



Legislation Details (With Text)

File #: 23-2153 **Version:** 2 **Name:**

Type: Job Description **Status:** Passed

File created: 10/2/2023 **In control:** Town Council

On agenda: 11/8/2023 **Final action:** 11/8/2023

Title: MOTION to Remove from the Table and Act on the MOTION to withdraw and Remove from the Agenda the MOTION to approve proposed updates to the Youth Services Coordinator as presented in the draft dated October 11, 2023.

Attachments: 1. Youth Servivce Coordinator - DRAFT-2023-10-11.pdf

Date	Ver.	Action By	Action	Result
11/8/2023	1	Administration Committee	Approved and so declared	Pass
11/8/2023	1	Town Council	Approved and so declared	Pass
10/25/2023	1	Town Council	No Action	
10/11/2023	1	Administration Committee	Recommended for Approval	

JOB DESCRIPTION

Motion/Request:

MOTION to Remove from the Table and Act on the MOTION to withdraw and Remove from the Agenda the MOTION to approve proposed updates to the Youth Services Coordinator as presented in the draft dated October 11, 2023.

Background:

The Youth Services Coordinator job description was being updated to:

- Change Title of Job Description from *Youth Services Coordinator/Director* to *Youth Services Coordinator*/~~Director~~
- Changed the Supervisor from the ~~Mayor~~ to the *Nursing Administrator* (see track changes).

The Human Resources Department is looking to update the description to reflect the current staffing structure.

Department Comment/Recommendation:

(type text here)

Human Resources Comment/Recommendation:

It is the recommendation of Human Resources that these job description be approved and finalized.

Financial Information:

(type text here)

Mayor Comment/Recommendation:

(type text here)