



Chairman
Gary Schneider

TOWN OF LEDYARD CONNECTICUT

4 Blonders Boulevard
Ledyard, Connecticut 06339

Permanent Municipal Building Committee

~ AGENDA ~

Regular Meeting

Monday, June 3, 2024

5:30 PM

Board of Education Central Office
-Hybrid Format

REMOTE MEETING INFORMATION

Join Zoom Meeting

<https://us06web.zoom.us/j/82222577201?pwd=4FhTQMrBXzUC3yRq6azij7wRX8YnUb.1>

Meeting ID: 822 2257 7201

Passcode: 414921

Dial by your location

• +1 646 558 8656 US (New York)

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

MOTION to approve the regular meeting minutes of May 6, 2024

Attachments: [May 6 2024 min.rtf](#)

IV. CITIZENS COMMENTS

V. STV AND SILVER PETRUCELLI & ASSOCIATES UPDATE OF ROOF AND SOLAR PROJECTS

.1 MOTION to approve Silver Petrucelli & Associates Inv #24-499 dated 5-1-2024 in the amount of \$1,666.00 for Juliet Long Roof & PV

Attachments: [SPA Inv #24-499 Juliet Long Roof & PV 5-1-2024 \\$1,666.00.pdf](#)

.2 MOTION to approve Silver Petrucelli & Associates Inv #24-500 dated 5-1-2024 in the amount of \$1,666.00 for Gales Ferry Roof & PV

Attachments: [SPA Inv #24-500 Gales Ferry Roof & PV 5-1-2024 \\$1,666.00.pdf](#)

.3 MOTION to approve Silver Petrucelli & Associates Inv #24-528 dated 5-1-2024 in the amount of \$1,148.00 for BOE Roof

Attachments: [SPA Inv #24-528 5-1-2024 BOE Roof \\$1,148.00.pdf](#)

- .4 MOTION to approve LocaliQ Inv #0006378005, dated April 2024, in the amount of \$1,486.53 for advertising of bid proposals for Juliet Long School, Gales Ferry School and Board of Education roof projects

Attachments: [LocaliQ Inv #0006378005 \(The Bulletin\) April, 2024 \\$1,486.53 for advertising for bids for roofin projects .pdf](#)

VI. JULIET LONG SCHOOL HVAC PROJECT UPDATE

- .1 Letter of authorization from Fuss & O'Neill dated April 9, 2024, to perform asbestos and lead paint testing for Juliet Long School HVAC - total \$1,600.00

Attachments: [Juliet Long Lead and Asbestos Limited Sampling HVAC project.pdf](#)

- .2 MOTION to approve Friar Architecture Inc Inv #2023-121A-01 dated 4-30-2024 in the amount of \$9,240.00 for Juliet Long HVAC

Attachments: [Friar Architecture Inv #2023-121A-01 4-30-2024 \\$9,240.00 for Juliet Long HVAC.pdf](#)

- .3 MOTION to approve Friar Architecture Inc Inv #2023-121A-02 dated 5-31-2024 in the amount of \$55,440.00 for Juliet Long HVAC

Attachments: [Friar Architecture Inv #2023-121A-02, 5-31-2024, \\$55,440.00 for Juliet Long HVAC.pdf](#)

VII. UPDATE ON SUMMER PROJECTS

VIII. DISCUSSION OF TOWN COUNCIL'S POSSIBLE ACTION TO AMEND ORDINANCE #100-015 ESTABLISHING A PERMANENT MUNICIPAL BUILDING COMMITTEE

IX. NEW BUSINESS

X. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0423

Agenda Date: 6/3/2024

Agenda #:

MINUTES

Minutes:

MOTION to approve the regular meeting minutes of May 6, 2024



TOWN OF LEDYARD

Permanent Municipal Building Committee

Meeting Minutes

4 Blonders Boulevard
Ledyard, Connecticut 06339

Chairman
Gary Schneider

Regular Meeting

Monday, May 6, 2024

5:30 PM

Board of Education Central
Office -Hybrid Format

I. CALL TO ORDER

Chairman Schneider called the meeting to order at 5:30 p.m.

II. ROLL CALL

Also present: Wayne Donaldson, BOE Director of Facilities; Lisa Sartori, PMBC Secretary; April Brunelle, Town Council Liaison; Matt Bonin, Finance Director; Kyle Rongey, STV; Dean Petrucelli, Silver Petrucelli & Associates; Jeremy Cogdill, Garland.

Present Committee Member Gary Schneider
 Committee Member Gerald Tyminski
 Committee Member Joseph Gush
 Committee Member George Hosey
 BOE Representative Kate DiPalma-Herb
 BOE Representative Jennifer Reguin

Late Committee Member Elizabeth Peterson

III. APPROVAL OF MINUTES

.1 MOTION to approve the minutes of the April 1, 2024 regular meeting.

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: Kate DiPalma-Herb

AYE 6 Schneider Tyminski Gush Hosey DiPalma-Herb Reguin

IV. CITIZENS COMMENTS

NONE

V. GALES FERRY SCHOOL & JULIET LONG SCHOOL ROOF AND SOLAR AND BOARD OF EDUCATION ROOF PROJECT BID RESULTS

Wayne Donaldson reported that all options are well under budget. There is a concern on the low bidder for Juliet Long School - believes they've missed some scopes in there bid. They are giving them 24hrs to review the bid.

Kyle Rongey handed out the bid proposals (attached). There was a site walk with 2 solar vendors, Shea Electric and Green Sky for electrical upgrades and solar. Green Sky provided bids assuming solar would be provided by others. He stated it's more than likely there is also a missing piece for the Gales Ferry School - approximately \$200,000-300,000 off. It is enough that he believes it is not just a markup but specifically a piece of work missing; because it is a State contracted bid, it must be the lowest bid. As of now Imperial is the lowest qualified bid -in the next 24hrs they will find out if Imperial will honor their bid or if there is a missing scope - he stated they cannot adjust their numbers. They are also the low bidder for BOE roof - there is no missing scope for that project. If they have a missing scope for Juliet Long, the next low bidder is Gold Seal for that project at \$2.3 million - budget number for Juliet Long is \$3.9 million. For Gales Ferry School Silkton would be the next low bidder at \$3.5 million - budget for that school is \$4 million. All bidders agreed this is a tight timeline, but all are okay with it. Mr. Rongey is pushing for Imperial to make a decision by Wednesday. Wayne Donaldson stated, to be clear, they are going back to Imperial to confirm their quote for the entire scope. They are not asking to re-bid.

Jerry Tyminski asked if they come back and say they can do it at that price, will we get into a jam? Wayne Donaldson responded Imperial is qualified bidder, and if they are the lowest bidder and honor that price for the full scope of the project they have the right for this project. They are questioning on the solar - did they miss scope.

Mr. Rongey stated they will be overseeing the project and making it clear there will not be change orders on scope they missed.

Dean Petrucelli stated they have liquidated damages in the contract language - \$500 per day starting at 11:59 p.m. on the day they stipulated on their bid forms. Imperial had 30 days to start, 60 days to complete and a no later than of September 15th completion. That was their time frame for all 3 projects. All bidders had similar time frames. He also stated he has worked with all companies who bid and in his opinion all of them are qualified to do this work. Imperial does get the work done - has been around for many years - has done municipal roof projects, more than capable.

Wayne Donaldson is asking the committee to approve the bidding based on low bidder if they meet the scope and move forward with that bid, if not, go the second lowest bidder.

Discussion on certain work not being done while the students are in school. Mr. Rongey stated there will a safety plan that they need to sign off on. Mr. Petrucelli stated there is very strong language that under no circumstances work is to be performed while students are in the building. The spirit of this project is primary work will be done/completed in the summer before school starts. Mr. Rongey and Mr. Donaldson stated they will have language in the contract.

Joe Gush made a motion to accept bid from Imperial for Board of Education building for roofing project in the amount of \$378,000.00, seconded by Kate DiPalma-Herb. Approved unanimously.

Joe Gush made a motion to accept bid from Imperial for Gales Ferry roofing project for a total of \$2,585,500.00 with a back up if Imperial turns it down to Silktown in the amount of \$3,574,190.00, seconded by Kate DiPalma-Herb. Approved unanimously.

Joe Gush made a motion to accept Imperial's bid for Juliet Long for a combined amount of \$1,880,300.00, back up bid if Imperial turns it down to Gold Seal in the amount of \$2,317,000.00 for base bid + Alt 4, seconded by Kate DiPalma-Herb. There was discussion on Gold Seals bid - Kyle Rongey stated it is the base bid of \$1,427,000.00 plus Alt 4 of \$890,000.00, totaling \$2,317,000.00. Approved unanimously.

Matt Bonin, Finance Director, stated CIRMA additional cost of insurance of \$5,000 and change plus \$32,000 increase in premium for the construction - they have to vet out the contract. Also CIRMA will need to approve.

Roof project bid proposals

VI STV AND SILVER PETRUCELLI & ASSOCIATES UPDATE OF ROOF AND SOLAR PROJECTS

.1 MOTION to approve Silver Petrucelli & Associates Inv #24-330 dated 4-1-2024 in the amount of \$238.00 for Gales Ferry School Roof & PV

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: Kate DiPalma-Herb

AYE 7 Schneider Tyminski Gush Hosey DiPalma-Herb Peterson Reguin

.2 MOTION to approve Silver Petrucelli & Associates Inv #24-331 dated 4-1-2024 in the amount of \$238.00 for Juliet Long Roof & PV

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: Kate DiPalma-Herb

AYE 7 Schneider Tyminski Gush Hosey DiPalma-Herb Peterson Reguin

.3 MOTION to approve Silver Petrucelli & Associated Inv #24-332 dated 4-1-2024 in the amount of \$164.00 for Board of Education Roof

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: Kate DiPalma-Herb

AYE 7 Schneider Tyminski Gush Hosey DiPalma-Herb Peterson Reguin

.4 MOTION to approve STV Inv #90030811 dated 4-25-2024 for Gales Ferry School in the amount of \$258.50

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush
SECONDER: Kate DiPalma-Herb

AYE 7 Schneider Tyminski Gush Hosey DiPalma-Herb Peterson Reguin

.5 MOTION to approve STV Inv #90030812 dated 4-25-2024 for Juliet Long School in the amount of \$1,400.00

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush
SECONDER: Kate DiPalma-Herb

AYE 7 Schneider Tyminski Gush Hosey DiPalma-Herb Peterson Reguin

VII JULIET LONG SCHOOL HVAC PROJECT UPDATE

Wayne Donaldson reported moving along, have been in twice to do design work. Right now looking to lowering ceiling in first section of the classroom. Right now there is a 12" - 14" cross beam, the ceiling will come down 4-5 below that, very similar to what was done in Gallup Hill. Waiting for the State to award grants - he stated it is supposed to be out April/May.

VIII UPDATE ON SUMMER PROJECTS

Wayne Donaldson stated he began ordering furniture and projectors. Bids are in for ceilings - this money is in last years budge. Other projects on hold for this years budget to be approved.

IX NEW BUSINESS

George Hosey wants the committee to be aware the Town Council is considering a change in the ordinance of the PMBC to mandate all projects exceeding \$500,000 the PMBC would have to hire an owner's Rep for each project. Kate DiPalma-Herb stated she can attend the meeting. The Administration Committee meeting is Wednesday at 5:00 p.m.

X ADJOURNMENT

Joe Gush made a motion to adjourn the meeting, seconded by Kate DiPalma-Herb. Approved unanimously. Meeting adjourned at 6:18 p.m.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0418

Agenda Date: 6/3/2024

Agenda #: 0.1

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve Silver Petrucelli & Associates Inv #24-499 dated 5-1-2024 in the amount of \$1,666.00 for Juliet Long Roof & PV

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)



SILVER PETRUCELLI + ASSOCIATES

3190 WHITNEY AVENUE HAMDEN CT 06518
311 STATE STREET NEW LONDON CT 06320
203 230 9007 silverpetrucelli.com

Town of Ledyard
Wayne Donaldson
741 Colonel Ledyard Highway
Ledyard, CT 06339

Invoice number 24-499
Date 05/01/2024

Project **22.331 Ledyard - Juliet Long Roof & PV**

Professional services through April 30, 2024.

roof replacement approx 36,421 sf, PV install & MEP upgrades

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	3,940.00	100.00	3,940.00	3,940.00	0.00
Construction Documents	5,550.00	100.00	5,550.00	5,550.00	0.00
Bid Phase	2,380.00	80.00	1,904.00	238.00	1,666.00
Construction Administration & Closeout	6,300.00	0.00	0.00	0.00	0.00
Photovoltaic	13,360.00	100.00	13,360.00	13,360.00	0.00
Storm Drainage (\$2700/day)	0.00	0.00	0.00	0.00	0.00
Total	31,530.00	78.51	24,754.00	23,088.00	1,666.00

Invoice total **1,666.00**

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	3,940.00	3,940.00	3,940.00	0.00
Construction Documents	5,550.00	5,550.00	5,550.00	0.00
Bid Phase	2,380.00	1,904.00	238.00	1,666.00
Construction Administration & Closeout	6,300.00	0.00	0.00	0.00
Photovoltaic	13,360.00	13,360.00	13,360.00	0.00
Storm Drainage (\$2700/day)	0.00	0.00	0.00	0.00
Total	31,530.00	24,754.00	23,088.00	1,666.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
24-331	04/01/2024	238.00		238.00			
24-499	05/01/2024	1,666.00	1,666.00				
	Total	1,904.00	1,666.00	238.00	0.00	0.00	0.00

Approved by:

Tanya R. Cutolo
 Project Manager



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0419

Agenda Date: 6/3/2024

Agenda #: 0.2

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve Silver Petrucelli & Associates Inv #24-500 dated 5-1-2024 in the amount of \$1,666.00 for Gales Ferry Roof & PV

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)



SILVER PETRUCELLI + ASSOCIATES

3190 WHITNEY AVENUE HAMDEN CT 06518
311 STATE STREET NEW LONDON CT 06320
203 230 9007 silverpetrucelli.com

Town of Ledyard
Wayne Donaldson
741 Colonel Ledyard Highway
Ledyard, CT 06339

Invoice number 24-500
Date 05/01/2024

Project **22.331 Ledyard - Gales Ferry Roof and PV**

Professional services through April 30, 2024.

roof replacement of approx. 47,929 sf, PV install & MEP upgrades

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	4,400.00	100.00	4,400.00	4,400.00	0.00
Construction Documents	6,560.00	100.00	6,560.00	6,560.00	0.00
Bid Phase	2,380.00	80.00	1,904.00	238.00	1,666.00
Construction Administration & Closeout	6,300.00	0.00	0.00	0.00	0.00
Photovoltaic	13,360.00	100.00	13,360.00	13,360.00	0.00
Total	33,000.00	79.47	26,224.00	24,558.00	1,666.00

Invoice total **1,666.00**

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	4,400.00	4,400.00	4,400.00	0.00
Construction Documents	6,560.00	6,560.00	6,560.00	0.00
Bid Phase	2,380.00	1,904.00	238.00	1,666.00
Construction Administration & Closeout	6,300.00	0.00	0.00	0.00
Photovoltaic	13,360.00	13,360.00	13,360.00	0.00
Total	33,000.00	26,224.00	24,558.00	1,666.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
24-330	04/01/2024	238.00		238.00			
24-500	05/01/2024	1,666.00	1,666.00				
	Total	1,904.00	1,666.00	238.00	0.00	0.00	0.00

Approved by:

Tanya R. Cutolo
 Project Manager



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0420

Agenda Date: 6/3/2024

Agenda #: 0.3

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve Silver Petrucelli & Associates Inv #24-528 dated 5-1-2024 in the amount of \$1,148.00 for BOE Roof

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)



SILVER PETRUCELLI + ASSOCIATES

3190 WHITNEY AVENUE HAMDEN CT 06518
311 STATE STREET NEW LONDON CT 06320
203 230 9007 silverpetrucelli.com

Town of Ledyard
Wayne Donaldson
741 Colonel Ledyard Highway
Ledyard, CT 06339

Invoice number 24-528
Date 05/01/2024

Project **22.331 Ledyard - BOE Roof**

Professional services through April 30, 2024.

roof replacement of approx 9,265 sf & MEP renos

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	2,260.00	100.00	2,260.00	2,260.00	0.00
Construction Documents	4,870.00	100.00	4,870.00	4,870.00	0.00
Bid Phase	1,640.00	80.00	1,312.00	164.00	1,148.00
Construction Administration & Closeout	4,980.00	0.00	0.00	0.00	0.00
Total	13,750.00	61.40	8,442.00	7,294.00	1,148.00

Invoice total **1,148.00**

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
Schematic Design Phase	2,260.00	2,260.00	2,260.00	0.00
Construction Documents	4,870.00	4,870.00	4,870.00	0.00
Bid Phase	1,640.00	1,312.00	164.00	1,148.00
Construction Administration & Closeout	4,980.00	0.00	0.00	0.00
Total	13,750.00	8,442.00	7,294.00	1,148.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
24-332	04/01/2024	164.00		164.00			
24-528	05/01/2024	1,148.00	1,148.00				
	Total	1,312.00	1,148.00	164.00	0.00	0.00	0.00

Approved by:

Tanya R. Cutolo
 Project Manager



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0430

Agenda Date: 6/3/2024

Agenda #: 0.4

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve LocalIQ Inv #0006378005, dated April 2024, in the amount of \$1,486.53 for advertising of bid proposals for Juliet Long School, Gales Ferry School and Board of Education roof projects

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)



New England

GANNETT

ACCOUNT NAME Ledyard Board Of Education		ACCOUNT # 666516	PAGE # 1 of 1
INVOICE # 0006378005	BILLING PERIOD Apr 1- Apr 30, 2024	PAYMENT DUE DATE May 20, 2024	
PREPAY (Memo Info) \$0.00	UNAPPLIED (Included in amt due) \$0.00	TOTAL CASH AMT DUE* \$1,486.53	

BILLING ACCOUNT NAME AND ADDRESS

Ledyard Board Of Education
4 Blonder Park Rd.
Ledyard, CT 06339-1504



Legal Entity: Gannett Media Corp.
Terms and Conditions: Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited.
All funds payable in US dollars.

BILLING INQUIRIES/ADDRESS CHANGES 1-877-736-7612 or smb@ccc.gannett.com

FEDERAL ID 47-2390983

To sign-up for E-mailed invoices and online payments please contact abgspecial@gannett.com. Previous account number:

NOR_38202900

Date	Description	Amount
4/1/24	Balance Forward	\$0.00

Package Advertising:

Start-End Date	Order Number	Product	Description	PO Number	Package Cost
4/7/24	10044676	NEO NRW The Bulletin	ROOF REPLACEMENT AND PHOTOVOLTAIC PROJECT, JULIET LONG SCHOOL		\$497.22
4/7/24	10044752	NEO NRW The Bulletin	ROOF REPLACEMENT PROJECT, LEDYARD BOARD OF EDUCATION		\$492.09
4/7/24	10044803	NEO NRW The Bulletin	ROOF REPLACEMENT AND PHOTOVOLTAIC PROJECT, GALES FERRY SCHOOL		\$497.22

Authorized to Pay

Signature _____

PO# _____ Date _____

As an incentive for customers, we provide a discount off the total invoice cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and Save!

Total Cash Amount Due	\$1,486.53
Service Fee 3.99%	\$59.31
*Cash/Check/ACH Discount	-\$59.31
*Payment Amount by Cash/Check/ACH	\$1,486.53
Payment Amount by Credit Card	\$1,545.84

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

ACCOUNT NAME Ledyard Board Of Education		ACCOUNT NUMBER 666516		INVOICE NUMBER 0006378005		AMOUNT PAID
CURRENT DUE \$1,486.53	30 DAYS PAST DUE \$0.00	60 DAYS PAST DUE \$0.00	90 DAYS PAST DUE \$0.00	120+ DAYS PAST DUE \$0.00	UNAPPLIED PAYMENTS \$0.00	TOTAL CASH AMT DUE* \$1,486.53
REMITTANCE ADDRESS (Include Account# & Invoice# on check) Gannett New England LocaliQ PO Box 631210 Cincinnati, OH 45263-1210				TO PAY WITH CREDIT CARD PLEASE CALL: 1-877-736-7612		TOTAL CREDIT CARD AMT DUE \$1,545.84
To sign up for E-mailed invoices and online payments please contact abgspecial@gannett.com						

00006665160000000000000063780050014865390011



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0422

Agenda Date: 6/3/2024

Agenda #: 0.1

AGENDA ITEM
CORRESPONDENCE

Subject:

Letter of authorization from Fuss & O'Neill dated April 9, 2024, to perform asbestos and lead paint testing for Juliet Long School HVAC - total \$1,600.00

Correspondence List:

(type text here)



FUSS & O'NEILL

April 9, 2024

Wayne Donaldson
Director of Facilities
Ledyard Public Schools
4 Blonders Boulevard
Ledyard, Connecticut 06339

**RE: Limited Asbestos Bulk Sampling and Lead Based Paint Determination
Juliet Long School, 1854 CT-12, Gales Ferry, CT – Typical Classroom Spaces**
Fuss & O'Neill, Inc. No. 20081507.A40 Task 10

Dear Mr. Donaldson:

Fuss & O'Neill, Inc. (Fuss & O'Neill) is pleased to submit this proposal for performing limited asbestos bulk sampling of ceiling tiles and lead based paint determination associated with steel beams in classroom areas at Juliet Long School, 1854 CT-12, Gales Ferry, CT (the "Site"). This proposal was developed for the exclusive use of Ledyard Public Schools (the "Client").

Scope of Services

Limited Asbestos Bulk Sampling and Lead Determination

Fuss & O'Neill will collect samples of ceiling tiles for asbestos analysis. These bulk samples were submitted for analysis by Polarized Light Microscopy (PLM) using the approved EPA Method 600/R-93/116 in accordance with accreditation of the National Institute of Standards and Technology (NIST). There may be some miscellaneous materials to sample per the Client. WE have budgeted up to 20 PLM samples.

X-ray fluorescence (XRF) will be utilized to determine lead content in paint associated with structural beams.

A letter report summarizing the findings will be submitted to the Client. The letter will include the laboratory analytical report.

Project Fees

Limited Asbestos Bulk Sampling

1.	Labor for field work, project management, and letter report Asbestos Analysis, XRF Equipment	\$1,600
Total Cost		\$1,600

146 Hartford Road
Manchester, CT
06040

† 860.646.2469
800.286.2469
f 860.533.5143

www.fando.com

California
Connecticut
Maine
Massachusetts
New Hampshire
Rhode Island
Vermont



FUSS & O'NEILL

Mr. Wayne Donaldson

April 9, 2024

Page 2

Terms and Conditions

The existing General Terms and Conditions are an integral part of this agreement.

Initiation of Services

Please sign and return the Authorization to Proceed and/or provide Purchase Order (PO) for work authorization.

Please contact us if you have any questions related to this proposal.

Sincerely,

Kathleen C. Pane

Associate | Department Manager

KCP

Attachment: Authorization to Proceed

Authorization to Proceed

Kathleen C. Pane
Associate | Department Manager
Fuss & O'Neill, Inc.
59 Elm Street, Suite 500
New Haven, CT 06510

RE: **Authorization to Proceed**
Limited Asbestos Bulk Sampling and Lead Based Paint Determination
Juliet Long School, 1854 CT-12, Gales Ferry, CT – Typical Classroom Spaces
Fuss & O'Neill, Inc. No. 20081507.A40 Task 10

Dear Ms. Pane:

I hereby authorize Fuss & O'Neill, Inc. to proceed with the above-referenced project in accordance with the provided General Terms and Conditions and this proposal dated April 9, 2024.

Printed Name

Date

Signature

Title



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0421

Agenda Date: 6/3/2024

Agenda #: 0.2

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve Friar Architecture Inc Inv #2023-121A-01 dated 4-30-2024 in the amount of \$9,240.00 for Juliet Long HVAC

Background:

(type text here)

Department Comment/Recommendation:

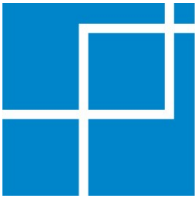
(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)



Friar Architecture Inc.

21 Talcott Notch Road
Farmington, CT 06032
Tel: 860-678-1291
www.friar.com

Ledyard Public Schools
4 Blonders Boulevard
Ledyard, CT 06339

Invoice number 2023-121A-01
Date 04/30/2024

Project **2023-121A LEDYARD - JULIET LONG
HVAC**

Professional Services through 4/30/2024

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Schematic Design	18,480.00	50.00	0.00	9,240.00	9,240.00
Design Development	46,200.00	0.00	0.00	0.00	0.00
Construction Documents	90,300.00	0.00	0.00	0.00	0.00
Bid	9,240.00	0.00	0.00	0.00	0.00
Contract Administration	50,400.00	0.00	0.00	0.00	0.00
Closeout	5,000.00	0.00	0.00	0.00	0.00
Audit	5,000.00	0.00	0.00	0.00	0.00
Total	224,620.00	4.11	0.00	9,240.00	9,240.00

Invoice total **9,240.00**

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Schematic Design	18,480.00	50.00	0.00	9,240.00	9,240.00
Design Development	46,200.00	0.00	0.00	0.00	0.00
Construction Documents	90,300.00	0.00	0.00	0.00	0.00
Bid	9,240.00	0.00	0.00	0.00	0.00
Contract Administration	50,400.00	0.00	0.00	0.00	0.00
Closeout	5,000.00	0.00	0.00	0.00	0.00
Audit	5,000.00	0.00	0.00	0.00	0.00
Reimbursable Expenses	0.00	0.00	0.00	0.00	0.00
Total	224,620.00	4.11	0.00	9,240.00	9,240.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
2023-121A-01	04/30/2024	9,240.00	9,240.00				
	Total	9,240.00	9,240.00	0.00	0.00	0.00	0.00



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0456

Agenda Date: 6/3/2024

Agenda #: 0.3

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve Friar Architecture Inc Inv #2023-121A-02 dated 5-31-2024 in the amount of \$55,440.00 for Juliet Long HVAC

Background:

(type text here)

Department Comment/Recommendation:

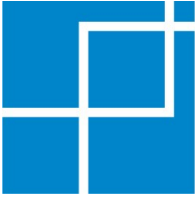
(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)



Friar Architecture Inc.

21 Talcott Notch Road
Farmington, CT 06032
Tel: 860-678-1291
www.friar.com

Ledyard Public Schools
4 Blonders Boulevard
Ledyard, CT 06339

Invoice number 2023-121A-02
Date 05/31/2024

Project **2023-121A LEDYARD - JULIET LONG
HVAC**

Professional Services through 5/31/2024

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Schematic Design	18,480.00	100.00	9,240.00	18,480.00	9,240.00
Design Development	46,200.00	100.00	0.00	46,200.00	46,200.00
Construction Documents	90,300.00	0.00	0.00	0.00	0.00
Bid	9,240.00	0.00	0.00	0.00	0.00
Contract Administration	50,400.00	0.00	0.00	0.00	0.00
Closeout	5,000.00	0.00	0.00	0.00	0.00
Audit	5,000.00	0.00	0.00	0.00	0.00
Total	224,620.00	28.80	9,240.00	64,680.00	55,440.00

Invoice total **55,440.00**

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Schematic Design	18,480.00	100.00	9,240.00	18,480.00	9,240.00
Design Development	46,200.00	100.00	0.00	46,200.00	46,200.00
Construction Documents	90,300.00	0.00	0.00	0.00	0.00
Bid	9,240.00	0.00	0.00	0.00	0.00
Contract Administration	50,400.00	0.00	0.00	0.00	0.00
Closeout	5,000.00	0.00	0.00	0.00	0.00
Audit	5,000.00	0.00	0.00	0.00	0.00
Reimbursable Expenses	0.00	0.00	0.00	0.00	0.00
Total	224,620.00	28.80	9,240.00	64,680.00	55,440.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
2023-121A-01	04/30/2024	9,240.00	9,240.00				
	Total	9,240.00	9,240.00	0.00	0.00	0.00	0.00