



Chairman
Gary Schneider

TOWN OF LEDYARD CONNECTICUT

4 Blonders Boulevard
Ledyard, Connecticut 06339

Permanent Municipal Building

Committee

~ AGENDA ~

Regular Meeting

Monday, March 4, 2024

5:30 PM

Board of Education Central Office
-Hybrid Format

REMOTE MEETING INFORMATION

Join Zoom Meeting

<https://us06web.zoom.us/j/82222577201?pwd=4FhTQMrBXzUC3yRq6azij7wRX8YnUb.1>

Meeting ID: 822 2257 7201

Passcode: 414921

• +1 646 558 8656 US (New York)

Meeting ID: 822 2257 7201

Passcode: 414921

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

1. MOTION to approve the special meeting minutes of the February 6, 2024.

Attachments: [Feb 6 2024 spec mtg min.rtf](#)

2. MOTION to approve the special meeting minutes of February 20, 2024.

Attachments: [Feb 20 2024 spec mtg min.rtf](#)

IV. CITIZENS COMMENTS

V. STV AND SILVER PETRUCELLI & ASSOCIATES UPDATE ON ROOF AND SOLAR PROJECTS

1. MOTION to approve Silver Petrucelli & Associates Inv #24-237 dated 2-1-2024 in the amount of \$2,624.00 for Gales Ferry Roof and PV

Attachments: [SPA Inv #24-237 Gales Ferry roof and PV, 2-1-2024, \\$2624.00.pdf](#)

2. MOTION to approve Silver Petrucelli & Associates Inv #24-238, dated 2-1-2024 in the amount of \$2,220.00 for Juliet Long Roof & PV

Attachments: [SPA Inv #24-238 Juliet Long Roof & PV, 2-1-2024, \\$2220.00.pdf](#)

3. MOTION to approve Silver Petrucelli & Associates Inv #24-239 dated 2-1-2024 in the amount of \$1,948.00 for BOE Roof

Attachments: [SPA Inv #24-239 BOE Roof, 2-1-2024, \\$1948.00.pdf](#)

4. MOTION to approve Silver Petrucelli & Associates Inv #23-1521 dated 3-1-2024 in the amount of \$487.00 for BOE Roof

Attachments: [SPA Inv #23-1521 BOE Roof, 3-1-2024, \\$487.00.pdf](#)

5. MOTION to approve Silver Petrucelli & Associates Inv #23-1522 dated 3-1-2024 in the amount of \$14,016.00 for Gales Ferry Roof & PV

Attachments: [SPA Inv #23-1522 Gales Ferry Roof & PV, 3-1-2024, \\$14,016.00.pdf](#)

6. MOTION to approve Silver Petrucelli & Associates Inv #13-1523 dated 3-1-2024 in the amount of \$13,915.00 for Juliet Long Roof & PV

Attachments: [SPA Inv #23-1523 Juliet Long Roof & PV, 3-1-2024, \\$13,915.00.pdf](#)

**VI. CONTINUED DISCUSSION AND POSSIBLE VOTE ON JULIET LONG SCHOOL
HVAC ARCHITECT BIDDERS**

VII UPDATE ON SUMMER PROJECTS

VIII ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0206

Agenda Date: 3/4/2024

Agenda #: 1.

MINUTES

Minutes:

MOTION to approve the special meeting minutes of the February 6, 2024.



Chairman
Gary Schneider

TOWN OF LEDYARD

Permanent Municipal Building Committee

Meeting Minutes

4 Blonders Boulevard
Ledyard, Connecticut 06339

Special Meeting

Tuesday, February 6, 2024

5:30 PM

Board of Education Central
Office -Hybrid

I. CALL TO ORDER

Acting Chair, Jerry Tyminski, called the meeting to order at 5:31 p.m.

II. ROLL CALL

Member Gary Schneider arrived at 6:10 p.m.

Also present: Lisa Sartori, PMBC Secretary, Wayne Donaldson BOE Building and Grounds Director, and Kyle Rongey, STV

Present Committee Member Gary Schneider
Committee Member Gerald Tyminski
Committee Member Joseph Gush
Committee Member George Hosey
BOE Representative Kate DiPalma-Herb

Absent BOE Representative Jennifer Reguin

III. APPROVAL OF MINUTES

MOTION to approve the regular meeting minutes of December 4, 2023

RESULT: APPROVED AND SO DECLARED

MOVER: George Hosey

SECONDER: Joseph Gush

AYE 4 Tyminski Gush Hosey DiPalma-Herb

ABSENT 1 Reguin

IV. CITIZENS COMMENTS

NONE

V STV AND SILVER PETRUCELLI & ASSOCIATES UPDATE OF ROOF PROJECT AND SOLAR DESIGNS

Kyle Rongey from STV stated Silver Petrucelli & Assoc provided drawings on Monday with intent to present to committee tonight. There are errors - material types didn't match up, details that need to be adjusted with the plans, but the larger concern is the details presented were more or less standard copied and paste details which have worked on simpler projects such as standard flat roofs, but not with PV panels being added on top. STV voiced their concerns and trying to work through with SPA to provide a level of detail they need in order to bid effectively. The way the plans are now opens the town up to potential liability with the roof not being constructed with a way that is consistent with what needs to be particularly with a 30yr PV system going on the roof - they cannot recommend the plans in its current state. The risk is not just the roof, but the more valuable system you are placing on the top additional complications and roof penetrations that come into it. Having SPA to provide better details will provide the town with a roof that will last 30yrs with the PV system on top. It's a fairly complicated roof.

Jerry Tyminski asked if delayed, will we make springtime to get roof done. Mr. Rongey stated the goal is to do their best. Wayne Donaldson stated he is worried in regards to getting reliable contractors to bid. The project is already behind - plans should have been done by the end of December/January to go out to bid in February. Realistically probably will not go off until summer. They are pushing SPA to get more detailed plans, so we can go out to bid and see if we can get the pricing with reputable firm. If not, we wait and go out to bid in November, we have all the info. Mr Rongey also stated the drawing quality will attract better bidders.

Mr Tyminski also asked if we would have a problem with materials - Mr Rongey stated he is not concerned about the materials except possibly the metal.

Mr Rongey stated SPA is capable of doing more detailed plans and does seem to be wanting to work with them. Also the more details you have the less work the contractors have to do and potentially less errors and change orders. If they received more detailed plans in 4 wks he would still like to go out to bid. Wayne Donaldson stated they have a meeting with the State to approve the plans on the 14th of February - they have told SPA they need the plans by the end of the week. Mr Rongey stated another set of plans have been submitted just before this meeting, but has not had a chance to look at them. He has a meeting with SPA on Friday, but will be in contact with them before that. After the meeting on Friday he will know if they are going in the right direction.

Mr Donaldson stated the air conditioning project is moving forward, the town agreed to that, but we will not know if we are getting grant funding until May.

1. MOTION to accept drawings, project manual & estimate dated February 2, 2024 for BOE project

RESULT: TABLED

2. MOTION to accept drawings, project manual & estimate dated February 2, 2024 for Juliet Long School project

RESULT: TABLED

3. MOTION to accept drawings, project manual & estimate dated February 2, 2024 for Gales Ferry School project

RESULT: TABLED

VI INTERVIEWS WITH JULIET LONG SCHOOL HVAC ARCHITECT BIDDERS

Friar

FRIAR - Dave Madigan and Robert Roach made presentation.

Stated they are very familiar with State and navigating through the review process and paperwork - have been through it with many school projects. VanZelm will be the engineers, Friar the architects and Girard & Co Structural.

Project Approach: Each Phase will work with State to push through

- * Existing Conditions
- * Schematic Design
- * Design/Development
- * Project Review
- * Bidding
- * Construction Administration/Project Management

Existing Conditions - very simple building, ventilation is a problem. Hot water boilers are fine. The controls are archaic, gym has no ventilation.

Design Issues:

- * Coordination with roof and solar project
- * Ventilation approach - dedicated outside air system unit with energy recovery.
- * Zone heating/cooling approach - variable refrigerant flow (VRF) heat pump. Would use 2 roof top units.

Joe Gush questioned the timeline - David Madigan replied would want to take time with approvals along the way - most likely summer of 2025.

HF Lenz

HF LENZ COMPANY - Scott Krayncek

- * Pre design discovery
- * Preliminary project thoughts
- * Revised codes - 0.12 CFM/SF doubled, outside air increases 48 CFM per classroom 18%, DOAS1 increase by 700 CFM, DOAS2 increase by 800 CFM.
- * Existing exhaust duct
- * Equipment lead times

- * Potential phasing to utilize summer of 2024 construction time - approximate 12 week lead time for DOAS systems.
- * PV system - need to coordinate with
- * Change orders are approximately 1-2% which is well under normal.
- * Will provide own construction administration.
- * Construction job meetings are likely held every 2-4 weeks during construction depending on where the contractor is with the construction.

Russell & Dawson

RUSSEL & DAWSON - Utkarsh Patil

Project Approach:

- * Pre-design emphasis on analysis
- * Schematic design
- * design development
- * construction documents
- * construction administration

Silver Petrucelli & Associates

Silver Petrucelli & Associates - Bob Banning and Ken Eldridge

- * VRF systems with heat pump very popular with schools
- * Assessment considerations - energy efficient
- * Existing conditions Investigations
- * Design - VRF Technology
- * Replacement and upgrade conditions - system type vs operating costs/energy conservation
- * HVAC concept plan
- * Mechanical plan
- * In House estimate development
- * Schedule approach
- * In house staff - mechanical & electrical engineering and architects

Kate DiPalma-Herb questioned timeline - Bob Banning stated April delivery is aggressive. Running loads - getting equipment, believes he can get it done by April.

Joe Gush asked about the lead times - Mr. Banning stated DOAS is about 16 weeks, VRS about 2-3 weeks. Roof top units maybe a slightly longer lead time.

Chairman Schneider shared an email with the committee - SPA did not follow the RFP of 2 separate envelopes - one of which is the quote. Town attorney informed the committee it should reject that bid.

Joe Gush made a motion to reject proposal from SPA, based on the email from the town attorney, seconded by Gary Schneider. Approved unanimously.

Wayne Donaldson opened the bid results:

- * HF Lenz Company - \$125,000.00
- * Russel & Dawson - \$38,600.00
- * Friar Architecture - \$320,000.00

Mr. Donaldson stated the bid request was for daily site visits - can negotiate that - Friars construction administration cost is \$75,600. Friar's breakdown:

Pre-design - 29,000

Design - \$188,000

Bidding - \$14,250

Construction Admin - \$75,600

Close-out - \$6,600

Audit - \$6,600

Consensus of the committee to ask Friar for clarification and breakdown on the design cost.

1. MOTION to approve LocaliQ New England Inv #6043085 dated 11-9-2023 in the amount of \$71.43 for Bids for Architectural Services -Juliet Long School

RESULT: APPROVED AND SO DECLARED

MOVER: Gary Schneider

SECONDER: Kate DiPalma-Herb

AYE 5 Schneider Tyminski Gush Hosey DiPalma-Herb

ABSENT 1 Reguin

VII CORRESPONDENCE

1. Letter dated January 25, 2024 from S. Naomi Rodriguez, Town Council Chairman, re: appointment of Jennifer Requin, Board of Education member, as a temporary member of PMBC to serve for Board of Education projects
2. Letter dated January 25, 2024 from S. Naomi Rodriguez, Town Council Chairman, re: reappointment of Kate DiPalma-Herb as a temporary member of PMBC to serve as representative for Board of Education Projects.
3. Letter dated January 25, 2024 from Roxanne Maher, Administrative Assistant to the Town Council re: Councilor April Brunelle assigned as liaison to the PMBC

**VIII GALES FERRY SCHOOL, JULIET LONG SCHOOL, AND BOARD OF EDUCATION
ROOF & PV PROJECT UPDATE**

Consensus of the commission to table the payment of the SPA invoices until design plans/spec are approved by the committee.

1. MOTION to approve Silver Petrucelli & Associates Inv #23-1311 dated 11/23/2023 in the amount of \$440.00 for Gales Ferry Roof and PV

RESULT: TABLED

2. MOTION to approve Silver Petrucelli & Associates Inv #23-1480 dated 12-1-2023 in the amount of \$880.00 for Gales Ferry Roof and PV

RESULT: TABLED

3. MOTION to approve Silver Petrucelli & Associates Inv #24-093, dated 1-15-2024 in the amount of \$6,360.00 for Gales Ferry School Roof & PV

RESULT: TABLED

4. MOTION to approve Silver Petrucelli & Associated Inv #23-1312 dated 11-23-2023 in the amount of \$394.00 for Juliet Long Roof & PV

RESULT: TABLED

5. MOTION to approve Silver Petrucelli & Associates Inv #23-1481 dated 12-1-2023 in the amount of \$788.00 for Juliet Long Roof & PV

RESULT: TABLED

6. MOTION to approve Silver Petrucelli & Associates Inv #24-092, dated 1-15-2024 in the amount of \$5,533.00 for Juliet Long Roof & PV

RESULT: TABLED

7. MOTION to approve Silver Petrucelli & Associates Inv #23-1313 dated 11-23-2023 in the amount of \$226.00 for BOE Roof

RESULT: TABLED

8. MOTION to approve Silver Petrucelli & Associates Inv #23-1482 dated 12-1-2023 in the amount of \$678.00 for BOE Roof

RESULT: TABLED

9. MOTION to approve Silver Petrucelli & Associates Inv #24-091, dated 1-15-2024 in the amount of \$3,791.00 for BOE Roof

RESULT: TABLED

10. MOTION to approve STV Inv #90029958, dated 1-25-2024 in the amount of \$5,479.00 for Central Office Roof project

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: George Hosey

AYE 5 Schneider Tyminski Gush Hosey DiPalma-Herb

ABSENT 1 Reguin

11. MOTION to approve STV Inv #90029959, dated 1-25-2024 in the amount of \$6,275.50 for Gales Ferry School roof project

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: George Hosey

AYE 5 Schneider Tyminski Gush Hosey DiPalma-Herb

ABSENT 1 Reguin

12. MOTION to approve STV Inv #90029960 dated 1-25-2024 in the amount of \$5,134.00 for Juliet Long School roof project

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: George Hosey

AYE 5 Schneider Tyminski Gush Hosey DiPalma-Herb

ABSENT 1 Reguin

IX LEDYARD SUMMER SCHOOL PROJECTS

NO COMMENTS

X ADJOURNMENT

Joe Gush made a motion to adjourn the meeting, seconded by Kate DiPalma-Herb, meeting adjourned at 9:05 p.m.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0207

Agenda Date: 3/4/2024

Agenda #: 2.

MINUTES

Minutes:

MOTION to approve the special meeting minutes of February 20, 2024.



Chairman
Gary Schneider

TOWN OF LEDYARD

Permanent Municipal Building Committee

Meeting Minutes

4 Blonders Boulevard
Ledyard, Connecticut 06339

Special Meeting

Tuesday, February 20, 2024

5:30 PM

Board of Education Central Office

REMOTE MEETING INFORMATION

I. CALL TO ORDER

Chairman Schneider called the meeting to order at 5:01 p.m

II. ROLL CALL

Also present: Lisa Sartori PMBC Secretary, Wayne Donaldson BOE Building and Grounds Director, Kyle Rongey STV ,and Mary Harris BOE member

Present Committee Member Gary Schneider
 Committee Member Gerald Tyminski
 Committee Member Joseph Gush
 Committee Member George Hosey
 BOE Representative Kate DiPalma-Herb
 Committee Member Elizabeth Peterson

Absent BOE Representative Jennifer Reguin

III. STV AND SILVER PETRUCELLI & ASSOCIATES UPDATE OF ROOF PROJECTS AND SOLAR DESIGNS

Bob Banning, Kenneth Linsley and Tonya Cutolo made presentation for SPA.

Mr. Banning stated plans are complete with construction docs - roof and PV for Juliet Long School, roof & PV for Gales Ferry School and roof replacement BOE.

Juliet Long - 30 yr rubberized system

- * Alternate 1 - 2-ply rubberized modified system with a 30yr NDL warranty.
- * Alternate 2 - 2-ply thermoplastic kee-hybrid system with 20yr NDL warranty
- * Alternate 3 - 2-ply rubberized modified system with a 20yr NDL warranty

Will be removing all existing roof - replacing all gutters, over gymnasium existing drainage will be replaced, and existing sky lights will be replaced with burglar system.

Mr. Banning went through PV placements, 200 KW total rating for all panels. \$1.2 million total cost for PV system. Will need to upgrade existing electrical - material purchase of switch gears

an additional \$120,000. Stated there are long lead times for electrical equipment - will order ASAP, state will reimburse. Payback is approximately 4 1/2 years. Grand total is \$3,020,186 including allowances and contingencies. There is 62% reimbursement from the State. Also a Federal reimbursement, approximately \$400,000. Approximately \$500,000 cost to the Town.

Gales Ferry School - metal clad standing seam system, will remove existing shingles

- * Will preserve existing copper gutter system
- * Alternate 1 - structural standing seam with 30yr NDL and 2-ply modified system with 30yr warranty - will maintain same alternate for 20 & 30yr plan.
- * Sloped roof alternate for an architectural asphalt system in lieu of standing seam system to save cost comparison.

Mr. Banning stated this is a more condensed system - 350 KW total rating, it is a larger system and does not need to impact electrical system. Payback on PV system a little more than 3 years. Excess power goes back to the electrical company and becomes part of the rec program with reimbursement to the Town. STV and SPA will have regular inspections. Joe Gush questioned the wind rating -ultimate design wind criteria is 145 mpm with nominal at 112 mph. Grand total is \$2,684,441 including PV and roof.

BOE Building will be a standing seam and asphalt shingle with no PV. Will be removing all flat roofing down to the existing deck and replace roof hatch with OSHA safety rails. Grand total is \$463,200. State reimbursement 31% for this roof.

Wayne Donaldson stated the grand total of the project is within what Town approved.

Final steps:

- * Final town approvals & signatures
- * PCR State review dates February 28 and March 1, 2024
- * Bidding late March
- * Contract by late April
- * Roofing work this summer 2024

1. MOTION to accept drawings, project manual & estimate dated February 2, 2024 for BOE project

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: Kate DiPalma-Herb

AYE 6 Schneider Tyminski Gush Hosey DiPalma-Herb Peterson

ABSENT 1 Reguin

2. MOTION to accept drawings, project manual & estimate dated February 2, 2024 for Juliet Long School project

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: Kate DiPalma-Herb

AYE 6 Schneider Tyminski Gush Hosey DiPalma-Herb Peterson

ABSENT 1 Reguin

3. MOTION to accept drawings, project manual & estimate dated February 2, 2024 for Gales Ferry School project

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: Kate DiPalma-Herb

AYE 6 Schneider Tyminski Gush Hosey DiPalma-Herb Peterson

ABSENT 1 Reguin

4. MOTION to approve Silver Petrucelli & Associates Inv #23-1311 dated 11/23/2023 in the amount of \$440.00 for Gales Ferry Roof and PV

Joe Gush asked if the plan were satisfactory before we approve the invoices. Kyle Rongey stated the plans were satisfactory.

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: Kate DiPalma-Herb

AYE 6 Schneider Tyminski Gush Hosey DiPalma-Herb Peterson

ABSENT 1 Reguin

5. MOTION to approve Silver Petrucelli & Associates Inv #23-1480 dated 12-1-2023 in the amount of \$880.00 for Gales Ferry Roof and PV

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: Kate DiPalma-Herb

AYE 6 Schneider Tyminski Gush Hosey DiPalma-Herb Peterson

ABSENT 1 Reguin

6. MOTION to approve Silver Petrucelli & Associates Inv #24-093, dated 1-15-2024 in the amount of \$6,360.00 for Gales Ferry School Roof & PV

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: Kate DiPalma-Herb

AYE 6 Schneider Tyminski Gush Hosey DiPalma-Herb Peterson

ABSENT 1 Reguin

7. MOTION to approve Silver Petrucelli & Associated Inv #23-1312 dated 11-23-2023 in the

amount of \$394.00 for Juliet Long Roof & PV

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: Kate DiPalma-Herb

AYE 6 Schneider Tyminski Gush Hosey DiPalma-Herb Peterson

ABSENT 1 Reguin

8. MOTION to approve Silver Petrucelli & Associates Inv #23-1481 dated 12-1-2023 in the amount of \$788.00 for Juliet Long Roof & PV

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: Kate DiPalma-Herb

AYE 6 Schneider Tyminski Gush Hosey DiPalma-Herb Peterson

ABSENT 1 Reguin

9. MOTION to approve Silver Petrucelli & Associates Inv #24-092, dated 1-15-2024 in the amount of \$5,533.00 for Juliet Long Roof & PV

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: Kate DiPalma-Herb

AYE 6 Schneider Tyminski Gush Hosey DiPalma-Herb Peterson

ABSENT 1 Reguin

10. MOTION to approve Silver Petrucelli & Associates Inv #23-1313 dated 11-23-2023 in the amount of \$226.00 for BOE Roof

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: Kate DiPalma-Herb

AYE 6 Schneider Tyminski Gush Hosey DiPalma-Herb Peterson

ABSENT 1 Reguin

11. MOTION to approve Silver Petrucelli & Associates Inv #23-1482 dated 12-1-2023 in the amount of \$678.00 for BOE Roof

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: Kate DiPalma-Herb

AYE 6 Schneider Tyminski Gush Hosey DiPalma-Herb Peterson

ABSENT 1 Reguin

- 12.** MOTION to approve Silver Petrucelli & Associates Inv #24-091, dated 1-15-2024 in the amount of \$3,791.00 for BOE Roof

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: Kate DiPalma-Herb

AYE 6 Schneider Tyminski Gush Hosey DiPalma-Herb Peterson

ABSENT 1 Reguin

X. ADJOURNMENT

Joe Gush made a motion to adjourn the meeting, seconded by Kate DiPalma-Herb. Meeting adjourned at 6:30 p.m.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0200

Agenda Date: 3/4/2024

Agenda #: 1.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve Silver Petrucelli & Associates Inv #24-237 dated 2-1-2024 in the amount of \$2,624.00 for Gales Ferry Roof and PV

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)



SILVER PETRUCELLI + ASSOCIATES

3190 WHITNEY AVENUE HAMDEN CT 06518
311 STATE STREET NEW LONDON CT 06320
203 230 9007 silverpetrucelli.com

Town of Ledyard
Wayne Donaldson
741 Colonel Ledyard Highway
Ledyard, CT 06339

Invoice number 24-237
Date 02/01/2024
Project **22.331 Ledyard - Gales Ferry Roof and PV**

Professional services through January 31, 2024.

roof replacement of approx. 47,929 sf, PV install & MEP upgrades

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	4,400.00	100.00	4,400.00	4,400.00	0.00
Construction Documents	6,560.00	90.00	5,904.00	3,280.00	2,624.00
Bid Phase	2,380.00	0.00	0.00	0.00	0.00
Construction Administration & Closeout	6,300.00	0.00	0.00	0.00	0.00
Photovoltaic	13,360.00	0.00	0.00	0.00	0.00
Total	33,000.00	31.22	10,304.00	7,680.00	2,624.00

Invoice total **2,624.00**

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	4,400.00	4,400.00	4,400.00	0.00
Construction Documents	6,560.00	5,904.00	3,280.00	2,624.00
Bid Phase	2,380.00	0.00	0.00	0.00
Construction Administration & Closeout	6,300.00	0.00	0.00	0.00
Photovoltaic	13,360.00	0.00	0.00	0.00
Total	33,000.00	10,304.00	7,680.00	2,624.00

Approved by:

Tanya R. Cutolo
Project Manager



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0201

Agenda Date: 3/4/2024

Agenda #: 2.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve Silver Petrucelli & Associates Inv #24-238, dated 2-1-2024 in the amount of \$2,220.00 for Juliet Long Roof & PV

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)

**SILVER PETRUCELLI + ASSOCIATES**

3190 WHITNEY AVENUE HAMDEN CT 06518
311 STATE STREET NEW LONDON CT 06320
203 230 9007 silverpetrucelli.com

Town of Ledyard
Wayne Donaldson
741 Colonel Ledyard Highway
Ledyard, CT 06339

Invoice number 24-238
Date 02/01/2024

Project **22.331 Ledyard - Juliet Long Roof & PV**

Professional services through January 31, 2024.

roof replacement approx 36,421 sf, PV install & MEP upgrades

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	3,940.00	100.00	3,940.00	3,940.00	0.00
Construction Documents	5,550.00	90.00	4,995.00	2,775.00	2,220.00
Bid Phase	2,380.00	0.00	0.00	0.00	0.00
Construction Administration & Closeout	6,300.00	0.00	0.00	0.00	0.00
Photovoltaic	13,360.00	0.00	0.00	0.00	0.00
Storm Drainage (\$2700/day)	0.00	0.00	0.00	0.00	0.00
Total	31,530.00	28.34	8,935.00	6,715.00	2,220.00

Invoice total

2,220.00

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	3,940.00	3,940.00	3,940.00	0.00
Construction Documents	5,550.00	4,995.00	2,775.00	2,220.00
Bid Phase	2,380.00	0.00	0.00	0.00
Construction Administration & Closeout	6,300.00	0.00	0.00	0.00
Photovoltaic	13,360.00	0.00	0.00	0.00
Storm Drainage (\$2700/day)	0.00	0.00	0.00	0.00
Total	31,530.00	8,935.00	6,715.00	2,220.00

Approved by:

Tanya R. Cutolo
Project Manager



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0202

Agenda Date: 3/4/2024

Agenda #: 3.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve Silver Petrucelli & Associates Inv #24-239 dated 2-1-2024 in the amount of \$1,948.00 for BOE Roof

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)



SILVER PETRUCELLI + ASSOCIATES

3190 WHITNEY AVENUE HAMDEN CT 06518
311 STATE STREET NEW LONDON CT 06320
203 230 9007 silverpetrucelli.com

Town of Ledyard
Wayne Donaldson
741 Colonel Ledyard Highway
Ledyard, CT 06339

Invoice number 24-239
Date 02/01/2024

Project **22.331 Ledyard - BOE Roof**

Professional services through January 31, 2024.

roof replacement of approx 9,265 sf & MEP renos

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	2,260.00	100.00	2,260.00	2,260.00	0.00
Construction Documents	4,870.00	90.00	4,383.00	2,435.00	1,948.00
Bid Phase	1,640.00	0.00	0.00	0.00	0.00
Construction Administration & Closeout	4,980.00	0.00	0.00	0.00	0.00
Total	13,750.00	48.31	6,643.00	4,695.00	1,948.00

Invoice total **1,948.00**

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	2,260.00	2,260.00	2,260.00	0.00
Construction Documents	4,870.00	4,383.00	2,435.00	1,948.00
Bid Phase	1,640.00	0.00	0.00	0.00
Construction Administration & Closeout	4,980.00	0.00	0.00	0.00
Total	13,750.00	6,643.00	4,695.00	1,948.00

Approved by:

Tanya R. Cutolo
Project Manager



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0203

Agenda Date: 3/4/2024

Agenda #: 4.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve Silver Petrucelli & Associates Inv #23-1521 dated 3-1-2024 in the amount of \$487.00 for BOE Roof

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)



SILVER PETRUCELLI + ASSOCIATES

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Town of Ledyard
Wayne Donaldson
741 Colonel Ledyard Highway
Ledyard, CT 06339

Invoice number 23-1521
Date 03/01/2024

Project **22.331 Ledyard - BOE Roof**

Professional services through February 29, 2024.

roof replacement of approx 9,265 sf & MEP renos

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	2,260.00	100.00	2,260.00	2,260.00	0.00
Construction Documents	4,870.00	100.00	4,870.00	4,383.00	487.00
Bid Phase	1,640.00	0.00	0.00	0.00	0.00
Construction Administration & Closeout	4,980.00	0.00	0.00	0.00	0.00
Total	13,750.00	51.85	7,130.00	6,643.00	487.00

Invoice total

487.00

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	2,260.00	2,260.00	2,260.00	0.00
Construction Documents	4,870.00	4,870.00	4,383.00	487.00
Bid Phase	1,640.00	0.00	0.00	0.00
Construction Administration & Closeout	4,980.00	0.00	0.00	0.00
Total	13,750.00	7,130.00	6,643.00	487.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
23-1313	11/23/2023	226.00				226.00	
23-1482	12/01/2023	678.00			678.00		
24-091	01/15/2024	3,791.00		3,791.00			
24-239	02/01/2024	1,948.00	1,948.00				
Total		6,643.00	1,948.00	3,791.00	678.00	226.00	0.00

Approved by:

Tanya R. Cutolo
Project Manager



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0204

Agenda Date: 3/4/2024

Agenda #: 5.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve Silver Petrucelli & Associates Inv #23-1522 dated 3-1-2024 in the amount of \$14,016.00 for Gales Ferry Roof & PV

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)



SILVER PETRUCELLI + ASSOCIATES

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311 STATE STREET NEW LONDON CT 06320
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Town of Ledyard
Wayne Donaldson
741 Colonel Ledyard Highway
Ledyard, CT 06339

Invoice number 23-1522
Date 03/01/2024

Project **22.331 Ledyard - Gales Ferry Roof and PV**

Professional services through February 29, 2024.

roof replacement of approx. 47,929 sf, PV install & MEP upgrades

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	4,400.00	100.00	4,400.00	4,400.00	0.00
Construction Documents	6,560.00	100.00	6,560.00	5,904.00	656.00
Bid Phase	2,380.00	0.00	0.00	0.00	0.00
Construction Administration & Closeout	6,300.00	0.00	0.00	0.00	0.00
Photovoltaic	13,360.00	100.00	13,360.00	0.00	13,360.00
Total	33,000.00	73.70	24,320.00	10,304.00	14,016.00

Invoice total

14,016.00

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	4,400.00	4,400.00	4,400.00	0.00
Construction Documents	6,560.00	6,560.00	5,904.00	656.00
Bid Phase	2,380.00	0.00	0.00	0.00
Construction Administration & Closeout	6,300.00	0.00	0.00	0.00
Photovoltaic	13,360.00	13,360.00	0.00	13,360.00
Total	33,000.00	24,320.00	10,304.00	14,016.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
23-1311	11/23/2023	440.00				440.00	
23-1480	12/01/2023	880.00			880.00		
24-093	01/15/2024	6,360.00		6,360.00			
24-237	02/01/2024	2,624.00	2,624.00				
Total		10,304.00	2,624.00	6,360.00	880.00	440.00	0.00

Approved by:

Tanya R. Cutolo
Project Manager



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0205	Agenda Date: 3/4/2024	Agenda #: 6.
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FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:
MOTION to approve Silver Petrucelli & Associates Inv #13-1523 dated 3-1-2024 in the amount of \$13,915.00 for Juliet Long Roof & PV

Background:
(type text here)

Department Comment/Recommendation:
(type text here)

Finance Director Comment/Recommendation:
(type text here)

Mayor Comment/Recommendation:
(type text here)



SILVER PETRUCELLI + ASSOCIATES

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311 STATE STREET NEW LONDON CT 06320
203 230 9007 silverpetrucelli.com

Town of Ledyard
Wayne Donaldson
741 Colonel Ledyard Highway
Ledyard, CT 06339

Invoice number 23-1523
Date 03/01/2024

Project **22.331 Ledyard - Juliet Long Roof & PV**

Professional services through February 29, 2024.

roof replacement approx 36,421 sf, PV install & MEP upgrades

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	3,940.00	100.00	3,940.00	3,940.00	0.00
Construction Documents	5,550.00	100.00	5,550.00	4,995.00	555.00
Bid Phase	2,380.00	0.00	0.00	0.00	0.00
Construction Administration & Closeout	6,300.00	0.00	0.00	0.00	0.00
Photovoltaic	13,360.00	100.00	13,360.00	0.00	13,360.00
Storm Drainage (\$2700/day)	0.00	0.00	0.00	0.00	0.00
Total	31,530.00	72.47	22,850.00	8,935.00	13,915.00

Invoice total **13,915.00**

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	3,940.00	3,940.00	3,940.00	0.00
Construction Documents	5,550.00	5,550.00	4,995.00	555.00
Bid Phase	2,380.00	0.00	0.00	0.00
Construction Administration & Closeout	6,300.00	0.00	0.00	0.00
Photovoltaic	13,360.00	13,360.00	0.00	13,360.00
Storm Drainage (\$2700/day)	0.00	0.00	0.00	0.00
Total	31,530.00	22,850.00	8,935.00	13,915.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
23-1312	11/23/2023	394.00				394.00	
23-1481	12/01/2023	788.00			788.00		
24-092	01/15/2024	5,533.00		5,533.00			
24-238	02/01/2024	2,220.00	2,220.00				
Total		8,935.00	2,220.00	5,533.00	788.00	394.00	0.00

Approved by:

Tanya R. Cutolo
Project Manager