

Meeting Agenda

Date: Jan 22, 2025 Time: 9:00 am Location: GU Operations Conference Room

Attendees: [Ed Lynch – Ledyard WPCA Chair](#)
[Mike Weber- GM Water, GU](#)
[Joe Pratt-Manager Water, GU](#)
[Doug LaFontaine-Manager Water Engineering, GU](#)
[Cesar Osuba, Joe Allyn & Kate Blacker – Water Project Management, GU](#)
[Kelsey Odell-Project Manager, GU](#)

1. Water main breaks in the Highland

- Verify notifications to Town of Ledyard on WM Breaks / Emergencies:
 - Ledyard Dispatch (Always Contacted directly by phone) (include email?)
 - WPCA Members (email)?
 - Mayor's Office (email)?
 - Highway Department (email)?
 - Others?
- Three recent breaks: Meeting House Lane, Flintlock Rd
- List/map of breaks per street in Highlands- WPCA requested in November
- Public Works paving plans for this year?

2. Ledyard Sewer process and questions

CBYD mark-outs of Sewer @ Highlands:

- GU is listed as contract operator with CBYD.
- Sewer Department doesn't mark-out their facilities and neither do we.
- Should we establish a way to get CBYD Tickets that GU receives to Ledyard WWTF staff?
- We could forward them to an email (similar to how we handle City Highway)
- Ledyard WPCA establish a separate account with CBYD (Not sure if this is possible?)
- Emergency Ticket response?
 - Contractors have contacted GU when water is marked out, but sewer isn't.

New Sewer Installations:

- Inspection performed by GU or WWTF Staff?
- GU Customer Service needs to handle all fees.
- Force Sewer @ Ledyard Center?

- New Connection requests (force main)

3. Hydrant Replacements Process

Immediate

Longer term replacement plan

4. Thompson Street project – Valve Install on Meeting House Lane – Spring 2026

5. Site Plan Reviews/Water service requests

Liz Burdick -Planning-Zoning Process

- i. Colby Drive – Habitat for Humanity
- ii. “Behind Holdridges”
- iii. Center Ledyard (Behind the old school)
- iv. 1947 Center Groton Road
- v. **Status of Master Meter for Cashman (DOW)**
- vi. **TOL Finance requests**

6. Policies, Rules & Regulations, Specifications & Fees

WPCA revising leak policy

Potential edits relating to meter pits (policy and fees)

Other:

James Thompson – Liaison

Time change for WPCA meeting

Going forward only Joe Pratt will attend WPCA meetings on behalf of GU