TOWN OF LEDYARD
CONNECTICUT
OFFICE OF THE MAYOR

Fred B. Allyn III
Mayor

Kristen Chapman
Executive Assistant

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
PH (860) 464-3222
FAX (860) 464-1126

Date: March 21, 2024

To: Naomi Rodriguez, Ledyard Town Council Chairman
Chief John Rich
Chief Dispatcher, Paula Smith

Subject: Mayor out of State

This memo is to notify you that I will be out of the state beginning on the evening of Thursday, March 28, 2024 and returning to CT the evening of Monday April 1, 2024.

In accordance with the Town of Ledyard Charter, Chapter III, Section 2 the Town Council Chairman shall be the Acting Mayor. Contact Chairman Rodriguez at (860) 910-9918 or Naomir@Ledyardct.org

I will have cell communications during this time and email as well.

Sincerely,

Fred B. Allyn III
Mayor