



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

## Legislation Details (With Text)

**File #:** 23-2083      **Version:** 1      **Name:**

**Type:** Job Description      **Status:** Agenda Ready

**File created:** 9/13/2023      **In control:** Town Council

**On agenda:** 10/25/2023      **Final action:** 10/25/2023

**Title:** MOTION to approve Assistant Librarian I- Adult Services job description as presented in the draft dated October 11, 2023.

**Attachments:** 1. Assistant Librarian I - Adult Services-2023-10-11.pdf

Date	Ver.	Action By	Action	Result
10/25/2023	1	Town Council	Approved and so declared	Pass
10/11/2023	1	Administration Committee	Recommended for Approval	Pass

### JOB DESCRIPTION

**Motion/Request:**

MOTION to approve Assistant Librarian I- Adult Services job description as presented in the draft dated October 11, 2023.

**Background:**

The Assistant Librarian job description was outdated and the position title didn't best reflect the responsibilities of the role. The Director made suggestions that will work best for the department needs. (see attached track changes).

**Department Comment/Recommendation:**

To approve the job description as presented.

**Human Resources Comment/Recommendation:**

To approve the job description as presented.

**Financial Information:**

(type text here)

**Mayor Comment/Recommendation:**

(type text here)