



TOWN OF LEDYARD
CONNECTICUT

LEDYARD FARMERS' MARKET COMMITTEE
REGULAR MEETING

741 Colonel Ledyard Highway
Ledyard, CT 06339

<http://www.ledyardct.org>

Roxanne M. Maher
(860) 464-3203

Chairman Lauriann Hary

HYBRID FORMAT
~ MINUTES~

Thursday, September 7, 2023

5:30 PM

Annex Meeting Room- Annex Building

DRAFT

- I. CALL TO ORDER – The Meeting was called to order by Committee Chairman Lauriann Hary at 5:30 p.m.

Chairman Hary welcomed all to the Video Conference Meeting; and she noted that the remote meeting information for the Farmers Market Committee and members of the Public to participate in tonight’s meeting was available on the Agenda that was posted on the Town’s Website - Granicus-Legistar Meeting Portal.

- II. ROLL CALL –

Attendee Name	Title	Status	Location	Arrived	Departed
Pamela Ball	Recording Secretary/Treasurer	Present	In-Person	5:30 pm	6:45 pm
Ellin Grenger	Committee Member	Present	In-Person	5:30 pm	6:45 pm
Lauriann Hary	Chairman	Present	In-Person	5:30 pm	6:45 pm
Peter Hary	Committee Member	Present	In-Person	5:30 pm	6:45 pm
Sarah Martic	Committee Member	Absent			
Bill Thorne	Committee Member	Present	In-Person	5:30 pm	6:45 pm
Allison Troy	Committee Member	Present	In-Person	5:30 pm	6:45 pm
Naomi Rodriguez	Town Councilor	Present	In-Person	5:30 pm	6:45 pm

- III. MEMBER COMMENTS

Consensus that the Market went very well.

- IV. TREASURER REPORT

Treasurer Ms. Ball noted that she would provide a report after all expenses for the 2023 Summer Market have cleared and the final cash deposit was made.

- Year to Date Report – August 31, 2023
- Purchase Orders Report – August 31, 2023

V. MARKET MANAGER REPORT – None.

VI. APPROVAL OF MINUTES

MOTION to approve the Special Meeting Minutes of May 31, 2023

Moved by Ms. L. Hary, seconded by Ms. Troy

VOTE: 5 – 0 Approved and so declared

VII. OLD BUSINESS

1. Any other Old Business proper to come before the Committee.- None

VIII. NEW BUSINESS

1. Recap of 2023 Summer Market and suggestions for the 2024 Summer Market.

MOTION to approve to purchase five (5) Amazon Gift Cards in the amount of \$50 each (\$250) total to give to the five student volunteers (Aya, Daniel, Lucas, Justin and Michael).

Moved by Ms. L. Hary, seconded by P. Hary

Discussion: The Committee noted that they appreciated the help and support of the five students who volunteered who helped at the 2023 Summer Market.

Discussion of gift cards for the 5 student volunteers

VOTE: 5 – 0 Approved and so declared

RESULT: 5 – 0 - APPROVED [UNANIMOUS]

MOVER: Lauriann Hary, Committee Chairman

SECONDER: Pete Hary, Committee Member

AYES: Ball, L. Hary, P. Hary, Thorne, Troy

ABSTAIN: Grenger

ABSENT: Martic

2. Discuss the future of the Ledyard Farmers Market.

Chairman L Hary reported on August 15, 2023 she met with Mayor Allyn, III, Executive Assistant Kristen, Chapman, Parks, Recreation, & Senior Citizens Director Scott Johnson, Jr., Administrative Assistant Roxanne Maher, Committee Members Pete Hary, and Pam Ball noting that the following suggestions to provide additional support was discussed:

- **Website-On-Line Applications, Online Payments:**

Parks & Recreation could help the Farmers Market Committee with duplicate tasks (e.g., taking payments on-line, hosting website, on-line Vendor Applications and other Forms).

- ***Changing from current Facebook Host/Website to Parks & Recreation Host/Website***
 - ✓ Publicize the changes to their Facebook site and Website by having a sign at their final Markets for their Facebook Followers to sign up on the new site to receive updates/information going forward. Also post this information on their current facebook site to alert their followers that they will need to sign up on the new website.
 - ✓ Discussed providing a QR code for people to scan for information to join the Farmers Market Facebook Page to receive updates regarding Market.
- ***Trash***
Parks & Recreation could help the Farmers Market Committee by providing staff to work at each of the Farmers Market to handle the trash.
- ***Purchase Orders and Payment of Invoices***
Parks & Recreation offered to take on handling the Farmers Market’s Purchase Orders and submitting invoices for payment.
- ***Resolution vs. Ordinance Governing Farmers Market Committee***
Transition from the current “*Resolution Establishing the Farmers Market Committee*” to an *Ordinance*. Resolutions were designed for short-term Committee Assignments; where Ordinances were designed for on-going Committees. Also change the member structure from the current nine members to five Regular voting members and four Alternate members. This structure would provide more flexibility with regard to meeting quorum requirements.
- ***Parking Lot***
Discussed possibly having the parking lot lined for next year.

RESULT: DISCUSSED

3. Discuss Market Rules.- Deferred discussion to the October 5, 2023 meeting.

RESULT: DEFERRED **Next Meeting; 10/04/2023 5:30 pm**

4. Any other New Business proper to come before the Committee.- None.

IX. NEXT MEETING

Next Meeting Date Wednesday, October 4, 2023

XII. ADJOURNMENT

MOTION to adjourn meeting at 6:45 p.m.
Moved by Ms. L Hary, seconded by Ms. Ball

VOTE: 6 - 0 Approved and so declared

Respectfully submitted,

Lauriann Hary
Committee Chairman