

## COMMUNICATIONS LISTING FOR OCTOBER 25, 2023

### INCOMING CORRESPONDENCE

1. Ms. Diaz email dated 10/13/2023 re: Suggestions to Community Relations Cmt.-Meeting the Candidate Forum, Black History Month, Housing Authority Smokers
2. Retirement Board ltr dated 10/17/2023 re: Actions Mtg – October 17, 2023
3. Mrs. Parkinson email dated 10/22/2023 re: Proposed revisions to Youth Services Coordinator Job Description.
4. PMBC ltr dated 10/23/2023 re: School(s) Improvement/Consolidation Project(s) (Middle School & Gallup Hill School) Completed.

### OUT GOING CORRESPONDENCE

1. Admin Asst ltr to Mayor dated 10/12/2023 re: Action ltr. Town Council Regular Meeting of October 11, 2023.
2. Admin Asst ltr to Tax Assessor dated 10/12/2023 re: Adopted Ordinance #200-016 “*An Ordinance Establishing Tax Relief for Certain Modified Handicap Accessible Vehicles*”
3. Admin Asst ltr to Town Clerk dated 10/12/2023 re Extended Archery Hunting on Certain Town Owned Lands and Certain Open Space Properties for one-year in accordance with provisions in Ordinance#100-018 (rev. 1) “*An Ordinance Providing Archery Hunting on Certain Town Owned Lands and Certain Open Space Properties*”.
4. Admin Asst memo to Farmers Mrkt Cmt dated 10/22/2203 re: 2024 Meeting Schedule

### NOTICE OF AGENDAS

1. Committee to Review Budget Process Agenda 10/16/2023; 10/23/2023 9/18
2. Historic Commission Agenda 10/16/2023
3. Library Commission Agenda 10/16/2023
4. Parks, Recreation, & Senior Citizens Agenda 10/17/2023
5. Retirement Board Agenda 10/17/2023
6. Agricultural Commission Agenda 10/17/2023
7. Finance Cmt Agenda 10/18/2023- Cancelled
8. Community Relations Cmt Agenda 10/18//2023
9. Town Council Agenda 10/25/2023

### MINUTES

1. Committee to Review Budget Process Minutes 9/18/2023
2. Historic Commission Minutes 9/18/2023
3. Library Commission Minutes 9/18/2023
4. Parks, Recreation, & Senior Citizens Minutes 9/19/2023
5. Retirement Board Minutes 9/19/2023
6. Agricultural Commission Minutes 9/19/2023
7. Finance Cmt Minutes 9/20/2023
8. Community Relations Cmt Minutes 9/20/2023
9. Town Council Minutes 10/11/2023

### REFERRALS

#### Community Relations Committee

1. Ms. Diaz email dated 10/13/2023 re: Suggestions to Community Relations Cmt.-Meeting the Candidate Forum, Black History Month, Housing Authority Smokers