "as is", ☐ subject to completion per plans and specifications on the basis of a hypothetical condition that the improvements have been completed, ☐ subject to the following repairs or alterations on the basis of a hypothetical condition that the repairs or alterations have been completed, or ☐ subject to the following required inspection based on the extraordinary assumption that the condition or deficiency does not require alteration or repair:																
Based on a complete visual inspection of the interior and exterior areas of the subject property, defined scope of work, statement of assumptions and limiting conditions, and appraiser's certification, my (our) opinion of the market value, as defined, of the real property that is the subject of this report is \$ 340,000 , as of 12/04/2023 , which is the date of inspection and the effective date of this appraisal.																

RECONCILIATION

Freddie Mac Form 70 March 2005

UAD Version 9/2011 Page 2 of 6

1004 March 2005

Form 1004UAD - "TOTAL" appraisal software by a la mode, inc. - 1-800-ALAMODE

Serial# E0AFD071
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ADDITIONAL COMMENTS

COST APPROACH

INCOME

PUD INFORMATION

See Addendum

COST APPROACH TO VALUE (not required by Fannie Mae)

Provide adequate information for the lender/client to replicate the below cost figures and calculations.

Support for the opinion of site value (summary of comparable land sales or other methods for estimating site value)Site value was derived using a combination of site sales, extraction and allocation methods.

ESTIMATED	<input type="checkbox"/> REPRODUCTION OR	<input checked="" type="checkbox"/> REPLACEMENT COST NEW	OPINION OF SITE VALUE		= \$	61,000
Source of cost data	Marshall and Swift		DWELLING	1,464 Sq.Ft. @ \$ 225.00	= \$	329,400
Quality rating from cost service	Average	Effective date of cost data 06/01/2023	Basement	576 Sq.Ft. @ \$ 90.00	= \$	51,840
Comments on Cost Approach (gross living area calculations, depreciation, etc.)					= \$	
There were no items of external obsolescence. The subject has been maintained and updated over time.			Garage/Carport	579 Sq.Ft. @ \$ 20.00	= \$	11,580
			Total Estimate of Cost-New		= \$	392,820
			Less	Physical	Functional	External
			Depreciation	130,927		= \$(130,927)
			Depreciated Cost of Improvements		= \$	261,893
			"As-is" Value of Site Improvements		= \$	15,000
			Deck		= \$	2,500
Estimated Remaining Economic Life (HUD and VA only) 40 Years			INDICATED VALUE BY COST APPROACH		= \$	340,393

INCOME APPROACH TO VALUE (not required by Fannie Mae)

Estimated Monthly Market Rent \$X Gross Rent Multiplier= \$Indicated Value by Income Approach

Summary of Income Approach (including support for market rent and GRM)

PROJECT INFORMATION FOR PUDs (if applicable)

Is the developer/builder in control of the Homeowners' Association (HOA)?☐ Yes☐ No Unit type(s)☐ Detached☐ Attached

Provide the following information for PUDs ONLY if the developer/builder is in control of the HOA and the subject property is an attached dwelling unit.

Legal Name of Project

Total number of phases	Total number of units	Total number of units sold
Total number of units rented	Total number of units for sale	Data source(s)

Was the project created by the conversion of existing building(s) into a PUD?☐ Yes☐ No If Yes, date of conversion.

Does the project contain any multi-dwelling units?☐ Yes☐ No Data Source

Are the units, common elements, and recreation facilities complete?☐ Yes☐ No If No, describe the status of completion.

Are the common elements leased to or by the Homeowners' Association?☐ Yes☐ No If Yes, describe the rental terms and options.

Describe common elements and recreational facilities.

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This report form is designed to report an appraisal of a one-unit property or a one-unit property with an accessory unit; including a unit in a planned unit development (PUD). This report form is not designed to report an appraisal of a manufactured home or a unit in a condominium or cooperative project.

This appraisal report is subject to the following scope of work, intended use, intended user, definition of market value, statement of assumptions and limiting conditions, and certifications. Modifications, additions, or deletions to the intended use, intended user, definition of market value, or assumptions and limiting conditions are not permitted. The appraiser may expand the scope of work to include any additional research or analysis necessary based on the complexity of this appraisal assignment. Modifications or deletions to the certifications are also not permitted. However, additional certifications that do not constitute material alterations to this appraisal report, such as those required by law or those related to the appraiser's continuing education or membership in an appraisal organization, are permitted.

SCOPE OF WORK: The scope of work for this appraisal is defined by the complexity of this appraisal assignment and the reporting requirements of this appraisal report form, including the following definition of market value, statement of assumptions and limiting conditions, and certifications. The appraiser must, at a minimum: (1) perform a complete visual inspection of the interior and exterior areas of the subject property, (2) inspect the neighborhood, (3) inspect each of the comparable sales from at least the street, (4) research, verify, and analyze data from reliable public and/or private sources, and (5) report his or her analysis, opinions, and conclusions in this appraisal report.

INTENDED USE: The intended use of this appraisal report is for the lender/client to evaluate the property that is the subject of this appraisal for a mortgage finance transaction.

INTENDED USER: The intended user of this appraisal report is the lender/client.

DEFINITION OF MARKET VALUE: The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: (1) buyer and seller are typically motivated; (2) both parties are well informed or well advised, and each acting in what he or she considers his or her own best interest; (3) a reasonable time is allowed for exposure in the open market; (4) payment is made in terms of cash in U. S. dollars or in terms of financial arrangements comparable thereto; and (5) the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions* granted by anyone associated with the sale.

*Adjustments to the comparables must be made for special or creative financing or sales concessions. No adjustments are necessary for those costs which are normally paid by sellers as a result of tradition or law in a market area; these costs are readily identifiable since the seller pays these costs in virtually all sales transactions. Special or creative financing adjustments can be made to the comparable property by comparisons to financing terms offered by a third party institutional lender that is not already involved in the property or transaction. Any adjustment should not be calculated on a mechanical dollar for dollar cost of the financing or concession but the dollar amount of any adjustment should approximate the market's reaction to the financing or concessions based on the appraiser's judgment.

STATEMENT OF ASSUMPTIONS AND LIMITING CONDITIONS: The appraiser's certification in this report is subject to the following assumptions and limiting conditions:

1. The appraiser will not be responsible for matters of a legal nature that affect either the property being appraised or the title to it, except for information that he or she became aware of during the research involved in performing this appraisal. The appraiser assumes that the title is good and marketable and will not render any opinions about the title.
2. The appraiser has provided a sketch in this appraisal report to show the approximate dimensions of the improvements. The sketch is included only to assist the reader in visualizing the property and understanding the appraiser's determination of its size.
3. The appraiser has examined the available flood maps that are provided by the Federal Emergency Management Agency (or other data sources) and has noted in this appraisal report whether any portion of the subject site is located in an identified Special Flood Hazard Area. Because the appraiser is not a surveyor, he or she makes no guarantees, express or implied, regarding this determination.
4. The appraiser will not give testimony or appear in court because he or she made an appraisal of the property in question, unless specific arrangements to do so have been made beforehand, or as otherwise required by law.
5. The appraiser has noted in this appraisal report any adverse conditions (such as needed repairs, deterioration, the presence of hazardous wastes, toxic substances, etc.) observed during the inspection of the subject property or that he or she became aware of during the research involved in performing the appraisal. Unless otherwise stated in this appraisal report, the appraiser has no knowledge of any hidden or unapparent physical deficiencies or adverse conditions of the property (such as, but not limited to, needed repairs, deterioration, the presence of hazardous wastes, toxic substances, adverse environmental conditions, etc.) that would make the property less valuable, and has assumed that there are no such conditions and makes no guarantees or warranties, express or implied. The appraiser will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. Because the appraiser is not an expert in the field of environmental hazards, this appraisal report must not be considered as an environmental assessment of the property.
6. The appraiser has based his or her appraisal report and valuation conclusion for an appraisal that is subject to satisfactory completion, repairs, or alterations on the assumption that the completion, repairs, or alterations of the subject property will be performed in a professional manner.

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APPRAISER'S CERTIFICATION: The Appraiser certifies and agrees that:

1. I have, at a minimum, developed and reported this appraisal in accordance with the scope of work requirements stated in this appraisal report.
2. I performed a complete visual inspection of the interior and exterior areas of the subject property. I reported the condition of the improvements in factual, specific terms. I identified and reported the physical deficiencies that could affect the livability, soundness, or structural integrity of the property.
3. I performed this appraisal in accordance with the requirements of the Uniform Standards of Professional Appraisal Practice that were adopted and promulgated by the Appraisal Standards Board of The Appraisal Foundation and that were in place at the time this appraisal report was prepared.
4. I developed my opinion of the market value of the real property that is the subject of this report based on the sales comparison approach to value. I have adequate comparable market data to develop a reliable sales comparison approach for this appraisal assignment. I further certify that I considered the cost and income approaches to value but did not develop them, unless otherwise indicated in this report.
5. I researched, verified, analyzed, and reported on any current agreement for sale for the subject property, any offering for sale of the subject property in the twelve months prior to the effective date of this appraisal, and the prior sales of the subject property for a minimum of three years prior to the effective date of this appraisal, unless otherwise indicated in this report.
6. I researched, verified, analyzed, and reported on the prior sales of the comparable sales for a minimum of one year prior to the date of sale of the comparable sale, unless otherwise indicated in this report.
7. I selected and used comparable sales that are locationally, physically, and functionally the most similar to the subject property.
8. I have not used comparable sales that were the result of combining a land sale with the contract purchase price of a home that has been built or will be built on the land.
9. I have reported adjustments to the comparable sales that reflect the market's reaction to the differences between the subject property and the comparable sales.
10. I verified, from a disinterested source, all information in this report that was provided by parties who have a financial interest in the sale or financing of the subject property.
11. I have knowledge and experience in appraising this type of property in this market area.
12. I am aware of, and have access to, the necessary and appropriate public and private data sources, such as multiple listing services, tax assessment records, public land records and other such data sources for the area in which the property is located.
13. I obtained the information, estimates, and opinions furnished by other parties and expressed in this appraisal report from reliable sources that I believe to be true and correct.
14. I have taken into consideration the factors that have an impact on value with respect to the subject neighborhood, subject property, and the proximity of the subject property to adverse influences in the development of my opinion of market value. I have noted in this appraisal report any adverse conditions (such as, but not limited to, needed repairs, deterioration, the presence of hazardous wastes, toxic substances, adverse environmental conditions, etc.) observed during the inspection of the subject property or that I became aware of during the research involved in performing this appraisal. I have considered these adverse conditions in my analysis of the property value, and have reported on the effect of the conditions on the value and marketability of the subject property.
15. I have not knowingly withheld any significant information from this appraisal report and, to the best of my knowledge, all statements and information in this appraisal report are true and correct.
16. I stated in this appraisal report my own personal, unbiased, and professional analysis, opinions, and conclusions, which are subject only to the assumptions and limiting conditions in this appraisal report.
17. I have no present or prospective interest in the property that is the subject of this report, and I have no present or prospective personal interest or bias with respect to the participants in the transaction. I did not base, either partially or completely, my analysis and/or opinion of market value in this appraisal report on the race, color, religion, sex, age, marital status, handicap, familial status, or national origin of either the prospective owners or occupants of the subject property or of the present owners or occupants of the properties in the vicinity of the subject property or on any other basis prohibited by law.
18. My employment and/or compensation for performing this appraisal or any future or anticipated appraisals was not conditioned on any agreement or understanding, written or otherwise, that I would report (or present analysis supporting) a predetermined specific value, a predetermined minimum value, a range or direction in value, a value that favors the cause of any party, or the attainment of a specific result or occurrence of a specific subsequent event (such as approval of a pending mortgage loan application).
19. I personally prepared all conclusions and opinions about the real estate that were set forth in this appraisal report. If I relied on significant real property appraisal assistance from any individual or individuals in the performance of this appraisal or the preparation of this appraisal report, I have named such individual(s) and disclosed the specific tasks performed in this appraisal report. I certify that any individual so named is qualified to perform the tasks. I have not authorized anyone to make a change to any item in this appraisal report; therefore, any change made to this appraisal is unauthorized and I will take no responsibility for it.
20. I identified the lender/client in this appraisal report who is the individual, organization, or agent for the organization that ordered and will receive this appraisal report.

Uniform Residential Appraisal Report

061-6206277
File # 061-6206277

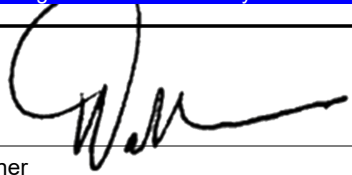
21. The lender/client may disclose or distribute this appraisal report to: the borrower; another lender at the request of the borrower; the mortgagee or its successors and assigns; mortgage insurers; government sponsored enterprises; other secondary market participants; data collection or reporting services; professional appraisal organizations; any department, agency, or instrumentality of the United States; and any state, the District of Columbia, or other jurisdictions; without having to obtain the appraiser's or supervisory appraiser's (if applicable) consent. Such consent must be obtained before this appraisal report may be disclosed or distributed to any other party (including, but not limited to, the public through advertising, public relations, news, sales, or other media).
22. I am aware that any disclosure or distribution of this appraisal report by me or the lender/client may be subject to certain laws and regulations. Further, I am also subject to the provisions of the Uniform Standards of Professional Appraisal Practice that pertain to disclosure or distribution by me.
23. The borrower, another lender at the request of the borrower, the mortgagee or its successors and assigns, mortgage insurers, government sponsored enterprises, and other secondary market participants may rely on this appraisal report as part of any mortgage finance transaction that involves any one or more of these parties.
24. If this appraisal report was transmitted as an "electronic record" containing my "electronic signature," as those terms are defined in applicable federal and/or state laws (excluding audio and video recordings), or a facsimile transmission of this appraisal report containing a copy or representation of my signature, the appraisal report shall be as effective, enforceable and valid as if a paper version of this appraisal report were delivered containing my original hand written signature.
25. Any intentional or negligent misrepresentation(s) contained in this appraisal report may result in civil liability and/or criminal penalties including, but not limited to, fine or imprisonment or both under the provisions of Title 18, United States Code, Section 1001, et seq., or similar state laws.

SUPERVISORY APPRAISER'S CERTIFICATION: The Supervisory Appraiser certifies and agrees that:

1. I directly supervised the appraiser for this appraisal assignment, have read the appraisal report, and agree with the appraiser's analysis, opinions, statements, conclusions, and the appraiser's certification.
2. I accept full responsibility for the contents of this appraisal report including, but not limited to, the appraiser's analysis, opinions, statements, conclusions, and the appraiser's certification.
3. The appraiser identified in this appraisal report is either a sub-contractor or an employee of the supervisory appraiser (or the appraisal firm), is qualified to perform this appraisal, and is acceptable to perform this appraisal under the applicable state law.
4. This appraisal report complies with the Uniform Standards of Professional Appraisal Practice that were adopted and promulgated by the Appraisal Standards Board of The Appraisal Foundation and that were in place at the time this appraisal report was prepared.
5. If this appraisal report was transmitted as an "electronic record" containing my "electronic signature," as those terms are defined in applicable federal and/or state laws (excluding audio and video recordings), or a facsimile transmission of this appraisal report containing a copy or representation of my signature, the appraisal report shall be as effective, enforceable and valid as if a paper version of this appraisal report were delivered containing my original hand written signature.

 esign.alamode.com/verify Serial:E0AFD071

APPRAISER

Signature 

Name Daniel J. Redner

Company Name Redner Appraisal Services

Company Address 51 White Plains Road
Norwich, CT 06360

Telephone Number 860-319-1489

Email Address redner38@yahoo.com

Date of Signature and Report 12/06/2023

Effective Date of Appraisal 12/04/2023

State Certification # RCR.0001884

or State License # _____

or Other (describe) _____ State # _____

State CT

Expiration Date of Certification or License 04/30/2024

ADDRESS OF PROPERTY APPRAISED

33 Highland Dr
Ledyard, CT 06339

APPRAISED VALUE OF SUBJECT PROPERTY \$ 340,000

LENDER/CLIENT

Name Voxtur Appraisal Services LLC

Company Name Carrington Mortgage Services, LLC.

Company Address 1600 Douglass Road, Anaheim, CA 92806

Email Address _____

SUPERVISORY APPRAISER (ONLY IF REQUIRED)

Signature _____

Name _____

Company Name _____

Company Address _____

Telephone Number _____

Email Address _____

Date of Signature _____

State Certification # _____

or State License # _____

State _____

Expiration Date of Certification or License _____

SUBJECT PROPERTY

- ☐ Did not inspect subject property
- ☐ Did inspect exterior of subject property from street
Date of Inspection _____
- ☐ Did inspect interior and exterior of subject property
Date of Inspection _____

COMPARABLE SALES

- ☐ Did not inspect exterior of comparable sales from street
- ☐ Did inspect exterior of comparable sales from street
Date of Inspection _____

Uniform Residential Appraisal Report

061-6206277
File # 061-6206277

SALES COMPARISON APPROACH

SALE HISTORY

ANALYSIS / COMMENTS

FEATURE	SUBJECT	COMPARABLE SALE # 4			COMPARABLE SALE # 5			COMPARABLE SALE # 6		
Address	33 Highland Dr Ledyard, CT 06339	44 Blacksmith Dr Ledyard, CT 06339			152 Meeting House Ln Ledyard, CT 06339			24 Country Club Dr Ledyard, CT 06339		
Proximity to Subject		0.29 miles NW			0.43 miles E			0.29 miles NE		
Sale Price	\$		\$	342,500		\$	315,000		\$	335,000
Sale Price/Gross Liv. Area	\$ sq.ft.	\$	187.77 sq.ft.		\$	257.35 sq.ft.		\$	325.88 sq.ft.	
Data Source(s)		CTMLS#170593317;DOM 4			CTMLS#170568013;DOM 1			CTMLS#170608238;DOM 2		
Verification Source(s)		Assessor/VOL638/PG99			Assessor/VOL634/PG24			Assessor		
VALUE ADJUSTMENTS	DESCRIPTION	DESCRIPTION	+(-) \$ Adjustment		DESCRIPTION	+(-) \$ Adjustment		DESCRIPTION	+(-) \$ Adjustment	
Sales or Financing		ArmLth			ArmLth			Listing		
Concessions		Conv;0			Conv;0			Conv;0		
Date of Sale/Time		s10/23;c08/23			s06/23;c04/23			Active	0	
Location	N;Res;	N;Res;			N;Res;			N;Res;		
Leasehold/Fee Simple	Fee Simple	Fee Simple			Fee Simple			Fee Simple		
Site	13504 sf	12632 sf	0		18731 sf	0		16117 sf	0	
View	N;Res;	N;Res;			N;Res;			N;Res;		
Design (Style)	DT1;RRanch	DT2;Colonial	0		DT1;Ranch	0		DT1;RRanch		
Quality of Construction	Q4	Q4			Q4			Q4		
Actual Age	62	59	0		56	0		57	0	
Condition	C3	C3			C3	-20,000		C3	-20,000	
Above Grade	Total Bdrms. Baths	Total Bdrms. Baths			Total Bdrms. Baths			Total Bdrms. Baths		
Room Count	8 4 2.0	8 4 2.0			7 3 1.0	+6,000		6 3 2.1	-3,000	
Gross Living Area	1,464 sq.ft.	1,824 sq.ft.	-12,600		1,224 sq.ft.	+8,400		1,028 sq.ft.	+15,260	
Basement & Finished	576sf547sfwo	480sf480sfwo	0		0sf	+5,000		960sf960sfwo	0	
Rooms Below Grade	1rr0br1.0ba0o	1rr1br0.0ba0o	+6,000			+11,000		1rr0br0.0ba0o	+6,000	
Functional Utility	Average	Average			Average			Average		
Heating/Cooling	HWBB/None	HWBB/None			HWBB/None			HWBB/None		
Energy Efficient Items	None Noted	None Noted			None Noted			None Noted		
Garage/Carport	2gbi4dw	None	+14,000		1ga4dw	+7,000		None	+14,000	
Porch/Patio/Deck	Deck	Deck			Porch	0		2 Deck/Porch	-4,000	
Fireplace	None	None			None			None		
Cost To Cure	Bathroom	None	-5,000		None	-5,000		None	-5,000	
Net Adjustment (Total)		<input checked="" type="checkbox"/> + <input type="checkbox"/> -	\$ 2,400		<input checked="" type="checkbox"/> + <input type="checkbox"/> -	\$ 12,400		<input checked="" type="checkbox"/> + <input type="checkbox"/> -	\$ 3,260	
Adjusted Sale Price		Net Adj. 0.7 %			Net Adj. 3.9 %			Net Adj. 1.0 %		
of Comparables		Gross Adj. 11.0 %	\$ 344,900		Gross Adj. 19.8 %	\$ 327,400		Gross Adj. 20.1 %	\$ 338,260	
Report the results of the research and analysis of the prior sale or transfer history of the subject property and comparable sales (report additional prior sales on page 3).										
ITEM	SUBJECT	COMPARABLE SALE # 4			COMPARABLE SALE # 5			COMPARABLE SALE # 6		
Date of Prior Sale/Transfer										
Price of Prior Sale/Transfer										
Data Source(s)	CTMLS/Assessor	CTMLS/Assessor			CTMLS/Assessor			CTMLS/Assessor		
Effective Date of Data Source(s)	12/04/2023	12/04/2023			12/04/2023			12/04/2023		
Analysis of prior sale or transfer history of the subject property and comparable sales										
The subject has not been listed or sold within the last 3 years. The comparables have not been listed or sold, other than noted above in the last 12 months. The comparables were typical arms-length transactions with no special considerations or financing. The UAD form requires date of sale and price of prior sale be left blank if not sold in the last 12 months.										
Analysis/Comments										

USPAP Compliance Addendum

Loan # 061-6206277
File # 061-6206277

Borrower	Matthew Proctor		
Property Address	33 Highland Dr		
City	Ledyard	County	New London
		State	CT
		Zip Code	06339
Lender/Client	Carrington Mortgage Services, LLC.		

APPRAISAL AND REPORT IDENTIFICATION

This Appraisal Report is one of the following types:

☒ Appraisal Report

This report was prepared in accordance with the requirements of the Appraisal Report option of USPAP Standards Rule 2-2(a).

☐ Restricted Appraisal Report

This report was prepared in accordance with the requirements of the Restricted Appraisal Report option of USPAP Standards Rule 2-2(b), and is intended only for the use of the client and any other named intended user(s). Users of this report must clearly understand that the report may not contain supporting rationale for all of the opinions and conclusions set forth in the report.

ADDITIONAL CERTIFICATIONS

I certify that, to the best of my knowledge and belief:

☐ The statements of fact contained in this report are true and correct.

☐ The report analyses, opinions, and conclusions are limited only by the reported assumptions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.

☐ I have no (or the specified) present or prospective interest in the property that is the subject of this report and no (or specified) personal interest with respect to the parties involved.

☐ I have no bias with respect to the property that is the subject of this report or the parties involved with this assignment.

☐ My engagement in this assignment was not contingent upon developing or reporting predetermined results.

☐ My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.

☐ My analyses, opinions, and conclusions were developed and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice.

☐ This appraisal report was prepared in accordance with the requirements of Title XI of FIRREA and any implementing regulations.

PRIOR SERVICES

☒ I have NOT performed services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.

☐ I HAVE performed services, as an appraiser or in another capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment. Those services are described in the comments below.

PROPERTY INSPECTION

☐ I have NOT made a personal inspection of the property that is the subject of this report.

☒ I HAVE made a personal inspection of the property that is the subject of this report.

APPRAISAL ASSISTANCE

Unless otherwise noted, no one provided significant real property appraisal assistance to the person signing this certification. If anyone did provide significant assistance, they are hereby identified along with a summary of the extent of the assistance provided in the report.


ADDITIONAL COMMENTS

Additional USPAP related issues requiring disclosure and/or any state mandated requirements:

MARKETING TIME AND EXPOSURE TIME FOR THE SUBJECT PROPERTY

☒ A reasonable marketing time for the subject property is 1-90 day(s) utilizing market conditions pertinent to the appraisal assignment.

☒ A reasonable exposure time for the subject property is 1-90 day(s).

APPRAISER	SUPERVISORY APPRAISER (ONLY IF REQUIRED)
<div>Signature </div> <div>Name Daniel J. Redner</div> <div>Date of Signature 12/06/2023</div> <div>State Certification # RCR.0001884</div> <div>or State License #</div> <div>State CT</div> <div>Expiration Date of Certification or License 04/30/2024</div> <div>Effective Date of Appraisal 12/04/2023</div>	<div>Signature</div> <div>Name</div> <div>Date of Signature</div> <div>State Certification #</div> <div>or State License #</div> <div>State</div> <div>Expiration Date of Certification or License</div> <div>Supervisory Appraiser Inspection of Subject Property</div> <div><div><input type="checkbox"/> Did Not</div><div><input type="checkbox"/> Exterior-only from Street</div><div><input type="checkbox"/> Interior and Exterior</div></div>

Market Conditions Addendum to the Appraisal Report

The purpose of this addendum is to provide the lender/client with a clear and accurate understanding of the market trends and conditions prevalent in the subject neighborhood. This is a required addendum for all appraisal reports with an effective date on or after April 1, 2009.

Property Address 33 Highland Dr City Ledyard State CT ZIP Code 06339

Borrower Matthew Proctor

Instructions: The appraiser must use the information required on this form as the basis for his/her conclusions, and must provide support for those conclusions, regarding housing trends and overall market conditions as reported in the Neighborhood section of the appraisal report form. The appraiser must fill in all the information to the extent it is available and reliable and must provide analysis as indicated below. If any required data is unavailable or is considered unreliable, the appraiser must provide an explanation. It is recognized that not all data sources will be able to provide data for the shaded areas below; if it is available, however, the appraiser must include the data in the analysis. If data sources provide the required information as an average instead of the median, the appraiser should report the available figure and identify it as an average. Sales and listings must be properties that compete with the subject property, determined by applying the criteria that would be used by a prospective buyer of the subject property. The appraiser must explain any anomalies in the data, such as seasonal markets, new construction, foreclosures, etc.

Inventory Analysis	Prior 7-12 Months	Prior 4-6 Months	Current - 3 Months	Overall Trend		
Total # of Comparable Sales (Settled)	6	7	6	<input checked="" type="checkbox"/> Increasing	<input type="checkbox"/> Stable	<input type="checkbox"/> Declining
Absorption Rate (Total Sales/Months)	1.00	2.33	2.00	<input checked="" type="checkbox"/> Increasing	<input type="checkbox"/> Stable	<input type="checkbox"/> Declining
Total # of Comparable Active Listings	0	2	2	<input type="checkbox"/> Declining	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Increasing
Months of Housing Supply (Total Listings/Ab.Rate)	0	0.9	1.0	<input type="checkbox"/> Declining	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Increasing
Median Sale & List Price, DOM, Sale/List %	Prior 7-12 Months	Prior 4-6 Months	Current - 3 Months	Overall Trend		
Median Comparable Sale Price	314,000	315,000	317,450	<input type="checkbox"/> Increasing	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Declining
Median Comparable Sales Days on Market	7	8	10	<input type="checkbox"/> Declining	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Increasing
Median Comparable List Price	0	232,900	279,900	<input type="checkbox"/> Increasing	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Declining
Median Comparable Listings Days on Market	0	64	23	<input type="checkbox"/> Declining	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Increasing
Median Sale Price as % of List Price	104.38	108.25	103.4	<input type="checkbox"/> Increasing	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Declining
Seller-(developer, builder, etc.)paid financial assistance prevalent?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			<input type="checkbox"/> Declining	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Increasing

Explain in detail the seller concessions trends for the past 12 months (e.g., seller contributions increased from 3% to 5%, increasing use of buydowns, closing costs, condo fees, options, etc.). Seller concessions are not uncommon in the market, but are not prevalent. Sales are typically adjusted for any concessions as they occur.

Are foreclosure sales (REO sales) a factor in the market? ☐ Yes ☒ No If yes, explain (including the trends in listings and sales of foreclosed properties).

There are REO sales in the market, but the number of arms-length transactions outweighs the REO sales. The number of REO sales must increase substantially before they would impact the market in a significant way.

Cite data sources for above information. CT-MLS/Local Realtors

Summarize the above information as support for your conclusions in the Neighborhood section of the appraisal report form. If you used any additional information, such as an analysis of pending sales and/or expired and withdrawn listings, to formulate your conclusions, provide both an explanation and support for your conclusions.

The initial search criteria was single family dwellings. The market has been relatively stable over the last 12 months, after significant appreciation during 2019 and 2021.

If the subject is a unit in a condominium or cooperative project , complete the following:

Project Name:

Subject Project Data	Prior 7-12 Months	Prior 4-6 Months	Current - 3 Months	Overall Trend		
Total # of Comparable Sales (Settled)				<input type="checkbox"/> Increasing	<input type="checkbox"/> Stable	<input type="checkbox"/> Declining
Absorption Rate (Total Sales/Months)				<input type="checkbox"/> Increasing	<input type="checkbox"/> Stable	<input type="checkbox"/> Declining
Total # of Active Comparable Listings				<input type="checkbox"/> Declining	<input type="checkbox"/> Stable	<input type="checkbox"/> Increasing
Months of Unit Supply (Total Listings/Ab.Rate)				<input type="checkbox"/> Declining	<input type="checkbox"/> Stable	<input type="checkbox"/> Increasing

Are foreclosure sales (REO sales) a factor in the project? ☐ Yes ☐ No If yes, indicate the number of REO listings and explain the trends in listings and sales of foreclosed properties.

Summarize the above trends and address the impact on the subject unit and project.

esign.alamode.com/verify Serial:E0AFD071

Signature

Appraiser Name Daniel J. Redner

Company Name Redner Appraisal Services

Company Address 51 White Plains Road, Norwich, CT 06360

State License/Certification # RCR.0001884 State CT

Email Address redner38@yahoo.com

Signature

Supervisory Appraiser Name

Company Name

Company Address

State License/Certification # State

Email Address

Supplemental Addendum

File No. 061-6206277

Borrower	Matthew Proctor					
Property Address	33 Highland Dr					
City	Ledyard	County	New London	State	CT	Zip Code 06339
Lender/Client	Carrington Mortgage Services, LLC.					

Report Format:

This report constitutes a "Appraisal Report".

Intended User:

The intended user of the report is the lender/client and HUD/FHA. No additional intended users are identified by the appraiser. This report contains sufficient information to enable the lender/client to understand the report. Any other party receiving a copy of this report for any reason is not an intended user; nor does receiving a copy of this report result in an appraiser-client relationship. Use of this report by any other party(ies) is not intended by the appraiser.

Intended Use:

To evaluate the property that is the subject of this appraisal solely to assist FHA in assessing the risk of the Property securing the FHA-insured Mortgage, subject to the scope of work, purpose of the appraisal, and reporting requirements of the appraisal form and the definition of market value.

ANSI Standards:

The subject report and measurements of the property conform to ANSI standards as required by Fannie Mae, if an interior inspection is completed. If an exterior inspection is completed, town records are utilized. Comparable data is based on town records.

Personal Property:

No items of personal property were included in the final value estimate of the subject property.

Expansion of Scope of Work:

At the request of the client, this appraisal report has been prepared in compliance with the Uniform Appraisal Dataset (UAD) from Fannie Mae and Freddie Mac. The UAD requires the appraiser to use standardized responses that include specific formats, definitions, abbreviations, and acronyms.

The Appraiser attempted to obtain an adequate amount of information in the normal course of business regarding the subject and comparable properties. Some of the standardized responses required by the UAD, especially those in which the appraiser has not had the opportunity to verify personally or measure, could mistakenly imply greater precision and reliability in the data than is factually correct or typical in the normal course of business. Examples include condition and quality ratings, as well as comparable sales and listing data. Not every element of the subject property was viewable, and comparable property data was generally obtained from third-party sources. Consequently, this information should be considered an "estimate" unless otherwise noted by the appraiser.

Basement Data for Comparables:

Not all towns report the finished basement square footage. Basement square footage and below grade room counts are based on town records, CTMLS or appraiser estimations.

UAD Condition and Quality ratings:

On rare occasions after utilizing a comparable sale in a previous report, new information about the property or circumstances of the sale come to light. When comparable data changes from a previous report, detailed information as to why is presented within the report

Appraisal Vs. Home Inspection:

Appraisers are not home inspectors. In Connecticut home inspectors have special certifications. Appraisers typically address and point out deferred maintenance and note it in the report. This report should not be relied on as a home inspection or utilized as a replacement for a home inspection. A home inspection by a certified home inspector is highly recommended.

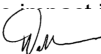
SITE:

Highest & Best Use:

The highest and best use of the subject site "as vacant" and "as improved" are that of the subject's present use as a single unit residential dwelling. The current improvements are legally permitted by the town's zoning regulations. The improvements are physically possible because they fit within the property boundaries, and the site size conforms to other sites in the neighborhood. The present use is financially feasible and maximally productive because it provides more value as it stands than any other use of the site for the foreseeable future, and the physical characteristics of the dwelling meet current market expectations.

Legal Non-Conforming:

The improvements on the property do not conform to current zoning regulations. The subject is located in a R20 zone. The requirements of this zone are:20,000 It does not meet either guideline, but is an allowed use by a grandfather clause. In the event of loss by fire or other natural causes, the current improvements could be rebuilt without obtaining a zoning variance per the town zoning department. Legal Non-Conforming properties are common to the market and no adv



Supplemental Addendum

File No. 061-6206277

Borrower	Matthew Proctor					
Property Address	33 Highland Dr					
City	Ledyard	County	New London	State	CT	Zip Code 06339
Lender/Client	Carrington Mortgage Services, LLC.					

Comparables one, three, four, five and six are also legal non-conforming.

Hazardous Substances:

The value estimated in this report is based on the assumption that the property is not negatively affected by hazardous substances or detrimental environmental conditions. Appraisers are not experts in the identification of hazardous substances or detrimental environmental conditions. The routine inspection and inquiries about the subject property did not develop information indicating any apparent hazardous substances or detrimental environmental conditions which would negatively affect the property.

CONDITION OF IMPROVEMENTS:

The subject property is in average overall condition and is not in need of any immediate repairs as of the date of inspection. The dwelling has been maintained, repaired, and updated in a typical manner throughout its physical life. For on-street inspections it is assumed that the exterior and interior are similar in overall condition.

Fuel Oil Storage:

The fuel oil storage tank for the subject property is located in the exterior of the dwelling. At the time of the inspection there was no signs of seepage. The fuel tank is of typical size found in residential properties. No adverse impact is noted.

Lead Paint:

Due to the subjects age it highly likely contains lead paint. No final determination of its presence was made. If the client requires more information, a specialized contractor will need to assess the potential of this condition. An extraordinary assumption is made that no adverse conditions are present due to lead paint. If adverse conditions are discovered by the contractor, a future value adjustment to this report may be necessary.

Utilities:

The utilities were on and in service on the day of the inspection.

COST APPROACH:

Land Value:

The subject land value was derived through a compilation and correlation of data from the subject community and or market area. This data includes various information obtained from comparable closed sales, current listings, extraction from new construction sales and through the allocation method. The final land value also takes into account the "economies of scale", which means that in most cases smaller lot sizes will sell for more per acre, while larger properties will sell for less per acre. The Concept of utility also plays a role in determining land value. Each of these factors are taken into account when determining the final value of the subject lot. No sub-division value is taken into account when determining the final lot value. There were three land sales in the subject market in the last 24 Months.

SALES COMPARISON APPROACH:

Sales over 6 months:

The lack of recent comparable sales in the subject neighborhood make it necessary to use sales that sold over six months ago. These comparable sales were the strongest indicators of the subject's market value available at the time of this appraisal and were therefore used.

Differing Styles:

The lack of comparable Raised Ranch sales in the subject neighborhood make it necessary to use comparables of a slightly different style. These comparable sales were the strongest indicators of the subject's market value available as of the effective date of this report and were therefore used.

No Site Adjustments:

Despite a difference in the overall lot sizes between the subject and comparables, there is no market data available which indicates a difference in value, therefore no adjustment is deemed warranted.

Condition Adjustments:

Condition adjustments were required to account for the differences in the level of updating that has taken place between the subject and comparables. This adjustment is based on the level of updating. When analyzing condition, it is very rare to find the same exact condition on each physical characteristic. When the overall condition of the subject vs. the comparable is offsetting or equal no condition adjustment is made. Offsetting or equal conditions are not always described in detail unless strikingly different.

UAD Quality and Condition Ratings vs. condition or quality adjustments:

The UAD definitions regarding quality and condition are well defined as presented in this report in the addendum stating UAD definitions. It is possible to make quality or condition adjustments within the same quality or condition rating. These adjustments are based on the level



Supplemental Addendum

File No. 061-6206277

Borrower	Matthew Proctor					
Property Address	33 Highland Dr					
City	Ledyard	County	New London	State	CT	Zip Code 06339
Lender/Client	Carrington Mortgage Services, LLC.					

of updating, how well the property has been maintained. Condition adjustments are made based on the extraction method, cost approach and typical buyer reaction to updated vs. non-updated properties.

No Age Adjustments:

Due to the range of ages for the comparable properties in the market and their level of updating, condition adjustments were deemed more appropriate than age adjustments. For this reason, no age adjustments were made

FIRREA Certification:

The appraiser certifies and agrees that this appraisal report was prepared in accordance with the requirements of Title XI of the Financial Institutions, Reform, Recovery, and Enforcement Act (FIRREA) of 1989, as amended (12 U.S.C. 3331 et seq.), and any applicable implementing regulations in effect at the time the appraiser signs the appraisal certification.

Please Note:

A USPAP compliance addendum is contained in this report. There are some software systems that may strip out this additional certification. The USPAP addendum addresses prior service, whether or not significant assistance was provided, as well as reasonable marketing and exposure time. If the USPAP addendum is not present the lender/client does not have the entire report and should contact the Appraisal Management Company or the Appraiser.

Appraiser Competency:

I have appraised in the Town of Ledyard for the last 10 years and have the competency and data sources needed to perform a professional appraisal.

Appraiser Independence:

I certify, as the appraiser, that I have completed all aspects of this valuation, including reconciling my opinion of value, free of influence from the client, client's representatives, borrower or any other party to the transaction. No employee, director, officer or agent of the seller, or any third party acting as a joint venture partner, independent contractor, appraisal company, appraisal management company or partner on behalf of the seller, shall influence the development, report or review of an appraisal through coercion, extortion, collusion, compensation, inducement, intimidation, bribery, or in any manner.

FHA Inspection:

The subject dwelling meets the HUD minimum property standards for existing dwellings as outlined in the HUD handbook 4000.1 and all applicable mortgagee letters. The subject is connected to public water and sewer. The attic was inspected via head and shoulders inspection and no issues found. The utilities, mechanical systems and appliances were on and in service as of the effective date of the report. The subject has smoke and carbon Detectors. Per State and local municipalities no water heater straps are required.

Predominant Value:

The final value of the subject falls below the predominate value for the neighborhood. The subject is not an under-improvement, and there is no adverse impact to the subject's marketability.

UNIFORM APPRAISAL DATASET (UAD) DEFINITIONS ADDENDUM
(Source: Fannie Mae UAD Appendix D: UAD Field-Specific Standardization Requirements)

Condition Ratings and Definitions

C1

The improvements have been recently constructed and have not been previously occupied. The entire structure and all components are new and the dwelling features no physical depreciation.

Note: Newly constructed improvements that feature recycled or previously used materials and/or components can be considered new dwellings provided that the dwelling is placed on a 100 percent new foundation and the recycled materials and the recycled components have been rehabilitated/remanufactured into like-new condition. Improvements that have not been previously occupied are not considered "new" if they have any significant physical depreciation (that is, newly constructed dwellings that have been vacant for an extended period of time without adequate maintenance or upkeep).

C2

The improvements feature no deferred maintenance, little or no physical depreciation, and require no repairs. Virtually all building components are new or have been recently repaired, refinished, or rehabilitated. All outdated components and finishes have been updated and/or replaced with components that meet current standards. Dwellings in this category are either almost new or have been recently completely renovated and are similar in condition to new construction.

Note: The improvements represent a relatively new property that is well maintained with no deferred maintenance and little or no physical depreciation, or an older property that has been recently completely renovated.

C3

The improvements are well maintained and feature limited physical depreciation due to normal wear and tear. Some components, but not every major building component, may be updated or recently rehabilitated. The structure has been well maintained.

Note: The improvement is in its first-cycle of replacing short-lived building components (appliances, floor coverings, HVAC, etc.) and is being well maintained. Its estimated effective age is less than its actual age. It also may reflect a property in which the majority of short-lived building components have been replaced but not to the level of a complete renovation.

C4

The improvements feature some minor deferred maintenance and physical deterioration due to normal wear and tear. The dwelling has been adequately maintained and requires only minimal repairs to building components/mechanical systems and cosmetic repairs. All major building components have been adequately maintained and are functionally adequate.

Note: The estimated effective age may be close to or equal to its actual age. It reflects a property in which some of the short-lived building components have been replaced, and some short-lived building components are at or near the end of their physical life expectancy; however, they still function adequately. Most minor repairs have been addressed on an ongoing basis resulting in an adequately maintained property.

C5

The improvements feature obvious deferred maintenance and are in need of some significant repairs. Some building components need repairs, rehabilitation, or updating. The functional utility and overall livability is somewhat diminished due to condition, but the dwelling remains useable and functional as a residence.

Note: Some significant repairs are needed to the improvements due to the lack of adequate maintenance. It reflects a property in which many of its short-lived building components are at the end of or have exceeded their physical life expectancy but remain functional.

C6

The improvements have substantial damage or deferred maintenance with deficiencies or defects that are severe enough to affect the safety, soundness, or structural integrity of the improvements. The improvements are in need of substantial repairs and rehabilitation, including many or most major components.

Note: Substantial repairs are needed to the improvements due to the lack of adequate maintenance or property damage. It reflects a property with conditions severe enough to affect the safety, soundness, or structural integrity of the improvements.

Quality Ratings and Definitions

Q1

Dwellings with this quality rating are usually unique structures that are individually designed by an architect for a specified user. Such residences typically are constructed from detailed architectural plans and specifications and feature an exceptionally high level of workmanship and exceptionally high-grade materials throughout the interior and exterior of the structure. The design features exceptionally high-quality exterior refinements and ornamentation, and exceptionally high-quality interior refinements. The workmanship, materials, and finishes throughout the dwelling are of exceptionally high quality.

Q2

Dwellings with this quality rating are often custom designed for construction on an individual property owner's site. However, dwellings in this quality grade are also found in high-quality tract developments featuring residence constructed from individual plans or from highly modified or upgraded plans. The design features detailed, high quality exterior ornamentation, high-quality interior refinements, and detail. The workmanship, materials, and finishes throughout the dwelling are generally of high or very high quality.

UNIFORM APPRAISAL DATASET (UAD) DEFINITIONS ADDENDUM

(Source: Fannie Mae UAD Appendix D: UAD Field-Specific Standardization Requirements)

Quality Ratings and Definitions (continued)

Q3

Dwellings with this quality rating are residences of higher quality built from individual or readily available designer plans in above-standard residential tract developments or on an individual property owner’s site. The design includes significant exterior ornamentation and interiors that are well finished. The workmanship exceeds acceptable standards and many materials and finishes throughout the dwelling have been upgraded from “stock” standards.

Q4

Dwellings with this quality rating meet or exceed the requirements of applicable building codes. Standard or modified standard building plans are utilized and the design includes adequate fenestration and some exterior ornamentation and interior refinements. Materials, workmanship, finish, and equipment are of stock or builder grade and may feature some upgrades.

Q5

Dwellings with this quality rating feature economy of construction and basic functionality as main considerations. Such dwellings feature a plain design using readily available or basic floor plans featuring minimal fenestration and basic finishes with minimal exterior ornamentation and limited interior detail. These dwellings meet minimum building codes and are constructed with inexpensive, stock materials with limited refinements and upgrades.

Q6

Dwellings with this quality rating are of basic quality and lower cost; some may not be suitable for year-round occupancy. Such dwellings are often built with simple plans or without plans, often utilizing the lowest quality building materials. Such dwellings are often built or expanded by persons who are professionally unskilled or possess only minimal construction skills. Electrical, plumbing, and other mechanical systems and equipment may be minimal or non-existent. Older dwellings may feature one or more substandard or non-conforming additions to the original structure

Definitions of Not Updated, Updated, and Remodeled

Not Updated

Little or no updating or modernization. This description includes, but is not limited to, new homes.

Residential properties of fifteen years of age or less often reflect an original condition with no updating, if no major components have been replaced or updated. Those over fifteen years of age are also considered not updated if the appliances, fixtures, and finishes are predominantly dated. An area that is 'Not Updated' may still be well maintained and fully functional, and this rating does not necessarily imply deferred maintenance or physical/functional deterioration.

Updated

The area of the home has been modified to meet current market expectations. These modifications are limited in terms of both scope and cost.

An updated area of the home should have an improved look and feel, or functional utility. Changes that constitute updates include refurbishment and/or replacing components to meet existing market expectations. Updates do not include significant alterations to the existing structure.

Remodeled

Significant finish and/or structural changes have been made that increase utility and appeal through complete replacement and/or expansion.

A remodeled area reflects fundamental changes that include multiple alterations. These alterations may include some or all of the following: replacement of a major component (cabinet(s), bathtub, or bathroom tile), relocation of plumbing/gas fixtures/appliances, significant structural alterations (relocating walls, and/or the addition of) square footage). This would include a complete gutting and rebuild.

Explanation of Bathroom Count

Three-quarter baths are counted as a full bath in all cases. Quarter baths (baths that feature only a toilet) are not included in the bathroom count. The number of full and half baths is reported by separating the two values using a period, where the full bath count is represented to the left of the period and the half bath count is represented to the right of the period.

Example:

3.2 indicates three full baths and two half baths.

UNIFORM APPRAISAL DATASET (UAD) DEFINITIONS ADDENDUM
(Source: Fannie Mae UAD Appendix D: UAD Field-Specific Standardization Requirements)

Abbreviations Used in Data Standardization Text

Abbreviation	Full Name	Fields Where This Abbreviation May Appear
A	Adverse	Location & View
ac	Acres	Area, Site
AdjPrk	Adjacent to Park	Location
AdjPwr	Adjacent to Power Lines	Location
Armlth	Arms Length Sale	Sale or Financing Concessions
AT	Attached Structure	Design (Style)
B	Beneficial	Location & View
ba	Bathroom(s)	Basement & Finished Rooms Below Grade
br	Bedroom	Basement & Finished Rooms Below Grade
BsyRd	Busy Road	Location
c	Contracted Date	Date of Sale/Time
Cash	Cash	Sale or Financing Concessions
Comm	Commercial Influence	Location
Conv	Conventional	Sale or Financing Concessions
cp	Carport	Garage/Carport
CrtOrd	Court Ordered Sale	Sale or Financing Concessions
CtySky	City View Skyline View	View
CtyStr	City Street View	View
cv	Covered	Garage/Carport
DOM	Days On Market	Data Sources
DT	Detached Structure	Design (Style)
dw	Driveway	Garage/Carport
e	Expiration Date	Date of Sale/Time
Estate	Estate Sale	Sale or Financing Concessions
FHA	Federal Housing Authority	Sale or Financing Concessions
g	Garage	Garage/Carport
ga	Attached Garage	Garage/Carport
gbi	Built-in Garage	Garage/Carport
gd	Detached Garage	Garage/Carport
GlfCse	Golf Course	Location
Glfvw	Golf Course View	View
GR	Garden	Design (Style)
HR	High Rise	Design (Style)
in	Interior Only Stairs	Basement & Finished Rooms Below Grade
Ind	Industrial	Location & View
Listing	Listing	Sale or Financing Concessions
Lndfl	Landfill	Location
LtdSght	Limited Sight	View
MR	Mid-rise	Design (Style)
Mtn	Mountain View	View
N	Neutral	Location & View
NonArm	Non-Arms Length Sale	Sale or Financing Concessions
o	Other	Basement & Finished Rooms Below Grade
O	Other	Design (Style)
op	Open	Garage/Carport
Prk	Park View	View
Pstrl	Pastoral View	View
PwrLn	Power Lines	View
PubTrn	Public Transportation	Location
Relo	Relocation Sale	Sale or Financing Concessions
REO	REO Sale	Sale or Financing Concessions
Res	Residential	Location & View
RH	USDA - Rural Housing	Sale or Financing Concessions
rr	Recreational (Rec) Room	Basement & Finished Rooms Below Grade
RT	Row or Townhouse	Design (Style)
s	Settlement Date	Date of Sale/Time
SD	Semi-detached Structure	Design (Style)
Short	Short Sale	Sale or Financing Concessions
sf	Square Feet	Area, Site, Basement
sqm	Square Meters	Area, Site
Unk	Unknown	Date of Sale/Time
VA	Veterans Administration	Sale or Financing Concessions
w	Withdrawn Date	Date of Sale/Time
wo	Walk Out Basement	Basement & Finished Rooms Below Grade
Woods	Woods View	View
Wtr	Water View	View
WtrFr	Water Frontage	Location
wu	Walk Up Basement	Basement & Finished Rooms Below Grade

Subject Photo Page

Borrower	Matthew Proctor					
Property Address	33 Highland Dr					
City	Ledyard	County	New London	State	CT	Zip Code 06339
Lender/Client	Carrington Mortgage Services, LLC.					



Subject Front

33 Highland Dr
Sales Price
Gross Living Area 1,464
Total Rooms 8
Total Bedrooms 4
Total Bathrooms 2.0
Location N;Res;
View N;Res;
Site 13504 sf
Quality Q4
Age 62



Subject Rear



Subject Street

Subject Interior Photo Page

Borrower	Matthew Proctor					
Property Address	33 Highland Dr					
City	Ledyard	County	New London	State	CT	Zip Code 06339
Lender/Client	Carrington Mortgage Services, LLC.					



Subject Side

33 Highland Dr
Sales Price
Gross Living Area 1,464
Total Rooms 8
Total Bedrooms 4
Total Bathrooms 2.0
Location N;Res;
View N;Res;
Site 13504 sf
Quality Q4
Age 62



Subject Side



Subject Street

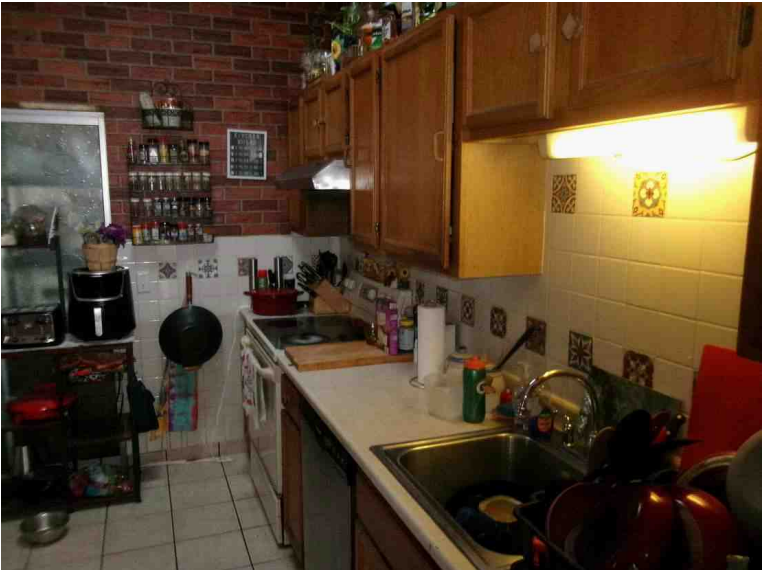
Subject Interior Photo Page

Borrower	Matthew Proctor					
Property Address	33 Highland Dr					
City	Ledyard	County	New London	State	CT	Zip Code 06339
Lender/Client	Carrington Mortgage Services, LLC.					

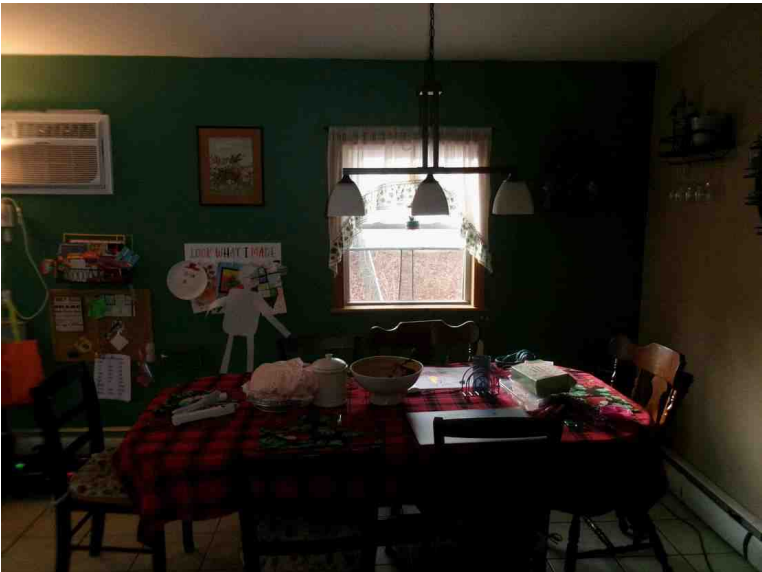


Subject Kitchen

33 Highland Dr
Sales Price
Gross Living Area 1,464
Total Rooms 8
Total Bedrooms 4
Total Bathrooms 2.0
Location N;Res;
View N;Res;
Site 13504 sf
Quality Q4
Age 62



Subject Kitchen



Subject Dining

Subject Interior Photo Page

Borrower	Matthew Proctor					
Property Address	33 Highland Dr					
City	Ledyard	County	New London	State	CT	Zip Code 06339
Lender/Client	Carrington Mortgage Services, LLC.					



Living Room

33 Highland Dr
Sales Price
Gross Living Area 1,464
Total Rooms 8
Total Bedrooms 4
Total Bathrooms 2.0
Location N;Res;
View N;Res;
Site 13504 sf
Quality Q4
Age 62



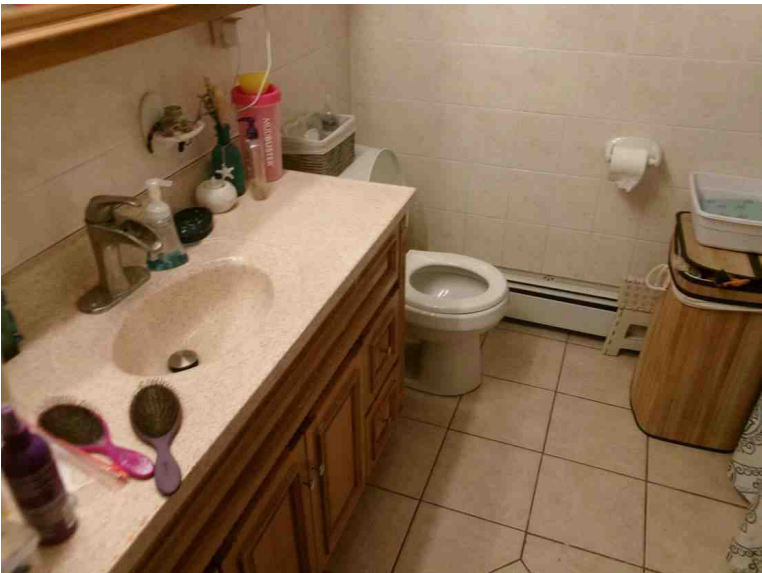
Family Room



Subject Bathroom-1

Subject Interior Photo Page

Borrower	Matthew Proctor					
Property Address	33 Highland Dr					
City	Ledyard	County	New London	State	CT	Zip Code 06339
Lender/Client	Carrington Mortgage Services, LLC.					



Subject Bathroom-1

33 Highland Dr
Sales Price
Gross Living Area 1,464
Total Rooms 8
Total Bedrooms 4
Total Bathrooms 2.0
Location N;Res;
View N;Res;
Site 13504 sf
Quality Q4
Age 62



Bedroom-1



Subject Bedroom-2

Subject Interior Photo Page

Borrower	Matthew Proctor					
Property Address	33 Highland Dr					
City	Ledyard	County	New London	State	CT	Zip Code 06339
Lender/Client	Carrington Mortgage Services, LLC.					



Subject Bedroom-3

33 Highland Dr
Sales Price
Gross Living Area 1,464
Total Rooms 8
Total Bedrooms 4
Total Bathrooms 2.0
Location N;Res;
View N;Res;
Site 13504 sf
Quality Q4
Age 62



Subject Bedroom-4



Bathroom-2

Subject Interior Photo Page

Borrower	Matthew Proctor					
Property Address	33 Highland Dr					
City	Ledyard	County	New London	State	CT	Zip Code 06339
Lender/Client	Carrington Mortgage Services, LLC.					

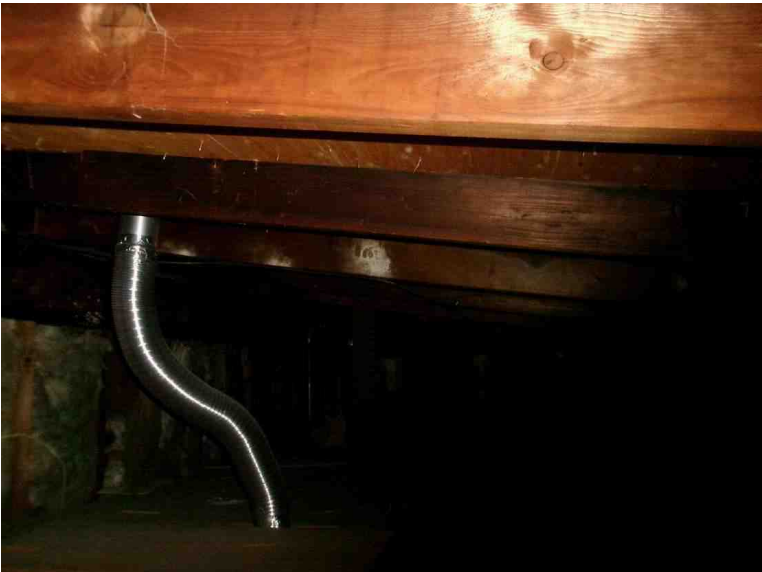


Bathroom-2

33 Highland Dr
Sales Price
Gross Living Area 1,464
Total Rooms 8
Total Bedrooms 4
Total Bathrooms 2.0
Location N;Res;
View N;Res;
Site 13504 sf
Quality Q4
Age 62



Smoke/Carbon Detector



Attic

Subject Interior Photo Page

Borrower	Matthew Proctor					
Property Address	33 Highland Dr					
City	Ledyard	County	New London	State	CT	Zip Code 06339
Lender/Client	Carrington Mortgage Services, LLC.					



Attic

33 Highland Dr
Sales Price
Gross Living Area 1,464
Total Rooms 8
Total Bedrooms 4
Total Bathrooms 2.0
Location N;Res;
View N;Res;
Site 13504 sf
Quality Q4
Age 62



Subject Attic



Subject Garage

Subject Interior Photo Page

Borrower	Matthew Proctor					
Property Address	33 Highland Dr					
City	Ledyard	County	New London	State	CT	Zip Code 06339
Lender/Client	Carrington Mortgage Services, LLC.					



Subject LL Family Room

33 Highland Dr
Sales Price
Gross Living Area 1,464
Total Rooms 8
Total Bedrooms 4
Total Bathrooms 2.0
Location N;Res;
View N;Res;
Site 13504 sf
Quality Q4
Age 62



Subject LL Family Room



Subject LL Bath-1

Subject Photo Page

Borrower	Matthew Proctor					
Property Address	33 Highland Dr					
City	Ledyard	County	New London	State	CT	Zip Code 06339
Lender/Client	Carrington Mortgage Services, LLC.					



Subject LL Bath-1

33 Highland Dr
Sales Price
Gross Living Area 1,464
Total Rooms 8
Total Bedrooms 4
Total Bathrooms 2.0
Location N;Res;
View N;Res;
Site 13504 sf
Quality Q4
Age 62



Subject Laundry



Subject Furnace

Subject Photo Page

Borrower	Matthew Proctor				
Property Address	33 Highland Dr				
City	Ledyard	County	New London	State	CT
				Zip Code	06339
Lender/Client	Carrington Mortgage Services, LLC.				



Subject Electric Panel

33 Highland Dr
Sales Price
Gross Living Area 1,464
Total Rooms 8
Total Bedrooms 4
Total Bathrooms 2.0
Location N;Res;
View N;Res;
Site 13504 sf
Quality Q4
Age 62



Oil Tank



Crawlspace

Comparable Photo Page

Borrower	Matthew Proctor					
Property Address	33 Highland Dr					
City	Ledyard	County	New London	State	CT	Zip Code 06339
Lender/Client	Carrington Mortgage Services, LLC.					



Comparable 1

32 Meeting House Ln	
Prox. to Subject	0.36 miles W
Sale Price	317,000
Gross Living Area	1,200
Total Rooms	6
Total Bedrooms	3
Total Bathrooms	1.0
Location	N;Res;
View	N;Res;
Site	14810 sf
Quality	Q4
Age	60



Comparable 2

89 Meeting House Ln	
Prox. to Subject	0.29 miles NW
Sale Price	335,088
Gross Living Area	1,200
Total Rooms	5
Total Bedrooms	3
Total Bathrooms	1.0
Location	N;Res;
View	N;Res;
Site	22216 sf
Quality	Q4
Age	61



Comparable 3

7 Chestnut Ln	
Prox. to Subject	0.33 miles NW
Sale Price	340,000
Gross Living Area	1,028
Total Rooms	6
Total Bedrooms	3
Total Bathrooms	1.1
Location	N;Res;
View	N;Res;
Site	13939 sf
Quality	Q4
Age	62

Signature

Comparable Photo Page

Borrower	Matthew Proctor					
Property Address	33 Highland Dr					
City	Ledyard	County	New London	State	CT	Zip Code 06339
Lender/Client	Carrington Mortgage Services, LLC.					



Comparable 4

44 Blacksmith Dr	
Prox. to Subject	0.29 miles NW
Sales Price	342,500
Gross Living Area	1,824
Total Rooms	8
Total Bedrooms	4
Total Bathrooms	2.0
Location	N;Res;
View	N;Res;
Site	12632 sf
Quality	Q4
Age	59



Comparable 5

152 Meeting House Ln	
Prox. to Subject	0.43 miles E
Sales Price	315,000
Gross Living Area	1,224
Total Rooms	7
Total Bedrooms	3
Total Bathrooms	1.0
Location	N;Res;
View	N;Res;
Site	18731 sf
Quality	Q4
Age	56

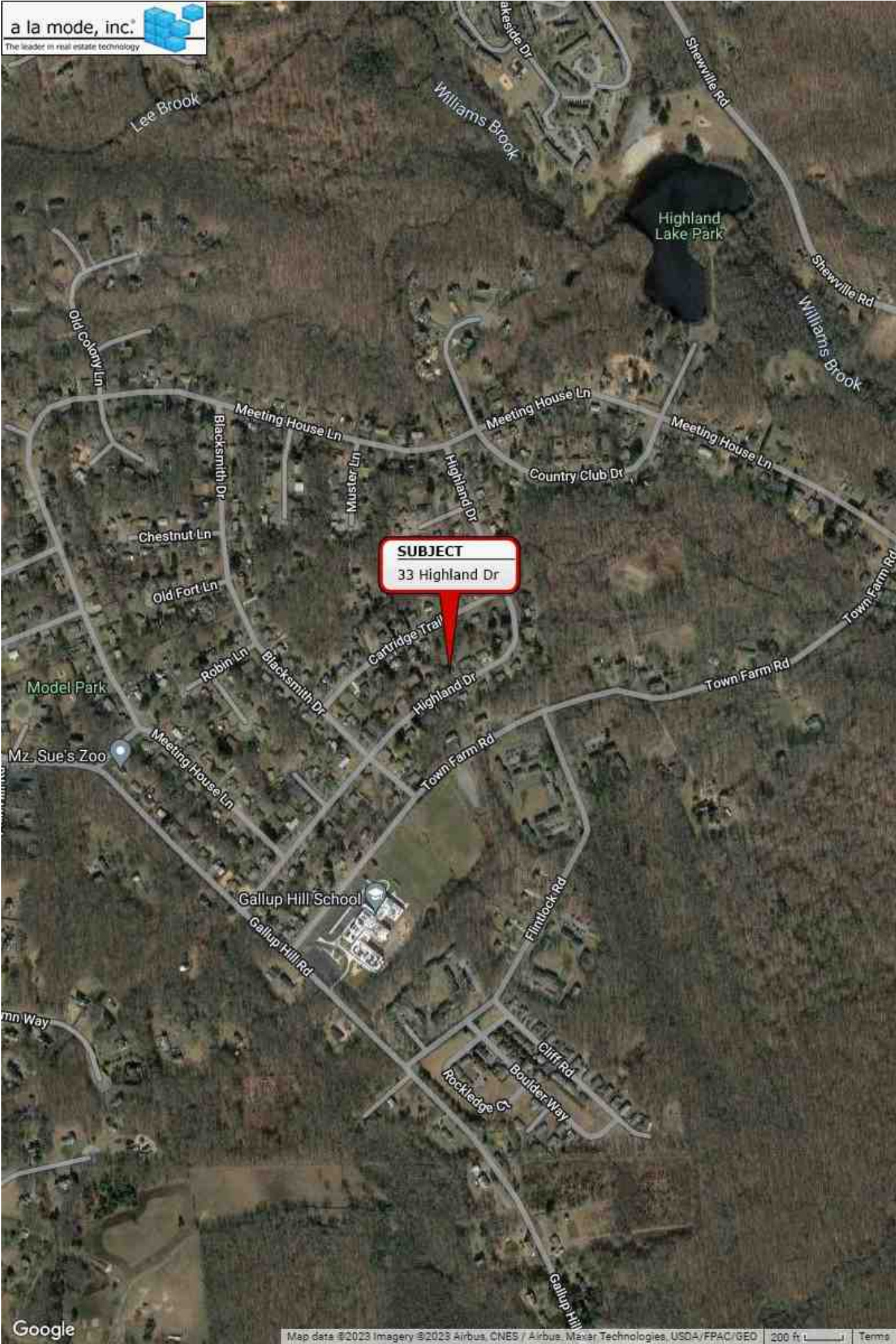


Comparable 6

24 Country Club Dr	
Prox. to Subject	0.29 miles NE
Sales Price	335,000
Gross Living Area	1,028
Total Rooms	6
Total Bedrooms	3
Total Bathrooms	2.1
Location	N;Res;
View	N;Res;
Site	16117 sf
Quality	Q4
Age	57

Location Map

Borrower	Matthew Proctor				
Property Address	33 Highland Dr				
City	Ledyard	County	New London	State	CT
				Zip Code	06339
Lender/Client	Carrington Mortgage Services, LLC.				



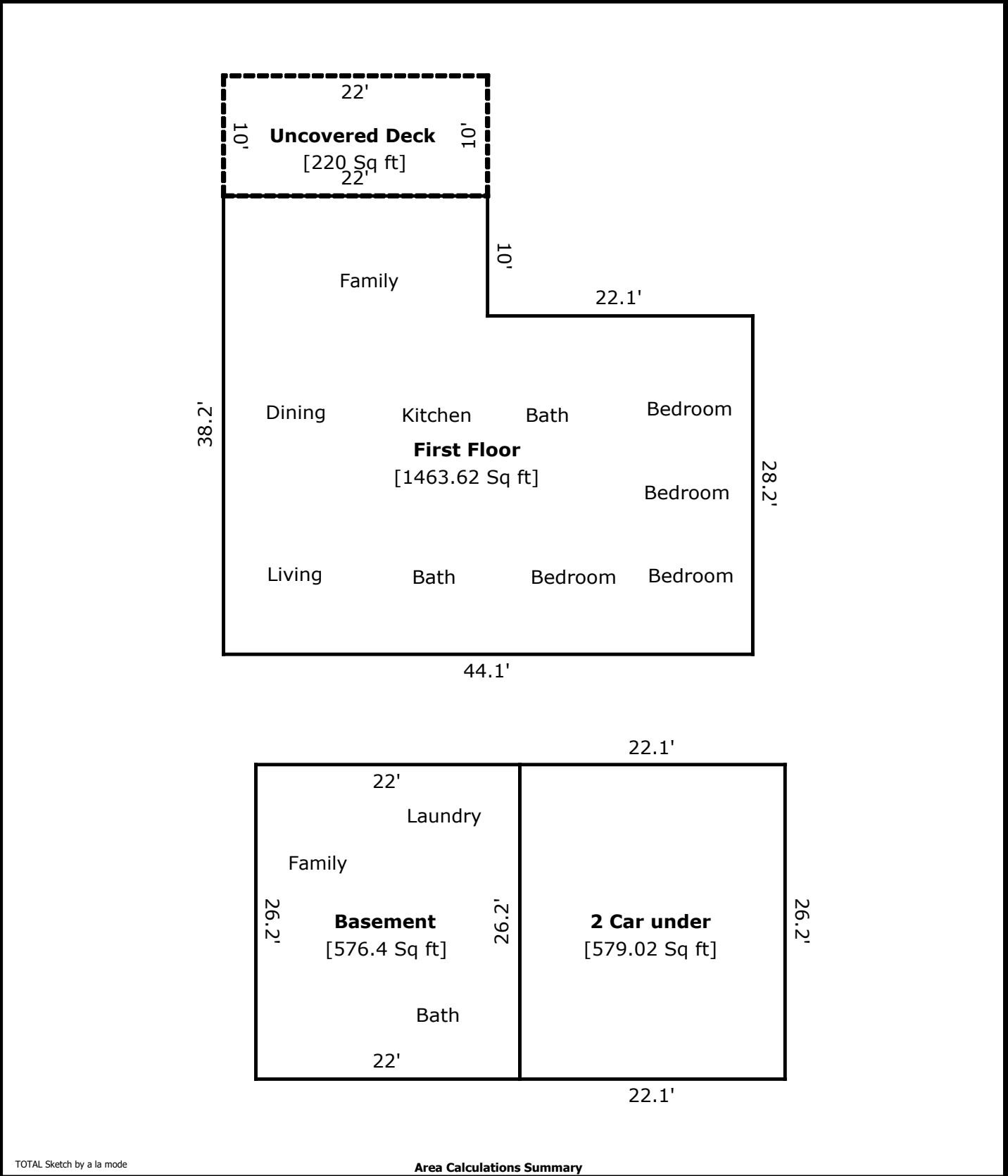
Tax Assessor’s Map

Borrower	Matthew Proctor					
Property Address	33 Highland Dr					
City	Ledyard	County	New London	State	CT	Zip Code 06339
Lender/Client	Carrington Mortgage Services, LLC.					



Building Sketch

Borrower	Matthew Proctor				
Property Address	33 Highland Dr				
City	Ledyard	County	New London	State	CT
				Zip Code	06339
Lender/Client	Carrington Mortgage Services, LLC.				



TOTAL Sketch by a la mode

Area Calculations Summary

Living Area		Calculation Details
First Floor	1463.62 Sq ft	$28.2 \times 22.1 = 623.22$ $22 \times 38.2 = 840.4$
Total Living Area (Rounded):		1464 Sq ft
Non-living Area		
2 Car under	579.02 Sq ft	$22.1 \times 26.2 = 579.02$
Uncovered Deck	220 Sq ft	$22 \times 10 = 220$
Basement	576.4 Sq ft	$26.2 \times 22 = 576.4$

Location Map

Borrower	Matthew Proctor				
Property Address	33 Highland Dr				
City	Ledyard	County	New London	State	CT
Lender/Client	Carrington Mortgage Services, LLC.				
	Zip Code	06339			



REAL ESTATE PROFESSIONAL ERRORS AND OMISSIONS INSURANCE POLICY DECLARATIONS

PLEASE READ YOUR POLICY CAREFULLY.

Renewal of: New

- If required by state law, this policy will be countersigned by an authorized representative of the Company.

By: Isaac Peck
Authorized Representative

Page 1 of 1

License

CPL-02 Rev 06/13

948867

STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION

Attached is your Real Estate Appraiser license. Such license shall be shown to any properly interested person on request and shall not be transferred to or used by any other person than to whom the license was issued. Please note, the address has been removed from the certificate, however, the Department of Consumer Protection must be notified of any name or address change. Changes and questions can be emailed to dcp.licenseservices@ct.gov.

In an effort to be more efficient and Go Green, the department asks that you keep your email information with our office current to receive correspondence. You can access your account with your User ID and Password at www.elicense.ct.gov to verify, add or change your email address. Email on file to be used for receiving correspondence from this department: redner38@yahoo.com

Visit our website for online services, applications, rosters and to verify licensure at www.ct.gov/dcp.

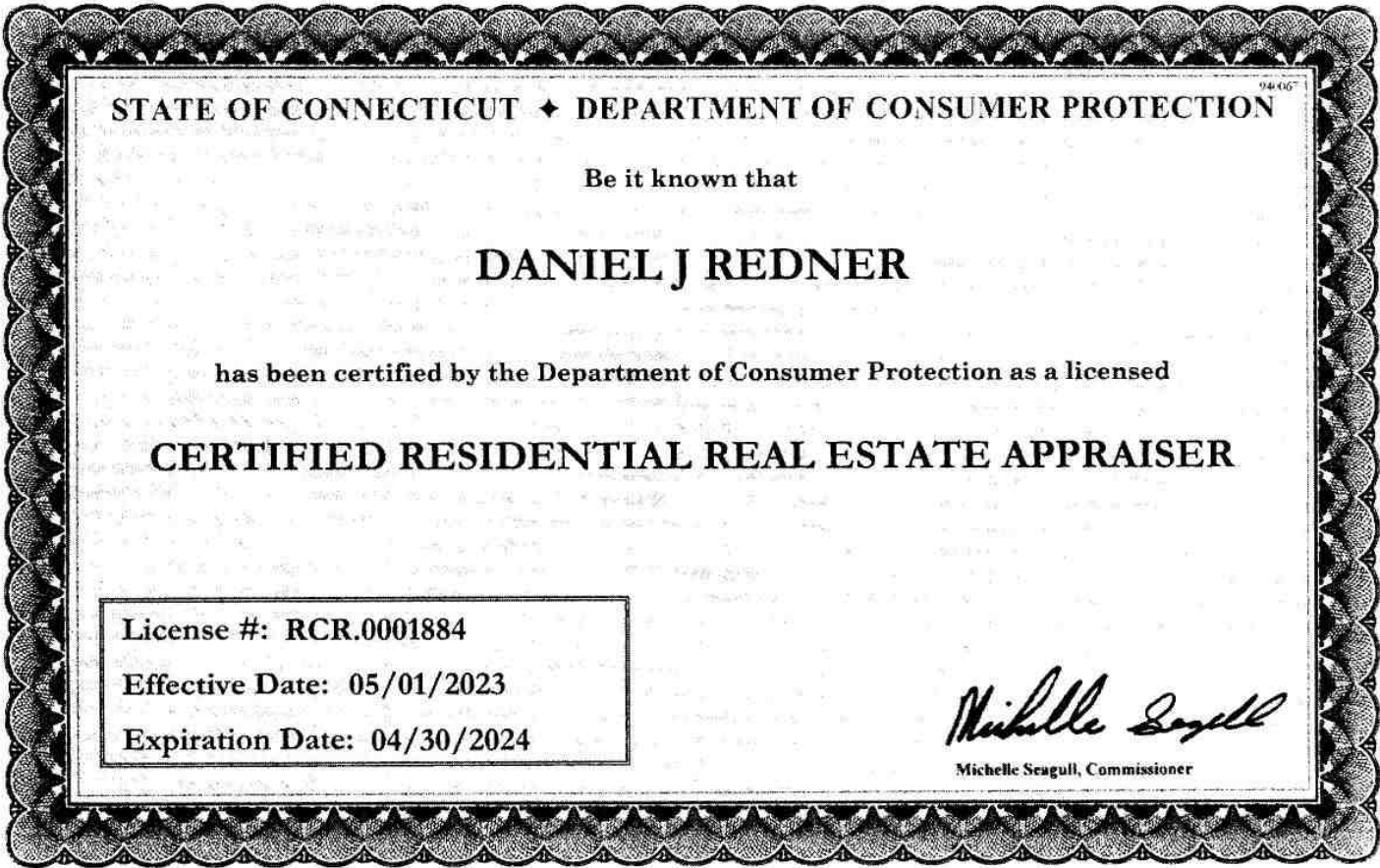
DANIEL J REDNER
51 WHITE PLAINS RD
NORWICH, CT 06360-9470

STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION

CERTIFIED RESIDENTIAL REAL ESTATE
APPRAISER

DANIEL J REDNER

License #	Effective	Expiration
RCR.0001884	05/01/2023	04/30/2024
SIGNED		



Roxanne Maher

From: Peter Testa <peter@aesgrpllc.com>
Sent: Wednesday, December 27, 2023 10:29 AM
To: Kristen Chapman
Cc: Roxanne Maher
Subject: RE: Subordination

You don't often get email from peter@aesgrpllc.com. [Learn why this is important](#)

Kristen,

The original loan date was March 15, 2017. The loan was then modified on May 5, 2017.

The loan amount was 29,575 then increased to 32,820.48 via the modification.

From what I remember the scope of work was roofing, gutters, doors, interior repairs and electrical upgrades.

*Thank you,
Peter J. Testa, Jr*

A&E SERVICES GROUP, LLC
609 West Johnson Ave, Suite 408
Cheshire, CT 06410
203-518-2054

From: Kristen Chapman <mayoral.asst@ledyardct.org>
Sent: Wednesday, December 27, 2023 9:42 AM
To: Peter Testa <peter@aesgrpllc.com>
Cc: Roxanne Maher <council@ledyardct.org>
Subject: RE: Subordination

Good morning Peter,

Can you please provide me with the following information. This will be on the January 3rd Finance agenda before going to Town Council.

- What is the original Housing Rehabilitation loan date?
- Amount of the loan from the Town
- What were the funds used for?

Kind Regards,
Kristen

From: Peter Testa <peter@aesgrpllc.com>
Sent: Monday, December 18, 2023 3:35 PM
To: Kristen Chapman <mayoral.asst@ledyardct.org>
Subject: RE: Subordination

*Thank you,
Peter J. Testa, Jr*

A&E SERVICES GROUP, LLC
609 West Johnson Ave, Suite 408
Cheshire, CT 06410
203-518-2054

From: Kristen Chapman <mayoral.asst@ledyardct.org>
Sent: Monday, December 18, 2023 3:30 PM
To: Peter Testa <peter@aesgrpllc.com>
Subject: RE: Subordination

I have forwarded to the Town Council Admin, she is out of the office but I will connect with her after Christmas .

Kristen

From: Peter Testa <peter@aesgrpllc.com>
Sent: Monday, December 18, 2023 3:20 PM
To: Kristen Chapman <mayoral.asst@ledyardct.org>
Subject: RE: Subordination

Ok can you make sure this gets on the agenda.

*Thank you,
Peter J. Testa, Jr*

A&E SERVICES GROUP, LLC
609 West Johnson Ave, Suite 408
Cheshire, CT 06410
203-518-2054

From: Kristen Chapman <mayoral.asst@ledyardct.org>
Sent: Monday, December 18, 2023 3:15 PM
To: Peter Testa <peter@aesgrpllc.com>
Subject: RE: Subordination

Hello Peter,

I have forwarded to Mayor Allyn. The December 27th Town Council meeting has been cancelled. The next meeting is January 10th.

Thank you,
Kristen

From: Peter Testa <peter@aesgrpllc.com>
Sent: Monday, December 18, 2023 1:21 PM
To: Kristen Chapman <mayoral.asst@ledyardct.org>; Juliet Hodge <planner@ledyardct.org>
Subject: FW: Subordination

Kristen,

Attached is the request letter from the owner and an appraisal of the property that supports the request. Please forward to the mayor so the council member can vote on the request. When is the next town council meeting?

*Thank you,
Peter J. Testa, Jr*

A&E SERVICES GROUP, LLC
609 West Johnson Ave, Suite 408
Cheshire, CT 06410
203-518-2054

From: Destiny Proctor <destineyk80@aol.com>
Sent: Monday, December 18, 2023 11:47 AM
To: Peter Testa <peter@aesgrpllc.com>
Subject: Re: Subordination

Peter,

The title company responded with the contact information and it was actually you instead of the Town directly. I had sent the letter in November, perhaps you hadn't received it so I attached it again. I'm also attaching the appraisal. That had just been sent to us 12/6 so I apologize for the delay in sending it. Please let me know if there is anything else I am missing

Thank You,
Destiney

On Monday, December 18, 2023 at 08:12:09 AM EST, Peter Testa <peter@aesgrpllc.com> wrote:

Destiney,
I would suggest calling the Mayor's office if it is indeed the Town that needs to talk to you. I spoke with a Mr. Martinez, from the loan company, last week and told him I still don't have all of the information that I requested from you in the subordination policy that I sent to you. There is no appraisal of the property and no explanation of what all of the additional money is being used for. Attached is the subordination policy and the email I wrote to the Town last week.

Thank you,
Peter J. Testa, Jr

A&E Services Group, LLC
609 West Johnson Ave, Suite 408
Cheshire, CT 06410
203-518-2054

-----Original Message-----

From: Destiny Proctor <destineyk80@aol.com>
Sent: Saturday, December 16, 2023 3:37 PM
To: Peter Testa <peter@aesgrpllc.com>
Subject: Subordination

Good Afternoon Peter,

Our mortgage company reached out to us to tell us the Title company said the Town of Ledyard needs to speak to us

directly before proceeding with the subordination request. Do you know who and how we may contact? We haven't received any calls.

- Destiny Proctor
Sent from my iPhone

Haven't had a chance to review. I will get to it today.

Thank you,

Peter J. Testa, Jr

A&E Services Group, LLC

609 West Johnson Ave, Suite 408

Cheshire, CT 06410

203-518-2054

From: Kristen Chapman <mayoral.asst@ledyardct.org>
Sent: Wednesday, December 13, 2023 9:35 AM
To: Peter Testa <peter@aesgrpilc.com>
Cc: Juliet Hodge <planner@ledyardct.org>
Subject: FW: LOAN NO. 2300725245 / MATTHEW PROCTOR / 33 HIGHLAND DR / ESCROW NO. 2543864

Good morning Peter,

I wanted to follow up on the request from Mr. Martinez.

Kind Regards,

Kristen

From: Michael Martinez <mmartinez@timios.com>
Sent: Monday, December 11, 2023 3:06 PM
To: Kristen Chapman <mayoral.asst@ledyardct.org>
Subject: RE: LOAN NO. 2300725245 / MATTHEW PROCTOR / 33 HIGHLAND DR / ESCROW NO. 2543864

You don't often get email from mmartinez@timios.com. [Learn why this is important](#)

Hello,

Thank you for following up. Do you have a turn time on when this may be completed?

Thank you,



Michael Martinez

Closing Specialist

Office: (818)706-6400 | Direct: (818)706-6415

Cell: (805)218-5082 | Fax: (800)886-6275

Website: www.Timios.com | Email: mmartinez@timios.com   

From: Kristen Chapman <mayoral.asst@ledyardct.org>

Sent: Monday, December 11, 2023 11:33 AM

To: Michael Martinez <mmartinez@timios.com>

Subject: RE: LOAN NO. 2300725245 / MATTHEW PROCTOR / 33 HIGHLAND DR / ESCROW NO. 2543864

[EXTERNAL EMAIL]

Thank you Michael,

I have forwarded to the consultant that manages this program for the Town of Ledyard. I will be in touch.

Kind Regards,

Kristen

Kristen Chapman



Executive Assistant to the Mayor/

Social Services Coordinator

Town of Ledyard

741 Colonel Ledyard Highway

Ledyard, CT 06339

860-464-3222

mayoral.asst@ledyardct.org

Town Hall Hours:

Monday – Thursday 7:30 a.m. to 4:45 p.m.

CLOSED FRIDAYS

From: Michael Martinez <mmartinez@timios.com>

Sent: Monday, December 11, 2023 10:59 AM

To:

Kristen Chapman <mayoral.asst@ledyardct.org>

Subject: LOAN NO. 2300725245 / MATTHEW PROCTOR / 33 HIGHLAND DR / ESCROW NO. 2543864

You don't often get email from mmartinez@timios.com. [Learn why this is important](#)

Hello,

I just spoke with you on the phone. Matthew Proctor is refinancing his home. The new lender wants to subordinate this loan. Is that something you can do? What is the process?

Thank you,



Michael Martinez

Closing Specialist

Office: (818)706-6400 | Direct: (818)706-6415

Cell: (805)218-5082 | Fax: (800)886-6275

Website: www.Timios.com | Email: mmartinez@timios.com



RETURN TO: A&E SERVICES GROUP, LLC
609 WEST JOHNSON AVE SUITE 408
CHESHIRE, CT 06410

SMALL CITIES PROMISSORY NOTE

\$XXXXXXXX

Date

The words "you", "your" refer to the Town of Ledyard The words "I", "me", "my" or "us" refer to each person who signs below as a "Borrower" or a "Co-Borrower".

1. AMOUNT OF PAYMENT

For Value Received, I promise to pay you on your order, **On Demand**, the principal amount of XXXXXX and 00/100 Dollars (\$XXXXXXXX) **should I default as defined below**.

2. DEFAULT

I'll be in default if I **die, sell or remortgage the property, transfer title, the property is no longer my principal place of residence or if any of the property which secures this loan is damaged, lost or destroyed.** I will also be in default if I violate any term of any other mortgage note or deed I have to the property or any term of the Memorandum of Agreement between us dated XXXXXX, a copy of which is attached as Exhibit A.

I understand you retain the right to waive any default provision upon your review and approval.

3. WHAT SOME OF THE WORDS MEAN

"Security Interest": Your "security interest" in any property means that you have the right to take and/or sell it to help pay what I owe under this note. You can do that, but only if I default. The mortgage which secures this note is a "type" of "security interest".

What I owe under this note: What I owe under this note is the sum of my remaining payments, and unpaid late charges, any interest you charge me after I default, and your collection expenses.

Collection expenses: Your "collection expenses" are the sum of the cost of taking and/or selling any of the property in which you have a security interest, the fees of your collection agency and, if you sue me, your court costs and attorney's fees as awarded by the court.

4. DEMAND/DEFAULT

I understand that you can demand payment at any time when I default. If you do demand payment, you can do one, some or all of the following things:

- (a) You can ask me to pay what I owe under this note at once.
- (b) You can charge me interest each day on that portion of my remaining balance which I haven't paid. The amount of this interest will be figured by you at a rate of 12% per annum.
- (c) You can take and/or sell any property in which you have a security interest.
- (d) You can give this note to a collection agency for collection. If you do that, I'll pay the fees of your collection agency.
- (e) You can sue me. If you do that and get a judgment against me, I'll pay your court costs and attorney's fees awarded by the court.

Initials _____
Initials _____
Rev. 11/25/2020

5. LIABILITY OF SIGNERS

This note may be signed by more than one person. If a default occurs, you can ask one of us, some of us, or all of us to pay. If a default occurs, you can also sue any one of us, or all of us for what I owe under this note.

6. ACKNOWLEDGMENT OF RECEIPT

I state that I have received a completed filled in copy of this note.

In addition to all terms and conditions contained in this note, I also agree to be bound by all terms and conditions contained in the mortgage deed securing this note.

Witness:

Owner: «Owner_1»

Witness:

Owner: «Owner_2»

This note is Secured
By a Mortgage of Real
Property Located at:

XXXXXXXXX, Ledyard, CT 06335

Initials _____
Initials _____
Rev. 11/25/2020

RETURN TO: A&E SERVICES GROUP, LLC
609 WEST JOHNSON AVE. SUITE 408
CHESHIRE, CT 06410

EXHIBIT A

TOWN OF LEDYARD

OWNER - MEMORANDUM OF AGREEMENT
WITH RESPECT TO A
HOUSING REHABILITATION LOAN

OWNER OCCUPIED

This Agreement made this Second day of XXXXXXXX, by and between XXXXXXXXXX, residing at XXXXXXXXXX, Ledyard, CT 06335, hereinafter throughout called the "Owner" and the Town of Ledyard a municipal corporation having its corporate limits and existence in the County of New London and State of Connecticut, hereinafter throughout called the "Municipality", acting herein by and through its Small Cities Community Development Program of the Town of Ledyard hereinafter referred to as "CDP".

WITNESSETH

WHEREAS, the Municipality, acting by and through its Small Cities Community Development Program (hereinafter "CDP") has received funding pursuant to a Small Cities Community Development Block Grant to carry out and administer a Housing Rehabilitation Program Income Loan program ("HRPILP"); and,

WHEREAS, the Owner intends and agrees to repair and rehabilitate their property located at XXXXXXXXXX Ledyard, CT 06335, pursuant to the requirements of Title I of the Housing and Community Development Act of 1974 (PL 93-383) and HUD Community Development Block Grant Regulations of 24 CFR Part 570, as amended, including environmental, historical and program rehabilitation guidelines issued pursuant thereto; and,

WHEREAS, this Agreement may be subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968 (12 USC 1701 U) as amended, the HUD regulations issued pursuant thereto at 24 CFR 135, et seq, and any applicable rules and orders of HUD issued thereunder as well as all Federal, State of Connecticut, and Local Regulations; and

WHEREAS, XXXXXXXXXX, (the Owner) hereinafter “the Owner” has been found eligible to participate in the HRP based on information provided by the Owner; and

WHEREAS, the Owner has been approved for receipt of a 0% interest Deferred Payment loan in an amount not to exceed \$XXXXXX0, for the purpose of rehabilitating/converting residential property located at XXXXXXXXXX, Ledyard, CT 06335; and,

WHEREAS, it is necessary under the rules and regulations of the HRPILP that the CDP and the Owner mutually agree to certain conditions relative to the financial assistance provided hereto,

NOW, THEREFORE, the Owner and the CDP for the consideration hereinbefore and hereinafter named, agree as follows:

- 1. The Owner agrees to repair and renovate their property located at XXXXXXXXXX, Ledyard, CT 06335 in conformance with the Construction Contract including subsequent change orders incorporated therein as approved by the CDP.
- 2. The Construction Contract shall consist of the general conditions, technical specifications, if any, and drawings.

Initials _____
Initials _____
Rev. 11/25/2020

3. The Owner agrees to execute and abide by all the terms and conditions of the Construction Contract in the form to be furnished by the CDP.
4. The CDP agrees to provide to the Owner an amount not to exceed XXXXXXXXXXXX and 00/100 Dollars (\$XXXXXXXXX) in the form of a loan and the Owner agrees to execute a Promissory Note and a Mortgage Deed to secure the Municipality's loan in the form furnished by the CDP. Said funds will be disbursed by the Municipality to the Owner as a construction progress payment in the form of a two-party check made payable to the contractor and the property owner after approval of payment by the Owner. The execution of any Partial Payment Requisition or the Certificate of Completion form by the Owner shall constitute full and complete acceptance and approval of the work performed by the Contractor.

It is further agreed to by the Owner that the Promissory Note and/or Mortgage Deed, due to Change Orders in the Construction Contract, may be increased or decreased by Addendum to the Promissory Note and/or Mortgage Deed until execution of the Certificate of Completion form by the Owner and Contractor. The execution of the Certificate of Completion form shall constitute completion of the rehabilitation project. Such increase shall be allowed, subject to funding availability, and only in the event of unforeseeable construction requirements.

Owner's signature or the Final Payment Requisition shall constitute full and complete approval and acceptance by the Owner for project work, subject to warranty requirements, and the release of the Town and its agents.

5. If the Owner should fail to live up to any provision of the Construction Contract contained herein, the CDP may, at its option, demand payment from the Owner for any funds expended by the CDP in the undertaking of this Project including, but not limited to, costs incurred including financial and technical assistance.
6. The Owner agrees that all identified code violations will be corrected as a primary condition of participating in the Housing Rehabilitation Program, and further, in order of priority for financial and technical assistance from the CDP, hazardous material and weatherization shall be secondary priority and general improvements tertiary.
7. Any notice required by this Agreement may be delivered to the party personally, or mailed to him at the address stated herein, until he gives notice to the other party of a change of address.
8. This Agreement shall not be assigned or transferred by the Owner without the prior written consent of the CDP.
9. The Owner agrees for himself, his heirs and successors and assigns that there shall be no discrimination upon the basis of race, color, religious creed, age, marital status, national origin, sex, sexual orientation, gender identity, mental retardation or physical disability, including but not limited to blindness, unless it is shown by the Owner, his heirs, successors and assigns that such disability prevents performance, in the sale, lease or rental or in the use or occupancy of such real property or of any improvements erected thereon or to be erected thereon.
10. During the period of rehabilitation, all loan proceeds shall be retained by the CDP until such time as a construction progress payment is to be made. Timing of the payment to the Contractor shall be made in the manner set forth in the Construction Contract, subject to approval by the CDP as provided for in said Construction Contract.
11. The Owner shall occupy a housing unit in the premises as their primary residence if she is the recipient of a Deferred Payment Loan for that housing unit.

Initials _____
Initials _____
Rev. 11/25/2020

- 12. In order for the Owner to be eligible to participate in the Housing Rehabilitation Program, the Owners shall provide to the CDP certification and verification of their income in a form required by the CDP and shall remain as primary occupant as a condition of the favorable financing.
- 13. The Owner acknowledges that the Municipality has entered into a Professional Service Contract with A&E Services Group, LLC, (hereinafter referred to as the "Program Manager") by which the Program Manager shall provide certain services to the Municipality regarding the administration of a Small Cities Community Development Program which may directly benefit the Owner.

The Owner agrees that all services offered by the Municipality through the Program Manager which may affect the Owner, are offered by the Municipality in order to assist in the project implementation and the necessary program compliance. The Owner agrees to indemnify, defend, save and hold harmless the Municipality and Program Manager, their officers, agents and employees from and against any and all damage, liability, loss, expense, judgment of deficiency of any nature whatsoever (including, without limitation, reasonable attorney's fees and other costs and expenses incident to any suit, action or proceeding) incurred or sustained by Municipality or Program Manager which shall arise out of or result from Program Manager performance in good faith of services pursuant to the Professional Services Contract. The Owner agrees that the Program Manager shall not be liable to the Owner, its heirs, successors or assigns, for any act performed within the duties and scope of employment pursuant to Professional Services Contract.

The Owner understand and agrees that the Program Consultant is not an agent of the Owner and not responsible for the work of any contractor(s), subcontractor(s), material and equipment suppliers, their agents or employees or other persons or entities performing portions of the Work.

- 14. Neither the Municipality nor the Program Manager shall have control over, or responsibility for the construction means, methods, techniques, sequences or procedures, or for the safety precautions and progress in connection with the Work, nor shall the Municipality or Program Manager be responsible for the Contractor’s failure to perform the Work in accordance with the requirements of the Contract Documents. The Municipality or Program Manager shall not have control over, or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

The Program Manager shall visit the site at intervals appropriate to the stage of construction, or as otherwise required by the Municipality or Owner, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Program Manager shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Program Manager shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor, and (2) defects and deficiencies observed in the Work.

The Program Manager has the authority to reject Work or materials that do not conform to the Contract Documents. Whenever the Program Manager considers it necessary or advisable, the Program Manager shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Program Manager nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Program Manager to the Owner, Contractor, Subcontractors, material and equipment suppliers, their agents or employees or other persons or entities performing portions of the Work.

Initials _____
Initials _____
Rev. 11/25/2020

Interpretations and decisions of the Program Manager shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing. When making such interpretations and decisions, the Program Manager shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith.

The Program Manager shall review the amounts due the Contractor and shall issue payment certificates in such amounts with the Owner’s approval. The Program Manager’s certification for payment shall constitute a representation to the Municipality, based on the Owner’s approval and acceptance of the Work, that, to the best of the Program Manager’s knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Contract Documents. The foregoing representation are subject (1) to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) to results of subsequent tests and inspections, (3) to correction of minor deviations from the Contract Documents prior to completion, (4) to specific qualification expressed by the Program Manager, and (5) subject to the approval of payment by the Owner and work invoiced.

The issuance of a Certificate for Payment shall not be a representation that the Program Manager has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers or other data requested to substantiate the Contractor’s right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

15. The Owner agrees to uphold and/or carry-out all of the provisions covered in this Agreement.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the date first above written.

Signed sealed and delivered
In the presence of:

Witness: Peter J. Testa, Jr.

Owner: XXXXXXXXXX

Witness: XXXXXXXXX

SMALL CITIES HOUSING REHABILITATION PROGRAM

Truth-in-Lending Disclosure Statement for Deferred Loans

The words "we", "us" or "our" refer to the Town of Ledyard The words "you", "your, or "I" refer to XXXXXXXXXXXX of Ledyard, CT 06335

ANNUAL PERCENTAGE RATE	FINANCE CHARGE	AMOUNT FINANCED	TOTAL OF PAYMENTS
The cost of your loan as a yearly rate.	The dollar amount your loan will cost you.	The amount of your loan provided to you or on your behalf	The amount you will have paid after you have made all payments as scheduled.
-0-	-0-	\$XXXXXXXX	\$XXXXXXXX

PAYMENT SCHEDULE:

Your payment schedule will be:

NUMBER OF PAYMENTS	AMOUNT OF PAYMENTS	WHEN PAYMENTS ARE DUE
1	\$XXXXXXXX	As noted in Promissory Note default provisions

Late Charge:

Only applicable upon demand/default at an interest rate of 12% per annum.

See Contract Documents:

See your promissory note for any additional information about non-repayment, default, any required repayment in full before the schedule date, and repayment refunds

Security:

We are getting a security interest in

Ledyard, CT 06335

(describe property)

I received a copy of these disclosures at the closing.

Date

Signature - XXXXXXXXXXXX



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-064

Agenda Date: 1/17/2024

Agenda #: 2.

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject:

Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act* Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

Background:

The Town has been slated to receive approximately \$4,327,000 from the American Rescue Plan Act.

- Local governments would receive funding in two tranches (2nd tranche May/June 2022)
- Funds must be “*obligated*” by the end of calendar year 2024, “*liquidated*” by end of calendar year 2026.

Although the federal guidelines did not require approval by the taxpayers for the use of the American Rescue Plan Act (ARPA) Funding that the Finance Committee decided to include projects that were not time-sensitive in the Capital Improvement Plan (CIP) that would be presented and voted on by the taxpayers as part of the May 17, 2022 Budget Referendum

To ensure that each project and all suggestions were given their due diligence that over the past year the Finance Committee developed a rubric to evaluate/rate each project, held an Information Forum on February 15, 2022 to receive and comments and suggestions on the proposed ARPA Projects, and received input from town departments and residents through conversations, and other sources such as social media

❖ Final rule defines five (5) broad eligible categories:

- Responding to the public health emergency and the negative economic impacts of COVID-19
 - Replacement of lost revenue
 - Provide premium pay
 - Water and sewer infrastructure
 - Broadband infrastructure

❖ Responding to the public health emergency and the negative economic impacts of COVID-19 (subcategories)

- public health
- assistance to households
- assistance to small businesses
- assistance to nonprofits

- aid to impacted industries
- public sector capacity
- ❖ Why not just “give the money back”?
- Funds cannot be used to reduce taxes
- Each resident would receive \$288
- Current plan supports all of the above categories, invests in the community, and generates a return on the investment.

During the ARPA Projects evaluation process the Town Council approved to allocate ARPA Funding for some projects or expenses that were safety issues or time sensitive issues that could not wait until the May Budget Referendum. He presented the List of ARPA Projects the Town Council approved funding for as follows:

Project	Location	Estimated Cost	Funds Committed	Date Approved
Sewer line extension Phase I	Ledyard Center to LHS	1,200,000	Yes	4/27/2022
Skid mounted sewer pumps	Ledyard WPCA	175,000	Yes	4/27/2022
Add funds to Housing Rehab Grant	Town wide	100,000	Yes	12/8/2021
Town Hall A/C Replacement	741 Colonel Ledyard Hwy	80,000	Yes	4/13/2022
Town Green Improvements	Ledyard Center	75,000	Yes	2/9/2022
Concrete floor	Pole Barn, lower Town Green	55,000	Yes	12/8/2021
LLHD	Town wide	43,270	Yes	1/26/2022
Thames Valley Council for Community Action	Town wide	15,000	Yes	12/8/2021
Replace brackets on lamp poles	Ledyard Center	2,520	Yes	4/27/2022
Balance of funds for OwlPro meeting camera	Town wide	831	Yes	12/8/2021

The following initiatives were presented and included as part of the Annual Fiscal Year 2022/2023 Budget process for the use of the ARPA Funding:

Project	Location	Estimated Cost
Court of Probate	Town wide	TBD
Sewer line extension Phase III	Ledyard Center	950,000
Ledyard Center sewer line extension Phase II	Ledyard Center	612,500
Sandy Hollow Guardrails	Sandy Hollow Road	225,000
Funding for youth mental health clinicians	Town wide	190,000
Ledyard Up/Down Sawmill	Ledyard	125,000

Replace 2 dispatch stations in Emergency Ops Center	Town wide	75,000
Playscape replacement	13 Winthrop, Gales Ferry	65,000
Erickson Park enhancements	Gales Ferry	55,000
Athletic Field Fence	Education	55,000
Police radio replacement	Town wide	46,125
Nathan Lester House repairs	Ledyard	40,000
LED Sign Panel, Gales Ferry	Gales Ferry	35,000
Sidewalk infill	Ledyard Center	35,000
Sidewalks	Gales Ferry	35,000

Project	Location	Estimated Cost
LED Sign Panel, Ledyard Center	Ledyard Center	35,000
Lead Abatement project	Nathan Lester House	30,000
SCCOG recovery planner	Town wide	28,399
SE Cultural Coalition	Town wide	28,399
Replace food pantry roof	Ledyard Town Green	25,000
Southeastern Council on Alcoholism and Drug Addiction	Town wide	25,000
Replace 6 doors in Town Hall	741 Colonel Ledyard Hwy	23,000
Electric Vehicle charging stations	Gales Ferry	20,000
Re-vinyl side food pantry	Ledyard Town Green	17,500
Gales Ferry Corridor Study	Gales Ferry	15,000
Solar charging station	Town Green, Bill Library GF Lib	12,000
Add ClearGov modules	Town wide	10,500
Homeless Hospitality Center of New London	Town wide	10,000
Parks and Rec Summer Scholarships	Town wide	10,000
Replace Firehouse software	Ledyard / Gales Ferry Fire Stations	8,000
Solar powered crosswalk signs	Ledyard Center	7,500
Town promotional video	Town wide	6,000
Install wi-fi in pantry	Pantry, Town Green	2,500

Since the townspeople's May 17, 2022 approval of the \$63,484,221 Fiscal Year 2022/2023 Budget Accounts have been setup for all of the approved ARPA Projects and staff has been assigned to manage and oversee each of the Projects. Due to inflation rates the costs of the projects have increased significantly since the town began the process last October-November, 2021. Therefore, the town has been working to monitor costs to determine which projects to proceed with and whether they should hold off on other projects.

Meeting Detail Action:**Finance Committee Meeting 06/07/2023:**

File #: [22064](#) Version: 1

Type: General Discussion

Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act* Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

Action: Reviewed/Discussed

Minute Note:

No Action

Finance Committee Meeting 05/17/2023:

File #: [22064](#) Version: 1

Type: General Discussion

Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act* Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

Action: Reviewed/Discussed

Minute Note:

Public Works/Town Engineer Steve Masalin provided an update on the following projects:

- HVAC Systems have been completed and were operational at the Senior Citizens Center and the Emergency Services Building.
- HVAC System at the Town Hall - They were waiting for some administrative work from the State to complete the HVAC System for the Vault because of its purpose to store sensitive and historical documents. Also, some warrantee work needed to be completed as well.
- Streetlight Banner Brackets have been installed in Ledyard Center and the new Banners were now in place. Because the wreaths that they were previously using for the Holiday Season do not fit the size of the brackets that the Beautification Committee was considering winter/seasonal banners instead of the wreaths. Councilor Ingalls, Liaison to the Beautification Committee stated the wreaths were a creative solution for

the first year, noting that they were inexpensive and were not meant to be used as a long-term holiday decoration.

- Automated Doors at the Senior Citizens Center - The doors have been installed and were operational.
- Sidewalk Infill - No activity has been engaged for the sidewalk work in Ledyard Center or Gales Ferry. Mr. Masalin stated although \$35,000 was earmarked for this work, that he did not know if any meaningful work could be done with the \$35,000.
- Town Hall Door Replacement - Considering augmenting the funding to install automated doors in the front of the Town Hall building. Buildings and Grounds Forman Shawn Ruszczyk met with the contractor this week to scope out the project.

Councilor Ryan thanked Mr. Masalin for the update regarding the ARPA Funded Projects noting that based on his report this evening that three more projects have been completed; and he stated this was Good News!

Action: Reviewed/Discussed

Finance Committee Meeting 05/02/2023:

File #: [22064](#) Version: 1

Type: General Discussion

Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act* Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

Action: Reviewed/Discussed

Minute Note:

The Finance Committee reviewed the updated ARPA Projects Status Spreadsheet as follows:

Total ARPA Allocation:										
Request	Department	Approval Process	Date	ARPA Funds Appropriated	ARPA Funds Expended FY'22	ARPA Funds Expended FY'23	Total ARPA Funds Expended	ARPA Funds Remaining	Status	Notes

Sewer L Extensio	WPCA	Town Co Action	04/27/2	1,200,000.00	-	85,200.00	85,200.00	1,114,800.00	In Progress	need to verify - all Sewer Feasibility expenses
Sewer L Extensio III	WPCA	Budget Referen	05/17/2	950,000.00	-	-	-	950,000.00	Not Started	
Emerget Services HVAC sy replacer	Public V	Town Co Action	02/08/2	200,000.00	-	190,000.00	190,000.00	10,000.00	In Progress	
Funding youth m health c	Youth S	Budget Referen	05/17/2	190,000.00	-	5,816.75	5,816.75	184,183.25	In Progress	
Skid Mo Sewer P	WPCA	Town Co Action	04/27/2	175,000.00	2,234.60	113,943.80	116,178.40	58,821.60	In Progress	
Park & Senior C HVAC sy replacer	Public V	Town Co Action	02/08/2	155,000.00	-	148,443.58	148,443.58	6,556.42	In Progress	
Ledyard Up/Dow Sawmill	Historic	Budget Referen	05/17/2	125,000.00	-	3,000.00	3,000.00	122,000.00	In Progress	
Road Re Fund	Public V	Budget Referen	05/17/2	114,885.00	-	114,885.00	114,885.00	-	Completed	
Housing Grant - funding	Land Us Planning	Town Co Action	12/08/2	100,000.00	-	23,618.90	23,618.90	76,381.10	In Progress	
Concret Pole Bar	Public V	Town Co Action	12/08/2	100,000.00	-	100,000.00	100,000.00	-	Completed	
Town H system replacer	Public V	Town Co Action	04/13/2	80,000.00	-	67,728.06	67,728.06	12,271.94	In Progress	
Town G Upgrade	Public V	Town Co Action	02/09/2	75,000.00	49,154.50	25,845.50	75,000.00	-	Completed	
Replace Stations EOC	Emerget Manage	Budget Referen	05/17/2	75,000.00	3,854.38	56,632.60	60,486.98	14,513.02	Completed	
Playscar Replace 13 Wint Gales Fe	Park & F	Budget Referen	05/17/2	60,000.00	-	27,296.00	27,296.00	32,704.00	In Progress	
Ericksor Enhance	Park & F	Budget Referen	05/17/2	55,000.00	-	-	-	55,000.00	Not Started	
Police R Interope	Police	Budget Referen	05/17/2	46,125.00	-	-	-	46,125.00	In Progress	funds encumbered
Ledge Li Health D support initiative	Finance	Town Co Action	01/26/2	43,270.00	-	43,270.00	43,270.00	-	Completed	
Nathan House r	Historic	Budget Referen	05/17/2	40,000.00	-	7,449.00	7,449.00	32,551.00	In Progress	
LED Sigr Gales Fe	Mayors	Budget Referen	05/17/2	35,000.00	-	-	17,500.00	17,500.00	In Progress	
LED Sigr Ledyard	Mayors	Budget Referen	05/17/2	35,000.00	-	-	17,500.00	17,500.00	In Progress	
Sidewall Ledyard	Public V	Budget Referen	05/17/2	35,000.00	-	-	-	35,000.00	Not Started	
Add Sid Gales Fe	ON HOL	Budget Referen	05/17/2	35,000.00	-	-	-	35,000.00	Not Started	

Replace Pantry F	Mayors	Budget Referen	05/17/22	25,000.00	-	8,700.00	8,700.00	16,300.00	Completed	
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		Approval		ARPA Funds	ARPA Funds Expended	ARPA Funds Expended	Total ARPA Funds	ARPA Funds		
Request Title	Department	Process	Date	Appropriated	FY'22	FY'23	Expended	Remaining	Status	Notes
Exterior Doors (TH and Annex) w/ Electronic Locking Systems	Public Works	Budget Referendum	05/17/22	23,000.00	-	-	-	23,000.00	Not Started	
Electric Vehicle charging stations	Mayors Office	Budget Referendum	05/17/22	20,000.00	-	-	-	20,000.00	Not Started	
Vinyl Re-siding of Food Pantry	Mayors office	Budget Referendum	05/17/22	17,500.00	-	-	-	17,500.00	Not Started	
Gales Ferry Corridor Study	Land Use / Planning	Budget Referendum	05/17/22	15,000.00	-	-	-	15,000.00	Not Started	
TVCCA - Commissary project	Finance	Town Council Action	12/08/21	15,000.00	-	15,000.00	15,000.00	-	Completed	
Solar Charging Stations	Mayors office	Budget Referendum	05/17/22	12,000.00	-	5,496.00	5,496.00	6,504.00	In Progress	Units purchased - awaiting install
Added ClearGov Modules	MIS	Budget Referendum	05/17/22	10,500.00	-	10,500.00	10,500.00	-	Completed	
Parks and Rec Summer Scholarships	Parks and Recreation	Budget Referendum	05/17/22	10,000.00	2,087.50	-	2,087.50	7,912.50	In Progress	
Homeless Hospitality Center of New London	Finance	Budget Referendum	05/17/22	10,000.00	-	10,000.00	10,000.00	-	Completed	
Replace Firehouse software	AES	Budget Referendum	05/17/22	8,000.00	-	8,000.00	8,000.00	-	Completed	
Request Title	Department	Process	Date	Appropriated	FY'22	FY'23	Expended	Remaining	Status	Notes
Automated Doors - Senior Center	Public Works	Budget Referendum	05/17/22	5,000.00	-	-	-	5,000.00	Not Started	funds encumbered
Replace brackets on streetlight poles	Public Works	Town Council Action	04/27/22	2,520.00	2,476.84	43.16	2,520.00	-	Completed	
Install WI-FI in Food Pantry	MIS	Budget Referendum	05/17/22	2,500.00	2,640.76	-	2,640.76	(140.76)	Completed	
Balance of funding for Owl Pro	MIS	Town Council Action	12/08/21	831.00	831.00	-	831.00	-	Completed	
TOTALS										
Total Committed				4,101,131.00						
Total Expended					63,279.58	1,070,868.35	1,168,147.93			
Committed Remaining								2,901,310.81		
Uncommitted Balance								225,962.49		
Completed to be Reallocated								30,672.26		

The Group discussed the following:

- Progress to date:
 - ✓ 13 Projects Completed
 - ✓ 13 Projects In-Process
 - ✓ 8 Projects Not-Started
- Senior Citizens ARPA Funding \$29,000 - Mayor Allyn noted as he reported at the Town Council's April 26, 2023 meeting the Federal Government designated ARPA Funding specifically for Senior Citizens Centers. He stated Ledyard would be receiving \$29,000, noting that it was based on a per capita allotment. He stated the town had 18 months to designate the use of the funding and that the funds needed to be spent by 2026.

Councilor Saums addressed the \$29,000 in American Rescue Plan Act (ARPA) Funding and he noted that the town had allocated \$160,000 to be used for the replacement of the Heating and Air Condition System (HVAC) (\$155,000) and doors (\$5,000) at the Senior Center. He suggested the town apply the \$29,000 Senior Citizens ARPA Funding toward these Projects at the Senior Citizens Center, noting that it would free up \$29,000 for cost overruns on other town ARPA Projects. Mayor Allyn stated that Councilor Saums' suggestion was a good approach.

- Linda C. Davis Food Pantry Vinyl Siding \$170,000 - Mayor Allyn explained that the residing the Food Panty has not been done yet because the Food Panty would like to make some changes to the building to provide a covered area outside the door so that volunteers would be out of the weather when providing curbside pick-ups and when receiving deliveries. He stated the weather protection overhang would be about 12-feet wide and would project out 8-feet. He stated that they were also looking to install a concrete pad for a "Market Cart" in that same area.

Mayor Allyn went on to explain the *Market Cart* was for food that nearing the expiration date, that the Food Pantry would make available to clients when they were picking up their regular food orders, noting that the clients could pick up extra supplies from the *Market Cart*. He stated the weather protection covering would be on the side of the building facing where the tennis courts use to be located. He stated once this work was completed that they would proceed with residing the building.

Finance Director Matthew Bonin noted the following:

- ✓ Completed Projects: \$31,000 Remaining
- ✓ Not Yet Committee: \$226,000
- Total Available: \$256,000 to be committed to other projects.

Mr. Bonin noted the Federal Treasury definition of "***Obligated Funds***" meant "***An order has been placed for property and services, or contracts, or some arm awards were made***". He stated just saying that the funds were going to be used for a particular project, was not considered "***Obligated***" and did not meet the Treasury's definition. He stated they had to contracts or Purchase Orders in place.

Action: Reviewed/Discussed

Finance Committee Meeting 03/21/2023:File #: [22064](#) Version: 1

Type: General Discussion

Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act* Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

Action: Reviewed/Discussed

Minute Note:

The Finance Committee reviewed the status of the ARPA Funded Projects as noted below:

Total ARPA Allocation: 4,327,										
Request	Department	Approval Process	Date	ARPA Funds Approved	ARPA Funds Expended FY'22	ARPA Funds Expended FY'23	Total ARPA Funds Expended	ARPA Funds Remaining	Status	Notes
Sewer Line Extension	WPCA	Town Committee Action	04/27/22	1,200,000	-	85,200.00	85,200.00	1,114,800.00	In Progress	need to verify - all Sewer Feasibility expenses
Sewer Line Extension III	WPCA	Budget Reference	05/17/22	950,000	-	-	-	950,000.00	Not Started	
Funding for mental health clinicians	Youth Services	Budget Reference	05/17/22	190,000	-	4,661.75	4,661.75	185,338.25	In Progress	
Skid Mount Sewer Pump	WPCA	Town Committee Action	04/27/22	175,000	2,234.60	113,943.80	116,178.40	58,821.60	In Progress	
Ledyard Up/Down Sawmill	Historic Districts	Budget Reference	05/17/22	125,000	-	3,000.00	3,000.00	122,000.00	In Progress	
Road Resurfacing Fund	Public Works	Budget Reference	05/17/22	114,885	-	114,885.00	114,885.00	-	Completed	
Housing Grant - affordable funding	Land Use Planning	Town Committee Action	12/08/21	100,000	-	5,913.90	5,913.90	94,086.10	In Progress	
Emergency Services HVAC system replacement	Public Works	Town Committee Action	02/08/23	200,000	-	95,000.00	95,000.00	105,000.00	In Progress	
Park & Recreation Senior Center HVAC system replacement	Public Works	Town Committee Action	02/08/23	155,000	-	74,943.58	74,943.58	80,056.42	In Progress	

Town Hall system replacement	Public Works	Town Council Action	04/13/22	80,000.00	-	67,728.06	67,728.06	12,271.94	In Progress	
Town Green Upgrade	Public Works	Town Council Action	02/09/22	75,000.00	49,154.50	25,845.50	75,000.00	-	Completed	

Replace Dispatch Stations (2) in EOC	Emergency Management	Budget Referendum	05/17/22	75,000.00	3,854.38	56,632.60	60,486.98	14,513.02	Completed	
Playscape Replacement at 13 Winthrop, Gales Ferry	Park & Rec	Budget Referendum	05/17/22	60,000.00	-	27,296.00	27,296.00	32,704.00	In Progress	
Erickson Park Enhancements	Park & Rec	Budget Referendum	05/17/22	55,000.00	-	-	-	55,000.00	Not Started	
Concrete Floor - Pole Barn	Public Works	Town Council Action	12/08/21	100,000.00	-	100,000.00	100,000.00	-	Completed	
Police Radio Interoperability	Police	Budget Referendum	05/17/22	46,125.00	-	-	-	46,125.00	Not Started	
Ledge Light Health District - support COVID initiatives	Finance	Town Council Action	01/26/22	43,270.00	-	43,270.00	43,270.00	-	Completed	
Nathan Lester House repairs	Historic Districts	Budget Referendum	05/17/22	40,000.00	-	7,449.00	7,449.00	32,551.00	In Progress	
LED Sign Panel, Gales Ferry	Mayors office	Budget Referendum	05/17/22	35,000.00	-	-	-	35,000.00	In Progress	Bid awarded
LED Sign Panel, Ledyard Center	Mayors Office	Budget Referendum	05/17/22	35,000.00	-	-	-	35,000.00	In Progress	Bid awarded
Sidewalk Infill in Ledyard Center	Public Works	Budget Referendum	05/17/22	35,000.00	-	-	-	35,000.00	Not Started	
Add Sidewalks in Gales Ferry	ON HOLD	Budget Referendum	05/17/22	35,000.00	-	-	-	35,000.00	Not Started	
Replace Food Pantry Roof	Mayors office	Budget Referendum	05/17/22	25,000.00	-	8,700.00	8,700.00	16,300.00	Completed	
Exterior Doors (TH and Annex) w/ Electronic Locking Systems	Public Works	Budget Referendum	05/17/22	23,000.00	-	-	-	23,000.00	Not Started	
Electric Vehicle charging stations	Mayors Office	Budget Referendum	05/17/22	20,000.00	-	-	-	20,000.00	Not Started	
Vinyl Re-siding of Food Pantry	Mayors office	Budget Referendum	05/17/22	17,500.00	-	-	-	17,500.00	Not Started	
Gales Ferry Corridor Study	Land Use / Planning	Budget Referendum	05/17/22	15,000.00	-	-	-	15,000.00	Not Started	
TVCCA - Commissary project	Finance	Town Council Action	12/08/21	15,000.00	-	15,000.00	15,000.00	-	Completed	
Solar Charging Stations	Mayors office	Budget Referendum	05/17/22	12,000.00	-	5,496.00	5,496.00	6,504.00	In Progress	Units purchased - awaiting install
Added ClearGov Modules	MIS	Budget Referendum	05/17/22	10,500.00	-	10,500.00	10,500.00	-	Completed	

Parks and Rec Summer Scholarships	Parks and Recreation	Budget Referendum	05/17/22	10,000.00	2,087.50	-	2,087.50	7,912.50	In Progress	
Homeless Hospitality Center of New London	Finance	Budget Referendum	05/17/22	10,000.00	-	10,000.00	10,000.00	-	Completed	
Replace Firehouse software	AES	Budget Referendum	05/17/22	8,000.00	-	8,000.00	8,000.00	-	Completed	

Automated Doors - Senior Center	Public Works	Budget Referendum	05/17/22	5,000.00	-	-	-	5,000.00	Not Started	
Replace brackets on streetlight poles	Public Works	Town Council Action	04/27/22	2,520.00	2,476.84	43.16	2,520.00	-	Completed	
Install WI-FI in Food Pantry	MIS	Budget Referendum	05/17/22	2,500.00	2,640.76	-	2,640.76	(140.76)	Completed	
Balance of funding for Owl Pro	MIS	Town Council Action	12/08/21	831.00	831.00	-	831.00	-	Completed	
TOTALS		Total Committed		4,101,131.00						
		Total Expended			63,279.58	883,508.35	946,787.93			
		Total Uncommitted		225,962.49						
									Committed Remaining	
								225,962.49	Uncommitted Balance	
									Completed to be reallocated	
								3,154,343.07	proof	
original approval was \$55,000 - additional \$45,000 approved by Town Council 10/12/22										

Action: Reviewed/Discussed

Finance Committee Meeting 02/01/2023:

File #: [22064](#) Version: 1

Type: General Discussion

Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act* Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

Action: Reviewed/Discussed

Minute Note:

Councilor Saums stated Finance Director Matthew Bonin provided an updated spreadsheet regarding the status and funding for the ARPA Projects.

The Finance Committee, Mayor Allyn, and Finance Director Matt Bonin reviewed the ARPA Project Status Spreadsheet.

Total ARPA All										
						4,				
						32				
						7,				
						09				
						3.				
						49				
Request Title	Depart	Munis Acct Name	Approv	Date		AR	Total ARPA	ARPA Funds	Status	Notes
			Proces			Ap	Funds	Remaining		
							Expended			
Sewer Line Extension Phase I	WPCA	Sewer Capital - Construction Services	Town Council Action	04/27/		1,281,150.00		1,118,850.00	In Progress	need to verify - all Sewer Feasibility expenses
Sewer Line Extension Phase III	WPCA	Sewer Capital - Construction Services	Budget Referen	05/17/		950-		950,000.00	Not Started	
Funding for youth mental health clinicians	Youth Services	Counselor	Budget Referen	05/17/		190543.75		189,456.25	In Progress	
Skid Mounted Sewer Pumps	WPCA	Sewer Capital - Construction Services	Town Council Action	04/27/		1712,819.70		162,180.30	In Progress	
(Continued)										

Request Title	Dept	Munis Acct Name	Approv Proces	Date	ARPA Ap Funds Expended	Total ARPA Funds	ARPA Funds Remaining	Status	Notes
Ledyard Up/Down Sawmill	Historic Districts	Hist. Districts - Building Maintenance	Budget Refere m	05/17/	1253,200.00		121,800.00	In Progress	
Road Restoration Fund	Public Works	Public Works - Road Restoration	Budget Refere m	05/17/	114114,885.00		-	Completed	
Housing Rehab Grant - additional funding	Land Use / Planning	Housing - Program Expenditures	Town Counci Action	12/08/	100761.00		99,239.00	In Progress	small amount of admin activity
Town Hall HVAC system replacement	Public Works	Public Works - Building Upgrade Reserve	Town Counci Action	04/13/	80,35,101.00		44,899.00	In Progress	
Town Green Upgrade Project	Public Works	Planning Dept - Town Green Upgrade	Town Counci Action	02/09/	75,75,000.00		-	Completed	
Replace Dispatch Stations (2) in EOC	Emergency Manageme nt	Dispatch - New Equipment	Budget Refere m	05/17/	75,60,486.98		14,513.02	Completed	
Playscape Replacement at 13 Winthrop, Gales Ferry	Park & Rec	Park & Rec - Site Improvement	Budget Refere m	05/17/	60,27,296.00		32,704.00	In Progress	
Erickson Park Enhancemen ts	Park & Rec	Park & Rec - Site Improvement	Budget Refere m	05/17/	55,-		55,000.00	Not Started	
Concrete Floor - Pole Barn	Public Works	Planning Dept - Town Green Upgrade	Town Counci Action	12/08/1	100100,000.00		-	Completed	
Police Radio Interoperabil ity	Police	Radios	Budget Refere m	05/17/	46,-		46,125.00	Not Started	
Ledge Light Health District - support COVID initiatives	Finance	Misc. - Professional / Technical Services	Town Counci Action	01/26/	43,43,270.00		-	Completed	
Nathan Lester House repairs	Historic Districts	Hist. Districts - Building Maintenance	Budget Refere m	05/17/	40,2,599.00		37,401.00	In Progress	
(Continued)									
Request Title	Dept.	Munis Acct Name	Approv Proces	Date	ARPA Ap Funds Expended	Total ARPA Funds	ARPA Funds Remaining	Status	Notes

LED Sign Panel, Gales Ferry	Mayor Office	LED Signs	Budget Refere m	05/17/		35,-	35,000.00	In Progress	RFP in motion
LED Sign Panel, Ledyard Center	Mayors Office	LED Signs	Budget Refere m	05/17/		35,-	35,000.00	In Progress	
Sidewalk Infill in Ledyard Center	Public Works	LC Sidewalk Infill	Budget Refere m	05/17/		35,-	35,000.00	Not Started	
Add Sidewalks in Gales Ferry	ON HOLD		Budget Refere m	05/17/		35,-	35,000.00	Not Started	
Replace Food Pantry Roof	Mayors Office	Food Pantry Improvements	Budget Refere m	05/17/		25,8,700.00	16,300.00	Completed	
Exterior Doors (TH and Annex) w/ Electronic Locking Systems	Public Works	TH/Annex Doors/Locks	Budget Refere m	05/17/		23,-	23,000.00	Not Started	
Electric Vehicle charging stations	Mayors Office	Electric Car Charge Stations	Budget Refere m	05/17/		20,-	20,000.00	Not Started	
Vinyl Re-siding of Food Pantry	Mayors Office	Food Pantry Improvements	Budget Refere m	05/17/		17,-	17,500.00	Not Started	
Gales Ferry Corridor Study	Land Use / Planning	Gales Ferry Corridor Study	Budget Refere m	05/17/		15,-	15,000.00	Not Started	
TVCCA - Commissary project	Finance	Misc. - Professional / Technical Services	Town Council Action	12/08/		15,15,000.00	-	Completed	
Solar Charging Stations	Mayors Office	Solar Charging Stations	Budget Refere m	05/17/		12,5,496.00	6,504.00	In Progress	not sure if completed
Added ClearGov Modules	MIS	Computer Software	Budget Refere m	05/17/		10,10,500.00	-	Completed	
Parks & Rec Summer Scholarships	Parks & Rec.	LYS Enrichment Grant	Budget Refere m	05/17/		10,2,087.50	7,912.50	In Progress	
(Continued)									
Request Title	Dept	Munis Acct Name	Approv Proces	Date		AR Total ARPA Ap Funds Expended	ARPA Funds Remaining	Status	Notes

Homeless Hospitality Center of New London	Finance	Misc. - Professional / Technical Services	Budget Refere m	05/17/		10,10,000.00	-	Completed	
Replace Firehouse software	AES	Computer Software	Budget Refere m	05/17/		8,04,000.00	4,000.00	In Progress	LFD complete, GFD in process
Automated Doors - Senior Center	Public Works	Senior Center Facility	Budget Refere m	05/17/		5,0-	5,000.00	Not Started	
Replace brackets on streetlight poles	Public Works	Public Works - Building and Grounds Misc.	Town Council Action	04/27/		2,52,476.84	43.16	In Progress	
Install WI-FI in Food Pantry	MIS	MIS - Replacement Equipment	Budget Refere m	05/17/		2,52,640.76	(140.76)	Completed	
Balance of funding for Owl Pro	MIS	MIS - Replacement Equipment	Town Council Action	12/08/		83,831.00	-	Completed	
TOTALS			Total Allocat			3,7			
			Total Allocat			3,7			
			Total Expend			63,279.58	555,564.95	618,844.53	3,127,286.47
			Balance Availab			580		580,962.49	Uncommitted Balance
								3,708,248.96	Total Unexpended

Councilor Ryan noted that a number of American Rescue Plan Act (ARPA) Project have not been started yet. He questioned other than reasons such as seasonal, why some projects have not been started, noting that the ARPA Funding had to be obligated by 2024 and expended by 2026.

The Group noted the following:

- **Linda C. Davis Food Pantry Improvements-** The new roof has been installed; however, the new siding has not been installed yet. Mayor Allyn explained the Food Pantry Volunteers requested a weather shelter covered entry area be added to the building; therefore, they were waiting for this work to be done before they installed the new siding on the building.

- **Town Hall HVAC** - Has been completed, the air conditioning will not be turned on and tested until this summer (2023).
- **Skid Mounted Sewer Pump** - has been delivered; it will be installed this spring (2023).
- **Gales Ferry Sidewalks** - Does not have an assigned owner, does not have a sidewalk plan. The town needs to conduct a Gales Ferry Corridor Study, to have a recommendation regarding where the sidewalks should be placed in Gales Ferry.

Mayor Allyn stated the Land Use Department has not been fully staffed for some time; and the Land Use Director was overburdened with a tremendous amount of work. Therefore, no progress has been made toward conducting the Gales Ferry Corridor Study. He suggested the town solicit the Southeastern Connecticut Council of Governments (SCCOG) to conduct the Gales Ferry Corridor Study. He noted that Land Use Director Juliet Hodge recently completed the Comprehensive Zoning Regulations Rewrite, and that she had to finish the Subdivision Regulations Rewrite to be in alliance with the new the Zoning Regulations. In addition, with the townspeople's November 6, 2022 approval of the sale of recreational marijuana that Zoning Regulations that permit the sale of marijuana in town have to be drafted/completed by June 30, 2023 in accordance with state statute.

- **Ledyard Center Sidewalk fill-in** There are a few places in Ledyard Center such as in front of Holdridge's where there are sections of the sidewalks that are missing.
- **Electric Vehicle Charging (EV) Stations** - Work need to be done to determine where the Electric Vehicle Charging Stations should be located.
- **LED Signs** - The Request for Proposals (RFP) for the LED Signs would be posted on February 16, 2023. The Bid Opening would be in early March, the Bid would be awarded, and the project should be completed by the end of May, 2023.
- **Playscape at 13 Winthrop** - The Playscape was delivered in November, 2022. The Playscape would be installed in the Spring, 2023. Instead of woodchips they plan to pour a rubberized pad around the equipment.
- **Erickson Park Enhancements** - Public Works would be doing some work to install a retaining wall and create some additional parking.

Councilor Ryan noted that he has seen a number of people kayaking at Erickson Park. He suggested that the launch be regraded, noting that it was quite steep.

- **Lester House Repairs and Up-Down Sawmill** - The spreadsheet indicated that these projects were in-progress.

Finance Director Matthew Bonin noted that the Historic District Commission received a Grant to conduct a structural engineering review of the Sawmill. He noted that the Report would provide recommendations on the areas that need to be addressed. He stated that he would follow-up with Historic District Commission Chairman Vincent Godino to check on the status of these projects.

- **Replace Dispatch Console Stations** - Project has been completed \$14,513 under budget. Mayor Allyn explained that some projects may come in under budget and other projects may come-in over budget. Therefore,

he stated for the projects that come-in under budget that the funds would be added to the undesignated balance to be used toward other projects that come in over budget. He noted as an example of a project that may have a cost overrun from the amount that was initially budgeted was the Ledyard Center Sewer Extension Project noting that the cost of the ductile piping has increased by 200%.

- **Solar Charging Stations** - Mayor Allyn stated the town purchased four solar charging stations, noting that they came in under budget. He explained that some solar charging stations were deployed at the Town Green, Bill Library, Gales Ferry Library to see how they worked. He stated the charging stations were secured and bolted to the ground in concrete.

The Finance Committee thanked the Finance Director for his work on the ARPA Spreadsheet.

Councilor Rodriguez questioned whether the Mayor had any updates on the Federal Infrastructure Funding for Municipalities.

Mayor Allyn stated the Federal Government has prioritized the roll out of Infrastructure Funding over a five-year projection. He noted as an example:

- Funding for Airports and Railway would be disbursed one year.
- Funding for Bridges and Culverts would be disbursed in 2024.
- Funding for Multi-Model Pedestrian Access would be disbursed another year.

Mayor Allyn stated Mark Boughton was heading up the Federal Infrastructure Funding for the State of Connecticut. He stated Mr. Boughton spoke at the Southeastern Connecticut Council of Governments (SCCOG) meeting and he explained that this year's focus was to make sure your town's project was with an adjacent community. He stated a singular town project would go to the bottom of the pile.

Councilor Saums stated State Senator Cathy Osten, Representative Kevin Ryan, Representative Craig Howard, and Representative Brian Lanoue have introduced the following two House Bills: (1) \$265,000 to be used for Heating Ventilation, Air Conditioning, and other equipment for the Emergency Services Building; and (2) \$350,000 to be used for a Roof and Apparatus for the Gales Ferry Fire Department. He stated the second Bill was a result of Gales Ferry Fire Chief Tony Saccone asking if they could ask the State for funding for Apparatus.

Mayor Allyn stated one of the apparatus items that was supposed to be included in the \$350,000 Bill was natural gas generator for the Parks and Recreation/Senior Citizens Facility. He stated he would contact Senator Osten to ensure the generator was included in the "*Apparatus*" Bill. He stated because there was a natural gas line that runs up to the Parks and Recreation/Senior Citizens Facility that the thought was if they had a whole building generator that the facility could be used during a crisis or bad storm because they had a commercial kitchen, bathroom facilities, etc.

Action: Reviewed/Discussed

Finance Committee Meeting 12/7/2022:

File #: [22064](#) Version: 1

Type: General Discussion

Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act* Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

Action: Discussed/Continued

Minute Note:

Councilor Ryan noted the ARPA Projects spreadsheet columns included “*Funds Appropriated*” and “*Balance Available*”. He questioned whether the funds available took into account completed projects that have come in under budget. Finance Director Matthew Bonin stated the spreadsheet that was attached to tonight’s meeting packet was not the most up-to-date spreadsheet, noting that he was maintaining a more detailed spreadsheet to track the projects as they were progressing. Councilor Ryan stated it would be good for the Finance Committee to see the rolling balance so that they could reallocate funds from completed projects that came in under budget, to projects that may be coming in over budget or to projects that were on the ARPA List but were not budgeted yet. He noted the ARPA Funding had to be appropriated before the end of 2024.

Action: Discussed/Continued

Finance Committee Meeting 11/2/2022

File #: [22064 <https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD>](https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD) Version: 1

Type: General Discussion ☐

Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding. ☐

Minutes Note:

No Action

Action : No Action (Continued)

Finance Committee Meeting 10/19/2022

File #: [22064
<https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD>](https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD)

Version: 1

Type: General Discussion ☐

Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding. ☐

Action : Discussed

Minute Note:

Finance Director Matthew Bonin, Mayor Allyn, III and the Finance Committee reviewed the status and progress of the ARPA Projects as noted below:

American Rescue Plan									
To 4,3									
ReDeApDaApExReSt	ReDeApDaApExReSt	ReDeApDaApExReSt	ReDeApDaApExReSt	ReDeApDaApExReSt	ReDeApDaApExReSt	ReDeApDaApExReSt	ReDeApDaApExReSt	ReDeApDaApExReSt	ReDeApDaApExReSt
ReDeApDaApExReSt	ReDeApDaApExReSt	ReDeApDaApExReSt	ReDeApDaApExReSt	ReDeApDaApExReSt	ReDeApDaApExReSt	ReDeApDaApExReSt	ReDeApDaApExReSt	ReDeApDaApExReSt	ReDeApDaApExReSt
SelarTo041,1	SelarTo041,1	SelarTo041,1	SelarTo041,1	SelarTo041,1	SelarTo041,1	SelarTo041,1	SelarTo041,1	SelarTo041,1	SelarTo041,1
Ex&AcBa	Ex&AcBa	Ex&AcBa	Ex&AcBa	Ex&AcBa	Ex&AcBa	Ex&AcBa	Ex&AcBa	Ex&AcBa	Ex&AcBa
SelarBu0595	SelarBu0595	SelarBu0595	SelarBu0595	SelarBu0595	SelarBu0595	SelarBu0595	SelarBu0595	SelarBu0595	SelarBu0595
Ex&Re	Ex&Re	Ex&Re	Ex&Re	Ex&Re	Ex&Re	Ex&Re	Ex&Re	Ex&Re	Ex&Re
FuKaBu0519	FuKaBu0519	FuKaBu0519	FuKaBu0519	FuKaBu0519	FuKaBu0519	FuKaBu0519	FuKaBu0519	FuKaBu0519	FuKaBu0519
mRe	mRe	mRe	mRe	mRe	mRe	mRe	mRe	mRe	mRe
cli	cli	cli	cli	cli	cli	cli	cli	cli	cli
SkIaTo04177,16	SkIaTo04177,16	SkIaTo04177,16	SkIaTo04177,16	SkIaTo04177,16	SkIaTo04177,16	SkIaTo04177,16	SkIaTo04177,16	SkIaTo04177,16	SkIaTo04177,16
Se&AcBa	Se&AcBa	Se&AcBa	Se&AcBa	Se&AcBa	Se&AcBa	Se&AcBa	Se&AcBa	Se&AcBa	Se&AcBa
LeViBu0512	LeViBu0512	LeViBu0512	LeViBu0512	LeViBu0512	LeViBu0512	LeViBu0512	LeViBu0512	LeViBu0512	LeViBu0512
SaChRe	SaChRe	SaChRe	SaChRe	SaChRe	SaChRe	SaChRe	SaChRe	SaChRe	SaChRe
Kr	Kr	Kr	Kr	Kr	Kr	Kr	Kr	Kr	Kr
RdStBu05118826	RdStBu05118826	RdStBu05118826	RdStBu05118826	RdStBu05118826	RdStBu05118826	RdStBu05118826	RdStBu05118826	RdStBu05118826	RdStBu05118826
FuMRe	FuMRe	FuMRe	FuMRe	FuMRe	FuMRe	FuMRe	FuMRe	FuMRe	FuMRe
HdJuTo1210	HdJuTo1210	HdJuTo1210	HdJuTo1210	HdJuTo1210	HdJuTo1210	HdJuTo1210	HdJuTo1210	HdJuTo1210	HdJuTo1210
Gr(LAc	Gr(LAc	Gr(LAc	Gr(LAc	Gr(LAc	Gr(LAc	Gr(LAc	Gr(LAc	Gr(LAc	Gr(LAc
fuPr	fuPr	fuPr	fuPr	fuPr	fuPr	fuPr	fuPr	fuPr	fuPr
ToStTo04803544	ToStTo04803544	ToStTo04803544	ToStTo04803544	ToStTo04803544	ToStTo04803544	ToStTo04803544	ToStTo04803544	ToStTo04803544	ToStTo04803544
syMAc	syMAc	syMAc	syMAc	syMAc	syMAc	syMAc	syMAc	syMAc	syMAc
re	re	re	re	re	re	re	re	re	re
ToStTo02754925	ToStTo02754925	ToStTo02754925	ToStTo02754925	ToStTo02754925	ToStTo02754925	ToStTo02754925	ToStTo02754925	ToStTo02754925	ToStTo02754925
UpMAc	UpMAc	UpMAc	UpMAc	UpMAc	UpMAc	UpMAc	UpMAc	UpMAc	UpMAc
ReJaBu05756014	ReJaBu05756014	ReJaBu05756014	ReJaBu05756014	ReJaBu05756014	ReJaBu05756014	ReJaBu05756014	ReJaBu05756014	ReJaBu05756014	ReJaBu05756014
StRe	StRe	StRe	StRe	StRe	StRe	StRe	StRe	StRe	StRe

Re Ov	De Pr	Ap Bu	Da 05	Ap 60	Ex 27	Re 32	St In
Pl Re W Fe	Sc Jo Re	Bu Re	05	60	27	32	In
Cd Pd	St M	To Ac	12	55		55	Ur
Er Er	Sc Jo	Bu Re	05	55		55	Nd
Pd Int	Jo Re	Bu Re	05	46		46	Nd
Le Di CC	M Ac	To Ac	01	43	43		Co
Na Hc Kr	Vi Ch Re	Bu Re	05	40		40	Nd
Ad Ga	(\$ St ou pla	Bu Re	05	35		35	Nd
LE Ga	Kr Ch Re	Bu Re	05	35		35	Ur
LE Le	Kr Ch Re	Bu Re	05	35		35	Nd
Sid Le	St Re	Bu Re	05	35		35	Nd
Re Pa	Kr Ch Re	Bu Re	05	25	8, 16		Co
Ex an Ele Sy	St Re	Bu Re	05	23		23	Nd
Ele ch	Kr Ch Re	Bu Re	05	20		20	Not Started
Vi Fo	Kr Ch Re	Bu Re	05	17		17	Not Started
TVM Co pr	M Ac	To Ac	12	15	15		Completed
Ga Co	Ju Re	Bu Re	05	15		15	Not Started

Sq	Kr	Bu	05	12	12	Not Started
St	Ch	Re				

				ARPA Funds	ARPA Funds	ARPA Funds	
Request Title	Dept. Head / Owner	Approval Process	Date	Appropriated	Expended	Remaining	Status
Added ClearGov Modules	Regina Brulotte	Budget Referendum	05/17/22	10,500.00		10,500.00	Completed
Homeless Hospitality Center of New London	Matt Bonin	Budget Referendum	05/17/22	10,000.00	10,000.00	-	Completed
Parks and Rec Summer Scholarships	Kristen Chapman	Budget Referendum	05/17/22	10,000.00	2,087.50	7,912.50	In Progress
Replace Firehouse software	Steve Holyfield	Budget Referendum	05/17/22	8,000.00		8,000.00	In Progress
Automated Doors - Senior Center	Steve Masalin	Budget Referendum	05/17/22	5,000.00		5,000.00	Not Started
Replace brackets on streetlight poles	Steve Masalin	Town Council Action	04/27/22	2,520.00	2,476.84	43.16	Purchased-Not Installed
Install WI-FI in Food Pantry	Regina Brulotte	Budget Referendum	05/17/22	2,500.00	2,640.76	(140.76)	In-Progress
Balance of funding for Owl Pro	Regina Brulotte	Town Council Action	12/08/21	831.00	831.00	-	Completed
Concrete Floor - Pole Barn (additional funding)	Steve Masalin	Town Council Action	10/12/22	45,000.00		45,000.00	In-Progress
TOTALS		Total Allocated		3,746,131.00			
		Total Expended			353,313.85		
		Balance Available		580,962.49			

Key:

- In-Progress - Work was currently being done.

- **Underway - Preparing for project (obtaining cost estimates, working to solicit bids, etc.).**
- **Completed - Project complete, and funds have been expended.**

The Group discussed ARPA Projects that came in under budget to-date, such as the Linda C. Davis Food Pantry Roof. The also discussed the importance to redirect the unused funds to projects that may come-in over the estimated budget costs, and/or to redirect the unused funds to projects that were not funded such as Phase II & III of the Ledyard Center Sewer Extension Project.

Finance Director Matthew Bonin stated of the ARPA Projects that have been completed to-date that there was an excess of \$31,000 funds that could be reappropriated.

The Group noted that the ARPA funding had to be obligated by 2024 and fully expended by 2026.

Action: Discussed

Finance Committee Meeting 10/5/2022

File #: [22064 <https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD>](https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD) Version: 1

Type: General Discussion ☐

Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding. ☐

Minutes Note:

Councilor Saums suggested the Committee deferred discussion regarding the ARPA Funded projects to their September 21, 2022 meeting, noting that he would like Mayor Allyn, III to be present for their discussion.

Action : No Action (Continued)

Finance Committee Meeting 9/21/2022

File #: [22064 <https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD>](https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD)

Version: 1

Type: General Discussion ☐

Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding. □

Minutes Note:

Councilor Saums suggested the Committee deferred discussion regarding the ARPA Funded projects to their September 21, 2022 meeting, noting that he would like Mayor Allyn, III to be present for their discussion.

Action : No Action (Continued)

Finance Cmt Meeting 9/7/2022

File #: [22064](#)

<https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5725357&GUID=5B74E3A2-A070-4240-AE66-3D26A65C96BD>

Version: 1

Type: General Discussion □

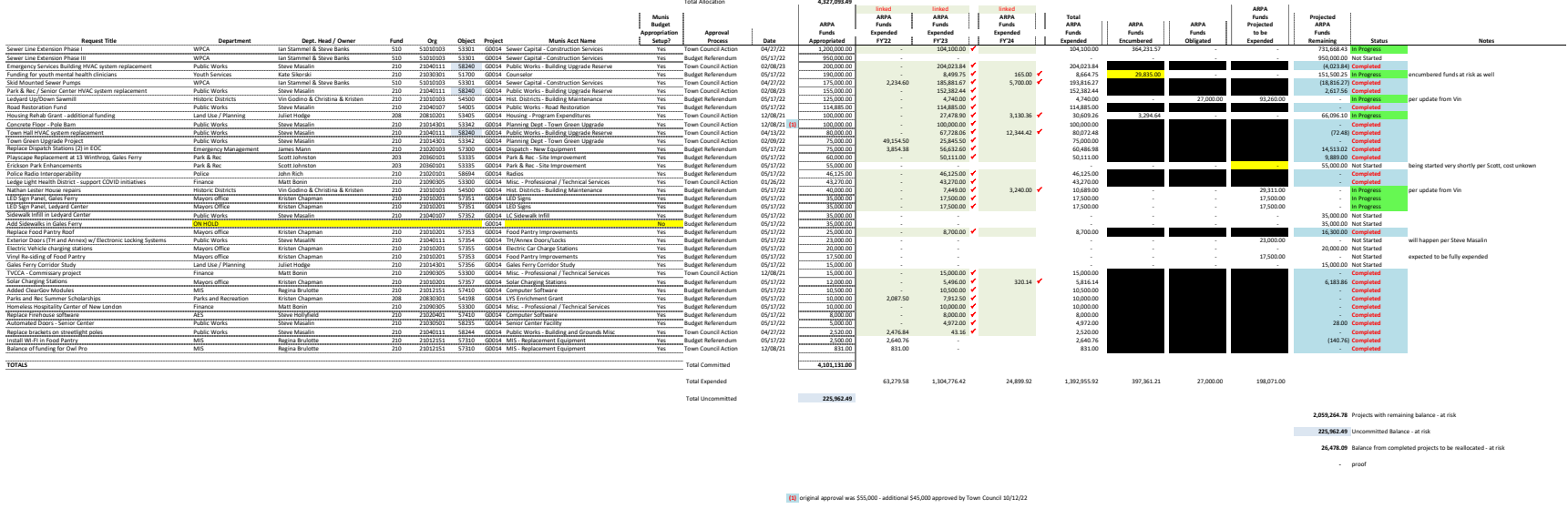
Title: Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding. □

Action: No Action □

Minutes Note:

Councilor Saums suggested the Committee deferred discussion regarding the ARPA Funded projects to their September 21, 2022 meeting, noting that he would like Councilor Ingalls to participate in their discussion.

Action: No Action (Continued)



ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION	YEAR
21010201	57351	G0014	0210-10-1020-10201-57351 -G0014	LED SIGNS	2023

PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING	PO/REF2
10	113	04/04/2023	API	1	905054		20233473

REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER	CARRY FORWARD
154008	W 040623T	35,000.00	Y	68756	040623T	157064	N
		35,000.00					
	Ledyard	17,500.00					
	Gales Ferry	17,500.00					

VDR NAME/ITEM DESC	COMMENTS
GRAPHICS UNLIMITED LLC	LED signs (2) - ARPA funded

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION
51010103	53301	G0014	0510-97-8510-90990-53301 -G0014	CONSTRUCTION SERVICES

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2022	12	789	06/29/2022	API	1	905126	
2022	12	110	06/10/2022	PRJ	1	IS	
2022	12	93	06/01/2022	API	1	905877	

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2023	1	413	07/18/2022	API	1	902266	
2023	1	304	07/22/2022	PRJ	1	IS	
2023	1	574	07/25/2022	APM	1	902266	
2023	4	40	10/04/2022	API	1	902173	
2023	5	123	11/07/2022	APM	1	904146	
2023	5	122	11/07/2022	APM	1	904146	
2023	5	121	11/07/2022	APM	1	904146	
2023	5	415	11/29/2022	API	1	903071	
2023	6	331	12/27/2022	API	1	904146	
2023	7	501	01/24/2023	API	1	902054	
2023	8	118	02/06/2023	API	1	902173	
2023	9	164	03/07/2023	API	1	904146	
2023	11	60	05/02/2023	API	1	906144	
2023	11	60	05/02/2023	API	1	906144	
2023	11	60	05/02/2023	API	1	901418	
2023	11	149	05/12/2023	PRJ	1	IS	
2023	11	389	05/17/2023	API	1	902266	
2023	11	389	05/17/2023	API	1	905126	
2023	11	389	05/17/2023	API	1	903071	
2023	11	389	05/17/2023	API	1	903071	
2023	12	74	06/01/2023	API	1	902486	
2023	12	74	06/01/2023	API	1	902486	
2023	12	74	06/01/2023	API	1	902486	
2023	12	74	06/01/2023	API	1	902486	
2023	12	74	06/01/2023	API	1	905126	
2023	12	74	06/01/2023	API	1	903071	
2023	12	256	06/13/2023	API	1	905114	
2023	12	256	06/13/2023	API	1	902266	
2023	12	256	06/13/2023	API	1	902266	
2023	12	712	06/28/2023	API	1	903071	
2023	12	1551	06/30/2023	API	1	909352	
2023	12	1551	06/30/2023	API	1	904146	
2023	12	1477	06/30/2023	API	1	902486	
2023	12	1056	06/30/2023	API	1	902266	
2023	12	1056	06/30/2023	API	1	903071	

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2024		6	177	12/11/2023	API	1	903390

PO/REF2	REF3		REFERENCE	AMOUNT	P	CHECK NO	WARRANT
20223185	141101		W 063022T	395.00	Y	66124	063022T
6061022	6061022	6061	PR06102022	1,539.60	Y	0	
20223184	140171		W 060622T	300.00	Y	65888	060622T

FY 22	2,234.60	Sewer Pump
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PO/REF2	REF3		REFERENCE	AMOUNT	P	CHECK NO	WARRANT
20230571	141983		W 072222CO	18.94	Y	0	
6072222	6072222	6072	PR07222022	1,060.00	Y	0	
20230571	141983		VOID	(18.94)	Y	0	
20231720	146342		W 100622T	4,220.90	Y	67123	100622T
20231087	147050		RCLS	6,585.00	Y	67294	102022T
20231087	143180		RCLS	20,285.00	Y	66573	081122T
20220540	139684		RCLS	6,158.00	Y	65781	051922T
20230432	148873		W 120122	5,304.20	Y	67688	120122
20231087	149980		W 122822T	48,122.00	Y	67901	122822T
20230565	150987		W 012523T	99,414.00	Y	68145	012523T
20230569	151493		W 020723T	3,944.70	Y	68185	020723T
20231087	152697		W 030823T	4,050.00	Y	68476	030823T
20233618	155059		W 050423T	260.74	Y	69028	050423T
20233618	155061		W 050423T	140.85	Y	69028	050423T
20233536	155152		W 050423T	1,452.63	Y	69053	050423T
6051223	6051223	6051	PR05122023	4,034.54	Y	0	
20230570	155689		W 051823T	2,875.52	Y	69125	051823T
20230590	155695		W 051823T	530.00	Y	69129	051823T
20230432	155865		W 051823T	775.35	Y	69176	051823T
20230432	155866		W 051823T	30.38	Y	69176	051823T
20230575	156431		W 060523T	6,003.15	Y	69307	060523T
20230574	156432		W 060523T	7,373.57	Y	69307	060523T
20230576	156433		W 060523T	5,884.90	Y	69307	060523T
20230573	156434		W 060523T	5,711.71	Y	69307	060523T
20230590	156294		W 060523T	820.00	Y	69276	060523T
20230432	156452		W 060523T	479.90	Y	69322	060523T
20233436	156753		W 061523T	3,960.00	Y	69425	061523T
20230571	156710		W 061523T	7,224.95	Y	69407	061523T
20230570	156711		W 061523T	6,775.24	Y	69407	061523T
20230432	157460		W 062923T	104.00	Y	69582	062923T
20230599	158598		W 080823T	5,000.00	Y	69931	080823T
20231087	158599		W 080823T	18,900.00	Y	69932	080823T
20233780	158268		W 072723T	7,266.00	Y	69830	072723T
20230571	157712		W 071323T	5,164.39	Y	69659	071323T
20230432	157805		W 071323T	70.05	Y	69700	071323T

FY 23	289,981.67
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185,881.67 Sewer Pump

104,100.00 Phase I Sewer

- proof

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT
20241950	164502	W 121423T	5,700.00	Y	71234	121423T

FY 24 5,700.00

5,700.00 Sewer Pump

- Phase I Sewer

- proof

VOUCHER	CARRY FORWARD	VDR NAME/ITEM DESC
143859	N	EAST COAST SIGN & SUPPLY INC
	N	
142900	N	TENNETT TREE SERVICE INC

VOUCHER	CARRY FORWARD	VDR NAME/ITEM DESC
144792	N	DB ELECTRIC INC
	N	
144792	N	DB ELECTRIC INC
149311	N	HAYES PUMP INC
150022	N	WESTON & SAMPSON ENGINEERS IN
146062	N	WESTON & SAMPSON ENGINEERS IN
142403	N	WESTON & SAMPSON ENGINEERS IN
151864	N	THE JACK FARRELLY COMPANY
152984	N	WESTON & SAMPSON ENGINEERS IN
153997	N	SMITH & LOVELESS INC
154510	N	HAYES PUMP INC
155730	N	WESTON & SAMPSON ENGINEERS IN
158134	N	MCMASTER-CARR SUPPLY CO
158136	N	MCMASTER-CARR SUPPLY CO
158230	N	USABBLUEBOOK
	N	
158774	N	DB ELECTRIC INC
158780	N	EAST COAST SIGN & SUPPLY INC
158952	N	THE JACK FARRELLY COMPANY
158953	N	THE JACK FARRELLY COMPANY
159525	N	NEW LONDON COUNTY SEPTIC SERV
159526	N	NEW LONDON COUNTY SEPTIC SERV
159527	N	NEW LONDON COUNTY SEPTIC SERV
159528	N	NEW LONDON COUNTY SEPTIC SERV
159384	N	EAST COAST SIGN & SUPPLY INC
159546	N	THE JACK FARRELLY COMPANY
159855	N	INLAND WATERS LLC
159812	N	DB ELECTRIC INC
159813	N	DB ELECTRIC INC
160570	N	THE JACK FARRELLY COMPANY
161752	N	US AUTOMATION INC
161753	N	WESTON & SAMPSON ENGINEERS IN
161401	N	NEW LONDON COUNTY SEPTIC SERV
160828	N	DB ELECTRIC INC
160925	N	THE JACK FARRELLY COMPANY

VOUCHER	CARRY FORWARD	VDR NAME/ITEM DESC
167806	N	OAK HILL CONTROLS LLC

COMMENTS

Pump Station Work - Air Blower
WARRANT=061022 RUN=6 TOWN PAY
Pump Station Work - Tree Remov

COMMENTS

Pump Station Work (ARPA)
WARRANT=072222 RUN=6 TOWN PAY
Pump Station Work (ARPA) 2023
Mission Alarm System Pump Stat
Sewer Feasibility Study
Sewer Feasibility Study
Sewer Feasibility Study
Supplies
Sewer Feasibility Study
Sewer Feed Pump System Replace
Pump Station Work - Pump
Sewer Feasibility Study
Pipe Fittings
Pipe Fittings
hose
WARRANT=051223 RUN=6 TOWN PAY
Decanter Repairs ARPA
Pump Station Work - Air Blower
Supplies
Supplies
Pump Station Work - Excavation
Pump Station Work - Core Borin
Pump Station Work - Pipe Insta
Plant Water Pipe Repair (ARPA)
Pump Station Work - Air Blower
Supplies
Cleaning Wet Well
Pump Station Work (ARPA)
Decanter Repairs ARPA
Supplies
Mission (ARPA)
Sewer Feasibility Study
Live Tap into Force Main
Pump Station Work (ARPA)
Supplies

COMMENTS
SCADA Work

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION	YEAR
21030301	51700	G0014	0210-30-3030-30301-51700 -G0014	COUNSELOR	2023
21030301	51700	G0014	0210-30-3030-30301-51700 -G0014	COUNSELOR	2023
21030301	51700	G0014	0210-30-3030-30301-51700 -G0014	COUNSELOR	2023
21030301	51700	G0014	0210-30-3030-30301-51700 -G0014	COUNSELOR	2023
21030301	51700	G0014	0210-30-3030-30301-51700 -G0014	COUNSELOR	2023
21030301	51700	G0014	0210-30-3030-30301-51700 -G0014	COUNSELOR	2023
21030301	51700	G0014	0210-30-3030-30301-51700 -G0014	COUNSELOR	2023
21030301	51700	G0014	0210-30-3030-30301-51700 -G0014	COUNSELOR	2023
21030301	51700	G0014	0210-30-3030-30301-51700 -G0014	COUNSELOR	2023
21030301	51700	G0014	0210-30-3030-30301-51700 -G0014	COUNSELOR	2023
21030301	51700	G0014	0210-30-3030-30301-51700 -G0014	COUNSELOR	2023
21030301	51700	G0014	0210-30-3030-30301-51700 -G0014	COUNSELOR	2023
21030301	51700	G0014	0210-30-3030-30301-51700 -G0014	COUNSELOR	2023
21030301	51700	G0014	0210-30-3030-30301-51700 -G0014	COUNSELOR	2023

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION	YEAR
21030301	51700	G0014	0210-30-3030-30301-51700 -G0014	COUNSELOR	2024

PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING	PO/REF2
6	331	12/27/2022	API	1	904938		20232801
7	419	01/23/2023	API	1	904938		20232801
8	225	02/08/2023	API	1	904938		20232801
8	378	02/21/2023	API	1	904938		20232801
9	164	03/07/2023	API	1	904938		20232801
9	362	03/20/2023	API	1	904938		20232801
10	44	04/03/2023	API	1	904938		20232801
10	294	04/17/2023	API	1	904938		20232801
11	30	05/01/2023	API	1	904938		20232801
11	343	05/15/2023	API	1	904938		20232801
11	658	05/30/2023	API	1	904938		20232801
12	204	06/12/2023	API	1	904938		20232801
12	984	06/30/2023	API	1	904938		20232801

PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING	PO/REF2
6	177	12/11/2023	API	1	904485		20242065

REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER	CARRY FORWARD
149845	W 122822T	543.75	Y	67870	122822T	152847	N
150814	W 012423T	1,015.00	Y	68091	012423T	153823	N
151824	W 021423T	805.00	Y	68278	021423T	154845	N
152067	W 022223T	863.00	Y	68324	022223T	155093	N
152580	W 030823T	700.00	Y	68450	030823T	155613	N
153149	W 032123T	735.00	Y	68590	032123T	156191	N
153827	W 040423T	700.00	Y	68704	040423T	156879	N
154275	W 041823T	455.00	Y	68819	041823T	157337	N
154822	W 050223T	665.00	Y	68964	050223T	157895	N
155544	W 051623T	688.00	Y	69083	051623T	158625	N
156077	W 053123T	490.00	Y	69226	053123T	159165	N
156616	W 061323T	700.00	Y	69355	061323T	159717	N
157554	W 071123T	140.00	Y	69614	071123T	160666	N
		8,499.75					

REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER	CARRY FORWARD
164299	W 121423T	165.00	Y	71172	121423T	167603	N
		165.00					

VDR NAME/ITEM DESC	COMMENTS
AZRA LUPACCHINO	Fee for service clincian
AZRA LUPACCHINO	Fee for service clincian
AZRA LUPACCHINO	Fee for service clincian
AZRA LUPACCHINO	Fee for service clincian
AZRA LUPACCHINO	Fee for service clincian
AZRA LUPACCHINO	Fee for service clincian
AZRA LUPACCHINO	Fee for service clincian
AZRA LUPACCHINO	Fee for service clincian
AZRA LUPACCHINO	Fee for service clincian
AZRA LUPACCHINO	Fee for service clincian
AZRA LUPACCHINO	Fee for service clincian
AZRA LUPACCHINO	Fee for service clincian

VDR NAME/ITEM DESC	COMMENTS
PATRICIA CARMON-FROST	Fee for service clincian

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION
21020401	57410	G0014	0210-20-2040-00000-57410 -G0014	COMPUTER SOFTWARE
21020401	57410	G0014	0210-20-2040-00000-57410 -G0014	COMPUTER SOFTWARE

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2023	7	501	01/24/2023	API	1	902656	
2023	4	338	10/31/2022	API	1	902656	

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
20232820	150902	W 012523T	4,000.00	Y	68127	012523T	153912
20231869	147502	W 110122T	4,000.00	Y	67318	110122T	150478

8,000.00

CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
N	ESO SOLUTIONS INC	ESO software upgrade - ARPA po
N	ESO SOLUTIONS INC	ESO software upgrade

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION
21010201	57357	G0014	0210-10-1020-10201-57357 -G0014	SOLAR CHARGING STATIONS
21010201	57357	G0014	0210-10-1020-10201-57357 -G0014	SOLAR CHARGING STATIONS

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION
21010201	57357	G0014	0210-10-1020-10201-57357 -G0014	SOLAR CHARGING STATIONS
21010201	57357	G0014	0210-10-1020-10201-57357 -G0014	SOLAR CHARGING STATIONS
21010201	57357	G0014	0210-10-1020-10201-57357 -G0014	SOLAR CHARGING STATIONS

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2023	6	196	12/14/2022	API	1	904967	
2023	6	196	12/14/2022	API	1	904967	

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2024	5	30	11/01/2023	API	1	900872	
2024	4	260	10/18/2023	API	1	903903	
2024	4	260	10/18/2023	API	1	902342	

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
20232698	149536	W 121522T	4,996.00	Y	67815	121522T	152534
20232697	149537	W 121522T	500.00	Y	67815	121522T	152535

5,496.00

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
20242217	162867	W 110223T	14.32	Y	70885	110223T	166132
20241995	162113	W 101923T	239.98	Y	70755	101923T	165364
20241994	162074	W 101923T	65.84	Y	70736	101923T	165324

320.14

CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
N	LEGACY CONSULTING, LLC	Solar Charging Stations
N	LEGACY CONSULTING, LLC	Legacy Consulting - LOGO Fee

CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
N	HOLDRIDGE FARM NURSERY	Solar Charging Stations - ARP
N	RIVERHEAD BUILDING SUPPLY	Solar Charging Stations Instal
N	HOME DEPOT CREDIT SERVICES	Solar Charging Station Install

21014301	53342	G0014	0210-14-1430-14301-53342 -G0014	TOWN GREEN UPGRADE
21014301	53342	G0014	0210-14-1430-14301-53342 -G0014	TOWN GREEN UPGRADE
21014301	53342	G0014	0210-14-1430-14301-53342 -G0014	TOWN GREEN UPGRADE
21014301	53342	G0014	0210-14-1430-14301-53342 -G0014	TOWN GREEN UPGRADE
21014301	53342	G0014	0210-14-1430-14301-53342 -G0014	TOWN GREEN UPGRADE
21014301	53342	G0014	0210-14-1430-14301-53342 -G0014	TOWN GREEN UPGRADE
21014301	53342	G0014	0210-14-1430-14301-53342 -G0014	TOWN GREEN UPGRADE

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2022	12	1265	06/30/2022	API	1	900652	
2022	12	1179	06/30/2022	API	1	904593	
2022	12	393	06/14/2022	API	1	900652	
2022	12	393	06/14/2022	API	1	904593	
2022	12	393	06/14/2022	API	1	904586	
2022	12	313	06/13/2022	API	1	906568	
2022	12	93	06/01/2022	API	1	900872	
2022	12	93	06/01/2022	API	1	900872	
2022	12	93	06/01/2022	API	1	902342	
2022	11	394	05/18/2022	API	1	902077	
2022	10	294	04/19/2022	API	1	903449	
2022	10	294	04/19/2022	API	1	902342	
2022	10	294	04/19/2022	API	1	902077	
2022	6	744	12/01/2021	APM	1	902486	
2022	6	743	12/01/2021	APM	1	900872	
2022	5	440	11/16/2021	APM	1	901523	
2022	5	439	11/16/2021	APM	1	900872	
2022	5	438	11/03/2021	APM	1	902077	
2022	5	437	11/03/2021	APM	1	902342	
2022	4	466	10/20/2021	APM	1	903221	
2022	4	465	10/06/2021	APM	1	902266	
2022	3	449	09/21/2021	APM	1	909037	
2022	2	525	08/10/2021	APM	1	909037	
2022	2	524	08/10/2021	APM	1	909037	
2022	2	523	08/24/2021	APM	1	902342	
2022	2	522	08/10/2021	APM	1	902342	
2022	1	500	07/01/2021	GEN	1	KF	
2022	1	498	07/27/2021	APM	1	902342	
2022	1	497	07/27/2021	APM	1	902342	
2022	1	496	07/27/2021	APM	1	902342	

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2023	6		12/28/2022	API		904593	
2023	5	415	11/29/2022	API	1	908851	
2023	5	415	11/29/2022	API	1	908851	
2023	5	415	11/29/2022	API	1	904917	
2023	5	415	11/29/2022	API	1	903504	
2023	5	292	11/17/2022	API	1	903619	
2023	5	292	11/17/2022	API	1	902342	
2023	5	292	11/17/2022	API	1	902342	
2023	5	292	11/17/2022	API	1	908851	
2023	5	292	11/17/2022	API	1	907237	

2023	5	274	11/15/2022 API	1	904290
2023	4	204	10/19/2022 API	1	904786
2023	4	204	10/19/2022 API	1	904420
2023	4	40	10/04/2022 API	1	900652
2023	1	588	07/01/2022 GEN	1	KF
2023	1	586	07/01/2022 GEN	1	KF
2023	1	482	07/28/2022 API	1	902342

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
20223356	142087	W 072722T	1,250.00	Y	66323	072722T	144904
20222716	141604	W 071422T	4,638.83	Y	66265	071422T	144392
20223356	140411	W 061622T	1,250.00	Y	65969	061622T	143142
20222716	140419	W 061622T	512.82	Y	65972	061622T	143150
20222628	140571	W 061622T	30,146.36	Y	66026	061622T	143302
20223299	140386	W 061422T	422.89	Y	65962	061422T	143117
20222615	140111	W 060622T	11.69	Y	65868	060622T	142840
20222615	140112	W 060622T	21.59	Y	65868	060622T	142841
20222617	140118	W 060622T	7.80	Y	65869	060622T	142847
20222616	139656	W 051922T	311.56	Y	65767	051922T	142375
20222930	138274	W 042122T	65.00	Y	65489	042122T	140887
20222617	138291	W 042122T	27.40	Y	65497	042122T	140904
20222616	138335	W 042122T	324.26	Y	65515	042122T	140948
20221507	133156	RCLS	800.00	Y	64336	120221T	135685
20220963	133118	RCLS	18.89	Y	64329	120221T	135647
20221852	132703	RCLS	165.00	Y	64207	111821T	135228
20220963	132640	RCLS	10.78	Y	64181	111821T	135162
20221818	132231	RCLS	452.05	Y	64098	110421T	134758
20220877	132195	RCLS	82.94	Y	64075	110421T	134722
20220974	131516	RCLS	354.29	Y	63947	102121T	134038
20220968	130814	RCLS	1,155.49	Y	63794	100721T	133302
20220981	130137	RCLS	306.90	Y	63677	092321T	132604
20220981	128376	RCLS	88.29	Y	63271	081221T	130802
20220981	128375	RCLS	36.12	Y	63271	081221T	130801
20220877	129054	RCLS	28.14	Y	63438	082621T	131503
20220877	128455	RCLS	121.00	Y	63290	081221T	130881
Reclass	ARPA Eligible	Expense Re	6,294.47	Y	0		
20220877	127796	RCLS	87.72	Y	63151	072921T	130208
20220877	127794	RCLS	6.90	Y	63151	072921T	130206
20220877	127793	RCLS	155.32	Y	63151	072921T	130205
		FY 22	49,154.50				

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
20232639	150011		2,771.91	N	0		
20232201	148854	CRED MEMO	-409.50	Y	67681	120122	151845
20232201	148855	W 120122	1,944.00	Y	67681	120122	151846
20232373	148866	W 120122	24,064.00	Y	67686	120122	151857
20232455	148927	W 120122	4,520.60	Y	67696	120122	151918
20232196	148403	W 112122T	61,433.07	Y	67540	112122T	151388
20230087	148479	W 112122T	12.32	Y	67566	112122T	151467
20230087	148481	W 112122T	36.96	Y	67566	112122T	151469
20232201	148509	W 112122T	4,387.50	Y	67572	112122T	151497
20232454	148530	W 112122T	4,950.00	Y	67581	112122T	151519

20232200	148260	W 111622T	5,098.72 Y	67464 111622T	151245
20231825	146833	W 102022T	14,574.00 Y	67238 102022T	149805
20232183	147017	W 102022T	2,255.00 Y	67286 102022T	149989
20230321	146221	W 100622T	180.00 Y	67107 100622T	149190
Correcting Entry		TG Upgrade	-6,294.47 Y	0	
Expense Re	ARPA eligible	Reclass ex	6,294.47 Y	0	
20230087	142425	W 080122T	26.92 Y	66405 080122T	145260

Total	FY 23	125,845.50
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TG Upgrade portion	25,845.50
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TG - Pole Barn	100,000.00
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proof	0.00
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Total	175,000.00
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CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
N	CLA ENGINEERS INC	Pole Barn Slab Design
N	CUSTOM FENCE DESIGN LLC	Pressure-Treated Guard Rail
N	CLA ENGINEERS INC	Pole Barn Slab Design
N	CUSTOM FENCE DESIGN LLC	Pressure-Treated Guard Rail
N	TOLLY'S CONSTRUCTION LLC	Pole Barn Renovations
N	LEDYARD WPCA	Water Usage
N	HOLDRIDGE FARM NURSERY	Misc Items
N	HOLDRIDGE FARM NURSERY	Misc Items
N	HOME DEPOT CREDIT SERVICES	Misc Items
N	SITEONE LANDSCAPE SUPPLY LLC	Misc Landscaping Items
N	F.W. WEBB COMPANY	Misc Items
N	HOME DEPOT CREDIT SERVICES	Misc Items
N	SITEONE LANDSCAPE SUPPLY LLC	Misc Landscaping Items
N	NEW LONDON COUNTY SEPTIC SERVICE IN	Landscaping Services
N	HOLDRIDGE FARM NURSERY	Misc Items
N	THIRTY MARKETING	STEAP Project Sign
N	HOLDRIDGE FARM NURSERY	Misc Items
N	SITEONE LANDSCAPE SUPPLY LLC	Misc Landscaping Items
N	HOME DEPOT CREDIT SERVICES	Misc Items
N	GRAYBAR ELECTRIC COMPANY INC	Misc Items
N	DB ELECTRIC INC	Misc Items
N	ELECTRICAL WHOLESALERS INC	Misc Items
N	ELECTRICAL WHOLESALERS INC	Misc Items
N	ELECTRICAL WHOLESALERS INC	Misc Items
N	HOME DEPOT CREDIT SERVICES	Misc Items
N	HOME DEPOT CREDIT SERVICES	Misc Items
N		Expense Reclass-ARPA eligible
N	HOME DEPOT CREDIT SERVICES	Misc Items
N	HOME DEPOT CREDIT SERVICES	Misc Items
N	HOME DEPOT CREDIT SERVICES	Misc Items

CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
N	CUSTOM FENCE DESIGN LLC	Pole Barn Guiderail
N	MID CITY STEEL CORP	Concrete Slab Mesh
N	MID CITY STEEL CORP	Concrete Slab Mesh
N	RHODE ISLAND READY MIX LLC	Concrete
N	WESCON CORP OF CONN	Bituminous Asphalt
N	BMP CONSTRUCTION, INC.	Town Green Pole Barn Slab
N	HOME DEPOT CREDIT SERVICES	Misc Items
N	HOME DEPOT CREDIT SERVICES	Misc Items
N	MID CITY STEEL CORP	Concrete Slab Mesh
N	SHERIDAN ASPHALT PAVING LLC	Paving Services

N	ADELMAN SAND & GRAVEL INC	Crushed Stone
N	BRETT PAWLAK BUILDERS LLC	Holdridge Pavilion Reroofing
N	ULTIPLAY - PARKS & PLAYGROUNDS INC	Trash Container Lids
N	CLA ENGINEERS INC	Engineering Design Services
N		Correcting Entry
N		Expense Reclass-ARPA eligible
N	HOME DEPOT CREDIT SERVICES	Misc Items

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION
20810201	53405	G0014	0208-00-1020-00000-53405 -G0014	PROGRAM EXPENDITURES
20810201	53405	G0014	0208-00-1020-00000-53405 -G0014	PROGRAM EXPENDITURES
20810201	53405	G0014	0208-00-1020-00000-53405 -G0014	PROGRAM EXPENDITURES
20810201	53405	G0014	0208-00-1020-00000-53405 -G0014	PROGRAM EXPENDITURES
20810201	53405	G0014	0208-00-1020-00000-53405 -G0014	PROGRAM EXPENDITURES
20810201	53405	G0014	0208-00-1020-00000-53405 -G0014	PROGRAM EXPENDITURES
20810201	53405	G0014	0208-00-1020-00000-53405 -G0014	PROGRAM EXPENDITURES
20810201	53405	G0014	0208-00-1020-00000-53405 -G0014	PROGRAM EXPENDITURES
20810201	53405	G0014	0208-00-1020-00000-53405 -G0014	PROGRAM EXPENDITURES
20810201	53405	G0014	0208-00-1020-00000-53405 -G0014	PROGRAM EXPENDITURES
20810201	53405	G0014	0208-00-1020-00000-53405 -G0014	PROGRAM EXPENDITURES

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION
20810201	53405	G0014	0208-00-1020-00000-53405 -G0014	PROGRAM EXPENDITURES
20810201	53405	G0014	0208-00-1020-00000-53405 -G0014	PROGRAM EXPENDITURES
20810201	53405	G0014	0208-00-1020-00000-53405 -G0014	PROGRAM EXPENDITURES
20810201	53405	G0014	0208-00-1020-00000-53405 -G0014	PROGRAM EXPENDITURES
20810201	53405	G0014	0208-00-1020-00000-53405 -G0014	PROGRAM EXPENDITURES

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2023	6	334	12/28/2022	APM	1	903998	
2023	7	155	01/05/2023	APM	1	901344	
2023	7	249	01/10/2023	API	1	901344	
2023	7	831	01/30/2023	GEN	1	KF	
2023	9	164	03/07/2023	API	1	903998	
2023	9	362	03/20/2023	API	1	905039	
2023	10	113	04/04/2023	API	1	902486	
2023	10	353	04/19/2023	API	1	903998	
2023	10	353	04/19/2023	API	1	905039	
2023	12	712	06/28/2023	API	1	903998	
2023	12	1056	06/30/2023	API	1	903998	

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2024	6	177	12/11/2023	API	1	905554	
2024	4	260	10/18/2023	API	1	901344	
2024	4	27	10/03/2023	API	1	903998	
2024	4	27	10/03/2023	API	1	901344	
2024	4	27	10/03/2023	API	1	901344	

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
20232485	148400	RCLS	761.00	Y	67537	112122T	151385
20230260	143104	RCLS	180.30	Y	66560	081122T	145986
20232835	150405	W 011223T	419.60	Y	68044	011223T	153411
AARPA	Wrong Acc	Reclass	3,106.00	Y		0	
20232485	152609	W 030823T	353.00	Y	68416	030823T	155642
20233341	153178	W 032123T	4,200.00	Y	68547	032123T	156220
20233463	154083	W 040623T	650.00	Y	68772	040623T	157142
20232485	154387	W 042023T	2,060.00	Y	68850	042023T	157450
20233578	154545	W 042023T	14,995.00	Y	68854	042023T	157612
20232485	157179	W 062923T	677.00	Y	69533	062923T	160286
20232485	157674	W 071323T	77.00	Y	69638	071323T	160787

27,478.90

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
20242586	164617	W 121423T	675.00	Y	71274	121423T	167925
20241949	162129	W 101923T	263.12	Y	70764	101923T	165380
20240643	161286	W 100523T	1,818.00	Y	70581	100523T	164518
20241949	161403	W 100523T	190.16	Y	70631	100523T	164638
20241949	161404	W 100523T	184.08	Y	70631	100523T	164639

3,130.36

CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
N	A & E SERVICES GROUP, LLC	consulting services - ARPA Hou
N	A & E SERVICES GROUP, LLC	consulting services - ARPA Hou
N	A & E SERVICES GROUP, LLC	consulting services - ARPA Hou
N	AMERICAN GENERAL BUILDING SERVICES, LLC	Roofing - 25 Washington Dr. -
N	NEW LONDON COUNTY SEPTIC SERVICE, INC.	Soil testing 25 Village Dr., L
N	AMERICAN GENERAL BUILDING SERVICES, LLC	Heating Unit - ARPA funded
N	A & E SERVICES GROUP, LLC	consulting services - ARPA Hou
N		Reclass to AARPA Expense Acct
N	THE DAY PUBLISHING COMPANY	RFP postings for ARPA Housing
N	THE DAY PUBLISHING COMPANY	Legal Notices - The New London
N	A & E SERVICES GROUP, LLC	consulting services - ARPA Hou

CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
N	WASTEWATER SERVICES INC	Soil Testing - 48 Inchcliffe D
N	THE DAY PUBLISHING COMPANY	Legal ads - ARPA Housing Rehab
N	A & E SERVICES GROUP, LLC	consulting services - ARPA Hou
N	THE DAY PUBLISHING COMPANY	Legal ads - ARPA Housing Rehab
N	THE DAY PUBLISHING COMPANY	Legal ads - ARPA Housing Rehab

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION
21010103	54500	G0014	0210-14-1010-10103-54500 -G0014	BUILDING MAINTENANCE
21010103	54500	G0014	0210-14-1010-10103-54500 -G0014	BUILDING MAINTENANCE
21010103	54500	G0014	0210-14-1010-10103-54500 -G0014	BUILDING MAINTENANCE
21010103	54500	G0014	0210-14-1010-10103-54500 -G0014	BUILDING MAINTENANCE
21010103	54500	G0014	0210-14-1010-10103-54500 -G0014	BUILDING MAINTENANCE
21010103	54500	G0014	0210-14-1010-10103-54500 -G0014	BUILDING MAINTENANCE

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION
21010103	54500	G0014	0210-14-1010-10103-54500 -G0014	BUILDING MAINTENANCE
21010103	54500	G0014	0210-14-1010-10103-54500 -G0014	BUILDING MAINTENANCE

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2023	4	204	10/19/2022	API	1	904803	
2023	5	292	11/17/2022	API	1	904803	
2023	5	292	11/17/2022	API	1	903831	
2023	7	249	01/10/2023	API	1	903831	
2023	8	225	02/08/2023	API	1	904757	
2023	11	658	05/30/2023	API	1	904803	

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2024	6	334	12/21/2023	APM	1	904803	
2024	6	177	12/11/2023	API	1	905004	

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
20231935	146981	W 102022T	1,814.00	Y	67265	102022T	149953
20232198	148488	W 112122T	785.00	Y	67569	112122T	151476
20231936	148521	W 112122T	3,200.00	Y	67577	112122T	151510
20232410	150398	W 011223T	1,650.00	Y	68037	011223T	153404
20232446	151782	W 021423T	3,000.00	Y	68267	021423T	154802
20233458	156071	W 053123T	1,740.00	Y	69221	053123T	159159

Total 12,189.00

Sawmill 4,740.00

NLH 7,449.00

Proof -

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
20241992	162082	rcls	240.00	Y	70739	101923T	165333
20242031	164528	W 121423T	3,000.00	Y	71256	121423T	167833

Total 3,240.00

Sawmill -

NLH 3,240.00

Proof -

CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
N	KELLEY JOHN A	John Kelley - Historic
N	KELLEY JOHN A	John Kelley - Historic
N	PRO PLUMBING LLC	Pro Plumbing - Historic
N	PRO PLUMBING LLC	Pro-Plumbing - Historic
N	JAMES K GRANT ASSOCIATE	James Grant Associates - Histo
N	JOHN A KELLEY	John Kelly - Historic / Sawmil

CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
N	JOHN A KELLEY	John Kelley - Historic
N	ROBERT B HURD	The Architects - Historic

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION	YEAR
21040107	54005	G0014	0210-40-4010-40107-54005 -G0014	ROAD RESTORATION	2023
21040107	54005	G0014	0210-40-4010-40107-54005 -G0014	ROAD RESTORATION	2023
21040107	54005	G0014	0210-40-4010-40107-54005 -G0014	ROAD RESTORATION	2023
21040107	54005	G0014	0210-40-4010-40107-54005 -G0014	ROAD RESTORATION	2023
21040107	54005	G0014	0210-40-4010-40107-54005 -G0014	ROAD RESTORATION	2023
21040107	54005	G0014	0210-40-4010-40107-54005 -G0014	ROAD RESTORATION	2023
21040107	54005	G0014	0210-40-4010-40107-54005 -G0014	ROAD RESTORATION	2023
21040107	54005	G0014	0210-40-4010-40107-54005 -G0014	ROAD RESTORATION	2023
21040107	54005	G0014	0210-40-4010-40107-54005 -G0014	ROAD RESTORATION	2023
21040107	54005	G0014	0210-40-4010-40107-54005 -G0014	ROAD RESTORATION	2023
21040107	54005	G0014	0210-40-4010-40107-54005 -G0014	ROAD RESTORATION	2023
21040107	54005	G0014	0210-40-4010-40107-54005 -G0014	ROAD RESTORATION	2023
21040107	54005	G0014	0210-40-4010-40107-54005 -G0014	ROAD RESTORATION	2023
21040107	54005	G0014	0210-40-4010-40107-54005 -G0014	ROAD RESTORATION	2023

PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING	PO/REF2
5	90	11/02/2022	API	1	908022		20230615
3	90	09/07/2022	API	1	908022		20230615
2	544	08/25/2022	API	1	900731		20230613
2	544	08/25/2022	API	1	900731		20230614
2	210	08/10/2022	API	1	904680		20230324
2	210	08/10/2022	API	1	903504		20230542
2	210	08/10/2022	API	1	903504		20230542
2	210	08/10/2022	API	1	904713		20230533
1	482	07/28/2022	API	1	900731		20230322
1	482	07/28/2022	API	1	900731		20230613
1	482	07/28/2022	API	1	900731		20230612
1	482	07/28/2022	API	1	904680		20230324
1	482	07/28/2022	API	1	904680		20230324

REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER	CARRY FORWARD
147787	W 110322T	26,338.15	Y	67409	110322T	150765	N
144745	W 090822T	58,880.05	Y	66804	090822T	147683	N
144018	W 082922T	600.00	Y	66695	082922T	146943	N
144024	W 082922T	2,200.00	Y	66695	082922T	146949	N
142879	W 081122T	1,290.00	Y	66514	081122T	145746	N
143174	W 081122T	2,024.40	Y	66571	081122T	146056	N
143176	W 081122T	351.40	Y	66571	081122T	146058	N
143085	W 081122T	741.00	Y	66549	081122T	145967	N
142451	W 080122T	7,500.00	Y	66426	080122T	145287	N
142452	W 080122T	3,000.00	Y	66426	080122T	145288	N
142453	W 080122T	2,500.00	Y	66426	080122T	145289	N
142314	W 080122T	5,160.00	Y	66382	080122T	145143	N
142315	W 080122T	4,300.00	Y	66382	080122T	145144	N
		114,885.00					

VDR NAME/ITEM DESC	COMMENTS
PASTERYAK CHARLES JR INC ASPHALT PAVING	Road Resurfacing
PASTERYAK CHARLES JR INC ASPHALT PAVING	Road Resurfacing
T.D.C. EXCAVATING LLC	Drainage Work Misc Roads
T.D.C. EXCAVATING LLC	Drainage Work Van Tassell Dr
CONNECTICUT PRECAST CORPORATION	Misc CB Components
WESCON CORP OF CONN	Misc Asphalt
WESCON CORP OF CONN	Misc Asphalt
PRECISE TRAFFIC CONTROL LLC	Traffic Control Services
T.D.C. EXCAVATING LLC	Drainage Work
T.D.C. EXCAVATING LLC	Drainage Work Misc Roads
T.D.C. EXCAVATING LLC	Drainage Work Crocker Hill
CONNECTICUT PRECAST CORPORATION	Misc CB Components
CONNECTICUT PRECAST CORPORATION	Misc CB Components

[illegible]

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2023	2	544	08/25/2022	API	1	904612	
2023	3	90	09/07/2022	API	1	904612	
2023	7	419	01/23/2023	API	1	904983	
2023	8	225	02/08/2023	API	1	903449	
2023	8	505	02/22/2023	API	1	904983	
2023	8	505	02/22/2023	API	1	904983	
2023	8	505	02/22/2023	API	1	904983	
2023	8	525	02/27/2023	API	1	904983	
2023	9	239	03/01/2023	API	1	900575	
2023	9	404	03/22/2023	API	1	909037	
2023	9	404	03/22/2023	API	1	909037	
2023	9	404	03/22/2023	API	1	909037	
2023	9	404	03/22/2023	API	1	909037	
2023	9	404	03/22/2023	API	1	909037	
2023	9	404	03/22/2023	API	1	909037	
2023	10	113	04/04/2023	API	1	909037	
2023	10	353	04/19/2023	API	1	904983	
2023	10	353	04/19/2023	API	1	904983	
2023	10	613	04/26/2023	API	1	900575	
2023	10	613	04/26/2023	API	1	900575	
2023	11	343	05/15/2023	API	1	902266	
2023	11	651	05/31/2023	APM	1	900575	
2023	11	650	05/31/2023	APM	1	900575	
2023	12	256	06/13/2023	API	1	904983	

Budget

80,000.00

200,000.00

155,000.00

435,000.00

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2024	6	177	12/11/2023	API	1	902486	
2024	5	544	11/29/2023	API	1	904983	
2024	5	210	11/14/2023	API	1	902266	

Budget

12,271.94

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
20230235	144033	W 082922T	27,153.19	Y	66698	082922T	146959
20230235	144755	W 090822T	7,947.81	Y	66812	090822T	147693
20232463	150828	W 012423T	20,000.00	Y	68077	012423T	153837
20232819	151779	W 021423T	2,852.06	Y	68264	021423T	154799
20232463	152124	W 022323T	9,775.00	Y	68347	022323T	155151
20233133	152125	W 022323T	73,500.00	Y	68347	022323T	155152
20233134	152126	W 022323T	5,000.00	Y	68347	022323T	155153
20233134	152408	W 022723T	90,000.00	Y	68412	022723T	155440
20233206	152525	W 030223T	1,443.58	Y	68542	030223T	155557
20233311	153353	W 032323T	1,515.79	Y	68645	032323T	156400
20233311	153354	W 032323T	225.30	Y	68645	032323T	156401
20233311	153355	W 032323T	22.46	Y	68645	032323T	156402
20233311	153356	W 032323T	971.89	Y	68645	032323T	156403
20233311	153357	W 032323T	2,842.06	Y	68645	032323T	156404
20233311	153358	CRED MEMO	(450.33)	Y	68645	032323T	156405
20233311	153960	W 040623T	542.27	Y	68747	040623T	157015
20233134	154389	W 042023T	95,000.00	Y	68852	042023T	157452
20233133	154390	W 042023T	73,500.00	Y	68852	042023T	157453
20233206	155481	CRED MEMO	(21.28)	Y	69060	050423T	158562
20233206	155482	W 050423T	17.82	Y	69060	050423T	158563
20232461	155568	W 051623T	2,625.64	Y	69068	051623T	158649
20233206	155481	RCLS	(28.72)	Y	69060	050423T	158562
20233206	155482	RCLS	239.43	Y	69060	050423T	158563
20233134	156667	W 061523T	9,460.37	Y	69380	061523T	159769

FY 23 total	424,134.34	Balance
Town Hall	67,728.06	12,271.94
ESB	204,023.84	(4,023.84)
Senior	152,382.44	2,617.56
Proof	-	10,865.66

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
20240194	164498	W 121423T	340.50	Y	71231	121423T	167802
20240195	163795	W 113023T	9,925.00	Y	71104	113023T	167084
20242375	163208	W 111623T	2,078.92	Y	70969	111623T	166480

FY 24 total	12,344.42	Balance
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Town Hall	12,344.42	(72.48)
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CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
N	TRANE US INC	HVAC System Equipment
N	TRANE US INC	HVAC System Equipment
N	AIR TEMP MECHANICAL SERVICES INC	Town Hall HVAC Improvements
N	F.W. WEBB COMPANY	MIS Room HVAC Unit
N	AIR TEMP MECHANICAL SERVICES INC	Town Hall HVAC Improvements
N	AIR TEMP MECHANICAL SERVICES INC	Senior Center HVAC Improvement
N	AIR TEMP MECHANICAL SERVICES INC	ESB HVAC Improvements
N	AIR TEMP MECHANICAL SERVICES INC	ESB HVAC Improvements
N	BANK OF AMERICA	Misc Items
N	ELECTRICAL WHOLESALERS INC	Misc Electrical Items
N	ELECTRICAL WHOLESALERS INC	Misc Electrical Items
N	ELECTRICAL WHOLESALERS INC	Misc Electrical Items
N	ELECTRICAL WHOLESALERS INC	Misc Electrical Items
N	ELECTRICAL WHOLESALERS INC	Misc Electrical Items
N	ELECTRICAL WHOLESALERS INC	Misc Electrical Items
N	ELECTRICAL WHOLESALERS INC	Misc Electrical Items
N	AIR TEMP MECHANICAL SERVICES INC	ESB HVAC Improvements
N	AIR TEMP MECHANICAL SERVICES INC	Senior Center HVAC Improvement
N	BANK OF AMERICA	Misc Items
N	BANK OF AMERICA	Misc Items
N	DB ELECTRIC INC	Electrician Services
N	BANK OF AMERICA	Misc Items
N	BANK OF AMERICA	Misc Items
N	AIR TEMP MECHANICAL SERVICES INC	ESB HVAC Improvements

CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
N	NEW LONDON COUNTY SEPTIC SERVICE, INC.	Boring Services
N	AIR TEMP MECHANICAL SERVICES INC	Town Hall HVAC Improvements
N	DB ELECTRIC INC	Misc Electrical Services

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION	YEAR	PER
21020103	57300	G0014	0210-20-2010-20103-57300 -G0014	NEW EQUIPMENT	2022	12
21020103	57300	G0014	0210-20-2010-20103-57300 -G0014	NEW EQUIPMENT	2022	12
21020103	57300	G0014	0210-20-2010-20103-57300 -G0014	NEW EQUIPMENT	2023	2

JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING	PO/REF2	REF3	REFERENCE	AMOUNT	P
1825	06/30/2022	API	1	900575		20223495	144877	W 091522T	639.98	Y
1329	06/30/2022	API	1	902906		20223479	142720	W 080922T	3,214.40	Y
486	08/24/2022	API	1	906692		20231452	143799	W 082422T	56,632.60	Y

60,486.98

CHECK NO	WARRANT	VOUCHER	CARRY FORWARD	VDR NAME/ITEM DESC	COMMENT
66827	091522T	147818	N	BANK OF AMERICA	Monitors fc
66462	080922T	145576	N	W.B. MASON CO INC	NEW CORN
66610	082422T	146716	N	COMMUNICATIONS PLUS LLC	Replace dis

'S
or new communication
IER DESK

patch stations (2)

ORG	OBJECT	PROJECT	ACCOUNT
21010201	57353	G0014	0210-10-1020-10201-57353 -G0014

DESCRIPTION	YEAR	PER	JOURNAL	EFF DATE	SRC	T
FOOD PANTRY IMPROVEMENTS	2023		2	216	08/16/2022 API	1

REF1	PROJECT STRING	PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO
904725		20231294	143202	W 081622T	8,700.00	Y	66578

WARRANT	VOUCHER	CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
081622T	146084	N	ANA CONTRACTING LLC	FP Roof - ARPA Funds

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION
21090305	53300	G0014	0210-10-1210-12101-53300 -G0014	PROFESSIONAL/TECH SERVICES
21090305	53300	G0014	0210-10-1210-12101-53300 -G0014	PROFESSIONAL/TECH SERVICES
21090305	53300	G0014	0210-10-1210-12101-53300 -G0014	PROFESSIONAL/TECH SERVICES

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2023	3	300	09/21/2022	API	1	904749	
2023	2	210	08/10/2022	API	1	901334	
2023	1	482	07/28/2022	API	1	901111	

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
20231420	145742	W 092622T	10,000.00	Y	66990	092622T	148701
20231273	143052	W 081122T	43,270.00	Y	66539	081122T	145927
20231074	142457	W 080122T	15,000.00	Y	66430	080122T	145293

CARRY FORWARD	VDR NAME/ITEM DESC
N	NEW LONDON HOMELESS HOSPITALITY CENTER
N	LEDGE LIGHT HEALTH DIST
N	TVCCA

COMMENTS

ARPA subrecipient award

ARPA subrecipient award

ARPA funding per 12/8/21 Counc

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION	YEAR
20360101	53335	G0014	0203-60-6010-60101-53335 -G0014	SITE IMPROVEMENT	2023
20360101	53335	G0014	0203-60-6010-60101-53335 -G0014	SITE IMPROVEMENT	2023

PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING	PO/REF2
4	19	10/03/2022	API	1	901271		20232092
12	74	06/01/2023	API	1	904727		20232103

REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER	CARRY FORWARD
146130	W 100422T	27,296.00	Y	67036	100422T	149098	N
156442	W 060523T	22,815.00	Y	69315	060523T	159536	N
		50,111.00					

VDR NAME/ITEM DESC	COMMENTS
GAME TIME	2-5 Yr Old Playscape
RUBBER RECYCLE	Playground Safety Surfacing

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION
21012151	57410	G0014	0210-14-1215-12109-57410 -G0014	COMPUTER SOFTWARE

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2023		4	329	10/31/2022	APM	1	904144

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
20230616	142290	RCLS	10,500.00	Y	66378	080122T	145119
			10,500.00				

CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
N	CLEARGOV INC	ClearGov Digital Budget Book S

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION
21040111	58244	G0014	0210-40-4011-40111-58244 -G0014	BUILDING & GROUNDS MISC
21040111	58244	G0014	0210-40-4011-40111-58244 -G0014	BUILDING & GROUNDS MISC

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION
21040111	58244	G0014	0210-40-4011-40111-58244 -G0014	BUILDING & GROUNDS MISC

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2022	12	1433	06/30/2022	API	1	900575	
2022	12	543	06/21/2022	API	1	900575	

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2023	7	224	01/09/2023	API	1	903760	

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
20220148	143245	W 081022T	2,445.00	Y	66579	081022T	146128
20220148	140778	W 062322T	31.84	Y	66037	062322T	143512
			2,476.84				

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
20232096	150278	W 011023T	43.16	Y	67995	011023T	153284
			43.16				

CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
N	BANK OF AMERICA	Misc Items
N	BANK OF AMERICA	Misc Items

CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
N	UNITED RENTALS INC	Lift Rental

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION
21030501	58235	G0014	0210-30-3050-30501-58235 -G0014	SENIOR CENTER FACILITY

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2023		12	06/01/2023	API		901687	

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
20233303	156291		4,972.00	N		0	
			4,972.00				

CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
N	DOOR CONTROL INC	Handicap Door Operator Install

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION
20830301	54198	G0014	0208-00-3030-00000-54198 -G0014	LYS ENRICHMENT GRANT

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION
20830301	54198	G0014	0208-00-3030-00000-54198 -G0014	LYS ENRICHMENT GRANT
20830301	54198	G0014	0208-00-3030-00000-54198 -G0014	LYS ENRICHMENT GRANT

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2022	12	1257	06/30/2022	GEN	1	IS	

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING
2023	2	923	08/31/2022	GEN	1	IS	
2023	12	1597	06/30/2023	GEN	1	IS	

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
Camp	Scholarships	P&R	2,087.50	Y	0		

PO/REF2	REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER
Camp	Scholarships	P&R	1,250.00	Y	0		
Camp	Grants	P&R	6,662.50	Y	0		
			7,912.50				

CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
N		FY22 P&R Camp Scholarships

CARRY FORWARD	VDR NAME/ITEM DESC	COMMENTS
N		July/Aug 2022 Scholarships
N		Summer Camp Grants ARPA

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION	YEAR
21020101	58694	G0014	0210-20-2010-20101-58694 -G0014	RADIOS	2023

PER	JOURNAL	EFF DATE	SRC	T	REF1	PROJECT STRING	PO/REF2
12	712	06/28/2023	API	1	905031		20233298

REF3	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VOUCHER	CARRY FORWARD
157430	W 062923T	46,125.00	Y	69569	062923T	160539	N

VDR NAME/ITEM DESC	COMMENTS
MARCUS COMMUNICATIONS, LLC	Police Capital- Portable radio

State and Local Fiscal Recovery Funds: Obligation IFR Quick Reference Guide

This Quick Reference Guide provides an overview of the [Obligation Interim Final Rule](#) (Obligation IFR) for informational purposes and is intended as a brief summary.

INTRODUCTION

The Coronavirus State and Local Fiscal Recovery Funds (SLFRF), established by the American Rescue Plan, delivers \$350 billion to state, local, territorial, and Tribal governments to support the response to and recovery from the COVID-19 public health emergency.

In November 2023, Treasury issued the [Obligation IFR](#) to address recipients' questions and comments regarding the definition of obligation. The Obligation IFR revises the definition of "obligation" in Treasury's implementing regulations for the SLFRF program and provides related guidance to give additional flexibility and clarity to recipients to support their use of SLFRF funds.

The [Obligation IFR](#) does not alter the existing SLFRF obligation or expenditure deadlines. Recipients must obligate SLFRF funds by December 31, 2024, and expend obligated funds by December 31, 2026 (with the exception of projects under the Surface Transportation projects and Title I eligible use categories, for which funds must be expended by September 30, 2026). In addition, the Obligation IFR does not alter the eligible use categories described in the [2022 Final Rule](#) and the [2023 Interim Final Rule](#). Recipients seeking information about whether a specific project may be an eligible use of SLFRF funds should reference the rules, along with the [Overview of the 2022 Final Rule](#) and the [Overview of the 2023 Interim Final Rule](#).

Below is a summary of the Obligation IFR. Recipients should refer to the [Obligation IFR](#) for a complete description of the definition of obligation and associated requirements.

AMENDMENT TO THE DEFINITION OF "OBLIGATION" AT 31 CFR 35.3

Under the revised definition of "obligation," the term continues to mean an order placed for property and services and entry into contracts, subawards, and similar transactions that require payment. Under the Obligation IFR, a recipient is also considered to have incurred an obligation by December 31, 2024, with respect to a requirement under federal law or regulation or a provision of the SLFRF award terms and conditions to which the recipient becomes subject as a result of receiving or expending SLFRF funds.

Accordingly, under the second part of the definition of obligation set out above, a recipient may use SLFRF funds to cover costs related to:

1. Reporting and compliance requirements, including subrecipient monitoring
2. Single Audit costs
3. Record retention and internal control requirements
4. Property standards
5. Environmental compliance requirements
6. Civil rights and nondiscrimination requirements

To take advantage of the additional flexibility to cover the costs of meeting these requirements, the Obligation IFR lists the information that a recipient must submit to Treasury regarding estimates of SLFRF funds that it will use to cover administrative and compliance related expenditures. Treasury will update the *SLFRF Compliance and Reporting Guidance* to reflect recipients' additional reporting regarding these estimated amounts.

The Obligation IFR also clarifies that recipients may continue to charge their current negotiated indirect costs rate agreement established with their federal cognizant agency or the de minimis rate of 10 percent of modified total direct costs pursuant to 2 CFR 200.414(f), after December 31, 2024 through December 31, 2026. Additionally, the Obligation IFR states that Treasury considered some recipients' comments to revise the rule to define "costs incurred" by reference to recipient appropriation, budget, or allocation processes, and explains that this approach would not provide a standard that could be applied consistently across recipients.

APPLICATION OF OBLIGATION DEADLINE TO SUBRECIPIENTS

Subrecipients are not subject to the December 31, 2024 obligation deadline. The obligation deadline applies to the recipient of SLFRF funds, and a cost is considered to have been incurred once a recipient enters into a subaward or contract that obligates the recipient to cover that cost. Neither subrecipients nor contractors need to take additional steps to obligate SLFRF funds after entering into a subaward or contract with the recipient.

AMENDMENT AND REPLACEMENT OF CONTRACTS AND SUBAWARDS

In general, recipients cannot re-obligate funds or obligate additional SLFRF funds after the obligation deadline of December 31, 2024. For instance, if a contractor makes a change order request after December 31, 2024, that necessitates a contract amendment, the recipient would not be permitted to obligate additional SLFRF funds to the project because the obligation deadline would have passed. However, after the obligation deadline, recipients are permitted to replace a contract or subaward that was entered into prior to December 31, 2024 under the following circumstances:

1. The recipient terminates the contract or subaward because of the contractor or subrecipient's default, the contractor or subrecipient goes out of business, or the recipient determines that the contractor or subrecipient will not be able to perform under the contract or carry out the subaward.
2. The recipient and contractor or subrecipient mutually agree to terminate the contract or subaward for convenience.
3. The recipient terminates the contract or subaward for convenience if the contract or subaward was not properly awarded (for example, if the contractor was not eligible to receive the contract), there is clear evidence that the contract or subaward was improper, the recipient documents the determination that it was not properly awarded, and the original contract or subaward was entered into by the recipient in good faith.

Treasury will update the [SLFRF Compliance and Reporting Guidance](#) for recipients to report any contract or subaward replacements after the December 31, 2024, obligation deadline.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1457

Agenda Date: 1/17/2024

Agenda #: 3.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Continued discussion regarding potential uses of the revenue received from Public Act No.21-58 "*An Act Concerning Solid Waste Management*" in accordance with "*Resolution Regarding Revenues Received from Beverage Container Surcharges*" adopted on June 8, 2022.

Background:

The "Bottle Bill" (Public Act No. 21-58 - *An Act Concerning Solid Waste Management*) implemented a five-cent surcharge on any beverage container containing a spirit or liquor of fifty milliliters. Each quarter the surcharge fee is dispersed to the town in which the beverages were sold.

Last quarter the Ledyard received \$13,027.06, which was for a total of 260,541 nip bottles that were sold during that quarter.

The funds could only be used for the following purposes:

- (1) environmental measures intended to reduce the generation of solid waste;
- (2) reduce the impact of litter caused by such solid waste, including, but not limited to, the hiring of a recycling coordinator
- (3) the installation of storm drain filters designed to block solid waste and beverage container debris or
- (4) The purchase of a mechanical street sweeper, vacuum or broom that removes litter, including, but not limited to, such beverage containers and other debris from streets, sidewalks and abutting lawn and turf

Department Comment/Recommendation:

(type text here)

Meeting Action Detail:

Finance Committee Meeting 07/19/2023:

File #: [23 -1457](#) Version: 1

Type: Discussion -Agenda Item

Title: Continued discussion regarding potential uses of the revenue received from Public Act No.21-58 "*An Act Concerning Solid Waste Management*" in accordance with "*Resolution Regarding Revenues Received from Beverage Container Surcharges*" adopted on June 8, 2022.

Action: Discussed

Minute Note:

Mayor Allyn, III, stated that Montville recently implemented a program that local non-profit organizations could participate in to use some of the Opioid Settlement Funding for roadside cleanup. He stated he spoke to Montville Mayor Ronald McDaniel this afternoon about their program, noting that it was similar to the "*Adopt a Highway*" program. He stated Mayor McDaniel sent him some information regarding on how Montville was going to organize/structure the program. He explained that Montville was asking groups to "Adopt a Highway" which involved a roadside clean-up to pick-up liter as well as the nip bottles. He stated that Montville was asking the Groups/Organizations to keep the nip bottle separate, explaining that they would be compensated for the collection of the nip bottles. He stated if Montville finds the program to be effective that he would share the Montville's Program with the Finance Committee to consider for implementation.

Action: Discussed

Finance Committee Meeting 06/21/2023:

File #: [23 -1457](#) Version: 1

Type: Discussion -Agenda Item

Title: Continued discussion regarding potential uses of the revenue received from Public Act No.21-58 "*An Act Concerning Solid Waste Management*" in accordance with "*Resolution Regarding Revenues Received from Beverage Container Surcharges*" adopted on June 8, 2022.

Action: No Action

Minute Note:

Councilor Ingalls stated that she reached out to the Beautification Committee about scheduling a town-wide clean-up day.

Action: No Action

Finance Committee Meeting 05/03/2023:File #: [23 -1457](#) Version: 1

Type: Discussion -Agenda Item

Title: Continued discussion regarding potential uses of the revenue received from Public Act No.21-58 "*An Act Concerning Solid Waste Management*" in accordance with "*Resolution Regarding Revenues Received from Beverage Container Surcharges*" adopted on June 8, 2022.

Action: No Action

Minute Note:

Councilor Saums stated unfortunately this year Earth Day was a wash-out rainy weekend. However, he stated that he along with some neighbors did do some roadside clean-up and that he was aware of other residents who did the same, noting that one family picked-up 500 nip bottles. He stated he delivered a total of about 600 nip bottles to Resident Mrs. Betsy Graham and he noted that Mrs. Graham has asked that they get the word out either through the Ledyard Beautification Committee or social media that those who were picking up the nip bottles to drop the bags off to her. Councilor Saums stated that Mrs. Graham was planning to bring the nip bottles to the State Capital in Hartford to bring awareness of this issue. He stated residents can obtain clear plastic bags from Southeastern Connecticut Regional Resource Recovery Authority (SCRRRA).

Councilor Ingalls stated that she and Deb Vessels do roadside clean-up in the area from the Ledyard sign coming into town from Preston and that they typically collect at least 100 nip bottles in that area. She stated she liked the idea of delivering the nip bottles to Hartford. She stated although they could coordinate a town-wide community event roadside clean-up that it did not address the root of the nip bottle problem. Councilor Saums stated he agreed with Councilor Ingalls, noting that it was a complex problem, stating that the Liquor Lobby was successful because there was not mechanism or stream to redeem the nip bottles. He stated the current return bottle/can machines do not take the small nip bottles. He stated the whole intent of the nip bottle was to buy it, drink it, and throw it out the window while driving. Therefore, he stated it was his opinion that the liquor nip bottles should be out lawed.

Mayor Allyn, III, stated that the Liquor Lobbyists were successful in blocking the nip bottle deposit proposal; with the State Legislature instead approving Public Act No. 21-58 "*An Act Concerning Solid Waste Management*" in accordance with "*Resolution Regarding Revenues Received from Beverage Container Surcharges*" - Nip Bottle Surcharge Disbursement. He reported that Ledyard received \$13,048.20 from the Nip Bottle Surcharge, noting that this equated to 260,964 nip bottles (17 nips bottles per capita) sold in Ledyard during the past six-months.

Mayor Allyn went on to state unfortunately Public Act No. 21-58 which imposed a .05 cent surcharge on each nip bottle sold has not addressed the Municipalities concerns regarding the littering of nip bottles on the roadways and more importantly it has not deterred motorists from drinking, and driving, and throwing the nip bottles out of their car windows. He explained that the Municipalities were looking for a .25 cent returnable deposit on each nip bottle sold to provide an incentive for people to return the nip bottles, noting that you see people cleaning up the roads collecting other beverage containers to return them to the store for the refund. He stated the reason nip bottles were not picked-up was because there was not a bottle return and, as Councilor

Saums noted, there were no bottle collection machines for nip bottles, noting their irregular sizes.

The Finance Committee reviewed the data sheet which listed the Nip Bottle Surcharge Disbursement for each of the state's 169 towns noting the following towns:

Municipality	Surcharge Disbursement
East Lyme	\$12,835.80
Essex	\$4,925.60
Griswold	\$17,720.20
Groton	\$46,199.35
Hartford	\$78,448.85
Ledyard	\$13,048.20
Lisbon	\$3,577.20
New Haven	\$115,073.05
New London	\$35,838.20
Municipality	Surcharge Disbursement
Preston	\$4,845.00
Stonington	\$12,653.20
East Lyme	\$12,835.80

Councilor Ryan noted based on the data sheet that 231 nip bottles were being sold every day, per liquor/package store or 7,000 per month per package store.

They Finance Committee discussed the importance to bring awareness to their State Legislators regarding this issue and other ideas for the use of Nip Bottle Surcharge Funding noting the following:

- Try to engage Package Stores in a positive way to collect nip bottles, in an incentive type of way.
- Support local non-profit groups such as Booster Clubs by having them use the collection of nip bottles as a fund raiser and the Town could provide a monitory donation to the non-profit organization for the nip bottles using the Surcharge Funding.

Councilor Saums stated that he would like to see the Beautification Committee be involved in the nip bottle collection to bring this issue to Hartford. However, he stated the roadside clean-up needed to be done either in the Spring before the brush begins to grow, or in the Fall. Councilor Ingalls stated that she was the Liaison to the Beautification Committee and that she would email their Chairman Jen Eastbourne and that she would include Councilor Saums to get the conversation started.

Action: No Action

Finance Committee Meeting 04/19/2023:

File #: [23 -1457](#) Version: 1

Type: Discussion -Agenda Item

Title: Continued discussion regarding potential uses of the revenue received from Public Act No.21-58 "*An Act Concerning Solid Waste Management*" in accordance with "*Resolution Regarding Revenues Received from Beverage Container Surcharges*" adopted on June 8, 2022.

Action: No Action

Minute Note:

Councilor Saums stated during the Finance Committee's April 5, 2023 discussion they noted that there was not enough time to organize a town-wide clean-up day for this year's April 22, 2023 Earth Day, for a variety of reasons which included that the Beautification Committee had a number of new members and were working to get their feet under them. However, he stated his road (Pumpkin Hill Road) was organizing a clean-up which would include picking-up nip bottles. He stated that he sent the Pumpkin Hill Road's Plan to the Beautification Committee to ask if there were other groups in town who were doing a roadside clean up that they put the nip bottles in clear plastic bags, which Southeastern Connecticut Regional Resource Recovery Authority (SCRRA) would provide and mark the number of nip bottles in the bags and leave the nip bottle bags on the side of the road. He stated if other groups wanted to do the same that they could possibly collect quite a few bags of nip bottles and bring them to the State Capital in Hartford.

Action: No Action

Finance Committee Meeting 04/5/2023:

File #: [23 -1457](#) Version: 1

Type: Discussion -Agenda Item

Title: Continued discussion regarding potential uses of the revenue received from Public Act No.21-58 "*An Act Concerning Solid Waste Management*" in accordance with "*Resolution Regarding Revenues Received from Beverage Container Surcharges*" adopted on June 8, 2022.

Action: Discussed/Continued

Minute Note:

Councilor Saums provided some background noting that the “*Bottle Bill*” (Public Act No. 21-58 - *An Act Concerning Solid Waste Management*”) implemented a five-cent surcharge on any beverage container containing a spirit or liquor of fifty milliliters. He explained that the State’s initial proposal was to place a .25 cent deposit on nip bottles. However, he stated the .25 cent nip bottle deposit failed because the Liquor Lobbyists successfully convinced the State to instead give money the towns to pay for the clean-up of the nip bottles that litter the sides of the roads.

Councilor Saums went on to explain that based on the “*Bottle Bill*” (Public Act No. 21-58 - *An Act Concerning Solid Waste Management*”) the State approved 0.5 cent surcharge on each bottle noting that every six-months the State would disburse the surcharge fee to the town in which the beverages were sold. He stated the last disbursement Ledyard received was in the amount of \$13,027.06 which was for the sale of 260,541 nip bottles during that period. He stated in accordance with *Public Act No.21-58* and Ledyard’s *Resolution #003-2022-June 8* the surcharge funds could only be used for the following purposes:

- (1) Environmental measures intended to reduce the generation of solid waste;
- (2) Reduce the impact of litter caused by such solid waste, including, but not limited to, the hiring of a recycling coordinator
- (3) The installation of storm drain filters designed to block solid waste and beverage container debris or
- (4) The purchase of a mechanical street sweeper, vacuum or broom that removes litter, including, but not limited to, such beverage containers and other debris from streets, sidewalks and abutting lawn and turf.

Councilor Saums went on to explain that the surcharge revenue was being appropriated to Account 21040101-57316 (*Beverage Container Surcharges*) and that the funds could accumulate in the Account until the town decided on a plan to spend the funds. He stated the purpose for tonight’s discussion was to discuss ideas on how to spend the funds.

The Committee discussed the following ideas for the use of the Bottle Bill Revenues:

- Collect the nip bottle and deposit them on the steps of the Capital in Hartford.
- Offer Residents 0.25 cents per nip bottle they pick-up from the roads, until the money was used up. The following was discussed regarding this idea:
 - Ask Southeastern Connecticut Regional Resource Recovery Authority (SCRRA) to provide the clear plastic bags for the town’s roadside clean-up; which SCRRA has done in past years.
 - Ask Residents to put the nip bottles in the clear plastic bags.
 - Who would count the bottles, it’s a dirty job.
- Street Sweeping - Public Works Director/Town Engineer Steve Masalin stated in consultation with Finance Director Matthew Bonin that some of the Bottle Bill revenues were already being spent to rent a Street Sweeper, noting that this was one of the state statutory eligible uses. He stated it would take them about one month to sweep the entire town and the cost would use about one-third of the annual accrual Bottle Bill revenues. He stated in December, 2022 the town sold the 2000 Mobil Athey Sweeper for \$15,000 using the GovDeals on-line auction site. He addressed the cost to house and maintain a piece of equipment that the town only used for one month out of the year, noting that it may be more cost effective to rent a sweeper. However, he stated that this opinion may change now that the State Legislation would allow the town to use the Bottle

Bill Revenue to purchase a sweeper. He stated with availability of an annual \$30,000 from the Bottle Bill Revenues that they may be able to finance a sweeper well within its replacement cycle along with the associated maintenance costs.

Councilor Saums stated that he liked spending the funding to pay for roadside sweeping, however, he stated that sweeping the streets did not fix the problem of nip bottles littering their roads.

- Town Sanctioned Community Roadside Clean-up Day - Councilor Ingalls stated a few years ago the Beautification Committee organized a Community Roadside Clean-up Event, noting that they asked for Street Captains, Neighborhood Captains, trash bags were provided, etc. She stated they had a great response noting the tremendous number of residents that turned out to participate in the event. She suggested the Community Clean-Up Day could concluded on the Town Green where prizes would be awarded for a variety of categories such as: Strangest Item Picked Up; the Most Number of Nip Bottles, etc. She stated the Event could be funded by the Bottle Bill Revenues. She stated that they could ask the Beautification Committee if they would like to organize this type of event.

Councilor Saums stated Earth Day was April 22, 2023, noting that they would not have enough time this year to organize a Community Clean-Up Day to happen on Earth Day. Councilor Ingalls stated the Beautification Committee had a lot of new members and that they were working to get themselves organized. She stated although Spring was a good time of year to have a Community Clean-Up Day because vegetation has not grown in yet, that the Community Clean-Up Day could be scheduled for any time noting that maybe it could be held in the Fall for this year.

Councilor Saums thanked Mr. Masalin for attending tonight's meeting.

Public Works Director/Town Engineer Steve Masalin left the meeting at 5:52 p.m.

Action: Discussed/Continued

Town Of Ledyard
Adopt A Road Program - Group Sponsor Agreement

This AGREEMENT ("Agreement") is made this ____ day of _____, 202_ between the Town of Ledyard and:

[Name] _____,

[Type and State of Origin of Organization/Entity] _____,

of [Address] _____ ("Group Sponsor").

WHEREAS, the Town of Ledyard, through its Office of the Mayor, (collectively, the "Town") operates an Adopt A Road Program (the "Program"), to allow sponsoring organizations and their participants to access and maintain Town owned or maintained properties, roads, and/or right-of-ways to pick up accumulated litter and perform other tasks as described in "Appendix A" attached hereto and made a part hereof; and

WHEREAS, there are certain risks involved with participants participating in such Program, and Group Sponsor has reviewed the Town's Program Guidelines and Safety Rules ("Rules") described in "Appendix A" with its participants, and has explained to the participants the risks of, and safety procedures to follow when participating in, the Program; and

WHEREAS, the Group Sponsor and its participants wish to contribute their collective efforts on a voluntary basis toward the Town's Program, and the Town is willing to allow the Group Sponsor and its participants to participate in the Program, subject to the terms and conditions set forth in this Agreement.

WHEREAS, the Town of Ledyard desires to share with certain non-profit organizations revenue received from Public Act No.21-58 "An Act Concerning Solid Waste Management" in accordance with the "Resolution Regarding Revenues Received from Beverage Container Surcharges" adopted on June 8, 2022 enabling the municipalities to use the remitted funds for environmental measures aimed at reducing solid waste or reducing the impact of litter from spirit or liquor beverage containers of 50mL or less (commonly referred to as "nips").

NOW, THEREFORE, in consideration of the Town permitting the Group Sponsor and its participants to participate in the Program, Group Sponsor hereby voluntarily and knowingly executes this Agreement with the express intention of being legally bound by the following terms and conditions:

GROUP SPONSOR AGREES TO THE FOLLOWING TERMS AND CONDITIONS:

1. Group Sponsor has read and understands this Agreement and Rules for participation in the Program, has reviewed and explained the Agreement and Rules with its participants, and agrees to be legally bound by same.
2. For purposes of this Agreement, and the participation of Group Sponsor in the Program, Group Sponsor understands and agrees that: (a) Group Sponsor and its participants are participating in the Program solely on a voluntary basis and as independent contractors; (b) this Agreement does not create an employer/employee, partnership, joint venture, principal/agent or any other relationship between the Town and Group Sponsor, and/or the Town and any participant, other than an independent contractor relationship; and (c) the Town owes no compensation, benefits or medical, workers compensation or other insurance coverage to Group Sponsor or its participants as a result of this Agreement and/or their participation in the Program.
3. Group Sponsor's participants are under the control of Group Sponsor and not the Town. Group Sponsor shall evaluate all participants to determine that they are responsible individuals who will abide by the Rules and safety protocols and use due care and caution while participating in the Program.

Town Of Ledyard

Adopt A Road Program - Group Sponsor Agreement

4. Group Sponsor shall train each participant prior to their participation in the Program. Each participant shall be knowledgeable of the Program Guidelines and Safety Rules and the terms and conditions of participating in the Program prior to participating in the Program.
5. Group Sponsor is responsible for obtaining a signed release from each participant on the form provided by the Town prior to such participant participating in the Program.
6. Group Sponsor understands and willingly and knowingly accepts the risks involved in participating in the Program. To the fullest extent permitted by law, Group Sponsor, on behalf of itself and anyone claiming through Group Sponsor, including but not limited to any officer, director, manager, member, shareholder, partner, agent, representative, employee, volunteer, participant and/or any of their respective spouses, parents, legal guardians, heirs, executors, legal representatives, administrators, successor and assigns, hereby agree to defend, release, indemnify and hold harmless the Town, its boards, councils, officers, departments, commissions, employees, agents, volunteers, representatives and all of their respective heirs, successors and assigns (collectively, the "Town Parties"), from and against any and all claims, judgments, executions, demands, suits, liabilities, debts, actions, injuries (including death), property damage, expenses and damages whatsoever, known or unknown, (collectively "Claims") that in any way arise out of, relate to and/or are connected with Group Sponsor's or any of its participants participating in the Program, including but not limited to Group Sponsor's and/or any of its participant's: (i) failure to adhere to the Rules or applicable law in connection with the Program, (ii) negligent, reckless and/or willful acts, omissions or misconduct when participating in the Program and/or (iii) any Claims that Group Sponsor or any of its participants, or anyone claiming through Group Sponsor or any of its participants, might otherwise have or experience as a result of Group Sponsor's or any of its participant's participation in the Program. This indemnity includes any Claims recovered under worker's compensation laws. Group Sponsor waives any rights of subrogation against the Town. Group Sponsor's obligations under this section 6 shall survive termination of Group Sponsor's participation in the Program.
7. If a participant is under the age of eighteen (18) years, such participant's parent or legal guardian must read and agree to the terms and conditions written above on behalf of such participant.
8. By signing below, Group Sponsor represents and warrants to the Town that it is duly authorized to execute, deliver and perform all obligations required by this Agreement, and that the person signing this Agreement has been duly authorized by Group Sponsor to execute and deliver this Agreement on Group Sponsor's behalf.
9. This Agreement shall be governed by State of Connecticut law, without regard to conflict of law principles.

IN WITNESS WHEREOF, GROUP SPONSOR HAS EXECUTED THIS AGREEMENT AS OF THE DAY AND YEAR FIRST WRITTEN ABOVE.

GROUP SPONSOR:

Name (Duly Authorized)

Signature

Witness Name

Signature

APPENDIX A

Town of Ledyard Adopt A Road Program Guidelines And Safety Rules ("Rules")

1. All groups and individuals, hereinafter referred to as "Participants", must review these Rules before participating in the Program and accessing the pickup site designated by the Town to alert Participants to the risks, hazards and precautions involved with the Program. All Participants shall sign a release prior to participating in the Program.
2. If an approved minor is under age eighteen (18), his or her parent or legal guardian must sign the minor's release form, and review these Rules with such minor prior to the minor participating in the Program. By participating in the event, all Participants, and if applicable their parents and legal guardians, agree to and are bound by the terms and conditions set forth in these Rules.
3. Participants shall maintain a pre-selected Town owned or maintained property, road, and/or right-of-way pre- approved by the Town. Pickups are restricted to the boundaries of the area designated by the Town. Participants shall not enter woods, private property, waterways, or State of Connecticut roadways, on ramps, and off ramps. Bridges and overpasses are off limits. Nothing shall restrict the Town from accessing, maintaining or performing any other action, or allowing any third party to access, maintain or perform any other action, within the pre-selected area designated to a Group Sponsor or Participant.
4. Participants must abide by all applicable Federal, State and local laws and regulations while participating in the Program, including those relating to safety, as well as such terms, policies, procedures and conditions as may be imposed by the Town, as may be amended from time to time in the sole discretion of the Town.
5. Each Participant shall designate a group supervisor "Supervisor", and such Supervisor shall have a copy of these Rules with them at the pickup site, along with a sign in sheet for all Participants under their supervision during a pickup event. Supervisors shall conduct a pre-pickup safety briefing prior to each pickup event. No persons, other than Participants who have pre-registered with the Town with respect to the Program shall participate in the Program or the pickups associated therewith.
6. In the event of an emergency, Supervisors must call "911" and follow up with the Office of the Mayor of the Town of Ledyard as soon as practicable following any emergency.
7. Supervisors shall contact the Office of the Mayor to coordinate and schedule pick up dates and to obtain safety items and supplies at least five (5) business days prior to a pick up event.
8. Participant members shall be at least thirteen (13) years of age or older unless otherwise approved in writing by the Town. Prior to any such minor being permitted to participate in the Program, an adult must also participate in the Program with, and supervise, such minor. There shall be at least one or more adults for every four (4) minors participating in the Program.
9. At least two (2) times a year for a two (2) year period, Participants shall clean litter and debris in their pre-selected area.
10. Pickups must be conducted during daylight hours only and when good weather permits. Pickups may not be permitted by the Town in the Town's sole discretion, including during or near holidays.
11. All Participant members shall wear safety equipment at all times when at the pickup site. Group crew size will be limited to the amount of safety equipment available. Road safety cones and signs warning of work crew at the pickup site must be displayed at all times during the pickup. Participants shall maintain close supervision of open spaces and nearby roads and Supervisor(s)

APPENDIX A
Town of Ledyard Adopt A Road Program Guidelines And Safety Rules ("Rules")

shall keep close supervision over participating minors at all times.

12. Participants shall NOT touch anything that might be hazardous or cause injury, including syringes, needles, broken glass, weapons, heavy branches, animal bodies, heavy objects, tires, appliances or closed containers. Such items should be flagged and left where found. The Supervisor shall promptly report these items, as well as any other items of concern (example: trees, defective signs, lights or other unsafe or other matters that require attention) to the Public Works Department (860) 464-9060 ext. 1 and/or Ledyard Police (860)-464-6400 if appropriate for proper handling.
13. Off road parking must be arranged prior to pickup. All vehicles at pickup sites must be parked at least twenty (20) feet off the street area.
14. No Participant member shall consume alcohol or any illegal substances prior to or while participating in a pickup event.
15. Partisan political groups shall not be permitted to participate.
16. All trash and recyclables bags must be tied. Refuse/garbage must be placed in BLACK colored bags and recyclables pre-separated per Town policies in CLEAR colored bags. If dumpsters are provided on site, the crew shall place the bags in the appropriate dumpster. If no dumpsters are provided, the bags should be left in a visible area at the site for Public Works staff to collect.
17. Separately designated full bags of nip bottles must be returned to the Mayor's office by the Supervisor to receive payment of shared revenue.
18. Participants may support or challenge other Participants/individuals to participate in the Program.
19. Participants shall report individuals seen littering on public property.
20. All unused materials and supplies must be returned to the Town's Public Works Department, along with a verbal report of the cleanup, followed by the Participant submitting a written report to said Department within twenty four (24) hours after collection.
21. The Town, in its sole discretion, reserves the right to modify or amend these Rules from time to time. Participants will be required to comply with such modification or amendments as a condition of their continued participation in the Program.
22. If the Town, in its sole discretion, determines that any Participant has failed to adhere to these Rules and/or otherwise failed to perform its duties hereunder, the Town may terminate such Participant's participation in the Program immediately upon notice; and any sign related to such Participant will be removed. In addition, Participants shall notify the Town in writing if they no longer wish to participate in the Program.
23. The Town reserves the right to reject any applicant to the Program.

THE TOWN AGREES TO DO THE FOLLOWING IN CONNECTION WITH THE PROGRAM:

- a. Share revenue with the Group Sponsor received from the State of Connecticut in accordance with Public Act No.21-58 "An Act Concerning Solid Waste Management" in the amount of \$ To be determined for every specially designated bag completely filled with "nip" bottles according to the following standardized requirements:
(To be determined)
- b. Provide a safety instruction brochure for each Participant to advise of the requirements, risk,

APPENDIX A

Town of Ledyard Adopt A Road Program Guidelines And Safety Rules ("Rules")

hazards of and precautions to following in connection with the Program.

- c. Provide BLACK plastic bags for garbage, CLEAR bags for recycled materials, and separately sized clear bags for "nip" bottles.
- d. Town Public Works crew will pick up the separated bags and take to the transfer station for proper disposal.
- e. Safely remove and dispose of flagged materials described above.
- f. Recognize each Participant (or if no Participant, Participant) that joins the Program for maintaining one mile or more of a designated pick up area, by erecting a sign identifying such Participant and/or Participant 's name on the sign. The Town reserves the right to refuse or revise acronyms of Participant names when preparing signs.
- g. Provide "cleanup crew" signs and other appropriate safety equipment, as well as flags for marking items which the Participant determines unsafe or desires not to move.
- h. Coordinate, at its discretion, publicity efforts with the Participant to solicit local media coverage.
- i. Identify site boundaries in relation to the pickup area designated by the Town.

**Town Of Ledyard
Office of the Mayor
Adopt-A-Road Clean-Up Information Sheet**

Name:

Telephone Number (Home):

Cell:

Organization:

Area To Be Cleaned:

Date Supplies Were Picked Up:

Scheduled Date of Clean Up

Person Receiving Supplies:

Date Supplies Returned:

Returned By:

Supplies Provided For Clean-Up:

4 _____ Road safety cones

12 _____ Vests

12 _____ Pairs of gloves

12 _____ Pickers

1 _____ Roll black bags

1 _____ Roll clear bags

12 _____ Garbo Grabber hoops

1 _____ First aid kit

Notes:

Please note: supplies used for clean-up must be returned the following Monday.

**Town Of Ledyard Adopt a Road Program
Participant Release Agreement**

THIS RELEASE AGREEMENT ("Agreement") is made this ____ day of ____, 202__ between the Town of Ledyard and:

[Name]_____

[Address]_____

[Organization/Entity]_____

("Participant") to permit Participant to participate in the Town of Ledyard's Adopt a Road Program. **If Participant is under eighteen (18) years old, this Agreement must also be executed by Participant's parent or legal guardian),**

WHEREAS, the Town of Ledyard, through its Office of the Mayor, (collectively, the "Town") operates an Adopt A Road Program (the "Program"), to allow sponsoring organizations and their participants to access and maintain Town owned or maintained properties, roads, and/or right-of-ways to pick up accumulated litter and perform other tasks as described in "Appendix A" attached hereto and made a part hereof; and

WHEREAS, there are certain risks involved with participants participating in such Program, and Group Sponsor has reviewed the Town's Program Guidelines and Safety Rules ("Rules") described in "Appendix A" with its participants, and has explained to the participants the risks of, and safety procedures to follow when participating in, the Program; and

WHEREAS, the Town of Ledyard desires to share with certain non-profit organizations revenue received from Public Act No.21-58 "An Act Concerning Solid Waste Management" in accordance with the "Resolution Regarding Revenues Received from Beverage Container Surcharges" adopted on June 8, 2022 enabling the municipalities to use the remitted funds for environmental measures aimed at reducing solid waste or reducing the impact of litter from spirit or liquor beverage containers of 50mL or less (commonly referred to as "nips").

WHEREAS, the Participant wishes to participate in the Program, and the Town is willing to allow for Participant's participation in the Program, subject to the terms and conditions set forth in this Agreement and the Rules attached to this Agreement.

NOW, THEREFORE, in consideration of Participant being permitted to participate in the Program, Participant (and if applicable, his or her parent or legal guardian) hereby voluntarily and knowingly execute this Agreement with the express intention of being legally bound by the following terms and conditions:

1. I/we have read and understand this Agreement and the Town's Adopt a Road Guidelines and Safety Rules for participation in the Program, and agree to be bound by same.
2. For purposes of this Agreement and Participant's participation in the Program, I/we understand and agree that: (a) Participant is participating in the Program solely on a voluntary basis and as an independent contractor; (b) this Agreement does not create an employer/employee, partnership, joint venture, principal/agent or any other relationship between the Town and Participant; and (c) the Town owes Participant no compensation, benefits or medical, workers compensation or other insurance coverage as a result of this Agreement and/or Participant's participation in the Program.
3. I/we understand and willingly and knowingly accept the risks involved in Participant participating in the Program. To the fullest extent permitted by law, I/we, on behalf of Participant and anyone claiming through Participant, including but not limited to Volunteer's

**Town Of Ledyard Adopt a Road Program
Participant Release Agreement**

spouse, parent, legal guardian, heirs, executors, legal representatives, administrators, successor and assigns, hereby agree to defend, release, indemnify and hold harmless the Town, its boards, councils, officers, departments, commissions, employees, agents, volunteers, representatives and all of their respective heirs, successors and assigns (collectively, the "Town Parties"), from and against any and all claims, judgments, executions, demands, suits, liabilities, debts, actions, injuries (including death), property damage, expenses and damages whatsoever, known or unknown, (collectively "Claims") that in any way arise out of, relate to and/or are connected with Participant's negligent, reckless and/or willful acts, omissions or misconduct when participating in the Program and/or that Participant, or anyone claiming through Participant, might otherwise have or experience as a result of Participant's participation in the Program. This indemnity includes any Claims under worker's compensation laws. Participant waives any rights of subrogation against the Town. Participant's obligations under this section 3 shall survive termination of Participant's participation in the Program.

4. If Participant is under the age of eighteen (18), such Participant's parent or legal guardian must read and agree to the terms and conditions written above on behalf of such Participant.
5. This Agreement shall be governed by Connecticut law, without regard to conflict of law principles.

IN WITNESS WHEREOF, PARTICIPANT (AND IF APPLICABLE, PARTICIPANT'S PARENT OR LEGAL GUARDIAN) HAS EXECUTED THIS AGREEMENT AS OF THE DAY AND YEAR FIRST WRITTEN ABOVE.

Witness:

Participant

Date: _____

Witness:

Parent/Legal Guardian of Participant

Date: _____

Participant's Address:

If, different, Parent or Legal Guardian's Address:

Phone: _____

Phone: _____

Person to be notified (not participating in Program) in case of an emergency:

Name: _____

Phone: _____

Address: _____

Ledyard Prevention Coalition***Opioid Prevention, Recovery, and Wellness Program for the Town of Ledyard, CT*****Total Request: \$40,000****Staff Costs**

Position	Name	Salary/Fringe	Hours	Cost
Project Coordination	Kerensa Mansfield Margaret Lancaster	\$52	208 hours	\$10,816
Peer Navigator	Team Support	\$32	416 hours	\$13,312
			Total	\$24,128

The LLHD staff, Program Coordinator and Peer Navigator, will be responsible for the successful coordination and implementation of all programmatic activities related to the Opioid Prevention, Recovery and Wellness Program. Narcan/Wellness training sessions will be provided for local businesses, municipal offices, civic groups, and school faculty, staff, and students. Narcan will be distributed at these trainings. LLHD will collaborate with Alliance for Living to schedule the outreach van for community events and restock Emergency Overdose boxes containing Narcan. LLHD will support individuals receiving support services, including providing transportation when needed.

Travel

	Rate	Cost
Local Travel	\$.655/miles x 163 miles x 12 months	\$1,281
	Total	\$1,281

Travel cost will be used for getting people to treatment whether driven by a Navigator or with a voucher, local educational and outreach activities, and meetings.

Supplies

Item	Rate	Cost
Office Supplies	\$15/month x 12 months	\$180
Printing	\$.08/copy x 2,400 copies	\$192
Postage	\$5/month x 12 months	\$60
	Total	\$432

Supplies including office supplies, printing of flyers and handouts and postage are needed for the general operation of the project.

Other Costs

Item	Rate	Cost
Narcan	\$47.50/box x 194 boxes	\$9,215
Emergency Overdose Kit	\$300/box x 2 boxes	\$600
Awareness Campaign	Local radio stations, social media, etc.	\$1,844
Wellness Dog	Purchase and training	\$2,000
Marketing Materials		\$500
	Total	\$14,159

Narcan purchase is based on the recommendation for one kit per 100 people. Two emergency overdose boxes containing Narcan will be purchased for locations as determined by community recommendation, LPC, and the Ledyard Police Department. A community awareness campaign will be implemented utilizing local radio stations, social media, and presentations. Funds will be used towards the purchase and training of a wellness dog for the Ledyard Police Department. Marketing materials will be purchased to raise awareness about the *Opioid Prevention, Recovery, and Wellness Program* support and activities.

Wholesaler	Start Date	End Date	City
WSWC-ALL	10/1/2022	3/31/2023	ANDOVER
WSWC-ALL	10/1/2022	3/31/2023	ANSONIA
WSWC-ALL	10/1/2022	3/31/2023	ASHFORD
WSWC-ALL	10/1/2022	3/31/2023	AVON
WSWC-ALL	10/1/2022	3/31/2023	BARKHAMSTED
WSWC-ALL	10/1/2022	3/31/2023	BEACON FALLS
WSWC-ALL	10/1/2022	3/31/2023	BERLIN
WSWC-ALL	10/1/2022	3/31/2023	BETHANY
WSWC-ALL	10/1/2022	3/31/2023	BETHEL
WSWC-ALL	10/1/2022	3/31/2023	BETHLEHEM
WSWC-ALL	10/1/2022	3/31/2023	BLOOMFIELD
WSWC-ALL	10/1/2022	3/31/2023	BOLTON
WSWC-ALL	10/1/2022	3/31/2023	BOZRAH
WSWC-ALL	10/1/2022	3/31/2023	BRANFORD
WSWC-ALL	10/1/2022	3/31/2023	BRIDGEPORT
WSWC-ALL	10/1/2022	3/31/2023	BRIDGEWATER
WSWC-ALL	10/1/2022	3/31/2023	BRISTOL
WSWC-ALL	10/1/2022	3/31/2023	BROOKFIELD
WSWC-ALL	10/1/2022	3/31/2023	BROOKLYN
WSWC-ALL	10/1/2022	3/31/2023	BURLINGTON
WSWC-ALL	10/1/2022	3/31/2023	CANAAN
WSWC-ALL	10/1/2022	3/31/2023	CANTERBURY
WSWC-ALL	10/1/2022	3/31/2023	CANTON
WSWC-ALL	10/1/2022	3/31/2023	CHAPLIN
WSWC-ALL	10/1/2022	3/31/2023	CHESHIRE
WSWC-ALL	10/1/2022	3/31/2023	CHESTER
WSWC-ALL	10/1/2022	3/31/2023	CLINTON
WSWC-ALL	10/1/2022	3/31/2023	COLCHESTER
WSWC-ALL	10/1/2022	3/31/2023	COLEBROOK
WSWC-ALL	10/1/2022	3/31/2023	COLUMBIA
WSWC-ALL	10/1/2022	3/31/2023	CORNWALL
WSWC-ALL	10/1/2022	3/31/2023	COVENTRY
WSWC-ALL	10/1/2022	3/31/2023	CROMWELL
WSWC-ALL	10/1/2022	3/31/2023	DANBURY
WSWC-ALL	10/1/2022	3/31/2023	DARIEN
WSWC-ALL	10/1/2022	3/31/2023	DEEP RIVER
WSWC-ALL	10/1/2022	3/31/2023	DERBY

WSWC-ALL	10/1/2022	3/31/2023	DURHAM
WSWC-ALL	10/1/2022	3/31/2023	EAST GRANBY
WSWC-ALL	10/1/2022	3/31/2023	EAST HADDAM
WSWC-ALL	10/1/2022	3/31/2023	EAST HAMPTON
WSWC-ALL	10/1/2022	3/31/2023	EAST HARTFORD
WSWC-ALL	10/1/2022	3/31/2023	EAST HAVEN
WSWC-ALL	10/1/2022	3/31/2023	EAST LYME
WSWC-ALL	10/1/2022	3/31/2023	EAST WINDSOR
WSWC-ALL	10/1/2022	3/31/2023	EASTFORD
WSWC-ALL	10/1/2022	3/31/2023	EASTON
WSWC-ALL	10/1/2022	3/31/2023	ELLINGTON
WSWC-ALL	10/1/2022	3/31/2023	ENFIELD
WSWC-ALL	10/1/2022	3/31/2023	ESSEX
WSWC-ALL	10/1/2022	3/31/2023	FAIRFIELD
WSWC-ALL	10/1/2022	3/31/2023	FARMINGTON
WSWC-ALL	10/1/2022	3/31/2023	FRANKLIN
WSWC-ALL	10/1/2022	3/31/2023	GLASTONBURY
WSWC-ALL	10/1/2022	3/31/2023	GOSHEN
WSWC-ALL	10/1/2022	3/31/2023	GRANBY
WSWC-ALL	10/1/2022	3/31/2023	GREENWICH
WSWC-ALL	10/1/2022	3/31/2023	GRISWOLD
WSWC-ALL	10/1/2022	3/31/2023	GROTON
WSWC-ALL	10/1/2022	3/31/2023	GUILFORD
WSWC-ALL	10/1/2022	3/31/2023	HADDAM
WSWC-ALL	10/1/2022	3/31/2023	HAMDEN
WSWC-ALL	10/1/2022	3/31/2023	HAMPTON
WSWC-ALL	10/1/2022	3/31/2023	HARTFORD
WSWC-ALL	10/1/2022	3/31/2023	HARTLAND
WSWC-ALL	10/1/2022	3/31/2023	HARWINTON
WSWC-ALL	10/1/2022	3/31/2023	HEBRON
WSWC-ALL	10/1/2022	3/31/2023	KENT
WSWC-ALL	10/1/2022	3/31/2023	KILLINGLY
WSWC-ALL	10/1/2022	3/31/2023	KILLINGWORTH
WSWC-ALL	10/1/2022	3/31/2023	LEBANON
WSWC-ALL	10/1/2022	3/31/2023	LEDYARD
WSWC-ALL	10/1/2022	3/31/2023	LISBON
WSWC-ALL	10/1/2022	3/31/2023	LITCHFIELD
WSWC-ALL	10/1/2022	3/31/2023	LYME

WSWC-ALL	10/1/2022	3/31/2023	MADISON
WSWC-ALL	10/1/2022	3/31/2023	MANCHESTER
WSWC-ALL	10/1/2022	3/31/2023	MANSFIELD
WSWC-ALL	10/1/2022	3/31/2023	MARLBOROUGH
WSWC-ALL	10/1/2022	3/31/2023	MERIDEN
WSWC-ALL	10/1/2022	3/31/2023	MIDDLEBURY
WSWC-ALL	10/1/2022	3/31/2023	MIDDLEFIELD
WSWC-ALL	10/1/2022	3/31/2023	MIDDLETOWN
WSWC-ALL	10/1/2022	3/31/2023	MILFORD
WSWC-ALL	10/1/2022	3/31/2023	MONROE
WSWC-ALL	10/1/2022	3/31/2023	MONTVILLE
WSWC-ALL	10/1/2022	3/31/2023	MORRIS
WSWC-ALL	10/1/2022	3/31/2023	NAUGATUCK
WSWC-ALL	10/1/2022	3/31/2023	NEW BRITAIN
WSWC-ALL	10/1/2022	3/31/2023	NEW CANAAN
WSWC-ALL	10/1/2022	3/31/2023	NEW FAIRFIELD
WSWC-ALL	10/1/2022	3/31/2023	NEW HARTFORD
WSWC-ALL	10/1/2022	3/31/2023	NEW HAVEN
WSWC-ALL	10/1/2022	3/31/2023	NEW LONDON
WSWC-ALL	10/1/2022	3/31/2023	NEW MILFORD
WSWC-ALL	10/1/2022	3/31/2023	NEWINGTON
WSWC-ALL	10/1/2022	3/31/2023	NEWTOWN
WSWC-ALL	10/1/2022	3/31/2023	NORFOLK
WSWC-ALL	10/1/2022	3/31/2023	NORTH BRANFORD
WSWC-ALL	10/1/2022	3/31/2023	NORTH CANAAN
WSWC-ALL	10/1/2022	3/31/2023	NORTH HAVEN
WSWC-ALL	10/1/2022	3/31/2023	NORTH STONINGTON
WSWC-ALL	10/1/2022	3/31/2023	NORWALK
WSWC-ALL	10/1/2022	3/31/2023	NORWICH
WSWC-ALL	10/1/2022	3/31/2023	OLD LYME
WSWC-ALL	10/1/2022	3/31/2023	OLD SAYBROOK
WSWC-ALL	10/1/2022	3/31/2023	ORANGE
WSWC-ALL	10/1/2022	3/31/2023	OXFORD
WSWC-ALL	10/1/2022	3/31/2023	PLAINFIELD
WSWC-ALL	10/1/2022	3/31/2023	PLAINVILLE
WSWC-ALL	10/1/2022	3/31/2023	PLYMOUTH
WSWC-ALL	10/1/2022	3/31/2023	POMFRET
WSWC-ALL	10/1/2022	3/31/2023	PORTLAND
WSWC-ALL	10/1/2022	3/31/2023	PRESTON
WSWC-ALL	10/1/2022	3/31/2023	PROSPECT
WSWC-ALL	10/1/2022	3/31/2023	PUTNAM
WSWC-ALL	10/1/2022	3/31/2023	REDDING

WSWC-ALL	10/1/2022	3/31/2023	RIDGEFIELD
WSWC-ALL	10/1/2022	3/31/2023	ROCKY HILL
WSWC-ALL	10/1/2022	3/31/2023	ROXBURY
WSWC-ALL	10/1/2022	3/31/2023	SALEM
WSWC-ALL	10/1/2022	3/31/2023	SALISBURY
WSWC-ALL	10/1/2022	3/31/2023	SCOTLAND
WSWC-ALL	10/1/2022	3/31/2023	SEYMOUR
WSWC-ALL	10/1/2022	3/31/2023	SHARON
WSWC-ALL	10/1/2022	3/31/2023	SHELTON
WSWC-ALL	10/1/2022	3/31/2023	SHERMAN
WSWC-ALL	10/1/2022	3/31/2023	SIMSBURY
WSWC-ALL	10/1/2022	3/31/2023	SOMERS
WSWC-ALL	10/1/2022	3/31/2023	SOUTH WINDSOR
WSWC-ALL	10/1/2022	3/31/2023	SOUTHBURY
WSWC-ALL	10/1/2022	3/31/2023	SOUTHINGTON
WSWC-ALL	10/1/2022	3/31/2023	SPRAGUE
WSWC-ALL	10/1/2022	3/31/2023	STAFFORD
WSWC-ALL	10/1/2022	3/31/2023	STAMFORD
WSWC-ALL	10/1/2022	3/31/2023	STERLING
WSWC-ALL	10/1/2022	3/31/2023	STONINGTON
WSWC-ALL	10/1/2022	3/31/2023	STRATFORD
WSWC-ALL	10/1/2022	3/31/2023	SUFFIELD
WSWC-ALL	10/1/2022	3/31/2023	THOMASTON
WSWC-ALL	10/1/2022	3/31/2023	THOMPSON
WSWC-ALL	10/1/2022	3/31/2023	TOLLAND
WSWC-ALL	10/1/2022	3/31/2023	TORRINGTON
WSWC-ALL	10/1/2022	3/31/2023	TRUMBULL
WSWC-ALL	10/1/2022	3/31/2023	UNION
WSWC-ALL	10/1/2022	3/31/2023	VERNON
WSWC-ALL	10/1/2022	3/31/2023	VOLUNTOWN
WSWC-ALL	10/1/2022	3/31/2023	WALLINGFORD
WSWC-ALL	10/1/2022	3/31/2023	WARREN
WSWC-ALL	10/1/2022	3/31/2023	WASHINGTON
WSWC-ALL	10/1/2022	3/31/2023	WATERBURY
WSWC-ALL	10/1/2022	3/31/2023	WATERFORD
WSWC-ALL	10/1/2022	3/31/2023	WATERTOWN
WSWC-ALL	10/1/2022	3/31/2023	WEST HARTFORD
WSWC-ALL	10/1/2022	3/31/2023	WEST HAVEN
WSWC-ALL	10/1/2022	3/31/2023	WESTBROOK
WSWC-ALL	10/1/2022	3/31/2023	WESTON
WSWC-ALL	10/1/2022	3/31/2023	WESTPORT
WSWC-ALL	10/1/2022	3/31/2023	WETHERSFIELD

WSWC-ALL	10/1/2022	3/31/2023	WILLINGTON
WSWC-ALL	10/1/2022	3/31/2023	WILTON
WSWC-ALL	10/1/2022	3/31/2023	WINCHESTER
WSWC-ALL	10/1/2022	3/31/2023	WINDHAM
WSWC-ALL	10/1/2022	3/31/2023	WINDSOR
WSWC-ALL	10/1/2022	3/31/2023	WINDSOR LOCKS
WSWC-ALL	10/1/2022	3/31/2023	WOLCOTT
WSWC-ALL	10/1/2022	3/31/2023	WOODBIDGE
WSWC-ALL	10/1/2022	3/31/2023	WOODBURY
WSWC-ALL	10/1/2022	3/31/2023	WOODSTOCK

Environmental Fee by Town	WSWC - TOTAL Enviro Fee:	\$2,413,228.05	ASG
\$1,653.60	33072.00		\$471.00
\$19,741.25	394825.00		\$0.00
\$5,323.30	106466.00		\$1,104.00
\$4,563.75	91275.00		\$1,282.80
\$3,128.50	62570.00		\$0.00
\$2,732.25	54645.00		\$0.00
\$14,086.55	281731.00		\$3,498.60
\$1,453.30	29066.00		\$0.00
\$9,886.70	197734.00		\$0.00
\$814.40	16288.00		\$0.00
\$12,465.40	249308.00		\$2,325.00
\$6,711.55	134231.00		\$1,729.80
\$1,691.10	33822.00		\$522.60
\$21,133.65	422673.00		\$0.00
\$80,392.75	1607855.00		\$0.00
\$0.00	0.00		\$0.00
\$59,926.20	1198524.00		\$12,195.60
\$7,415.75	148315.00		\$0.00
\$10,692.40	213848.00		\$2,076.60
\$4,295.30	85906.00		\$1,000.80
\$2,385.25	47705.00		\$0.00
\$4,949.85	98997.00		\$874.80
\$7,116.70	142334.00		\$1,926.00
\$5,163.35	103267.00		\$2,244.00
\$10,201.50	204030.00		\$0.00
\$1,227.05	24541.00		\$226.20
\$10,411.40	208228.00		\$3,203.40
\$16,891.95	337839.00		\$4,400.40
\$0.00	0.00		\$0.00
\$3,425.80	68516.00		\$875.40
\$468.90	9378.00		\$0.00
\$9,713.65	194273.00		\$2,646.00
\$17,111.20	342224.00		\$3,559.80
\$44,130.35	882607.00		\$0.00
\$1,782.10	35642.00		\$0.00
\$5,181.65	103633.00		\$1,022.40
\$12,577.50	251550.00		\$0.00

\$4,944.45	98889.00	\$1,302.60
\$3,883.10	77662.00	\$1,080.60
\$4,836.55	96731.00	\$946.20
\$10,427.10	208542.00	\$988.80
\$38,243.75	764875.00	\$8,714.40
\$24,418.35	488367.00	\$0.00
\$12,835.80	256716.00	\$3,727.80
\$14,405.45	288109.00	\$3,953.40
\$0.00	0.00	\$0.00
\$0.00	0.00	\$0.00
\$11,612.65	232253.00	\$3,388.80
\$41,154.45	823089.00	\$8,247.00
\$4,925.60	98512.00	\$1,362.60
\$18,952.40	379048.00	\$0.00
\$11,769.45	235389.00	\$2,494.80
\$2,838.10	56762.00	\$438.00
\$11,908.55	238171.00	\$3,181.20
\$1,000.55	20011.00	\$0.00
\$6,708.50	134170.00	\$1,888.20
\$5,595.30	111906.00	\$0.00
\$17,720.20	354404.00	\$2,917.80
\$46,199.35	923987.00	\$11,158.20
\$5,728.15	114563.00	\$0.00
\$8,505.05	170101.00	\$2,563.80
\$44,693.20	893864.00	\$0.00
\$2,330.80	46616.00	\$495.00
\$78,448.85	1568977.00	\$14,074.80
\$0.10	2.00	\$0.00
\$5,663.85	113277.00	\$0.00
\$6,837.90	136758.00	\$1,885.20
\$676.30	13526.00	\$0.00
\$24,068.70	481374.00	\$5,387.40
\$1,819.75	36395.00	\$432.60
\$970.50	19410.00	\$142.20
\$13,048.20	260964.00	\$3,181.20
\$3,577.20	71544.00	\$672.00
\$2,672.75	53455.00	\$0.00
\$0.00	0.00	\$0.00

\$4,336.00	86720.00	\$0.00
\$66,150.10	1323002.00	\$19,335.60
\$16,077.10	321542.00	\$3,622.20
\$3,960.30	79206.00	\$1,435.80
\$53,815.90	1076318.00	\$0.00
\$2,305.50	46110.00	\$0.00
\$4,856.45	97129.00	\$679.80
\$34,225.25	684505.00	\$6,072.00
\$35,045.80	700916.00	\$0.00
\$8,544.70	170894.00	\$0.00
\$18,672.55	373451.00	\$3,582.00
\$1,634.70	32694.00	\$0.00
\$25,837.80	516756.00	\$0.00
\$65,939.50	1318790.00	\$17,005.20
\$887.15	17743.00	\$0.00
\$3,750.05	75001.00	\$0.00
\$1,851.15	37023.00	\$0.00
\$115,073.05	2301461.00	\$0.00
\$35,838.20	716764.00	\$9,022.20
\$19,550.95	391019.00	\$0.00
\$23,943.80	478876.00	\$4,707.00
\$9,028.50	180570.00	\$0.00
\$1,122.30	22446.00	\$0.00
\$8,610.35	172207.00	\$0.00
\$3,536.65	70733.00	\$0.00
\$13,993.30	279866.00	\$0.00
\$7,829.00	156580.00	\$1,503.60
\$40,534.30	810686.00	\$0.00
\$59,006.20	1180124.00	\$12,697.80
\$4,133.60	82672.00	\$1,410.60
\$10,368.65	207373.00	\$3,842.40
\$4,217.65	84353.00	\$0.00
\$5,193.30	103866.00	\$0.00
\$26,870.85	537417.00	\$5,280.00
\$14,475.95	289519.00	\$3,522.60
\$8,140.20	162804.00	\$0.00
\$1,036.00	20720.00	\$324.00
\$7,462.25	149245.00	\$1,498.20
\$4,845.00	96900.00	\$673.20
\$4,169.10	83382.00	\$0.00
\$20,361.90	407238.00	\$5,119.80
\$1,191.20	23824.00	\$0.00

\$3,383.80	67676.00	\$0.00
\$12,362.05	247241.00	\$3,925.20
\$273.70	5474.00	\$0.00
\$5,585.30	111706.00	\$1,510.20
\$1,026.50	20530.00	\$0.00
\$1,223.45	24469.00	\$195.60
\$12,849.55	256991.00	\$0.00
\$911.25	18225.00	\$0.00
\$21,742.35	434847.00	\$0.00
\$447.60	8952.00	\$0.00
\$8,510.25	170205.00	\$1,749.60
\$4,578.85	91577.00	\$1,173.60
\$16,353.55	327071.00	\$4,073.40
\$9,310.85	186217.00	\$0.00
\$31,954.90	639098.00	\$6,402.60
\$1,651.60	33032.00	\$384.60
\$14,554.55	291091.00	\$3,686.40
\$41,177.15	823543.00	\$0.00
\$1,594.10	31882.00	\$244.20
\$12,653.20	253064.00	\$2,300.40
\$33,637.50	672750.00	\$0.00
\$7,402.00	148040.00	\$1,783.80
\$7,573.40	151468.00	\$0.00
\$11,321.40	226428.00	\$2,157.60
\$9,407.50	188150.00	\$2,835.60
\$34,781.35	695627.00	\$0.00
\$6,734.05	134681.00	\$0.00
\$0.00	0.00	\$0.00
\$25,882.30	517646.00	\$6,970.80
\$4,148.60	82972.00	\$1,395.00
\$33,800.25	676005.00	\$0.00
\$576.10	11522.00	\$0.00
\$864.05	17281.00	\$0.00
\$77,792.65	1555853.00	\$0.00
\$20,236.70	404734.00	\$5,048.40
\$15,327.25	306545.00	\$0.00
\$27,432.50	548650.00	\$3,904.80
\$51,915.05	1038301.00	\$0.00
\$6,193.75	123875.00	\$1,781.40
\$241.30	4826.00	\$0.00
\$13,901.80	278036.00	\$0.00
\$15,719.10	314382.00	\$3,838.80

\$3,141.60	62832.00	\$662.40
\$1,615.50	32310.00	\$0.00
\$15,229.20	304584.00	\$0.00
\$21,681.60	433632.00	\$5,126.40
\$15,806.50	316130.00	\$3,816.60
\$17,596.20	351924.00	\$3,500.40
\$13,950.55	279011.00	\$0.00
\$75.35	1507.00	\$0.00
\$4,403.30	88066.00	\$0.00
\$6.00	120.00	\$0.00

BB	CDI	EDER	HDI	HP	NE
\$330.00	\$270.00	\$0.00	\$0.00	\$0.00	\$582.60
\$3,511.45	\$5,184.70	\$6,139.90	\$0.00	\$1,004.60	\$3,891.60
\$1,310.50	\$742.40	\$0.00	\$0.00	\$582.60	\$1,578.00
\$1,273.20	\$651.90	\$0.00	\$0.00	\$195.20	\$1,159.80
\$594.90	\$333.00	\$1,368.60	\$0.00	\$280.00	\$552.00
\$1,515.25	\$279.40	\$522.50	\$0.00	\$49.10	\$366.00
\$2,910.55	\$2,507.20	\$0.00	\$0.00	\$1,304.90	\$3,862.80
\$213.50	\$306.30	\$357.60	\$0.00	\$72.50	\$503.40
\$1,929.05	\$1,750.10	\$2,507.00	\$0.00	\$565.80	\$3,080.40
\$239.20	\$97.90	\$258.50	\$0.00	\$122.20	\$96.60
\$3,617.45	\$3,584.10	\$0.00	\$0.00	\$1,133.45	\$1,805.40
\$1,812.65	\$1,139.50	\$0.00	\$0.00	\$814.90	\$1,213.20
\$284.80	\$291.60	\$0.00	\$0.00	\$118.10	\$474.00
\$1,851.90	\$4,866.70	\$7,071.10	\$0.00	\$1,319.40	\$5,938.20
\$13,962.35	\$27,664.60	\$16,071.70	\$0.00	\$6,628.90	\$15,960.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$15,267.20	\$12,737.20	\$0.00	\$0.00	\$3,524.45	\$16,186.80
\$773.70	\$1,260.70	\$2,438.80	\$0.00	\$648.45	\$2,292.60
\$2,913.00	\$2,037.30	\$0.00	\$0.00	\$499.80	\$3,127.80
\$999.40	\$947.10	\$0.00	\$0.00	\$152.10	\$1,183.80
\$94.00	\$46.60	\$564.50	\$0.00	\$317.55	\$1,362.60
\$1,123.15	\$1,236.60	\$0.00	\$0.00	\$333.60	\$1,378.80
\$2,459.35	\$612.90	\$0.00	\$0.00	\$551.45	\$1,566.00
\$280.55	\$1,269.40	\$0.00	\$0.00	\$331.40	\$1,038.00
\$1,488.00	\$1,633.90	\$3,447.90	\$0.00	\$781.90	\$2,815.80
\$203.00	\$312.60	\$0.00	\$0.00	\$169.30	\$277.20
\$1,702.60	\$1,802.10	\$0.00	\$0.00	\$886.40	\$2,799.00
\$4,194.10	\$3,137.25	\$0.00	\$0.00	\$1,127.50	\$4,032.60
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$787.30	\$538.40	\$0.00	\$0.00	\$213.70	\$1,011.00
\$63.60	\$0.00	\$122.10	\$0.00	\$0.00	\$283.20
\$1,635.20	\$2,500.25	\$0.00	\$0.00	\$715.30	\$2,216.40
\$4,484.75	\$2,774.20	\$0.00	\$0.00	\$2,325.45	\$3,954.60
\$6,400.45	\$9,018.45	\$11,292.00	\$0.00	\$4,472.40	\$12,801.00
\$251.00	\$220.60	\$411.80	\$0.00	\$220.80	\$676.20
\$899.45	\$1,130.60	\$0.00	\$0.00	\$214.00	\$1,908.00
\$1,546.70	\$2,903.10	\$4,008.90	\$0.00	\$758.20	\$3,323.40

\$766.00	\$919.20	\$0.00	\$0.00	\$340.85	\$1,573.80
\$348.60	\$494.30	\$0.00	\$0.00	\$352.20	\$1,607.40
\$1,857.35	\$460.90	\$0.00	\$0.00	\$399.10	\$1,155.00
\$4,233.35	\$893.50	\$0.00	\$0.00	\$632.85	\$3,678.60
\$8,165.05	\$11,147.35	\$0.00	\$0.00	\$3,376.35	\$6,777.60
\$3,630.60	\$5,194.30	\$7,547.60	\$0.00	\$2,734.45	\$5,254.20
\$2,485.55	\$2,479.75	\$0.00	\$0.00	\$1,272.90	\$2,858.40
\$2,784.40	\$2,622.50	\$0.00	\$0.00	\$1,011.30	\$4,026.60
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$2,196.10	\$2,158.95	\$0.00	\$0.00	\$1,045.80	\$2,823.00
\$10,883.95	\$7,431.50	\$0.00	\$0.00	\$2,872.50	\$11,712.00
\$966.55	\$757.10	\$0.00	\$0.00	\$630.35	\$1,209.00
\$2,157.85	\$3,521.55	\$3,685.90	\$0.00	\$1,373.05	\$8,120.40
\$3,200.90	\$1,796.80	\$0.00	\$0.00	\$956.70	\$3,265.20
\$564.00	\$534.90	\$0.00	\$0.00	\$250.00	\$1,050.00
\$2,971.90	\$1,738.50	\$0.00	\$0.00	\$744.05	\$3,234.60
\$168.45	\$140.90	\$516.70	\$0.00	\$44.90	\$129.60
\$1,426.40	\$898.40	\$0.00	\$0.00	\$777.30	\$1,712.40
\$893.25	\$1,214.10	\$1,445.80	\$0.00	\$770.15	\$1,256.40
\$3,929.05	\$5,868.95	\$0.00	\$0.00	\$1,162.60	\$3,833.40
\$11,077.25	\$7,749.85	\$0.00	\$0.00	\$3,020.15	\$13,141.20
\$837.50	\$1,220.65	\$1,588.70	\$0.00	\$519.50	\$1,561.80
\$1,447.60	\$1,711.70	\$0.00	\$0.00	\$889.80	\$1,877.40
\$9,941.40	\$12,370.25	\$11,158.50	\$0.00	\$2,399.45	\$8,720.40
\$633.20	\$321.80	\$0.00	\$0.00	\$136.80	\$744.00
\$15,658.85	\$28,176.55	\$0.00	\$0.00	\$8,509.35	\$11,967.00
\$0.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$1,757.30	\$880.15	\$1,985.30	\$0.00	\$271.30	\$754.80
\$1,597.90	\$1,117.20	\$0.00	\$0.00	\$677.60	\$1,560.00
\$153.80	\$1.50	\$278.30	\$0.00	\$37.50	\$205.20
\$4,637.60	\$4,125.10	\$0.00	\$0.00	\$1,383.60	\$8,535.00
\$363.75	\$245.60	\$0.00	\$0.00	\$129.80	\$642.00
\$308.70	\$166.80	\$0.00	\$0.00	\$37.80	\$315.00
\$2,475.40	\$2,595.00	\$0.00	\$0.00	\$1,168.00	\$3,612.60
\$1,469.40	\$0.00	\$0.00	\$0.00	\$0.00	\$1,435.80
\$437.70	\$288.30	\$1,052.75	\$0.00	\$166.80	\$692.40
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

\$410.20	\$977.30	\$1,159.90	\$0.00	\$238.55	\$1,524.00
\$15,260.90	\$14,404.10	\$0.00	\$0.00	\$4,841.30	\$12,252.60
\$3,332.10	\$1,822.60	\$0.00	\$0.00	\$504.75	\$6,794.40
\$835.10	\$274.50	\$0.00	\$0.00	\$411.90	\$1,002.00
\$9,589.75	\$17,063.20	\$13,577.30	\$0.00	\$4,168.00	\$9,349.80
\$295.50	\$476.60	\$854.30	\$0.00	\$99.50	\$576.00
\$1,418.15	\$977.40	\$0.00	\$0.00	\$185.70	\$1,595.40
\$8,250.55	\$8,658.70	\$0.00	\$0.00	\$2,666.40	\$8,556.60
\$5,148.95	\$6,723.10	\$9,382.30	\$0.00	\$2,324.05	\$10,239.00
\$901.25	\$2,188.55	\$2,066.95	\$0.00	\$635.40	\$2,731.20
\$6,575.20	\$2,510.30	\$0.00	\$0.00	\$1,112.05	\$4,872.60
\$115.70	\$472.70	\$604.50	\$0.00	\$174.60	\$246.00
\$3,950.50	\$6,006.30	\$8,305.95	\$0.00	\$1,340.70	\$6,218.40
\$15,674.60	\$16,416.90	\$0.00	\$0.00	\$4,299.80	\$12,504.60
\$148.05	\$93.00	\$235.70	\$0.00	\$164.40	\$237.00
\$882.95	\$528.30	\$818.10	\$0.00	\$212.70	\$1,308.00
\$426.15	\$231.80	\$835.00	\$0.00	\$68.10	\$289.80
\$25,204.45	\$42,135.40	\$27,725.40	\$0.00	\$4,819.60	\$15,088.20
\$7,530.80	\$7,499.50	\$0.00	\$0.00	\$2,689.55	\$9,089.40
\$2,248.35	\$3,238.35	\$5,735.30	\$0.00	\$1,560.50	\$6,683.40
\$5,732.80	\$6,134.50	\$0.00	\$0.00	\$1,207.00	\$6,141.60
\$1,221.95	\$1,583.80	\$2,207.35	\$0.00	\$755.60	\$3,207.60
\$227.40	\$178.50	\$493.30	\$0.00	\$67.10	\$156.00
\$688.30	\$2,009.50	\$2,370.80	\$0.00	\$565.85	\$2,960.40
\$551.10	\$495.05	\$2,490.50	\$0.00	\$0.00	\$0.00
\$2,106.95	\$2,954.30	\$4,309.40	\$0.00	\$1,080.50	\$3,395.40
\$1,064.35	\$1,028.80	\$0.00	\$0.00	\$446.85	\$3,783.60
\$6,879.40	\$10,594.95	\$7,588.20	\$0.00	\$3,229.40	\$11,457.60
\$17,506.05	\$10,633.30	\$0.00	\$0.00	\$4,683.75	\$13,365.60
\$596.90	\$442.90	\$0.00	\$0.00	\$377.00	\$1,306.20
\$808.80	\$2,145.70	\$0.00	\$0.00	\$553.75	\$3,006.00
\$359.25	\$1,413.10	\$892.30	\$0.00	\$330.00	\$1,181.40
\$881.85	\$1,366.50	\$1,676.60	\$0.00	\$239.50	\$1,020.00
\$5,183.60	\$5,077.70	\$0.00	\$0.00	\$1,772.00	\$9,517.20
\$3,223.10	\$2,996.10	\$0.00	\$0.00	\$1,267.95	\$3,436.20
\$1,826.10	\$1,403.20	\$2,825.00	\$0.00	\$545.10	\$1,536.00
\$250.00	\$130.90	\$0.00	\$0.00	\$47.30	\$283.80
\$2,198.40	\$1,444.40	\$0.00	\$0.00	\$519.15	\$1,767.60
\$1,552.70	\$477.90	\$0.00	\$0.00	\$285.40	\$1,855.80
\$565.45	\$972.80	\$1,184.50	\$0.00	\$224.00	\$1,215.60
\$4,533.55	\$2,975.30	\$0.00	\$0.00	\$1,085.15	\$6,597.60
\$87.70	\$160.60	\$451.60	\$0.00	\$186.55	\$300.00

\$253.70	\$592.70	\$1,219.75	\$0.00	\$330.65	\$975.00
\$2,306.75	\$2,602.50	\$0.00	\$0.00	\$1,067.80	\$2,458.80
\$49.60	\$39.00	\$54.30	\$0.00	\$32.55	\$96.00
\$897.50	\$1,175.20	\$0.00	\$0.00	\$344.70	\$1,657.20
\$60.60	\$289.00	\$574.70	\$0.00	\$18.50	\$83.40
\$272.85	\$243.00	\$0.00	\$0.00	\$139.40	\$372.60
\$3,247.30	\$2,120.60	\$4,115.60	\$0.00	\$557.40	\$2,796.60
\$213.10	\$39.40	\$228.10	\$0.00	\$208.65	\$222.00
\$3,428.75	\$4,933.45	\$5,483.20	\$0.00	\$1,713.55	\$6,079.80
\$127.20	\$133.20	\$37.20	\$0.00	\$19.20	\$130.80
\$2,205.95	\$1,558.90	\$0.00	\$0.00	\$874.20	\$1,992.60
\$640.95	\$790.50	\$0.00	\$0.00	\$386.20	\$1,581.60
\$4,303.45	\$2,676.30	\$0.00	\$0.00	\$1,161.00	\$4,139.40
\$1,471.85	\$1,340.90	\$2,939.85	\$0.00	\$561.65	\$2,968.80
\$8,651.95	\$6,535.20	\$0.00	\$0.00	\$1,776.00	\$8,572.20
\$0.00	\$360.00	\$0.00	\$0.00	\$151.00	\$756.00
\$5,014.70	\$1,719.90	\$0.00	\$0.00	\$1,004.80	\$3,126.00
\$9,046.25	\$12,433.80	\$8,027.80	\$0.00	\$2,807.95	\$8,811.60
\$303.80	\$450.70	\$0.00	\$0.00	\$60.80	\$534.60
\$4,273.00	\$1,343.40	\$0.00	\$0.00	\$664.20	\$4,057.20
\$5,013.25	\$9,626.90	\$8,232.60	\$0.00	\$2,171.10	\$8,533.80
\$2,000.95	\$1,045.90	\$0.00	\$0.00	\$441.35	\$2,127.00
\$1,225.90	\$1,845.45	\$2,429.30	\$0.00	\$507.70	\$1,549.20
\$3,509.50	\$1,082.50	\$0.00	\$0.00	\$840.45	\$3,613.80
\$2,205.40	\$1,459.80	\$0.00	\$0.00	\$449.10	\$2,427.60
\$8,515.05	\$4,918.90	\$13,534.30	\$0.00	\$1,949.40	\$5,839.20
\$750.90	\$1,521.65	\$1,382.15	\$0.00	\$497.55	\$2,316.60
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$4,063.25	\$4,895.50	\$0.00	\$0.00	\$2,388.55	\$7,557.00
\$1,102.20	\$160.50	\$0.00	\$0.00	\$212.30	\$1,278.60
\$4,427.45	\$7,415.25	\$9,707.90	\$0.00	\$2,185.95	\$9,961.20
\$5.40	\$132.20	\$354.50	\$0.00	\$84.00	\$0.00
\$196.30	\$38.50	\$269.70	\$0.00	\$48.10	\$309.60
\$11,907.35	\$22,999.10	\$19,416.00	\$0.00	\$6,793.10	\$16,658.40
\$4,244.15	\$3,588.30	\$0.00	\$0.00	\$1,309.80	\$6,037.80
\$2,581.00	\$3,794.30	\$3,952.20	\$0.00	\$913.20	\$4,062.60
\$6,954.15	\$7,863.75	\$0.00	\$0.00	\$2,240.85	\$6,280.80
\$10,166.15	\$13,873.50	\$15,541.25	\$0.00	\$3,033.35	\$9,091.80
\$1,174.35	\$981.00	\$0.00	\$0.00	\$382.00	\$1,867.20
\$24.20	\$15.10	\$83.10	\$0.00	\$22.90	\$96.00
\$5,887.80	\$766.70	\$5,804.10	\$0.00	\$453.60	\$895.20
\$4,044.00	\$3,185.00	\$0.00	\$0.00	\$1,358.20	\$3,288.60

\$1,039.30	\$583.40	\$0.00	\$0.00	\$212.70	\$629.40
\$112.20	\$531.90	\$350.70	\$0.00	\$168.65	\$444.00
\$3,644.50	\$1,787.50	\$5,671.90	\$0.00	\$1,041.90	\$3,083.40
\$5,033.35	\$4,407.00	\$0.00	\$0.00	\$1,765.25	\$5,343.60
\$4,510.45	\$3,727.80	\$0.00	\$0.00	\$1,277.85	\$2,467.80
\$4,694.20	\$2,638.50	\$0.00	\$0.00	\$1,132.80	\$5,623.80
\$3,810.45	\$2,193.90	\$3,886.30	\$0.00	\$899.90	\$3,150.60
\$0.00	\$13.50	\$21.80	\$0.00	\$40.00	\$0.00
\$455.70	\$824.00	\$1,574.00	\$0.00	\$319.60	\$1,154.40
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6.00

OPICI	SLOCUM	SUM	DIFFERENCE	10/1/2022 to 3/31/2023
\$0.00	\$0.00	\$1,653.60	\$0.00	ASG
\$3.00	\$6.00	\$19,741.25	\$0.00	BB
\$0.00	\$5.80	\$5,323.30	\$0.00	CDI
\$0.00	\$0.85	\$4,563.75	\$0.00	EDER
\$0.00	\$0.00	\$3,128.50	\$0.00	HDI
\$0.00	\$0.00	\$2,732.25	\$0.00	HP
\$0.00	\$2.50	\$14,086.55	\$0.00	NE
\$0.00	\$0.00	\$1,453.30	\$0.00	OPICI
\$4.20	\$50.15	\$9,886.70	\$0.00	SLOCUM
\$0.00	\$0.00	\$814.40	\$0.00	
\$0.00	\$0.00	\$12,465.40	\$0.00	
\$0.00	\$1.50	\$6,711.55	\$0.00	
\$0.00	\$0.00	\$1,691.10	\$0.00	
\$12.60	\$73.75	\$21,133.65	\$0.00	
\$18.00	\$87.20	\$80,392.75	\$0.00	
\$0.00	\$0.00	\$0.00	\$0.00	
\$0.00	\$14.95	\$59,926.20	\$0.00	
\$0.00	\$1.50	\$7,415.75	\$0.00	
\$0.00	\$37.90	\$10,692.40	\$0.00	
\$0.00	\$12.10	\$4,295.30	\$0.00	
\$0.00	\$0.00	\$2,385.25	\$0.00	
\$2.40	\$0.50	\$4,949.85	\$0.00	
\$0.00	\$1.00	\$7,116.70	\$0.00	
\$0.00	\$0.00	\$5,163.35	\$0.00	
\$3.00	\$31.00	\$10,201.50	\$0.00	
\$36.00	\$2.75	\$1,227.05	\$0.00	
\$3.00	\$14.90	\$10,411.40	\$0.00	
\$0.00	\$0.10	\$16,891.95	\$0.00	
\$0.00	\$0.00	\$0.00	\$0.00	
\$0.00	\$0.00	\$3,425.80	\$0.00	
\$0.00	\$0.00	\$468.90	\$0.00	
\$0.00	\$0.50	\$9,713.65	\$0.00	
\$3.00	\$9.40	\$17,111.20	\$0.00	
\$15.60	\$130.45	\$44,130.35	\$0.00	
\$0.00	\$1.70	\$1,782.10	\$0.00	
\$1.20	\$6.00	\$5,181.65	\$0.00	
\$7.20	\$30.00	\$12,577.50	\$0.00	

\$0.00	\$42.00	\$4,944.45	\$0.00
\$0.00	\$0.00	\$3,883.10	\$0.00
\$0.00	\$18.00	\$4,836.55	\$0.00
\$0.00	\$0.00	\$10,427.10	\$0.00
\$0.00	\$63.00	\$38,243.75	\$0.00
\$6.00	\$51.20	\$24,418.35	\$0.00
\$6.00	\$5.40	\$12,835.80	\$0.00
\$0.00	\$7.25	\$14,405.45	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$11,612.65	\$0.00
\$0.00	\$7.50	\$41,154.45	\$0.00
\$0.00	\$0.00	\$4,925.60	\$0.00
\$33.00	\$60.65	\$18,952.40	\$0.00
\$0.00	\$55.05	\$11,769.45	\$0.00
\$0.00	\$1.20	\$2,838.10	\$0.00
\$0.00	\$38.30	\$11,908.55	\$0.00
\$0.00	\$0.00	\$1,000.55	\$0.00
\$0.00	\$5.80	\$6,708.50	\$0.00
\$12.00	\$3.60	\$5,595.30	\$0.00
\$0.00	\$8.40	\$17,720.20	\$0.00
\$21.00	\$31.70	\$46,199.35	\$0.00
\$0.00	\$0.00	\$5,728.15	\$0.00
\$0.00	\$14.75	\$8,505.05	\$0.00
\$6.00	\$97.20	\$44,693.20	\$0.00
\$0.00	\$0.00	\$2,330.80	\$0.00
\$0.00	\$62.30	\$78,448.85	\$0.00
\$0.00	\$0.00	\$0.10	\$0.00
\$3.00	\$12.00	\$5,663.85	\$0.00
\$0.00	\$0.00	\$6,837.90	\$0.00
\$0.00	\$0.00	\$676.30	\$0.00
\$0.00	\$0.00	\$24,068.70	\$0.00
\$0.00	\$6.00	\$1,819.75	\$0.00
\$0.00	\$0.00	\$970.50	\$0.00
\$0.00	\$16.00	\$13,048.20	\$0.00
\$0.00	\$0.00	\$3,577.20	\$0.00
\$6.60	\$28.20	\$2,672.75	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00

\$9.00	\$17.05	\$4,336.00	\$0.00
\$0.00	\$55.60	\$66,150.10	\$0.00
\$0.00	\$1.05	\$16,077.10	\$0.00
\$0.00	\$1.00	\$3,960.30	\$0.00
\$0.00	\$67.85	\$53,815.90	\$0.00
\$3.60	\$0.00	\$2,305.50	\$0.00
\$0.00	\$0.00	\$4,856.45	\$0.00
\$3.00	\$18.00	\$34,225.25	\$0.00
\$1,097.30	\$131.10	\$35,045.80	\$0.00
\$0.00	\$21.35	\$8,544.70	\$0.00
\$0.00	\$20.40	\$18,672.55	\$0.00
\$3.00	\$18.20	\$1,634.70	\$0.00
\$0.60	\$15.35	\$25,837.80	\$0.00
\$0.00	\$38.40	\$65,939.50	\$0.00
\$3.00	\$6.00	\$887.15	\$0.00
\$0.00	\$0.00	\$3,750.05	\$0.00
\$0.00	\$0.30	\$1,851.15	\$0.00
\$12.00	\$88.00	\$115,073.05	\$0.00
\$6.00	\$0.75	\$35,838.20	\$0.00
\$3.00	\$82.05	\$19,550.95	\$0.00
\$0.00	\$20.90	\$23,943.80	\$0.00
\$3.00	\$49.20	\$9,028.50	\$0.00
\$0.00	\$0.00	\$1,122.30	\$0.00
\$0.00	\$15.50	\$8,610.35	\$0.00
\$0.00	\$0.00	\$3,536.65	\$0.00
\$6.00	\$140.75	\$13,993.30	\$0.00
\$0.00	\$1.80	\$7,829.00	\$0.00
\$726.90	\$57.85	\$40,534.30	\$0.00
\$4.20	\$115.50	\$59,006.20	\$0.00
\$0.00	\$0.00	\$4,133.60	\$0.00
\$7.20	\$4.80	\$10,368.65	\$0.00
\$0.00	\$41.60	\$4,217.65	\$0.00
\$3.00	\$5.85	\$5,193.30	\$0.00
\$4.20	\$36.15	\$26,870.85	\$0.00
\$0.00	\$30.00	\$14,475.95	\$0.00
\$0.00	\$4.80	\$8,140.20	\$0.00
\$0.00	\$0.00	\$1,036.00	\$0.00
\$0.00	\$34.50	\$7,462.25	\$0.00
\$0.00	\$0.00	\$4,845.00	\$0.00
\$0.00	\$6.75	\$4,169.10	\$0.00
\$0.00	\$50.50	\$20,361.90	\$0.00
\$3.00	\$1.75	\$1,191.20	\$0.00

\$12.00	\$0.00	\$3,383.80	\$0.00
\$0.00	\$1.00	\$12,362.05	\$0.00
\$0.00	\$2.25	\$273.70	\$0.00
\$0.00	\$0.50	\$5,585.30	\$0.00
\$0.00	\$0.30	\$1,026.50	\$0.00
\$0.00	\$0.00	\$1,223.45	\$0.00
\$0.00	\$12.05	\$12,849.55	\$0.00
\$0.00	\$0.00	\$911.25	\$0.00
\$0.60	\$103.00	\$21,742.35	\$0.00
\$0.00	\$0.00	\$447.60	\$0.00
\$0.00	\$129.00	\$8,510.25	\$0.00
\$0.00	\$6.00	\$4,578.85	\$0.00
\$0.00	\$0.00	\$16,353.55	\$0.00
\$6.00	\$21.80	\$9,310.85	\$0.00
\$13.20	\$3.75	\$31,954.90	\$0.00
\$0.00	\$0.00	\$1,651.60	\$0.00
\$0.00	\$2.75	\$14,554.55	\$0.00
\$6.00	\$43.75	\$41,177.15	\$0.00
\$0.00	\$0.00	\$1,594.10	\$0.00
\$15.00	\$0.00	\$12,653.20	\$0.00
\$48.00	\$11.85	\$33,637.50	\$0.00
\$0.00	\$3.00	\$7,402.00	\$0.00
\$6.00	\$9.85	\$7,573.40	\$0.00
\$0.00	\$117.55	\$11,321.40	\$0.00
\$0.00	\$30.00	\$9,407.50	\$0.00
\$3.00	\$21.50	\$34,781.35	\$0.00
\$10.50	\$254.70	\$6,734.05	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$7.20	\$25,882.30	\$0.00
\$0.00	\$0.00	\$4,148.60	\$0.00
\$12.00	\$90.50	\$33,800.25	\$0.00
\$0.00	\$0.00	\$576.10	\$0.00
\$0.00	\$1.85	\$864.05	\$0.00
\$0.00	\$18.70	\$77,792.65	\$0.00
\$0.00	\$8.25	\$20,236.70	\$0.00
\$3.00	\$20.95	\$15,327.25	\$0.00
\$6.00	\$182.15	\$27,432.50	\$0.00
\$9.00	\$200.00	\$51,915.05	\$0.00
\$4.20	\$3.60	\$6,193.75	\$0.00
\$0.00	\$0.00	\$241.30	\$0.00
\$9.00	\$85.40	\$13,901.80	\$0.00
\$0.00	\$4.50	\$15,719.10	\$0.00

\$0.00	\$14.40	\$3,141.60	\$0.00
\$0.00	\$8.05	\$1,615.50	\$0.00
\$0.00	\$0.00	\$15,229.20	\$0.00
\$0.00	\$6.00	\$21,681.60	\$0.00
\$0.00	\$6.00	\$15,806.50	\$0.00
\$0.00	\$6.50	\$17,596.20	\$0.00
\$0.00	\$9.40	\$13,950.55	\$0.00
\$0.00	\$0.05	\$75.35	\$0.00
\$0.00	\$75.60	\$4,403.30	\$0.00
\$0.00	\$0.00	\$6.00	\$0.00

\$2,413,228.05	% Change	4/1/2022 to 9/30/2022	\$2,328,456.55	
\$301,611.60	1.66%	ASG	\$296,679.96	Prior Period
\$505,663.00	-2.60%	BB	\$519,137.20	Prior Period
\$545,645.90	4.26%	CDI	\$523,336.10	Prior Period
\$298,525.00	3.32%	EDER	\$288,935.75	Prior Period
\$0.00	0.00%	HDI	\$0.00	Prior Period
\$173,538.10	10.76%	HP	\$156,681.65	Prior Period
\$582,097.80	8.51%	NE	\$536,458.69	Prior Period
\$2,264.30	8.30%	OPICI	\$2,090.80	Prior Period
\$3,882.35	-24.41%	SLOCUM	\$5,136.40	Prior Period
\$2,413,228.05			\$2,328,456.55	
\$2,413,228.05				
\$0.00				

Wholesaler	Town	NIP Count	Enviro Fee by Town
ASG	ANDOVER	9,420	\$471.00
ASG	ANSONIA	0	\$0.00
ASG	ASHFORD	22,080	\$1,104.00
ASG	AVON	25,656	\$1,282.80
ASG	BARKHAMSTED	0	\$0.00
ASG	BEACON FALLS	0	\$0.00
ASG	BERLIN	69,972	\$3,498.60
ASG	BETHANY	0	\$0.00
ASG	BETHEL	0	\$0.00
ASG	BETHLEHEM	0	\$0.00
ASG	BLOOMFIELD	46,500	\$2,325.00
ASG	BOLTON	34,596	\$1,729.80
ASG	BOZRAH	10,452	\$522.60
ASG	BRANFORD	0	\$0.00
ASG	BRIDGEPORT	0	\$0.00
ASG	BRIDGEWATER	0	\$0.00
ASG	BRISTOL	243,912	\$12,195.60
ASG	BROOKFIELD	0	\$0.00
ASG	BROOKLYN	41,532	\$2,076.60
ASG	BURLINGTON	20,016	\$1,000.80
ASG	CANAAN	0	\$0.00
ASG	CANTERBURY	17,496	\$874.80
ASG	CANTON	38,520	\$1,926.00
ASG	CHAPLIN	44,880	\$2,244.00
ASG	CHESHIRE	0	\$0.00
ASG	CHESTER	4,524	\$226.20
ASG	CLINTON	64,068	\$3,203.40
ASG	COLCHESTER	88,008	\$4,400.40
ASG	COLEBROOK	0	\$0.00
ASG	COLUMBIA	17,508	\$875.40
ASG	CORNWALL	0	\$0.00
ASG	COVENTRY	52,920	\$2,646.00
ASG	CROMWELL	71,196	\$3,559.80
ASG	DANBURY	0	\$0.00
ASG	DARIEN	0	\$0.00
ASG	DEEP RIVER	20,448	\$1,022.40
ASG	DERBY	0	\$0.00
ASG	DURHAM	26,052	\$1,302.60
ASG	EAST GRANBY	21,612	\$1,080.60
ASG	EAST HADDAM	18,924	\$946.20
ASG	EAST HAMPTON	19,776	\$988.80
ASG	EAST HARTFORD	174,288	\$8,714.40
ASG	EAST HAVEN	0	\$0.00
ASG	EAST LYME	74,556	\$3,727.80

ASG	EAST WINDSOR	79,068	\$3,953.40
ASG	EASTFORD	0	\$0.00
ASG	EASTON	0	\$0.00
ASG	ELLINGTON	67,776	\$3,388.80
ASG	ENFIELD	164,940	\$8,247.00
ASG	ESSEX	27,252	\$1,362.60
ASG	FAIRFIELD	0	\$0.00
ASG	FARMINGTON	49,896	\$2,494.80
ASG	FRANKLIN	8,760	\$438.00
ASG	GLASTONBURY	63,624	\$3,181.20
ASG	GOSHEN	0	\$0.00
ASG	GRANBY	37,764	\$1,888.20
ASG	GREENWICH	0	\$0.00
ASG	GRISWOLD	58,356	\$2,917.80
ASG	GROTON	223,164	\$11,158.20
ASG	GUILFORD	0	\$0.00
ASG	HADDAM	51,276	\$2,563.80
ASG	HAMDEN	0	\$0.00
ASG	HAMPTON	9,900	\$495.00
ASG	HARTFORD	281,496	\$14,074.80
ASG	HARTLAND	0	\$0.00
ASG	HARWINTON	0	\$0.00
ASG	HEBRON	37,704	\$1,885.20
ASG	KENT	0	\$0.00
ASG	KILLINGLY	107,748	\$5,387.40
ASG	KILLINGWORTH	8,652	\$432.60
ASG	LEBANON	2,844	\$142.20
ASG	LEDYARD	63,624	\$3,181.20
ASG	LISBON	13,440	\$672.00
ASG	LITCHFIELD	0	\$0.00
ASG	LYME	0	\$0.00
ASG	MADISON	0	\$0.00
ASG	MANCHESTER	386,712	\$19,335.60
ASG	MANSFIELD	72,444	\$3,622.20
ASG	MARLBOROUGH	28,716	\$1,435.80
ASG	MERIDEN	0	\$0.00
ASG	MIDDLEBURY	0	\$0.00
ASG	MIDDLEFIELD	13,596	\$679.80
ASG	MIDDLETOWN	121,440	\$6,072.00
ASG	MILFORD	0	\$0.00
ASG	MONROE	0	\$0.00
ASG	MONTVILLE	71,640	\$3,582.00
ASG	MORRIS	0	\$0.00
ASG	NAUGATUCK	0	\$0.00
ASG	NEW BRITAIN	340,104	\$17,005.20
ASG	NEW CANAAN	0	\$0.00
ASG	NEW FAIRFIELD	0	\$0.00

ASG	NEW HARTFORD	0	\$0.00
ASG	NEW HAVEN	0	\$0.00
ASG	NEW LONDON	180,444	\$9,022.20
ASG	NEW MILFORD	0	\$0.00
ASG	NEWINGTON	94,140	\$4,707.00
ASG	NEWTOWN	0	\$0.00
ASG	NORFOLK	0	\$0.00
ASG	NORTH BRANFORD	0	\$0.00
ASG	NORTH CANAAN	0	\$0.00
ASG	NORTH HAVEN	0	\$0.00
ASG	NORTH STONINGTON	30,072	\$1,503.60
ASG	NORWALK	0	\$0.00
ASG	NORWICH	253,956	\$12,697.80
ASG	OLD LYME	28,212	\$1,410.60
ASG	OLD SAYBROOK	76,848	\$3,842.40
ASG	ORANGE	0	\$0.00
ASG	OXFORD	0	\$0.00
ASG	PLAINFIELD	105,600	\$5,280.00
ASG	PLAINVILLE	70,452	\$3,522.60
ASG	PLYMOUTH	0	\$0.00
ASG	POMFRET	6,480	\$324.00
ASG	PORTLAND	29,964	\$1,498.20
ASG	PRESTON	13,464	\$673.20
ASG	PROSPECT	0	\$0.00
ASG	PUTNAM	102,396	\$5,119.80
ASG	REDDING	0	\$0.00
ASG	RIDGEFIELD	0	\$0.00
ASG	ROCKY HILL	78,504	\$3,925.20
ASG	ROXBURY	0	\$0.00
ASG	SALEM	30,204	\$1,510.20
ASG	SALISBURY	0	\$0.00
ASG	SCOTLAND	3,912	\$195.60
ASG	SEYMOUR	0	\$0.00
ASG	SHARON	0	\$0.00
ASG	SHELTON	0	\$0.00
ASG	SHERMAN	0	\$0.00
ASG	SIMSBURY	34,992	\$1,749.60
ASG	SOMERS	23,472	\$1,173.60
ASG	SOUTH WINDSOR	81,468	\$4,073.40
ASG	SOUTHBURY	0	\$0.00
ASG	SOUTHINGTON	128,052	\$6,402.60
ASG	SPRAGUE	7,692	\$384.60
ASG	STAFFORD	73,728	\$3,686.40
ASG	STAMFORD	0	\$0.00
ASG	STERLING	4,884	\$244.20
ASG	STONINGTON	46,008	\$2,300.40
ASG	STRATFORD	0	\$0.00

ASG	SUFFIELD	35,676	\$1,783.80
ASG	THOMASTON	0	\$0.00
ASG	THOMPSON	43,152	\$2,157.60
ASG	TOLLAND	56,712	\$2,835.60
ASG	TORRINGTON	0	\$0.00
ASG	TRUMBULL	0	\$0.00
ASG	UNION	0	\$0.00
ASG	VERNON	139,416	\$6,970.80
ASG	VOLUNTOWN	27,900	\$1,395.00
ASG	WALLINGFORD	0	\$0.00
ASG	WARREN	0	\$0.00
ASG	WASHINGTON	0	\$0.00
ASG	WATERBURY	0	\$0.00
ASG	WATERFORD	100,968	\$5,048.40
ASG	WATERTOWN	0	\$0.00
ASG	WEST HARTFORD	78,096	\$3,904.80
ASG	WEST HAVEN	0	\$0.00
ASG	WESTBROOK	35,628	\$1,781.40
ASG	WESTON	0	\$0.00
ASG	WESTPORT	0	\$0.00
ASG	WETHERSFIELD	76,776	\$3,838.80
ASG	WILLINGTON	13,248	\$662.40
ASG	WILTON	0	\$0.00
ASG	WINCHESTER	0	\$0.00
ASG	WINDHAM	102,528	\$5,126.40
ASG	WINDSOR	76,332	\$3,816.60
ASG	WINDSOR LOCKS	70,008	\$3,500.40
ASG	WOLCOTT	0	\$0.00
ASG	WOODBIDGE	0	\$0.00
ASG	WOODBURY	0	\$0.00
ASG	WOODSTOCK	0	\$0.00

ASG - Total Enviro Fee:

\$301,611.60

Wholesaler	Town	NIP Count	Enviro Fee by Town
BRESCOME	ANDOVER	6,600	\$330.00
BRESCOME	ANSONIA	70,229	\$3,511.45
BRESCOME	ASHFORD	26,210	\$1,310.50
BRESCOME	AVON	25,464	\$1,273.20
BRESCOME	BARKHAMSTED	11,898	\$594.90
BRESCOME	BEACON FALLS	30,305	\$1,515.25
BRESCOME	BERLIN	58,211	\$2,910.55
BRESCOME	BETHANY	4,270	\$213.50
BRESCOME	BETHEL	38,581	\$1,929.05
BRESCOME	BETHLEHEM	4,784	\$239.20
BRESCOME	BLOOMFIELD	72,349	\$3,617.45
BRESCOME	BOLTON	36,253	\$1,812.65
BRESCOME	BOZRAH	5,696	\$284.80
BRESCOME	BRANFORD	37,038	\$1,851.90
BRESCOME	BRIDGEPORT	279,247	\$13,962.35
BRESCOME	BRIDGEWATER	0	\$0.00
BRESCOME	BRISTOL	305,344	\$15,267.20
BRESCOME	BROOKFIELD	15,474	\$773.70
BRESCOME	BROOKLYN	58,260	\$2,913.00
BRESCOME	BURLINGTON	19,988	\$999.40
BRESCOME	CANAAN	1,880	\$94.00
BRESCOME	CANTERBURY	22,463	\$1,123.15
BRESCOME	CANTON	49,187	\$2,459.35
BRESCOME	CHAPLIN	5,611	\$280.55
BRESCOME	CHESHIRE	29,760	\$1,488.00
BRESCOME	CHESTER	4,060	\$203.00
BRESCOME	CLINTON	34,052	\$1,702.60
BRESCOME	COLCHESTER	83,882	\$4,194.10
BRESCOME	COLEBROOK	0	\$0.00
BRESCOME	COLUMBIA	15,746	\$787.30
BRESCOME	CORNWALL	1,272	\$63.60
BRESCOME	COVENTRY	32,704	\$1,635.20
BRESCOME	CROMWELL	89,695	\$4,484.75
BRESCOME	DANBURY	128,009	\$6,400.45
BRESCOME	DARIEN	5,020	\$251.00
BRESCOME	DEEP RIVER	17,989	\$899.45
BRESCOME	DERBY	30,934	\$1,546.70
BRESCOME	DURHAM	15,320	\$766.00
BRESCOME	EAST GRANBY	6,972	\$348.60
BRESCOME	EAST HADDAM	37,147	\$1,857.35
BRESCOME	EAST HAMPTON	84,667	\$4,233.35
BRESCOME	EAST HARTFORD	163,301	\$8,165.05
BRESCOME	EAST HAVEN	72,612	\$3,630.60
BRESCOME	EAST LYME	49,711	\$2,485.55

BRESCOME	EAST WINDSOR	55,688	\$2,784.40
BRESCOME	EASTFORD	0	\$0.00
BRESCOME	EASTON	0	\$0.00
BRESCOME	ELLINGTON	43,922	\$2,196.10
BRESCOME	ENFIELD	217,679	\$10,883.95
BRESCOME	ESSEX	19,331	\$966.55
BRESCOME	FAIRFIELD	43,157	\$2,157.85
BRESCOME	FARMINGTON	64,018	\$3,200.90
BRESCOME	FRANKLIN	11,280	\$564.00
BRESCOME	GLASTONBURY	59,438	\$2,971.90
BRESCOME	GOSHEN	3,369	\$168.45
BRESCOME	GRANBY	28,528	\$1,426.40
BRESCOME	GREENWICH	17,865	\$893.25
BRESCOME	GRISWOLD	78,581	\$3,929.05
BRESCOME	GROTON	221,545	\$11,077.25
BRESCOME	GUILFORD	16,750	\$837.50
BRESCOME	HADDAM	28,952	\$1,447.60
BRESCOME	HAMDEN	198,828	\$9,941.40
BRESCOME	HAMPTON	12,664	\$633.20
BRESCOME	HARTFORD	313,177	\$15,658.85
BRESCOME	HARTLAND	2	\$0.10
BRESCOME	HARWINTON	35,146	\$1,757.30
BRESCOME	HEBRON	31,958	\$1,597.90
BRESCOME	KENT	3,076	\$153.80
BRESCOME	KILLINGLY	92,752	\$4,637.60
BRESCOME	KILLINGWORTH	7,275	\$363.75
BRESCOME	LEBANON	6,174	\$308.70
BRESCOME	LEDYARD	49,508	\$2,475.40
BRESCOME	LISBON	29,388	\$1,469.40
BRESCOME	LITCHFIELD	8,754	\$437.70
BRESCOME	LYME	0	\$0.00
BRESCOME	MADISON	8,204	\$410.20
BRESCOME	MANCHESTER	305,218	\$15,260.90
BRESCOME	MANSFIELD	66,642	\$3,332.10
BRESCOME	MARLBOROUGH	16,702	\$835.10
BRESCOME	MERIDEN	191,795	\$9,589.75
BRESCOME	MIDDLEBURY	5,910	\$295.50
BRESCOME	MIDDLEFIELD	28,363	\$1,418.15
BRESCOME	MIDDLETOWN	165,011	\$8,250.55
BRESCOME	MILFORD	102,979	\$5,148.95
BRESCOME	MONROE	18,025	\$901.25
BRESCOME	MONTVILLE	131,504	\$6,575.20
BRESCOME	MORRIS	2,314	\$115.70
BRESCOME	NAUGATUCK	79,010	\$3,950.50
BRESCOME	NEW BRITAIN	313,492	\$15,674.60
BRESCOME	NEW CANAAN	2,961	\$148.05
BRESCOME	NEW FAIRFIELD	17,659	\$882.95

BRESCOME	NEW HARTFORD	8,523	\$426.15
BRESCOME	NEW HAVEN	504,089	\$25,204.45
BRESCOME	NEW LONDON	150,616	\$7,530.80
BRESCOME	NEW MILFORD	44,967	\$2,248.35
BRESCOME	NEWINGTON	114,656	\$5,732.80
BRESCOME	NEWTOWN	24,439	\$1,221.95
BRESCOME	NORFOLK	4,548	\$227.40
BRESCOME	NORTH BRANFORD	13,766	\$688.30
BRESCOME	NORTH CANAAN	11,022	\$551.10
BRESCOME	NORTH HAVEN	42,139	\$2,106.95
BRESCOME	NORTH STONINGTON	21,287	\$1,064.35
BRESCOME	NORWALK	137,588	\$6,879.40
BRESCOME	NORWICH	350,121	\$17,506.05
BRESCOME	OLD LYME	11,938	\$596.90
BRESCOME	OLD SAYBROOK	16,176	\$808.80
BRESCOME	ORANGE	7,185	\$359.25
BRESCOME	OXFORD	17,637	\$881.85
BRESCOME	PLAINFIELD	103,672	\$5,183.60
BRESCOME	PLAINVILLE	64,462	\$3,223.10
BRESCOME	PLYMOUTH	36,522	\$1,826.10
BRESCOME	POMFRET	5,000	\$250.00
BRESCOME	PORTLAND	43,968	\$2,198.40
BRESCOME	PRESTON	31,054	\$1,552.70
BRESCOME	PROSPECT	11,309	\$565.45
BRESCOME	PUTNAM	90,671	\$4,533.55
BRESCOME	REDDING	1,754	\$87.70
BRESCOME	RIDGEFIELD	5,074	\$253.70
BRESCOME	ROCKY HILL	46,135	\$2,306.75
BRESCOME	ROXBURY	992	\$49.60
BRESCOME	SALEM	17,950	\$897.50
BRESCOME	SALISBURY	1,212	\$60.60
BRESCOME	SCOTLAND	5,457	\$272.85
BRESCOME	SEYMOUR	64,946	\$3,247.30
BRESCOME	SHARON	4,262	\$213.10
BRESCOME	SHELTON	68,575	\$3,428.75
BRESCOME	SHERMAN	2,544	\$127.20
BRESCOME	SIMSBURY	44,119	\$2,205.95
BRESCOME	SOMERS	12,819	\$640.95
BRESCOME	SOUTH WINDSOR	86,069	\$4,303.45
BRESCOME	SOUTHBURY	29,437	\$1,471.85
BRESCOME	SOUTHINGTON	173,039	\$8,651.95
BRESCOME	SPRAGUE	0	\$0.00
BRESCOME	STAFFORD	100,294	\$5,014.70
BRESCOME	STAMFORD	180,925	\$9,046.25
BRESCOME	STERLING	6,076	\$303.80
BRESCOME	STONINGTON	85,460	\$4,273.00
BRESCOME	STRATFORD	100,265	\$5,013.25

BRESCOME	SUFFIELD	40,019	\$2,000.95
BRESCOME	THOMASTON	24,518	\$1,225.90
BRESCOME	THOMPSON	70,190	\$3,509.50
BRESCOME	TOLLAND	44,108	\$2,205.40
BRESCOME	TORRINGTON	170,301	\$8,515.05
BRESCOME	TRUMBULL	15,018	\$750.90
BRESCOME	UNION	0	\$0.00
BRESCOME	VERNON	81,265	\$4,063.25
BRESCOME	VOLUNTOWN	22,044	\$1,102.20
BRESCOME	WALLINGFORD	88,549	\$4,427.45
BRESCOME	WARREN	108	\$5.40
BRESCOME	WASHINGTON	3,926	\$196.30
BRESCOME	WATERBURY	238,147	\$11,907.35
BRESCOME	WATERFORD	84,883	\$4,244.15
BRESCOME	WATERTOWN	51,620	\$2,581.00
BRESCOME	WEST HARTFORD	139,083	\$6,954.15
BRESCOME	WEST HAVEN	203,323	\$10,166.15
BRESCOME	WESTBROOK	23,487	\$1,174.35
BRESCOME	WESTON	484	\$24.20
BRESCOME	WESTPORT	117,756	\$5,887.80
BRESCOME	WETHERSFIELD	80,880	\$4,044.00
BRESCOME	WILLINGTON	20,786	\$1,039.30
BRESCOME	WILTON	2,244	\$112.20
BRESCOME	WINCHESTER	72,890	\$3,644.50
BRESCOME	WINDHAM	100,667	\$5,033.35
BRESCOME	WINDSOR	90,209	\$4,510.45
BRESCOME	WINDSOR LOCKS	93,884	\$4,694.20
BRESCOME	WOLCOTT	76,209	\$3,810.45
BRESCOME	WOODBIDGE	0	\$0.00
BRESCOME	WOODBURY	9,114	\$455.70
BRESCOME	WOODSTOCK	0	\$0.00

BRESCOME - Total Enviro Fee:	\$505,663.00
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Wholesaler	Town	NIP Count	Enviro Fee by Town
CDI	ANDOVER	5,400	\$270.00
CDI	ANSONIA	103,694	\$5,184.70
CDI	ASHFORD	14,848	\$742.40
CDI	AVON	13,038	\$651.90
CDI	BARKHAMSTED	6,660	\$333.00
CDI	BEACON FALLS	5,588	\$279.40
CDI	BERLIN	50,144	\$2,507.20
CDI	BETHANY	6,126	\$306.30
CDI	BETHEL	35,002	\$1,750.10
CDI	BETHLEHEM	1,958	\$97.90
CDI	BLOOMFIELD	71,682	\$3,584.10
CDI	BOLTON	22,790	\$1,139.50
CDI	BOZRAH	5,832	\$291.60
CDI	BRANFORD	97,334	\$4,866.70
CDI	BRIDGEPORT	553,292	\$27,664.60
CDI	BRIDGEWATER	0	\$0.00
CDI	BRISTOL	254,744	\$12,737.20
CDI	BROOKFIELD	25,214	\$1,260.70
CDI	BROOKLYN	40,746	\$2,037.30
CDI	BURLINGTON	18,942	\$947.10
CDI	CANAAN	932	\$46.60
CDI	CANTERBURY	24,732	\$1,236.60
CDI	CANTON	12,258	\$612.90
CDI	CHAPLIN	25,388	\$1,269.40
CDI	CHESHIRE	32,678	\$1,633.90
CDI	CHESTER	6,252	\$312.60
CDI	CLINTON	36,042	\$1,802.10
CDI	COLCHESTER	62,745	\$3,137.25
CDI	COLEBROOK	0	\$0.00
CDI	COLUMBIA	10,768	\$538.40
CDI	CORNWALL	0	\$0.00
CDI	COVENTRY	50,005	\$2,500.25
CDI	CROMWELL	55,484	\$2,774.20
CDI	DANBURY	180,369	\$9,018.45
CDI	DARIEN	4,412	\$220.60
CDI	DEEP RIVER	22,612	\$1,130.60
CDI	DERBY	58,062	\$2,903.10
CDI	DURHAM	18,384	\$919.20
CDI	EAST GRANBY	9,886	\$494.30
CDI	EAST HADDAM	9,218	\$460.90
CDI	EAST HAMPTON	17,870	\$893.50
CDI	EAST HARTFORD	222,947	\$11,147.35
CDI	EAST HAVEN	103,886	\$5,194.30
CDI	EAST LYME	49,595	\$2,479.75

CDI	EAST WINDSOR	52,450	\$2,622.50
CDI	EASTFORD	0	\$0.00
CDI	EASTON	0	\$0.00
CDI	ELLINGTON	43,179	\$2,158.95
CDI	ENFIELD	148,630	\$7,431.50
CDI	ESSEX	15,142	\$757.10
CDI	FAIRFIELD	70,431	\$3,521.55
CDI	FARMINGTON	35,936	\$1,796.80
CDI	FRANKLIN	10,698	\$534.90
CDI	GLASTONBURY	34,770	\$1,738.50
CDI	GOSHEN	2,818	\$140.90
CDI	GRANBY	17,968	\$898.40
CDI	GREENWICH	24,282	\$1,214.10
CDI	GRISWOLD	117,379	\$5,868.95
CDI	GROTON	154,997	\$7,749.85
CDI	GUILFORD	24,413	\$1,220.65
CDI	HADDAM	34,234	\$1,711.70
CDI	HAMDEN	247,405	\$12,370.25
CDI	HAMPTON	6,436	\$321.80
CDI	HARTFORD	563,531	\$28,176.55
CDI	HARTLAND	0	\$0.00
CDI	HARWINTON	17,603	\$880.15
CDI	HEBRON	22,344	\$1,117.20
CDI	KENT	30	\$1.50
CDI	KILLINGLY	82,502	\$4,125.10
CDI	KILLINGWORTH	4,912	\$245.60
CDI	LEBANON	3,336	\$166.80
CDI	LEDYARD	51,900	\$2,595.00
CDI	LISBON	0	\$0.00
CDI	LITCHFIELD	5,766	\$288.30
CDI	LYME	0	\$0.00
CDI	MADISON	19,546	\$977.30
CDI	MANCHESTER	288,082	\$14,404.10
CDI	MANSFIELD	36,452	\$1,822.60
CDI	MARLBOROUGH	5,490	\$274.50
CDI	MERIDEN	341,264	\$17,063.20
CDI	MIDDLEBURY	9,532	\$476.60
CDI	MIDDLEFIELD	19,548	\$977.40
CDI	MIDDLETOWN	173,174	\$8,658.70
CDI	MILFORD	134,462	\$6,723.10
CDI	MONROE	43,771	\$2,188.55
CDI	MONTVILLE	50,206	\$2,510.30
CDI	MORRIS	9,454	\$472.70
CDI	NAUGATUCK	120,126	\$6,006.30
CDI	NEW BRITAIN	328,338	\$16,416.90
CDI	NEW CANAAN	1,860	\$93.00
CDI	NEW FAIRFIELD	10,566	\$528.30

CDI	NEW HARTFORD	4,636	\$231.80
CDI	NEW HAVEN	842,708	\$42,135.40
CDI	NEW LONDON	149,990	\$7,499.50
CDI	NEW MILFORD	64,767	\$3,238.35
CDI	NEWINGTON	122,690	\$6,134.50
CDI	NEWTOWN	31,676	\$1,583.80
CDI	NORFOLK	3,570	\$178.50
CDI	NORTH BRANFORD	40,190	\$2,009.50
CDI	NORTH CANAAN	9,901	\$495.05
CDI	NORTH HAVEN	59,086	\$2,954.30
CDI	NORTH STONINGTON	20,576	\$1,028.80
CDI	NORWALK	211,899	\$10,594.95
CDI	NORWICH	212,666	\$10,633.30
CDI	OLD LYME	8,858	\$442.90
CDI	OLD SAYBROOK	42,914	\$2,145.70
CDI	ORANGE	28,262	\$1,413.10
CDI	OXFORD	27,330	\$1,366.50
CDI	PLAINFIELD	101,554	\$5,077.70
CDI	PLAINVILLE	59,922	\$2,996.10
CDI	PLYMOUTH	28,064	\$1,403.20
CDI	POMFRET	2,618	\$130.90
CDI	PORTLAND	28,888	\$1,444.40
CDI	PRESTON	9,558	\$477.90
CDI	PROSPECT	19,456	\$972.80
CDI	PUTNAM	59,506	\$2,975.30
CDI	REDDING	3,212	\$160.60
CDI	RIDGEFIELD	11,854	\$592.70
CDI	ROCKY HILL	52,050	\$2,602.50
CDI	ROXBURY	780	\$39.00
CDI	SALEM	23,504	\$1,175.20
CDI	SALISBURY	5,780	\$289.00
CDI	SCOTLAND	4,860	\$243.00
CDI	SEYMOUR	42,412	\$2,120.60
CDI	SHARON	788	\$39.40
CDI	SHELTON	98,669	\$4,933.45
CDI	SHERMAN	2,664	\$133.20
CDI	SIMSBURY	31,178	\$1,558.90
CDI	SOMERS	15,810	\$790.50
CDI	SOUTH WINDSOR	53,526	\$2,676.30
CDI	SOUTHBURY	26,818	\$1,340.90
CDI	SOUTHINGTON	130,704	\$6,535.20
CDI	SPRAGUE	7,200	\$360.00
CDI	STAFFORD	34,398	\$1,719.90
CDI	STAMFORD	248,676	\$12,433.80
CDI	STERLING	9,014	\$450.70
CDI	STONINGTON	26,868	\$1,343.40
CDI	STRATFORD	192,538	\$9,626.90

CDI	SUFFIELD	20,918	\$1,045.90
CDI	THOMASTON	36,909	\$1,845.45
CDI	THOMPSON	21,650	\$1,082.50
CDI	TOLLAND	29,196	\$1,459.80
CDI	TORRINGTON	98,378	\$4,918.90
CDI	TRUMBULL	30,433	\$1,521.65
CDI	UNION	0	\$0.00
CDI	VERNON	97,910	\$4,895.50
CDI	VOLUNTOWN	3,210	\$160.50
CDI	WALLINGFORD	148,305	\$7,415.25
CDI	WARREN	2,644	\$132.20
CDI	WASHINGTON	770	\$38.50
CDI	WATERBURY	459,982	\$22,999.10
CDI	WATERFORD	71,766	\$3,588.30
CDI	WATERTOWN	75,886	\$3,794.30
CDI	WEST HARTFORD	157,275	\$7,863.75
CDI	WEST HAVEN	277,470	\$13,873.50
CDI	WESTBROOK	19,620	\$981.00
CDI	WESTON	302	\$15.10
CDI	WESTPORT	15,334	\$766.70
CDI	WETHERSFIELD	63,700	\$3,185.00
CDI	WILLINGTON	11,668	\$583.40
CDI	WILTON	10,638	\$531.90
CDI	WINCHESTER	35,750	\$1,787.50
CDI	WINDHAM	88,140	\$4,407.00
CDI	WINDSOR	74,556	\$3,727.80
CDI	WINDSOR LOCKS	52,770	\$2,638.50
CDI	WOLCOTT	43,878	\$2,193.90
CDI	WOODBIDGE	270	\$13.50
CDI	WOODBURY	16,480	\$824.00
CDI	WOODSTOCK	0	\$0.00

CDI - Total Enviro Fee:

\$545,645.90

Wholesaler	Town	NIP Count	Enviro Fee by Town
EDER	ANDOVER	0	\$0.00
EDER	ANSONIA	122,798	\$6,139.90
EDER	ASHFORD	0	\$0.00
EDER	AVON	0	\$0.00
EDER	BARKHAMSTED	27,372	\$1,368.60
EDER	BEACON FALLS	10,450	\$522.50
EDER	BERLIN	0	\$0.00
EDER	BETHANY	7,152	\$357.60
EDER	BETHEL	50,140	\$2,507.00
EDER	BETHLEHEM	5,170	\$258.50
EDER	BLOOMFIELD	0	\$0.00
EDER	BOLTON	0	\$0.00
EDER	BOZRAH	0	\$0.00
EDER	BRANFORD	141,422	\$7,071.10
EDER	BRIDGEPORT	321,434	\$16,071.70
EDER	BRIDGEWATER	0	\$0.00
EDER	BRISTOL	0	\$0.00
EDER	BROOKFIELD	48,776	\$2,438.80
EDER	BROOKLYN	0	\$0.00
EDER	BURLINGTON	0	\$0.00
EDER	CANAAN	11,290	\$564.50
EDER	CANTERBURY	0	\$0.00
EDER	CANTON	0	\$0.00
EDER	CHAPLIN	0	\$0.00
EDER	CHESHIRE	68,958	\$3,447.90
EDER	CHESTER	0	\$0.00
EDER	CLINTON	0	\$0.00
EDER	COLCHESTER	0	\$0.00
EDER	COLEBROOK	0	\$0.00
EDER	COLUMBIA	0	\$0.00
EDER	CORNWALL	2,442	\$122.10
EDER	COVENTRY	0	\$0.00
EDER	CROMWELL	0	\$0.00
EDER	DANBURY	225,840	\$11,292.00
EDER	DARIEN	8,236	\$411.80
EDER	DEEP RIVER	0	\$0.00
EDER	DERBY	80,178	\$4,008.90
EDER	DURHAM	0	\$0.00
EDER	EAST GRANBY	0	\$0.00
EDER	EAST HADDAM	0	\$0.00
EDER	EAST HAMPTON	0	\$0.00
EDER	EAST HARTFORD	0	\$0.00
EDER	EAST HAVEN	150,952	\$7,547.60
EDER	EAST LYME	0	\$0.00

EDER	EAST WINDSOR	0	\$0.00
EDER	EASTFORD	0	\$0.00
EDER	EASTON	0	\$0.00
EDER	ELLINGTON	0	\$0.00
EDER	ENFIELD	0	\$0.00
EDER	ESSEX	0	\$0.00
EDER	FAIRFIELD	73,718	\$3,685.90
EDER	FARMINGTON	0	\$0.00
EDER	FRANKLIN	0	\$0.00
EDER	GLASTONBURY	0	\$0.00
EDER	GOSHEN	10,334	\$516.70
EDER	GRANBY	0	\$0.00
EDER	GREENWICH	28,916	\$1,445.80
EDER	GRISWOLD	0	\$0.00
EDER	GROTON	0	\$0.00
EDER	GUILFORD	31,774	\$1,588.70
EDER	HADDAM	0	\$0.00
EDER	HAMDEN	223,170	\$11,158.50
EDER	HAMPTON	0	\$0.00
EDER	HARTFORD	0	\$0.00
EDER	HARTLAND	0	\$0.00
EDER	HARWINTON	39,706	\$1,985.30
EDER	HEBRON	0	\$0.00
EDER	KENT	5,566	\$278.30
EDER	KILLINGLY	0	\$0.00
EDER	KILLINGWORTH	0	\$0.00
EDER	LEBANON	0	\$0.00
EDER	LEDYARD	0	\$0.00
EDER	LISBON	0	\$0.00
EDER	LITCHFIELD	21,055	\$1,052.75
EDER	LYME	0	\$0.00
EDER	MADISON	23,198	\$1,159.90
EDER	MANCHESTER	0	\$0.00
EDER	MANSFIELD	0	\$0.00
EDER	MARLBOROUGH	0	\$0.00
EDER	MERIDEN	271,546	\$13,577.30
EDER	MIDDLEBURY	17,086	\$854.30
EDER	MIDDLEFIELD	0	\$0.00
EDER	MIDDLETOWN	0	\$0.00
EDER	MILFORD	187,646	\$9,382.30
EDER	MONROE	41,339	\$2,066.95
EDER	MONTVILLE	0	\$0.00
EDER	MORRIS	12,090	\$604.50
EDER	NAUGATUCK	166,119	\$8,305.95
EDER	NEW BRITAIN	0	\$0.00
EDER	NEW CANAAN	4,714	\$235.70
EDER	NEW FAIRFIELD	16,362	\$818.10

EDER	NEW HARTFORD	16,700	\$835.00
EDER	NEW HAVEN	554,508	\$27,725.40
EDER	NEW LONDON	0	\$0.00
EDER	NEW MILFORD	114,706	\$5,735.30
EDER	NEWINGTON	0	\$0.00
EDER	NEWTOWN	44,147	\$2,207.35
EDER	NORFOLK	9,866	\$493.30
EDER	NORTH BRANFORD	47,416	\$2,370.80
EDER	NORTH CANAAN	49,810	\$2,490.50
EDER	NORTH HAVEN	86,188	\$4,309.40
EDER	NORTH STONINGTON	0	\$0.00
EDER	NORWALK	151,764	\$7,588.20
EDER	NORWICH	0	\$0.00
EDER	OLD LYME	0	\$0.00
EDER	OLD SAYBROOK	0	\$0.00
EDER	ORANGE	17,846	\$892.30
EDER	OXFORD	33,532	\$1,676.60
EDER	PLAINFIELD	0	\$0.00
EDER	PLAINVILLE	0	\$0.00
EDER	PLYMOUTH	56,500	\$2,825.00
EDER	POMFRET	0	\$0.00
EDER	PORTLAND	0	\$0.00
EDER	PRESTON	0	\$0.00
EDER	PROSPECT	23,690	\$1,184.50
EDER	PUTNAM	0	\$0.00
EDER	REDDING	9,032	\$451.60
EDER	RIDGEFIELD	24,395	\$1,219.75
EDER	ROCKY HILL	0	\$0.00
EDER	ROXBURY	1,086	\$54.30
EDER	SALEM	0	\$0.00
EDER	SALISBURY	11,494	\$574.70
EDER	SCOTLAND	0	\$0.00
EDER	SEYMOUR	82,312	\$4,115.60
EDER	SHARON	4,562	\$228.10
EDER	SHELTON	109,664	\$5,483.20
EDER	SHERMAN	744	\$37.20
EDER	SIMSBURY	0	\$0.00
EDER	SOMERS	0	\$0.00
EDER	SOUTH WINDSOR	0	\$0.00
EDER	SOUTHBURY	58,797	\$2,939.85
EDER	SOUTHINGTON	0	\$0.00
EDER	SPRAGUE	0	\$0.00
EDER	STAFFORD	0	\$0.00
EDER	STAMFORD	160,556	\$8,027.80
EDER	STERLING	0	\$0.00
EDER	STONINGTON	0	\$0.00
EDER	STRATFORD	164,652	\$8,232.60

EDER	SUFFIELD	0	\$0.00
EDER	THOMASTON	48,586	\$2,429.30
EDER	THOMPSON	0	\$0.00
EDER	TOLLAND	0	\$0.00
EDER	TORRINGTON	270,686	\$13,534.30
EDER	TRUMBULL	27,643	\$1,382.15
EDER	UNION	0	\$0.00
EDER	VERNON	0	\$0.00
EDER	VOLUNTOWN	0	\$0.00
EDER	WALLINGFORD	194,158	\$9,707.90
EDER	WARREN	7,090	\$354.50
EDER	WASHINGTON	5,394	\$269.70
EDER	WATERBURY	388,320	\$19,416.00
EDER	WATERFORD	0	\$0.00
EDER	WATERTOWN	79,044	\$3,952.20
EDER	WEST HARTFORD	0	\$0.00
EDER	WEST HAVEN	310,825	\$15,541.25
EDER	WESTBROOK	0	\$0.00
EDER	WESTON	1,662	\$83.10
EDER	WESTPORT	116,082	\$5,804.10
EDER	WETHERSFIELD	0	\$0.00
EDER	WILLINGTON	0	\$0.00
EDER	WILTON	7,014	\$350.70
EDER	WINCHESTER	113,438	\$5,671.90
EDER	WINDHAM	0	\$0.00
EDER	WINDSOR	0	\$0.00
EDER	WINDSOR LOCKS	0	\$0.00
EDER	WOLCOTT	77,726	\$3,886.30
EDER	WOODBIDGE	436	\$21.80
EDER	WOODBURY	31,480	\$1,574.00
EDER	WOODSTOCK	0	\$0.00

EDER - Total Enviro Fee:	\$298,525.00
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Wholesaler	Town	NIP Count	Enviro Fee by Town
HDI	ANDOVER	0	\$0.00
HDI	ANSONIA	0	\$0.00
HDI	ASHFORD	0	\$0.00
HDI	AVON	0	\$0.00
HDI	BARKHAMSTED	0	\$0.00
HDI	BEACON FALLS	0	\$0.00
HDI	BERLIN	0	\$0.00
HDI	BETHANY	0	\$0.00
HDI	BETHEL	0	\$0.00
HDI	BETHLEHEM	0	\$0.00
HDI	BLOOMFIELD	0	\$0.00
HDI	BOLTON	0	\$0.00
HDI	BOZRAH	0	\$0.00
HDI	BRANFORD	0	\$0.00
HDI	BRIDGEPORT	0	\$0.00
HDI	BRIDGEWATER	0	\$0.00
HDI	BRISTOL	0	\$0.00
HDI	BROOKFIELD	0	\$0.00
HDI	BROOKLYN	0	\$0.00
HDI	BURLINGTON	0	\$0.00
HDI	CANAAN	0	\$0.00
HDI	CANTERBURY	0	\$0.00
HDI	CANTON	0	\$0.00
HDI	CHAPLIN	0	\$0.00
HDI	CHESHIRE	0	\$0.00
HDI	CHESTER	0	\$0.00
HDI	CLINTON	0	\$0.00
HDI	COLCHESTER	0	\$0.00
HDI	COLEBROOK	0	\$0.00
HDI	COLUMBIA	0	\$0.00
HDI	CORNWALL	0	\$0.00
HDI	COVENTRY	0	\$0.00
HDI	CROMWELL	0	\$0.00
HDI	DANBURY	0	\$0.00
HDI	DARIEN	0	\$0.00
HDI	DEEP RIVER	0	\$0.00
HDI	DERBY	0	\$0.00
HDI	DURHAM	0	\$0.00
HDI	EAST GRANBY	0	\$0.00
HDI	EAST HADDAM	0	\$0.00
HDI	EAST HAMPTON	0	\$0.00
HDI	EAST HARTFORD	0	\$0.00
HDI	EAST HAVEN	0	\$0.00
HDI	EAST LYME	0	\$0.00

HDI	EAST WINDSOR	0	\$0.00
HDI	EASTFORD	0	\$0.00
HDI	EASTON	0	\$0.00
HDI	ELLINGTON	0	\$0.00
HDI	ENFIELD	0	\$0.00
HDI	ESSEX	0	\$0.00
HDI	FAIRFIELD	0	\$0.00
HDI	FARMINGTON	0	\$0.00
HDI	FRANKLIN	0	\$0.00
HDI	GLASTONBURY	0	\$0.00
HDI	GOSHEN	0	\$0.00
HDI	GRANBY	0	\$0.00
HDI	GREENWICH	0	\$0.00
HDI	GRISWOLD	0	\$0.00
HDI	GROTON	0	\$0.00
HDI	GUILFORD	0	\$0.00
HDI	HADDAM	0	\$0.00
HDI	HAMDEN	0	\$0.00
HDI	HAMPTON	0	\$0.00
HDI	HARTFORD	0	\$0.00
HDI	HARTLAND	0	\$0.00
HDI	HARWINTON	0	\$0.00
HDI	HEBRON	0	\$0.00
HDI	KENT	0	\$0.00
HDI	KILLINGLY	0	\$0.00
HDI	KILLINGWORTH	0	\$0.00
HDI	LEBANON	0	\$0.00
HDI	LEDYARD	0	\$0.00
HDI	LISBON	0	\$0.00
HDI	LITCHFIELD	0	\$0.00
HDI	LYME	0	\$0.00
HDI	MADISON	0	\$0.00
HDI	MANCHESTER	0	\$0.00
HDI	MANSFIELD	0	\$0.00
HDI	MARLBOROUGH	0	\$0.00
HDI	MERIDEN	0	\$0.00
HDI	MIDDLEBURY	0	\$0.00
HDI	MIDDLEFIELD	0	\$0.00
HDI	MIDDLETOWN	0	\$0.00
HDI	MILFORD	0	\$0.00
HDI	MONROE	0	\$0.00
HDI	MONTVILLE	0	\$0.00
HDI	MORRIS	0	\$0.00
HDI	NAUGATUCK	0	\$0.00
HDI	NEW BRITAIN	0	\$0.00
HDI	NEW CANAAN	0	\$0.00
HDI	NEW FAIRFIELD	0	\$0.00

HDI	NEW HARTFORD	0	\$0.00
HDI	NEW HAVEN	0	\$0.00
HDI	NEW LONDON	0	\$0.00
HDI	NEW MILFORD	0	\$0.00
HDI	NEWINGTON	0	\$0.00
HDI	NEWTOWN	0	\$0.00
HDI	NORFOLK	0	\$0.00
HDI	NORTH BRANFORD	0	\$0.00
HDI	NORTH CANAAN	0	\$0.00
HDI	NORTH HAVEN	0	\$0.00
HDI	NORTH STONINGTON	0	\$0.00
HDI	NORWALK	0	\$0.00
HDI	NORWICH	0	\$0.00
HDI	OLD LYME	0	\$0.00
HDI	OLD SAYBROOK	0	\$0.00
HDI	ORANGE	0	\$0.00
HDI	OXFORD	0	\$0.00
HDI	PLAINFIELD	0	\$0.00
HDI	PLAINVILLE	0	\$0.00
HDI	PLYMOUTH	0	\$0.00
HDI	POMFRET	0	\$0.00
HDI	PORTLAND	0	\$0.00
HDI	PRESTON	0	\$0.00
HDI	PROSPECT	0	\$0.00
HDI	PUTNAM	0	\$0.00
HDI	REDDING	0	\$0.00
HDI	RIDGEFIELD	0	\$0.00
HDI	ROCKY HILL	0	\$0.00
HDI	ROXBURY	0	\$0.00
HDI	SALEM	0	\$0.00
HDI	SALISBURY	0	\$0.00
HDI	SCOTLAND	0	\$0.00
HDI	SEYMOUR	0	\$0.00
HDI	SHARON	0	\$0.00
HDI	SHELTON	0	\$0.00
HDI	SHERMAN	0	\$0.00
HDI	SIMSBURY	0	\$0.00
HDI	SOMERS	0	\$0.00
HDI	SOUTH WINDSOR	0	\$0.00
HDI	SOUTHBURY	0	\$0.00
HDI	SOUTHINGTON	0	\$0.00
HDI	SPRAGUE	0	\$0.00
HDI	STAFFORD	0	\$0.00
HDI	STAMFORD	0	\$0.00
HDI	STERLING	0	\$0.00
HDI	STONINGTON	0	\$0.00
HDI	STRATFORD	0	\$0.00

HDI	SUFFIELD	0	\$0.00
HDI	THOMASTON	0	\$0.00
HDI	THOMPSON	0	\$0.00
HDI	TOLLAND	0	\$0.00
HDI	TORRINGTON	0	\$0.00
HDI	TRUMBULL	0	\$0.00
HDI	UNION	0	\$0.00
HDI	VERNON	0	\$0.00
HDI	VOLUNTOWN	0	\$0.00
HDI	WALLINGFORD	0	\$0.00
HDI	WARREN	0	\$0.00
HDI	WASHINGTON	0	\$0.00
HDI	WATERBURY	0	\$0.00
HDI	WATERFORD	0	\$0.00
HDI	WATERTOWN	0	\$0.00
HDI	WEST HARTFORD	0	\$0.00
HDI	WEST HAVEN	0	\$0.00
HDI	WESTBROOK	0	\$0.00
HDI	WESTON	0	\$0.00
HDI	WESTPORT	0	\$0.00
HDI	WETHERSFIELD	0	\$0.00
HDI	WILLINGTON	0	\$0.00
HDI	WILTON	0	\$0.00
HDI	WINCHESTER	0	\$0.00
HDI	WINDHAM	0	\$0.00
HDI	WINDSOR	0	\$0.00
HDI	WINDSOR LOCKS	0	\$0.00
HDI	WOLCOTT	0	\$0.00
HDI	WOODBIDGE	0	\$0.00
HDI	WOODBURY	0	\$0.00
HDI	WOODSTOCK	0	\$0.00

HDI - Total Enviro Fee:	\$0.00
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Wholesaler	Town	NIP Count	Enviro Fee by Town
HARTLEY	ANDOVER	0	\$0.00
HARTLEY	ANSONIA	20,092	\$1,004.60
HARTLEY	ASHFORD	11,652	\$582.60
HARTLEY	AVON	3,904	\$195.20
HARTLEY	BARKHAMSTED	5,600	\$280.00
HARTLEY	BEACON FALLS	982	\$49.10
HARTLEY	BERLIN	26,098	\$1,304.90
HARTLEY	BETHANY	1,450	\$72.50
HARTLEY	BETHEL	11,316	\$565.80
HARTLEY	BETHLEHEM	2,444	\$122.20
HARTLEY	BLOOMFIELD	22,669	\$1,133.45
HARTLEY	BOLTON	16,298	\$814.90
HARTLEY	BOZRAH	2,362	\$118.10
HARTLEY	BRANFORD	26,388	\$1,319.40
HARTLEY	BRIDGEPORT	132,578	\$6,628.90
HARTLEY	BRIDGEWATER	0	\$0.00
HARTLEY	BRISTOL	70,489	\$3,524.45
HARTLEY	BROOKFIELD	12,969	\$648.45
HARTLEY	BROOKLYN	9,996	\$499.80
HARTLEY	BURLINGTON	3,042	\$152.10
HARTLEY	CANAAN	6,351	\$317.55
HARTLEY	CANTERBURY	6,672	\$333.60
HARTLEY	CANTON	11,029	\$551.45
HARTLEY	CHAPLIN	6,628	\$331.40
HARTLEY	CHESHIRE	15,638	\$781.90
HARTLEY	CHESTER	3,386	\$169.30
HARTLEY	CLINTON	17,728	\$886.40
HARTLEY	COLCHESTER	22,550	\$1,127.50
HARTLEY	COLEBROOK	0	\$0.00
HARTLEY	COLUMBIA	4,274	\$213.70
HARTLEY	CORNWALL	0	\$0.00
HARTLEY	COVENTRY	14,306	\$715.30
HARTLEY	CROMWELL	46,509	\$2,325.45
HARTLEY	DANBURY	89,448	\$4,472.40
HARTLEY	DARIEN	4,416	\$220.80
HARTLEY	DEEP RIVER	4,280	\$214.00
HARTLEY	DERBY	15,164	\$758.20
HARTLEY	DURHAM	6,817	\$340.85
HARTLEY	EAST GRANBY	7,044	\$352.20
HARTLEY	EAST HADDAM	7,982	\$399.10
HARTLEY	EAST HAMPTON	12,657	\$632.85
HARTLEY	EAST HARTFORD	67,527	\$3,376.35
HARTLEY	EAST HAVEN	54,689	\$2,734.45
HARTLEY	EAST LYME	25,458	\$1,272.90

HARTLEY	EAST WINDSOR	20,226	\$1,011.30
HARTLEY	EASTFORD	0	\$0.00
HARTLEY	EASTON	0	\$0.00
HARTLEY	ELLINGTON	20,916	\$1,045.80
HARTLEY	ENFIELD	57,450	\$2,872.50
HARTLEY	ESSEX	12,607	\$630.35
HARTLEY	FAIRFIELD	27,461	\$1,373.05
HARTLEY	FARMINGTON	19,134	\$956.70
HARTLEY	FRANKLIN	5,000	\$250.00
HARTLEY	GLASTONBURY	14,881	\$744.05
HARTLEY	GOSHEN	898	\$44.90
HARTLEY	GRANBY	15,546	\$777.30
HARTLEY	GREENWICH	15,403	\$770.15
HARTLEY	GRISWOLD	23,252	\$1,162.60
HARTLEY	GROTON	60,403	\$3,020.15
HARTLEY	GUILFORD	10,390	\$519.50
HARTLEY	HADDAM	17,796	\$889.80
HARTLEY	HAMDEN	47,989	\$2,399.45
HARTLEY	HAMPTON	2,736	\$136.80
HARTLEY	HARTFORD	170,187	\$8,509.35
HARTLEY	HARTLAND	0	\$0.00
HARTLEY	HARWINTON	5,426	\$271.30
HARTLEY	HEBRON	13,552	\$677.60
HARTLEY	KENT	750	\$37.50
HARTLEY	KILLINGLY	27,672	\$1,383.60
HARTLEY	KILLINGWORTH	2,596	\$129.80
HARTLEY	LEBANON	756	\$37.80
HARTLEY	LEDYARD	23,360	\$1,168.00
HARTLEY	LISBON	0	\$0.00
HARTLEY	LITCHFIELD	3,336	\$166.80
HARTLEY	LYME	0	\$0.00
HARTLEY	MADISON	4,771	\$238.55
HARTLEY	MANCHESTER	96,826	\$4,841.30
HARTLEY	MANSFIELD	10,095	\$504.75
HARTLEY	MARLBOROUGH	8,238	\$411.90
HARTLEY	MERIDEN	83,360	\$4,168.00
HARTLEY	MIDDLEBURY	1,990	\$99.50
HARTLEY	MIDDLEFIELD	3,714	\$185.70
HARTLEY	MIDDLETOWN	53,328	\$2,666.40
HARTLEY	MILFORD	46,481	\$2,324.05
HARTLEY	MONROE	12,708	\$635.40
HARTLEY	MONTVILLE	22,241	\$1,112.05
HARTLEY	MORRIS	3,492	\$174.60
HARTLEY	NAUGATUCK	26,814	\$1,340.70
HARTLEY	NEW BRITAIN	85,996	\$4,299.80
HARTLEY	NEW CANAAN	3,288	\$164.40
HARTLEY	NEW FAIRFIELD	4,254	\$212.70

HARTLEY	NEW HARTFORD	1,362	\$68.10
HARTLEY	NEW HAVEN	96,392	\$4,819.60
HARTLEY	NEW LONDON	53,791	\$2,689.55
HARTLEY	NEW MILFORD	31,210	\$1,560.50
HARTLEY	NEWINGTON	24,140	\$1,207.00
HARTLEY	NEWTOWN	15,112	\$755.60
HARTLEY	NORFOLK	1,342	\$67.10
HARTLEY	NORTH BRANFORD	11,317	\$565.85
HARTLEY	NORTH CANAAN	0	\$0.00
HARTLEY	NORTH HAVEN	21,610	\$1,080.50
HARTLEY	NORTH STONINGTON	8,937	\$446.85
HARTLEY	NORWALK	64,588	\$3,229.40
HARTLEY	NORWICH	93,675	\$4,683.75
HARTLEY	OLD LYME	7,540	\$377.00
HARTLEY	OLD SAYBROOK	11,075	\$553.75
HARTLEY	ORANGE	6,600	\$330.00
HARTLEY	OXFORD	4,790	\$239.50
HARTLEY	PLAINFIELD	35,440	\$1,772.00
HARTLEY	PLAINVILLE	25,359	\$1,267.95
HARTLEY	PLYMOUTH	10,902	\$545.10
HARTLEY	POMFRET	946	\$47.30
HARTLEY	PORTLAND	10,383	\$519.15
HARTLEY	PRESTON	5,708	\$285.40
HARTLEY	PROSPECT	4,480	\$224.00
HARTLEY	PUTNAM	21,703	\$1,085.15
HARTLEY	REDDING	3,731	\$186.55
HARTLEY	RIDGEFIELD	6,613	\$330.65
HARTLEY	ROCKY HILL	21,356	\$1,067.80
HARTLEY	ROXBURY	651	\$32.55
HARTLEY	SALEM	6,894	\$344.70
HARTLEY	SALISBURY	370	\$18.50
HARTLEY	SCOTLAND	2,788	\$139.40
HARTLEY	SEYMOUR	11,148	\$557.40
HARTLEY	SHARON	4,173	\$208.65
HARTLEY	SHELTON	34,271	\$1,713.55
HARTLEY	SHERMAN	384	\$19.20
HARTLEY	SIMSBURY	17,484	\$874.20
HARTLEY	SOMERS	7,724	\$386.20
HARTLEY	SOUTH WINDSOR	23,220	\$1,161.00
HARTLEY	SOUTHBURY	11,233	\$561.65
HARTLEY	SOUTHINGTON	35,520	\$1,776.00
HARTLEY	SPRAGUE	3,020	\$151.00
HARTLEY	STAFFORD	20,096	\$1,004.80
HARTLEY	STAMFORD	56,159	\$2,807.95
HARTLEY	STERLING	1,216	\$60.80
HARTLEY	STONINGTON	13,284	\$664.20
HARTLEY	STRATFORD	43,422	\$2,171.10

HARTLEY	SUFFIELD	8,827	\$441.35
HARTLEY	THOMASTON	10,154	\$507.70
HARTLEY	THOMPSON	16,809	\$840.45
HARTLEY	TOLLAND	8,982	\$449.10
HARTLEY	TORRINGTON	38,988	\$1,949.40
HARTLEY	TRUMBULL	9,951	\$497.55
HARTLEY	UNION	0	\$0.00
HARTLEY	VERNON	47,771	\$2,388.55
HARTLEY	VOLUNTOWN	4,246	\$212.30
HARTLEY	WALLINGFORD	43,719	\$2,185.95
HARTLEY	WARREN	1,680	\$84.00
HARTLEY	WASHINGTON	962	\$48.10
HARTLEY	WATERBURY	135,862	\$6,793.10
HARTLEY	WATERFORD	26,196	\$1,309.80
HARTLEY	WATERTOWN	18,264	\$913.20
HARTLEY	WEST HARTFORD	44,817	\$2,240.85
HARTLEY	WEST HAVEN	60,667	\$3,033.35
HARTLEY	WESTBROOK	7,640	\$382.00
HARTLEY	WESTON	458	\$22.90
HARTLEY	WESTPORT	9,072	\$453.60
HARTLEY	WETHERSFIELD	27,164	\$1,358.20
HARTLEY	WILLINGTON	4,254	\$212.70
HARTLEY	WILTON	3,373	\$168.65
HARTLEY	WINCHESTER	20,838	\$1,041.90
HARTLEY	WINDHAM	35,305	\$1,765.25
HARTLEY	WINDSOR	25,557	\$1,277.85
HARTLEY	WINDSOR LOCKS	22,656	\$1,132.80
HARTLEY	WOLCOTT	17,998	\$899.90
HARTLEY	WOODBIDGE	800	\$40.00
HARTLEY	WOODBURY	6,392	\$319.60
HARTLEY	WOODSTOCK	0	\$0.00

HARTLEY - Total Enviro Fee:	\$173,538.10
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Wholesaler	Town	NIP Count	Enviro Fee by Town
NORTHEAST	ANDOVER	11,652	\$582.60
NORTHEAST	ANSONIA	77,832	\$3,891.60
NORTHEAST	ASHFORD	31,560	\$1,578.00
NORTHEAST	AVON	23,196	\$1,159.80
NORTHEAST	BARKHAMSTED	11,040	\$552.00
NORTHEAST	BEACON FALLS	7,320	\$366.00
NORTHEAST	BERLIN	77,256	\$3,862.80
NORTHEAST	BETHANY	10,068	\$503.40
NORTHEAST	BETHEL	61,608	\$3,080.40
NORTHEAST	BETHLEHEM	1,932	\$96.60
NORTHEAST	BLOOMFIELD	36,108	\$1,805.40
NORTHEAST	BOLTON	24,264	\$1,213.20
NORTHEAST	BOZRAH	9,480	\$474.00
NORTHEAST	BRANFORD	118,764	\$5,938.20
NORTHEAST	BRIDGEPORT	319,200	\$15,960.00
NORTHEAST	BRIDGEWATER	0	\$0.00
NORTHEAST	BRISTOL	323,736	\$16,186.80
NORTHEAST	BROOKFIELD	45,852	\$2,292.60
NORTHEAST	BROOKLYN	62,556	\$3,127.80
NORTHEAST	BURLINGTON	23,676	\$1,183.80
NORTHEAST	CANAAN	27,252	\$1,362.60
NORTHEAST	CANTERBURY	27,576	\$1,378.80
NORTHEAST	CANTON	31,320	\$1,566.00
NORTHEAST	CHAPLIN	20,760	\$1,038.00
NORTHEAST	CHESHIRE	56,316	\$2,815.80
NORTHEAST	CHESTER	5,544	\$277.20
NORTHEAST	CLINTON	55,980	\$2,799.00
NORTHEAST	COLCHESTER	80,652	\$4,032.60
NORTHEAST	COLEBROOK	0	\$0.00
NORTHEAST	COLUMBIA	20,220	\$1,011.00
NORTHEAST	CORNWALL	5,664	\$283.20
NORTHEAST	COVENTRY	44,328	\$2,216.40
NORTHEAST	CROMWELL	79,092	\$3,954.60
NORTHEAST	DANBURY	256,020	\$12,801.00
NORTHEAST	DARIEN	13,524	\$676.20
NORTHEAST	DEEP RIVER	38,160	\$1,908.00
NORTHEAST	DERBY	66,468	\$3,323.40
NORTHEAST	DURHAM	31,476	\$1,573.80
NORTHEAST	EAST GRANBY	32,148	\$1,607.40
NORTHEAST	EAST HADDAM	23,100	\$1,155.00
NORTHEAST	EAST HAMPTON	73,572	\$3,678.60
NORTHEAST	EAST HARTFORD	135,552	\$6,777.60
NORTHEAST	EAST HAVEN	105,084	\$5,254.20
NORTHEAST	EAST LYME	57,168	\$2,858.40

NORTHEAST	EAST WINDSOR	80,532	\$4,026.60
NORTHEAST	EASTFORD	0	\$0.00
NORTHEAST	EASTON	0	\$0.00
NORTHEAST	ELLINGTON	56,460	\$2,823.00
NORTHEAST	ENFIELD	234,240	\$11,712.00
NORTHEAST	ESSEX	24,180	\$1,209.00
NORTHEAST	FAIRFIELD	162,408	\$8,120.40
NORTHEAST	FARMINGTON	65,304	\$3,265.20
NORTHEAST	FRANKLIN	21,000	\$1,050.00
NORTHEAST	GLASTONBURY	64,692	\$3,234.60
NORTHEAST	GOSHEN	2,592	\$129.60
NORTHEAST	GRANBY	34,248	\$1,712.40
NORTHEAST	GREENWICH	25,128	\$1,256.40
NORTHEAST	GRISWOLD	76,668	\$3,833.40
NORTHEAST	GROTON	262,824	\$13,141.20
NORTHEAST	GUILFORD	31,236	\$1,561.80
NORTHEAST	HADDAM	37,548	\$1,877.40
NORTHEAST	HAMDEN	174,408	\$8,720.40
NORTHEAST	HAMPTON	14,880	\$744.00
NORTHEAST	HARTFORD	239,340	\$11,967.00
NORTHEAST	HARTLAND	0	\$0.00
NORTHEAST	HARWINTON	15,096	\$754.80
NORTHEAST	HEBRON	31,200	\$1,560.00
NORTHEAST	KENT	4,104	\$205.20
NORTHEAST	KILLINGLY	170,700	\$8,535.00
NORTHEAST	KILLINGWORTH	12,840	\$642.00
NORTHEAST	LEBANON	6,300	\$315.00
NORTHEAST	LEDYARD	72,252	\$3,612.60
NORTHEAST	LISBON	28,716	\$1,435.80
NORTHEAST	LITCHFIELD	13,848	\$692.40
NORTHEAST	LYME	0	\$0.00
NORTHEAST	MADISON	30,480	\$1,524.00
NORTHEAST	MANCHESTER	245,052	\$12,252.60
NORTHEAST	MANSFIELD	135,888	\$6,794.40
NORTHEAST	MARLBOROUGH	20,040	\$1,002.00
NORTHEAST	MERIDEN	186,996	\$9,349.80
NORTHEAST	MIDDLEBURY	11,520	\$576.00
NORTHEAST	MIDDLEFIELD	31,908	\$1,595.40
NORTHEAST	MIDDLETOWN	171,132	\$8,556.60
NORTHEAST	MILFORD	204,780	\$10,239.00
NORTHEAST	MONROE	54,624	\$2,731.20
NORTHEAST	MONTVILLE	97,452	\$4,872.60
NORTHEAST	MORRIS	4,920	\$246.00
NORTHEAST	NAUGATUCK	124,368	\$6,218.40
NORTHEAST	NEW BRITAIN	250,092	\$12,504.60
NORTHEAST	NEW CANAAN	4,740	\$237.00
NORTHEAST	NEW FAIRFIELD	26,160	\$1,308.00

NORTHEAST	NEW HARTFORD	5,796	\$289.80
NORTHEAST	NEW HAVEN	301,764	\$15,088.20
NORTHEAST	NEW LONDON	181,788	\$9,089.40
NORTHEAST	NEW MILFORD	133,668	\$6,683.40
NORTHEAST	NEWINGTON	122,832	\$6,141.60
NORTHEAST	NEWTOWN	64,152	\$3,207.60
NORTHEAST	NORFOLK	3,120	\$156.00
NORTHEAST	NORTH BRANFORD	59,208	\$2,960.40
NORTHEAST	NORTH CANAAN	0	\$0.00
NORTHEAST	NORTH HAVEN	67,908	\$3,395.40
NORTHEAST	NORTH STONINGTON	75,672	\$3,783.60
NORTHEAST	NORWALK	229,152	\$11,457.60
NORTHEAST	NORWICH	267,312	\$13,365.60
NORTHEAST	OLD LYME	26,124	\$1,306.20
NORTHEAST	OLD SAYBROOK	60,120	\$3,006.00
NORTHEAST	ORANGE	23,628	\$1,181.40
NORTHEAST	OXFORD	20,400	\$1,020.00
NORTHEAST	PLAINFIELD	190,344	\$9,517.20
NORTHEAST	PLAINVILLE	68,724	\$3,436.20
NORTHEAST	PLYMOUTH	30,720	\$1,536.00
NORTHEAST	POMFRET	5,676	\$283.80
NORTHEAST	PORTLAND	35,352	\$1,767.60
NORTHEAST	PRESTON	37,116	\$1,855.80
NORTHEAST	PROSPECT	24,312	\$1,215.60
NORTHEAST	PUTNAM	131,952	\$6,597.60
NORTHEAST	REDDING	6,000	\$300.00
NORTHEAST	RIDGEFIELD	19,500	\$975.00
NORTHEAST	ROCKY HILL	49,176	\$2,458.80
NORTHEAST	ROXBURY	1,920	\$96.00
NORTHEAST	SALEM	33,144	\$1,657.20
NORTHEAST	SALISBURY	1,668	\$83.40
NORTHEAST	SCOTLAND	7,452	\$372.60
NORTHEAST	SEYMOUR	55,932	\$2,796.60
NORTHEAST	SHARON	4,440	\$222.00
NORTHEAST	SHELTON	121,596	\$6,079.80
NORTHEAST	SHERMAN	2,616	\$130.80
NORTHEAST	SIMSBURY	39,852	\$1,992.60
NORTHEAST	SOMERS	31,632	\$1,581.60
NORTHEAST	SOUTH WINDSOR	82,788	\$4,139.40
NORTHEAST	SOUTHBURY	59,376	\$2,968.80
NORTHEAST	SOUTHINGTON	171,444	\$8,572.20
NORTHEAST	SPRAGUE	15,120	\$756.00
NORTHEAST	STAFFORD	62,520	\$3,126.00
NORTHEAST	STAMFORD	176,232	\$8,811.60
NORTHEAST	STERLING	10,692	\$534.60
NORTHEAST	STONINGTON	81,144	\$4,057.20
NORTHEAST	STRATFORD	170,676	\$8,533.80

NORTHEAST	SUFFIELD	42,540	\$2,127.00
NORTHEAST	THOMASTON	30,984	\$1,549.20
NORTHEAST	THOMPSON	72,276	\$3,613.80
NORTHEAST	TOLLAND	48,552	\$2,427.60
NORTHEAST	TORRINGTON	116,784	\$5,839.20
NORTHEAST	TRUMBULL	46,332	\$2,316.60
NORTHEAST	UNION	0	\$0.00
NORTHEAST	VERNON	151,140	\$7,557.00
NORTHEAST	VOLUNTOWN	25,572	\$1,278.60
NORTHEAST	WALLINGFORD	199,224	\$9,961.20
NORTHEAST	WARREN	0	\$0.00
NORTHEAST	WASHINGTON	6,192	\$309.60
NORTHEAST	WATERBURY	333,168	\$16,658.40
NORTHEAST	WATERFORD	120,756	\$6,037.80
NORTHEAST	WATERTOWN	81,252	\$4,062.60
NORTHEAST	WEST HARTFORD	125,616	\$6,280.80
NORTHEAST	WEST HAVEN	181,836	\$9,091.80
NORTHEAST	WESTBROOK	37,344	\$1,867.20
NORTHEAST	WESTON	1,920	\$96.00
NORTHEAST	WESTPORT	17,904	\$895.20
NORTHEAST	WETHERSFIELD	65,772	\$3,288.60
NORTHEAST	WILLINGTON	12,588	\$629.40
NORTHEAST	WILTON	8,880	\$444.00
NORTHEAST	WINCHESTER	61,668	\$3,083.40
NORTHEAST	WINDHAM	106,872	\$5,343.60
NORTHEAST	WINDSOR	49,356	\$2,467.80
NORTHEAST	WINDSOR LOCKS	112,476	\$5,623.80
NORTHEAST	WOLCOTT	63,012	\$3,150.60
NORTHEAST	WOODBIDGE	0	\$0.00
NORTHEAST	WOODBURY	23,088	\$1,154.40
NORTHEAST	WOODSTOCK	120	\$6.00

NORTHEAST - Total Enviro Fee:	\$582,097.80
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Wholesaler	Town	NIP Count	Enviro Fee by Town
OPICI	ANDOVER	0	\$0.00
OPICI	ANSONIA	60	\$3.00
OPICI	ASHFORD	0	\$0.00
OPICI	AVON	0	\$0.00
OPICI	BARKHAMSTED	0	\$0.00
OPICI	BEACON FALLS	0	\$0.00
OPICI	BERLIN	0	\$0.00
OPICI	BETHANY	0	\$0.00
OPICI	BETHEL	84	\$4.20
OPICI	BETHLEHEM	0	\$0.00
OPICI	BLOOMFIELD	0	\$0.00
OPICI	BOLTON	0	\$0.00
OPICI	BOZRAH	0	\$0.00
OPICI	BRANFORD	252	\$12.60
OPICI	BRIDGEPORT	360	\$18.00
OPICI	BRIDGEWATER	0	\$0.00
OPICI	BRISTOL	0	\$0.00
OPICI	BROOKFIELD	0	\$0.00
OPICI	BROOKLYN	0	\$0.00
OPICI	BURLINGTON	0	\$0.00
OPICI	CANAAN	0	\$0.00
OPICI	CANTERBURY	48	\$2.40
OPICI	CANTON	0	\$0.00
OPICI	CHAPLIN	0	\$0.00
OPICI	CHESHIRE	60	\$3.00
OPICI	CHESTER	720	\$36.00
OPICI	CLINTON	60	\$3.00
OPICI	COLCHESTER	0	\$0.00
OPICI	COLEBROOK	0	\$0.00
OPICI	COLUMBIA	0	\$0.00
OPICI	CORNWALL	0	\$0.00
OPICI	COVENTRY	0	\$0.00
OPICI	CROMWELL	60	\$3.00
OPICI	DANBURY	312	\$15.60
OPICI	DARIEN	0	\$0.00
OPICI	DEEP RIVER	24	\$1.20
OPICI	DERBY	144	\$7.20
OPICI	DURHAM	0	\$0.00
OPICI	EAST GRANBY	0	\$0.00
OPICI	EAST HADDAM	0	\$0.00
OPICI	EAST HAMPTON	0	\$0.00
OPICI	EAST HARTFORD	0	\$0.00
OPICI	EAST HAVEN	120	\$6.00
OPICI	EAST LYME	120	\$6.00

OPICI	EAST WINDSOR	0	\$0.00
OPICI	EASTFORD	0	\$0.00
OPICI	EASTON	0	\$0.00
OPICI	ELLINGTON	0	\$0.00
OPICI	ENFIELD	0	\$0.00
OPICI	ESSEX	0	\$0.00
OPICI	FAIRFIELD	660	\$33.00
OPICI	FARMINGTON	0	\$0.00
OPICI	FRANKLIN	0	\$0.00
OPICI	GLASTONBURY	0	\$0.00
OPICI	GOSHEN	0	\$0.00
OPICI	GRANBY	0	\$0.00
OPICI	GREENWICH	240	\$12.00
OPICI	GRISWOLD	0	\$0.00
OPICI	GROTON	420	\$21.00
OPICI	GUILFORD	0	\$0.00
OPICI	HADDAM	0	\$0.00
OPICI	HAMDEN	120	\$6.00
OPICI	HAMPTON	0	\$0.00
OPICI	HARTFORD	0	\$0.00
OPICI	HARTLAND	0	\$0.00
OPICI	HARWINTON	60	\$3.00
OPICI	HEBRON	0	\$0.00
OPICI	KENT	0	\$0.00
OPICI	KILLINGLY	0	\$0.00
OPICI	KILLINGWORTH	0	\$0.00
OPICI	LEBANON	0	\$0.00
OPICI	LEDYARD	0	\$0.00
OPICI	LISBON	0	\$0.00
OPICI	LITCHFIELD	132	\$6.60
OPICI	LYME	0	\$0.00
OPICI	MADISON	180	\$9.00
OPICI	MANCHESTER	0	\$0.00
OPICI	MANSFIELD	0	\$0.00
OPICI	MARLBOROUGH	0	\$0.00
OPICI	MERIDEN	0	\$0.00
OPICI	MIDDLEBURY	72	\$3.60
OPICI	MIDDLEFIELD	0	\$0.00
OPICI	MIDDLETOWN	60	\$3.00
OPICI	MILFORD	21,946	\$1,097.30
OPICI	MONROE	0	\$0.00
OPICI	MONTVILLE	0	\$0.00
OPICI	MORRIS	60	\$3.00
OPICI	NAUGATUCK	12	\$0.60
OPICI	NEW BRITAIN	0	\$0.00
OPICI	NEW CANAAN	60	\$3.00
OPICI	NEW FAIRFIELD	0	\$0.00

OPICI	NEW HARTFORD	0	\$0.00
OPICI	NEW HAVEN	240	\$12.00
OPICI	NEW LONDON	120	\$6.00
OPICI	NEW MILFORD	60	\$3.00
OPICI	NEWINGTON	0	\$0.00
OPICI	NEWTOWN	60	\$3.00
OPICI	NORFOLK	0	\$0.00
OPICI	NORTH BRANFORD	0	\$0.00
OPICI	NORTH CANAAN	0	\$0.00
OPICI	NORTH HAVEN	120	\$6.00
OPICI	NORTH STONINGTON	0	\$0.00
OPICI	NORWALK	14,538	\$726.90
OPICI	NORWICH	84	\$4.20
OPICI	OLD LYME	0	\$0.00
OPICI	OLD SAYBROOK	144	\$7.20
OPICI	ORANGE	0	\$0.00
OPICI	OXFORD	60	\$3.00
OPICI	PLAINFIELD	84	\$4.20
OPICI	PLAINVILLE	0	\$0.00
OPICI	PLYMOUTH	0	\$0.00
OPICI	POMFRET	0	\$0.00
OPICI	PORTLAND	0	\$0.00
OPICI	PRESTON	0	\$0.00
OPICI	PROSPECT	0	\$0.00
OPICI	PUTNAM	0	\$0.00
OPICI	REDDING	60	\$3.00
OPICI	RIDGEFIELD	240	\$12.00
OPICI	ROCKY HILL	0	\$0.00
OPICI	ROXBURY	0	\$0.00
OPICI	SALEM	0	\$0.00
OPICI	SALISBURY	0	\$0.00
OPICI	SCOTLAND	0	\$0.00
OPICI	SEYMOUR	0	\$0.00
OPICI	SHARON	0	\$0.00
OPICI	SHELTON	12	\$0.60
OPICI	SHERMAN	0	\$0.00
OPICI	SIMSBURY	0	\$0.00
OPICI	SOMERS	0	\$0.00
OPICI	SOUTH WINDSOR	0	\$0.00
OPICI	SOUTHBURY	120	\$6.00
OPICI	SOUTHINGTON	264	\$13.20
OPICI	SPRAGUE	0	\$0.00
OPICI	STAFFORD	0	\$0.00
OPICI	STAMFORD	120	\$6.00
OPICI	STERLING	0	\$0.00
OPICI	STONINGTON	300	\$15.00
OPICI	STRATFORD	960	\$48.00

OPICI	SUFFIELD	0	\$0.00
OPICI	THOMASTON	120	\$6.00
OPICI	THOMPSON	0	\$0.00
OPICI	TOLLAND	0	\$0.00
OPICI	TORRINGTON	60	\$3.00
OPICI	TRUMBULL	210	\$10.50
OPICI	UNION	0	\$0.00
OPICI	VERNON	0	\$0.00
OPICI	VOLUNTOWN	0	\$0.00
OPICI	WALLINGFORD	240	\$12.00
OPICI	WARREN	0	\$0.00
OPICI	WASHINGTON	0	\$0.00
OPICI	WATERBURY	0	\$0.00
OPICI	WATERFORD	0	\$0.00
OPICI	WATERTOWN	60	\$3.00
OPICI	WEST HARTFORD	120	\$6.00
OPICI	WEST HAVEN	180	\$9.00
OPICI	WESTBROOK	84	\$4.20
OPICI	WESTON	0	\$0.00
OPICI	WESTPORT	180	\$9.00
OPICI	WETHERSFIELD	0	\$0.00
OPICI	WILLINGTON	0	\$0.00
OPICI	WILTON	0	\$0.00
OPICI	WINCHESTER	0	\$0.00
OPICI	WINDHAM	0	\$0.00
OPICI	WINDSOR	0	\$0.00
OPICI	WINDSOR LOCKS	0	\$0.00
OPICI	WOLCOTT	0	\$0.00
OPICI	WOODBIDGE	0	\$0.00
OPICI	WOODBURY	0	\$0.00
OPICI	WOODSTOCK	0	\$0.00

OPICI - Total Enviro Fee:	\$2,264.30
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Wholesaler	Town	NIP Count	Enviro Fee by Town
SLOCUM	ANDOVER	0	\$0.00
SLOCUM	ANSONIA	120	\$6.00
SLOCUM	ASHFORD	116	\$5.80
SLOCUM	AVON	17	\$0.85
SLOCUM	BARKHAMSTED	0	\$0.00
SLOCUM	BEACON FALLS	0	\$0.00
SLOCUM	BERLIN	50	\$2.50
SLOCUM	BETHANY	0	\$0.00
SLOCUM	BETHEL	1,003	\$50.15
SLOCUM	BETHLEHEM	0	\$0.00
SLOCUM	BLOOMFIELD	0	\$0.00
SLOCUM	BOLTON	30	\$1.50
SLOCUM	BOZRAH	0	\$0.00
SLOCUM	BRANFORD	1,475	\$73.75
SLOCUM	BRIDGEPORT	1,744	\$87.20
SLOCUM	BRIDGEWATER	0	\$0.00
SLOCUM	BRISTOL	299	\$14.95
SLOCUM	BROOKFIELD	30	\$1.50
SLOCUM	BROOKLYN	758	\$37.90
SLOCUM	BURLINGTON	242	\$12.10
SLOCUM	CANAAN	0	\$0.00
SLOCUM	CANTERBURY	10	\$0.50
SLOCUM	CANTON	20	\$1.00
SLOCUM	CHAPLIN	0	\$0.00
SLOCUM	CHESHIRE	620	\$31.00
SLOCUM	CHESTER	55	\$2.75
SLOCUM	CLINTON	298	\$14.90
SLOCUM	COLCHESTER	2	\$0.10
SLOCUM	COLEBROOK	0	\$0.00
SLOCUM	COLUMBIA	0	\$0.00
SLOCUM	CORNWALL	0	\$0.00
SLOCUM	COVENTRY	10	\$0.50
SLOCUM	CROMWELL	188	\$9.40
SLOCUM	DANBURY	2,609	\$130.45
SLOCUM	DARIEN	34	\$1.70
SLOCUM	DEEP RIVER	120	\$6.00
SLOCUM	DERBY	600	\$30.00
SLOCUM	DURHAM	840	\$42.00
SLOCUM	EAST GRANBY	0	\$0.00
SLOCUM	EAST HADDAM	360	\$18.00
SLOCUM	EAST HAMPTON	0	\$0.00
SLOCUM	EAST HARTFORD	1,260	\$63.00
SLOCUM	EAST HAVEN	1,024	\$51.20
SLOCUM	EAST LYME	108	\$5.40

SLOCUM	EAST WINDSOR	145	\$7.25
SLOCUM	EASTFORD	0	\$0.00
SLOCUM	EASTON	0	\$0.00
SLOCUM	ELLINGTON	0	\$0.00
SLOCUM	ENFIELD	150	\$7.50
SLOCUM	ESSEX	0	\$0.00
SLOCUM	FAIRFIELD	1,213	\$60.65
SLOCUM	FARMINGTON	1,101	\$55.05
SLOCUM	FRANKLIN	24	\$1.20
SLOCUM	GLASTONBURY	766	\$38.30
SLOCUM	GOSHEN	0	\$0.00
SLOCUM	GRANBY	116	\$5.80
SLOCUM	GREENWICH	72	\$3.60
SLOCUM	GRISWOLD	168	\$8.40
SLOCUM	GROTON	634	\$31.70
SLOCUM	GUILFORD	0	\$0.00
SLOCUM	HADDAM	295	\$14.75
SLOCUM	HAMDEN	1,944	\$97.20
SLOCUM	HAMPTON	0	\$0.00
SLOCUM	HARTFORD	1,246	\$62.30
SLOCUM	HARTLAND	0	\$0.00
SLOCUM	HARWINTON	240	\$12.00
SLOCUM	HEBRON	0	\$0.00
SLOCUM	KENT	0	\$0.00
SLOCUM	KILLINGLY	0	\$0.00
SLOCUM	KILLINGWORTH	120	\$6.00
SLOCUM	LEBANON	0	\$0.00
SLOCUM	LEDYARD	320	\$16.00
SLOCUM	LISBON	0	\$0.00
SLOCUM	LITCHFIELD	564	\$28.20
SLOCUM	LYME	0	\$0.00
SLOCUM	MADISON	341	\$17.05
SLOCUM	MANCHESTER	1,112	\$55.60
SLOCUM	MANSFIELD	21	\$1.05
SLOCUM	MARLBOROUGH	20	\$1.00
SLOCUM	MERIDEN	1,357	\$67.85
SLOCUM	MIDDLEBURY	0	\$0.00
SLOCUM	MIDDLEFIELD	0	\$0.00
SLOCUM	MIDDLETOWN	360	\$18.00
SLOCUM	MILFORD	2,622	\$131.10
SLOCUM	MONROE	427	\$21.35
SLOCUM	MONTVILLE	408	\$20.40
SLOCUM	MORRIS	364	\$18.20
SLOCUM	NAUGATUCK	307	\$15.35
SLOCUM	NEW BRITAIN	768	\$38.40
SLOCUM	NEW CANAAN	120	\$6.00
SLOCUM	NEW FAIRFIELD	0	\$0.00

SLOCUM	NEW HARTFORD	6	\$0.30
SLOCUM	NEW HAVEN	1,760	\$88.00
SLOCUM	NEW LONDON	15	\$0.75
SLOCUM	NEW MILFORD	1,641	\$82.05
SLOCUM	NEWINGTON	418	\$20.90
SLOCUM	NEWTOWN	984	\$49.20
SLOCUM	NORFOLK	0	\$0.00
SLOCUM	NORTH BRANFORD	310	\$15.50
SLOCUM	NORTH CANAAN	0	\$0.00
SLOCUM	NORTH HAVEN	2,815	\$140.75
SLOCUM	NORTH STONINGTON	36	\$1.80
SLOCUM	NORWALK	1,157	\$57.85
SLOCUM	NORWICH	2,310	\$115.50
SLOCUM	OLD LYME	0	\$0.00
SLOCUM	OLD SAYBROOK	96	\$4.80
SLOCUM	ORANGE	832	\$41.60
SLOCUM	OXFORD	117	\$5.85
SLOCUM	PLAINFIELD	723	\$36.15
SLOCUM	PLAINVILLE	600	\$30.00
SLOCUM	PLYMOUTH	96	\$4.80
SLOCUM	POMFRET	0	\$0.00
SLOCUM	PORTLAND	690	\$34.50
SLOCUM	PRESTON	0	\$0.00
SLOCUM	PROSPECT	135	\$6.75
SLOCUM	PUTNAM	1,010	\$50.50
SLOCUM	REDDING	35	\$1.75
SLOCUM	RIDGEFIELD	0	\$0.00
SLOCUM	ROCKY HILL	20	\$1.00
SLOCUM	ROXBURY	45	\$2.25
SLOCUM	SALEM	10	\$0.50
SLOCUM	SALISBURY	6	\$0.30
SLOCUM	SCOTLAND	0	\$0.00
SLOCUM	SEYMOUR	241	\$12.05
SLOCUM	SHARON	0	\$0.00
SLOCUM	SHELTON	2,060	\$103.00
SLOCUM	SHERMAN	0	\$0.00
SLOCUM	SIMSBURY	2,580	\$129.00
SLOCUM	SOMERS	120	\$6.00
SLOCUM	SOUTH WINDSOR	0	\$0.00
SLOCUM	SOUTHBURY	436	\$21.80
SLOCUM	SOUTHINGTON	75	\$3.75
SLOCUM	SPRAGUE	0	\$0.00
SLOCUM	STAFFORD	55	\$2.75
SLOCUM	STAMFORD	875	\$43.75
SLOCUM	STERLING	0	\$0.00
SLOCUM	STONINGTON	0	\$0.00
SLOCUM	STRATFORD	237	\$11.85

SLOCUM	SUFFIELD	60	\$3.00
SLOCUM	THOMASTON	197	\$9.85
SLOCUM	THOMPSON	2,351	\$117.55
SLOCUM	TOLLAND	600	\$30.00
SLOCUM	TORRINGTON	430	\$21.50
SLOCUM	TRUMBULL	5,094	\$254.70
SLOCUM	UNION	0	\$0.00
SLOCUM	VERNON	144	\$7.20
SLOCUM	VOLUNTOWN	0	\$0.00
SLOCUM	WALLINGFORD	1,810	\$90.50
SLOCUM	WARREN	0	\$0.00
SLOCUM	WASHINGTON	37	\$1.85
SLOCUM	WATERBURY	374	\$18.70
SLOCUM	WATERFORD	165	\$8.25
SLOCUM	WATERTOWN	419	\$20.95
SLOCUM	WEST HARTFORD	3,643	\$182.15
SLOCUM	WEST HAVEN	4,000	\$200.00
SLOCUM	WESTBROOK	72	\$3.60
SLOCUM	WESTON	0	\$0.00
SLOCUM	WESTPORT	1,708	\$85.40
SLOCUM	WETHERSFIELD	90	\$4.50
SLOCUM	WILLINGTON	288	\$14.40
SLOCUM	WILTON	161	\$8.05
SLOCUM	WINCHESTER	0	\$0.00
SLOCUM	WINDHAM	120	\$6.00
SLOCUM	WINDSOR	120	\$6.00
SLOCUM	WINDSOR LOCKS	130	\$6.50
SLOCUM	WOLCOTT	188	\$9.40
SLOCUM	WOODBIDGE	1	\$0.05
SLOCUM	WOODBURY	1,512	\$75.60
SLOCUM	WOODSTOCK	0	\$0.00

SLOCUM - Total Enviro Fee:	\$3,882.35
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Instructions:

1) Collect data to match the column headings below

See example below or ASG_DATA larger sample

2) Copy data (Customer Zipcode, City, Cases by Zip Code, Enviro Fee by Zip Code) to cell C2 in the data tab for your company; ie Hartley to copy to HARTLEY_DATA cell C2

3) The total due for each wholesaler will appear in cell E1 of your company sheet; ie ASG cell E1 = 3

4) All Wholesaler Data will accumulate to WSWC-ALL tab by Town

5) WSWC (Vicki) will cut one check per town for all wholesalers

(Hidden Column)	(Pre-populated)	Customer Zip Code	City	Cases by Zip Code
	ASG	06232	Andover	16.30
		06278	Ashford	23.10
		06001	Avon	15.85
		06037	Berlin	66.70
		06023	Berlin	5.50
		06002	Bloomfield	54.90
		06043	Bolton	48.00

9,641.10

**Enviro Fee
by Zip Code**

97.80
138.60
95.20
400.15
32.90
329.50
288.00

RESOLUTION
REGARDING REVENUES RECEIVED FROM
BEVERAGE CONTAINER SURCHARGES

WHEREAS: The State of Connecticut enacted Public Act No. 21-58 “*An Act Concerning Solid Waste Management*” on June 16, 2021;

WHEREAS: Notwithstanding any provision of the general statutes, on and after October 1, 2021, any beverage container containing a spirit or liquor of fifty milliliters or less shall be assessed a five-cent surcharge by the wholesaler of such beverage container to the retailer of such beverage container and by the retailer of such beverage container to the consumer of such beverage container.

WHEREAS: Beginning on April 1, 2022, and every six months thereafter, payment shall be remitted by each wholesaler to every municipality where any such beverage container was sold during the preceding six-month period by such wholesaler. Such payment shall be at the rate of five cents for every such beverage container sold within such municipality by such wholesaler.

WHEREAS: Revenues received by the Town of Ledyard from said wholesalers relative to Public Act 21-58 for beverage containers surcharges shall be appropriated to Account 21040101-57316. “*Beverage Container Surcharges*”;

NOW, THEREFORE; BE IT RESOLVED; That any future expenditures out of Account #21040101-57316 “*Beverage Container Surcharges*”; shall be in accordance with subsection (d) of Section 10 of Public Act 21-58 for the following purposes: (1) environmental measures intended to reduce the generation of solid waste; and (2) reduce the impact of litter caused by such solid waste, including, but not limited to, the hiring of a recycling coordinator, the installation of storm drain filters designed to block solid waste and beverage container debris or the purchase of a mechanical street sweeper, vacuum or broom that removes litter, including, but not limited to, such beverage containers and other debris from streets, sidewalks and abutting lawn and turf.

Adopted by the Ledyard Town Council on: June 8, 2022

Kevin J. Dombrowski, Chairman

History: 2022: The Town Council adopted the “*Resolution Regarding Revenues Received From Beverage Containers*” to provide a sperate account for revenues received from the State of Connecticut for beverage containers surcharges (Public Act 21-58 adopted on June 16, 2021)



PA 21-58—sSB 1037
Environment Committee

AN ACT CONCERNING SOLID WASTE MANAGEMENT

SUMMARY: This act revamps the state’s beverage container redemption law (i.e., “bottle bill,” see BACKGROUND) by doing the following:

1. expanding the list of beverages subject to the bottle bill’s requirements and exempting containers of less than 150mL (§§ 1 & 5);
2. increasing, beginning January 1, 2024, the minimum beverage container deposit amount from five to 10 cents (§ 2);
3. increasing the handling fee that distributors must pay to dealers (e.g., and hereafter, “retailers”) and redemption centers, (§ 3);
4. incrementally reduces the amount of unclaimed deposits that distributors must remit to the General Fund from 100% to 45% by FY 26, and allows the distributors to keep the remainder (§ 4);
5. requiring certain retailers to install and maintain at least two reverse vending machines (RVMs) at their place of business or have dedicated areas for redeeming beverage containers (§ 7); and
6. requiring, beginning January 1, 2024, (a) all refundable beverage containers sold in Connecticut to have a Universal Product Code (UPC) and barcode and (b) deposit initiators (i.e., the first distributor to collect the deposit) to provide them, with packaging information, to the RVM system administrators and other system operators at least 30 days before placing the beverage containers on the market (§ 2).

The act requires the Department of Energy and Environmental Protection (DEEP) to approve a stewardship organization for beverage containers (§ 9). It also requires DEEP to develop terms for a memorandum of agreement (MOA) that provides for in-state processing of at least 80% of the wine and liquor beverage containers sold in-state (§ 8).

The act establishes a five-cent surcharge on the sale of spirit or liquor beverage containers of 50mL or less (commonly referred to as “nips”). It requires (1) wholesalers to remit the surcharges to the municipalities in which the containers were sold and (2) the municipalities to use the remitted funds for environmental measures aimed at reducing solid waste or reducing the impact of litter (§ 10).

The act requires the DEEP commissioner, by July 1, 2022, to develop an incentive program to help municipalities that want to adopt a unit-based pricing program for solid waste disposal (e.g., “pay-as-you-throw”). She must also identify funding sources to provide the incentives (§ 6).

Lastly, the act makes technical and conforming changes.

EFFECTIVE DATE: July 1, 2021, except the handling fee increase, RVM requirement, and nip surcharge take effect October 1, 2021; the bottle bill’s

expansion takes effect January 1, 2023; the deposit increase takes effect January 1, 2024; and the MOA and stewardship organization provisions are effective upon passage.

§§ 1 & 5 — COVERED BEVERAGE CONTAINERS

Under prior law, the bottle bill applied to the following beverage containers: beer, other malt beverages, mineral or soda water, carbonated soft drinks, and water, including flavored or nutritionally enhanced water.

Beginning January 1, 2023, the act generally expands the bottle bill to include beverage containers for hard cider, plant water or plant infused drink, juice or juice drink, tea, coffee, kombucha, and sports or energy drink. It explicitly includes hard seltzer in the bottle bill’s scope, which existing law covers as a “beer or other malt beverage.” It also includes beverages identified as juice, tea, coffee, kombucha, plant infused drink, or a sports or energy drink, with letters, words, or symbols on the beverages’ labels. Existing law covers containers identified as water this way.

Exempt Containers

The bottle bill previously exempted from its requirements (1) noncarbonated beverages of at least three liters in size or (2) containers made of high-density polyethylene (i.e., with an HDPE designation or #2 recycling symbol). It also exempts containers provided on interstate passenger carriers (e.g., planes or trains). The act modifies some of these exemptions and creates new ones.

First, the act generally (1) eliminates the exemption for high-density polyethylene containers, (2) reduces the size threshold for noncarbonated beverage containers to be exempt, and (3) creates a new exemption for carbonated beverages. Specifically, it now exempts containers (1) over three liters for carbonated beverages, (2) over two and one-half liters for noncarbonated beverages, and (3) of less than 150mL for either carbonated and noncarbonated beverages.

Additionally, by law, manufacturers that annually bottle and sell up to 250,000 noncarbonated beverages of 20 ounces or less in size may apply to the DEEP commissioner for an exemption from the bottle bill’s requirements (CGS § 22a-245b). The act extends this exemption, beginning July 1, 2021, to manufacturers of the new noncarbonated beverages covered by the act (e.g., juice, coffee, tea, or sport or energy drink). And it creates a new exemption for juice manufacturers that annually bottle and sell up to 100,000 gallons of juice in beverage containers. These juice manufacturers must also apply for the exemption.

§ 3 — HANDLING FEES

Beginning October 1, 2021, the act increases the handling fees for beverage containers redeemed under the bottle bill by setting the minimum handling fee at

either two and one-half cents or three and one-half cents, depending on the container involved (see table below). It applies the increased fee to the act's newly covered beverage containers.

Bottle Bill Handling Fees, Prior Law vs. the Act

	<i>Prior Law</i>	<i>The Act</i>
Beer or other malt beverages, including hard seltzer	\$0.015	\$0.025
Hard cider	N/A	0.025
Noncarbonated beverages, mineral or soda water, and carbonated soft drinks	0.02	0.035

§ 4 — UNCLAIMED DEPOSITS

Under prior law, unclaimed deposits were paid quarterly by the distributors to the revenue services commissioner for deposit into the state's General Fund. The act incrementally reduces the amount of unclaimed funds deposited to the General Fund to 45% by FY 26, as shown in the table below, and correspondingly allows the distributors to keep the remainder.

Percentage Distribution of Unclaimed Deposits

	<i>General Fund</i>	<i>Distributors</i>
Through FY 22	100%	0%
FY 23	95	5
FY 24	65	35
FY 25	55	45
FY 26 and beyond	45	55

§§ 1 & 7 — RETAILER RVMS AND REDEMPTION AREAS

The act generally requires certain retailers, beginning October 1, 2021, to install and maintain at least two RVMS at their place of business. Under the act, an RVM is a mechanical device that (1) accepts used beverage containers from consumers and (2) provides a way of refunding the containers' refund value (deposit amount) to the device user.

The requirement to have the RVMS applies to retailers whose place of business (1) is part of a chain engaged in the same general type of business that operates at least 10 units in Connecticut under common ownership and (2) uses at least 7,000 square feet of space to display merchandise for sale to the public.

The act also requires retailers exempt from the RVM requirement (see below), whose place of business is at least 40,000 square feet and does not use RVMS, to maintain a dedicated area at the business to accept and redeem beverage containers. It requires these areas to be adequately staffed so that containers can be efficiently accepted and processed during business hours. There must also be at

least one conspicuous sign posted at each public entrance describing how to find the redemption area.

Exemptions

The act exempts from the RVM requirement retailers that do the following:

1. sell only beverage containers of 20 ounces or less that are packaged in quantities of less than six;
2. sell beverage containers, but use no more than 5% of their floor space to display and sell consumer products; or
3. get a waiver from the DEEP commissioner allowing them to use an alternative technology to redeem the containers.

For the waiver, the alternative technology must be able to:

1. determine a beverage container's redeemability;
2. protect against fraud by reading a container's UPC and, except for refillable containers, renders the container unredeemable;
3. collect information about the redeemed containers; and
4. issue legal tender or a scrip, receipt, or other credit for the refund value that can be exchanged for legal tender for at least 60 days without needing to purchase other goods.

If the alternative technology does not allow a consumer to immediately obtain the refund value, a retailer can only use it if the retailer also allows a consumer to conveniently and immediately obtain the refund value through an RVM or another method.

Penalty

The act subjects retailers who violate these requirements to a civil fine of up to \$1,000, with an additional \$1,000 for each day the violation continues. It requires a hearing held according to the Uniform Administrative Procedures Act before the DEEP commissioner can assess the fine.

§ 8 — MOA: WINE AND LIQUOR CONTAINERS

Under the act, DEEP must develop the terms for a MOA that, by January 1, 2023, provides for in-state processing of at least 80% of the wine and liquor beverage containers sold in the state. The processing must turn the containers into furnace-ready cullet or by-product that is melted or otherwise used in cement, glass, or fiberglass products.

The act requires DEEP, when developing the terms, to (1) identify the parties that must be part of the agreement and (2) engage them in ongoing discussions about establishing systems and methods under the agreement for statewide, cost-effective, and consumer-oriented collection of the wine and liquor beverage containers. The collected materials must also be sufficiently clean and acceptable for use at a facility that produces the glass cullet or byproduct.

Under the act, the MOA must include provisions, with responsibilities assigned among the parties, for the following:

1. establishing and implementing the collection systems and methods;
2. transporting collected containers to a processing facility;
3. properly recycling and managing containers not accepted by a facility;
4. executing financial obligations among the parties according to the agreement;
5. recordkeeping of the volume, tonnage, and categories of containers annually processed under the agreement; and
6. auditing costs, efficiencies, and benefits of the agreement.

The DEEP commissioner must submit a draft of the MOA to the Environment Committee by January 15, 2022.

§ 9 — BEVERAGE CONTAINER STEWARDSHIP ORGANIZATION

The act requires the DEEP commissioner to approve an application for the formation of a beverage container stewardship organization by deposit initiators if the organization meets the following requirements:

1. is a 501(c)(3) federally tax-exempt organization;
2. has a governing board of deposit initiators that represents the range of beverages and container materials covered by the state's bottle bill; and
3. shows that it has adequate financial responsibility and controls, including fraud prevention and an audit schedule, to properly manage funds.

It also requires each deposit initiator to join and register with an approved beverage container stewardship organization within three months after DEEP approves the organization. Deposit initiators seeking to sell beverage containers in the state after this period must register and join the organization at least 90 days before selling them.

Under the act, any approved organization must submit a plan for the DEEP commissioner's review and approval to operate a statewide beverage container stewardship program by July 1, 2022. The act requires the plan to provide detailed information about how the organization will operate and finance a program to redeem and recycle beverage containers. The information must at least include the following:

1. 80% annual redemption rate by a specified timeline;
2. financial self-sustainability;
3. verifiable performance metrics for enhanced customer satisfaction;
4. policies and investments to ensure that recovered materials are returned for their highest and best use;
5. detailed descriptions for how existing collection and redemption centers will be used;
6. redemption rates as of the date of the plan and projected for the next five years, along with a recommended refund value for the containers to achieve these rates;
7. how the plan will cost the state or any other participants;
8. revenues that will be returned to the state and projected loss in the state's revenue use or collection in the five fiscal years beginning with FY 22;
9. legislative changes needed to carry out the plan; and

10. other parameters or requirements the commissioner requires.

When developing the plan, the stewardship organization must obtain input from members of the independent redemption center community, municipal resource recovery facilities, municipal leaders, wine and spirits distributors, and RVM operators. The act prohibits the DEEP commissioner from approving a plan without verification of receiving this input.

The DEEP commissioner, by October 1, 2022, must submit recommendations on any plan for a proposed stewardship program to the Environment Committee.

§ 10 — NIP SURCHARGE

Beginning October 1, 2021, the act requires wholesalers of spirit or liquor beverage containers of 50mL or less to assess a five-cent surcharge on each of these containers to retailers. The retailers must then impose the same surcharge on the customers who purchase the containers. The act specifies that paying the surcharge is a debt by retailers, upon their purchase from the wholesaler, and is subject to posting requirements for delinquencies. Under the Liquor Control Act, a notice of delinquency identifies the delinquent retailer and prohibits manufacturers or wholesalers from crediting the retailer until the notice is satisfied (CGS § 30-48(b)).

Under the act, the surcharge must be distinct and clearly identified from the container's price. The act exempts it from sales tax or being treated as income.

Beginning April 1, 2022, and then every six months, each wholesaler must remit to each municipality where these beverage containers were sold during the prior six-month period, five-cents per container sold by the wholesaler. At the same time as the payment, the wholesaler must file a report with the Department of Revenue Services and the Department of Consumer Protection's Liquor Control Division stating how many beverage containers it sold in each municipality during the prior six months.

The act requires municipalities receiving the surcharge funds to only use the funds for environmental measures to reduce solid waste generation in the municipality or the impact of litter from the solid waste. These measures include things like hiring a recycling coordinator; installing storm drain filters to block solid waste (including beverage container debris); or purchasing a mechanical street sweeper, vacuum, or broom to remove litter and other debris from streets, sidewalks, and abutting lawn and turf areas.

BACKGROUND

General Bottle Redemption Process

Connecticut's bottle bill redemption process generally works as follows:

1. a retailer pays a beverage container distributor a deposit for each eligible beverage container that the distributor delivers;
2. a consumer pays the retailer the deposit for each beverage container that he or she purchases from the retailer;

OLR PUBLIC ACT SUMMARY

3. the retailer or a redemption center pays the consumer the deposit amount for each beverage container that he or she returns (i.e., refunding the deposit);
4. the distributor reimburses the retailer or redemption center the deposit for each beverage container returned, plus a handling fee; and
5. the distributor pays the state the required percentage of unclaimed deposits, which are deposited into the General Fund (CGS § 22a-243 et seq.).



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-093

Agenda Date: 1/17/2024

Agenda #: 4.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Any other Old Business proper to come before the Committee.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0048

Agenda Date: 1/24/2024

Agenda #: 1.

GRANT REQUEST

Type Motion/Request here and complete the Grant Request Form Below:

MOTION to authorize the Mayor to submit a **2024 High Risk Rural Road Speed Enforcement** Grant Application in the amount of up-to \$60,000 funded through the Federal Highway Safety Administration (FHWA).

Background:

Ledyard Police Department has been informed (letter dated January 10, 2024) that they were eligible to apply for a **2024 High Risk Rural Road Speed Enforcement**. (please see attached letter)

This opportunity will utilize Connecticut's grant monies funded through the Federal Highway Safety Administration (FHWA) aimed to significantly reducing the amount of speed related fatalities and injuries on Connecticut's High Risk Rural Roads.

Eligible Municipalities could receive a total of \$60,000 through this 100% Reimbursable Grant Program.

Eligible expenses include the following:

- 4 speed measuring devices not to exceed a maximum of \$4,900 per device.
- Overtime wages and overtime fringe benefits.

A Statement of Interest must be submitted by January 31, 2024

Department Comments/Recommendation:

(Type text here)

Finance Director Comments/Recommendation:

(Type text here)

Mayor Comments/Recommendation:

(Type text here)

Please Complete the Grant Request Form Below:

TOWN OF LEDYARD
GENERAL GOVERNMENT
GRANT APPLICATION POLICY AND PROCESS

The Ledyard Town Council will approve all grant applications submitted by the Town to any governmental agency or private foundation on behalf of the Town; and any items that are offered to the Town by any entity, and items taken in forfeiture by the Town. Every department, commission, or board acting on behalf of the Town of Ledyard when seeking grants or responding to an offer to the Town of grant funds or items must follow this policy and process.

Grants, for these purposes include:

1. Grants that require a Town match -- whether the match is a dollar figure, an in-kind contribution, or a combination thereof
2. Grants that are 100% funded
3. Items or services that are offered ("gifted") to the Town such as land, equipment, buildings, or vehicles
4. Items that are taken by forfeiture and intended to be retained by the Town
5. Items granted to a fire company's 501(c)3 organization but expected to be maintained and/or insured by Town operating dollars

When applying for any grant, the grant seeker will create a legislative file and attach a completed GRANT REQUEST FORM and any pertinent information about the grant and grantor. The legislative file will be set up to go to the Town Council using the Finance Committee workflow.

When applying for Federal funding, the grant seeker must include acknowledgement in the GRANT REQUEST FORM that they have read and understand the Federal Government procurement standards for federal funding in 2 CFR 200.318 through 200.325 (See Attachment 1).

Amended and Approved by the Town Council: on: July 22, 2020

Linda C Davis

Linda C. Davis, Chairman

Revisions: "General Government Grant Application Policy and Process" Adopted: May 8, 2018.

History: Paragraph 5 added the following: *"When applying for Federal funding, the grant seeker must include acknowledgement in the GRANT REQUEST FORM that they have read and understand the Federal Government procurement standards for federal funding in 2 CFR 200.318 through 200.325 (See Attachment 1)."*

Below the Form added: *FOR FEDERAL GRANTS: "I confirm that I have read and understand the federal general procurement standards in 2 CFR § 200.318 through 200.325"*

Added to the Policy Attachment 1 *"Code of Federal Regulations: 2 CFR"* to Policy.

GRANT REQUEST FORM

Requestor Chief Joh Rich Date: January 17, 2024

Dept/Commission/Board Ledyard Police Department

Name of Grant 2024 High Risk Rural Road Speed Enforcement

Type of Grant (State of CT, Federal, Private Foundation, Individual - if combination, explain)

State of Connecticut through the Federal Highway Safety Administration (FHWA)

Reason for Applying for this Grant

To reduce speed related fatalities and injuries on Connecticut's High Risk Rural Roads

Amount of Town Match No Match - 100% Reimbursable Grant

Source of Town Match

In-Kind Match - Explain

N/A

FOR FEDERAL GRANTS: I confirm that I have read and understand the federal general procurement standards in 2 CFR § 200.318 through 200.325 (Appendix 1)

Signed Name_____
Printed Name_____
Date

ATTACHMENT 1

Code of Federal Regulations: 2 CFR

§200.318 General procurement standards.

(a) The non-Federal entity must use its own documented procurement procedures which reflect applicable State, local, and tribal laws and regulations, provided that the procurements conform to applicable Federal law and the standards identified in this part.

(b) Non-Federal entities must maintain oversight to ensure that contractors perform in accordance with the

terms, conditions, and specifications of their contracts or purchase orders.

(c)(1) The non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.

(2) If the non-Federal entity has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, the non-Federal entity must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

(d) The non-Federal entity's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

(e) To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.

(f) The non-Federal entity is encouraged to use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

(g) The non-Federal entity is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.

(h) The non-Federal entity must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. See also §200.213 Suspension and debarment.

(i) The non-Federal entity must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

(j)(1) The non-Federal entity may use a time and materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk.

Time and materials type contract means a contract whose cost to a non-Federal entity is the sum of:

- (i) The actual cost of materials; and
- (ii) Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

(2) Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the non-Federal entity awarding such a contract must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

(k) The non-Federal entity alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the non-Federal entity of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the non-Federal entity unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014; 80 FR 43309, July 22, 2015]

§200.319 Competition.

(a) All procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of this section. In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:

- (1) Placing unreasonable requirements on firms in order for them to qualify to do business;
- (2) Requiring unnecessary experience and excessive bonding;
- (3) Noncompetitive pricing practices between firms or between affiliated companies;
- (4) Noncompetitive contracts to consultants that are on retainer contracts;
- (5) Organizational conflicts of interest;
- (6) Specifying only a “brand name” product instead of allowing “an equal” product to be offered and describing the performance or other relevant requirements of the procurement; and
- (7) Any arbitrary action in the procurement process.

(b) The non-Federal entity must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in this section preempts state licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number

of qualified firms, given the nature and size of the project, to compete for the contract.

(c) The non-Federal entity must have written procedures for procurement transactions. These procedures must ensure that all solicitations:

(1) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a “brand name or equivalent” description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and

(2) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

(d) The non-Federal entity must ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, the non-Federal entity must not preclude potential bidders from qualifying during the solicitation period.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014]

§200.320 Methods of procurement to be followed.

The non-Federal entity must use one of the following methods of procurement.

(a) Procurement by micro-purchases. Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (§200.67 Micro-purchase). To the extent practicable, the non-Federal entity must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable.

(b) Procurement by small purchase procedures. Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than the Simplified Acquisition Threshold. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.

(c) Procurement by sealed bids (formal advertising). Bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bid method is the preferred method for procuring construction, if the conditions in paragraph (c)(1) of this section apply.

(1) In order for sealed bidding to be feasible, the following conditions should be present:

(i) A complete, adequate, and realistic specification or purchase description is available;

(ii) Two or more responsible bidders are willing and able to compete effectively for the business; and

(iii) The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

(2) If sealed bids are used, the following requirements apply:

(i) Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for local, and tribal governments, the invitation for bids must be publicly advertised;

(ii) The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;

(iii) All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;

(iv) A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and

(v) Any or all bids may be rejected if there is a sound documented reason.

(d) Procurement by competitive proposals. The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:

(1) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;

(2) Proposals must be solicited from an adequate number of qualified sources;

(3) The non-Federal entity must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;

(4) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and

(5) The non-Federal entity may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

(e) [Reserved]

(f) Procurement by noncompetitive proposals. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

- (1) The item is available only from a single source;
- (2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- (3) The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or
- (4) After solicitation of a number of sources, competition is determined inadequate.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014; 80 FR 54409, Sept. 10, 2015]

§200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

§200.322 Procurement of recovered materials.

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014]

§200.323 Contract cost and price.

(a) The non-Federal entity must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals.

(b) The non-Federal entity must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

(c) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the non-Federal entity under Subpart E-Cost Principles of this part. The non-Federal entity may reference its own cost principles that comply with the Federal cost principles.

(d) The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

§200.324 Federal awarding agency or pass-through entity review.

(a) The non-Federal entity must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition. This review generally will take place prior to the time the specification is incorporated into a solicitation document. However, if the non-Federal entity desires to have the review accomplished after a solicitation has been developed, the Federal awarding agency or pass-through entity may still review the specifications, with such review usually limited to the technical aspects of the proposed purchase.

(b) The non-Federal entity must make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:

(1) The non-Federal entity's procurement procedures or operation fails to comply with the procurement standards in this part;

(2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;

(3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;

(4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or

(5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.

(c) The non-Federal entity is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this part.

(1) The non-Federal entity may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third party contracts are awarded on a regular basis;

(2) The non-Federal entity may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from the non-Federal entity that it is complying with these standards. The non-Federal entity must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

§200.325 Bonding requirements.

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows:

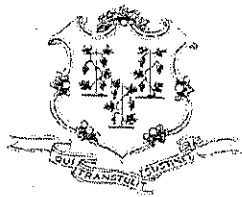
(a) A bid guarantee from each bidder equivalent to five percent of the bid price. The “bid guarantee” must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.

(b) A performance bond on the part of the contractor for 100 percent of the contract price. A “performance bond” is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.

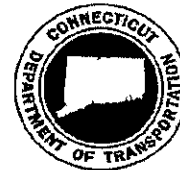
(c) A payment bond on the part of the contractor for 100 percent of the contract price. A “payment bond” is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

§200.326 Contract provisions.

The non-Federal entity's contracts must contain the applicable provisions described in Appendix II to Part 200-Contract Provisions for non-Federal Entity Contracts Under Federal Awards.



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
 2800 BERLIN TURNPIKE, P.O. BOX 317546
 NEWINGTON, CONNECTICUT 06131-7546



January 10, 2024

Dear Chief of Police/Resident Trooper:

Subject: **Highway Safety Grant Application**
 2024 High Risk Rural Roads Speed Enforcement Program

The purpose of this letter is to inform you that your agency is eligible to apply for High Risk Rural Roads Speed Enforcement funding. This opportunity will utilize Connecticut's grant monies funded through the Federal Highway Safety Administration (FHWA). This designated FHWA funding source will allow Connecticut to participate in grant funded overtime enforcement through the use of dedicated speed overtime enforcement patrols. The goals of the program are to significantly reduce the amount of speed related fatalities and injuries on Connecticut's High Risk Rural Roads.

This enforcement effort will run from March 1st to May 31st, 2024, in areas where speeding may occur more frequently in your specific municipality. Eligible expenses for this activity are limited to overtime wages and overtime fringe benefits, as well as the purchase of up to 4 speed measuring devices not to exceed a maximum of \$4,900 per device. Equipment may be purchased any time after the grant is approved. This grant is designed for specialized speed enforcement operations beyond your agency's routine patrol activities. We have allocated a total of \$60,000 for this enforcement activity, which includes the purchase of equipment.

If you are interested in partnering with the Highway Safety Office (HSO) for this High Risk Rural Roads Speed Enforcement grant, please send a statement of interest (SOI) to StopSpeedingDOT@ct.gov by January 31, 2024, including the direct point of contact. Failure to send this notification will result in non-approval of applications for this program.

The HSO will allocate these federal funds to awarded law enforcement agencies on a reimbursement basis for 100 percent of allowable operational expenses. **Please do not begin any enforcement or equipment purchases until you have received an approved grant. Any activity without an approved grant will not be reimbursed.** Required backup documentation must accompany each reimbursement for the claim to be processed. All documentation must be submitted **no later than 30 days** from the grant completion date.

If you have any questions or require additional information regarding these grants, please contact Keven McNeill at 860-594-2358 or keven.mcneill@ct.gov or Briany Bridges at 860-594-2411 or briany.bridges@ct.gov.

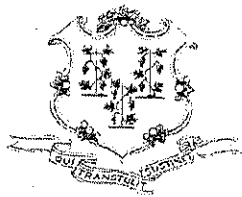
Very truly yours,

Joseph T. Cristalli

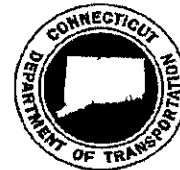
Digitally signed by Joseph T. Cristalli

Date: 2024.01.10 12:11:27-05'00'

Joseph T. Cristalli
 Transportation Assistant Planning Director
 Bureau of Policy and Planning



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
 2800 BERLIN TURNPIKE, P.O. BOX 317546
 NEWINGTON, CONNECTICUT 06131-7546



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Very truly yours,

Joseph T. Cristalli

Digitally signed by Joseph T. Cristalli

Date: 2024.01.10 12:11:27-05'00'

Joseph T. Cristalli
 Transportation Assistant Planning Director
 Bureau of Policy and Planning



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2362

Agenda Date: 1/17/2024

Agenda #: 2.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to transfer up to \$14,513.00 from Account 21020103-57300 G0014 “Dispatch - New Equipment - AARPA Funds” and up to \$30,000.00 from Account 21020401-57300 “AES - New Equipment” to Account 21020103-57300 “Dispatch - New Equipment” for the purchase of communications equipment to accommodate emergency radio communications for Ledyard Police Department, Ledyard Fire Company, and Gale Ferry Fire Company on the Connecticut Land Mobile Radio Network (CLMRN).

Background:

Ledyard Police Department, Ledyard Fire Company, and Gales Ferry Fire Company are collectively engaged in a project to migrate all primary emergency radio communications to the Connecticut Land Mobile Radio Network. Through a combination of grant funding, ARPA funding and annual budgeting, the departments have obtained or will obtain the necessary mobile and portable radios for all town first responders to communicate on the state radio system.

This project has several benefits to the town, including the use of a robust and reliable state radio network which will enhance the safety of responders, interoperability with surrounding communities for mutual aid, and “over the air” updating of radios and software.

The attached quote from Communications Plus represents equipment upgrades in the Ledyard Emergency Communications Center to support communications for all three departments on the CLMRN.

Department Comment/Recommendation:

The department strongly recommends this transfer of funds to continue the implementation of this project for the safety of our community and all first responders who serve in Ledyard.

Finance Director Comment/Recommendation:

Account 21020103-57300 G0014 “Dispatch - New Equipment - AARPA Funds” has an unencumbered balance of \$14,513.02 as of January 8th, 2024. This account was originally funded with \$75,000 of ARPA funding in order to replace two dispatch stations at the EOC. The project came in under budget by the remaining amount noted.

Account 21020401-57300 “AES - New Equipment” has an unencumbered balance of \$48,592.89 as of January 8th, 2024.

It should be noted that all town ARPA funding needs to be obligated by December 31, 2024 and fully expended by December 31, 2026.

Mayor Comment/Recommendation:

The ARPA Project approved list was completed by Council action. I believe underspent funds should also be viewed accordingly as there will be multiple projects seeking funding.

COMMUNICATIONS PLUS LLC

84 SALEM TURNPIKE
NORWICH, CT 06360

Telephone: (860) 886-4408
Fax: (860) 889-3016

November 30, 2023

Chief John Rich
Ledyard Police Department
737 Colonel Ledyard Hwy
Ledyard, CT 06339

re: Dispatch

QTY.	ITEM NO.	DESCRIPTION	PRICE EACH	TOTAL
4	F.01U.413.297	Csoft upgrade from 24-line to 50-line	\$3,995.00	\$15,980.00
4	F.01U.307.036	Per-Line Playback upgrade from 24-line to 50-line	\$995.00	\$3,980.00
3	F.01U.411.672	IP-224 Radio Gateway, Controls two radios	\$4,250.00	\$12,750.00
3	F.01U.411.642	IP224 rack mount bracket	\$75.00	\$225.00
1	TL-SG1048	48 port switch	\$275.00	\$275.00
1	CS7486-1605-SN	Control Station Combiner, 746-870 MHz, 16 Channel	\$16,995.00	\$16,995.00
5	Jumpers	Coax jumpers	\$20.00	\$100.00
2	WM-15-12	15ru wall mount cabinet	\$275.00	\$550.00
4	TM9400K5DA-T	762-870MHz MUHF 35Watts Body ExtAlm Only	\$870.84	\$3,483.36
4	T02-00071-AAAB	Primary Control Head Black	\$201.55	\$806.20
4	T02-00026-2001	Kit Mobile Mount U-Cradle	\$18.76	\$75.04
4	T02-00026-1004	Kit Mobile Cable MUHF 30-50Watts	\$56.30	\$225.20
4	TMAS152	SFE Key - P25 Trunking Services Phase 2	\$977.87	\$3,911.48
4	TMAS060	SFE Key - Tait Radio API	\$112.60	\$450.40
2	SEC1235M-R2	Rackmount power Supply	\$299.00	\$598.00
2	SECR2	Rack mount for radios	\$80.00	\$160.00
1	SERVICE	Labor to:	\$4,400.00	\$4,400.00
		:reprogram equipment as needed		
		:install control station combiner		
		:install IP224		
		:Install control stations		
		:Program dispatch consoles		
			Total	\$64,964.68

Notes:

- 1) Terms: 30 days. Invoices not paid in 45 days may be subject to 1 1/2% late fee
- 2) Quote good for 30 days

Thank You
Steven G. Goudreau



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2344

Agenda Date: 1/17/2024

Agenda #: 3.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to authorize the expenditure of up to \$20,000 from Account #0210-21020401-54325 (AES - CNR - Fire Apparatus) for the purchase of a used Fire Command Vehicle and to grant a bid waiver for the same amount for the purchase.

Background:

Ledyard's Fire Chief's vehicle is out of service due to extensive repairs. The AES has revised the Fire Apparatus Fleet Replacement Plan to include the purchase of a used command vehicle and incorporated the Fire Chief vehicles into the replacement plan moving forward. Replacement of the Ledyard Fire Vehicle with a used vehicle will ensure the plan can move forward and provide a dependable vehicle until such time as a new vehicle can occur within the plan. Used vehicles move quickly on this market, however we located a broker on Long Island (Signal 5 Apparatus) that has a steady stream of vehicles available. The general range for used command vehicles is in two ranges; \$14,000-20,000 and \$33,000-45,000. It would be prudent to shop the lower range and locate a vehicle that suits the needs. This sort of a purchase becomes time sensitive and is nearly impossible to obtain the required competitive bids for. Supporting documentation includes several vehicle listings as well as the Kelly Blue Book Values. Actual brokered vehicle listings contain existing emergency lighting and sometimes command boxes, adding another \$5000-7000 value to the KBB price.

Department Comment/Recommendation:

Due to the used vehicle market, the bid waiver intentionally does not specify a vendor. We feel that Signal 5 Apparatus is a likely choice given their willingness to provide information and a recently steady stream of available vehicles. Final selection should be based upon value, extras, price, and visual inspection of the vehicle.

Finance Director Comment/Recommendation:

Account 0210-21020401-54325 AES - CNR -FIRE APPARATUS has a current, encumbered balance of \$1,073,577 as of December 20, 2023.

Mayor Comment/Recommendation:

I support this request.

Rev 11/14/2023	Current
	Inflation Rate
4.5 % Increase in Value	1.045
3.5 % Increase in Value	1.035
3.75 % Increase in Value	1.0375
3.75 % Increase in Value	1.0375
4 % Increase in Value	1.04
4 % increase to reserve	1.04
5.5 % increase to reserve	1.055
6 % increase to reserve	1.06
4.5 % increase to reserve	1.045
3 % increase to reserve	1.03

Draft - Inclusive of Chief's vehicles

Added R-1 vehicle @ 20,000 for used vehicle acquisition
Added R-2 vehicle @60,000 for new vehicle acquisition
Increased replacement cost for R-24 based upon R-14 real cost in FY23

Item Vehicles in Fleet	Price New	Notes	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	FY39	FY40	FY41
	10		10	10	10	10	10	10	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9
Starting Reserve Balance			743,756	817,127	1,104,190	761,042	842,672	1,182,956	1,543,657	227,994	663,278	4,732	447,312	909,808	1,393,116	639,530	1,159,739	1,695,554	2,163,726	2,732,173	3,317,672	1,314,798.66	1,935,955.15
Add to Reserve			200,000	287,063	302,851	321,023	340,284	360,701	382,343	405,284	423,521	442,580	462,496	483,308	505,057	520,209	535,815	551,890	568,446	585,500	603,065	621,156	639,791
Additional CIP																							
Trade in Values						25,000				30,000													
R12 Reserve Engine (Ledyard)	207,000																						
R11 Engine (Ledyard)	560,000			(126,629)											(1,184,219)								
R13 Engine (Ledyard)	560,000									(949,518)													
R14 Tanker (Ledyard)		Eliminated			(646,000)																		
R17 Heavy Rescue (Ledyard)	620,000																						
Sale of R-25																							
R25 Ladder 25 (Gales Ferry)	800,000																				(2,605,938)		
R27 Rescue (Gales Ferry)	400,000	Combine																					
R24 Tanker (Gales Ferry)	340,000									(748,488)													
R21 Engine (Gales Ferry)	560,000										(1,022,067)												
R22 Forestry (Gales Ferry)	148,000						(244,392)																
R26 Utility															(74,424)								
R16 Utility																		(83,717)					
R2 Chief's Vehicle	Used						(20,000)																
R1 Chief's Vehicle	Used										(60,000)												
Year end Balance			817,127	1,104,190	761,042	842,672	1,182,956	1,543,657	227,994	663,278	4,732	447,312	909,808	1,393,116	639,530	1,159,739	1,695,554	2,163,726	2,732,173	3,317,672	1,314,799	1,935,955	2,575,746

				replacement																					
			yr																						
R12	Reserve Engine (Ledyard)	10000	old	NA	10,000	10,350	10,712																		
R11	Engine (Ledyard)	560000	2013	2033	765,015	791,791	819,504	850,235	882,119	915,198	949,518	985,125	1,022,067	1,060,395	1,100,160	1,141,416	1,184,219	1,231,587	1,280,851	1,332,085	1,385,368	1,440,783	1,498,414	1,558,351	1,620,685
R25	Ladder (Gales Ferry)	787000	2018	2039	1,330,461	1,377,028	1,425,224	1,478,669	1,534,120	1,591,649	1,651,336	1,713,261	1,777,508	1,844,165	1,913,321	1,985,071	2,059,511	2,141,891	2,227,567	2,316,669	2,409,336	2,505,710	2,605,938	2,710,176	2,818,583
R27	Rescue (Gales Ferry)	400000	1999	Combine	528,867	547,377	566,535	587,780	609,822	632,690	656,416	681,032	706,571												
R24	Tanker (Gales Ferry)	340000	2003	2024	490,905	508,087	525,870	545,590	566,050	587,277	609,300	632,148	655,854	680,448	705,965	732,439	759,905	790,301	821,914	854,790	888,982	924,541	961,523	999,984	1,054,983
R13	Engine (Ledyard)	560000	2003	2027	765,015	791,791	819,504	850,235	882,119	915,198	949,518	985,125	1,022,067	1,060,395	1,100,160	1,141,416	1,184,219	1,231,587	1,280,851	1,332,085	1,385,368	1,440,783	1,498,414	1,558,351	1,651,852
R21	Engine (Gales Ferry)	560,000	2009	2029	765,015	791,791	819,503	850,235	882,118	915,198	949,518	985,125	1,022,067	1,060,394	1,100,159	1,141,415	1,184,218	1,231,587	1,280,850	1,332,084	1,385,368	1,440,782	1,498,414	1,558,350	1,628,476
R22	Forestry (Gales Ferry)	148,000	2004	2025	219,896	227,593	235,559	244,392	253,557	263,065	272,930	283,165	293,784	304,800	316,231	328,089	340,392	354,008	368,169	382,895	398,211	414,140	430,705	447,933	461,371
R17	Heavy Rescue (Ledyard)	620,000	1997	2023	822,400	851,184	880,976	914,012	948,288	983,849	1,020,743	1,059,021	1,098,734	1,139,937	1,182,684	1,227,035	1,273,049	1,323,971	1,376,930	1,432,007	1,489,287	1,548,858	1,610,813	1,675,245	1,742,255
R-14	Engine Tanker (Ledyard)	580000	1991	Elim	-	-	646000	670225	695358	721434	748488	776556	805677	835890	867236	899757	933498	970838	1009672	1050059	1092061	1135744	1181173	1228420	1277557
R-16	Pickup	32000	2016	2036	48,079	49,762	51,503	53,435	55,438	57,517	59,674	61,912	64,234	66,642	69,142	71,734	74,424	77,401	80,497	83,717	87,066	90,549	94,171	97,937	101,855
R-26	Pickup	32000	2013	2033	48,079	49,762	51,503	53,435	55,438	57,517	59,674	61,912	64,234	66,642	69,142	71,734	74,424	77,401	80,497	83,717	86,857	90,331	93,944	97,702	101,610
R2	Chief	60000	2011										60,000	62,250	64,584	67,006	69,519	72,300	75,192	78,199	81,327	84,581	87,964	91,482	95,142
R1	Chief																								
Todays Fleet Value					5,264,867	5,449,137	5,639,857	5,840,238	6,059,246	6,286,468	6,522,211	6,766,794	7,020,548	8,181,959	8,488,783	8,807,112	9,137,379	9,502,874	9,882,989	10,278,308	10,689,232	11,116,801	11,561,473	12,023,932	12,554,368
Value / 20				Value / 20	263,243	272,457	281,993	292,012	302,962	314,323	326,111	338,340	351,027	409,098	424,439	440,356	456,869	475,144	494,149	513,915	534,462	555,840	578,074	601,197	627,718

Thank you for reviewing our used fire trucks! Please call or email us with questions about these vehicles, and we will work hard to find you the right truck!

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Filter Search Results

2014 Chevrolet Tahoe 4x4 Command Unit

\$22,000 - click [here](#) to inquire about this truck or call us at for more info



SPECIFICATIONS

DESCRIPTION

YES I'M INTERESTED

LINK TO SHARE

Stock # S5FA #23112

4x4, LED Lighting
2014 Chevrolet Tahoe 4x4 Command Unit
Tahoe LT Chevrolet Chassis
Chevrolet V-8 Gas Engine
Automatic Transmission
Air Conditioning
Backup Camera
Autoride Suspension
StabiliTrak
ABS (4-Wheel)
Power Steering
Tilt Wheel
AM/FM Stereo
Premium Sound
XM Satellite
Anti-Theft System
Air Conditioning, Rear
Power Windows
Power Door Locks
Power Seats
Cruise Control
Dual Air Bags
F&R Head Curtain Air Bags
Daytime Running Lights
Roof Rack
Towing Pkg
Privacy Glass
Dual batteries
Custom Radio Console
No Radios Included but harnesses still in place
Command box in rear

Truck is in good to very good condition
Exterior- in very good shape A few small scratches but no rust and the paint is in very good shape
Interior- in very good shape
Undercarriage-in good shape some very minor surface rust
Tires- in very good shape about 80%
All maintenance records available

Whelen LED light package
Front and rear strobes
LED's in the grill, front dash, intersection front and rear, back windows and running boards
Front & Rear Interior reading lamp

Mileage: 78,872
Additional equipment not included with purchase unless otherwise listed.

Options

Next Steps

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My Car's Value

2014 Chevrolet Tahoe LT Sport Utility 4D

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Repair Estimator: **See Pricing**
What's a fair price?

→

1

Your Options

Instant Cash Offer

Trade-in

Private Party

Donate Your Car

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Advertisement



Value valid as of **11/30/2023**

Factors That Impact Value

Check that yours are correct below.

Mileage: ZIP Code: **06340**

Condition
Good



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2012 Chevrolet Tahoe LS 4x4 Command Unit

\$17,000 - click [here](#) to inquire about this truck or call us at for more info



SPECIFICATIONS	DESCRIPTION
YES I'M INTERESTED	LINK TO SHARE

Stock # S5FA #23130

4x4, LED Lighting

2012 Chevrolet Tahoe LS 4x4 Command Unit

Tahoe LS 4x4 Chevrolet Chassis

Chevrolet V-8 Gas Engine

Automatic Transmission

Cruise Control

Power Windows

Power Locks

Power Steering

Power Brakes

Dual power seats

Dual batteries

Custom Radio Console

(No Radios included but harnesses and antennas will all be in place)

Command box in rear included

Truck is in good condition.

Exterior- in good shape, no dents, dings or rust- some scuffs and some scratches and scrapes throughout

Interior- in good shape

Undercarriage-decent surface rust but no pitting or rot

Tires- are in fair shape about 30-40%

Code 3 Light and Siren Controller

Code 3 LED Light Package

Front & Rear Strobes

Mileage: 91,155

Additional equipment not included with purchase unless otherwise listed.



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2012 Chevrolet Tahoe LS Sport Utility 4D

 Print

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Recalls: **3 Recalls Found**
[Is my car affected?](#)



Repair Estimator: **See Pricing**
[What's a fair price?](#)



Options Next Steps

1 **Your Options**

Instant Cash Offer Trade-in **Private Party** Donate Your Car

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Advertisement



Value valid as of **11/30/2023**

Factors That Impact Value

Check that yours are correct below.

Mileage: ZIP Code: **06340**

Condition
Good



Edit Options

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2009 Chevrolet Tahoe LT 4x4 Command Unit

\$12,500 - click [here](#) to inquire about this truck or call us at for more info



SPECIFICATIONS

DESCRIPTION

YES I'M INTERESTED

LINK TO SHARE

Stock # 23162

LED Lighting
2009 Chevrolet Tahoe LT 4x4 Command Unit
Tahoe LT 4x4 Chevrolet Chassis
Chevrolet V-8 Gas Engine
Automatic Transmission
Cruise Control
Dual A/C
Leather Seats
Power Windows
Power Locks
Power Steering
Power Brakes
Dual power seats
Dual batteries
Custom Radio Console
Radio Included
- Motorola CDM 1250

Truck is in excellent condition. Well cared for and has been garage kept for many years
Exterior- in good shape, no dents or dings, no rust, except for one scuff on the right front bumper
Interior- in good shape
Undercarriage-does have some surface rust but no pitting or rot
Tires- are in very good shape

Whelen Light and Siren Controller
Whelen LED Light Package **All red and white**
Front & Rear Strobes

Mileage: 131,187
Additional equipment not included with purchase unless otherwise listed.



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Truck?**

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\$7,517 - \$9,260

Private Party Value
\$8,389



 Important info
& definitions

Value valid as of **11/30/2023**

Factors That Impact Value

Check that yours are correct below.

Mileage:  ZIP Code: **06340** 

Condition
Good 

[Edit Options](#)

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Options

Next Steps

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My Car's Value

2009 Chevrolet Tahoe LT Sport Utility 4D



4.5 ★ (598 Ratings) Write a review

Save this car

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Recalls: **6 Recalls Found**
Is my car affected?



Repair Estimator: **See Pricing**
What's a fair price?



1 Your Options

Instant Cash Offer

Trade-in

Private Party

Donate Your Car

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COMMAND/UTILITY



SPECIFICATIONS

DESCRIPTION

YES I'M INTERESTED

LINK TO SHARE

Stock # 23148

LED Lighting
 2014 Ford Expedition 4x4 Command Unit
 Expedition 4x4 Ford Chassis
 Ford V-8 Gas Engine
 Automatic Transmission
 Power Windows
 Power Locks
 Power Steering
 Power Brakes
 Power Drivers Seat
 Tilt/Cruise
 AM/FM Stereo CD
 Alloy Wheels
 Running Boards
 Back up camera
 Custom Radio Console-***Radios NOT included but all the harness and antennas will be in place
 Scanner included

Truck is in good condition
 Exterior- in good condition, no dents,dings or rust and the paint is in good condition
 Interior- upholstery is in good condition
 Undercarriage- Some surface rust.
 Tires- in good condition... 45% remaining

Whelen LED Light Package
 Whelen light and siren controller
 Front & Rear Strokes

Mileage: 128,044
 Additional equipment not included with purchase unless otherwise listed.

Let's Chat!

Home > What's My Car Worth? > Category & Style > Options > Offer Options > Condition > XL Sport

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My Car's Value

2014 Ford Expedition XL Sport Utility 4D

 Print

4.6 ★ (382 Ratings) Write a review

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Compare rates on KBB.com




Repair Estimator: **See Pricing**
What's a fair price?



Options Next Steps

1 Your Options

Instant Cash Offer Trade-in **Private Party** Donate Your Car

 Save this car



Advertisement

Private Party Range
\$7,715 - \$11,156

Private Party Value
\$9,436




① Important info
& definitions

Value valid as of **11/30/2023**

Factors That Impact Value

Check that yours are correct below.

Mileage:  ZIP Code: **06340** 

Condition
Good 

Edit Options

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TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0013

Agenda Date: 1/17/2024

Agenda #: 4.

ORDINANCE

Motion/Request:

MOTION to approve a revised Appendix A- *Qualifying Income Schedule* in accordance with Ordinance #200-005 (rev. 1) "*An Ordinance to Provide Property Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled (rev.1)*" for the filing period of February 1, 2024 - May 15, 2024.

Background:

In addition to the State, the town provides tax relief to qualifying homeowners thru the adoption of Ordinance #200-005 (rev. 1) "*An Ordinance to Provide Property Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled*."

Provisions of the Ordinance required the town to annually update the "*Qualifying Income Schedule*" to be consistent with the State's Qualifying Income, which was based on the United States Social Security Administration Program.

In accordance with Ordinance #200-005 (rev.1) Paragraph 3 "*Qualifications*"; paragraph (e) "*Persons qualified for tax credit or deferment benefits under this Ordinance are those whose maximum income during the calendar year preceding the year in which application is made for the tax credit does not exceed the Qualifying Income Schedule, as hereby incorporated in the ordinance as though fully set forth herein. A copy of the approved Qualifying Income Schedule shall be filed with the Town Clerk when established and when amended. The income guidelines provided in the Qualifying Income Schedule (Appendix A) shall be adjusted to reflect a cost of living increase issued by the United States Social Security Administration, pending the approval of the Town Council prior to the first of January of the year of application.*"

Because the "*Qualifying Income Schedule*" was an Appendix to the Ordinance, and because they were not changing the Ordinance itself, a public hearing was not required.

Annually updating the "*Qualifying Income Schedule*" for the town's Tax Relief program was an administrative action.

Please see attached:

- State of Connecticut letter dated 12/1/2023 re: Qualifying Income for Filing Period of February 1, 2024 - May 14, 2024
- Ordinance #200-005 (rev. 1) "*An Ordinance to Provide Property Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled*"
- Appendix A - Qualifying Income Table Draft dated 1/8/2024

Department Comment/Recommendation:
(type text here)

Mayor Comment/Recommendation:

(type text here)

Body:

Ordinance # 200-005 (rev.1)

DRAFT: 1/8/2024

Appendix A
Qualifying Income Schedule
Filing Period
February 1, 2024 - May 15, 2024

Qualifying Income		Tax Reduction As Percentage Of Property Tax	Tax Reduction For Any Year	
Over	Not Exceeding			
Married Homeowners			Maximum	Minimum
\$ 0	\$22,000 \$20,200	50%	\$1,250	\$400
\$22,000 \$20,200 -	\$29,500 \$27,100	40 %	\$1,000	\$350
\$29,500 \$27,100	\$36,700 \$33,800	30 %	\$750	\$250
\$36,700 \$33,800	\$43,800 \$40,300	20%	\$500	\$150
\$43,800 \$40,300	\$53,400 \$49,100	10%	\$250	\$150
Unmarried Homeowners				
\$ 0	\$22,000 \$20,200	40%	\$1,000	\$350
\$22,000 \$20,200 -	\$29,500 \$27,100	30%	\$750	\$250
\$29,500 \$27,100	\$36,700 \$33,800	20%	\$500	\$150
\$36,700 \$33,800	\$43,800 \$40,300	10%	\$250	\$150
\$43,800 \$40,300	\$53,400 \$49,100	None	-0-	-0-

Adopted by the Ledyard Town Council on: _____

S. Naomi Rodriguez, Chairman

Appendix A
Qualifying Income Schedule
Filing Period
February 1, 2024 – May 15, 2024

Qualifying Income		Tax Reduction As Percentage Of Property Tax	Tax Reduction For Any Year	
Over	Not Exceeding			
Married Homeowners			Maximum	Minimum
\$ 0	\$22,000 \$20,200	50%	\$1,250	\$400
\$22,000 \$20,200 -	\$29,500 \$27,100	40 %	\$1,000	\$350
\$29,500 \$27,100	\$36,700 \$33,800	30 %	\$750	\$250
\$36,700 \$33,800	\$43,800 \$40,300	20%	\$500	\$150
\$43,800 \$40,300	\$53,400 \$49,100	10%	\$250	\$150
Unmarried Homeowners				
\$ 0	\$22,000 \$20,200	40%	\$1,000	\$350
\$22,000 \$20,200 -	\$29,500 \$27,100	30%	\$750	\$250
\$29,500 \$27,100	\$36,700 \$33,800	20%	\$500	\$150
\$36,700 \$33,800	\$43,800 \$40,300	10%	\$250	\$150
\$43,800 \$40,300	\$53,400 \$49,100	None	-0-	-0-

Adopted by the Ledyard Town Council on: _____

S. Naomi Rodriguez, Chairman

An Ordinance to Provide Property Tax Relief for Certain Homeowners
Age Sixty-Five or Over or Permanently and Totally Disabled

Appendix A
Qualifying Income Schedule
Filing Period
February 1, 2024 – May 15, 2024

Submitted to T. Clerk’s Office on:/rm

AN ORDINANCE
TO PROVIDE PROPERTY TAX RELIEF
FOR CERTAIN HOMEOWNERS AGE SIXTY-FIVE OR OVER
OR PERMANENTLY AND TOTALLY DISABLED

Be it ordained by the Town Council of the Town of Ledyard:

Section 1: Purpose

To amend an ordinance that provides property tax relief for residential property of certain homeowners age sixty-five or over or permanently and totally disabled under the provisions of Section 12-129n of the Connecticut General Statutes (General Statutes). Benefits under this Ordinance shall include either tax credits or tax deferrals, but not both. Each benefit is mutually exclusive and available only to qualified individuals.

Section 2: Effective Date

The effective date of this Ordinance shall be the Grand List of October 1, 2019.

Section 3: General Qualifications

Persons qualified for benefits under this Ordinance are those who own real property located in the Town of Ledyard, or who are liable for the payment of taxes thereon under Section 12-48 of the General Statutes, and who occupy that property as his or her principal residence at least 183 days of each year; such persons may be entitled to tax benefits in accordance with this Ordinance provided:

- a. Such person is sixty-five (65) years of age or over; or whose spouse, living with him or her is sixty-five (65) years of age or over, or who is sixty (60) years of age or over and the surviving spouse of a taxpayer qualified for relief under this ordinance at the time of his or her death, provided such spouse was domiciled with such qualifying taxpayer at the time of his or her death, or

Such person is under sixty-five (65) years of age and is eligible in accordance with applicable federal regulations to receive permanent total disability benefits under Social Security; or has not been engaged in employment covered by Social Security and, accordingly, has not qualified for benefits there under, but has become qualified for permanent total disability benefits under any federal, state or local government retirement or disability plan, including the Railroad Retirement Act and any government related teachers retirement plan, in which the requirements with respect to qualifications for such permanent total disability benefits are comparable to such requirements under Social Security Law;
- b. Such person or spouse has been a real property taxpayer of the Town of Ledyard for at least 5 years immediately preceding the receipt of tax benefits.
- c. No person who receives benefits from any other town or state, based on claimed principal residency in such other town or state, shall be eligible for benefits under this Ordinance. The Tax Assessor may require proof of residency as he or she deems appropriate.
- d. Such person must not be delinquent in the payment of real property taxes, personal property taxes, or motor vehicle taxes for any prior tax year or the current tax year under which the applicant is applying.

- e. Persons qualified for a tax credit or deferment benefits under this Ordinance are those whose maximum income during the calendar year preceding the year in which application is made for the tax credit does not exceed the -Qualifying Income Schedule, as hereby incorporated in the ordinance as though fully set forth herein. A copy of the approved *Qualifying Income Schedule* shall be filed with the Town Clerk when established and when amended. The income guidelines provided in the *Qualifying Income Schedule* (Appendix A) shall be adjusted to reflect a cost of living increase issued by the United States Social Security Administration, pending the approval of the Town Council Finance Committee prior to the first of January of the year of application.

The amount of reduction in property tax provided under this ordinance shall be determined in accordance with the *Qualifying Income Schedule*.

- f. Qualified individuals shall elect to receive either a tax credit under Section 4 of this Ordinance or a tax deferral under Section 5 of this Ordinance. Under no circumstances may qualified individuals receive both tax deferrals and tax credits.

Section 4: Tax Credit Requirements/Provisions

- a. The tax credit shall be limited to the principal residence of the taxpayer(s) as defined herein, and the standard minimum building lot for the zoning district in which the residence is located together with improvements, and shall not in any case be applied to taxes owed on excess acreage or other land beyond the aforementioned minimum building lot.
- b. The tax credit shall, in any case where title to real property is recorded in the name of the taxpayer or his/her spouse and any other person or persons, be prorated to reflect the fractional share of such taxpayer or spouse or, if such property is a multiple family dwelling, such relief shall be prorated to reflect the fractional portion of such property occupied by the taxpayer.
- c. Application for the tax credit shall be made on a form prescribed by the Tax Assessor, which shall be filed between February 1 and May 15 of the year as to which tax benefits are sought. Applications shall be re-filed biennially thereafter.
- d. In respect to such biennially required application after the filing and approval for the first year, the Tax Assessor shall notify each such homeowner concerning application requirements. In the year immediately following any year in which such property owner has submitted application and qualified for tax benefit, such property owners shall be presumed, without filing application therefore, to be qualified for tax benefit in the subsequent year; but if any property owner has qualified and received a tax credit under this section, and in that subsequent calendar year has qualifying income in excess of the maximum provided by this Ordinance, he or she shall notify the Tax Assessor on or before the filing date for the second year, and shall be denied tax reduction under this Ordinance for such assessment year and for any subsequent year until he or she has reapplied and again qualified for the tax credit.
- e. To the extent permitted by applicable State and federal law, applications filed under this Ordinance shall be afforded the same confidentiality by the Tax Assessor's office as is required under §1-210 of the General Statutes.
- f. No tax credit, taken together with any benefits under the General Statutes shall exceed in the aggregate 75% of the total amount of property tax for which such taxpayer would be liable in the absence of such benefits.
- g. The total abatement of property tax revenue, based on an estimate in any tax year by the Tax Assessor, which may be granted by the Town as a tax credit shall not exceed an amount equal to 10% of the total real property tax assessed by the town in the preceding tax year. If the total of all tax credits would exceed said limit, the tax credits shall be reduced and pro-rated so as not to exceed said limit.
- h. The tax credit shall not disqualify such taxpayer with respect to any benefit for which such taxpayer shall be eligible under the provisions of Sections 12-129b through 12-129d, inclusive, and Section 12-170aa of the General Statutes, and any tax credit shall be in addition to any benefits for which such taxpayer shall be eligible under provisions of the General

Statutes, including, but not limited to, Sections 12-129b through 12-129d, inclusive, and Section 12-170aa.;

In the event that the qualifying property is sold, assigned or the qualifying taxpayer otherwise transfers ownership, in whole or in part, or in the event of the death of the qualifying taxpayer in the absence of a qualifying spouse, the tax credit shall be pro-rated for that year in accordance with the following table:

Prorated Percentage					
Jan	25%	May	58.3%	Sept	91.7%
Feb	33.3%	Jun	66.7%	Oct	100%
Mar	41.7%	Jul	75%	Nov	8.3%
Apr	50%	Aug	83.3%	Dec	16.7%

- j. Any person who, for the purpose of obtaining a tax credit, willfully fails to disclose all matters related thereto or with intent to defraud makes a false statement, shall refund all property tax credits improperly taken, with interest at the rate applicable to unpaid taxes, and shall be fined not more than two hundred and fifty dollars (\$250.00).

Section 5: Tax Deferral Requirements/Provisions

- a. In order to qualify for a tax deferral, each household must certify that is has no more than \$75,000 in liquid assets, including cash, bank accounts and marketable securities but exclusive of IRS recognized retirement plans. Such certification shall be provided by affidavit on a form acceptable to the Tax Assessor.
- b. The applicant’s income must be at or below the maximum income standards set in *Qualifying Income Schedule* (Appendix).
- c. The tax deferral shall be limited to the principal residence of the taxpayer(s) as defined herein, and the standard minimum building lot for the zoning district in which the residence is located together with improvements, and shall not in any case be applied to taxes owed on excess acreage or other land beyond the minimum building lot.
- d. The tax deferral shall, in any case where title to real property is recorded in the name of the taxpayer or his/her spouse and any other person or persons, be prorated to reflect the fractional share of such taxpayer or spouse or, if such property is a multiple family dwelling, such relief shall be prorated to reflect the fractional portion of such property occupied by the taxpayer.
- e. Application for a tax deferral shall be made on a form prescribed by the Tax Assessor, which shall be filed between February 1 and May 15 of the year as to which tax benefits are sought and applications shall be re-filed annually thereafter.
- f. In respect to such annual application requirements, after the filing and approval for the first year, the Tax Assessor shall notify each homeowner by mail of the application period and documents needed to refile by February 1st each year. A second letter will be sent by certified mail by April 15th for applicants who have yet to comply with established application requirements.
- g. To the extent permitted by applicable State and federal law, applications filed under this Ordinance shall be afforded the same confidentiality by the Tax Assessor’s office as is required to be afforded to applications for tax benefits under §1-210 of the General Statutes.
- h. The tax deferral shall be 50 percent of the remaining taxes due after all credits under the General Statutes have been applied. No tax deferral shall exceed in the aggregate 75% of the total amount of property tax for which such taxpayer would be liable in the absence of such benefits.

- i. Interest on deferred taxes shall be accrued each tax year at a rate of 6%. Said interest rate shall remain constant throughout the duration of the lien.
- j. The principal amount of such tax deferral benefit, excluding interest, shall constitute a lien on the property. The Tax Collector shall, as soon as possible following January 1 each year, file a tax lien on the land records for each tax deferral granted.
- k. Tax deferral liens must be satisfied at any one of the following conditions: (i) upon the death of the applicant; (ii) upon conveyance of the property; or (iii) at such time that the subject property is no longer the applicant's primary residence.

In the case of joint ownership, if a surviving spouse does not continue to qualify for the tax deferral, repayment is due within 5 years of the spouse's date of death.

- l. The total amount of all tax deferrals allowed on a single property may not exceed the assessed value of the property at any time.
- m. Deferred taxes may be repaid at any time. A partial prepayment will be applied first to prepayment of interest on the oldest tax lien, then to principal on the oldest tax lien.
- n. Any person who, for the purpose of obtaining a tax deferral under this Ordinance, willfully fails to disclose all matters related thereto or with intent to defraud makes a false statement, shall immediately be removed from the program and all deferred taxes will be collectable with interest calculated at the same rate charged by the Town for delinquent taxes.

Section 6: Severability

If any provision of this Ordinance shall be held invalid by a court having competent jurisdiction, such invalidity shall not affect any of the other provisions of this Ordinance that can be given effect without the invalid provision and for this purpose the provisions of this Ordinance are hereby declared severable.

Section 7: Cancellation of previous Ordinances.

This ordinance cancels and supersedes Ordinance # ~~96~~ 108 "*An Ordinance Amending an Ordinance to Provide Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled*" adopted on January 10, 2007 and repeals Ordinance # 110 "*An Ordinance To Provide a Property Tax Cap for Certain Homeowners Age Seventy or Over*" adopted on January 10, 2007.

Section 8. Effective Date

In accordance with the Town Charter this ordinance shall become effective on the twenty-first (21) day after such publication following its final passage.

Adopted by the Ledyard Town Council on: December 11, 2019

Linda C. Davis, Chairman

Approved/Disapproved on: _____

Fred B. Allyn III, Mayor

Effective Date: _____

Patricia A. Riley, Town Clerk

Revisions: Ordinance #96 “An Ordinance to Provide Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled” Adopted October 26, 2005; Ordinance 108 “An Ordinance Amending an Ordinance to Provide Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled” adopted on January 10, 2007 and repeals Ordinance # 110 “An Ordinance To Provide a Property Tax Cap for Certain Homeowners Age Seventy or Over” adopted on January 10, 2007.

History: The Twenty-fourth Town Council (2017- 2019) Ordinance Update Initiative: renumbered Ordinance #108 “An Ordinance Amending an Ordinance to Provide Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled” to Ordinance #200-005.

2005: Ordinance #96 “An Ordinance to Provide Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled” was adopted to provide property tax abatement to homeowners age sixty-five years or older or permanently and totally disabled in accordance with some Connecticut laws.

2007: Ordinance #108 “An Ordinance Amending An Ordinance to Provide Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled”. Ordinance #96 was amended and took on a new number #110. The amendments were as follows: Section 3 Qualifications paragraph (d) deleted the following language “ The death of a property owner (unless survived by a qualified spouse as defined in paragraph 3.a) or the transfer by deed of the qualified person’s interest in the subject property, shall terminate the credit provided herein” Section 3 paragraph (i) revised the paragraph to read as follows: “ Any person who, for the purpose of obtaining a ~~tax~~ **exemption** benefit under this Ordinance, ~~willfully~~ fails to disclose all matters related thereto or with intent to defraud makes false statement, shall refund **the amount of all** property tax loss related to the exemption ~~credits~~ improperly taken, with interest at the rate applicable to unpaid taxes, Any person knowingly making a false application for the purpose of claiming a tax benefit under this Ordinance ~~and~~ shall be fined not more than five hundred dollars (\$500)”.

2019: Section 1 Purpose – Added: “Benefits under this Ordinance shall include either tax credits or tax deferrals, but not both. Each benefit is mutually exclusive and available only to qualified individuals”.

Section 3 General Qualifications – Paragraph (b) updated “ 1” to “5”.

Paragraph (c) Removed: “Such person has maximum income during the calendar year preceding the year in which application is made for the tax benefit provided in this Ordinance in an amount not exceeding 1.25 times the annual income limit set by the State of Connecticut through its Office of Policy and Management for the application of tax credits under Section 12-170aa of the General Statutes”

Replaced (paragraph (c)) with the following language: “No person who receives benefits from any other town or state, based on claimed principal residency in such other town or state, shall be eligible for benefits under this Ordinance. The Tax Assessor may require proof of residency as he or she deems appropriate”.

New Paragraph (d) was added as follows: “Such person must not be delinquent in the payment of real property taxes, personal property taxes, or motor vehicle taxes for any prior tax year or the current tax year under which the applicant is applying”.

New Paragraph (e) was added as follows: Persons qualified for a tax credit or deferment benefits under this Ordinance are those whose maximum income during the calendar year preceding the year in which application is made for the tax credit does not exceed the –Qualifying Income Schedule, as hereby incorporated in the ordinance as though fully set forth herein. A copy of

the approved Qualifying Income Schedule shall be filed with the Town Clerk when established and when amended. The income guidelines provided in the Qualifying Income Schedule (Appendix A) shall be adjusted to reflect a cost of living increase issued by the United States

Social Security Administration, pending the approval of the Town Council Finance Committee prior to the first of January of the year of application. The amount of reduction in property tax provided under this ordinance shall be determined in accordance with the Qualifying Income Schedule.”

New Paragraph (f) was added as follows: *“Qualified individuals shall elect to receive either a tax credit under Section 4 of this Ordinance or a tax deferral under Section 5 of this Ordinance. Under no circumstances may qualified individual receive both tax deferrals and tax credits”.*

Section 4 Tax Credit Requirements/Provisions

Paragraph (c) Added *“Applications shall be re-filed biennially thereafter.”* Removed: *“shall at a minimum include the information and be subject to the limitations set forth in Section 12-170aa(e) of the General Statutes, and if such an application for state relief is filed, shall be filed simultaneously with such application. In the case of an original application for the tax credit, if a property owner qualifies after having applied for the Section 12-170aa of the General Statutes benefit in the previous year, he or she may file such application in the year following the state application, but the application for the tax credit shall be re-filed in the following year to be then and thereafter reviewed in conjunction with the state application”.* Paragraph (d) removed: *“and conformity with the provisions of Section 12-170aa(e) of the General Statutes.”*

Paragraph (e) Added: *“ to be afforded to applications for tax benefits Section 12-170aa(f)”* and replaced the language with *“§1-210”.*

Paragraph (f) Removed: *“The tax benefit afforded by this Ordinance shall be equal to 50% of the total real property tax owed on the qualifying property if the taxpayer’s income does not exceed 1.00 times the annual income limit set by the State of Connecticut; or shall be equal to 25% of the total real property tax owed on the qualifying property if the taxpayer’s income is more than 1.00 times but not exceeding 1.25 times the annual income limit set by the State of Connecticut”. No property tax benefits afforded by this Ordinance, taken together with any benefits received by the provisions of Sections 12-129b through 12-129d, inclusive, and Section 12-170aa of the General Statutes, shall exceed in the aggregate 75% of the total amount of property tax for which such taxpayer would be liable in the absence of such benefits;”*

Paragraph (f) was replaced with the following language: *“No tax credit, taken together with any benefits under the General Statutes shall exceed in the aggregate 75% of the total amount of property tax for which such taxpayer would be liable in the absence of*

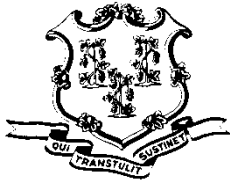
Paragraph (i) Removed paragraph.

New Paragraph (i) (previously paragraph (j) removed *“ provisions of Section 12-170aa of the General Statutes.”* Inserted *“following table:*

Prorated Percentage					
Jan	25%	May	58.3%	Sept	91.7%
Feb	33.3%	Jun	66.7%	Oct	100%
Mar	41.7%	Jul	75%	Nov	8.3%
Apr	50%	Aug	83.3%	Dec	16.7%”

(NEW SECTION) Section 5 Tax Deferral Requirements/Provisions. With the addition of Section 5 the remaining Sections were renumbered accordingly.

Section 7 “Cancellation of Previous Ordinances” – Added language to repeal Ordinance #110 *“An Ordinance to Provide Property Tax Cap for Certain Homeowners Age Seventy or Over”* adopted on January 10, 2007.



STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT
INTERGOVERNMENTAL POLICY and PLANNING DIVISION

Date: December 1, 2023

To: Assessors and Municipal Agents

From: Patrick Sullivan, Assoc. Fiscal Administrative Officer

Subject: QUALIFYING INCOME FOR TAX RELIEF PROGRAM YEAR 2023

The following tables show the levels of qualifying income for the Elderly and Totally Disabled Tax Relief Program applications to be filed in the year 2024. These levels are to be used for the 2023 Grand List [Homeowners' - Elderly/Disabled \(Circuit Breaker\) Tax Relief Program](#) and [Renters' Rebate For Elderly/Disabled Renters Tax Relief Program](#) applications, 2024 Grand List [Veterans' Additional Exemption Tax Relief Program](#) applications and may be used for any local option programs.

PLEASE NOTE: Homeowner applications that were taken for the 2022 G/L (RENEWALS) are calculated for the 2023 G/L using the 2022 qualifying income schedule, NOT the schedule below.

Homeowners Income and Grant Information –2023 Benefit Year Filing period February 1 - May 15, 2024

Income		Tax Credit %		Tax Credit Maximum		Tax Credit Minimum	
Over	To	Married	Unmarried	Married	Unmarried	Married	Unmarried
\$-0-	\$22,000	50%	40%	\$1,250	\$1,000	\$400	\$350
22,000	29,500	40	30	1,000	750	350	250
29,500	36,700	30	20	750	500	250	150
36,700	43,800	20	10	500	250	150	150
43,800	53,400	10	-0-	250	-0-	150	-0-

Renters Income and Grant Information – 2023 Benefit Year Filing period April 1 – October 1, 2024

Income		Maximum Rebate		Minimum Rebate	
Over	To	Married/Single		Married/Single	
\$-0-	\$ 22,000	\$900	\$700	\$400	\$300
22,000	29,500	700	500	300	200
29,500	36,700	500	250	200	100
36,700	43,800	250	150	100	50
43,800	53,400	150	-0-	50	-0-

The standard monthly premium for Medicare Part B enrollees will be \$164.90 for 2023. Annual Medicare premiums for the year 2023 therefore, are \$1,978.80 for a single applicant and \$3,957.60 for married applicants. WE CONTINUE TO REQUIRE A FORM SSA1099, OR IT'S EQUIVALENT FOR EACH HOMEOWNER AND RENTER APPLICANT TO BE PROVIDED AT THE INTAKE SITE.

The Additional Veterans' exemption for income qualifying applicants for the 2024 G/L will be based on the following income maximums: The maximum for single applicants will be \$43,800.00; the maximum for married applicants will be \$53,400.00. Also, if applicable in your municipality, the LOCAL OPTION exemption for the Totally Disabled, Blind and Veterans' programs may use these income maximums.

100% V. A. determined Disabled Veterans will continue to use \$18,000.00 for single applicants and \$21,000.00 for married applicants (adjusted gross income only; non-taxable Social Security Income is not considered).

The FREEZE program income limit remains at \$6,000.00; adjusted gross income only. Social Security Income, United States Postal System and Railroad Retirement pensions are not counted as income towards the income limit for the FREEZE program.

If there are any questions regarding any of the income limits stated above, please call me at (860) 418-6406 or e-mail at patrick.j.sullivan@ct.gov

Cc: Martin Heft, OPM

Christine Goupil. OPM

Duke Chen, OLR, L.O.B., Room 5300 (860-240-8437)

Christopher Perillo and Robert Wysock, OFA, L.O.B., Room 5200 (860-240-0200)

Jennifer Bernier, CT Legislative Library, L.O.B., Room 5400 (860-240-8888)

AN ORDINANCE
TO PROVIDE PROPERTY TAX RELIEF
FOR CERTAIN HOMEOWNERS AGE SIXTY-FIVE OR OVER
OR PERMANENTLY AND TOTALLY DISABLED

Be it ordained by the Town Council of the Town of Ledyard:

Section 1: Purpose

To amend an ordinance that provides property tax relief for residential property of certain homeowners age sixty-five or over or permanently and totally disabled under the provisions of Section 12-129n of the Connecticut General Statutes (General Statutes). Benefits under this Ordinance shall include either tax credits or tax deferrals, but not both. Each benefit is mutually exclusive and available only to qualified individuals.

Section 2: Effective Date

The effective date of this Ordinance shall be the Grand List of October 1, 2019.

Section 3: General Qualifications

Persons qualified for benefits under this Ordinance are those who own real property located in the Town of Ledyard, or who are liable for the payment of taxes thereon under Section 12-48 of the General Statutes, and who occupy that property as his or her principal residence at least 183 days of each year; such persons may be entitled to tax benefits in accordance with this Ordinance provided:

- a. Such person is sixty-five (65) years of age or over; or whose spouse, living with him or her is sixty-five (65) years of age or over, or who is sixty (60) years of age or over and the surviving spouse of a taxpayer qualified for relief under this ordinance at the time of his or her death, provided such spouse was domiciled with such qualifying taxpayer at the time of his or her death, or

Such person is under sixty-five (65) years of age and is eligible in accordance with applicable federal regulations to receive permanent total disability benefits under Social Security; or has not been engaged in employment covered by Social Security and, accordingly, has not qualified for benefits there under, but has become qualified for permanent total disability benefits under any federal, state or local government retirement or disability plan, including the Railroad Retirement Act and any government related teachers retirement plan, in which the requirements with respect to qualifications for such permanent total disability benefits are comparable to such requirements under Social Security Law;
- b. Such person or spouse has been a real property taxpayer of the Town of Ledyard for at least 5 years immediately preceding the receipt of tax benefits.
- c. No person who receives benefits from any other town or state, based on claimed principal residency in such other town or state, shall be eligible for benefits under this Ordinance. The Tax Assessor may require proof of residency as he or she deems appropriate.
- d. Such person must not be delinquent in the payment of real property taxes, personal property taxes, or motor vehicle taxes for any prior tax year or the current tax year under which the applicant is applying.

- e. Persons qualified for a tax credit or deferment benefits under this Ordinance are those whose maximum income during the calendar year preceding the year in which application is made for the tax credit does not exceed the -Qualifying Income Schedule, as hereby incorporated in the ordinance as though fully set forth herein. A copy of the approved *Qualifying Income Schedule* shall be filed with the Town Clerk when established and when amended. The income guidelines provided in the *Qualifying Income Schedule* (Appendix A) shall be adjusted to reflect a cost of living increase issued by the United States Social Security Administration, pending the approval of the Town Council Finance Committee prior to the first of January of the year of application.

The amount of reduction in property tax provided under this ordinance shall be determined in accordance with the *Qualifying Income Schedule*.

- f. Qualified individuals shall elect to receive either a tax credit under Section 4 of this Ordinance or a tax deferral under Section 5 of this Ordinance. Under no circumstances may qualified individuals receive both tax deferrals and tax credits.

Section 4: Tax Credit Requirements/Provisions

- a. The tax credit shall be limited to the principal residence of the taxpayer(s) as defined herein, and the standard minimum building lot for the zoning district in which the residence is located together with improvements, and shall not in any case be applied to taxes owed on excess acreage or other land beyond the aforementioned minimum building lot.
- b. The tax credit shall, in any case where title to real property is recorded in the name of the taxpayer or his/her spouse and any other person or persons, be prorated to reflect the fractional share of such taxpayer or spouse or, if such property is a multiple family dwelling, such relief shall be prorated to reflect the fractional portion of such property occupied by the taxpayer.
- c. Application for the tax credit shall be made on a form prescribed by the Tax Assessor, which shall be filed between February 1 and May 15 of the year as to which tax benefits are sought. Applications shall be re-filed biennially thereafter.
- d. In respect to such biennially required application after the filing and approval for the first year, the Tax Assessor shall notify each such homeowner concerning application requirements. In the year immediately following any year in which such property owner has submitted application and qualified for tax benefit, such property owners shall be presumed, without filing application therefore, to be qualified for tax benefit in the subsequent year; but if any property owner has qualified and received a tax credit under this section, and in that subsequent calendar year has qualifying income in excess of the maximum provided by this Ordinance, he or she shall notify the Tax Assessor on or before the filing date for the second year, and shall be denied tax reduction under this Ordinance for such assessment year and for any subsequent year until he or she has reapplied and again qualified for the tax credit.
- e. To the extent permitted by applicable State and federal law, applications filed under this Ordinance shall be afforded the same confidentiality by the Tax Assessor's office as is required under §1-210 of the General Statutes.
- f. No tax credit, taken together with any benefits under the General Statutes shall exceed in the aggregate 75% of the total amount of property tax for which such taxpayer would be liable in the absence of such benefits.
- g. The total abatement of property tax revenue, based on an estimate in any tax year by the Tax Assessor, which may be granted by the Town as a tax credit shall not exceed an amount equal to 10% of the total real property tax assessed by the town in the preceding tax year. If the total of all tax credits would exceed said limit, the tax credits shall be reduced and pro-rated so as not to exceed said limit.
- h. The tax credit shall not disqualify such taxpayer with respect to any benefit for which such taxpayer shall be eligible under the provisions of Sections 12-129b through 12-129d, inclusive, and Section 12-170aa of the General Statutes, and any tax credit shall be in addition to any benefits for which such taxpayer shall be eligible under provisions of the General

Statutes, including, but not limited to, Sections 12-129b through 12-129d, inclusive, and Section 12-170aa.;

In the event that the qualifying property is sold, assigned or the qualifying taxpayer otherwise transfers ownership, in whole or in part, or in the event of the death of the qualifying taxpayer in the absence of a qualifying spouse, the tax credit shall be pro-rated for that year in accordance with the following table:

Prorated Percentage					
Jan	25%	May	58.3%	Sept	91.7%
Feb	33.3%	Jun	66.7%	Oct	100%
Mar	41.7%	Jul	75%	Nov	8.3%
Apr	50%	Aug	83.3%	Dec	16.7%

- j. Any person who, for the purpose of obtaining a tax credit, willfully fails to disclose all matters related thereto or with intent to defraud makes a false statement, shall refund all property tax credits improperly taken, with interest at the rate applicable to unpaid taxes, and shall be fined not more than two hundred and fifty dollars (\$250.00).

Section 5: Tax Deferral Requirements/Provisions

- a. In order to qualify for a tax deferral, each household must certify that is has no more than \$75,000 in liquid assets, including cash, bank accounts and marketable securities but exclusive of IRS recognized retirement plans. Such certification shall be provided by affidavit on a form acceptable to the Tax Assessor.
- b. The applicant’s income must be at or below the maximum income standards set in *Qualifying Income Schedule* (Appendix).
- c. The tax deferral shall be limited to the principal residence of the taxpayer(s) as defined herein, and the standard minimum building lot for the zoning district in which the residence is located together with improvements, and shall not in any case be applied to taxes owed on excess acreage or other land beyond the minimum building lot.
- d. The tax deferral shall, in any case where title to real property is recorded in the name of the taxpayer or his/her spouse and any other person or persons, be prorated to reflect the fractional share of such taxpayer or spouse or, if such property is a multiple family dwelling, such relief shall be prorated to reflect the fractional portion of such property occupied by the taxpayer.
- e. Application for a tax deferral shall be made on a form prescribed by the Tax Assessor, which shall be filed between February 1 and May 15 of the year as to which tax benefits are sought and applications shall be re-filed annually thereafter.
- f. In respect to such annual application requirements, after the filing and approval for the first year, the Tax Assessor shall notify each homeowner by mail of the application period and documents needed to refile by February 1st each year. A second letter will be sent by certified mail by April 15th for applicants who have yet to comply with established application requirements.
- g. To the extent permitted by applicable State and federal law, applications filed under this Ordinance shall be afforded the same confidentiality by the Tax Assessor’s office as is required to be afforded to applications for tax benefits under §1-210 of the General Statutes.
- h. The tax deferral shall be 50 percent of the remaining taxes due after all credits under the General Statutes have been applied. No tax deferral shall exceed in the aggregate 75% of the total amount of property tax for which such taxpayer would be liable in the absence of such benefits.

- i. Interest on deferred taxes shall be accrued each tax year at a rate of 6%. Said interest rate shall remain constant throughout the duration of the lien.
- j. The principal amount of such tax deferral benefit, excluding interest, shall constitute a lien on the property. The Tax Collector shall, as soon as possible following January 1 each year, file a tax lien on the land records for each tax deferral granted.
- k. Tax deferral liens must be satisfied at any one of the following conditions: (i) upon the death of the applicant; (ii) upon conveyance of the property; or (iii) at such time that the subject property is no longer the applicant's primary residence.

In the case of joint ownership, if a surviving spouse does not continue to qualify for the tax deferral, repayment is due within 5 years of the spouse's date of death.

- l. The total amount of all tax deferrals allowed on a single property may not exceed the assessed value of the property at any time.
- m. Deferred taxes may be repaid at any time. A partial prepayment will be applied first to prepayment of interest on the oldest tax lien, then to principal on the oldest tax lien.
- n. Any person who, for the purpose of obtaining a tax deferral under this Ordinance, willfully fails to disclose all matters related thereto or with intent to defraud makes a false statement, shall immediately be removed from the program and all deferred taxes will be collectable with interest calculated at the same rate charged by the Town for delinquent taxes.

Section 6: Severability

If any provision of this Ordinance shall be held invalid by a court having competent jurisdiction, such invalidity shall not affect any of the other provisions of this Ordinance that can be given effect without the invalid provision and for this purpose the provisions of this Ordinance are hereby declared severable.

Section 7: Cancellation of previous Ordinances.

This ordinance cancels and supersedes Ordinance # ~~96~~ 108 "*An Ordinance Amending an Ordinance to Provide Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled*" adopted on January 10, 2007 and repeals Ordinance # 110 "*An Ordinance To Provide a Property Tax Cap for Certain Homeowners Age Seventy or Over*" adopted on January 10, 2007.

Section 8. Effective Date

In accordance with the Town Charter this ordinance shall become effective on the twenty-first (21) day after such publication following its final passage.

Adopted by the Ledyard Town Council on: December 11, 2019

Linda C. Davis, Chairman

Approved/Disapproved on: _____

Fred B. Allyn III, Mayor

Effective Date: _____

Patricia A. Riley, Town Clerk

Revisions: Ordinance #96 “An Ordinance to Provide Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled” Adopted October 26, 2005; Ordinance 108 “An Ordinance Amending an Ordinance to Provide Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled” adopted on January 10, 2007 and repeals Ordinance # 110 “An Ordinance To Provide a Property Tax Cap for Certain Homeowners Age Seventy or Over” adopted on January 10, 2007.

History: The Twenty-fourth Town Council (2017- 2019) Ordinance Update Initiative: renumbered Ordinance #108 “An Ordinance Amending an Ordinance to Provide Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled” to Ordinance #200-005.

2005: Ordinance #96 “An Ordinance to Provide Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled” was adopted to provide property tax abatement to homeowners age sixty-five years or older or permanently and totally disabled in accordance with some Connecticut laws.

2007: Ordinance #108 “An Ordinance Amending An Ordinance to Provide Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled”. Ordinance #96 was amended and took on a new number #110. The amendments were as follows: Section 3 Qualifications paragraph (d) deleted the following language “ The death of a property owner (unless survived by a qualified spouse as defined in paragraph 3.a) or the transfer by deed of the qualified person’s interest in the subject property, shall terminate the credit provided herein” Section 3 paragraph (i) revised the paragraph to read as follows: “ Any person who, for the purpose of obtaining a ~~tax~~ **exemption** benefit under this Ordinance, ~~willfully~~ fails to disclose all matters related thereto or with intent to defraud makes false statement, shall refund **the amount of all** property tax loss related to the exemption ~~credits~~ improperly taken, with interest at the rate applicable to unpaid taxes, Any person knowingly making a false application for the purpose of claiming a tax benefit under this Ordinance ~~and~~ shall be fined not more than five hundred dollars (\$500)”.

2019: Section 1 Purpose – Added: “Benefits under this Ordinance shall include either tax credits or tax deferrals, but not both. Each benefit is mutually exclusive and available only to qualified individuals”.

Section 3 General Qualifications – Paragraph (b) updated “ 1” to “5”.

Paragraph (c) Removed: “Such person has maximum income during the calendar year preceding the year in which application is made for the tax benefit provided in this Ordinance in an amount not exceeding 1.25 times the annual income limit set by the State of Connecticut through its Office of Policy and Management for the application of tax credits under Section 12-170aa of the General Statutes”

Replaced (paragraph (c)) with the following language: “No person who receives benefits from any other town or state, based on claimed principal residency in such other town or state, shall be eligible for benefits under this Ordinance. The Tax Assessor may require proof of residency as he or she deems appropriate”.

New Paragraph (d) was added as follows: “Such person must not be delinquent in the payment of real property taxes, personal property taxes, or motor vehicle taxes for any prior tax year or the current tax year under which the applicant is applying”.

New Paragraph (e) was added as follows: Persons qualified for a tax credit or deferment benefits under this Ordinance are those whose maximum income during the calendar year preceding the year in which application is made for the tax credit does not exceed the –Qualifying Income Schedule, as hereby incorporated in the ordinance as though fully set forth herein. A copy of

the approved Qualifying Income Schedule shall be filed with the Town Clerk when established and when amended. The income guidelines provided in the Qualifying Income Schedule (Appendix A) shall be adjusted to reflect a cost of living increase issued by the United States

Social Security Administration, pending the approval of the Town Council Finance Committee prior to the first of January of the year of application. The amount of reduction in property tax provided under this ordinance shall be determined in accordance with the Qualifying Income Schedule.”

New Paragraph (f) was added as follows: *“Qualified individuals shall elect to receive either a tax credit under Section 4 of this Ordinance or a tax deferral under Section 5 of this Ordinance. Under no circumstances may qualified individual receive both tax deferrals and tax credits”.*

Section 4 Tax Credit Requirements/Provisions

Paragraph (c) Added *“Applications shall be re-filed biennially thereafter.”* Removed: *“shall at a minimum include the information and be subject to the limitations set forth in Section 12-170aa(e) of the General Statutes, and if such an application for state relief is filed, shall be filed simultaneously with such application. In the case of an original application for the tax credit, if a property owner qualifies after having applied for the Section 12-170aa of the General Statutes benefit in the previous year, he or she may file such application in the year following the state application, but the application for the tax credit shall be re-filed in the following year to be then and thereafter reviewed in conjunction with the state application”.* Paragraph (d) removed: *“and conformity with the provisions of Section 12-170aa(e) of the General Statutes.”*

Paragraph (e) Added: *“ to be afforded to applications for tax benefits Section 12-170aa(f)”* and replaced the language with *“§1-210”.*

Paragraph (f) Removed: *“The tax benefit afforded by this Ordinance shall be equal to 50% of the total real property tax owed on the qualifying property if the taxpayer’s income does not exceed 1.00 times the annual income limit set by the State of Connecticut; or shall be equal to 25% of the total real property tax owed on the qualifying property if the taxpayer’s income is more than 1.00 times but not exceeding 1.25 times the annual income limit set by the State of Connecticut”. No property tax benefits afforded by this Ordinance, taken together with any benefits received by the provisions of Sections 12-129b through 12-129d, inclusive, and Section 12-170aa of the General Statutes, shall exceed in the aggregate 75% of the total amount of property tax for which such taxpayer would be liable in the absence of such benefits;”*

Paragraph (f) was replaced with the following language: *“No tax credit, taken together with any benefits under the General Statutes shall exceed in the aggregate 75% of the total amount of property tax for which such taxpayer would be liable in the absence of*

Paragraph (i) Removed paragraph.

New Paragraph (i) (previously paragraph (j) removed *“ provisions of Section 12-170aa of the General Statutes.”* Inserted *“following table:*

Prorated Percentage					
Jan	25%	May	58.3%	Sept	91.7%
Feb	33.3%	Jun	66.7%	Oct	100%
Mar	41.7%	Jul	75%	Nov	8.3%
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(NEW SECTION) Section 5 Tax Deferral Requirements/Provisions. With the addition of Section 5 the remaining Sections were renumbered accordingly.

Section 7 “Cancellation of Previous Ordinances” – Added language to repeal Ordinance #110 *“An Ordinance to Provide Property Tax Cap for Certain Homeowners Age Seventy or Over”* adopted on January 10, 2007.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2138

Agenda Date: 1/17/2024

Agenda #: 5.

ORDINANCE

Motion/Request:

MOTION to recommend the Town Council adopt a draft a “*An Ordinance Establishing a Farmers Market for the Town of Ledyard*” as presented in the draft dated December 22, 2023.

Background:

Based on the Attorney’s comments (please see attached email dated 12/20/2023) the following language regarding “Friends of the Market” has been removed from the Draft Ordinance (please see updated draft of 12/22/2023) :

“In addition, the Farmers Market Committee may, by a two-thirds vote of the Committee, select and engage “Friends of the Market” who may not be electors of the town. “Friends of the Market” may attend and participate in Committee meetings, and at the Markets. Friends of the Market shall not have any voting rights or carry any weight or influence the decisions of the Committee.”

When the Ledyard Farmers Market Committee was originally established in 2018 it was done using a Resolution.

The Farmers Market Committee has been very successful and it was time to convert the authorizing document into an Ordinance.

Resolutions are used to establish short-term Committee for specific Projects, and therefore, terms all end at the same time, which was when The project was completed.

Ordinances are used for long-term ongoing Committees, which would be more appropriate for the Farmers Market Committee.

The proposed Ordinance mirrors the current Resolution with the following updates:

- Members - Reduce the members from the current nine members to five Regular Members and four Alternate Members.
- The following language has been proposed:

In addition, the Farmers Market Committee may, by a two-thirds vote of the Committee, select and engage “Friends of the Market” who may not be electors of the town. “Friends of the Market” may attend and participate in Committee meetings, and at the Markets. “Friends of the Market shall not have any voting rights or carry any weight or influence the decisions of the Committee. (This language has been provided to enable the

Market to include Farmers from neighboring communities as part of their workforce.

Per Section 9 of the Town Charter Members of Town Committees/Commissions shall be electors of the Town (please see below). The Farmers Market Committee is not trying to circumvent the Town Charter but would like to have the ability to increase their volunteer workforce in putting on the weekly Farmers' Market that takes place from June to September in Ledyard Center attracting over 1,200 visitors each week). Therefore, language was included to clearly state that the "Friends of the Market will not have any voting rights or influence the decisions of the Farmers Market Committee"

SECTION 8. OTHER OFFICES, BOARDS AND COMMISSIONS

Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and/or by **ordinance** as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance.

SECTION 9. APPOINTMENTS AND REMOVALS

In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office.

"The market may also keep a small cash reserve on hand to make change for donations, make change for vendors, issue payouts for small expenses such as water, ice, etc.

In addition, upon the annual approval of the Farmers Market Committee, stipends may be issued to the Market Manager and Committee Members. The Committee shall annually determine and approve the amount of the stipends.

Other than In-Kind services provided by the town, the Farmers Market Committee shall not receive an operating budget supported by town funds.

Ordinance:

DRAFT: 12/22/2023

Ordinance # 100-xxx

AN ORDINANCE ESTABLISHING A FARMERS MAREKT COMMITTEE FOR THE TOWN OF LEDYARD

Be it Ordained by the Town Council of the Town of Ledyard the Ledyard Farmers' Market Committee is hereby established.

Section 1. Authority

Pursuant to Chapter IV, Section 5 of the Town Charter, there is hereby established a Farmers Market Committee for the Town of Ledyard.

Section 2. Purpose

The purpose of this Ordinance “*An Ordinance Establishing a Farmers Market for the Town of Ledyard*” is to is to codify, update and facilitate the “*Resolution Establishing a Farmers Market Committee*” adopted by the Town Council on May 9, 2018 and amended and adopted on October 10, 2019.

Section: 3. Objective

The Farmers’ Market is to create, promote, and operate a CT Grown (www.ctgrown.gov <<http://www.ctgrown.gov>>) Farmers’ Market in the Town of Ledyard that will provide residents access to fresh, nutritious food, encourage community activity in Ledyard, and stimulate public interest and awareness in local farm products, thereby supporting local agricultural producers and rural life in Ledyard, Connecticut. (what if something changes and we are not certified?)

The Farmers Market Committee will function with the support of the Parks and Recreation Commission.

Section 3. Membership

The Farmers Market Committee shall consist of five (5) regular members and four (4) alternate members who shall be electors of the town and appointed by the Town Council; and to the extent possible be representative of a broad cross section of the community which it serves, including but not limited to:

- CT Grown producer(s)
- Community Artisan(s)
- Community-at-Large

Quorum: A quorum shall consist of a majority of voting members.

Section 4. Terms of Appointment

Members shall be appointed by the Town Council for a term of three (3) years and shall commence to serve their terms immediately upon appointment and shall serve until they have been reappointed, their successor has qualified; or are removed by the Town Council.

Thereafter, vacancies shall be filled for a three (3) year term.

Any vacancy on the Committee, other than by expiration of term, shall be filled for the unexpired portion of the term by the Town Council with priority given to maintain the structure above.

The Town Council may remove members for cause and fill the vacancy per Chapter IV, Section 6 of the Town Charter. Cause for removal shall include, but is not limited to, unexcused absence from three (3)

consecutive regular meetings and any intervening duly called special meeting.

Any member of the Committee who is absent from three (3) consecutive regular meetings and any intervening duly called special meetings shall be considered to have resigned from the Commission and the vacancy shall be filled as hereinbefore provided, except that the Commission may vote to waive the requirements of the section in each case where illness or other extenuating circumstances make it impossible for a member to meet the attendance requirements of this action

It shall be the responsibility of the Chairman of the Committee to notify the Town Council when a member has not properly performed his duties.

The regular members of the *Farmers Market Committee* shall elect a Chairman, Vice Chairman, Secretary and Treasurer. Any vacancy in any such office shall be filled from its membership.

Section 5. Implementation

With the adoption of this Ordinance current members of the Farmers' Market Committee shall be reappointed to designate regular members, alternate members and to adjust terms to provide continuity and eliminate all terms ending on the same date.

- Two Regular Members shall be appointed for three (3) years
- One Regular Member shall be appointed for two (2) years
- One Regular Member shall be appointed for one (1) year
- One Alternate Members shall be appointed for two (2) years
- One Alternate Member shall be appointed for one (1) year

Thereafter, vacancies shall be filled for a three (3) year term.

Section 5. Powers and Duties

- Oversee the operation of the market, and set policy for the Committee, including but not limited to:
 - Establish Market Rules and Guidelines;
 - Establish, review, and approve/disapprove applications for Vendor(s) and Community Organization(s) interested in participating in the Farmers' Market;
 - Establish and collect Market Fees;
 - Handle immediate situations concerning the market, including resolving conflicts among members/vendors, and resolving consumer complaints;
 - Ensure the market area stays clean and vendors abide by market rules;

- Assist vendors in compliance with all State and Federal rules and regulations;
- Establish and adopt Committee Rules of Procedure.
- Arrange all meetings of the general membership;
- Administer the Committee's activities;
- Create working group assignments (e.g., market theme days, children's activities, fundraising, advertising, etc.) and designate leads as necessary;
- Investigate any suspicion of questionable practices or violation of market rules employed by any seller. If verified, the Committee is authorized to immediately enforce corrective action as necessary, up to and including revoking vendor's authorization to participate in the Farmers' Market without refund of Market Fees.

Section 6. Revenue, Funding, and Monetary Gifts

The *Ledyard Farmers' Market Committee* is authorized to accept Market Fees, gifts, or other monetary donations to further the mission of the Farmers' Market.

Monies received by the Town of Ledyard, from whatever source and by whatever means (e.g., Market Fees, gifts, donation, etc.) shall be deposited into a Farmers Market Fund 020810201-54201-24201. These funds shall be in the custody of the Town Treasurer. Annually, the Town Treasurer annually shall submit to the *Farmers' Market Committee* and the Legislative Body of the Town a complete and detailed report of the Farmers' Market Fund.

Upon the *Farmers' Market Committee's* authorization, money that has been received may be expended directly from this fund for the operation, development, promotion, and marketing of the Farmers' Market within the community. Funds that were designated for a specific purpose when received must be expended for that specific purpose.

The market may also keep a small cash reserve on hand to make change for donations, make change for vendors, issue payouts for small expenses such as water, ice, etc.

In addition, upon the annual approval of the Farmers Market Committee, stipends may be issued to the Market Manager and Committee Members. The Committee shall annually determine and approve the amount of the stipends.

Other than In-Kind services provided by the town, the Farmers Market Committee shall not receive an operating budget supported by town funds.

Section. 7. Severability

If any section, or part of a section, of this Ordinance shall be held by a court of competent jurisdiction to be invalid, such holding shall not be deemed to invalidate the remaining provisions hereof.

Section 8. Effective Date

In accordance with the Town Charter this ordinance shall become effective on the twenty-first (21st) day after such publication following its final passage.

Adopted by the Ledyard Town Council on: _____

, Chairman

Approve/Disapprove on: _____

Fred B. Allyn, III, Mayor

Published on:

Effective Date:

Patricia A. Riley, Town Clerk

Revisions: Initially established under the *Resolution Establishing a Farmers Market Committee for the Town of Ledyard*” on May 9, 2018; Amended on October 9, 2019 to increase membership from seven members to nine members.

History:

“*Resolution Establishing a Farmers Market Committee for the Town of Ledyard*” was replaced by Ordinance # _____

12//22/2023: The proposed Ordinance mirrors the *Resolution Establishing the Farmers’ Market Committee* with the following updates:

- Members - Reduce the members from the current nine members to five Regular Members and four Alternate Members.
- The following language has been included in Section 6:

“The market may also keep a small cash reserve on hand to make change for donations, make change for vendors, issue payouts for small expenses such as water, ice, etc.

In addition, upon the annual approval of the Farmers Market Committee, stipends may be issued to the Market Manager and Committee Members. The Committee shall annually determine and approve the amount of the stipends.

Other than In-Kind services provided by the town, the Farmers Market Committee shall not receive an

operating budget supported by town funds”.

Mayor Comment/Recommendation:

(type text here)

Body:

(type text here)

RESOLUTION
ESTABLISHING A LEDYARD
FARMERS' MARKET COMMITTEE

WHEREAS: The Town Council supports creating, promoting, and operating a CT Grown (www.ctgrown.gov) farmers' market in Ledyard that will provide residents access to fresh, nutritious food, encourage community activity in Ledyard, and stimulate public interest and awareness in local farm products, thereby supporting local agricultural producers and rural life in Ledyard, Connecticut;

WHEREAS: The Town Council recognizes that its citizens, community groups and organizations are a valuable asset to our town as they are instrumental in planning and participating in community events making Ledyard a great and place to live;

WHEREAS: The Town Council welcomes the talents of our residents who have expressed an interest in participating in the operation of a Farmers' Market in our community;

NOW, THEREFORE, BE IT RESOLVED: That there is hereby established a *Ledyard Farmers' Market Committee*, that will function with the support of the Parks and Recreation Commission. The Farmers Market Committee will be comprised of nine (9) members appointed by the Town Council. Members shall be electors of the town and to the extent possible be representative of a broad cross section of the community which it serves, including but not limited to:

- CT Grown producer(s)
- Community Artisan(s)
- Community-at-Large

Regular members shall be appointed by the Town Council for a term of three (3) years. Members shall commence to serve their terms immediately upon appointment and shall serve until their successor has qualified or are removed by the Town Council.

Any vacancy on the Committee, other than by expiration of term, shall be filled for the unexpired portion of the term by the Town Council with priority given to maintain the structure above.

The Town Council may remove members for cause and fill the vacancy per Chapter IV, Section 6 of the Town Charter. Cause for removal shall include, but is not limited to, unexcused absence from three (3) consecutive regular meetings and any intervening duly called special meeting, failure to act in the best interests of the Committee, or lack of sympathy with the stated purpose of the Committee. It shall be the responsibility of the Chairman of the Committee to notify the Town Council when a member has not properly performed his duties.

Any member of the Committee who is absent from three (3) consecutive regular meetings and any intervening duly called special meetings shall be considered to have resigned from the Commission and the vacancy shall be filled as hereinbefore provided, except that the Commission may vote to waive the requirements of the section in each case where illness or other extenuating circumstances make it impossible for a member to meet the attendance requirements of this action

The regular members of the *Ledyard Farmers' Market Committee* shall annually elect a Market Manager, an Assistant Market Manager/Secretary and a Treasurer. Additional positions may be developed as needed. Any vacancy in any such office shall be absorbed by or distributed among the remaining members.

BE IT FURTHER RESOLVED: That the *Ledyard Farmers' Market Committee* shall be authorized to:

- Oversee the operation of the market, and set policy for the Committee, including but not limited to:
- Establish Market Rules and Guidelines;

- Establish, review, and approve/disapprove applications for Vendor(s) and Community Organization(s) interested in participating in the Farmers’ Market
- Establish and collect Market Fees;
- Handle immediate situations concerning the market, including resolving conflicts among members/vendors, and resolving consumer complaints;
- Ensure the market area stays clean and vendors abide by market rules;
- Assist vendors in compliance with all State and Federal rules and regulations;
- Arrange all meetings of the general membership;
- Administer the Committee’s activities;
- Create and disband special sub-committees (e.g. market theme days, children’s activities, fundraising, advertising, etc.) and appoint leads as necessary;
- Investigate any suspicion of questionable practices or violation of market rules employed by any seller. If verified, the Committee is authorized to immediately enforce corrective action as necessary, up to and including revoking vendor’s authorization to participate in the Farmers’ Market without refund of Market Fees.

ADDITONALLY: The *Ledyard Farmers’ Market Committee* is authorized to accept Market Fees, gifts, or other monetary donations to further the mission of the Farmers’ Market.

All monies received by the Town of Ledyard, from whatever source and by whatever means (e.g. Market Fees, gifts, donation, etc.) shall be deposited into a Farmers Market Fund 0208-24201. These funds shall be in the custody of the Town Treasurer. Annually, the Town Treasurer shall submit to the *Farmers’ Market Committee* and the Legislative Body of the Town a complete and detailed report of the Farmers’ Market Fund.

Upon the *Farmers’ Market Committee’s* authorization, money that has been received may be expended directly from this fund for the operation, development, promotion, and marketing of the Farmers’ Market within the community. Funds that were designated for a specific purpose when received must be expended for that specific purpose.

BE IT FURTHER RESOLVED: That within thirty (30) days of the appointment of this Committee that an Organizational Meeting of said Committee shall be held at which members shall choose a Market Manager, Assistant Market Manager/Secretary and Treasurer;

BE IT FURTHER RESOLVED: That said Committee shall provide a semi-annual report before the opening and at the closing of the market season; and provide an annual report to the Town Council.

Amended and Adopted by the Ledyard Town Council on: October 9, 2019

 Linda C. Davis, Chairman

.....

Revisions: 2017-05-09 *Resolution Establishing a Ledyard Farmers’ Market Committee”* Adopted: May 9, 2018.

History: The Farmers Market Committee was established in 2018 to assist this non-profit organization with staff support, procedures and mechanisms to receive and expend funds to facilitate an Agricultural Market in Ledyard.

2019: Increased members from seven (7) to nine (9). Added language regarding attendance, resignation to be consistent with the town’s committee, commission, board attendance requirements. Added the word “annually” regarding the election of officers.

Roxanne Maher

From: Roxanne Maher
Sent: Friday, December 22, 2023 3:42 AM
To: nemmrac@netscape.net; april@aprilkneadsdough.com; Kevin J. Dombrowski
Cc: Allison Troy; Bill Thorne; Ellin Grenger (egrenger@gmail.com); Pam Ball; Roxanne Maher; Sarah Martic; Naomi Rodriguez
Subject: FW: Draft Ordinance Farmers Market - Request Legal Review

Tracking:

Recipient

Read

nemmrac@netscape.net
april@aprilkneadsdough.com
Kevin J. Dombrowski
Allison Troy
Bill Thorne
Ellin Grenger (egrenger@gmail.com)
Pam Ball
Roxanne Maher
Sarah Martic
Naomi Rodriguez

Read: 12/23/2023 11:48 PM

Hello Administration Committee:

Please see the legal opinion below regarding the proposed *Ordinance Establishing a Ledyard Farmers Market Committee*.

Based on the Attorney's comments the following language regarding "Friends of the Market" will have to be removed:

"In addition, the Farmers Market Committee may, by a two-thirds vote of the Committee, select and engage "Friends of the Market" who may not be electors of the town. "Friends of the Market" may attend and participate in Committee meetings, and at the Markets. Friends of the Market shall not have any voting rights or carry any weight or influence the decisions of the Committee."

I will prepare an updated Draft Ordinance to remove this language for your review and consideration for the January 10, 2024 Meeting.

Thank you,
Roxanne

Roxanne M. Maher



*Administrative Assistant to
the Ledyard Town Council
(860) 464-3203
council@ledyardct.org*

Town Hall Hours:
Monday – Thursday 7:30 a.m. to 4:45 p.m.
CLOSED FRIDAYS

From: Kristen Chapman <mayoral.asst@ledyardct.org>
Sent: Thursday, December 21, 2023 8:43 AM
To: Roxanne Maher <council@ledyardct.org>
Cc: Fred Allyn, III <mayor@ledyardct.org>
Subject: FW: Draft Ordinance Farmers Market - Request Legal Review

Roxanne,

Please see below from the Town Attorney.

Regards,
Kristen

From: Ritter, Matthew D. <MRitter@goodwin.com>
Sent: Wednesday, December 20, 2023 1:24 PM
To: Kristen Chapman <mayoral.asst@ledyardct.org>
Cc: Fred Allyn, III <mayor@ledyardct.org>
Subject: RE: Draft Ordinance Farmers Market - Request Legal Review

Thanks, Kristen.

Mayor – I think this proposal has a few issues.

For starters, the ability to “attend and participate” in committee meetings is essentially being an ad hoc member of the committee. An ad hoc member is still a member of the committee and you need to comply with the Town Charter and state law in that regard (including minority representation).

I think there is a far simpler way to approach this – they should reduce the size to 5 members and simply invite the public/interested farmers to attend their meetings. At each meeting they can have “Public Discussion” on the agenda and committee members and anyone from the public can discuss various matters. This informal approach meets their goals and avoids any state law or Charter issues.

I also question the ability of the Committee to “invite” (i.e. appoint) any members since that authority also rests with the Town Council.

Let me know your thoughts please. Thanks, Matt



Matthew D. Ritter
Shipman & Goodwin LLP
Partner
One Constitution Plaza
Hartford, CT 06103-1919

Tel: (860) 251-5092
Fax: (860) 251-5212
MRitter@goodwin.com
www.shipmangoodwin.com

Shipman & Goodwin LLP is a 2022 Mansfield Certified Plus Firm

Disclaimer: Privileged and confidential. If received in error, please notify me by e-mail and delete the message.

From: Kristen Chapman <mayoral.asst@ledyardct.org>
Sent: Wednesday, December 20, 2023 10:06 AM
To: Ritter, Matthew D. <MRitter@goodwin.com>
Cc: Fred Allyn, III <mayor@ledyardct.org>
Subject: FW: Draft Ordinance Farmers Market - Request Legal Review

EXTERNAL EMAIL

Good morning Matt,

We are working to create a new Ordinance governing The Ledyard Farmers Market Committee. We are seeking a Legal opinion to allow for “Friends of the Market” in regards to Chapter IV; Section 9 of the Town Charter and Connecticut General Statute 9-167a. Minority Representation. Please let me know if you require any further information from the Town.

Kind Regards,
Kristen

Kristen Chapman



Executive Assistant to the Mayor/
Social Services Coordinator
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, CT 06339
860-464-3222
mayoral.asst@ledyardct.org

Town Hall Hours:
Monday – Thursday 7:30 a.m. to 4:45 p.m.
CLOSED FRIDAYS

From: Roxanne Maher <council@ledyardct.org>

Sent: Thursday, December 7, 2023 9:20 AM

To: Kristen Chapman <mayoral.asst@ledyardct.org>

Cc: Roxanne Maher <council@ledyardct.org>; Pam Ball <kpsoap@earthlink.net>; Fred Allyn, III <mayor@ledyardct.org>; Carmen Garcia Irizarry <CGIri@ledyardct.org>; nemmrac@netscape.net; april@aprilkneadsdough.com; Kevin J. Dombrowski <KJDom@ledyardct.org>; Naomi Rodriguez <NaomiR@ledyardct.org>; Roxanne Maher <council@ledyardct.org>

Subject: Draft Ordinance Farmers Market - Request Legal Review

Good Morning Kristen:

As you are aware we are working to help the Farmers Market Committee continue their work by addressing some of the issues they have been faced with in trying to have a quorum at their meetings and in having volunteers help them to put-on the Farmers Market each week from June thru September, which has been drawing over 1,200 each week.

The Committee involves a lot of hands-on work and after Committee Members/Volunteers experience the commitment and the amount of work involved some stop showing up at meetings.

In trying to help alleviate this issue we will be changing their Membership from nine (9) Regular Members

To five (5) Regular Members and four (4) Alternate Members; which would make having a quorum more obtainable.

In addition, there are Farmers from neighboring communities that are interested and would be of help to the Ledyard Farmers Market Committee. However, per Chapter IV; Section 9 of the Town Charter: *"Members of Town Committees/Commissions shall be electors of the Town".* (see attached)

Therefore, we are looking to provide for **"Friends of the Market"** who may not be electors of the Town, and would like to include the following language in the Ordinance to allow for this idea.

"In addition, the Farmers Market Committee may, by a two-thirds vote of the Committee, select and engage "Friends of the Market" who may not be electors of the town. "Friends of the Market" may attend and participate in Committee meetings, and at the Markets. Friends of the Market shall not have any voting rights or carry any weight or influence the decisions of the Committee."

The Farmers Market Committee is not trying to circumvent the Town Charter but would like to have the ability to increase their Volunteer Workforce to help with putting on the weekly

Farmers' Markets, which has become a fantastic event, being listed in the Connecticut Magazine as being in the Top Three Farmers Market in the State.

Could you please forward this language (see attached draft Ordinance 9/27/2023) to the Town Attorney for their review and legal opinion/recommendation. The language of most concern is as follows: *or carry any weight or influence the decisions of the Committee.* The Committee believes that "**Friends of the Market**" being involved in the Committee discussions would be of help in identifying areas for improvement that they may come across during the Markets. However, all the decisions would be made by the appointed (electors of the town) Farmers' Market Committee.

Thanks so much for your assistance,

Roxanne

Roxanne M. Maher



*Administrative Assistant to
the Ledyard Town Council*

(860) 464-3203

council@ledyardct.org

Town Hall Hours:

Monday – Thursday 7:30 a.m. to 4:45 p.m.

CLOSED FRIDAYS



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-092

Agenda Date: 1/17/2024

Agenda #: 6.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Any other New Business proper to come before the Committee.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)