



# TOWN OF LEDYARD

## Historic District Commission

### Meeting Minutes

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

Chairman Karen  
Parkinson

#### Special Meeting

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**Monday, February 9, 2026**

**7:00 PM**

**Town Hall Annex -Hybrid Format**

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#### I. CALL TO ORDER

The Special Meeting was called to order by Chairperson Parkinson at 7:06 p.m.

Chairperson Parkinson said this was a special meeting to make up for the cancelled meeting on January 26, due to inclement weather.

Also in attendance were Eric Treaster and Dave Schroeder.

Ms. Chittim was present but left early and only participated in the first vote for the Commission's slate.

#### II. ROLL CALL

**Present**      Commissioner Douglas Kelley  
                  Commissioner Kelly Lamb  
                  Commissioner Ammie Chittim  
                  Chairman Karen Parkinson  
                  Commissioner Rebecca Watford  
**Alternate**    Alternate Member Vincent Godino  
                  Alternate Member Kenneth Geer  
                  Alternate Member Anne Roberts-Pierson

#### 1. Election of Officers.

Chairman.  
Vice-Chairman.  
Clerk.

Motion to APPROVE slate as Karen Robinson for Chairperson, Doug Kelley for Vice-Chairperson, and Kelly Lamb for Clerk.

**RESULT:**      APPROVED AND SO DECLARED

**MOVER:**        Ammie Chittim

**SECONDER:** Douglas Kelley

**AYE**            5    Kelley Lamb Chittim Parkinson Watford

#### III. APPOINTMENT OF ALTERNATES

Not needed.

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**IV. RESIDENTS & PROPERTY OWNERS COMMENTS**

Mr. Schroeder presented a request for the Historic District Commission to submit the application to re-establish the Gales Ferry Districts as Historic sites. Chairperson Parkinson said the Commission would not be able to act on this topic during a special meeting but could put it on the Commission's next Regular Meeting's agenda. Mr. Treaster said he was at the meeting to support Mr. Schroeder's idea.

**V. REVIEW AND APPROVAL OF MINUTES**

1. Motion to APPROVE the Regular Meeting Minutes from December 15, 2025, as written.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Douglas Kelley

**SECONDER:** Rebecca Watford

**AYE**            5    Kelley Lamb Chittim Parkinson Watford

**VI. TOWN COUNCIL LIAISON REPORT**

1. Town Council Liaison - Councilor Ty Lamb.

Town Councilor Lamb was not present to give a report.

Chairperson Parkinson said at the next meeting the Commission can review the Land Use/Planning/Public Works Committee minutes from their February 2, 2026, meeting which most of the Commissioners attended.

**RESULT:** DISCUSSED

**VII. CHAIRPERSON REPORT**

1. General Report.

Chairperson Parkinson gave a very general report that it was an easy transition to the Chairperson position and she looks forward to her role on the Commission. She asked all the Commissioners to review the roles of Commissions vs. Committees. For example, Commissions receive authority through State Statutes and are considered subject matter experts in their realms whereas Committees are assigned tasks by the Town Council.

**RESULT:** DISCUSSED

2. Financial Report.

Mr. Godino reported that Ian Stammel, Assistant Finance Director, fixed the error where he had reversed the budget allocations of NLH and the Sawmill. Mr. Godino added that tasks should be moved along so there is not a rush to complete them at the end of the fiscal year. Mr. Kelley said he would meet with Mr. Godino to review the NLH tasks and possible new purchase orders. Mr. Godino said the proposed budget was increased by \$3,000, mostly for event support for the NLH.

**RESULT:** DISCUSSED

**VIII. CORRESPONDENCE****1. Correspondence.**

Resident speaker, Dave Schroeder's document on Re-establishing Village Districts and Design Guidelines was added.

Karen Parkinson said she would like the minutes from the Land Use/Panning Public Works Committee from their meeting on February 2, 2026, added once the minutes are ready.

**IX. COMMITTEE REPORT****1. Sawmill Committee.**

Mr. Godino reported that Mr. Gonang has been assisting with the dam fix. Together they put together a Capital budget request. The next step would be to hire an engineering firm to help decide which of the two concepts should be used and to assist with a price estimate. From there an RFP could be created. Chairperson Parkinson said possible action can be taken at the next Commission meeting. Chairperson Parkinson asked Ms. Roberts-Pierson if she could research the history of the pond since the Commission only has history of the Mill. Specifically, the last time it was dredged (possibly in the 1970's) and how deep it was. Ms. Roberts-Pierson said the research won't be too difficult.

**RESULT: DISCUSSED**

**2. Nathan Lester House - Mr. Kelley.**

Activity this past month and more has been limited by winter weather, but has included:

- . Cleanup of holiday decor
- . Preparation of house against weather
- . Estimates for tree removal and for work in cellar. Coordination with Ledyard Historical Society and Garden Club. Coordination of proposed American Heritage Girls project

The American Heritage Girls project (Stars and Stripes Award) is for a timber-framed garden shed, no larger than 10 x 15, to go within the bounds of the stone walls in the Orchard Field behind the house. When the plans are more complete, the applicant will present to this Commission for approval. We do expect to handle a Certificate of Appropriateness as part of the project.

Chairperson Parkinson said the Conservation Commission is trying to set up a Ledyard Trails Task Force to involve all organizations involved in trails and maintenance in the Town. There will be a meeting at some point. There is a similar trail force in Groton which meets quarterly.

**RESULT: DISCUSSED**

**3. Research/Preservation - Ms. Chittim.**

Ms. Chittim asked if she could answer any questions at the beginning of the meeting since she had to leave the meeting early. She had no new information to report. Chairperson Parkinson thanked her for speaking at the last Land Use/Planning/Public Works Committee meeting.

Chairperson Parkinson encouraged members to attend the Town Council meeting on Wednesday February 11. During this meeting there will be a vote regarding appointing the Commission to serve as a Historic Properties Study Committee for the Spicer Homestead Ruins. Chairperson Parkinson added that the Finance Committee previously approved a space of 4.4 acres and she wants to hold to that size.

**RESULT:** DISCUSSED

**4.** Center School - Mr. Geer.

Mr. Geer said there was nothing to report.

Ms. Watford said she would like to meet with Mr. Geer about opening the School more often this year. Mr. Geer said the School is open when the Town Green is open. Ms. Watford said she is willing to help with increased school openings.

**RESULT:** DISCUSSED

**5.** Social Media - Ms. Lamb.

Ms. Lamb reported that social media is slow right now and asked for pictures to post. Chairperson Parkinson suggested posting the proposed Spicer Ruin photos. Mr. Godino said there may be some photo opportunities of the Sawmill that can be used (once the snow clears) of the logging process from start to finish, maybe even a video. Mr. Schroeder said he has historical photos of Mount Decatur he could share.

**RESULT:** DISCUSSED

**X. NEW BUSINESS**

**1.** Review of the Historic District Commission’s Rules of Procedure.

Chairperson Parkinson read the portions of the Rules of Procedure stating that she wants to remove the fiscal portions from the Chairperson's duties. The Commission attempted to determine the "correct" way to delete the fiscal wording from the Chairperson's responsibilities and create a fiscal agent. The Fiscal Agent Role existed previously and would like to revert to that.

Motion to REINSTATE a Fiscal Agent Position to the Rules of Procedure.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Douglas Kelley

**SECONDER:** Kelly Lamb

**AYE** 4 Kelley Lamb Parkinson Watford

**EXCUSED** 1 Chittim

**XI. ADJOURNMENT**

Motion to ADJOURN the Special Meeting at 8:03 p.m.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Douglas Kelley

**SECONDER:** Karen Parkinson

**AYE** 4 Kelley Lamb Parkinson Watford

**EXCUSED** 1 Chittim

**DISCLAIMER:** Although we try to be timely and accurate these are not official records of the Town.