

TOWN OF LEDYARD CONNECTICUT

~ AGENDA ~

Chairman Ty Lamb

]	Regular Meeting	
Monday, April 15, 2024	7:00 PM	Town Hall Annex -Hybrid Format
REMOTE MEETING INFORMATION		

REM

Zoom Meeting Link: https://us06web.zoom.us/j/85680577613?pwd=tmzRSaZFmg9cQK7xOPgU1DyfNmyksX.1 Meeting ID: 856 8057 7613 Passcode: 740625 **Dial by your location** +1 646 558 8656 US (New York)

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **APPOINTMENTS OF ALTERNATES**
- IV. **RESIDENTS AND PROPERTY OWNERS**
- V. **REVIEW AND APPROVAL OF MINUTES**
 - Motion to APPROVE Regular Meeting Minutes from March 18, 2024, as written. 1. Attachments: Historic 3-18-24

TOWN COUNCIL LIAISON REPORT VI.

1. Town Council Liaison - Councilor Tim Ryan.

VII. **CHAIRMAN REPORT**

- General Report. 1.
- 2. Financial Reports.
 - Attachments: Sawmill donation account YTD report 4-4-24 **ARPA YTD 4-4-24** Capital account YTD 4-4-24 General fund YTD 4-4-24 NLH donation account YTD report 4-4-24

VIII. CORRESPONDENCE

IX. COMMITTEE REPORTS

- **1.** Sawmill Committee Mr. Barnes.
- 2. Nathan Lester House Mr. Kelley.
- 3. Research/Preservation.
- 4. Center School Mr. Geer.
- 5. Social Media.

X. OLD BUSINESS

1. Any Other Old Business to come before the Commission.

XI. NEW BUSINESS

- 1. Motion to APPROVE a Public Hearing date of May 20, 2024, at 6:45 p.m. (prior to the Regular Meeting) to receive comments both written and oral for a Certificate of Appropriateness regarding the addition of a period door on the barn of the Nathan Lester House.
- 2. Any Other New Business to come before the Commission.

XII. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



File #: 24-0312

Agenda Date: 4/15/2024

Agenda #: 1.

MINUTES

Minutes:

Motion to APPROVE Regular Meeting Minutes from March 18, 2024, as written.

3



TOWN OF LEDYARD Historic District Commission Meeting Minutes

Chairman Ty Lamb	Regular Meeting	
Monday, March 18, 2024	7:00 PM	Town Hall Annex -Hybrid Format

I. CALL TO ORDER

The Regular Meeting was called to order by Chairman Lamb at 7:00 p.m.

II. ROLL CALL

Present	Commissioner Douglas Kelley
	Alternate Member Vincent Godino
	Chairman Ty Lamb
	Commissioner Ammie Chittim
	Commissioner Karen Parkinson
Excused	Commissioner William Barnes
	Alternate Member Kenneth Geer
Non-voting	Alternate Member Kelly Lamb

Amy Chittim was present via Zoom. Bill Barnes was present via Zoom for the Sawmill Committee report portion only.

III. APPOINTMENT OF ALTERNATES

Vin Godino was appointed as a voting member.

IV. RESIDENTS AND PROPERTY OWNERS

New agenda point.

No residents or property owners were present.

V. REVIEW AND APPROVAL OF MINUTES

1. Motion to APPROVE Regular Meeting Minutes from February 26, 2024, as written.

Motion to AMEND minutes to add appointment of Vin Godino as a voting member and to add his vote as AYE to all motions.

RESULT:APPROVED AND SO DECLARED**MOVER:**Ty Lamb**SECONDER:**Douglas Kelley

AYE5Kelley Godino Lamb Chittim Parkinson

EXCUSED 2 Barnes Geer

VI. TOWN COUNCIL LIAISON REPORT

1. Town Council Liaison - Councilor Tim Ryan.

This agenda item was added by Chairman Lamb.

No report - Councilor Tim Ryan was absent from this meeting.

VII. CHAIRMAN REPORT

1. General Report.

Chairman Lamb thanked the new Regular members Amy Chittim and Kelly Lamb for stepping up to the Commission.

The Commission is invited to the Agricultural Commission Joint meeting on March 19, 2024. Further discussion about various Commission meetings during "Any Other New Business".

RESULT: DISCUSSED

2. Financial Reports.

Chairman Lamb asked Mr. Godino to meet with him to assist him in getting more familiar with the POs and the reports.

There is a request for an EB Extermination PO.

There is a Holdridge invoice that Chairman Lamb will need to confirm who made the purchase, NLH or Sawmill?

Phase I and II of the School House windows have been completed and payment sent.

NLH contract - comments have been sent to Quiet corner Restoration.

ARPA has approximately \$120,000.

REP maintenance, is this Historic Commission's or a mistake? Chairman Lamb will inquire with Matt Bonin, Finance Director.

RESULT: DISCUSSED

VIII. CORRESPONDENCE

Chairman Lamb asked to Commission to give him any correspondence so it could be added to the agenda.

IX. COMMITTEE REPORTS

1. Sawmill Committee - Mr. Barnes.

Mr. Barnes said in a report by Mr. Ganong they found which is believed to be the valve for the bypass at the Sawmill Pond. It will eventually need to be repaired but finding it was the first step, more to follow.

The Sawmill will open in April for Sawmill Operations, the volunteers have been busy preparing for opening.

Mr. Barnes will schedule a meeting with the State to inquire if a permit is needed to line the inlet conduit to operate the Sawmill.

Ms. Chittim asked if anyone from the Sawmill knew of a person who has the equipment to cut through a five-foot diameter tree that fell on the Tri-Town Trail. Mr. Godino said he could give Ms. Chittim a contact that was used by the Cemetery Committee.

RESULT: DISCUSSED

2. Nathan Lester House - Mr. Kelley.

Mr. Kelley reported the past weekend's events; The first Ledyard Garden Club cleanup of the year. The Trail Life group camped out from Friday, March 15 -16. The Community egg roll sponsored by Bishop Seabury Anglican Church was held on Saturday March 16 and was very well attended (approximately 200 people).

The bid for the work on the East Side of the NLH has been awarded and pending final arrangements work will begin in early April.

The Fox Sisters movie filming staging has been completely removed from the lower lever of the NLH. The upper-level removal has not yet been completed. The house will be staged in a more traditional manner.

Mr. Kelley has been speaking with Sharon Primmett, Nathan Lester House Caretaker to reiterate the NLH needs and have complied a priority list;

Short list:

Repaint the Dining Room.

Paint the downstairs floors (already painted but in poor condition).

Service kitchen needs clearing and reorganizing.

Improvements to entrance lawn;

Fence - repairs, completion of painting and pulling sod back from the fence to prevent moisture from creeping up on the wood.

Augment the paving stone walkway with pea gravel on both sides. Also, add period appropriate plantings here.

Reestablish the Official Nathan Lester House Committee in April.

Chairman Lamb said he met with the NLH Caretakers to discuss upcoming events. He also spoke with Mary McGratten and set up a date for the Rotary Club event at the NLH on May 9, 2024, at 7:00 a.m.

Chairman Lamb said that he and Mr. Kelley are taking a field trip to the Weston History and Culture Center for a private tour sometime in April and will let the other Commissioners know when the date is decided.

Ms. Parkinson mentioned that June 1-2 is CT Trails Day and there may be an influx of people at the NLH on those dates.

She also mentioned that in her Spicer research she found out that Nathan Lester married a Spicer therefore there is a strong connection between the Spicer ruins and the NLH.

Mr. Kelley said that the question they are asked most often during NLH events/tours is about the relations of the Lester family. He said it is important to understand what all of the relationships are.

Mr. Godino said the mower needs maintenance ASAP. Usually it costs around \$200-\$250.

RESULT: DISCUSSED

3. Research/Preservation.

Chairman Lamb said this is his last Research & Preservation report. There is good progress being made at the GOSA site with the Lambtown Historical site. Ms. Ericson will be the lead on this project. She has created a 3D rendering of the park garden including benches, native plants and local apple trees, such as wolf apples. It was said that wolf apples are very large and good for baking.

GOSA would like to sift through the dirt in the Lambtown Historical site. Ms. Chittim said that Chairman Lamb is welcome to use her sifter.

The Spicer Site roadmap - Ms. Parkinson said she needs to schedule a walk with the Land Use members to decide how to do the mapping. The Commission doesn't need much, just the land where the farmhouse, gardens, animal pens and the little barn were. Drone pictures may be helpful. Discussion to be had on developing roles and responsibilities for this project.

Outstanding signs - the Nine Mile House, the Watrous Place and the Latham Place.

After Spicer and Lambtown are completed Chairman Lamb would like to start suggesting some spots for the Rogerene Park.

RESULT: DISCUSSED

4. Center School - Mr. Geer.

Chairman Lamb spoke in Mr. Geer's absence. He said the window project is finished and are now starting to organize a Ledyard District class visit (five classes and 100 students). May have

some original students present.

RESULT: DISCUSSED

5. Social Media.

Ms. Kelley said she was able to host a couple of community questions regarding old photographs.

Recent postings; The Egg roll event. Before and after windows for the Schoolhouse. Before of the Nathan Lester House. Historic photograph of the water house on Lambtown Road.

Future posting of before photographs of the Sawmill.

There are now 135 members on the Commission's Facebook page. A 16.7% increase since February, with engagement up 90%.

RESULT: DISCUSSED

X. OLD BUSINESS

1. Any Other Old Business to come before the Commission.

None.

XI. NEW BUSINESS

1. Vote to appoint a Secretary.

Kelley Lamb was nominated as the Secretary.

RESULT:APPROVED AND SO DECLARED**MOVER:**Ty Lamb**SECONDER:**Douglas Kelley

AYE5Kelley Godino Lamb Chittim Parkinson

EXCUSED 2 Barnes Geer

 Motion to ADOPT the Ledyard Historic District Commission - Rules of Procedure, as presented. Chairman Lamb pointed out some of the changes:

Section 3A - Changed to read "There shall be standing Committees and Liaison Assignments".

Change from "Sawmill Liaison" to "Sawmill Committee".

Social Media Policy - dropped the "updated November 2019" from "The Social Media Liaison shall adhere to the Town of Ledyard Management Information Systems (MIS) Social Media

Policy updated November 2019".

Shortened Commission to LHDC throughout.

Added "March 18, 2024" to last paragraph for listed amendment dates.

RESULT:	APP	ROVED AND SO DECLARED
MOVER:	Ty I	Lamb
SECONDER:	Dou	glas Kelley
AYE	5	Kelley Godino Lamb Chittim Parkinson
EXCUSED	2	Barnes Geer

3. Any Other New Business to come before the Commission.

Chairman Lamb offered positions as Liaisons; Ms.Chittim accepted the position as the new Research and Preservation Liaison. Ms. Lamb accepted the position as the new Social Media Liaison.

Chairman Lamb named the Commission's partners and said it was important for members to reach out occasionally to the partners to keep communication lines open.

Partners;

Garden Club - Mr. Kelley Ledyard Beautification Committee - Chairman Lamb and Mr. Kelley. Chairman Lamb will occasionally attend LBC meetings. Tri Town Trail - Ms. Parkinson GOSA - Chairman Lamb Ledyard Historical Society - Mr. Godino attends the Society's meetings.

Volunteers;

Victoria Ericson - Coordinator / Point of Contact for the Lambtown Pollinator Garden (GOSA property).

Alyssa Siegel-Miles - Consultant for the Lambtown Pollinator Garden (GOSA property).

Strategic Plans - Chairman Lamb would like to challenge each lead to formulate strategic plans and visions for their areas. In a few months the Commission will discuss the plans/visions.

Grants and partnerships may be able to help achieve goals. Mr. Kelley said he would like to partner with the Schools, for field trips and education. He said it's important to hook in students or interest in history will die.

Ms. Parkinson suggested that the Commission reviews GO "Get Outdoors" Groton, which is a partnership with GOSA, Groton Public Schools and Parks and Recreation to get students outdoors for educational hikes. Maybe Ledyard can start something similar?

Ms. Chittim announced that she will be going on maternity leave for eight weeks and will return at the end of May. Chairman Lamb wished her luck with her family.

Chairman Lamb wanted the Commission to discuss and vote on how to disperse the \$4000.00 donation funds received from the Fox Sisters filming.

Mr. Kelley was in favor of giving a portion to the Garden Club and the Historical Society since they are yearlong supporters of the NLH. He also thought the caretakers should receive a portion for their disruption and their assistance in getting the NLH ready for filming. All agreed.

\$500.00 Garden Club\$500.00 Ledyard Historical Society\$500.00 Caretakers

Motion to APPROVE donations received from the Fox Sister donation to be dispersed in the amount of \$500.00 to the Garden Club, \$500.00 to the Ledyard Historical Society and \$500.00 to the NLH Caretakers (tenants).

RESULT:	APPROVED AND SO DECLARED
MOVER:	Kelly Lamb
SECONDER:	Vincent Godino

AYE5Kelley Godino Lamb Chittim Parkinson

EXCUSED 2 Barnes Geer

XII. ADJOURNMENT

Motion to ADJOURN the Regular Meeting at 8:23 p.m.

RESULT:	APPROVED AND SO DECLARED
MOVER:	Kelly Lamb
SECONDER:	Vincent Godino

AYE 5 Kelley Godino Lamb Chittim Parkinson

EXCUSED 2 Barnes Geer

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



File #: 24-0249

Agenda Date: 4/15/2024

Agenda #: 1.

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject:

Town Council Liaison - Councilor Tim Ryan.

Background:

(type text here)

Department Comment/Recommendation:



File #: 24-0247

Agenda Date: 4/15/2024

Agenda #: 1.

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject: General Report.

Background:

(type text here)

Department Comment/Recommendation:



File #: 23-2023

Agenda Date: 4/15/2024

Agenda #: 2.

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject: Financial Reports.

Background:

(type text here)

Department Comment/Recommendation:



FOR 2024 13							
ACCOUNTS FOR: 0208 DONATIONS AND GRANTS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
20810201 DONATIONS/GRANTS EXPENSES							
20810201 54202 24202 SAWMILL DO	6,774	996	7,770	.00	.00	7,770.00	.0%
TOTAL DONATIONS/GRANTS EXPENSES	6,774	996	7,770	.00	.00	7,770.00	.0%
TOTAL DONATIONS AND GRANTS	6,774	996	7,770	.00	.00	7,770.00	.0%
TOTAL EXPENSES	6,774	996	7,770	.00	.00	7,770.00	



FOR 2024 13								
		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	GRAND TOTAL	6,774	996	7,770	.00	.00	7,770.00	.0%

** END OF REPORT - Generated by Christina Hostetler **



FOR 2024 13							
ACCOUNTS FOR: 0210 CAPITAL & NON RECURRING	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
21010103 HISTORIC DISTRICTS							
21010103 54500 G0014 BLDG MAINT	157,311	0	157,311	3,240.00	116,386.17	37,684.83	76.0%
TOTAL HISTORIC DISTRICTS	157,311	0	157,311	3,240.00	116,386.17	37,684.83	76.0%
TOTAL CAPITAL & NON RECURRING	157,311	0	157,311	3,240.00	116,386.17	37,684.83	76.0%
TOTAL EXPENSES	157,311	0	157,311	3,240.00	116,386.17	37,684.83	



FOR 2024 13							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	157,311	0	157,311	3,240.00	116,386.17	37,684.83	76.0%
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** END OF REPORT - Generated by Christina Hostetler **



FOR 2024 13							
ACCOUNTS FOR: 0210 CAPITAL & NON RECURRING	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
21010103 HISTORIC DISTRICTS							
21010103 54500 BLDG MAINT	27,398	10,000	37,398	750.00	730.00	35,917.54	4.0%
21010103 54500 G0014 BLDG MAINT	157,311	0	157,311	3,240.00	116,386.17	37,684.83	76.0%
TOTAL HISTORIC DISTRICTS	184,709	10,000	194,709	3,990.00	117,116.17	73,602.37	62.2%
TOTAL CAPITAL & NON RECURRING	184,709	10,000	194,709	3,990.00	117,116.17	73,602.37	62.2%
TOTAL EXPENSES	184,709	10,000	194,709	3,990.00	117,116.17	73,602.37	



FOR 2024 13								
		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	GRAND TOTAL	184,709	10,000	194,709	3,990.00	117,116.17	73,602.37	62.2%

** END OF REPORT - Generated by Christina Hostetler **



FOR 2024 13							
ACCOUNTS FOR: 0101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10110103 HISTORIC DISTRICTS							
10110103 52205 CONTR EXP	16,000	0	16,000	10,333.36	5,166.64	500.00	96.9%
10110103 54500 BLDG MAINT	6,625	0	6,625	1,845.00	.00	4,780.00	27.8%
10110103 54501 SML MAINT	3,800	0	3,800	.00	276.00	3,524.00	7.3%
10110103 56100 OPERATING	3,075	0	3,075	1,442.10	1,217.85	415.05	86.5%
10110103 56101 SML OPERAT	1,750	0	1,750	817.62	261.48	670.90	61.7%
10110103 58790 MISC EXP	1,500	0	1,500	1,500.00	.00	.00	100.0%
TOTAL HISTORIC DISTRICTS	32,750	0	32,750	15,938.08	6,921.97	9,889.95	69.8%
TOTAL GENERAL FUND	32,750	0	32,750	15,938.08	6,921.97	9,889.95	69.8%
TOTAL EXPENSES	32,750	0	32,750	15,938.08	6,921.97	9,889.95	



FOR 2024 13								
		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	GRAND TOTAL	32,750	0	32,750	15,938.08	6,921.97	9,889.95	69.8%

** END OF REPORT - Generated by Christina Hostetler **



FOR 2024 13							
ACCOUNTS FOR: 0208 DONATIONS AND GRANTS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
20810201 DONATIONS/GRANTS EXPENSES							
20810201 54203 24203 LESTER DON	11,337	4,015	15,352	-4,000.00	.00	19,352.37	-26.1%
TOTAL DONATIONS/GRANTS EXPENSES	11,337	4,015	15,352	-4,000.00	.00	19,352.37	-26.1%
TOTAL DONATIONS AND GRANTS	11,337	4,015	15,352	-4,000.00	.00	19,352.37	-26.1%
TOTAL EXPENSES	11,337	4,015	15,352	-4,000.00	.00	19,352.37	

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YEAR-TO-DATE BUDGET REPORT 4-4-24

FOR 2024 13								
		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	GRAND TOTAL	11,337	4,015	15,352	-4,000.00	.00	19,352.37	-26.1%

** END OF REPORT - Generated by Christina Hostetler **



File #: 23-2024

Agenda Date: 4/15/2024

Agenda #: 1.

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject:

Sawmill Committee - Mr. Barnes.

Background:

(type text here)

Department Comment/Recommendation:



File #: 23-2025

Agenda Date: 4/15/2024

Agenda #: 2.

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject:

Nathan Lester House - Mr. Kelley.

Background:

(type text here)

Department Comment/Recommendation:



File #: 23-2030

Agenda Date: 4/15/2024

Agenda #: 3.

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject: Research/Preservation.

Background:

(type text here)

Department Comment/Recommendation:



File #: 23-2026

Agenda Date: 4/15/2024

Agenda #: 4.

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject: Center School - Mr. Geer.

Background:

(type text here)

Department Comment/Recommendation:



File #: 23-2027

Agenda Date: 4/15/2024

Agenda #: 5.

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject: Social Media.

Background:

(type text here)

Department Comment/Recommendation:



File #: 23-2028

Agenda Date: 4/15/2024

Agenda #: 1.

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject:

Any Other Old Business to come before the Commission.

Background: (type text here)

Department Comment/Recommendation:



File #: 24-0311

Agenda Date: 4/15/2024

Agenda #: 1.

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject:

Motion to APPROVE a Public Hearing date of May 20, 2024, at 6:45 p.m. (prior to the Regular Meeting) to receive comments both written and oral for a Certificate of Appropriateness regarding the addition of a period door on the barn of the Nathan Lester House.

Background: (type text here)

Department Comment/Recommendation:



File #: 23-2029

Agenda Date: 4/15/2024

Agenda #: 2.

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject:

Any Other New Business to come before the Commission.

Background: (type text here)

Department Comment/Recommendation: