Director's Report – Library Commission Meeting
Date: May 19, 7:00 PM

Budget News

- *(No updates.)*

Library News

- **Collection Supplier Issues:**
  - Baker & Taylor delays in delivering new materials in a timely manner.
  - Orders go through and then are set to "backordered" status even though some copies are showing as available to purchase
  - Exploring alternative suppliers. Ingram, Brodart and Libraria are all other available possibilities.
- **Grant Exploration:**
  - Encouraging Adult Services LAs to pursue small grants.
  - Matt: applying to Dime Bank grant for CT Museum of Culture & History traveling programs.
  - Lyndsey: applying to Charter Oak grant for "Library of Things" collection.
  - Lyndsey also found a grant for a new sit-down circulation desk (Gales Ferry).
    - Floor plan and measurements in progress (Demco modular furniture).
    - Staff have voiced dissatisfaction about current standing desk setup.
- **Hoopla Service Update:**
  - Service suspended as of May 1 due to lack of funding.
  - Possible future limitation: 2–3 checkouts per patron per month.
  - Matt made a very helpful excel sheet to show the increase of usage from 2024-2025 (hard copy available for perusing)
- **Annual Appeal Plan:**
  - Generated list of active adult patrons / local businesses (3,250 total addresses) in Sierra that fall under the criteria that they:
    - used card in past 2 years
    - have Ledyard /GF library as a "home" location on their account
  - Got in touch with Two Sisters Shipping and Business center in Groton for a quote-have yet to hear back.
- **Staff Morale Concerns:**
  - Reports of feeling underappreciated and communication issues.
  - Suggestions for morale improvement are welcome.
- **Amendment to Community Meeting Room Regulations**
  - Stacey asked to make a change to the regulations to include an exemption. (Form printed will pass around for viewing the change/ voting to approve or deny)
- **All staff meeting scheduled for Thursday May 22. GF will close early at 1pm.**

Building News

- **Air Conditioning:**
  - Activated in both buildings for summer by Public Works.
- **Outdoor Furniture:**
  - Story garden tables set out; umbrellas still pending.

Respectfully Submitted by:
Ambrosia Lavallee
Library Director