



Chairman Gary St. Vil

TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3023
council@ledyardct.org

MEMORANDUM

DATE: December 8, 2025

TO: All Town Councilors
Mayor Fred Allyn, III
Board of Education
Finance Director
Finance Department (Tax Assessor/Collector)
Administrator of Human Resources
Animal Control Officer
Economic Development
Emergency Dispatch Center
Fire Marshall
Gales Ferr Fire Department
Historic District Commission

Land Use Departments (Building-Planning &
Zoning/Inland Wetlands)
Ledyard Fire Department
Library Director
MIS Director
Parks, Recreation & Senior Citizens Director
Police Chief – Department
Public Works Director – Department
Registrar of Voters
Social Services Coordinator
Town Clerk

FROM: Jessica Buhle, Finance Committee Chairman

Re: **Preliminary Budget Work Session Schedule for Fiscal Year 2026/2027**

Attached please find the preliminary budget work session schedule for the Fiscal Year 2026/2027 Budget. As we have done in past years, the Finance Committee will hold work sessions during regular business hours. Budget work session time slots have been allocated appropriately to each department.

The Budget Work Sessions will be held in a hybrid format for Department Heads attending in-person in the Council Chambers, while providing access for other members of their departments and the public to attend remotely by video conference using the Zoom platform.

The Finance Committee does not intend to break between each work session. Therefore, once a department's work session has completed, we will immediately move to review the next department's budget as sequentially listed on the tentative schedule.

Please review your department's scheduled work session and your availability. Please ensure you are in attendance 10 – 15 minutes prior to your scheduled time to maximize efficiency of the departmental budget work session process. If you are not able to attend the budget work session at the designated time for your department, please contact the Town Council Office at (860) 910-6679 no later than February 18, 2026 to reschedule. A final schedule will be distributed on February 24, 2026.

Thank you for your cooperation.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>March 2026</i>						
1	2 MAYOR'S BUDGET DUE LUPPW 6:00 CC	3	4 FINANCE 5:00 CC	5 BUDGET WORK SESSIONS 2:00 MAYOR 2:30 FINANCE 2:45 HUMAN RESOURCES 3:00 LAND USE 3:00 EDC 3:00 BUILDING 3:00 PLANNING//ZONING 3:00 IWWC 3:30 PUBLIC WORKS 3:45 CIP 4:00 BUDGET WORK	6	7
8	9 BUDGET WORK SESSIONS 2:00 FIRE MARSHALL 2:00 EMERG MGT 2:00 ADMIN OF EMERG SERV 2:15 GFFD 2:15 LCFD 2:30 ACO 2:30 DISPATCH 2:30 POLICE 3:00 WPCA 3:30 BUDGET WORK	10	11 ADMIN 5:30 CC TOWN COUNCIL 7:00 CC	13 BUDGET WORK SESSIONS 2:00 TOWN CLERK 2:10 REGISTRARS 2:15 HISTORIC 2:30 PARKS-REC- SENIORS 2:45 SOCIAL SERV 3:00 LIBRARY 3:15 MIS DEPARTMENT 3:30 CIP 4:00 BUDGET WORK	13	14
15	16	17	18 FINANCE 5:00 CC (if Ready - Recommend FY 26/27 Budget to Town Council) COMM REL 6:30 CC	19	20	21
22	23	24	25 TOWN COUNCIL 7:00 CC APPROVE BUDGET FOR PUBLIC HEARING (if ready)	26	27	28
29	30	31				