



Chairman  
Ed Lynch

# TOWN OF LEDYARD

## Water Pollution Control Authority

### Meeting Minutes

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

#### Regular Meeting

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Tuesday, September 26, 2023

7:00 PM

Council Chambers - Hybrid

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#### I. CALL TO ORDER

Chairman Lynch called the meeting to order at 7:00 p.m.

#### II. ROLL CALL

**Present** Board Member Sharon Wadecki  
Board Member Terry Jones  
Board Member Stanley Juber  
Board Member Edmond Lynch  
Alternate Member James A. Ball  
**Excused** Board Member Monir Tewfik  
**Non-voting** Alternate Member Tony Capon  
Alternate Member Jeremy Norris

Jeremy Norris was present via Zoom.

Also in attendance:  
Bill Saums, Town Councilor  
Mauricio Duarte, GU General Foreman Water Operations

#### III. APPOINTMENT OF ALTERNATES

Jim Ball was appointed as a voting member.

#### IV. PLEDGE OF ALLEGIANCE

#### V. RESIDENTS & PROPERTY OWNERS COMMENTS

None present.

#### VI. REVIEW AND APPROVAL OF MINUTES

##### 1. Motion to APPROVE Regular Meeting Minutes from August 22, 2023, as written.

Ms. Wadecki asked a question regarding the minutes. According to the minutes the Finance Committee granted a bid waiver to Utility Financial Solutions but it was tabled in the vote under New Business. Chairman Lynch said the minutes were correct that the Authority decided during

the discussion not to hold a vote. Ms. Wadecki asked why, it was answered that it was decided to budget for the study in the next fiscal year.

Mr. Jones suggested adding a friendly amendment to the minutes acceptance as follows:

- Service Correspondence under VII. Communications and Correspondence: remove "Discuss existing liens with Groton Utilities (car wash at Village Market)".

- Cost of Service quote review and discussion under VIII Old Business: remove "tabled from 8/22" and add "No action taken; the decision was made not to take action at this time and to budget the bonding for the analysis in the next fiscal year".

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Edmond Lynch

**SECONDER:** Sharon Wadecki

**AYE** 5 Wadecki Jones Juber Lynch Ball

**EXCUSED** 1 Tewfik

## **VII. COMMUNICATION AND CORRESPONDENCE**

### **1. Operations Report.**

The Ledyard Center third quarter testing results were reviewed. The results stated that the running annual average is compliant.

Chairman Lynch asked why an OEL report was filed in September if the running numbers were compliant. Maurice Duarte, Groton Utilities said that, if the numbers don't go down, they will be over in the next quarter requiring an OEL report.

Blending of raw water is still taking place to reduce THMs.

Flushing will continue through October until reduced water temperatures decrease the production of THMs in the water systems.

Mr. Jones asked if something was omitted from the reports explaining what the six bullets were under distribution. In other words, the heading of the bullets is missing. Mr. Duarte wasn't sure.

**RESULT:** DISCUSSED

### **2. Service Correspondence.**

Discuss existing liens with Groton Utilities (car wash at Village Market)-

Chairman Lynch said there is a process that may be broken. He said he received a couple of emergency phone calls from people trying to close on properties but couldn't until the water liens were paid. Previously the liens were paid off through the Town Council but they should be paid through Groton Utilities. He was able to help the callers. One of them was for the car wash at Village Market. Chairman Lynch asked if GU could provide the WPCA a list of liens. He also

would like to know if tie in fees were paid. There was some confusion as to whether the car wash would use wells or city water. Mr. Duarte said it would be city water but added that there are old wells on the property. Mr. Jones said there will need to be discussions on rules for permissible cross connections. He added that hardware changes may be required.

Discussion was had as to where lien lists should reside and how they should be handled. Mr. Jones said the lien process should be defined to explain who will get involved when a closing occurs and a lien comes up. Ms. Wadecki added that the Town Clerk's office should have the liens listings available.

ACTION ITEM: Chairman Lynch will ask Ms. Daniels for a list of outstanding liens.

**RESULT:** DISCUSSED

**3. Aged Reports/Finance.**

Everything looks normal. No questions.

**RESULT:** DISCUSSED

**4. Year to Date Water/Sewer Report.**

No red flags.

ACTION ITEM: Chairman Lynch will ask Mr. Stammel, Finance Director for a year end water/sewer reports.

**RESULT:** DISCUSSED

**5. PSR - Steve Banks.**

The motor starter was delivered and installed.

The system is running successfully, employees no longer have to go underground for repair or maintenance.

The WPCA will need to ask for an additional \$5000.00 to integrate the SCADA system alarms into the existing pump station alarms.

**RESULT:** DISCUSSED

**VIII. OLD BUSINESS**

**1. Inspection of the Holmberg Tank quote.**

Received new quote and it is the same as what was voted on.

There are three estimates. The Corrttech estimate was much more thorough than the other two received. The Corrttech estimate is for \$3,336.00. Chairman Lynch asked Mr. Duarte if GU has experience with Corrttech, he replied yes, they have inspected a few tanks previously. Chairman Lynch said he would like to use Corrttech. The assessment report is a separate fee included with the estimate. Mr. Duarte commented that Corrttech provides very detailed reports. The

Commissioners agreed that using a ROV would be better than using a dive team for the inspection. Mr. Duarte added that the ROV video would be clearer than a dive team video. Mr. Saums said the terms and conditions should be read over carefully because they are written in favor of Corrttech. It was said that GU has used Corrttech previously and since it is not a high-cost job it's less risky. Chairman Lynch asked if Corrttech would be under GU's supervision while the inspection is taking place, he said yes.

Motion to ACCEPT the Corrttech estimate of \$3,336.00 using funds from the Holmberg tank CNR account.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Edmond Lynch

**SECONDER:** Sharon Wadecki

**AYE:** 5 Wadecki Juber Lynch Ball

**NAY:** 1 Jones

**EXCUSED:** 1 Tewfik

Mr. Jones pointed out that the Corrttech quote was dated April 18, 2023, and states, "Project pricing is valid for 60 days" and the 60-day window is now gone. Also, the quote is a part of a much larger proposal which the Authority is not ready to move forward with. After further discussion it was decided to rescind the vote, obtain a second more concise quote from Corrttech (for just the tank inspection) and to table the motion until the second quote is received.

Mr. Duarte said he will obtain a second quote from Corrttech.

Motion to RECONSIDER.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Sharon Wadecki

**SECONDER:** Stan Juber

**AYE:** 5 Wadecki Jones Juber Lynch Ball

**EXCUSED:** 1 Tewfik

Motion to TABLE the Corrttech estimate vote until a new quote is received.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Sharon Wadecki

**SECONDER:** Stanley Juber

**AYE** 5 Wadecki Jones Juber Lynch Ball

**EXCUSED**      1      Tewfik

**2.**      Any Other Old Business to come before the Authority.

Since Ms. Wadecki was excused from the August meeting, she asked to discuss the Cost of Service Study further to help her understand why it was decided to wait until next the fiscal year to fund the study. Mr. Norris asked if funds were available to go forward with it now, Chairman Lynch said yes. He explained that the funds aren't necessarily the issue but rather which account to use for sourcing the funds (Capital Budget or Operating Expense Budget). The Commissioners agreed to wait until they could get a detailed report from Ian Stammel, Assistant Finance Director showing exactly how much is available in each of the WPCA account line items.

It was also mentioned that although the original intention was to wait until the FY 24-25 perhaps the Cost of Service Study should be done at the same time GU is doing their study (current fiscal year).

**ACTION ITEM:**

Chairman Lynch will ask Mr. Stammel to provide WPCA account reports.

This discussion will be continued during the October 24, 2023, meeting.

**IX.      NEW BUSINESS**

**1.**      Motion to APPROVE payment of Groton Utilities invoice #23594, dated August 31, 2023, in the amount of \$2,301.55, for labor through August 20,2023.

Chairman Lynch asked what specifically the invoice was for. Mr. Duarte said the charges were for lead service inventory. GU is almost done with inventory. The next step is to work with a firm that GU hired that will make a model of all the unknowns and work with DPH to see which pipes will need to be dug up and evaluated for lead. The unknowns are the Highlands and Richard Road in Gales Ferry. An evaluation of the piping on both the customer and WCPA side made need to be performed.

**RESULT:**      APPROVED AND SO DECLARED

**MOVER:**      Edmond Lynch

**SECONDER:** Sharon Wadecki

**AYE**              5      Wadecki Jones Juber Lynch Ball

**EXCUSED**      1      Tewfik

**2.**      Motion to APPROVE payment of Groton Utilities invoice #23551, dated July 31, 2023, in the amount of \$1,832.48, for services through July 23,2023.

Chairman Lynch said it appears that this invoice is also for lead service inventories. Mr. Duarte confirmed.

**RESULT:**      APPROVED AND SO DECLARED

**MOVER:**      Edmond Lynch

**SECONDER:** Sharon Wadecki

**AYE**                    5     Wadecki Jones Juber Lynch Ball

**EXCUSED**        1     Tewfik

3.     Weston and Samson - discussion and possible vote on their involvement in the bid process and construction supervision, depending on which contractor is selected on the sewer line in the multi- use trail.

Chairman Lynch said the bid service was not part of the original design. He stressed that the funding for this amendment will come from federal ARPA money. Ms. Wadecki asked if the cost of the bid service is \$12,000. Chairman Lynch confirmed \$12,000, which is shown as task 2.10. Chairman Lynch said he anticipates one more task to be added to the project which would be the task of supervising the construction.

Mr. Jones pointed out several typos in the bid service PDF which will need to be noted during the motion. The typos included spelling "WPCA" wrong and referring to "following article 210" instead of "following article 209". The Commissioners referred to the previous agreement table 5.1 to confirm that the new task number should be 210.

Chairman Lynch read the following taken from amendment no 2:

The ENGINEER shall provide bidding services for the low pressure sewer extension to the Ledyard Village Center. The length of the bidding is presumed to be 30 days plus additional time necessary for the Town to execute a contract with the lowest responsive bidder.

A. Assist the WPCF\* in advertising for bids.

B. Prepare for and attend one pre-bid conference.

C. Issue one (1) addendum as necessary to clarify, modify, or change the Bid Documents.

D. Attend bid opening (if needed) for the construction contract.

E. Review bids and prepare bid tabulation.

F. Review the qualifications of the apparent low bidder(s) as to the acceptability of subcontractors, suppliers and other persons and entities proposed by Contractor for those portions of the work as to which such acceptability compliance with contract requirements.

G. Report on the results of the reviews and issue a recommendation to the WPCF\*.

\*Typos that will need to be corrected.

Chairman Lynch said the assumption is that W&S will finish the bid process this fall and start construction in spring 2024.

Motion to APPROVE Amendment no 2 to the Agreement of Engineering Services between the Town of Ledyard and Weston & Samson for Ledyard Center Sewer after corrections to change "WPCF" to "WPCA" throughout the document and new section 2.10 should be changed to follow 2.09, not 2.10.

**RESULT:**        APPROVED AND SO DECLARED

**MOVER:**         Stanley Juber

**SECONDER:**    Terry Jones

**AYE**                    4     Jones Juber Lynch Ball

**NAY** 1 Wadecki

**EXCUSED** 1 Tewfik

4. Any Other New Business to come before the Authority.

**X. ADJOURNMENT**

Motion to ADJOURN the Regular Meeting at 8:53 p.m.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Sharon Wadecki

**SECONDER:** Edmond Lynch

**AYE** 5 Wadecki Jones Juber Lynch Ball

**EXCUSED** 1 Tewfik

**DISCLAIMER:** Although we try to be timely and accurate these are not official records of the Town.