



Chairman Gary St. Vil

TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

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MEMORANDUM

TO: Board of Education
Superintendent Jason Hartling
Mayor Fred Allyn, III
Permanent Municipal Building Committee
Democratic Town Committee
Republican Town Committee

FROM: Chairman Gary St. Vil

DATE: February 12, 2026

RE: Request Nominations
Ad Hoc Committee to Develop a Process for Capital Improvement Building Projects

The Town Council adopted the attached "*Resolution Establishing an Ad Hoc Committee to Develop a Process for Capital Improvement Building Projects*" at their February 11, 2026 meeting. This is a short-term six-month assignment and calls for seven members comprised of our knowledgeable and experienced staff, committee members, as well as one member from the community with Construction Management Experience as follows:

- One member from the Permanent Municipal Building Committee
- One member from the Board of Education
- Board of Education Director of Facilities
- Public Works Director/Town Engineer
- Finance Director
- One member from the Town Council
- One member from the Community-at-Large with Construction Management Experience

The Town Council would like to appoint members to the "*Ad Hoc Committee to Develop a Process for Capital Improvement Building Projects*" as soon as possible; and respectfully requests that you submit names of the individuals to effectively staff this important Committee; as well as a member from the community who is interested in participating in this initiative.

Your attention to this request and your cooperation is appreciated. Should you have any questions, please feel free to contact the Town Council Office at e-mail council@ledyardct.org.

Thank you.

cc: Finance Director;
Public Works Director

Attachment

Ad Hoc Committee to Develop a Process for Capital Improvement Building Projects

GS/rm