



# AIA Document G709™ – 2018

## Proposal Request

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**PROJECT:** *(name and address)*

Roof Replacement & Photovoltaic Project  
Gales Ferry School  
1858 Route C-12  
Ledyard CT 06335  
State Project No. 072-0097 RR/PV

**CONTRACT INFORMATION:**

Contract For: General Construction  
Date: May 2024

Architect's Project Number: 22.331

Proposal Request Number: 001  
Proposal Request Date: December 18,  
2024

**OWNER:** *(name and address)*

Ledyard Public Schools  
4 Blonders Blvd  
Ledyard CT 06339

**ARCHITECT:** *(name and address)*

Silver Petrucelli & Associates Inc.  
3190 Whitney Avenue  
Hamden CT 06518

**CONTRACTOR:** *(name and address)*

Imperial Company  
261 Main Street  
Cromwell CT 06416

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The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Zero (0) days or notify the Architect in writing of the anticipated date of submission.

*(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)*

Provide a Proposed Change Order for roof D and the attached photo for the labor and material for the following two scenarios

1. Remove the existing copper rakes (both sides, entire rake) for proper flashing of the new roof panels to the existing substrate. Install new metal rakes. Color to match existing copper color.
2. Remove only 24" of the existing copper rake and install proper roof flashing & metal roof trim. Replace the existing removed copper rake and adjusted for the new metal roof panels. Color to match existing copper color.

**Attachments;**

PDF photo of the existing rake configuration.

**THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.**

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**REQUESTED BY THE ARCHITECT:**

Steven June, Construction Administration

**PRINTED NAME AND TITLE**

