



TOWN OF LEDYARD
CONNECTICUT

LEDYARD FARMERS' MARKET COMMITTEE
REGULAR MEETING

741 Colonel Ledyard Highway
Ledyard, CT 06339

<http://www.ledyardct.org>

Roxanne M. Maher
(860) 464-3203

Chairman Pamela Ball

HYBRID FORMAT
~ MINUTES~

Wednesday, April 2, 2025

5:30 PM

Annex Meeting Room- Annex Building

DRAFT

- I. CALL TO ORDER – The Meeting was called to order by Committee Chairman Pamela Ball at 5:33 p.m.

Chairman Ball welcomed all to the Video Conference Meeting; and she noted that the remote meeting information for the Farmers Market Committee and members of the Public to participate in tonight's meeting was available on the Agenda that was posted on the Town's Website - Granicus-Legistar Meeting Portal.

- II. ROLL CALL –

| Attendee Name | Title | Status | Location | Arrived | Departed |
|--------------------|----------------------------|---------|-----------|---------|----------|
| Pamela Ball | Chairman Pro-tem/Manager | Present | In-Person | 5:30 pm | 6 pm |
| Ellin Grenger | Committee Member | Present | Remote | 5:30 pm | 6 pm |
| Sarah Martic | Recording Secretary | Present | Absent | | |
| Bill Thorne | Alternate Member/Treasurer | Present | Absent | | |
| Allison Troy | Committee Member | Present | Remote | 5:30 pm | 6 pm |
| Ethan Foltz | Committee Member | Present | Absent | | |
| S. Naomi Rodriguez | Town Council Chairman | Present | In person | 5:30 pm | 6 pm |

- III. RESIDENTS & PROPERTY OWNERS COMMENTS - None

- IV. PRESENTATIONS – None

- V. MEMBER COMMENTS – None

- VI. TREASURER REPORT

- As the Treasurer was absent from the meeting, Ms. Ball noted that vendor fees were arriving and that far fewer were opting to pay via PayPal than last year.

- VII. MARKET MANAGER REPORT (see discussions below)

- VIII. APPROVAL OF MINUTES

MOTION to approve the Meeting Minutes of March 3, 2025

Moved by Ms. Grenger, seconded by Ms. Ball.

VOTE: 3 – 0 Approved and so declared

IX. OLD BUSINESS

1. Preparations for the 2025 Summer Market.

- **2025 Market T-Shirts** - -Looked at some options for T-shirt designs for the season and one was selected. Folks were asked to let Ms. Grenger know what size T-shirt they wanted.
- **Donation Thank Yous**- Discussed items to have at the market as a thank you per donation (bag, mugs, water bottles, T-shirts). Team decided to offer gray T-shirts with Daisy logo in a few adult sizes and a few children's sizes .

RESULT: DISCUSSED

Next Meeting: 05/07/2025 5:30 p.m.

- **Graphic Design Software**

MOTION to set aside \$125 in case it was necessary to purchase software for graphic designs (images for website, email, etc.).

Moved by Ms. Ball, seconded by Ms. Grenger

No purchase order is needed at this time.

Ms. Ball noted that a Purchase Order was not needed at this time.

VOTE:

3 – 0 Approved and so declared

RESULT: APPROVED 3 – 0

MOVER: Pam Ball, Committee Chairman

SECONDER: Ellin Grenger, Committee Member

AYES: Pam Ball, Ellin Grenger, , Allison Troy

EXCUSED: Ethan Foltz, Sarah Martic, Bill Thone

- **Niantic Children's Museum** is booked for July 16 and Aug 27 at a cost of \$275 per session. W9 is already on file. Ms. Troy will obtain invoices.

RESULT: DISCUSSED

Next Meeting: 05/07/2025 5:30 p.m.

- **Kids Activities** - Ms. Troy also noted that Holdridge's will be donating items for a planting activity with the children for Opening Day.

RESULT: DISCUSSED

Next Meeting: 05/07/2025 5:30 p.m.

- ***New Stage & Parking*** - Some discussion about the new stage that has been built on the west side of the pavilion and how to work around it as it affects our plans for parking.

RESULT: DISCUSSED

Next Meeting: 05/07/2025 5:30 p.m.

2. Continued discussion regarding New Purchase Orders for 2025 Summer Market. - None

3. Any Old Business proper to come before the Committee. - None

X. NEW BUSINESS

1. Any other New Business proper to come before the Committee – None.

XI. NEXT MEETING

- May 7, 2025.

XII. ADJOURNMENT

MOTION to adjourn the meeting at 6:00 p.m.
Moved by Ms. Grenger, seconded by Ms. Ball

VOTE: 3 - 0 Approved and so declared

Respectfully submitted,

Pamela Ball
Committee Chairman