

**Request to add additional line in Mayor’s budget, with Account Description “Reimbursements”.
Request funding line for \$1,000.**

History- The Town of Ledyard has one Administrative vehicle (a 2009 Ford Fusion sedan) available for the Mayor, Town Hall Staff, Library Staff and in some instances, for police administrative use. Over the past nine years, I have had the opportunity to use the town administrative car one time. If the car is in demand, I have always taken my personal vehicle and made sure the Admin vehicle was available for the rest of the staff. During those nine years, I have only requested mileage reimbursement once or twice.

The Mayoral role includes various monthly commitments which include travel to the following:

- Council of Governments. Monthly meeting plus subcommittees
- Southeastern CT Enterprise Region (SeCTer): Monthly meetings plus subcommittees
- Greater Norwich Area Chamber of Commerce: 8-10 meetings per year
- Municipal area CEO meetings: typically, 10 meetings per year
- Ledyard Interchurch Emergency Assistance Fund (LICEAF): 10 meetings per year
- Other meetings that come up during the year: 8-10 meetings. This can include the Coast Guard Academy, Fort Trumbull, Sub Base, Millstone, State Capitol and various in-town meetings.

Destination	Distance	Total Round Trips	Total miles
COG	27.2	18	490
SeCTer	18.6	16	298
Chamber	15.0	10	150
LICEAF	10.2	10	102
CEO meets	13.0	10	130
Other	16.8	10	168
Total avg. annual miles			1,338

The 2026 IRS approved reimbursement rate for motor vehicle travel is .725 cents per mile. At the stated rate, the estimated annual expenditure from the new budget line will be \$970.