

## APPENDIX A

### Town of Ledyard Adopt A Road Program Guidelines And Safety Rules ("Rules")

1. All groups and individuals, hereinafter referred to as "Participants", must review these Rules before participating in the Program and accessing the pickup site designated by the Town to alert Participants to the risks, hazards and precautions involved with the Program. All Participants shall sign a release prior to participating in the Program.
2. If an approved minor is under age eighteen (18), his or her parent or legal guardian must sign the minor's release form, and review these Rules with such minor prior to the minor participating in the Program. By participating in the event, all Participants, and if applicable their parents and legal guardians, agree to and are bound by the terms and conditions set forth in these Rules.
3. Participants shall maintain a pre-selected Town owned or maintained property, road, and/or right-of-way pre- approved by the Town. Pickups are restricted to the boundaries of the area designated by the Town. Participants shall not enter woods, private property, waterways, or State of Connecticut roadways, on ramps, and off ramps. Bridges and overpasses are off limits. Nothing shall restrict the Town from accessing, maintaining or performing any other action, or allowing any third party to access, maintain or perform any other action, within the pre-selected area designated to a Group Sponsor or Participant.
4. Participants must abide by all applicable Federal, State and local laws and regulations while participating in the Program, including those relating to safety, as well as such terms, policies, procedures and conditions as may be imposed by the Town, as may be amended from time to time in the sole discretion of the Town.
5. Each Participant shall designate a group supervisor "Supervisor", and such Supervisor shall have a copy of these Rules with them at the pickup site, along with a sign in sheet for all Participants under their supervision during a pickup event. Supervisors shall conduct a pre-pickup safety briefing prior to each pickup event. No persons, other than Participants who have pre-registered with the Town with respect to the Program shall participate in the Program or the pickups associated therewith.
6. In the event of an emergency, Supervisors must call "911" and follow up with the Office of the Mayor of the Town of Ledyard as soon as practicable following any emergency.
7. Supervisors shall contact the Office of the Mayor to coordinate and schedule pick up dates and to obtain safety items and supplies at least five (5) business days prior to a pick up event.
8. Participant members shall be at least thirteen (13) years of age or older unless otherwise approved in writing by the Town. Prior to any such minor being permitted to participate in the Program, an adult must also participate in the Program with, and supervise, such minor. There shall be at least one or more adults for every four (4) minors participating in the Program.
9. At least two (2) times a year for a two (2) year period, Participants shall clean litter and debris in their pre-selected area.
10. Pickups must be conducted during daylight hours only and when good weather permits. Pickups may not be permitted by the Town in the Town's sole discretion, including during or near holidays.
11. All Participant members shall wear safety equipment at all times when at the pickup site. Group crew size will be limited to the amount of safety equipment available. Road safety cones and signs warning of work crew at the pickup site must be displayed at all times during the pickup. Participants shall maintain close supervision of open spaces and nearby roads and Supervisor(s)

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shall keep close supervision over participating minors at all times.

12. Participants shall NOT touch anything that might be hazardous or cause injury, including syringes, needles, broken glass, weapons, heavy branches, animal bodies, heavy objects, tires, appliances or closed containers. Such items should be flagged and left where found. The Supervisor shall promptly report these items, as well as any other items of concern (example: trees, defective signs, lights or other unsafe or other matters that require attention) to the Public Works Department (860) 464-9060 ext. 1 and/or Ledyard Police (860)-464-6400 if appropriate for proper handling.
13. Off road parking must be arranged prior to pickup. All vehicles at pickup sites must be parked at least twenty (20) feet off the street area.
14. No Participant member shall consume alcohol or any illegal substances prior to or while participating in a pickup event.
15. Partisan political groups shall not be permitted to participate.
16. All trash and recyclables bags must be tied. Refuse/garbage must be placed in BLACK colored bags and recyclables pre-separated per Town policies in CLEAR colored bags. If dumpsters are provided on site, the crew shall place the bags in the appropriate dumpster. If no dumpsters are provided, the bags should be left in a visible area at the site for Public Works staff to collect.
17. Separately designated full bags of nip bottles must be returned to the Mayor's office by the Supervisor to receive payment of shared revenue.
18. Participants may support or challenge other Participants/individuals to participate in the Program.
19. Participants shall report individuals seen littering on public property.
20. All unused materials and supplies must be returned to the Town's Public Works Department, along with a verbal report of the cleanup, followed by the Participant submitting a written report to said Department within twenty four (24) hours after collection.
21. The Town, in its sole discretion, reserves the right to modify or amend these Rules from time to time. Participants will be required to comply with such modification or amendments as a condition of their continued participation in the Program.
22. If the Town, in its sole discretion, determines that any Participant has failed to adhere to these Rules and/or otherwise failed to perform its duties hereunder, the Town may terminate such Participant's participation in the Program immediately upon notice; and any sign related to such Participant will be removed. In addition, Participants shall notify the Town in writing if they no longer wish to participate in the Program.
23. The Town reserves the right to reject any applicant to the Program.

#### THE TOWN AGREES TO DO THE FOLLOWING IN CONNECTION WITH THE PROGRAM:

- a. Share revenue with the Group Sponsor received from the State of Connecticut in accordance with Public Act No.21-58 "An Act Concerning Solid Waste Management" in the amount of \$ To be determined for every specially designated bag completely filled with "nip" bottles according to the following standardized requirements:  
(To be determined)
- b. Provide a safety instruction brochure for each Participant to advise of the requirements, risk,

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hazards of and precautions to following in connection with the Program.

- c. Provide BLACK plastic bags for garbage, CLEAR bags for recycled materials, and separately sized clear bags for "nip" bottles.
- d. Town Public Works crew will pick up the separated bags and take to the transfer station for proper disposal.
- e. Safely remove and dispose of flagged materials described above.
- f. Recognize each Participant (or if no Participant, Participant ) that joins the Program for maintaining one mile or more of a designated pick up area, by erecting a sign identifying such Participant and/or Participant 's name on the sign. The Town reserves the right to refuse or revise acronyms of Participant names when preparing signs.
- g. Provide "cleanup crew" signs and other appropriate safety equipment, as well as flags for marking items which the Participant determines unsafe or desires not to move.
- h. Coordinate, at its discretion, publicity efforts with the Participant to solicit local media coverage.
- i. Identify site boundaries in relation to the pickup area designated by the Town.