



TOWN OF LEDYARD

Water Pollution Control Authority

Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Chairman
Ed Lynch

Regular Meeting

Tuesday, August 22, 2023

7:00 PM

Council Chambers - Hybrid

I. CALL TO ORDER

Chairman Lynch called the meeting to order at 7:03 p.m.

II. ROLL CALL

Present Board Member Monir Tewfik
Board Member Terry Jones
Board Member Stanley Juber
Board Member Edmond Lynch
Alternate Member James A. Ball
Alternate Member Jeremy Norris

Excused Board Member Sharon Wadecki
Alternate Member Tony Capon

Jim Ball was present via Zoom.

Also in attendance:

Bill Saums, Town Councilor

Mauricio Duarte, GU General Foreman Water Operations

III. APPOINTMENT OF ALTERNATES

Jeremy Norris was appointed as a voting member.

IV. PLEDGE OF ALLEGIANCE

V. RESIDENTS & PROPERTY OWNERS COMMENTS

None present.

VI. APPROVAL OF MINUTES

1. Motion to ACCEPT Regular Meeting Minutes from July 25, 2023, as written.

RESULT: APPROVED AND SO DECLARED

MOVER: Edmond Lynch

SECONDER: Stanley Juber

AYE 6 Tewfik Jones Juber Lynch Ball Norris

EXCUSED 2 Wadecki Capon

VII. COMMUNICATIONS AND CORRESPONDENCE

1. Operations Report.

Groton Utilities reported routine flushing of specific hydrants and blow-offs to lower water age in both the Ledyard Center and Gales Ferry systems, in efforts to maintain the lowest THM levels possible in both systems. In addition, GU is blending raw water sources to lower THMs leaving the water treatment plant. Initially GU planned to blend both Smith Lake and Production Well #3 water into the Poquonnock Reservoir intake, but GU was only able to use Smith Lake water, due to higher than usual caustic demand to achieve pH target in the finished water. PW#3 would have increased pH demand even further, which would have been unsustainable.

Chairman Lynch said there were very few shut offs. Mr. Duarte added that there have been new service connections.

Two meter vaults were pumped.

RESULT: DISCUSSED

2. Service Correspondence.

None.

3. Aged Reports/Finance.

No comments.

4. Year to Date Water/Sewer Report.

No comments.

5. PSR - Steve Banks.

Steve Banks, WPCA Supervisor reported that the plant is still waiting on the motor starter from Smith & Loveless for pump # 2 on new pump station. Installation will begin once the unit is received. No delivery date yet. In the meantime, a lot of stress is being put on the remaining pump.

RESULT: DISCUSSED

VIII. OLD BUSINESS

1. Ledyard Center Trail and Sewer Line Project status proceeding to a spring construction start continued.

Nothing to report. Still waiting on the DOT.

RESULT: DISCUSSED

2. Cost of Service quote review and discussion.

Chairman Lynch reported that the Finance Committee granted a bid waiver to Utility Financial Solutions, LLC (UFS) 185 Sunset Meadow Court, Michigan, in the amount of \$13,000.00 to conduct a Water Services Study regarding Financial Projection, Cost of Services and Rate Design. He added that technically a waiver wasn't needed since the total cost is under \$15,000.00. There was some debate on whether it is considered a bid or a quote. A vote to approve the waiver is on the Town Council's agenda for August 23, 2023. Chairman Lynch said although a vote from the Finance Committee and/or the Town Council isn't required as a courtesy the WPCA should make the Town Council aware of standalone bids or quotes.

The WPCA would use the Capital account to fund the study.

Chairman Lynch stated because the Cost-of-Service Study would require a significant time commitment from the Town's Finance Department it was decided to push the Study into September as to avoid impact to the Town's Annual audit work.

RESULT: DISCUSSED

3. Rules and Regulation review and possible changes continued.

Mr. Jones suggested a couple of editorial corrections:

Item #2 - change to: "and the leak is outside the sewer system, such as an outside faucet, then the Commissioners may waive the sewer cost".

Item #4, a - change to add: "(if requested by the customer)" after "meter has been checked".

Mr. Duarte commented that usually when a customer has a high bill the first thing they do is request a meter check.

Chairman Lynch asked the Authority where the policy should be placed. The Authority decided that it should be in the handbook. Tina Daniels, GU Customer Service General Manager volunteered to incorporate the changes into the handbook.

The WPCA Commissioners voted to approve the new incorporate revision 01A, including Mr. Jones suggestions.

Motion to APPROVE the WPCA Relief Policy including revision 01A.

RESULT: APPROVED AND SO DECLARED

MOVER: Edmond Lynch

SECONDER: Stanley Juber

AYE 6 Tewfik Jones Juber Lynch Ball Norris

EXCUSED 2 Wadecki Capon

4. Inspection of the Holmberg Tank quote.

Discussion and possible vote to approve and award a contract to one of the companies who submitted a quote for inspection of the Holmberg tank.

Chairman Lynch asked if any additional quotes for the Holmberg tank were received. Mr. Duarte said he has received one and is expecting a second one within a day.

RESULT: DISCUSSED

5. Any Other Old Business to come before the Authority.

None.

IX. NEW BUSINESS

1. Motion to ACCEPT Utility Financial Solutions’ proposal to provide water cost of service for Ledyard WPCA on behalf of Groton Utilities at a cost of \$13,000.00.

*Tabled from the August 22, 2023, meeting.

RESULT: TABLED

2. Any Other New Business to come before the Authority.

None.

X. ADJOURNMENT

Motion to ADJOURN the Regular Meeting at 7:46 p.m.

RESULT: APPROVED AND SO DECLARED

MOVER: Edmond Lynch

SECONDER: Stanley Juber

AYE 6 Tewfik Jones Juber Lynch Ball Norris

EXCUSED 2 Wadecki Capon

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.