TOWN OF LEDYARD
CONNECTICUT
OFFICE OF THE MAYOR

Fred B. Allyn III
Mayor

Kristen Chapman
Executive Assistant to the Mayor

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(860) 464-3222
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July 10, 2025

Kevin Aherne
36 Village Drive
Ledyard, CT 06339

Dear Mr. Aherne:

It is my pleasure to appoint you as a regular member of the Economic Development Commission, to complete a three-year term ending September 1, 2025 to fill a vacancy left by Ms. Jessica Buhle.

The Town's Meeting Portal (InSite) will aid you in preparation for the Economic Development Commission meetings by providing materials and supporting documentation, daily and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Economic Development Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: https://www.ledyardct.org/ clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible. Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

I would like to take this opportunity to thank you for your willingness to volunteer for this commission and for helping to make the Town of Ledyard a better place to live.

Please do not hesitate to contact me if there are any issues that you would like to discuss.

Sincerely,

Fred Allyn, III
Mayor

cc: Town Clerk
Town Council
Economic Development Commission