



Chairman
John Vincent

TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Economic Development Commission

~ AGENDA ~

Tuesday, March 5, 2024

6:00 PM

Town Hall Annex - Hybrid Format

REMOTE MEETING INFORMATION

Join Zoom Meeting

<https://us06web.zoom.us/j/88428856745?pwd=pNgJTVy9XLpQFAM74KwRXYMzR6abCk.1>

Meeting ID: 884 2885 6745

Passcode: 224665

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

February 6, 2024 Draft Minutes

IV. APPROVAL OF THE AGENDA

V. CITIZEN'S COMMENTS

VI. MAYOR'S REPORT

VII. PLANNER'S REPORT

VIII. OLD BUSINESS

A. Video Update

B. Directory Update

XI. NEW BUSINESS

Any New Business proper to come before the Committee

X. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

| | | |
|------------------------|------------------------------|------------------|
| File #: 24-0226 | Agenda Date: 3/5/2024 | Agenda #: |
|------------------------|------------------------------|------------------|



Chairman
John Vincent

TOWN OF LEDYARD

Economic Development Commission

Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Tuesday, February 6, 2024

6:00 PM

Town Hall Annex - Hybrid Format

I. CALL TO ORDER

Chairman Vincent called the meeting to order at 6:00 p.m. in the Conference Room of the Town Hall Annex Building. Chairman Vincent welcomed all to the Hybrid Meeting.

II. ROLL CALL

Present were Juliet Hodge, Director of Planning & Development, Jessica Buhle (Town Council Liaison), Naomi Rodriguez (Town Council).

Absent Mayor Allyn

III. APPROVAL OF MINUTES

December 5, 2023 Draft Minutes

MOTION to approve the Regular EDC Meeting Minutes of December 5, 2023. Motion passed by the following vote.

RESULT: APPROVED AND SO DECLARED

MOVER: Richard Tashea

SECONDER: Peter Hary

IV. APPROVAL OF AGENDA

Without objection, the agenda was approved.

V. CITIZEN'S COMMENTS

None.

VI. MAYOR'S REPORT

Not present.

VII. PLANNER'S REPORT

Planner's Report

Hodge has contacted Ledge Light Health District regarding their decision that Barkin' Barley can't have dogs inside the building because food is being served. She doesn't think that beer should be considered food. There's a bar in Hartford where dogs are allowed inside.

She was contacted by someone regarding the 13+ acre parcel at 109 Christy Hill Rd. that extends out to Rt. 12 about the possibility of a self-storage facility there.

She is working with Habitat for Humanity to get the housing off of Colby Dr. and Fairway Dr. started. Waiting for the sewer line extension to be completed. Scheinder asked if she knew of a Habitat for Humanity project in Gales Ferry but Hodge hadn't heard about one.

VIII. OLD BUSINESS

A. Video Update

Hary stated that the final video has been approved. The embed code has been sent to the Mayor and he'll pass it on to Justin. So it should be on the Town's website this week.

B. Business Directory Update

The categories on some entries are wrong. The PDF version and Submission Form haven't been posted yet. Dreimiller will contact Justin to see if he can be given editing permission so that he can correct the categories. He will also ask about having the PDF version, the Submission Form, and a change request email address added to that page.

Each commissioner will monitor their assigned categories for any changes and forward any required updates to Hary who will update the PDF.

Dreimiller - Dining, Financial

Hary - Services, Spirits, Transportation

Schneider - Gasoline & Convenience, Groceries, Grooming, Pets

Tashea - Agriculture, Automotive, Construction/Remodeling, Early Childhood

Vincent - Landscaping/Hardware, Pharmacy/Medical, Recreation & Fitness, Retail

C. Ribbon Cuttings Completed

Big Discount Wine & Liquors on Jan. 13th. Nice turnout. Nothing else scheduled as of now. Blueprint Thrift has opened at 1598 Rt. 12 (Gales Ferry Plaza) replacing Drip 'n Drop Vape Shop.

D. Route 12 Corridor Study Draft RFQ

Draft RFQ Rte. 12 Corridor Study

Hodge shared her draft of the Request for Qualifications (RFQ) for the Rt. 12 Corridor Study. Everyone agreed that it reflected what we had previously discussed. It's more than just a refresh of the last study so it will likely cost more than the \$15,000 that has been budgeted. She's trying to negotiate for more. She would like this study to involve the public so the company selected will need to well versed in public engagement.

XI. NEW BUSINESS

A. EDC 2024-2025 Proposed Budget

Draft 2025 Budget/History

There's a Town budget meeting coming up in March. Hodge shared the budget and actuals for the past 4 years. She noted that less than 4% of the EDC budget for Operating Expenses

(supplies and marketing materials) was spent between FYE 2021-2024. She had a preliminary meeting with the Mayor. The proposed budget remains unchanged from FYE 2024 at \$8,460 (\$7,460 for Dues & Fees and \$1,000 for Operating Expenses). If the Mayor asks for cuts she'll suggest reducing the Operating Expenses budget.

B. Grant Programs Discussion

Vincent mentioned three grants - Community Investment Fund 2030, USDA Rural Business Development Grants, SeCTeR Small Business Opportunity Grant - and asked who writes grants for the Town. Hodge stated that she is familiar with the SeCTeR grant and that businesses apply for that and that Twisted Sugar Cake Design and Bakery recently got that grant. She said that if the Town had a project that would fit the criteria for the other two grants that she would look into that. We can tell the company that we end up hiring for the Rt. 12 Corridor Study that we're interested in applying for these grants someday and ask them to come up with eligible projects.

C. Election of Officers for 2024

Tashea made a motion that the slate of officers remain unchanged. Hary seconded. Vincent, Tashea, and Dreimiller accepted.

A motion was made by Commissioner Tashea, seconded by Commissioner Hary, to approve the proposed officers. The motion carried by the following vote:

This was Approved and so declared.

RESULT: APPROVED AND SO DECLARED

MOVER: Richard Tashea

SECONDER: Peter Hary

X. ADJOURNMENT

Our next meeting will be on Mar. 5th at 6:00pm in the Town Hall Annex.

A motion was made by Commissioner Tashea, seconded by Commissioner Hary, to adjourn at 6:49pm. The motion carried by the following vote:

This was Approved and so declared.

RESULT: APPROVED AND SO DECLARED

MOVER: Richard Tashea

SECONDER: Peter Hary

John Vincent, Chairman

Date