



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

Legislation Details (With Text)

File #: 23-2150 **Version:** 1 **Name:**

Type: Job Description **Status:** Passed

File created: 10/2/2023 **In control:** Town Council

On agenda: 10/25/2023 **Final action:** 10/25/2023

Title: MOTION to approve proposed updates to the Administrator of Emergency Services Job Description as presented in the draft dated October 11, 2023.

Attachments: 1. Administrator of Emergency Services -Draft-.pdf

Date	Ver.	Action By	Action	Result
10/25/2023	1	Town Council	Approved and so declared	Pass
10/11/2023	1	Administration Committee	Recommended for Approval	Pass

JOB DESCRIPTION

Motion/Request:

MOTION to approve proposed updates to the Administrator of Emergency Services Job Description as presented in the draft dated October 11, 2023.

Background:

The Administrator of Emergency Services job description was posted as a draft to hire the most recent staff member in the position.

No details have been changed, the Human Resources Department was simply looking to finalize and replace the outdated descriptions from as early as 1988.

Department Comment/Recommendation:

(type text here)

Human Resources Comment/Recommendation:

It is the recommendation of Human Resources that these job description be approved and finalized.

Financial Information:

(type text here)

Mayor Comment/Recommendation:

(type text here)

