



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman S. Naomi Rodriguez

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[towncouncil@ledyardct.org](mailto:towncouncil@ledyardct.org)

March 28, 2024

Mr. J.A. (Tony) Capon  
37 Silas Deane Road  
Ledyard, Connecticut 06339

Dear Mr. Capon:

CONGRATULATIONS! The Town Council, at its meeting on March 27, 2024 reappointed you as an alternate member of the Water Pollution Control Authority, to complete a three (3) term ending April 11, 2027.

As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Water Pollution Control Authority meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Water Pollution Control Authority scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

Thank you for your willingness to continue to serve the Town of Ledyard.

Sincerely,

S. Naomi Rodriguez  
Chairman

cc: Town Clerk  
Water Pollution Control Authority