



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

Legislation Details (With Text)

File #: 22-812 **Version:** 1 **Name:**
Type: Financial Business Request (FBR) **Status:** Passed
File created: 11/21/2022 **In control:** Town Council
On agenda: 12/14/2022 **Final action:** 12/14/2022
Title: MOTION to approve the Town Council Department Fiscal Year 2023/2024 Capital Improvement Budget in the total amount of \$1,500.
Attachments: 1. Dept 1-100-FY 23-24-TOWN COUNCIL-2022-11-21.pdf

Date	Ver.	Action By	Action	Result
12/14/2022	1	Town Council	Approved and so declared	Pass
12/7/2022	1	Finance Committee	Recommended for Approval	Pass

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve the Town Council Department Fiscal Year 2023/2024 Capital Improvement Budget in the total amount of \$1,500.

Background:

As part of the Fiscal Year Budget Preparation process the Town Council is required to approve a Capital Plan for Town Council Department. .

The proposed Capital Plan was in the amount of \$1,500

This fund is used to purchase equipment to provide members of the Town Council a laptop to conduct town business and access the cloud-based meeting portal.

The attached quote in the amount of \$1,249.00 provides:

HP EliteBook 845 G7 Notebook \$1,249.00

- Windows 10 Pro 64
- AMD Ryzen 5 Pro Processor
- 8GB Memory; 256 GB SSD Storage
- 14" Diagonal FHD Display

\$1,500.00 is being submitted/requested for the New Equipment/Laptop Replacement Initiative in Fiscal Year 2023/2024 CIP Budget.

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)

Meeting Action Detail:

Town Council Meeting 12/14/2022:

File #: [22812](#) Version: 1

Type: Financial Business Request (FBR)

Title: MOTION to approve the Town Council Department Fiscal Year 2023/2024 Capital Improvement Budget in the total amount of \$1,500.

Moved: Saums Seconded: Ingalls

Action: Approved and so Declared

Minute Note

Moved by Councilor Saums, seconded by Councilor Ingalls

Discussion: Councilor Saums stated as part of the Annual Fiscal Year Budget Preparation process the Town Council was required to approve a Capital Plan for Town Council Department. He stated the Town Council has been budgeting \$1,500 to provide members of the Council a laptop to conduct town business. He stated depending on the balance in this Capital Account they may choose to remove these funds during the budget preparation process.

Councilor Saums went on to state that most Town Councilors use their own personal laptops. However, he stated town issued laptops were provided to members of the Town Council when a laptop is needed, or when a new Councilor may come on board mid-term, or when a Councilor's personal laptop was not functioning. He stated without a laptop Councilors could not participate in meetings to conduct town business.

VOTE: 8 - 0 Approved and so declared

Action: Approved and so Declared

Finance Committee Meeting 12/7/2022:

File #: [22812](#) Version: 1

Type: Financial Business Request (FBR)

Title: MOTION to approve the Town Council Department Fiscal Year 2023/2024 Capital Improvement Budget in the total amount of \$1,500.

Moved: Ryan Seconded: Ingalls

Action: Recommend to Approve

Minute Note:

Discussion: Councilor Saums stated as part of the Fiscal Year Budget Preparation process the Town Council was required to approve a Capital Plan for Town Council Department. He stated the Town Council has been budgeting \$1,500 to provide members of the Council a laptop to conduct town business. He stated depending on the balance in this Capital Account they may choose to remove these funds during the budget preparation process.

Councilor Ryan questioned whether the Town used a preferred vendor to purchase this type of equipment. Mayor Allyn, III, stated the MIS Department typically shops around for the best price.

VOTE: 3- 0 Approved and so declared

Action: Recommend to Approve