



TOWN OF LEDYARD
CONNECTICUT
TOWN COUNCIL
HYBRID FORMAT

741 Colonel Ledyard Highway
Ledyard, CT 06339
860 464-3203
<http://www.ledyardct.org>
Roxanne M. Maher
Administrative Assistant

MINUTES
ADMINISTRATION COMMITTEE
REGULAR MEETING

Wednesday, October 8, 2025

5:30 PM

Town Hall Annex Building

DRAFT

- I. CALL TO ORDER – The Meeting was called to order by Councilor Buhle at 5:30 p.m. at the Council Chambers Town Hall Annex Building.

Councilor Buhle welcomed all to the Hybrid Meeting. She stated for the Town Council Administration Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town's Website – Granicus-Legistar Meeting Portal.

- II. ROLL CALL-

Attendee Name	Title	Status	Location	Arrived	Departed
Jessica Buhle	Committee Chairman	Present	In-Person	5:30 pm	5:36 pm
April Brunelle	Town Councilor	Present	In-Person	5:30 pm	5:36 pm
Kevin Dombrowski	Town Councilor	Present	In-Person	5:30 pm	5:36 pm
Gary St. Vil	Town Council Chairman	Present	Remote	5:30 pm	5:36 pm
Eric Treaster	Resident	Present	Remote	5:30 pm	5:36 pm
Roxanne Maher	Administrative Assistant	Present	In-Person	5:30 pm	5:36 pm

- III. CITIZENS' COMMENTS – None.

- III. PRESENTATIONS/INFORMATIONAL ITEMS - None.

- IV. REVIEW AND APPROVAL OF PRIOR MEETING MINUTES

MOTION to approve the Special Meeting Minutes of September 10, 2025
Moved by Councilor Dombrowski, seconded by Councilor Brunelle

VOTE: 3– 0 Approved and so declared

- V. OLD BUSINESS

1. Any Old Business proper to come before the Committee – None.

VII. NEW BUSINESS

1. MOTION to recommend the Town Council appoint Ms. Gillian Thorne (R) Adios Lane Ledyard to the Library Commission to complete a two (2) year term ending November 7, 2027 filling a vacancy left by Ms. Candler.

Moved by Councilor Brunelle, seconded by Councilor Dombrowski

Discussion: Councilor Dombrowski noted Ms. Thorne's credentials, and he stated that she was very qualified and a good fit for the Library Commission.

VOTE: 3 – 0 Approved and so declared

RESULT:	3– 0 APPROVED TO RECOMMEND
MOVER:	April Brunelle, Committee Member
SECONDER:	Kevin Dombrowski, Committee Member
AYES:	April Brunelle, Jessica Buhle, Kevin Dombrowski

2. MOTION to recommend the Town Council appoint the following members to the Sustainable CT Ad Hoc Committee for a two (2) year term ending December 15, 2027 in accordance with the structure provided in Res#004-20/25/Jan 25 *“Town of Ledyard Resolution Supporting Their Continued Participation In The Sustainable CT Municipal Certification Program And Establishing A Sustainable CT Ad Hoc Committee:*

- Mr. Michael Drimiller (D) 37 Norman Drive, Gales Ferry
- Ms. Beth Ribe (U) 129 Rose Hill Road, Ledyard
- Mr. Nathaniel Woody (U) 770 Long Cove Road, Gales Ferry
- Land Use/Planning/Public Works Committee Member Carmen Garcia-Irizarry(D), 58 Eagle Ridge Drive, Gales Ferry

Moved by Councilor Brunelle, seconded by Councilor Buhle

Discussion: Councilor Buhle stated that she was happy to see the appointments to this Ad Hoc Committee noting that she looked forward to them getting started on the Sustainable CT Initiative. She stated that Ledyard was one of the few towns in Southeastern Connecticut that was not Sustainable CT Certified. She noted the Sustainable CT website provided the ability to filter categories such as *“Reduce expenses and save money for the town”*. She also noted that the town could choose goals that would make the town more affordable. She note that Resolution called for a representatives as noted above and that they would need one more member from the Community-at-Large.

VOTE: 3 – 0 Approved and so declared

RESULT:	3– 0 APPROVED TO RECOMMEND
MOVER:	April Brunelle, Committee Member
SECONDER:	Jessica Buhle, Committee Member
AYES:	April Brunelle, Jessica Buhle, Kevin Dombrowski

3. MOTION to recommend the Town Council appoint Mr. Nathaniel Woody (U) 770 Long Cove Road, Gales Ferry, as Regular Member, to the Planning & Zoning Commission to complete a three (3) year term ending October 31, 2028 filling a vacancy left by Mr. Craig.

Moved by Councilor Dombrowski, seconded by Councilor Buhle

Discussion: In an email dated October 7, 2025 Planning & Zoning Commission Chairman Marty Wood requested that Mr. Woody be moved from an Alternate Member to a Regular Member on the Commission, noting that Mr. Criag was not interested in continuing to serve on the Commission when his term expired later this month.

VOTE: 3 – 0 Approved and so declared

RESULT:	3– 0 APPROVED TO RECOMMEND
MOVER:	Kevin Dombrowski, Committee Member
SECONDER:	Jessica Buhle, Committee Member
AYES:	April Brunelle, Jessica Buhle, Kevin Dombrowski

4. Any other New Business proper to come before the Committee – None.

VIII. ADJOURNMENT

Councilor Dombrowski moved the meeting be adjourned, seconded by Councilor Buhle.

VOTE: 3 - 0 Approved and so declared, the meeting was adjourned at 5:36 p.m.

Respectfully submitted,

Jessica Buhle
Committee Chairman
Administration Committee