



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

## Legislation Details (With Text)

**File #:** 23-2353      **Version:** 1      **Name:**  
**Type:** Contract - Lease      **Status:** Passed  
**File created:** 12/26/2023      **In control:** Town Council  
**On agenda:** 1/10/2024      **Final action:** 1/10/2024  
**Title:** MOTION to approve the Master Municipal Agreement for Construction Projects between the State of Connecticut Department of Transportation (DOT) and the Town of Ledyard.  
**Attachments:** 1. MMAC - Ledyard, 2. Ledyard\_2014 MMAC Agreement

Date	Ver.	Action By	Action	Result
1/10/2024	1	Town Council	Approved and so declared	Pass
1/3/2024	1	Finance Committee	Recommended for Approval	Pass

### CONTRACT-LEASE

#### Motion/Request:

MOTION to approve the Master Municipal Agreement for Construction Projects between the State of Connecticut Department of Transportation (DOT) and the Town of Ledyard.

#### Background- Terms:

**From:** Maura, Denise <[Denise.Maura@ct.gov](mailto:Denise.Maura@ct.gov) <<mailto:Denise.Maura@ct.gov>>>

**Sent:** Wednesday, December 6, 2023 11:03 AM

**To:** [mayor@ledyardct.org](mailto:mayor@ledyardct.org) <<mailto:mayor@ledyardct.org>>; [mayoral.asst@ledyardct.org](mailto:mayoral.asst@ledyardct.org) <<mailto:mayoral.asst@ledyardct.org>>

**Cc:** Hayward, Hugh H <[Hugh.Hayward@ct.gov](mailto:Hugh.Hayward@ct.gov) <<mailto:Hugh.Hayward@ct.gov>>>

**Subject:** Master Municipal Agreement for Construction Projects - Ledyard

Hello,

On behalf of the Connecticut Department of Transportation (CTDOT), and pursuant to recent discussions between CTDOT and Municipality representatives, attached for the Municipality's review and signature, please find the revised Master Municipal Agreement for Construction Projects (Agreement/MMAC). This revised ten-year term Agreement is intended to replace the previously consummated MMAC, which was executed between CTDOT and the Municipality in January. Over the last ten years, the original MMAC, combined with specific Project Authorization Letters (PALs), has fundamentally streamlined, and improved how the CTDOT does project level business with the municipalities in Connecticut.

The revised ten-year term MMAC covers both municipally advertised construction projects, as well as projects advertised by the CTDOT on behalf of municipalities. Since the requirements differ, depending on who advertises and awards the construction contract, this MMAC is designed to address each scenario. The MMAC includes standard terms, conditions, and contracting "boiler plate" language that should generally govern all municipal construction projects involving the CTDOT, which are undertaken throughout the ten-year term.

Since the original MMAC was consummated ten years ago, the CTDOT's business practices have evolved to include many grant-type construction projects. The revised MMAC contains a new Article (4) specifically

tailored to the administration of these more streamlined, typically State funded, grant-type construction projects. In addition, the revised MMAC includes various updated State and Federal-required provisions that were a part of the originally executed MMAC.

The existing MMAC, a copy of which is attached for reference, is set to expire on January 21, 2024. As such, any efforts on the part of the Municipality to expedite the review and approval of the revised MMAC would be greatly appreciated.

Please be informed that CTDOT no longer requires municipalities to obtain and provide a formal resolution which authorizes the First Elected Official or Municipal Administrator to sign a Master Agreement or Amendment thereto. However, each Municipality should adhere to its respective bylaws and established procedures in this regard. If it is necessary to present the revised MMAC to a Board of Alders or Selectmen before it can be signed, CTDOT requests that you please inform us of this and advise as to the anticipated meeting date.

At the Municipality's discretion, the revised MMAC may be signed digitally (preferred) or printed and signed manually, but CTDOT only requires a scanned (PDF) version of the signed document. It is no longer necessary to send a hard copy via USPS. Upon receipt of the Municipality's signature, CTDOT will countersign and a copy of the fully executed revised MMAC will be provided back to the Municipality.

Should there be any questions or concerns, please do not hesitate to contact Mr. Hugh Hayward at [Hugh.Hayward@ct.gov](mailto:Hugh.Hayward@ct.gov) <<mailto:Hugh.Hayward@ct.gov>> so that he can coordinate with the necessary parties to achieve a prompt resolution.

Thank you for your cooperation in this matter.

Regards,

Denise Maura  
Administrative Assistant  
to the Division Chief  
Division of Highway Design

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**Department Comment/Recommendation:**

Click or tap here to enter text.

**Finance Director Comment/Recommendation:**

Click or tap here to enter text.

**Mayor Comment/Recommendation:**

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