



TOWN OF LEDYARD
CONNECTICUT
TOWN COUNCIL
HYBRID FORMAT

741 Colonel Ledyard Highway
Ledyard, CT 06339
<http://www.ledyardct.org>
Roxanne M. Maher
860 464-3203

Chairman Kevin J. Dombrowski

MINUTES
ADMINISTRATION COMMITTEE
SPECIAL MEETING

Wednesday, July, 2023

6:30 PM

Town Hall Annex Building

DRAFT

- I. **CALL TO ORDER** – The Meeting was called to order by Councilor Ingalls at 6:30 p.m. at the Council Chambers Town Hall Annex Building.

Councilor Ingalls welcomed all to the Hybrid Meeting. She stated for the Town Council Administration Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town’s Website – Granicus-Legistar Meeting Portal.

- II. **ROLL CALL-**

Attendee Name	Title	Status	Location	Arrived	Departed
Andra Ingalls	Committee Chairman	Present	In-Person	6:00 pm	6:34 pm
Whit Irwin	Town Councilor	Present	In-Person	6:00 pm	6:34 pm
Mary McGrattan	Town Councilor	Present	In-Person	6:00 pm	6:34 pm
Kevin Dombrowski	Town Council Chairman	Present	In-Person	6:00 pm	6:34 pm
S. Naomi Rodriguez	Town Councilor	Present	In-Person	6:00 pm	6:34 pm
Kelly Lamb	Resident	Present	In-Person	6:00 pm	6:34 pm
Roxanne Maher	Administrative Assistant	Present	In-Person	6:00 pm	6:34 pm

- III. **REVIEW AND APPROVAL OF PRIOR MEETING MINUTES**

MOTION to approve the Special Meeting Minutes of June 28, 2023
Moved by Councilor Irwin, seconded by Councilor McGrattan

VOTE: 3 – 0 Approved and so declared

- IV. **BUSINESS OF THE MEETING**

1. MOTION to recommend the Town Council appoint Ms. Kelly Lamb (U) 93R Lambtown Road, Ledyard, as an Alternate Member to the Historic District Commission to complete a five (5) year term ending December 6, 2028 filling a vacancy left by Mr. Mayer.
Moved by Councilor McGrattan, seconded by Councilor Irwin
Discussion: Councilor Ingalls stated Ms. Lamb had an interest in Ledyard’s history, noting that her family has lived in Ledyard for many generations. She noted Ms. Lamb’s resume was included in the Agenda packet on the meeting portal.

Councilor Ingalls thanked Ms. Lamb for attending tonight's meeting and for volunteering to serve the town. She explained that this appointment recommendation would be forwarded to the Town Council's August 23, 2023 meeting.

VOTE: 3- 0 Approved and so declared

<p>RESULT: 3- 0 APPROVED TO RECOMMEND MOVER: Whit Irwin, Committee Member SECONDER: Mary McGrattan, Committee Member AYES: Andra Ingalls, Whit Irwin, Mary McGrattan</p>
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V. ADJOURNMENT

Councilor Ingalls moved the meeting be adjourned, seconded by Councilor Irwin
VOTE: 3 - 0 Approved and so declared, the meeting was adjourned at 6:33 p.m.

Respectfully submitted,

Andra Ingalls
Committee Chairman